EXAMINATION REGULATIONS 2024

Archive version of the *Examination Regulations 2024*, taken from the online edition (https://examregs.admin.ox.ac.uk/) on 9 October 2024.

These regulations incorporate all changes published in the University *Gazette* during the 2023-24 academic year, up to and including 3 October 2024. Except for the following:

Published 18 July 2024

- Grand Union Doctoral Training Partnership

Published 26 September 2024

- Honour Schools in the Faculty of Asian and Middle Eastern Studies
- Honour School of Classics and Modern Languages
- Honour School of History and Economics
- Honour School of History and English
- Honour School of History and Modern Languages
- Honour School of Philosophy and Modern Languages

For information on changes to the *Examination Regulations 2024* published in the *Gazette* since 4 October 2024, please visit https://gazette.web.ox.ac.uk/examination-regulations-0.

The following pages have titles but no detailed content:

- Research Degrees in the Social Sciences Division
- Examinations for Diplomas and Certificates
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Dates of Terms

Information on dates of terms is available on the University website at www.ox.ac.uk/about/facts-and-figures/dates-of-term (https://www.ox.ac.uk/about/facts-and-figures/dates-of-term?wssl=1) .

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Regulations on the Number and Length of Terms

1. The academic year shall be divided into three terms and three vacations.

2.

(1) The first, or Michaelmas, Term shall begin on and include 1 October and end on and include 17 December.

(2) The second, or Hilary, Term shall begin on and include 7 January and end on and include 25 March or the Saturday before Palm Sunday, whichever is the earlier.

(3) The third, or Trinity, Term shall begin on and include 20 April or the Wednesday after Easter, whichever is the later, and end on and include 6 July.

3.

(1) In each term there shall be prescribed by Council a period of eight weeks to be known as Full Term, beginning on a Sunday, within which lectures and other instruction prescribed by statute or regulation shall be given.

(2) The dates on which each Full Term will begin and end in the next academic year but one shall be published by the Registrar in the *University Gazette* during Hilary Term.

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Regulations for Matriculation of Student Members

1. In these regulations, unless the context requires otherwise, 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

Academic qualifications

2.

(1) In order to be matriculated as student members candidates must show evidence of an appropriate educational background and good standards of literacy and numeracy.[1] (../../../../examregs/2019-20/rfmofstudmemb/#d.en.282963)

(2) The University sets no formal 'Course Requirements' other than for the First Examination for the Degree of Bachelor of Medicine; candidates must, however, show that they are qualified to study the particular course they wish to take at Oxford.

(3) Acceptance by a college for presentation for matriculation will be deemed to be adequate evidence of an appropriate educational background, of good standards of literacy and numeracy, and of qualifications to study the course.

3. All candidates for matriculation shall supply to the Registrar such particulars as Council may from time to time determine, and may be required to produce to the Registrar (through the authorities of their colleges) evidence of their qualification to be matriculated.

4. Certificates in a language other than English must be accompanied by an English translation certified as correct by a duly authorised official of the country to which the candidate belongs.

Presentation for matriculation

5. Unless regulation 6 below applies, every head of a college or in their absence their deputies shall present to the Vice-Chancellor for matriculation all members of their college who are prospective student members of the University within a fortnight from the date of their admission to the college.

6. A person who wishes to become a Senior Student under the provisions of the Regulations for Senior Student Status, or a graduate of another university who is applying for admission as a Probationer Research Student or as a student for any of the Degrees of Master of Fine Art, Master of Letters, Master of Philosophy, Master of Science, Master of Studies, Magister Juris, Master of Business Administration, Master of Public Policy, Bachelor of Philosophy, Bachelor of Civil Law, or Bachelor of Divinity must be presented to the Vice-Chancellor for matriculation by the head of his or her college or deputy within one month from the date of his or her admission to membership of his or her college.

7. A candidate who is matriculated during vacation shall be deemed to have been matriculated on the first day of the term following the vacation.

8. A person who becomes a student member by incorporation under regulations 1.7–1.18 of the Regulations for Degrees, Diplomas, and Certificates shall be deemed to have been matriculated on the first day of the term in which he or she was incorporated (or, in the case of a person incorporated during vacation, on the first day of the term following the vacation).

9. The procedure at the matriculation ceremony shall be in accordance with the arrangements laid down in the Regulations of Congregation for the Conduct of Ceremonies in Congregation.

Provisional matriculation

10.

(1) Any person who is eligible to be matriculated may, if in the opinion of the head of his or her college there is good reason for that person not to be presented for matriculation under regulation 5 above, and on payment of the matriculation fee (if payable), be 'provisionally matriculated' (in absence) in accordance with arrangements made by Council and shall then be treated for all purposes as a member of the University until the end of the second term after the term in which he or she is provisionally matriculated.

(2) The duty under regulation 5 above of a head of a college to present any person for matriculation within a specified period from the date of his or her admission to the college shall be deemed to have been satisfied by that provisional matriculation, subject to the following conditions:

(*a*) any person who is matriculated not later than the second term following the date of his or her provisional matriculation shall be deemed for all purposes to have been matriculated on the date of his or her provisional matriculation;

(*b*) if any person has not been matriculated in or before the second term following his or her provisional matriculation, his or her provisional matriculation shall, unless Council determines otherwise, be cancelled but the fee shall not be returned.

11. Notwithstanding the provisions of regulation 10 above, any person who has been provisionally matriculated and who is a student for the degree of M.St in International Human Rights Law, or who, in accordance with arrangements approved by Council, spends the first two terms of his or her studies at any of the universities approved by Council under the ERASMUS postgraduate exchange scheme for Law and Economics may be matriculated up to the end of the third term after the term in which he or she was provisionally matriculated, and the duty under regulation 5 above of a head of a college to present any person for matriculation within a specified period from the date of his or her admission to the college shall be deemed to have been satisfied by that provisional matriculation, subject to the following conditions:

(1) any person who is matriculated not later than the third term after the term in which he or she was provisionally matriculated shall be deemed for all purposes to have been matriculated on the date of his or her provisional matriculation;

(2) if any person has not been matriculated in or before the third term after the term in which he or she was provisionally matriculated, his or her provisional matriculation shall, unless Council determines otherwise, be cancelled but the fee shall not be returned.

12. The matriculation fee (if payable), the particulars which the candidate is required to supply under the provisions of regulation 3 above, and (if requested) evidence of his or her qualification to be matriculated shall be sent by the authorities of the candidate's college to the Registrar with a request that the candidate be provisionally matriculated.

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Matriculation in absence

13. Students who have not previously matriculated or incorporated, and who begin a programme of study that has been granted permission to matriculate *in absentia* by Education Committee, will be matriculated at the next matriculation ceremony.

St Catherine's Society

14. All persons who were matriculated through St Catherine's Society shall be deemed to have been matriculated through St Catherine's College, except that those who were matriculated in Michaelmas Term 1961 or later and who were not reading for the Degree of Bachelor of Arts shall be deemed to have been matriculated through Linacre College.

Matriculation for Theological Courses of members of Ripon College, Cuddesdon

15. In each academic year, subject to the approval of Council, Ripon College, Cuddesdon, shall be permitted, subject to the conditions laid down in regulations 16-18 below, to present for matriculation by the University:

(1) not more than twenty-two full-time-equivalent qualified candidates offering themselves for the qualifications listed in regulation 18 below other than the M.Th. in Applied Theology or the Diploma in Applied Theology; and

(2) not more than fourteen qualified candidates offering themselves for the M.Th. in Applied Theology or the Diploma in Applied Theology.

16. No person may be matriculated under the authority of these regulations unless Ripon College, Cuddesdon can certify that they are a minister of religion or a genuine candidate for the ministry.

17. Before presenting any candidate for matriculation under the authority of these regulations, Ripon College, Cuddesdon shall consult the Board of the Faculty of Theology and Religion or such nominee or nominees as the board may appoint to act for it.

18. Persons matriculated under the authority of regulations 15-17 above shall have in relation to the University the same privileges and obligations as if they had been matriculated through a college, except that they may not (unless they migrate to a college listed in Statute V) offer themselves for any degree, diploma, or certificate examinations of the University other than those for:

(1) the Honour School of Theology and Religion or any joint Honour School which includes Theology;

(2) the Degree of Master of Studies or Master of Philosophy in Theology, or Postgraduate Diploma in Theology and Religion, or Master of Theology in Applied Theology, or the Postgraduate Diploma in Applied Theology;

(3) the Degree of Master of Letters in the Faculty of Theology and Religion or the Degree of Doctor of Philosophy in the Faculty of Theology and Religion.

Matriculation for Theological Courses of members of St Stephen’s House

19. In each academic year, subject to the approval of Council, St Stephen’s House, shall be permitted, subject to the conditions laid down in regulations 20-22 below, to present for matriculation by the University:

(1) not more than eleven full-time-equivalent qualified candidates offering themselves for the qualifications listed in regulation 20 below.

20. No person may be matriculated under the authority of these regulations unless St Stephen’s House can certify that they are a minister of religion or a genuine candidate for the ministry or exercising lay ministry.

21. Before presenting any candidate for matriculation under the authority of these regulations, St Stephen’s House shall consult the Board of the Faculty of Theology and Religion or such nominee or nominees as the board may appoint to act for it.

22. Persons matriculated under the authority of regulations 19-21 above shall have in relation to the University the same privileges and obligations as if they had been matriculated through a college, except that they may not (unless they migrate to a college listed in Statute V) offer themselves for any degree, diploma, or certificate examinations of the University other than those for:

(1) the Honour School of Theology and Religion or any joint Honour School which includes Theology;
(2) the award of Master of Studies or Master of Philosophy in Theology, or Master of Studies or Master of Philosophy in Philosophical Theology or Postgraduate Diploma in Theology and Religion, or Master of Theology in Applied Theology, or Postgraduate Diploma in Applied Theology;
(3) the Degree of Master of Letters in the Faculty of Theology and Religion or Doctor of Philosophy in the Faculty of Theology and Religion.

[1] GCSE passes at grade C and above in English Language, in a Mathematics or Science Subject, and in a language other than English and at least two A-level passes (or the equivalent in AS levels or a mixture of A and AS levels) would normally satisfy these requirements, as would an appropriate level of attainment in other qualifications such as Scottish Highers, the Irish Leaving Certificate, BTEC National Certificate, an Open University Foundation Course Credit, the European and International Baccalaureates, and degrees of other universities.

OXFORD STUDENTS (HTTPS://WWW.OX.AC.UK/STUDENTS)

Regulations for Residence in the University

1. Where under any statute or regulation a student member is required, in order to be admitted to any examination or degree or obtain any other qualification of the University, to keep a number of terms or any other period of residence in the University these regulations shall apply for the purpose of:

(1) defining the place or places of residence; and

(2) calculating any period of residence necessary to satisfy that requirement.

2. Residence as defined by those regulations is called 'statutory residence'.

3. In these regulations, unless the context otherwise requires, 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation as student members of the University.

Place of residence

4.

(1) Unless regulations 4(2), 6, or 7 below apply, student members who are reading for a degree awarded on passing the Second Public Examination must reside, for the period prescribed for that degree, within six miles from Carfax.

(2) A student member to whom paragraph (1) above applies may reside within twenty-five miles from Carfax if he or she:

(*a*) holds the status of Senior Student or has already satisfied the examiners in a Second Public Examination; or

(*b*) resides in the home of his or her parent or guardian.

5. Unless regulations 6 or 7 below apply, student members who are reading for any other degree of the University shall reside, for the period prescribed for that degree, within twenty-five miles from Carfax.

6. The Proctors may, upon the application in writing of the head or another officer of the applicant's college, authorise a student member to reside and keep terms in a house or flat situated more than the number of miles from Carfax prescribed in his or her case if there are special circumstances which appear to the Proctors to justify such authorisation.

7. All student members who are engaged on part-time courses, or who are exceptionally permitted to undertake their research in a well-found laboratory outside Oxford under the provisions of the Regulations for the Degree of Doctor of Philosophy, shall be exempt from the residence limit.

8. If any student member (other than one engaged on a part-time course, or one exceptionally permitted to undertake his or her research in a well-found laboratory outside Oxford under the provisions of the Regulations for the Degree of Doctor of Philosophy) shall reside more than the number of miles from Carfax prescribed in his or her case without the permission of the Proctors, he or she shall not be permitted to count such residence towards any period or periods during which he or she is required to reside to obtain a degree or other qualification from the University.

9.

(1) If any student member is dissatisfied with a decision by the Proctors under regulation 6 above or regulation 14 below, he or she, or his or her college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(2) The appeal shall be adjudged expeditiously by the Chair or their nominee.

Calculating periods of residence

10. Whenever the required time for any degree or other qualification is reckoned in terms, 'term' shall mean a term as prescribed in regulation 2 of the Regulations on the Number and Length of Terms.

11. A person on whom any degree has not yet been conferred shall not be reckoned as having completed a term of residence for his or her degree unless he or she has resided within the University for six weeks of each such term.

12. Whenever the required time for any degree or other qualification is reckoned in years, a year shall be deemed to be the equivalent of three terms. (For example, if three years are required, nine terms shall be understood, if four years, twelve terms, and so on.)

13. If a student member is presented for matriculation during the course of a term he or she shall be entitled to count the whole of that term as one term's residence if he or she has been residing at a place of residence authorised under these regulations for the whole of that term.

14. A person who wishes to become a Senior Student under the provisions of the Regulations for Senior Student Status, or a graduate of another university who is applying for admission as a Probationer Research Student or as a student for any of the Degrees of Master of Fine Art, Master of Letters, Master of Philosophy, Master of Science, Master of Studies, Magister Juris, Master of Business Administration, Master of Public Policy, Bachelor of Philosophy, or Bachelor of Civil Law, may be given permission by the Proctors to count towards his or her statutory residence any period not exceeding one calendar month during which he or she has resided, before his or her matriculation, under conditions approved by his or her college, within the relevant distance from Carfax as specified in these regulations.

15. Any person who has been given dispensation from the requirements of regulation 11 (1) of the Regulations for Matriculation of Student Members only after he or she has come into residence shall be permitted to reckon as part of his or her statutory residence under these regulations any period, not exceeding one term, during which he or she has resided before his or her matriculation, under conditions approved by his or her college, within the appropriate distance from Carfax as specified in these regulations.

16. If a student member is suspended from access to the premises and facilities of the University, the period of suspension shall not count towards the fulfilment of that student's statutory residence requirements.

Dispensations

17. Council may by regulation provide for student members to be excused from any required period of statutory residence up to a specified limit.

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Regulations for Senior Student Status

1. The following may be admitted to the status and privileges of a Senior Student, subject to the decision of the Education Committee of Council in any case of doubt or difficulty:

(1) persons who have obtained a degree at another university after having pursued a course of study extending over three years of full-time study, or its equivalent on a part-time basis;

(2) persons who, having been a student at a university in a European country, have successfully completed a course of study on a full-time, or equivalent part-time, basis deemed to be equivalent to that of an undergraduate degree qualification;

(3) persons who have obtained a degree at another university and have also been selected to come to Oxford by some body recognized for the purposes of this regulation by the University;

(4) persons who, though not eligible under paragraphs (1) or (2) or (3) above, have satisfied the Education Committee of Council that they are well-qualified to be admitted as Senior Students.

2. The status and privileges of Senior Students shall be as follows:

(1) The term in which they are matriculated shall be reckoned, for the purposes of any provisions respecting the standing of members of the University, as the fourth term from their matriculation.

(2) They shall not be required to pass the First Public Examination as a condition for the Degree of Bachelor of Arts or of Master of Biochemistry or Chemistry or Computer Science or Earth Sciences or Engineering or Mathematics or Mathematics and Computer Science or Computer Science and Philosophy or Mathematics and Philosophy or Mathematics and Physics (after transfer to that Honour School for their Part C examination from the Master of Mathematics in Mathematics, the Master of Physics in Physics, or the Master of Physics and Philosophy in Physics and Philosophy following their Part B examinations) or Physics or Physics and Philosophy, or the Preliminary Examination in Fine Art as a condition for the Degree of Bachelor of Fine Art, as the case may be.

(3) They shall be entitled to supplicate for the Degree of Bachelor of Arts, or of Bachelor of Fine Art, or of Master of Biochemistry or Chemistry or Computer Science or Computer Science and Philosophy or Earth Sciences or Engineering or Mathematics or Mathematics and Computer Science or Mathematics and Philosophy or Mathematics and Physics (after transfer to that Honour School for their Part C examination from the Master of Mathematics in Mathematics, the Master of Physics in Physics, or the Master of Physics and Philosophy in Physics and Philosophy following their Part B examinations) or Physics or Physics and Philosophy, as the case may be, if they have kept statutory residence, as defined in the relevant regulations, for six terms in the case of courses of study lasting three years, or nine terms in the case of courses of study lasting four years, and have obtained a place, or have been declared to have deserved Honours under the Regulations for the Conduct of Examinations, in the Results List of an Honour School of the Second Public Examination or the Final Examination in Fine Art, or they are entitled under the relevant regulations to supplicate for one of those degrees as if they had obtained Honours in such an examination.

3. Any persons who desire to become Senior Students under the provisions of these regulations shall send their applications, through an officer of a college, society, or Permanent Private Hall or another institution designated by Council by regulation as being permitted to present candidates for matriculation, to the Registrar and shall at the same time produce all necessary certificates and information in support of their applications.

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Regulations for Readmission and Migration

1. In these regulations, unless the context requires otherwise, 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

2. If any person has been expelled by any college, that person shall not be readmitted to the college without the written permission of the Proctors if:

(1) his or her expulsion has taken place while he or she was still subject to any penalty imposed by the Proctors or the Disciplinary Court or the Appeal Court; or

(2) the Proctors have given specific notice in writing to the college that the consent of the Proctors will be required.

3. A student member of the University may migrate from any college to any other, and a graduate of the University who is a minister of religion or a candidate for the ministry may migrate to Ripon College, Cuddesdon, in order to read for the Honour School of Theology and Religion, for any joint Honour School which includes Theology, for the Diploma in Theology, for the Certificate in Theology, or for the Degree of Bachelor of Theology, if in each case he or she has first obtained:

(1) written permission for his or her migration from the college to which he or she belongs; and

(2) a certificate signed by the two Proctors that they have seen that permission and do not oppose his or her migration.

4. If the Proctors decline to give their consent under regulation 2 above, or to sign the certificate specified in regulation 3 (2) above, the person concerned may dispute the Proctors' decision in accordance with Statute XVII.

5. No person who has previously been admitted as a member by any college within the University shall be admitted as a member by any other without the production of the proper certificates.

6. In granting a certificate of migration, the Proctors, with the consent of the Vice-Chancellor, may append such conditions as to residence during the next three terms as may appear to them desirable.

7. If any permission or testimonial required under the provisions of regulations 2 and 3 above is refused, the Vice-Chancellor may nevertheless, if he or she thinks fit, grant consent in writing for the migration.

8. If any student member of the University has been expelled by the authorities of any college, that person shall not be readmitted to membership of the University unless the Vice-Chancellor has heard the case and has given consent in writing for the readmission of that person; and it shall be the duty of the authorities of colleges to satisfy themselves that any person applying to them for admission has not previously been so expelled.

9. Any student member of the University migrating or having been readmitted to membership of the University except under the conditions laid down above shall forfeit all the privileges of the University from the date of his or her migration or readmission; except that the two Proctors, if they are satisfied that there was no reason why that person should not have been allowed to migrate or to be readmitted, may exempt him or her from the penalties imposed by this regulation, and any person so exempted shall pay to the University through the Registrar a further sum equivalent to one-half of the matriculation fee payable at the date of the exemption.

10.

(1) Nothing in regulations 2-9 above shall be taken to apply to any person:

(*a*) who becomes a member of another college by virtue of his or her election to any office or emolument;

(*b*) who, being a graduate of the University, becomes a member of another college in order to pursue a further course of study (other than one which continues the academic programme for which he or she has already been admitted as a Probationer Research Student).

(2) It shall be the responsibility of the head or bursar of the college of which a person becomes a member under paragraph (1) (*a*) or (*b*) above to include the name of that person in the termly schedule of the names of the members of the college who are liable to pay composition fees to the University, unless that person's name is included in the schedule prepared by the head or bursar of any other college of which the person is already a member.

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Regulations for the Conduct of University Examinations: Part 1 Introduction

1.1.

(1) These regulations shall, unless otherwise stated in any statute or in these or any other regulations, apply to University Examinations (including the First as well as the Second Public Examination) for all degrees except those referred to in paragraph (3) below.

(2) They also apply to University Examinations for all certificates and diplomas awarded by the University, and to any Examination described as a qualifying examination.

(3) They do not apply to University Examinations for the degree of Doctor of Divinity, Medicine, Civil Law, Letters, Science, Music and Philosophy or Master of Letters, Master of Science by Research, or Bachelor of Divinity.

1.2. In these regulations unless the context otherwise requires:

(1) 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation;

(2) 'examiners' includes all persons approved to examine candidates for University Examinations to which these regulations apply;

(3) 'examination' includes the submission and assessment of a thesis, dissertation, essay, practical work, or other coursework and any other exercise which is not undertaken in formal examination conditions but counts towards or constitutes the work for a degree or other academic award;

(4) 'University Examination' means a group or number of examinations which a candidate must pass to obtain a degree or other award or to qualify as a candidate for a degree or other award of the University;

(5) 'supervisory body' means a Board of the Division or Faculty or other university body which has supervision over a University Examination;

(6) 'Board of Examiners' means the body of examiners, including external examiners, who are appointed to conduct a University Examination but does not include assessors;

(7) 'Senior Tutor' means the Senior Tutor or other proper officer of a candidate's college;

(8) 'Proctors' means the Proctors or their nominee;

(9) words and expressions in the singular include the plural and those in the plural include the singular.

1.3. For the purpose of these regulations unless regulation 1.4 below applies a person is a member of the college through which he or she pays fees or has compounded for the payment of fees to the University, and of no other college.

1.4. A person who is a tutor or fellow of a college shall for the purpose of these regulations be deemed to be a member of that college.

1.5. Where in these regulations examiners are distinguished as junior and senior, seniority shall, unless the context requires otherwise, be determined in accordance with regulations made by Council.

1.6. References in these regulations to Full Term and any other University Term shall bear the meaning attributed to them by Council Regulations on the Number and Length of Terms.

1.7. Council may authorise a supervisory body to make special regulations for a University Examination modifying the effect of these regulations on that Examination to the extent permitted by Council.

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Regulations for the Conduct of University Examinations: Part 2 Responsibilities of Supervisory Bodies

Number of examiners

2.1. It is the duty of every supervisory body:

(1) to ensure that there is a sufficient number of suitably qualified examiners, and, if required, assessors, to prepare and examine every part of the University Examination for which it is responsible;

(2) to arrange for their nomination and appointment in accordance with Part 3 of these regulations.

2.2. Every candidate in an examination shall be examined by at least two examiners or by one examiner and one assessor except in the following cases:

(1) an examination which is part of a Preliminary Examination or Moderations (but not Honour Moderations) in the First Public Examination; or

(2) an examination which is exempted from this requirement with the written permission of the Chair of the Education Committee.

2.3. No more than two persons who are, or have been during the two preceding years, on the teaching staff of the same college shall be nominated to serve at the same time on the same Board of Examiners.

2.4. The Pro-Vice-Chancellor (Education) or Proctors may for good cause dispense with the requirements of regulation 2.3. above.

Structure of boards of examiners

2.5. It is the duty of every supervisory body to establish and maintain standing orders for:

(1) the number of examiners for any University Examination for which that supervisory body is responsible;

(2) the period of office for both internal and external examiners;

(3) the appointment and period of office of a chair of examiners;

(4) the composition and constitution (including the arrangements for appointment of the chair and rules as to quorum) of any nominating committee to whom responsibilities are delegated under 2.7 below; and

(5) the period of service of the members of that committee and the filling of vacancies.

2.6. The standing orders made under regulation 2.5 above shall be submitted to Student Registry by 1 October each year.

2.7. The responsibility for the appointment of examiners and assessors in respect of any University Examination which is under the joint supervision of more than one supervisory body shall be delegated to a nominating committee appointed jointly for this purpose by the supervisory bodies concerned, unless there is provision to the contrary in any regulation.

2.8. Student Registry shall be informed annually of the chair or senior nominator of each nominating committee.

For students starting before MT23: Doctor of Clinical Psychology

2.9.

(1) The membership and terms of reference of the Board of Examiners for the Degree of Doctor of Clinical Psychology shall be determined by the Oxford Institute of Clinical Psychology Training.

(2) The Course Directors shall maintain procedures for nomination of examiners and the terms of reference and conventions of the Board of Examiners for each of these awards, and make these available to the Proctors on request.

(3) Nominations of examiners shall be subject to regulation 3.3 in Part 3 of these regulations.

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Regulations for the Conduct of University Examinations: Part 3 Examiners: Nominations and Appointments

3.1. Supervisory bodies, or nominating committees to which responsibilities are delegated under regulation 2.7 in Part 2, shall approve the appointment of internal examiners in the following cases:

(1) Persons who are full members of a Faculty of the University;

(2) Persons who do not qualify under the provision in (1), but whose first appointment as an examiner has previously been approved by the Proctors.

3.2. The Proctors shall approve the appointment of internal examiners, who shall be nominated by supervisory bodies, or by nominating committees under regulation 2.7 in Part 2, in the following case:

(1) Persons who are not full members of a Faculty of the University and have never examined at the University of Oxford before, on their first appointment as an examiner (including the first appointment as an examiner of a person who has previously been appointed only as an assessor).

For students starting before MT23: Doctor of Clinical Psychology

3.3.

(1) Nominations of examiners for the Degree of Doctor of Clinical Psychology shall be made by a committee comprising two persons elected by the Oxford Institute of Clinical Psychology Training and two persons elected by the Medical Sciences Board.

(2) Nominations made under this regulation must be made in writing by at least three of the members of the nominating committee and shall be subject to the approval of the Proctors.

Submission of nominations

3.4. All nominations of examiners which require approval by the Proctors under regulation 3.2 above must be submitted to the Proctors, by the supervisory body, or by the nominating committee acting on its behalf, by 1 November in the academic year in which the examiners will serve.

3.5. At the same time as these nominations are submitted, the supervisory body or nominating committee must notify the Proctors of the names of the examiners whose appointment it has approved under regulation 3.1 above.

Additional examiners

3.6. A supervisory body may at any time, if it is necessary or desirable to do so, approve the appointment (under regulation 3.1) or nominate to the Proctors (under regulation 3.2) additional examiners to serve on a Board of Examiners for one University Examination only, and the provisions of any standing orders shall not apply to the time of their nomination.

Final Honour Schools divided into Parts

3.7. If any Final Honour School is divided into Parts there shall be a separate Board of Examiners for each Part.

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Regulations for the Conduct of University Examinations: Part 4 Examiners: Period of Office, Casual Vacancies, Resignation, and Removal

4.1. Examiners shall take up their office on 1 October of the academic year for which they have been appointed to serve, or immediately after their appointment has been approved, if this is later than 1 October.

4.2.

(1) Standing orders shall designate terms of office for internal examiners of no more than four years. If the term of office is not designated in standing orders, the default period for which an examiner is appointed shall be three years.

(2) An examiner shall serve for a maximum of two consecutive terms of office on the same examination board.

4.3. Examiners who have not held office for the full period may be reappointed either for a full period or for such period as together with the period of office they have in fact completed will constitute a full period.

4.4. If it is necessary for the due regulation of the succession among examiners in any University Examination that an examiner or examiners shall retire before the end of the normal period of service, then the junior shall retire.

4.5. The Pro-Vice-Chancellor (Education) or Proctors may dispense from any of the requirements of regulations 4.1–4.4 above if they consider it reasonable to do so.

4.6. An examiner may, on account of sickness or other urgent cause, obtain from the Proctors leave of absence for a period extending over not more than one University Examination, and a suitably qualified person shall be appointed to act as their substitute during that period in accordance with regulations 3.1 and 3.2 in Part 3 of these regulations.

4.7. If an examiner appears to the Pro-Vice-Chancellor (Education) or the Proctors to be acting in the conduct of the office in a manner which is inconsistent with proper standards of academic rigour, integrity, impartiality, or fairness, or may otherwise bring discredit upon the examination process or the University, the examiner shall (without prejudice to any other action which may be taken) be removed from office by the Pro-Vice-Chancellor (Education) or Proctors as the case may be.

4.8. If an examiner dies or resigns or is removed from office under this Part, the supervisory body or nominating committee shall submit a nomination to the Proctors for approval of a suitably qualified substitute for the remainder of the period of office.

4.9. If a person who is appointed an examiner by virtue of their office is for any reason unable to act they shall nominate a deputy who shall be subject to approval by the supervisory body, nominating committee or the Proctors as the case may be.

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Regulations for the Conduct of University Examinations: Part 5 Chairs of Examiners

5.1. The supervisory body responsible for a University Examination, or the nominating committee acting on its behalf, shall, by 1 October each year, submit its nominations for chairs of examiners, in accordance with its standing orders. Any nomination of an individual who does not meet the requirements for appointment as an internal examiner under Part 3 shall be passed to the Proctors for approval.

5.2. Standing orders shall designate the term of office for the chair of examiners as either one or two years. Chairs of examiners may be reappointed.

5.3. Except with the permission of the Pro-Vice-Chancellor (Education) or Proctors, an external examiner shall not be eligible to serve as chair.

5.4. Until a chair has been appointed the senior examiner who is a full member of a Faculty of the University shall fulfil the duties of the chair. Seniority shall be determined by reference to the rules for academic precedence and standing as made from time to time by Council.

5.5. As well as performing the specific duties laid down in these or any other regulations the chair shall be responsible generally for ensuring that the business of the Board of Examiners is properly conducted and that the requirements of these regulations are fulfilled by that Board.

5.6. It shall be the duty of each chair of examiners to ensure that account is taken of the *Policy and Guidance for Examiners and others involved in University Examinations* published periodically by the Proctors and by the Education Committee.

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Regulations for the Conduct of University Examinations: Part 6 External Examiners and Assessors

6.1. Each supervisory body or nominating committee acting on its behalf *must* nominate as an external examiner for each University Examination (except the First Public Examination) for which it is responsible a person to act as an external arbiter of standards and *may* nominate a person as an external assessor to provide academic expertise not otherwise obtainable from within the University.

6.2. Supervisory bodies or nominating committees must submit nominations for external examiners and assessors to the Proctors by 1 November in the academic year in which the external examiners and assesors will serve. The Proctors are responsible for the approval of external examiners.

6.3. The term of office for an external examiner shall be designated in standing orders, and shall be either three or four years. Exceptionally, this may be extended by one year. No external examiner may serve for more than five years.

6.4. The term of office for an external assessor shall be designated in standing orders, and shall be either three or four years. Individuals may be reappointed.

6.5. An external examiner who fails to submit the annual report required by the University may continue in office only with the permission of the Pro-Vice-Chancellor (Education) or the Proctors.

6.6. A person holding a post in the University or any college or other Oxford institution associated with the University in the examination of candidates may not be approved or designated as an external examiner or assessor.

6.7. Unless they are appointed to examine separate subjects or in separate parts of a University Examination divided into formal parts, no two persons who are, or have been during the preceding two years, on the teaching staff of the same university or other institution shall normally be nominated to serve at the same time as external examiners in the same University Examination.

6.8. External examiners and assessors shall be entitled to a retaining fee up to but not exceeding an amount determined from time to time by the Planning and Resource Allocation Committee of Council.

6.9. The provisions of regulations 4.6, 4.7, and 4.8 in Part 4 of these regulations which concern leave of absence, death, resignation, and removal in the case of examiners shall apply, with any necessary modifications, to external examiners and assessors.

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Regulations for the Conduct of University Examinations: Part 7 Assessors

7.1. A Board of Examiners may in accordance with the provisions of this Part nominate as assessors other persons who are not examiners in the same University Examination to act with them in setting and/or marking any particular part of a University Examination.

7.2. Supervisory bodies, or nominating committees to which responsibilities are delegated under regulation 2.7 in Part 2 of these regulations, shall approve the appointment of assessors in the following cases:

(1) Persons who are full members of a Faculty of the University,

(2) Persons who do not qualify under the provisions in (1), but whose first appointment as an assessor has previously been approved by the Proctors, provided the person is not a student.

7.3. The Proctors shall approve the appointment of assessors in the following cases:

(1) Persons who are not full members of a Faculty of the University and have never acted as an assessor at the University of Oxford before, on their first appointment as an assessor only;

(2) Postgraduate research students, whose appointment must be approved by the Proctors for every examination and for every term in which they are nominated to act as an assessor.

7.4. A person who holds a post of lector in either the University or one of the colleges in the language concerned may be appointed, under regulation 7.2 or 7.3 as appropriate, to act as an assessor in an oral examination in any of the following Final Honour Schools:

Modern Languages

History and Modern Languages

Philosophy and Modern Languages

Classics and Modern Languages

English and Modern Languages

European and Middle Eastern Languages.

7.5. Where an examination forms part of more than one University Examination a person may be appointed to act as an assessor of that examination for all University Examinations of which it forms a part.

7.6. The relevant supervisory body, nominating committee, or Proctors shall inform Student Registry of the names of all persons appointed as assessors, as soon as they have been appointed. Persons must not act as assessors until their appointment has been approved under regulations 7.2 or 7.3.

7.7. Persons acting as assessors shall make a report to the Board of Examiners on the parts of the University Examinations submitted to them, but shall have no right of voting on the place of any candidate in a Results List nor on the question of the candidate having satisfied the examiners or having been adjudged worthy of distinction.

7.8. An assessor shall if invited by the Board of Examiners take part in any *viva voce* examination.

7.9. The remuneration of assessors shall be according to a scale drawn up by the Planning and Resource Allocation Committee of Council.

7.10. The provisions of regulations 4.6, 4.7, and 4.8 in Part 4 of these regulations which concern leave of absence, death, resignation, and removal in the case of examiners shall apply, with any necessary modifications, to assessors.

7.11. The Pro-Vice-Chancellor (Education) or Proctors shall have power to give and vary directions necessary for the carrying out of the provisions of this Part.

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Regulations for the Conduct of University Examinations: Part 8 Approval of Conventions and Submission of Papers to Examiners

Approval of conventions

8.1. The conventions to be used in the assessment of candidates in any University Examination shall be approved by the supervisory body responsible for the course and the Examination and be published to prospective candidates not less than one whole term before the Examination takes place or, where assessment takes place in the first term of a course, at the beginning of that term.

Submission of papers to examiners

8.2. The papers proposed for any written examination shall be submitted to all the examiners in the University Examination concerned according to a timetable determined by the chair of the examiners under this Part.

8.3. Each chair of examiners shall determine a timetable for the submission of papers under regulation 8.2 above which shall allow sufficient time for

(1) the due consideration and approval of the proposed papers by all the examiners;

(2) the production and proof-reading of the papers and their presentation in camera-ready copy; and

(3) the delivery of two camera-ready copies of each paper to the Examination Schools not later than five weeks before the first day of the University Examination in question.

8.4. In the Final Honour School of Oriental Studies it shall be sufficient if the paper in each main subject and, where appropriate, additional language, is submitted to the chair of the examiners and the examiners acting together in the conduct of the examination in that main subject and additional language.

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Regulations for the Conduct of University Examinations: Part 9 Times for Holding Examinations and Entry of Names of Candidates

Times for holding Examinations

9.1. Student Registry and the Education Committee shall, after consultation with the Proctors, fix the days on which each University Examination shall begin and shall give public notice of such days.

9.2. The chair of examiners in each University Examination shall, on the advice of Student Registry, state and give public notice of the date, time and place of the beginning of each examination, and shall afterwards give such notice as they shall deem necessary of the further attendance required of candidates.

Entry of names of candidates

9.3.

(1) Student Registry shall be given the names of all candidates for all University Examinations except those referred to in paragraph (2) of this regulation.

(2) For the Examination for the Postgraduate Certificate in Education names shall be given in the manner prescribed by the regulations governing that Examination.

9.4. Using the designated forms, candidates shall be required to

(1) state the University Examination for which they intend to enter;

(2) state the options they intend to offer, if the regulations of the University Examination for which they are entering permit the offering of options;

(3) declare their intention of abiding by all University Regulations governing the conduct of examinations; and

(4) provide such other declaration as may be required by the special regulations for the University Examination in question.

9.5. Student Registry shall fix the days for entering names after consultation with the Education Committee, and shall give public notice of the place and hour at which names will be received.

Late entries

9.6. Where a candidate whose name has not been entered for an examination by the date fixed by Student Registry under the provisions of regulation 9.5 above wishes their name to be entered after that date, the procedure shall be as follows:

(1) the candidate shall apply in writing through the Senior Tutor to the Registrar for their name to be so entered;

(2) Student Registry shall determine whether the candidate proposes to offer part of the examination which has not already been offered by some other candidate whose name has been entered under the provisions of regulations 9.3-9.5 above and whether any other change in the conduct of the examination, as already arranged, would be involved;

(3) if no change in the conduct of the examination as referred to in paragraph (2) would be involved, Student Registry shall, subject to the payment by the candidate of a late-entry fee, grant permission for the candidate to be admitted to the examination;

(4) if some such change would be involved, Student Registry shall ask the chair of examiners whether they are, nevertheless, willing to consent to the candidate being admitted to the examination, and if the chair consents Student Registry shall, subject to the payment by the candidate of a late-entry fee, grant permission for the candidate to be admitted to the examination;

(5) if the chair of examiners refuses to give the consent referred to in paragraph (4), Student Registry shall refer the matter to the Proctors for a review of the decision, and, if they give permission, this shall be subject to the payment by the candidate of a late-entry fee;

(6) the late-entry fee payable under paragraphs (3), (4), and (5) shall be such sum as the Education Committee shall from time to time determine, and different sums may be specified in respect of permission given under different paragraphs.

9.7.

(1) Notwithstanding the provisions of regulation 9.6 above, the Divisional Board of Social Sciences may make provision for late entry, as appropriate, in the regulations for the Postgraduate Certificate in Education.

(2) Candidates permitted to enter late for these examinations shall pay such sum as the Education Committee shall from time to time determine.

Late alteration of options

9.8. Where the regulations for a University Examination permit the offering of options and a candidate wishes to alter their choice of options, the procedure shall be as follows:

(1) The candidate shall apply in writing through the Senior Tutor to Student Registry for the alteration to be made.

(2) Student Registry shall determine whether any assessment for the option currently entered for has taken place; permission will not be granted if the date for the submission of any thesis (or other exercise) or date of examination or other item of assessment has passed.
(3) Student Registry shall determine whether the candidate proposes to offer a part of the examination which has not already been offered by some other candidate whose name has been entered under the provisions of regulations 9.3-9.5 above and whether any other change in the conduct of the examination, as already arranged, would be involved.

(4) If no change in the conduct of the examination as referred to in paragraph (3) would be involved, Student Registry shall, subject to the payment by the candidate of a late-alteration fee, grant permission for the alteration to be made.

(5) If some such change would be involved, Student Registry shall ask the chair of examiners whether they are, nevertheless, willing to consent to the alteration, and, if the chair consents, Student Registry shall, subject to the payment by the candidate of a late-alteration fee, grant permission for the alteration to be made.

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(6) If the chair of examiners refuses to give the consent referred to in paragraph (5), Student Registry shall refer the matter to the Proctors for a review of the decision, and, if they give permission, this shall be subject to the payment by the candidate of a late-alteration fee.

(7) The late-alteration fee payable under paragraphs (4), (5), and (6) above shall be such sum as the Planning and Resource Allocation Committee shall from time to time determine, and different sums may be specified in respect of permission given under different paragraphs.

Waiver of fees

9.9. The Proctors may waive the payment of any fee payable under regulations 9.6 and 9.8 above if it appears to them to be reasonable to do so.

Processing of entries

9.10. Student Registry shall acknowledge to the candidates the receipt of all completed forms and shall return to the candidate for completion or correction any form which is incomplete or is not in accordance with any relevant regulation.

9.11. Candidates must notify Student Registry of any subsequent changes in the information given on their form.

9.12. If, through change of name, migration or otherwise Student Registry entertains any reasonable doubt about the identity of a candidate offering themselves for any University Examination, such further evidence of identity may be required as may be deemed necessary.

Transmission of names of candidates and their options to the examiners

9.13. Student Registry shall assign a candidate number to each candidate and shall send the lists of numbers to the chair of the examiners in the University Examination for which the candidates have been entered.

For students starting before MT23: Examination for the Degree of Doctor of Clinical Psychology validated by the University

9.14. Notwithstanding any provision of regulations in this Part to the contrary, the entry of names, late entries, late alterations of names and candidates, and transmission of names of candidates and lists of subjects to the examiners for the examination for the Degree of Doctor of Clinical Psychology shall be governed by regulations laid down from time to time by the Directorate of the Oxford Doctoral Course in Clinical Psychology and lodged annually with the Proctors.

Regulations for the Conduct of University Examinations: Part 10 Dictation of Papers, Use of Word-Processors, Calculators, Computers & other Materials

Dictation and the use of word-processors

10.1. Unless permitted by the Proctors under Parts 12 or 13 of these regulations or under any other regulation, the use of word-processing and the dictation of papers in any University Examination is prohibited.

10.2.

(1) If the Proctors permit the use of a word-processor, whether for the candidate's own use or for use by an amanuensis during the dictation of papers, the Proctors shall specify in each case such detailed arrangements as they deem appropriate for the preparation and use of any equipment and computer software during the examination and for the conduct of the examination.

(2) The Proctors shall also specify the detailed arrangements to be made for the printing, handing in and recording of the candidate's script, and the number of copies to be made.

(3) The Proctors shall send the details of these arrangements promptly to the chair of the examiners of the relevant examination, with copies to the Senior Tutor, and to the Registrar.

(4) The arrangements for the collection of the examination paper by the invigilator and for the invigilation of the candidate shall take place in accordance with regulation 15.5 and 15.6 below.

10.3. The costs of arrangements made under regulation 10.2 above shall not fall on the candidate.

Use of calculators

10.4. Unless any regulation provides otherwise the following conditions shall apply in any University Examination in which candidates are permitted to use hand-held pocket calculators.

(1) The candidate shall ensure that the power supply of the calculator is adequately charged.

(2) No calculator for which a mains supply is essential will be allowed.

(3) Any calculator deemed by the Proctors or examiners to cause a disturbance will be prohibited.

(4) Output by the calculator shall be by visible display only.

(5) Candidates shall clear any user-entered data or programmes from the memories of their calculators immediately before starting each examination.

(6) No storage media external to the calculator are permitted.

(7) Input to the calculator during the examination shall be by its own keys or switches only.

(8) The examiners, invigilators, Proctors and the Registrar may inspect any calculator during the course of the examination.

Use of computers

10.5. Unless any regulation provides otherwise, in any University Examination which requires use of computers the following conditions apply:

(1) No material such as cassettes, discs, or any other device on which machine readable files can be stored may be taken into the examination room.

(2) No password or username other than any specified on the examination paper shall be used.

(3) The examination paper shall contain a list of files, if any, which it is permitted to access. None of these files shall be deleted, written to, or tampered with in any way. No other file shall be accessed (except any files created by candidates during the course of the examination).

(4) Any files which candidates are permitted to access during the examination shall be previously submitted for approval to all examiners conducting that examination.

(5) If it is permitted to access remotely held files which are held in a file store containing other files, the permitted files shall be accessed by user names and passwords which are used solely for the purposes of the examination, and they shall not be revealed to the candidates until the start of the examination and shall be specified on the examination paper.

(6) In the event of any computer failure not involving the loss of any files in use in the examination and lasting less than one half hour, or not more than two separate failures, together lasting less than one half hour, the examination shall be extended by the amount of time lost.

(7) In the event of any computer failure not covered by (6), the examination in question shall cease forthwith. An entirely new paper shall be set at a time and place which shall have been previously announced in the timetable for the examination: but it shall be open to any candidate who shall have submitted work during or at the end of the sitting of the original paper to elect to be assessed upon that work and not to sit the new paper.

(8) If any examination is aborted on a second occasion the examiners shall determine the outcome of that examination by an alternative method after consultation with the Proctors.

Use of pencils

10.6. Except for the drawing of diagrams, no candidate may use pencil for the writing of an examination unless prior permission has been obtained from the Proctors.

Use of dictionaries

10.7.

(1) Unless any regulation provides otherwise, the use of dictionaries of any kind shall not be permitted in any University Examination.

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(2) This regulation shall not apply to candidates whose course of study commenced prior to Michaelmas Term 2009. Such a candidate whose native language is not English and who wishes to take into any examination a bilingual dictionary (covering English and the candidate's native language) must at the time of entering for the examination obtain permission from the Proctors through the Senior Tutor. Permission shall not be given where regulations or examiners' instructions have previously forbidden the use of dictionaries.

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Regulations for the Conduct of University Examinations: Part 11 Submission of assessed work for an Examination

1. These regulations apply to the submission of material for assessment, which may include, but is not limited to, any thesis or written exercise (e.g. extended essay, portfolio) that must be submitted by a specified deadline. All such material must be submitted via a University approved online assessment platform.

2. Exceptionally, permission may be granted on behalf of Education Committee for:

   (i) specified assessments for an Examination to be submitted in hard copy on a permanent basis. All such assessments must be detailed in the special regulations for the Examination. Where submission in hard copy has been approved, the place of submission shall be specified in the course handbook for the Examination.

   (ii) individual candidates to submit an assessment in hard copy. The department of such candidates must apply to Student Registry stating the reasons why it is not possible for the assessment to be submitted via the University approved online assessment platform no later than 4 weeks before the submission deadline. Where submission in hard copy has been approved, the place of submission shall be specified in the approval confirmation.

3. No candidate shall submit in hard copy unless there is provision in the special regulations for the Examination or they have been given individual permission for such a submission. Any hard copy assessment submitted without such permission will not be accepted for marking. Where no concomitant electronic copy has been submitted, the assessment will be recorded as a non-submission. Where both a hard copy and an electronic copy assessment have been submitted, it is the electronic copy that is the examination copy.

4. All submitted work must be accompanied by a declaration of authorship or equivalent, regardless of the format of the submission. Where not automatically provided by the online assessment platform, the format for the declaration of authorship shall be specified in the course handbook for the Examination.

5. All technical information relating to submission requirements, e.g. format, font etc. shall be specified in the course handbook for the Examination.

6. A candidate or their college or their department who is dissatisfied with any decision made regarding individual permission for submission in hard copy may appeal against that decision in accordance with the provisions of Part 18 of the Regulations for the Conduct of University Examinations (https://examregs.admin.ox.ac.uk/Regulation?code=rftcoue-p18afdotprocandexam) .

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Regulations for the Conduct of University Examinations: Part 12 Candidates requiring adjustments to their examination arrangements

Application of Part 12

12.1.

(1) This Part is concerned with candidates for University Examinations who require adjustments to their examination arrangements. Exam adjustments are put in place for a candidate when the standard examination arrangements would put them at a substantial disadvantage because of a disability (including specific learning difficulties) or a specific health condition.

(2) Students may also be granted alternative scheduling arrangements if they are partaking in the religious observance of their faith and they are not permitted to work for a specific period of time which coincides with an assessment.

(3) Candidates to whom this Part applies are called 'candidates with exam adjustments'.

Application process

12.2. A candidate in any University Examination requiring adjustments to their examination arrangements may apply to the Registrar through the Senior Tutor of their college for exam adjustments or, if they do not have a college, through their course administrator.

12.3.

(1) Candidates to whom Part 12.1(1) applies will need to undertake an assessment with the Disability Advisory Service, who will review professional assessments and/or medical evidence and make a recommendation on suitable adjustments to examinations as part of the Student Support Plan (SSP). All applications for examination adjustments must be accompanied by appropriate supporting evidence including details of the impact of the condition.

(2) Candidates to whom Part 12.1(2) applies are required to provide evidence from their college detailing the faith of the candidate concerned and the details of any days specially affected as supporting evidence.

12.4.

(1) Where an application is made in respect of a candidate who is confirmed under regulation 12.3 above to require exam adjustments and is made by the application deadline in 12.6 below, the Registrar shall ensure that arrangements are made for the examination of that candidate which are appropriate for them and fair in all the circumstances.

(2) These arrangements may include but are not limited to the provision of a room for the examination of the candidate, permission under Part 10 of these regulations for the dictation of papers and the use of a word-processor or other materials and equipment, the provision of an amanuensis, and the granting of extra time for the examination.

(3) The Registrar shall have regard to any recommendation made in the supporting evidence in deciding what arrangements they should make.

12.5. In the case of a candidate with a specific learning difficulty the Registrar shall also ensure that the appropriate statements explaining the effects of a specific learning difficulty are supplied to the chair of the examiners of the relevant University Examination and the Registrar shall ensure that they are placed on the candidate's examination scripts and any other work submitted for assessment, in order to assist the examiners in adjudicating the merits of the candidate's work.

12.6. An application under 12.1(1) or 12.1(2) above shall be made according to the following deadlines:

(1) When specific scheduling arrangements are required, no later than week 4 of Michaelmas term of the academic year in which the examination(s) take place;

(2) For exam adjustments which do not require specific scheduling arrangements, no later than week 4 of the term preceding that which the examination(s) take place.

(3) In most cases, the University is unable to accommodate requests for exam adjustments made after the relevant deadline.

Visually-impaired candidates

12.7.

(1) In addition to any examination adjustments granted under 12.4 where any college has a visually-impaired candidate for any University Examination that requires provision of papers in Braille, the Senior Tutor shall, no later than week 4 of Michaelmas term of the academic year in which the examination(s) take place, inform the Registrar who will make the necessary arrangements in consultation with the Chair of Examiners.

(2) When papers in Braille or another format are required, the chair concerned shall submit a copy of the necessary manuscripts to the Registrar at least ten weeks before the date of the beginning of the University Examination.

(3) In most cases, the University is unable to accommodate requests for exam adjustments made after the relevant deadline.

Continuity of arrangements

12.8. Exam adjustments approved by the Registrar under this Part shall normally apply to all University Examinations taken by the candidate during their course of study.

12.9. It shall be the responsibility of the candidate to apply for any subsequent change to these arrangements, and to inform the Registrar of any material change in their circumstances which might affect the suitability of those arrangements.

Codes of practice

12.10. In exercising their powers under this Part the Registrar and Chairs of Examiners shall take full account of any relevant code of practice or other guidance adopted by the University in relation to persons who have a requirement for exam adjustments.

Invigilation

12.11. The invigilation of candidates with exam adjustments for whom an examination room is provided shall be carried out in accordance with regulation 15.5 below.

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Notification of mitigating circumstances to the examiners

12.12. A candidate with exam adjustments should not submit a Mitigating Circumstance notice to Examiners (MCE) for the same reason(s) for which their application under 12.2 was made unless the impact on their exam was not fully mitigated by the exam adjustments granted.

12.13. Should a candidate find that the exam adjustments do not fully mitigate for the reasons for which the adjustments were required, a candidate may submit an MCE but must detail what the adjustments granted were, how they were insufficient and the impact this had on their academic performance.

Appeals under this Part

12.14. A candidate, or their college, who is dissatisfied with any decision made by the Registrar under this Part may appeal against that decision in accordance with the provisions of regulation 18.1 below.

Costs

12.15. The costs of arrangements made under this Part shall not fall on the candidate.

Regulations for the Conduct of University Examinations: Part 13 Mitigating Circumstances: Notices to Examiners

Application of Part 13

13.1. This Part is concerned with candidates whose performance in a University Examination may be significantly affected by acute illness or some other urgent cause, not falling within regulation 12.1 above, which the candidate wishes to be brought to the attention of the examiners before, during or after an examination.

Mitigating Circumstances: Notices to Examiners

13.2. If a candidate considers that their performance in any part of a University Examination is likely to be or has been affected by circumstances of which the examiners have no knowledge, the candidate shall through Student Self Service inform the Registrar of these mitigating circumstances. Where this information is received not later than noon on the day prior to the final meeting of the examiners for the relevant University Examination (where the overall outcome will be finalised) the Registrar shall pass this information on to the chair of the examiners.

13.3.

(1) Notices under this part received later than that time and date will only be passed to examiners by the Proctors if they are received within one month of the final meeting of the examiners for the relevant University Examination (where the overall outcome has been finalised) and if one of the following applies:

(*a*) The candidate's condition is such as to have prevented them from making an earlier submission;

(*b*) The candidate's condition is not known or diagnosed until after the final meeting of the examiners;

(*c*) There has been a procedural error that has prevented the candidate's information from being submitted.

(2) If the Proctors decide not to pass the information on they shall give reasons for their decision.

13.4.

(1) If the University Examination is one in which Honours may be awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

(*a*) if they consider the candidate has submitted enough work to allow them to determine the candidate's proper class, they shall award the candidate the class the candidate's performance merits;

(*b*) if they are unable to adopt course (a) but consider, on the evidence of the work submitted, that but for the illness or other urgent cause affecting the candidate's performance, the candidate would have obtained Honours, they may deem the candidate to have obtained Honours and publish the candidate's name accordingly at the foot of the Results List under the words 'declared to have deserved Honours';

(*c*) if they are unable to adopt course (a) or course (b) but are nevertheless satisfied with the work submitted, they may include the candidate's name on the Results List to show that the candidate has satisfied the examiners;

(*d*) if they are unable to adopt course (a), (b), or (c) they shall fail the candidate.

(2) Where the examiners have adopted course (b), (c), or (d) above it shall be open to the candidate to apply to Education Committee for consideration of their standing for Honours at a future examination.

(3) If the University Examination is one in which Honours are not awarded the examiners may adopt one of the following courses, taking account of the information passed to them:

(*a*) if they consider that the candidate has submitted enough work to allow them to determine that it is of sufficient standard to enable the candidate to pass the Examination, they shall include their name in the Results List;

(*b*) if they are unable to adopt course (a) they shall fail the candidate.

Appeals under this Part

13.5. A candidate or their college who is dissatisfied with any decision made by the Proctors or by the examiners under this Part, may appeal against that decision in accordance with the provisions of regulations 18.1. or 18.2. below.

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Regulations for the Conduct of University Examinations: Part 14 Late Submission, Non-submission, Non-appearance and Withdrawal from Examinations

14.1. This Part provides for candidates who wish to:

(1) withdraw from or suspend any University Examination after their names have been entered under Part 9 of these regulations, or

(2) who do not appear at the time and place appointed for taking any examination for which they have been entered, or

(3) who do not submit a thesis or other exercise at the time and place appointed, or

(4) who do not submit an online examination response within the exam duration, or

(5) who wish to withdraw a piece of written work and substitute a revised version.

14.2 This Part also provides for the award of 'declared to have deserved' outcomes by the Examination Board when excusal for absence from examinations has been granted under section 14.19(1) or they are confirmed to be eligible under section 14.29. to 14.31 below.

Late submission of a thesis or other written exercise

14.3. A candidate in any University Examination may, through their college (or through their department for candidates without a college), request the Proctors to accept an application that the candidate will be or has been prevented by illness or other urgent cause that is unforeseeable, unavoidable and/or insurmountable from submitting a thesis (or other exercise) at the appointed time and place for any part of a University Examination.

(1) Where an application is being made which is supported by independent evidence, the application may be made up to four weeks prior to the deadline, but must be made no more than 14 calendar days after the deadline.

(2) Where an application is being made on the basis of self-certification, the application may only be made up to two weeks prior to the deadline, and no more than 24 hours after the deadline.

(3) Where the candidate has already submitted work after the deadline, they may apply to have the late penalty waived.

(4) Where the candidate wishes to be permitted to submit such a thesis (or other exercise) later than the date prescribed by any statute or regulation, they may request an extension of time up to a maximum of 12 weeks in total for an assessment item; unless on the basis of self-certification when the request may only be up to a maximum of 7 days, further applications up to the maximum 12 weeks must be supported by independent evidence.

(5) If a candidate fails to submit a thesis (or other exercise) on time without having received prior permission from the Proctors, and does not submit it within 14 calendar days of the deadline, the consequence shall be as defined under 14.21.

14.4.

(1) A request under 14.3. above must be submitted in writing by the Senior Tutor or other proper officer of the candidate's college, (or by an appropriate officer in the candidate's department where the candidate does not have a college) with sufficient independent evidence to support it; unless on the basis of self-certification in which case the candidate may apply directly.

(2) Where an application for late submission or a request for an extension of time, outside the provisions made for self-certification under 14.3(2) and (4) above, is made as a result of the impact of a medical condition, a medical certificate from a qualified medical practitioner must be sent, and this certificate must specify, with dates, the reason why the illness will prevent or has prevented the candidate from submitting the thesis (or other exercise).

14.5.

(1) If the Proctors accept a submission under 14.3. above they shall send a copy of their decision promptly to the chair of examiners of the University Examination concerned and inform the candidate's college and the Registrar.

(2) If the Proctors decide not to accept the submission they shall give reasons for their decision.

14.6. If the Proctors accept a submission under 14.3., they may authorise the examiners to accept a submission at a later date as provided for under 14.5. above. The examiners shall accept and mark such a thesis (or other exercise) as if it had been submitted by the prescribed date.

Consequences of late submission of a thesis or other written exercise

14.7. If a candidate fails to submit a thesis (or other exercise) on time without prior permission from the Proctors, but submits on or after the prescribed date of submission and within 14 calendar days of the deadline, the examiners will accept and mark the work. The examiners may impose an academic penalty according to the examination conventions agreed by the relevant supervisory body.

Substitution of a previously submitted thesis or other exercise

14.8. If a candidate realises that they have submitted an incorrect version of a thesis (or other exercise), they may withdraw that thesis (or other exercise) and substitute a revised version in the same examination on one occasion only. The revised version must be submitted prior to the deadline for that piece of work.

14.9. If an examiner identifies that a piece of work cannot be marked because it is illegible or otherwise unreadable they may apply to the Proctors for the candidate to withdraw that thesis (or other exercise) and substitute a readable version.

Non-submission of declaration of authorship

14.10. As provided for by Part 11, submissions must be accompanied by a declaration of authorship and originality. The examiners are under no obligation to mark any submission not so accompanied. In the event that the Declaration of Authorship is submitted late, the Proctors may recommend that the examiners apply an academic penalty.

Late submission of an online examination response

14.11. Where a candidate is required to upload part or all of their online examination response and has been prevented from submitting it within the examination duration by illness or other urgent cause which is unforeseeable, unavoidable and/or insurmountable, they should submit the examination response as soon as possible. If the response is submitted within 24 hours of the end of the examination

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duration, they may apply to the Proctors to have the work marked. Applications relating to examination responses uploaded more than 24 hours after the end of the examination duration will not be considered.

14.12. If the Proctors accept an online examination response under 14.11. above, they shall authorise that the work submitted late be released for marking along with any material submitted during the examination.

14.13. If the Proctors decide not to accept the online examination response, they shall give reasons for their decision and authorise only the marking of any material submitted during the examination.

Substitution of a previously submitted online examination response

14.14. If an examiner identifies that an online examination response cannot be marked because it is illegible or otherwise unreadable, they may apply to the Proctors for the candidate to withdraw that online examination response and substitute a readable version.

Non-appearance at an examination

14.15.A candidate in any University Examination may, through their college (or their department for candidate's without a college), request the Proctors to accept a submission that they will be or have been prevented by illness or other urgent cause that is unforeseeable, unavoidable and/or insurmountable from attending at the appointed time or place for any part of a University Examination or from attempting an online examination.

(1) A candidate may apply for excusal from an examination up to four weeks prior to the examination, but must apply no later than 14 calendar days after the examination.

14.16 For the purposes of this regulation, a candidate will be deemed to have attended or attempted an examination if they were present in the place designated for that examination and had the opportunity to see the question paper there (where used) or had accessed the question paper for an online examination.

14.17.

(1) A request under regulation 14.15 above must be submitted in writing by the Senior Tutor or other proper officer of the candidate's college, (or by the candidate's department where the candidate does not have a college) with sufficient evidence to support it.

(2) Where non-appearance is caused by illness a medical certificate from a qualified medical practitioner must be sent, and this certificate must specify, with dates, the reason why the illness will prevent or has prevented the candidate from attending or attempting the examination.

14.18.

(1) If the Proctors accept a submission under regulation 14.15 above they shall send a copy of their decision promptly to the chair of examiners of the University Examination concerned and inform the candidate's college and the Registrar.

(2) If the Proctors decide not to accept the submission they shall give reasons for their decision;

(3) If the Proctors decide not to accept the submission and the candidate does not attend or attempt the assessment or assessments, the consequences will be as defined under 14.21.

14.19. If the Proctors accept a submission under 14.15 above they may authorise the examiners either:

(1) to examine the candidate at another place or time under such arrangements as they deem appropriate with invigilation carried out in accordance with Part 15; or

(2) if other work that the candidate has already submitted in the Examination is of sufficient merit, to act as if they had completed the part of the University Examination which they were unable to attend, in accordance with 14.20 below.

14.20.

(1) Where it is decided under 14.19.(2) above that the examiners are to act as if the candidate had completed the part of the University Examination concerned, and the University Examination is one in which Honours may be awarded, the examiners may adopt one of the following courses:

(*a*) if they consider the candidate has submitted enough work to allow them to determine the candidate's proper class, they may award the candidate the class their performance merits;

(*b*) if they are unable to adopt course (a) but consider, on the basis of the work submitted, that but for the candidate's absence they would have obtained classified Honours, they may deem the candidate to have obtained Honours and publish the candidate's name accordingly at the foot of the Results List under the words 'declared to have deserved Honours';

(*c*) if they are unable to adopt course (a) or course (b) but are nevertheless satisfied with the work submitted, they may include the candidate's name on the Results List to show that the candidate has satisfied the examiners;

(*d*) if they are unable to adopt course (a), (b), or (c) they shall fail the candidate.

(2) Where the examiners have adopted course (b), (c), or (d) above it shall be open to the candidate to apply to Education Committee for consideration of their standing for Honours at a future examination.

(3) Where it is decided under 14.19.(2) that the examiners are to act as if the candidate had completed the parts of the University Examination concerned, and the University Examination is one in which Honours are not awarded, the examiners may adopt one of the following courses:

(*a*) if they consider the candidate has submitted enough work to allow them to determine whether it is of a sufficient standard to enable the candidate to pass the Examination they may include their name in the Results List;

(*b*) if they are unable to adopt course (a), they shall fail the candidate.

Consequences of non-appearance or non-submission

14.21.

(1) For any University Examination in which Honours may be awarded (except Honour Moderations), if a candidate fails to appear for any part of a University Examination (including a viva voce examination other than as specified in (3) below) or fails to submit a thesis (or other exercise), the candidate will be deemed to have failed the entire University Examination or, in the case of a Second Public Examination divided into formal Parts, the entire Part of the University Examination, unless a successful submission under Part 14 has been made.

(2) For any University Examination in which Honours are not awarded or for Honour Moderations, if a candidate fails to appear for any part of a University Examination (including a viva voce examination other than as specified in (3) below) or fails to submit a thesis (or other exercise), the candidate will be deemed to have failed the paper as defined in 14.22(1) unless a successful submission under Part 14 has been made.

(3) This regulation shall not apply where candidates (a) fail to appear for, or to submit work in respect of, optional papers supplementary to the compulsory elements of the examination; (b) fail to appear for a viva voce examination which has the sole purpose of confirming their final position in a Results List.

14.22.

(1) For the purposes of this Part, a paper is the assessment unit and may comprise a single assessment item (for example, a timed examination, a dissertation, a project, a practical work requirement) or multiple assessment items. In special subject regulations it may be described as a subject, an option, a course, an elective, a project, a unit rather than as a paper. Each individual paper may be compulsory or optional; however, all special subject regulations define the required number of papers that must be completed in order to complete the Examination.

(2) Where a candidate is deemed to have failed a paper under this Part and the Examination is one in which Honours may be awarded (except Honour Moderations), for any further attempt at that paper that is permitted by regulation the examiners shall assess the paper on its merits;

(3) Where a candidate is deemed to have failed a paper under this Part and the Examination is one in which Honours are not awarded or for Honour Moderations, for any further attempt at that paper that is permitted by regulation the examiners shall award a mark no higher than the minimum pass mark (as defined for the Examination) for the paper. Where a paper has more than one assessment item, the marks of those assessment items that were successfully completed will be carried forward and the candidate will only be required to retake the assessment item(s) that was/were not successfully completed. All assessment items repeated under this Part shall be awarded a mark no higher than the minimum pass mark in addition to the capping of the paper mark. The candidate will not be eligible for a distinction or merit where the award of distinction or merit is otherwise permitted.

Withdrawal from a University Examination

14.23. A candidate whose name has been entered for a University Examination may withdraw from that Examination at any time prior to the last examination date or submission deadline whichever is later. A candidate may not withdraw once the last examination date or submission deadline (whichever is later) has passed.

Suspension of the University Examination

14.24. No University Examination can be suspended after results for that Examination have been released.

14.25. A candidate may not suspend the final University Examination for their intended award aim once the last published examination date or submission deadline (whichever is later) has passed.

14.26. Where a candidate has been given permission to suspend their studies by the relevant body after the start of the Examination, or date for submission of the first paper or other exercise belonging to it, their Examination will be suspended according to the following provisions:

(1) for candidates suspending during Full Term, the candidate will be withdrawn from all assessments that are due to be submitted or sat from Monday of week 1 of that Full Term until Friday of week 0 of the Full Term in which the candidate resumes their studies;
(2) for candidates suspending outside Full Term, the candidate will be withdrawn from all assessments that are due to be submitted or sat during the approved suspension period;
(3) where candidates are permitted to suspend for periods other than terms, candidates will be withdrawn from all assessments that are due to be submitted or sat during the approved suspension period.

14.27. Candidates will be required to confirm their entry according to the provisions of Part 9 for all outstanding assessments in the academic year of their return to study.

14.28. Assessments that were completed before the suspension of the Examination as defined in 14.26 will be carried forward to the resumption of studies.

Declared to deserve outcomes

14.29. A candidate who has certified that they are unable to complete a University Examination and that they are unable to suspend and return in the following academic year may be considered for a 'declared to have deserved' outcome.

14.30. The candidate's college (where applicable) and department will be required to confirm that the candidate:

- Has passed all summative assessment to date, in accordance with the subject's normal rules, and;
- Does not have any resits for summative assessment outstanding, and;
- Has achieved a satisfactory performance in formative assessment, and;
- Is not subject to outstanding academic disciplinary procedures.

14.31. The exam board should consider whether the candidate has submitted enough work to allow them to award a classified degree, and where possible will determine the candidate's proper class, based on the academic performance achieved. If a classified outcome cannot be awarded and the candidate meets the eligibility criteria as defined in 14.30, the candidate will be awarded one of the following outcomes as appropriate for the original qualification aim:

Outcomes collectively known as DDH

- Declared to have Deserved Honours,
- Declared to have Deserved Undergraduate Advanced Diploma,
- Declared to have Deserved Undergraduate Diploma,
- Declared to have Deserved Undergraduate Certificate,
- Declared to have Deserved Certificate of Higher Education,
- Declared to have Deserved Foundation Certificate.

Outcomes collectively known as DDM

- Declared to have Deserved Masters,
- Declared to have Deserved Postgraduate Diploma,
- Declared to have Deserved Postgraduate Certificate,
- Declared to have Deserved PGCE,
- Declared to have Deserved PFCE.

Appeals under this Part

14.32. A candidate or their college who is dissatisfied with any decision made by the Proctors or by the examiners under this Part, may appeal against that decision in accordance with the provisions of Part 18.

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Regulations for the Conduct of University Examinations: Part 15 Supervision and Invigilation of Examinations

Invigilators

15.1.

(1) The Registrar shall draw up for the approval of the Proctors a list of persons whom they deem suitable to invigilate examinations.

(2) No student member of the University shall be eligible to act as an invigilator unless they hold Probationer Research Student status or status for one of the following degrees: M.Sc. by Research, M.Litt., or D.Phil.

(3) Approved invigilators shall comply with any requirements made by Proctors, in consultation with the Registrar, with regard to their training, conduct, attendance or the discharge of their duties.

(4) The Proctors may remove from the list the name of any person who in their opinion should no longer act as an invigilator.

(5) The Registrar shall, in consultation with the chair of the examiners, arrange for individuals from the approved list to invigilate each examination.

(6) No person who is appointed to act as an amanuensis in any examination may also invigilate that examination.

Invigilation

15.2. Unless the Proctors otherwise determine, one invigilator shall be required for the first fifty candidates and one for each additional fifty candidates or fraction of that number.

Remuneration of invigilators

15.3. Persons other than examiners appointed to supervise or to invigilate under this Part shall be paid in accordance with the scale drawn up by the Personnel Committee.

Invigilation in cases to which regulation Parts 10, 12, or 14 apply

15.4.

(1) When a candidate is to be examined on a date or at a time or place fixed by the Proctors, or as the case may be by a chair of examiners, under Parts 12, or 14, above, paragraphs (2)-(6) of this regulation and clause 15.5 below shall apply.

(2) Whenever possible the examination shall take place in a room managed by the Registrar who shall be responsible for the appointment of an invigilator and other necessary arrangements.

(3) If the examination takes place in a room provided by the candidate's college, the Senior Tutor shall appoint as invigilator for that part of the examination a person whose name is on the list of invigilators or some other suitable person whose name shall be approved by the Proctors.

(4) If the examination is to take place at a time different from the time fixed for other candidates the Senior Tutor shall make arrangements to be approved by the Proctors for the isolation and supervision of the candidate during the period which begins at the time when the part of the examination is due to be taken by the candidate and ends at the time at which it is taken by other candidates (or the other way round) which will ensure that the candidate is unable directly or indirectly to communicate in person, by telephone or by electronic or any other means with any other candidate, unless the Proctors otherwise permit.

(5) When these arrangements are approved by the Proctors they shall communicate them to the chair of the examiners and the Registrar.

(6) The provisions of this regulation shall apply with any necessary modification to practical examinations.

15.5.

(1) Where the Proctors have given permission for an examination to be held in a place or at a time other than that appointed for the examination, the invigilator or another person approved by the Proctors shall attend the Examination Schools at least 15 minutes before the examination begins, to receive the examination paper and any necessary writing materials from the Examination Schools, and should bring their University Card or other reliable evidence of their identity.

(2) The invigilator should sign the list kept by the Registrar of examination papers which are issued in this way.

(3) The candidate's work must be handed as soon as possible after the time appointed for the collection of papers to the Registrar, who shall make the appropriate entry in his or her register.

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Regulations for the Conduct of University Examinations: Part 16 Marking and Assessment

Adjudication on the merits of candidates

16.1.

(1) Every examiner who takes part in adjudicating on the merits of a candidate shall give careful attention to the examination of such candidates.

(2) No examiner adjudicating on the merits of any candidate shall take account of any circumstances, not forming part of, or directly resulting from, the examination itself, except as provided in Parts 12 or 13 of these regulations.

(3) The work of any candidate to whom Parts 12 or 13 of these regulations applies shall be assessed with due and careful regard to the circumstances of that candidate and any relevant code of practice or guidelines adopted by the University in relation to such candidates.

(4) If the Student Disciplinary Panel or Academic Conduct Panel has imposed a penalty and/or given any direction to the examiners in relation to a candidate's examination, under section 10 or section 19 of Statute XI, the examiners shall apply the penalty to the candidate's work and act as directed.

Examination conventions

16.2.

(1) In adjudicating on the merits of candidates the examiners shall follow and apply the conventions approved under regulation 8.1 subject to the right of the Board of Examiners in exceptional circumstances to make minor adjustments to the conventions during any particular Examination.

(2) In cases of doubt or difficulty arising under (1), the examiners shall consult the Proctors.

(3) Nothing in this regulation shall affect the authority of the examiners in the making of academic judgements on the performance of each candidate.

Viva voce Examination

16.3. In any University Examination in which candidates are examined viva voce the examiners shall determine the order in which they are to be examined.

16.4. Only one candidate at a time shall be examined viva voce in any one University Examination, but in cases approved by the Proctors the examiners in any University Examination may be permitted to divide themselves into groups which may examine candidates simultaneously.

16.5.

(1) Except in the circumstances referred to in paragraph (2) below no examiner, other than an examiner in the Preliminary Examination in Medicine or in the Second Examination for the Degree of Bachelor of Medicine, or in the Honour School of Oriental Studies shall examine viva voce any candidate who belongs to any college in which they are tutor or in which they have been tutor during the previous two years or who has been instructed by them (otherwise than at a lecture or class open to all members of the University) within the previous two years.

(2) The Proctors may relieve any Board of Examiners of the restriction imposed by this regulation if it would cause difficulty in the conduct of the Examination in question.

Submission of theses or other exercises: exceeding word limits and departure from title or subject-matter

16.6.

(1) Where a candidate for any University Examination in which a thesis (or other exercise) may be, or is required to be, submitted as part of that Examination presents a thesis (or other exercise) which exceeds the word limit prescribed by the relevant statute, or regulation, the examiners, if they agree to proceed with the examination of the work, may reduce the mark by up to one class (or its equivalent).1 (../../../../examregs/2019-20/rftcoue-p16markandasse/#d.en.280582)

(2) Where a candidate submits such a thesis (or other exercise), the title or subject matter of which differs from that which was approved by the supervisory body concerned, the examiners (if they agree to proceed with the examination of the work) may similarly reduce the mark by up to one class (or its equivalent).1 (../../../../examregs/2019-20/rftcoue-p16markandasse/#d.en.280582)

Illegible scripts

16.7.

(1) If a chair of examiners considers that a script of a candidate in an examination is illegible (whether the whole script or any part thereof as identified by the chair), they shall inform the Senior Tutor of that candidate's college.

(2) Should the Senior Tutor dispute the illegibility of any such script (or part thereof as identified by the chair of examiners), the question shall be referred to the Proctors, whose ruling on the question shall be conclusive.

(3) Where it is accepted that a script (or part thereof) is illegible, the Senior Tutor shall either:

(*a*) arrange with Student Registry for the script to be transcribed in accordance with the procedure agreed between the Proctors and Student Registry;

or

(*b*) arrange for the candidate to dictate their script (or each required part thereof) to a typist under the invigilation of a Master of Arts of the University or any other person who is deemed by the Proctors to be suitable, having first submitted in advance to the Proctors proposals for (i) the appointment of a typist and an invigilator for the transcription of the script and (ii) the timing and venue for the exercise.

(4) It shall be the responsibility of Student Registry or the Senior Tutor, as the case may be, to ensure that the transcription exercise is conducted in accordance with the arrangements approved by the Proctors.

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(5) During the transcription exercise the candidate shall dictate their script (or each required part thereof) to the typist in the presence of the invigilator, with the exception (unless otherwise identified by the chair of examiners) of work which constitutes rough notes. The candidate shall ensure that the typescript is in every respect identical in form and content to the original script. The use of any recording device is not permitted. Only one fair copy shall be made of each dictated script (or required part thereof), for submission to the examiners.

(6) Academic dress and sub-fusc clothing need not be worn by any of the participants during the transcription exercise.

(7) The cost of the typing and invigilation shall not be a charge on the University.

(8) Following completion of the transcription exercise, it shall be the responsibility of Student Registry (for transcriptions under (3)(*a*) above) or the Senior Tutor (for transcriptions under (3)(*b*) above) to make available to the chair of examiners both the original script and the typescript.

(9) The examiners shall read the typescript page by page with the original script beside it and shall immediately report any discrepancy to the Proctors.

16.8.

(1) If in voting upon the place to be assigned to a candidate in any Results List the examiners shall be equally divided, the chair of the examiners in that Examination shall (unless paragraph (2) below applies) have a second or casting vote.

(2) If the candidate in question shall be of the same college as the chair of the examiners or of any college in which they are tutor or in which they have been tutor during the previous two years, or shall have been privately taught by them during the past two years, then the casting vote shall be with the senior of the examiners who is not disqualified on that ground.

16.9. Candidates whose performance is not sufficient for the award of Honours but have satisfied the examiners at ‘pass’ standard shall be awarded a pass.

Regulations for the Conduct of University Examinations: Part 17 Publication of Results

Honours Examinations

17.1. As soon as the examiners in an Honours Examination have examined and fully considered the work of all the candidates they shall:

(1) distribute candidates (identified only by their examination numbers) judged to have shown merit into three classes according to merit;

(2) except in the case of Honour Moderations (other than Classics) distribute the candidates in the second class into two divisions;

(3) forthwith provide the information determined under (1) and (2) above to Student Registry using the Results Lists.

17.2. Where a University Examination in which Honours are awarded is divided into several Parts then (unless the regulations for the specific Examination otherwise provide) in respect of all Parts save the last:

(1) the examiners shall determine the candidates (identified only by their examination numbers) who have shown sufficient merit to obtain Honours in each Part; and

(2) forthwith provide the information determined under paragraph (1) above to Student Registry; and

(3) the respective chairs of the examiners shall deposit the candidates' exercises with Student Registry for the use of the examiners in any succeeding Examination.

17.3. If a candidate in any Honour Moderations has not been judged by the moderators to be worthy of Honours but has satisfied the moderators at 'pass' standard they shall give notice of that fact at the close of the Examination to Student Registry.

17.4. If a candidate in any Final Honour School or in the Final Examination for the Degree of Bachelor of Fine Art has not been judged by the examiners to be worthy of Honours but has satisfied them at 'pass' standard the examiners shall give notice of that fact at the close of the Examination to Student Registry.

17.5.

(1) If a candidate in any Honour School of the First or Second Public Examination or in the Final Examination for the Degree of Bachelor of Fine Art is disqualified by standing from obtaining Honours in that Examination, but has in the judgement of the examiners shown sufficient merit to entitle them to obtain Honours, but for such disqualification, the examiners shall give notice of that fact on the Results List submitted to Student Registry at the close of the Examination.

(2) A candidate to whom this regulation applies shall be entitled to supplicate for the Degree of Bachelor of Arts or of Fine Art (as the case may be) in the same manner as if they had obtained Honours in the Examination.

17.6. If the regulations for any University Examination in which Honours are awarded also permit the award of a merit or a distinction in any part of that Examination the examiners shall give notice to Student Registry at the close of the examination of the names of all the candidates whose work in that part has been adjudged worthy of either accolade.

Other Examinations

17.7. The examiners in any Preliminary or Qualifying Examination or in any examination for a graduate taught programme or for a diploma or certificate except the Diploma in Law or the Certificate in Management Studies shall:

(1) determine the candidates (identified only by their examination number) who have satisfied them;

(2) if the regulations governing the particular Examination permit, determine the candidates who have met the relevant requirements to obtain a merit or a distinction; and

(3) forthwith provide the information determined under paragraphs (1) and (2) above to Student Registry using the Results Lists.

17.8. In an Examination where a candidate is not required to pass in all subjects at one and the same Examination the examiners shall provide a Results List with the agreed results to date.

Approved musical exercises for the Degree of Bachelor of Music

17.9. At the close of the Examination of the Musical Exercises for the Degree of Bachelor of Music submitted to them in any term, the examiners shall notify Student Registry of the candidates whose exercises have been approved by them.

Candidates who have failed

17.10.

If a candidate in any University Examination has been judged by the examiners to have failed the examination the examiners shall give notice of that fact, at the close of the examination to Student Registry by inclusion on the Results List.

Notification of results

17.11. All notifications submitted to Student Registry under this Part shall be made in a form of Results List as provided by Student Registry, unless any other agreement has been made.

17.12. All information submitted to Student Registry under this Part shall (unless any examiner shall have been excused by the Proctors) be certified by a statement from the Chair of Examiners confirming that all the examiners have acted together in the assessment of the candidates in the Examination.

17.13. On receipt of the information provided under regulations 17.11 to 17.12 above, Student Registry shall arrange the publication of results to each candidate.

17.14.

(1) After results have been released to candidates, examiners shall have no power to alter such Results Lists except under paragraph (2)-(4) below.

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(2) Examiners may submit to Student Registry a change in an individual assessment mark or grade without further consent in instances where an examination overall outcome is not changed.

(3) Examiners may, with the written consent of the Proctors, amend an individual assessment mark or grade where such change will result in a change in the overall examination outcome.

(4) Examiners may, with the written consent of the Proctors, issue a further Results List or Lists to provide results of candidates omitted from the original list.

Custody of records

17.15. The Results Lists drawn up and duly signed shall be circulated and published by Student Registry according to the requirements of the Education Committee and subject to the provisions of the Data Protection Act and the signed copy shall remain in the custody of Student Registry, and any question thereafter arising, with respect to the result of any Examination, shall be determined by reference to such lists.

Forms of Certificates

17.16.

(1) Degree certificates and other certificates for diplomas and other certificate courses shall be issued to successful candidates in forms prescribed by Education Committee.

(2) When a candidate has obtained a distinction in their Examination, or in any part of it for which a distinction may be awarded, the certificate or diploma, as the case may be, which is issued shall record that fact.

17.17. If the death of a candidate takes place between the completion of all the elements required for the award of a degree or other qualification and its conferral, or the candidate is deemed to have completed all the elements, a posthumous certificate recognising the candidate's academic achievement may be presented at the request of the candidate's family on behalf of the University. Such posthumous recognition of achievement shall be permitted in cases where application is made for recognition within five years of completion of the course. Requests for recognition will only normally be considered where the student dies within three years of completing their course.

Regulations for the Conduct of University Examinations: Part 18 Appeals against decisions of the Proctors, the Registrar and Examiners

Appeals against decisions under Parts 11, 12, 13, and 14, and against decisions under clause 3 of Proctors' Regulations 1 of 2005, Proctors' Administrative Regulations for Candidates in Examinations

18.1.

(1) A candidate or their college (or their department for candidates without a college) who is dissatisfied with a decision made by the Registrar under Parts 11 or 12, or the Proctors under Parts 13 or14 above, or under clause 3 of Proctors' Regulations 1 of 2005, Proctors' Administrative Regulations for Candidates in Examinations, may appeal against it in accordance with the procedures set out in this regulation.

(2) An appeal must be made within 14 days of the date of the decision.

(3) Any such appeal must be made in writing to the Chair of the Education Committee, on one (or more) of the following grounds:

(i) there was a procedural irregularity or error in the consideration;

(ii) the decision was unreasonable (identifying which aspects of the decision the candidate considers to be objectively unreasonable and why)

(iii) the candidate was not provided with clear reasons for the decision; or

(iv) the candidate had material evidence which was not provided to the decision-maker and which the candidate had valid reasons for not having provided earlier.

(4) The appeal shall be determined expeditiously by the Chair or their nominee.

Appeals against decisions of examiners

18.2. Appeals against decisions of examiners shall be made in accordance with the Procedures for Handling Complaints (including Academic Appeals) laid down and published by the Proctors under section 20 of Statute IX and any Council Regulations made under that section and not otherwise.

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Regulations for the Conduct of University Examinations: Part 19 Proctors' Disciplinary Regulations for Candidates in Examination

Please see Proctors' Regulations 1 of 2003 (https://governance.admin.ox.ac.uk/legislation/proctors-regulations-1-of-2003) (https://governance.admin.ox.ac.uk/legislation/proctors-regulations-1-of-2003) for Disciplinary Regulations for Candidates in Examinations.

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Regulations for the Conduct of University Examinations: Part 20 Proctors' Administrative Regulations for Candidates in Examinations

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Regulations on Financial Matters

Fees and Dues payable to the University

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Regulations on Financial Matters: Part 1 Fees payable for awards of the University

1. All fees payable under this Section are set by Council's Planning and Resource Allocation Committee on the recommendation of the Joint Fees and Student Support Advisory Group on an annual basis and are available from www.ox.ac.uk/students/fees-funding/fees/rates (http://www.ox.ac.uk/students/fees-funding/fees/rates) or from the Planning and Council Secretariat. Fees are payable at one of two rates, 'home', and 'overseas'. The 'home' rate is payable by students who meet the criteria given in Schedule 1 of the Education (Fees and Awards) (England) Regulations 2007 and subsequent amendments. All students not meeting these criteria shall pay fees at the 'overseas' rate unless otherwise exempted.

2.

(*a*) Every member of the University shall pay fees at the appropriate annual rate for each academic year in which they are working:

(i) For the Degree of BA or the Degree of M.Biochem. or the Degree of M.Biol. or the Degree of MBiomed.Sci. or the Degree of M.Chem. or the Degree of M.Comp.Sci. or the Degree M.Comp.Phil. or the Degree of M.Earth Sci. or the Degree of M.Eng. or the Degree of M.Math. or the Degree of M.Math.Comp.Sci. or the Degree M.Math.Phil. or the Degree of M.Phys. or the Degree of M.Phys.Phil. or the Degree of MSci.

(ii) for the Degree of BFA;

(iii) for the Degree of BCL or Magister Juris;

(iv) for a second Final Honour School;

(v) for the First Examination for the Degree of BM;

(vi) for the Diploma in Theology;

(vii) for the Diploma in Legal Studies;

(viii) for the Certificate in Diplomatic Studies;

(ix) for the Postgraduate Diploma in Diplomatic Studies;

(x) for the Postgraduate Diploma in Education; or

(xi) for the Postgraduate Certificate in Education.

(*b*) The fees shall be paid as follows:

(i) in the case of those members of the University whose fees are paid under the terms of the Education (Student Support) Regulations (or under corresponding arrangements approved by the Scottish Executive, Northern Ireland Assembly, Welsh Assembly or the States Assembly of Jersey, States Assembly of Guernsey or Isle of Man Government) the fees shall be paid in accordance with the arrangements laid down in those regulations;

(ii) in all other cases, fees shall be collected in accordance with the provisions of Part 3 below.

3. Every member of the University shall pay fees at the appropriate annual rate for each term from and including the term in which they begin to work for the Second Examination for the Degree of Bachelor of Medicine up to and including the term in which they complete all the stages of the examination, or ceases to work for the examination.

4.

(*a*) Subject to the provisions of cl. 5 below, every member of the University shall pay fees at the appropriate annual rate for each term in which they are registered as a Probationer Research Student or are working for one of the qualifications listed below, from and including the term in which they are first so registered or begin working for such qualification, up to and including the term in which they take the final examination or (in the case of a degree or diploma by thesis only) submit their thesis:

(i) the Degree of B.Phil.;

(ii) the Degree of M.Sc.;

(iii) the Degree of M.St.;

(iv) the Degree of MBA;

(v) the Degree of MPP;

(vi) the Degree of M.Litt.;

(vii) the Degree of M.Phil.;

(viii) the Degree of M.Th.;

(ix) the Degree of M.F.A.;

(x) the Degree of D.Phil.;

(xi) the degree of D.Eng.;

(xii) the Degree of D.M.;

(xiii) any diploma or certificate other than:

(*a*) the Diploma in Theology;

(*b*) the Diploma in Legal Studies;

(*c*) the Postgraduate Diploma in Education;

(*d*) the Postgraduate Certificate in Education;

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(*e*) the Certificate in Management Studies;

(*f*) the Certificate in Theology;

(*g*) the Certificate in Diplomatic Studies;

(*h*) the Postgraduate Diploma in Diplomatic Studies; or

(*i*) certificates issued by the Board of Studies in Education under the provisions of the appropriate regulation.

(*b*) In the case of a degree or diploma that is not by thesis only, the term in which the student takes the final examination is that in which the published submission due date or examination date falls for the final piece of work (which may consist of a dissertation, thesis, essay, other assessed exercise, or written examination). A thesis or other assessed exercise for which the published due date falls other than during Full Term shall be deemed for the purposes of this clause to have been due for submission during the preceding term.

(*c*) In the case of a degree or diploma by thesis only, a thesis submitted other than during Full Term shall be deemed for the purposes of this clause to have been submitted during the preceding term.

(*d*) Candidates who continue to work for one of the qualifications listed in this clause after attempting an examination shall pay fees for each term in which they receive tuition or supervision; but if they receive no further tuition or supervision, they shall pay no further fees but shall pay the re-entry or re-submission fee prescribed in Part 7 below when they re-enter. Candidates whose thesis submitted for the degree of M.Litt., M.Sc., D.M., or D.Phil., has been referred back shall pay no further fees, but shall pay the re-submission fee prescribed in Part 7 below when they apply for re-examination; and candidates whose dissertation for the degree of M.Sc. in Education did not satisfy the examiners shall pay the fee prescribed in Part 7 below before a revised or new dissertation for Part II of the examination is examined. For the purposes of this clause, 'term' shall include any period of forty-two days' residence reckoned as a term of residence under the Regulations for Residence in the University provided that not more than three fees shall be payable in the same academic year.

(*e*) The fees shall be collected in accordance with Part 3 below.

5.

(*a*) The number of termly fees payable under cl. 4 above by those working for the degree of D.Phil. shall not exceed nine provided that:

(i) [for candidates admitted for a DPhil between 1 September 2006 and 31 August 2025] Candidates for the D.Phil. may count towards this figure up to three termly fees paid while working for the degree of M.Phil., M.St. in Legal Research, or B.Phil. provided that the candidate has been given leave to supplicate for that degree;

(ii) Candidates for the D.Phil. who have held the status of Probationer Research Student, or of Student for the Degree of M.Sc. by Research or M.Litt. or for the Diploma in Law, before transferring to work for the degree of D.Phil. shall be deemed for the purpose of this subsection to have been working for the D.Phil. from the term in which they began working for the course from which they have transferred, and may count towards their D.Phil. fee liability any fees paid while holding their previous status, subject to the payment on transfer of any consequent additional fees for which they are liable. A candidate is not deemed to be 'transferring to work for the Degree of D.Phil.', when they are admitted for the Diploma in Law or as a D.Phil. student after satisfying the examiners for the Degree of M.Sc. by Research or M.Litt.;

(*b*) The number of termly fees payable by candidates for the Doctor of Engineering shall not exceed twelve.

(*c*) The number of termly fees payable under cl. 4 above by those working for any qualification other than the degree of D.Phil. or D.Eng. shall not exceed six in respect of each qualification, provided that:

(i) Candidates who transfer from the D.Phil. to the M.Litt. or M.Sc. by Research may count up to six fees paid while working towards the D.Phil. (including fees paid while holding the status Probationer Research Student) towards this figure;

(ii) Candidates receiving tuition or supervision after attempting an examination shall continue to pay fees for each term in which they receive tuition or supervision;

(iii) Candidates under (iv) and (v) below who receive tuition or supervision after attempting an examination or who require an extension of time shall continue to pay fees for each term in which they receive tuition or supervision, provided that the total number of fees shall not exceed the maximum provided in each case;

(iv) Part-time students for the Degree of Master of Theology shall not pay more than six fees (at the half rate) while working for Part II of that degree;

(v) Students for the Degree of Master of Science in Evidence-Based Health Care, Experimental Therapeutics, Surgical Science and Practice, or Sustainable Urban Development shall pay all applicable module fees and not more than four annual registration fees;

(vi) Part-time students for the MSc in Software Engineering, the MSc in Software and Systems Security, the Postgraduate Diploma in Software Engineering, Postgraduate Diploma in Software and Systems Security, the Postgraduate Certificate in Software Engineering, the Postgraduate Certificate in Object Technology, and the Postgraduate Certificate in Software and Systems Security shall pay all applicable module fees; students who receive tuition or supervision after attempting an examination shall continue to pay fees for each term in which they receive tuition or supervision, provided that they shall not pay more than four annual registration fees for the MSc courses, two annual registration fees for the Postgraduate Diploma courses, and one registration fee for the Postgraduate Certificate courses; students requiring an extension of time shall pay a fee of £100 for each term in which they continue to receive tuition or supervision;

(vii) Part-time students for the MSc in Mathematical Finance shall pay not more than two fees covering seven terms of study, payable at the start of the first and second years of the course respectively; students requiring an extension of time shall pay a fee of £610 for each term in which they continue to receive tuition or supervision;

(viii) Students registered for the Degree of D.M. on or after 1 October 2023 shall pay two fees covering twelve terms of study, payable at the start of the first year and prior to submission of the thesis respectively;

(*d*) the number of termly fees payable by candidates registered for a D.Phil. through one of the following doctoral training programmes shall not exceed twelve: Autonomous Intelligent Machines and Systems; Cardiovascular Medicinal Chemistry; Cyber Security; Environmental Research; Healthcare Innovation; Health Data Science; Industrially Focused Mathematical Modelling; Inorganic Chemistry for Future Manufacturing; Interdisciplinary Bioscience; Life Sciences Interface; Mathematics of Random Systems: Analysis, Models and Algorithms; Modern Statistics and Statistical Machine Learning; New and Sustainable Photovoltaics; Oil and Gas; Partial Differential Equations: Analysis and Applications; Science and Technology of Fusion Energy; Sustainable Approaches to Biomedical Science; Synthesis for Biology and Medicine; Systems Approaches to Biomedical Science; Systems Biology;

(*e*) the number of termly fees payable by candidates registered for a D.Phil. through one of the following doctoral training programmes shall not exceed twelve: Biomedical Imaging; Statistical Science; Synthetic Biology. Candidates registered for one of these doctoral training programmes, who are admitted by the University of Warwick, Bristol, or Nottingham, and who hold the status of Probationer Research Student at Oxford, shall not normally pay more than three termly fees while at Oxford;

(*f*) the number of termly fees payable by candidates registered for a D.Phil. through one of the following doctoral training programmes shall not exceed twelve: Diamond Science and Technology; Future Propulsion and Power; Gas Turbine Aerodynamics; Renewable Energy Marine Structures; Science and Application of Plastic Electronic Materials; Wind and Marine

Energy Systems and Structures. Candidates for these programmes may count towards this figure up to the equivalent of three termly fees paid to the relevant partner university;

(*g*) the number of termly fees payable by candidates registered for a D.Phil. through the doctoral training programme in Theory and Modelling in Chemical Sciences shall not exceed twelve. Candidates registered for a D.Phil. through this doctoral training programme may count up to three termly fees paid while working for the M.Sc. in Theoretical and Computational Chemistry towards this figure;

(*h*) Fee requirements relating to full-time students undertaking graduate study shall also apply to part-time students holding the same status, save that part-time students shall be required to pay half the applicable full-time fees over twice the applicable length of time for full-time students, except where the fees for the part-time programme are otherwise specified in the regulations, and except where the applicable period is otherwise specified under cl. 5(*c*) above.

(i) For a student who changes from full-time to part-time study or vice-versa, fee liability shall be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student will be liable to pay fees for at least the minimum number of FTE terms of study as laid down in the regulations governing the relevant qualification, and up to the maximum number of FTE terms of study specified in the Regulations on Financial Matters.

(*j*)

(i) Where admission as a graduate student is reckoned from a term earlier than that in which the application for admission was approved, on the grounds that:

(*a*) A term or terms had been spent at another university on a course of study directly relevant to the work subsequently undertaken for the degree of M.Litt., M.Sc., or D.Phil., and

(*b*) The earlier study had not led to the award of a qualification of any university, and was under the supervision of a person who has subsequently taken up an appointment at Oxford,

(ii) Subject to the approval of Council's Education Committee, any fees payable under cl. 4 above in respect of such term or terms may be remitted either wholly or in part. For the purposes of determining the appropriate fee level, the student will usually be deemed to have commenced the programme of study in the term to which their admission has been antedated.

(*k*) The number of termly fees payable by candidates for a D.Phil. in the Medical Sciences Doctoral Training Centre who have been admitted to a four-year doctoral programme shall not exceed twelve.

(*l*) The number of termly fees payable by candidates for a D.Phil. in Biomedical Sciences under the NIH-Oxford programme shall not exceed six.

6. Subject to the approval of Council's Education Committee, where a clinical student has already spent at least three terms working full-time for the Degree of M.Sc. by research and has paid at least three fees in respect thereof, any further fees payable in respect of the M.Sc. course for terms in which they are also working as a clinical student at a university clinical school outside Oxford may be remitted.

7. Every member of the University shall pay such other fees applicable to them as may be prescribed by any statute or regulation.

Regulations on Financial Matters: Part 2 Visiting, Recognized, and Matriculated Non-Award Students

1. Every member of the University who, not holding an academic appointment in the University or the colleges, has been matriculated in order to study in the University otherwise than for a degree, diploma, or certificate of the University shall pay fees at the appropriate annual rate published at https://www.ox.ac.uk/students/fees-funding/fees/visiting-recognised (https://www.ox.ac.uk/students/fees-funding/fees/visiting-recognised) or available from the Planning and Council Secretariat for each term in which they are studying in the University.

2. Every person on the Register of Recognized Students or on the Register of Visiting Students shall pay fees at the appropriate annual rate on the basis set out below, and as published, in the case of (a), at www.ox.ac.uk/students/fees-funding/fees/visiting-recognised (http://www.ox.ac.uk/students/fees-funding/fees/visiting-recognised) or available from the Planning and Council Secretariat and, in the case of (b), by the college concerned, for each term in which they are studying in the University.

(*a*) For Recognized Students, fees shall be payable at the appropriate percentage of the 'overseas' graduate research fee rate specified for the relevant subject area, as determined by the Planning and Resource Allocation Committee; in cases where a Recognized Student is studying across subject areas with different fee rates, the applicable fee rate shall be that which applies to the larger portion of their studies; in the case of two subjects equally weighted, the fee rate shall be that which applies to the subject that carries the higher fee; in the case of three subjects weighted equally, the fee rate shall be that which applies to the subject that carries the mid-level fees.

(*b*) For Visiting Students, fees shall be payable at such rates as are set by the college concerned; the college shall pay to the University a sum representing the appropriate percentage of the 'overseas' undergraduate fee rate specified for the relevant subject area, as determined by the Planning and Resource Allocation Committee on the recommendation of the Joint Fees and Student Support Advisory Group; in cases where the subject is not offered at undergraduate level, fees shall be payable at the appropriate percentage of the 'overseas' graduate research fee rate as specified for the relevant subject area; in cases where a Visiting Student is studying across subject areas with different fee rates, the applicable fee rate shall be that which applies to the larger portion of their studies; in the case of two subjects equally weighted, the fee rate shall be that which applies to the subject that carries the higher fee; in the case of three subjects weighted equally, the fee rate shall be that which applies to the subject that carries the mid-level fees.

3. Every person described in cll. 1 and 2 above shall pay such other fees applicable to him or her as may be prescribed by any statute or regulation.

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Regulations on Financial Matters: Part 3 Arrangements relating to the payment of fees

1.

(*a*) Not later than the fourteenth day after the last day of every Full Term, the Head or Bursar of every society, or the Head of the student's department for programmes where fees are usually paid directly to the department, shall send to the Chief Financial Officer a schedule signed by the relevant officer containing the names of all members of the society who were liable to pay the fees referred to in Part 1 and Part 2 above, in respect of that term.

(*b*) The Head or Bursar of every society shall pay to the Chief Financial Officer such fees as were due for that term in accordance with the mechanisms agreed between the colleges and the University from time to time. Where fees are collected by a department these shall be paid to the Chief Financial Officer in accordance with the mechanisms that are agreed from time to time.

2. Annual fees shall be paid on or before the seventh day of Michaelmas Full Term (or of the term in which the student commences their course, as the case may be) unless the Bursar of the student's college or the Head of the student's department for programmes where fees are usually paid directly to the department, certifies in writing that:

(*a*) The college has approved the student's application to pay by instalments, the first such instalment having been paid; and/or

(*b*) The student has applied for, and is prima facie eligible for, a contribution to their fees from their local authority (or other fee-paying body), and the college is of the opinion that no contribution will be required from the student;

(*c*) The student's programme did not commence on the first day of the relevant term, and payment is due on the seventh day after the actual commencement of the student's programme.

3.

(*a*) In the event that any fees or continuation charge payable by the student, or the relevant instalment towards such fees, remains unpaid after the due date of payment it shall be the duty of the Bursar of the student's college, or the Registrar for programmes where fees or charges are usually paid directly to the University, or the Head of the student's department for programmes where fees or charges are usually paid directly to the department, to notify the student concerned that, in the event that the fees or charges due have not been paid in full within four weeks from the date of such notification, the student shall ordinarily be liable for suspension from access to the premises and facilities of the University (including the Examination Schools and other places of examination). The student shall be informed that, apart from in exceptional circumstances, they will be suspended from the end of such four-week period until such time as outstanding fees or charges have been paid, at which point they may apply for reinstatement, or until two terms have elapsed, at which point they will be removed from the Register of Students. The Bursar or Head shall also inform the Registrar that they have so notified the student concerned; and if the fees or charges due have not been paid in full within the specified four-week period, the Bursar or Head shall inform the Registrar of the position, whereupon, subject to the other provisions of this clause, the University shall have the right, having considered the circumstances of the case, to suspend the student concerned from access to the premises and facilities of the University. If the fees or charges due have not been paid in full within two terms of the date of any suspension imposed under this clause, the University shall have the right, having first considered the circumstances of the case, to remove the student from the Register of Students. A student may apply to Education Committee for reinstatement to the Register of Students. Any such reinstatement, which is not automatic, will be conditional upon payment of all outstanding fees.

(*b*) On application by their society, or by the Head of the student's department for programmes where fees are usually paid directly to the department, some part of the fees for an academic year may subsequently be returned to those who cease working towards their award as a result of expulsion. Unless otherwise provided in respect of an individual programme of study, the general rule is that, for each complete term not spent working towards an award, one third of the annual fees shall be returned.

(*c*) On application by their society, or by the Head of the student's department for programmes where fees are usually paid directly to the department, some part of the fees for an academic year may subsequently be returned to those who are not working towards their award as a result of suspension or withdrawal. Unless otherwise provided in respect of an individual programme of study, the general rule agreed by Council is that, for each complete term not spent working towards an award, one third of the annual fee shall be returned, and that in addition, if a student withdraws or suspends their status on or before Monday of Week 4 of any term the fees payable in respect of that term will generally be reimbursed to the student.

(*d*) Certain programmes, including programmes which have been granted permission to charge non-refundable deposits and programmes within the Department for Continuing Education, the Faculty of Law, the Mathematical Institute, and the Saïd Business School, may operate different refund policies in relation to cases under (*b*) and (*c*) above: where this is the case, the departmental policy for the programme of study concerned takes precedence over the general rule.

(*e*) Applications for the remission of fees, for the resolution of issues relating to the non-payment of fees, and for all other questions of doubt or difficulty relating to the liability of individual students for fees, including those covered under cll. 2 and 3 (*a*) and (*b*) above, and for questions of doubt or difficulty relating to the charging of deposits for course fees, or for fee reductions or bursaries as covered in Part 6, or for liability for the continuation charge as covered in Part 4 shall be determined by the Joint Panel on Remission of Fees.

(*f*) A candidate who is dissatisfied with a decision made by the Joint Panel on Remission of Fees may, or their college may, appeal against it. An appeal must be made within fourteen days of the date of the Joint Panel on Remission of Fees' decision. Any such appeals must be made in writing and sent to the Chair of Education Committee. The appeal will be heard by the Chair of Education Committee or their nominee.

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Regulations on Financial Matters: Part 4 University continuation charge

1. A candidate admitted to graduate research study (that is, a student for the D.Phil., D.Eng., D.M., M.Litt., M.Sc.(Res), or any other programme of study designated as a research programme) who commenced their current programme of study in or after September 2011 and who has reached the end of the period of fee liability, as defined at Part 1, cl. 5, and who thereafter remains registered as a graduate research student, shall pay a continuation charge for each subsequent term up to and including the term in which the thesis is submitted. Candidates whose thesis has been referred back shall pay no further fees or continuation charge, but shall pay the fee prescribed in Part 7 below when they apply for re-examination.

2. A student who is paying fees in respect of any given term shall not be liable for a continuation charge in the same term.

3. The continuation charge rate is reviewed on an annual basis and the rate for the current academic year is available from www.ox.ac.uk/students/fees-funding/fees/liability/graduate-continuation-charge (http://www.ox.ac.uk/students/fees-funding/fees/liability/graduate-continuation-charge) or from the Planning and Council Secretariat. Divisions may remit the continuation charge (subject to approval by Council's Planning and Resource Allocation Committee) for graduate research students on a specified course or courses of study, provided that the remission applies to all students on that course in a specified term or terms of study.

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Regulations on Financial Matters: Part 5 Fees for certain scholarship and exchange agreements

1. Notwithstanding the provisions of Part 1 above, the University shall remit 45% of the prescribed fees payable by any student who establishes, by information certified to the Chief Financial Officer by an officer of the student's college or society, that a proportion (agreed between the college and Junior Members), of the student's maintenance (as distinct from fees), as determined by Student Fees and Funding in the relevant year, has been provided by resident Junior Members of the University (otherwise than from funds of common rooms contributed directly or indirectly by grant-paying authorities in payment of membership fees); provided that:

(*a*) the number of students whose fees are remitted under this clause shall not in any one year exceed forty-five and that any arrangements required for determining the allocation between colleges or other societies of the benefits available under this clause shall be subject to approval from time to time by Council's Education Committee.

(*b*) the student's college or society shall remit 55% of the prescribed fees, and shall also arrange to cover the balance of the cost of the student's maintenance, as determined by Student Fees and Funding, that is not covered by the Junior Members; and

(*c*) the criteria for and selection of students benefiting from these provisions shall be administered through the Reach Oxford Scholarship, or other scheme designated as eligible by Council's Education Committee.

2. Council's Education Committee shall have power to approve exchange arrangements with other universities under which no fees are payable on either side. Any of the fees prescribed in Part 1 or Part 2 above, which would otherwise have been payable by any person working in Oxford under those exchange arrangements shall be remitted.

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Regulations on Financial Matters: Part 6 Oxford Bursaries and Fee Reductions

1. The arrangements described in this section apply to members of the University, entitled, in accordance with the criteria set out in Part 1, cl. 1, to be charged fees at the appropriate 'home' rate, who are working in Oxford:

(*a*) for the Degree of BA or the Degree of MBiochem or the Degree of MChem or the Degree of MMathCompSci or the Degree of MEarthSc or the Degree of MEng or the Degree of MMath or the Degree of MCompSci or the Degree of MCompPhil or the Degree of MPhys or the Degree of MPhysPhil or the Degree of MMathPhil, or the degree of MMathPhys (4-year course only), or the degree of MBiol, or the degree of MBiomedSci, or the degree of MSci, or the degree of BTh (full-time mode only);

(*b*) for the degree of BFA;

(*c*) for the First Examination for the Degree of BM;

(*d*) for the Preliminary Examination in Medicine;

(*e*) for the Second Examination for the degree of BM;

(*f*) for the full-time Undergraduate Certificate or Diploma in Theological Studies;

(*g*) for the Postgraduate Certificate in Education.

2. Students described in cl. 1 above will be eligible to be assessed for an Oxford bursary (and any awards directly linked to bursary eligibility as part of the university's undergraduate financial support package), subject to cl. 4, and provided that:

(*a*) they are entitled to receive support from a funding agency as described in cl. 6 below; and

(*b*) they are not reading for a qualification of an equivalent or lower level to one they already hold, unless they are reading for a course under 1(c), 1(d), 1(e) or 1(g) above.

Bursary levels and associated awards will be at the rates determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee and bursary amounts are set out on the University website. Special regulations for members of the University described in cl. 1 (*d*), (*e*) and (*g*) are set out in cll. 11 to 13.

3. Students described in cl. 1 who commenced their programme of study on or after 1 September 2012, and who would otherwise be liable for full fees as described in Part 1,will be eligible to be assessed for a reduction in fees, hereafter referred to as a 'fee reduction' subject to cl. 4, and provided that:

(*a*) they are entitled to receive support from a funding agency as described in cl. 6 below; and

(*b*) they are not reading for a qualification of an equivalent or lower level to one they already hold, unless they are reading for a course under 1(c), 1(d), 1(e) or 1(g) above.

The level of the fee reduction will be at the rates determined from time to time by Council's Education Committee and Planning and Resource Allocation Committee. The different levels of fee reduction are set out on the University website. Special regulations for members of the University described in cl. 1 (*d*) and (*g*) are set out in cll. 11-13. Students will not be entitled to a cash equivalent of a fee reduction.

4. If a student who is eligible to be charged fees at the 'home' rate is not entitled to means-tested maintenance support from their funding agency, they will not be eligible to be assessed for a bursary or fee reduction in that academic year. Students who are entitled to be assessed by the Student Finance Services Non UK Team, and who are entitled, in accordance with the criteria set out in Part 1, cl. 1, to be charged fees at the appropriate 'home' rate, are eligible to be assessed for a bursary or fee reduction, subject to the conditions referred to in cl. 10 below.

5. Students who are repeating a year of their studies at Oxford will be eligible to be assessed for a bursary and/or fee reduction, subject to cl. 4. Students repeating their first year or transferring to year one of a new course described in cl. 1 who were eligible for an additional start-up bursary in their first year of study will not be eligible for any further start-up bursary.

6. Requirements for the assessment of a student's household income are as follows:

(*a*) A member of the University as described in cl. 1 can only be considered for a bursary or fee reduction if they are first financially assessed by their funding agency and if consent has been given for the University to access this information. Financial assessments will only be accepted from Student Finance England, Student Finance Northern Ireland, Student Finance Wales, the Student Awards Agency for Scotland, the Student Finance Services Non UK Team, the Student Loans Company (SLC) or the National Health Service (NHS). The University will only base a student's bursary and/or fee reduction upon income information provided to it via the above agencies;

(*b*) Special regulations for financial assessments apply to members of the University who are working in Oxford for the Preliminary Examination in Medicine and Second Examination for the degree of BM. These are set out in cll. 11 and 12;

(*c*) 'Home' students are obliged to accept any maintenance grant they become eligible for as a result of financial assessment by their funding agency in order to be eligible to be assessed for a bursary and/or a fee reduction. 'Home' students are not required by the University to take out a loan from their funding agency to be eligible to be assessed for a bursary or for a fee reduction respectively.

7. The annual deadlines for the assessment of bursaries and fee reductions shall be as follows:

(*a*) To be assessed for an Oxford bursary and/or fee reduction students must comply with the application deadlines set by their funding agency. Students who fail to comply with requests to provide information to their agency will not be assessed by the University after the deadlines listed in (*b*) and (*c*) below;

(*b*) To be assessed, or reassessed, for an Oxford bursary students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC or other approved agency by 30 May of the academic year in which they wish to be considered for a bursary;

(*c*) To be assessed, or reassessed, for a fee reduction students must ensure that they have provided all information to their funding agency in time to ensure their assessment is complete and available to the University from the SLC or other approved agency by 20 December of the academic year in which they wish to be considered for a fee reduction;

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(*d*) Any student who wishes to be considered for a bursary and/or fee reduction, or for a change in their bursary and/or fee reduction after the dates listed in (*b*) and (*c*) above must submit a case to the Student Fees and Funding section detailing the delay relating to their financial assessment by 30 May of that academic year. The student must confirm when they applied for funding, what difficulties they had in being assessed correctly, the action they took to rectify this, and provide any corresponding evidence. The student will be expected to respond in a timely manner to any requests for further information from Student Fees and Funding. The student must also provide the final financial notification for that year as soon as it is available and no later than 20 December of the following academic year. If the student is in their final year of study, the deadline for submission of the financial support notification is Friday of Week 9 of Trinity Term of that year.

8. The arrangements for adjustments to bursaries during an academic year are as follows:

(*a*) Each of the regulations in this clause will be subject to the dates and regulations listed in cl. 7;

(*b*) Students who have received an overpayment of their bursary following a revised household income assessment will not be asked to repay any funds, unless the bursary was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or their sponsor;

(*c*) If a student's revised household income assessment results in an increased bursary entitlement, subsequent bursary payments will be adjusted upwards to reflect the student's increased entitlement for the whole year. The increased bursary payments will be calculated as if the student had been eligible for that level from the start of the academic year;

(*d*) If a student fails to provide information requested by their funding agency, as a result of which the financial assessment is withdrawn, the University will suspend bursary payments until the student's assessment has been completed by the funding agency, at which point their bursary entitlement will be re-assessed;

(*e*) The amount paid per term will be one third of the total annual bursary to which the student is eligible. Students will be expected to repay their bursary for any term where they have suspended or withdrawn before the bursary payment date, currently Week 2 in Michaelmas, Hilary and Trinity terms.

9. The arrangements for adjustments to fee liability and fee reductions during an academic year are as follows:

(*a*) Each of the regulations in this clause will be subject to the dates and regulations listed in cl. 7;

(*b*) Students whose revised household income assessment has increased will not be liable for increased fees, unless the initial fee reduction was obtained due to incorrect information being knowingly submitted to the student's funding agency by the student or their sponsor;

(*c*) If a student's revised household income assessment has reduced, resulting in an entitlement to a larger fee reduction, they will receive an additional fee reduction. The level of the fee reduction will be calculated as if the student had been eligible for that level from the start of the academic year.

10. The arrangements for changes to bursary and fee reduction entitlement between years are as follows:

(*a*) Students entitled, in accordance with the criteria set out in Part 1, cl. 1, to be charged fees at the appropriate 'home' rate, and who are entitled to be financially assessed by Student Finance England, Student Finance Northern Ireland, Student Finance Wales, the Student Awards Agency for Scotland, the SLC or the NHS, are required by these funding agencies to apply for financial support each year if they wish to access means-tested support. The assessment of their household income by their funding agency may change from year to year, and consequently their entitlement to a bursary and/or fee reduction is subject to change each year. Special regulations are set out in cll. 11 and 12 for financial assessments for members of the University working for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination);

(*b*) Students entitled, in accordance with the criteria set out in Part 1, cl. 1, to be charged fees at the appropriate 'home' rate, and who are entitled to be financially assessed by the Student Finance Services Non UK Team may have their household income assessed in the first year of study only. Students who wish to have their household income reassessed or continuing year students who wish to be financially assessed for the first time must submit a request to the Student Fees and Funding section.

(*c*) Students will only be eligible to be assessed for a bursary and/or fee reduction for the period in which they are entitled, in accordance with the criteria set out in Part 1, cl. 1, to be charged fees at the appropriate 'home' rate.

11. Special regulations apply for members of the University who are working in Oxford for the Preliminary Examination in Medicine (Part II) and Bachelor of Medicine (Second Examination) where these students were admitted on the accelerated four-year course. These are as follows:

(*a*) The household income of students in years two to four of their course will be estimated on the basis of the financial assessment of their household income in year one of their course or from their latest NHS (or corresponding authority) bursary assessment as evidenced by the student;

(*b*) Students not eligible for fee support from the NHS/SLC because their funding agency does not provide fee support for this course will be eligible to be assessed for a fee reduction in all years of their course where household income will be estimated on the basis of the financial assessment of their household income in year one of their course. A fee reduction is not available to those students who are eligible for fee support from the NHS/SLC after the first year of their course;

(*c*) Students will be eligible to be assessed for a bursary for all years of the course.

12. Special regulations apply for members of the University who are working in Oxford for the Bachelor of Medicine (Second Examination) in years four to six of the six-year medicine course:

(*a*) The household income of students in years five and six of the six-year medicine course will be estimated on the basis of the financial assessment of their household income in year four of their course or from their latest NHS (or corresponding authority) bursary assessment as evidenced by the student;

(*b*) Students in year four of the course will be eligible to be assessed for a fee reduction;

(*c*) Students will be eligible to be assessed for a bursary for all years of the course.

13. Members of the University working in Oxford for the Postgraduate Certificate in Education will only be eligible to be assessed for an Oxford bursary if they are not eligible for a Teacher Training Bursary.

14. If a student believes that their bursary (or associated award) or fee reduction has not been processed according to these regulations and/or the bursary and fee reduction rates approved by Council's Education Committee and Planning and Resource Allocation Committee, they should contact the Student Fees and Funding section.

15. A student who is dissatisfied with a decision made by the Student Fees and Funding section under cll. 7(d) or 14 above may ask for the decision to be reconsidered by the Joint Panel on Remission of Fees, as described in Part 3, cl. 3.

Regulations on Financial Matters: Part 7 Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, resubmission of a thesis, or supplicating for admission to or accumulation of certain degrees

1. Fees are payable in the following circumstances. Fees are reviewed on an annual basis with the fees for the current academic year available from www.ox.ac.uk/students/fees-funding/fees/liability/other-charges (http://www.ox.ac.uk/students/fees-funding/fees/liability/other-charges) or from the Planning and Council Secretariat. In the case of circumstances described in (a)–(c) below and if fees as defined in Part 1 are payable in respect of the same term, fees for (a)–(c) below do not apply.

(*a*) On entering for certain university examinations:

(i) Certificates in Theology;

(ii) Certificate and Diploma in Theological and Pastoral Studies;

(iii) Degree of B.Mus;

(*b*) On re-entering the university examination for the Degrees of B.Phil., M.Phil., M.Th., M.Sc. (by Coursework), M.St., MBA, MFA, MPP, or any diploma or certificate (other than those listed under Part 1 cl. 4(*a*)(xii) (*a*)–(i);

(*c*) On resubmission of a thesis for the degree of M.Litt., M.Th., M.Sc. (by Research), D.Phil., D.Eng., or D.M.

(*d*) For late entry for examinations:

(i) where a candidate proposes to offer a subject or part of the examination which has already been offered by a candidate who entered by the due date and no change in the conduct of the examination is involved;

(ii) where the provisions of (i) are not satisfied but the chair of examiners is willing to consent;

(*e*) For late alteration of options:

(i) where a candidate proposes to offer a subject or part of the examination which has already been offered by a candidate who entered by the due date and no change in the conduct of the examination is involved;

(ii) where the provisions of (i) are not satisfied but the chair of examiners is willing to consent;

(*f*) For late submission of a thesis or other exercise;

(g) For students admitted to the Status of Student for the Degree of D.M. prior to 1 October 2023, for each subsequent year that the name of the student remains on the register of students for the degree;

(h) On resubmission of a thesis for the Degree of M.Ch.;
(i) On applying for leave to supplicate:

for the degree of M.Ch.;

for the degrees of DD, DCL, D.Litt., D.Sc., and D.Mus.

(j) On applying for leave to incorporate, under the provisions of Council Regulations 22 of 2002, section 1.15.

(k) On supplicating for admission to the degree of MA, provided that:

(*a*) No fee shall be payable by any person on whom a degree has been conferred by special resolution or who incorporates in virtue of having obtained an educational position in the University

(*b*) No fee shall be payable by a Master of Surgery on supplicating for admission to the Degree of Master of Arts.

(l) On accumulating the Degrees of Bachelor and Doctor of Civil Law.

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Regulations on Financial Matters: Part 8 Charges payable by candidates for fieldwork

1. In the following programmes of study, additional charges may be made for fieldwork that is a requirement of the programme:

   BA Archaeology and Anthropology;

   BA Classical Archaeology and Ancient History;

2. Other programmes of study may carry additional charges for optional fieldwork, projects or placements that are not a requirement of the programme.

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Regulations on Financial Matters: Part 9 Fees payable by candidates on registration for courses validated by the University

1. A registration fee is payable for the degree of Doctor of Clinical Psychology for students commencing their studies prior to 1 September 2023. The fee for the current academic year is available from www.ox.ac.uk/students/fees-funding/fees/liability/other-charges (http://www.ox.ac.uk/students/fees-funding/fees/liability/other-charges) or from the Planning and Council Secretariat.

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Regulations on Financial Matters: Part 10 Fees payable by certain students working in departments or faculties who are not members of the University nor Recognized students nor Visiting Students

1. If a person who is not a member of the University is admitted to work, and receive instruction or supervision, in any university department by the head of the department, they shall pay to the Chief Financial Officer such fee or fees as shall be prescribed by the head of the department in accordance with arrangements approved from time to time by Council's Education and Planning and Resource Allocation Committees.

2. The head of each department shall have discretion to fix a fee or fees for any member of the University who is working in their department, unless that member is liable to pay fees under the provisions of Part 1 or Part 2 cl. 1 or would be liable but for the provisions of Part 1 cl. 5 thereof.

3. The head of each department shall maintain, and on request send to the Chief Financial Officer not later than the end of the third week of Full Term, or in the case of students working in the vacation only, as soon as may be, a list of the names of the students attending lectures or working in their department other than those liable to pay a fee covering that term under Part 1 or Part 2.

4. No fee shall be payable under the provisions of this subsection by any person who is paying a fee under the provisions of Part 4, or whose name is on the Register of Recognized Students or the Register of Visiting Students, or by any salaried employee who is receiving instruction or supervision in the department in which they are working.

5. For the purposes of this subsection the word 'Term' shall include the vacation following.

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Regulations on Financial Matters: Part 11 Fees payable by certain Clinical Students

1. Every person attached to the clinical school under regular instruction for a qualifying medical examination of another university or of a recognised professional institution shall, unless liable to pay fees under the provisions of Part 1, pay to the Regius Professor of Medicine a fee of £10 on admission and fees every three months at the annual rate published at www.ox.ac.uk/students/fees-funding/fees/rates (http://www.ox.ac.uk/students/fees-funding/fees/rates) or available from the Planning and Council Secretariat which would be applicable to him or her if liable for fees under Part 1 cl. 3.

2. The Regius Professor of Medicine shall have discretion to fix fees for persons attached to the clinical school who are not under regular instruction but who would otherwise be liable to pay a fee or fees under cl.1 above.

3. Within fourteen days of the last day of every Full Term the Regius Professor of Medicine shall:

(*a*) Send to the Chief Financial Officer a schedule specifying (a) the names of all the persons who were liable to pay any of the fees referred to in cll. 1 and 2 above since the preparation of the previous schedule, and (b) the particular fees payable by such persons, and

(*b*) Account to the curators for the fees so specified between those at the 'home' and 'overseas' rates, for the remainder of the course then being undertaken.

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Regulations on Financial Matters: Part 12 Fees in respect of certificates, transcripts and personal data

1. Fees are payable in the following circumstances, except where 'no charge' is stated. Fees are reviewed on an annual basis, with the fees for the current academic year available from https://www.ox.ac.uk/students/graduation/certificates (https://www.ox.ac.uk/students/graduation/certificates) or from the Planning and Council Secretariat.

2. Every person shall pay a fee in each case for certificates issued, on request, to Student Registry:

(*a*) for the first certificate attesting admission to any degree (other than the MA), which shall include a statement of the class obtained, no charge

(*b*) for the first certificate attesting admission to the MA
(*c*) for each replacement certificate attesting admission to any degree (the request must be accompanied by a written statement declaring the original lost, stolen or damaged)

3. Every person shall pay a fee to Student Registry for the provision of their electronic degree documents, which may include (but are not limited to) certificates, transcripts, diploma supplements and degree confirmation letters.

4. Every person making a request to be supplied with personal data under Section 45 of the Data Protection Act 2018 shall pay the fee determined from time to time by Council. Such requests should be addressed to the Information Compliance Team, University Offices, Wellington Square, Oxford OX1 2JD, from whom details of the current fee can be obtained. The fee is subject to a maximum prescribed from time to time by the Home Secretary under the Act.

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General Regulations for the First and Second Public Examination

Part 1 General

1.1. These regulations apply to the following degrees of the University:

Table 1

Bachelor of Arts	Master of Engineering
Bachelor of Fine Art	Master of Mathematics
Master of Biology	Master of Mathematics and Computer Science
Master of Biomedical Sciences	Master of Mathematics and Philosophy
Master of Biochemistry	Master of Mathematics and Physics
Master of Chemistry	Master of Physics
Master of Computer Science	Master of Physics and Philosophy
Master of Computer Science and Philosophy	Master of Science (4-year integrated Masters)
Master of Earth Sciences	

1.2. In these regulations where the context admits:

(1) the expression 'statutory residence' means residence at any place authorised by the Regulations for Residence in the University ('the Residence Regulations');

(2) references to divisions and faculty boards shall include a reference to the Committee for the Ruskin School of Art; and

(3) 'college' means any college, society, or Permanent Private Hall or any other institution designated by Council by regulation as being permitted to present candidates for matriculation.

1.3. Any member of the University may be admitted to a degree to which these regulations apply if they:

(1) have kept statutory residence for the period prescribed in these regulations for the degree in question; and

(2) have employed themself in study and hearing lectures and have (unless exempt) passed the First and Second Public Examinations in accordance with the requirements laid down by regulation.

Part 2 Residence

2.1. A member reading for the Degree of Bachelor of Arts or of Fine Art must unless regulation 2.2 below applies keep nine terms of statutory residence.

2.2. A member who has taken Honour Moderations in Classics as the First Public Examination must keep twelve terms of statutory residence.

2.3. A member reading for any of the Master's degrees referred to in regulation 1.1 above must keep twelve terms of statutory residence.

2.4. The Proctors may, for any reason judged by them to be sufficient and on such conditions as they think fit, excuse a member reading for a degree to which these regulations apply from up to three terms of statutory residence.

2.5.

(1) If any member is dissatisfied with a decision by the Proctors under regulation 2.4 above, they or their college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(2) The appeal shall be adjudged expeditiously by the Chair or their nominee.

2.6. Applications for dispensation under regulation 2.4 above must be made through the applicant's college.

2.7. A member who is granted dispensation from statutory residence under regulation 2.4 above must nevertheless, unless expressly exempted, pay in respect of any term for which they are excused residence any university fee which would have been payable if they had actually resided.

2.8. Council may permit time spent outside Oxford, as part of an academic programme approved by it, to be counted towards residence for the purposes of these regulations.

Part 3 First Public Examination

3.1. The First Public Examination shall include Honour Moderations, Moderations, and Preliminary Examinations in the subjects respectively listed in Table 2 (#univ-9780199202669-tableGroup-2) , Table 3 (#univ-9780199202669-tableGroup-3) , and Table 4 (#univ-9780199202669-tableGroup-4)

3.2. The examinations shall be conducted by Moderators under the supervision of the divisional and faculty boards assigned to each subject respectively in Table 2 (#univ-9780199202669-tableGroup-2) , Table 3 (#univ-9780199202669-tableGroup-3) , and Table 4 (#univ-9780199202669-tableGroup-4)

Table 2: Honour Moderations

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Subject	*Board(s)*
Archaeology and Anthropology	Social Sciences Division
Classics	Faculty of Classics

Table 3: Moderations

Subject	*Board(s)*
Law	Faculty of Law

Table 4: Preliminary Examinations *(For the explanation of the asterisks see regulation 3.10)*

Subject	*Board(s)*
Ancient and Modern History	Faculties of Classics and History
Arabic	Faculty of Asian and Middle Eastern Studies
*Archaeology and Anthropology	Social Sciences Division
Biology	Mathematical, Physical and Life Sciences Division
Biomedical Sciences	Medical Sciences Division
Chemistry	Mathematical, Physical and Life Sciences Division
Chinese	Faculty of Asian and Middle Eastern Studies
Classical Archaeology and Ancient History	Social Sciences Division and Faculty of Classics
*Classics	Faculty of Classics
Classics and English	Faculties of Classics and English Language and Literature
Computer Science	Mathematical, Physical and Life Sciences Division
Computer Science and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Earth Sciences	Mathematical, Physical and Life Sciences Division
Economics and Management	Social Sciences Division
Egyptology	Faculty of Asian and Middle Eastern Studies
Egyptology and Ancient Near Eastern Studies	Faculty of Asian and Middle Eastern Studies
Engineering Science	Mathematical, Physical and Life Sciences Division
English and Modern Languages	Faculties of English Language and Literature and Medieval and Modern Languages
English Language and Literature	Faculty of English Language and Literature
European and Middle Eastern Languages	Faculties of Medieval and Modern Languages and Asian and Middle Eastern Studies
Fine Art	Committee for Ruskin School of Art
Geography	Social Sciences Division
Hebrew	Faculty of Asian and Middle Eastern Studies
History	Faculty of History
History and Economics	Faculty of History and Social Sciences Division
History and English	Faculties of History and English Language and Literature
History and Modern Languages	Faculties of History and Medieval and Modern Languages
History and Politics	Faculty of History and Social Sciences Division
History of Art	Faculty of History
Human Sciences	Social Sciences Division
Japanese	Faculty of Asian and Middle Eastern Studies

Subject	*Board(s)*
Jewish Studies	Faculty of Asian and Middle Eastern Studies
Materials Science	Mathematical, Physical and Life Sciences Division
Mathematics	Mathematical, Physical and Life Sciences Division
Mathematics and Computer Science	Mathematical, Physical and Life Sciences Division
Mathematics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Modern Languages	Faculty of Medieval and Modern Languages
Molecular and Cellular Biochemistry	Medical Sciences Division
Music	Faculty of Music
Oriental Studies	Faculty of Asian and Middle Eastern Studies
Persian	Faculty of Asian and Middle Eastern Studies
Philosophy and Modern Languages	Faculties of Philosophy and Medieval and Modern Languages
Philosophy and Theology	Faculties of Philosophy and Theology and Religion
Philosophy, Politics, and Economics	Faculty of Philosophy and Social Sciences Division
Physics	Mathematical, Physical and Life Sciences Division
Physics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Psychology, Philosophy, and Linguistics	Medical Sciences Division and Faculties of Philosophy and Linguistics, Philology and Phonetics
Religion and Asian and Middle Eastern Studies	Faculties of Theology and Religion and Asian and Middle Eastern Studies
Sanskrit	Faculty of Asian and Middle Eastern Studies
Theology and Religion	Faculty of Theology and Religion
Turkish	Faculty of Asian and Middle Eastern Studies

3.3. The boards shall from time to time make and publish Special Regulations respecting the examinations under their supervision and shall publish lists of subjects and (where appropriate) of books which may be offered for examination, maintaining as far as possible a distinction between the subjects and any books prescribed in the First and Second Public Examinations respectively.

3.4. Special Regulations made and lists drawn up by boards under regulation 3.3 above shall not have effect until:

(1) they have been approved by or on behalf of the Education Committee of Council;

(2) in the case of regulations made and lists drawn up by faculty boards or other bodies within the Humanities and Social Sciences Divisions, they have also first been approved by the Humanities Board or the Social Sciences Board as appropriate;

(3) they have then been duly published, and if necessary approved by Congregation, in accordance with the procedure laid down in sections 15-20 of Statute VI.

Method of examining

3.5. Subject to regulation 3.6 below the examinations shall be conducted in writing.

3.6. A board may specify by Special Regulation that an examination shall be partly aural, oral, practical, or visual.

Admission to the First Public Examination

3.7. No person who is not a student member of the University may be admitted to the First Public Examination.

3.8. Candidates may be admitted to Honour Moderations at any time not earlier than the third term from matriculation, but no candidate who has exceeded the sixth term from matriculation inclusively, or the eighth term in the case of candidates for Honour Moderations in Classics, shall be capable of obtaining Honours.

3.9. Candidates may be admitted to each of the Moderations listed in Table 5 (#univ-9780199202669-tableGroup-5) , not earlier than the term from matriculation specified in each case.

Table 5: Admission to Moderations

Moderations	*Earliest term from matriculation*
Law	2nd

3.10.

(1) Candidates shall not be admitted to any of the Preliminary Examinations which has the same title as any Honour Moderations or Moderations, and which is one of those marked with an asterisk in Table 4 (#univ-9780199202669-tableGroup-4) , unless they have either failed the examination for the Honour Moderations or Moderations with the same title or, subject to the

consent of the Proctors, have been prevented by illness or other urgent and reasonable cause from taking that examination.
(2) If any member of the University is dissatisfied with a decision by the Proctors under paragraph (1) above, they or their college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(3) The appeal shall be adjudged expeditiously by the Chair or their nominee.

3.11. Candidates may be admitted to each of the Preliminary Examinations listed in Table 6 (#univ-9780199202669-tableGroup-6) , not earlier than the term from matriculation specified in each case.

Table 6: admission to preliminary examinations

Preliminary Examination	*Earliest term from matriculation*
Ancient and Modern History	3rd
Arabic	3rd
Biology	3rd
Biomedical Sciences	3rd
Chemistry	2nd
Chinese	3rd
Classical Archaeology and Ancient History	3rd
Classics	2nd
Classics and English	3rd
Computer Science	3rd
Computer Science and Philosophy	3rd
Earth Sciences	2nd
Egyptology	3rd
Egyptology and Ancient Near Eastern Studies	3rd
English and Modern Languages:	
English	3rd
Modern Language	2nd
European and Modern Languages	3rd
Fine Art	3rd
Geography	3rd
Hebrew	2nd
History	3rd
History and Economics	3rd
History and English	3rd
History and Modern Languages	3rd
History and Politics	3rd
History of Art	3rd
Human Sciences	3rd
Japanese	3rd
Jewish Studies	2nd
Materials Science	3rd
Mathematics	3rd
Mathematics and Computer Science	3rd
Mathematics and Philosophy	3rd

Preliminary Examination	*Earliest term from matriculation*
Modern Languages	2nd
Molecular and Cellular Biochemistry	2nd
Music	3rd
Oriental Studies:	
Arabic, Chinese, Egyptology and Ancient Near Eastern Studies, Japanese, Turkish	3rd
Other languages	2nd
Persian	2nd
Philosophy and Modern Languages	2nd
Philosophy and Theology	3rd
Philosophy, Politics, and Economics	2nd
Physics	3rd
Physics and Philosophy	3rd
Psychology, Philosophy, and Linguistics	3rd
Religion and Asian and Middle Eastern Studies	3rd
Sanskrit	2nd
Theology and Religion	3rd
Turkish	3rd

Regulations under which a candidate may be examined

3.12. A person admitted as a candidate for the First Public Examination within three terms of the term in which they were originally due to be examined for the First Public Examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

3.13. A person admitted as a candidate for the First Public Examination four or more terms after the term in which they were originally due to be examined for the First Public Examination shall normally be examined in accordance with the current regulations.

Passing the First Public Examination
3.14. A candidate shall be deemed to have passed the First Public Examination if they have satisfied the Examiners in any one of the parts of the examination as set out in Table 2 (#univ-9780199202669-tableGroup-2) , Table 3 (#univ-9780199202669-tableGroup-3) , and Table 4 (#univ-9780199202669-tableGroup-4)

3.15. Any person who has satisfied the Examiners in Part I of the First Examination for the Degree of Bachelor of Medicine shall be deemed to have passed the First Public Examination.

3.16.

(1) A candidate who fails to satisfy the examiners in their initial examination for the First Public Examination shall be permitted to re-enter for the examination on one further occasion in accordance with the special regulations governing re-sits in the programme concerned. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the first attempt.

(2) A further exceptional opportunity to re-sit the examination shall require application to and approval on behalf of the Education Committee. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the previous attempts.

(3) A candidate who passes the First Public Examination whether at the first attempt or after re-sitting the examination shall be deemed to have reached the University's threshold standard for embarking on the Final Honour School.

Part 4 Second Public Examination

4.1. The Second Public Examination shall, except in the case of the Degree of Bachelor of Fine Art, consist of a Final Examination in the Honour Schools in each of the subjects listed in Table 7 (#univ-9780199202669-tableGroup-7) .

Table 7: honour schools

Subject	*Board(s)*
Ancient and Modern History	Faculties of Classics and History
Arabic (with or without a subsidiary language)	Faculty of Asian and Middle Eastern Studies
Archaeology and Anthropology	Social Sciences Division

Subject	*Board(s)*
Biological Sciences	Mathematical, Physical and Life Sciences Division
Biology (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Cell and Systems Biology (three-year and four-year)	Medical Sciences Division
Chemistry	Mathematical, Physical and Life Sciences Division
Chinese (with or without a subsidiary language)	Faculty of Asian and Middle Eastern Studies
Classical Archaeology and Ancient History	Social Sciences Division and Faculty of Classics
Classics and English	Faculties of Classics and English Language and Literature
Classics and Modern Languages	Faculties of Classics and Medieval and Modern Languages
Classics and Asian and Middle Eastern Studies	Faculties of Classics and Asian and Middle Eastern Studies
Computer Science (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Computer Science and Philosophy (three-year and four-year)	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Earth Sciences (four-year)	Mathematical, Physical and Life Sciences Division
Economics and Management	Social Sciences Division
Egyptology	Faculty of Asian and Middle Eastern Studies
Egyptology and Ancient Near Eastern Studies	Faculty of Asian and Middle Eastern Studies
Engineering Science	Mathematical, Physical and Life Sciences Division
English Language and Literature	Faculty of English Language and Literature
English and Modern Languages	Faculties of English Language and Literature and Medieval and Modern Languages
European and Middle Eastern Languages	Faculties of Medieval and Modern Languages and Oriental Studies
Experimental Psychology (three-year and four-year)	Medical Sciences Division
Geography	Social Sciences Division
Geology (three-year)	Mathematical, Physical and Life Sciences Division
Hebrew (with or without a subsidiary language)	Faculty of Asian and Middle Eastern Studies
History	Faculty of History
History and Economics	Faculty of History and Social Sciences Division
History and English	Faculties of History and English Language and Literature
History and Modern Languages	Faculties of History and Medieval and Modern Languages
History and Politics	Faculty of History and Social Sciences Division
History of Art	Faculty of Modern History
Human Sciences	Social Sciences Division
Japanese (with or without a subsidiary language)	Faculty of Asian and Middle Eastern Studies
Jewish Studies	Faculty of Asian and Middle Eastern Studies

Subject	*Board(s)*
Jurisprudence	Faculty of Law
Literae Humaniores	Faculties of Classics and Philosophy
Materials Science	Mathematical, Physical and Life Sciences Division
Mathematics (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Mathematics and Computer Science (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Mathematics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Mathematical and Theoretical Physics (after transfer to that Honour School for the Part C examination from the Honour Schools of Mathematics, Physics, or Physics and Philosophy)	Mathematical, Physical and Life Sciences Division
Mathematics and Statistics (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Medical Sciences	Medical Sciences Division
Modern Languages	Faculty of Medieval and Modern Languages
Molecular and Cellular Biochemistry	Medical Sciences Division
Music	Faculty of Music
Neuroscience (three-year and four-year)	Medical Sciences Division
Oriental Studies	Faculty of Asian and Middle Eastern Studies
Persian (with or without a subsidiary language)	Faculty of Asian and Middle Eastern Studies
Philosophy and Modern Languages	Faculties of Philosophy and Medieval and Modern Languages
Philosophy, Politics, and Economics	Faculty of Philosophy and Social Sciences Division
Philosophy and Theology	Faculties of Philosophy and Theology and Religion
Physics (three-year and four-year)	Mathematical, Physical and Life Sciences Division
Physics and Philosophy	Mathematical, Physical and Life Sciences Division and Faculty of Philosophy
Psychology, Philosophy, and Linguistics (three-year and four-year)	Medical Sciences Division and Faculties of Philosophy and Linguistics, Philology and Phonetics
Religion and Asian and Middle Eastern Studies	Faculties of Theology and Religion and Asian and Middle Eastern Studies
Sanskrit	Faculty of Asian and Middle Eastern Studies
Theology and Religion	Faculty of Theology and Religion
Turkish (with or without a subsidiary language)	Faculty of Asian and Middle Eastern Studies

4.2. The examinations shall be conducted by the Public Examiners under the supervision of the divisional or faculty boards assigned to each school in Table 7. (#univ-9780199202669-tableGroup-7)

4.3. The Second Public Examination for the Degree of Bachelor of Fine Art shall consist of a Final Honour School under the supervision of the Committee for the Ruskin School of Art.

4.4. The boards shall from time to time make and publish Special Regulations respecting the examinations under their supervision and shall publish lists of subjects and (where appropriate) of books which may be offered for examination.

4.5. Special Regulations made and lists drawn up by boards under regulation 4.5 above shall not have effect until:

(1) they have been approved by or on behalf of the Education Committee of Council;

(2) in the case of regulations made and lists drawn up by faculty boards or other bodies within the Humanities and Social Sciences Divisions, they have also first been approved by the Humanities Board or the Social Sciences Board as appropriate;

(3) they have then been duly published, and if necessary approved by Congregation, in accordance with the procedure laid down in sections 15-20 of Statute VI.

Method of examining
4.6. Every candidate in a Second Public Examination shall be examined in writing; and any candidate who seeks Honours may be examined viva voce where Special Regulations made by the divisional board, board of a faculty, or other body responsible for an examination (or jointly by the relevant bodies where an examination is a joint responsibility) expressly provide.

4.7. A board may specify by Special Regulation that an examination shall be partly aural, oral, practical, or visual.

Admission to the Second Public Examination
4.8. No person who is not a student member of the University may be admitted to the Second Public Examination.

4.9. No person may be admitted to the Second Public Examination unless they have passed or been exempted from the First Public Examination.

4.10. No person may be admitted as a candidate in any Final Honour School unless they:

(1) have satisfied the conditions, if any, which are required by regulations (including Special Regulations) relating to the School in which they are a candidate; and

(2) will by the end of the term in which the final assessment is undertaken have kept statutory residence for the number of terms which, under Part 2 or 5 of these regulations or the Regulations for Senior Student Status, is appropriate to their status and to the School in which they are a candidate.

Maximum time allowed for Honours
4.11. No person may be admitted as a candidate in any Final Honour School after the lapse of fifteen terms from the term of matriculation inclusively, except in the following cases:

(1) A candidate who has obtained Honours in some other Final Honour School may be admitted not more than nine terms after the date on which they first obtained Honours in a Final Honour School.

(2) A candidate who has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations may be admitted as a candidate in Part II of the examination in Chemistry or in Molecular and Cellular Biochemistry or in Materials Science up to the end of the twenty-first term.

(3) A candidate in any of the following Final Honour School examinations may be admitted up to the end of the eighteenth term:

(*a*) any Final Honour School, if the candidate has obtained Honours (or has satisfied the Moderators under the Regulations for the Conduct of Examinations) in Honour Moderations in either the fifth or sixth term, or the eighth term in the case of Honour Moderations in Classics, from matriculation;

(*b*) the second part of any Final Honour School which is divided into two parts, except the Honour School of Biology (three-year), the Honour School of Cell and Systems Biology (three-year), the Honour School of Experimental Psychology (three-year), the Honour School of Geology, the Honour School of Neuroscience (three-year), the Honour School of Physics (three-year course), and the Honour School of Psychology, Philosophy and Linguistics (three-year);

(*c*) the third part of any Final Honour School which is divided into three parts;

(*d*) the Honour School of Classics and Modern Languages, English and Modern Languages, European and Middle Eastern Languages, Jurisprudence, Modern Languages, Modern Languages and Linguistics, History and Modern Languages, or Philosophy and Modern Languages, if the candidate is certified by their college to have spent an academic year of approved residence in an appropriate country or appropriate countries;

(*e*) the examination in Chinese or Japanese, or, if the candidate is certified to have spent an academic year abroad on a course approved by the Board of the Faculty of Asian and Middle Eastern Studies, the examination in Arabic, or Hebrew, or Persian, or Turkish, in the Honour Schools in the Faculty of Asian and Middle Eastern Studies.

(4) A person whose position is not covered in any of paragraphs 4.11 (1)-(3) may be admitted as a candidate in a Final Honour School for which there is at least one other candidate, subject to the approval of the Education Committee.

4.12. The candidate's college shall be required to notify the University of any change in the candidate's status between entry and the date of the examination.

4.13. No person whose name has been recorded as achieving a classified result by the Public Examiners (other than a candidate who has been declared to have deserved Honours under the Regulations for the Conduct of Examinations) shall be admitted again as a candidate in the same Final Honour School, but this regulation shall not affect the regulations concerning the Final Honour Schools of Modern Languages and in the Faculty of Asian and Middle Eastern Studies which enable candidates under certain conditions to offer themselves again in the same School. A person who does not achieve a classified result at the first attempt may be admitted again as a candidate in the same Final Honour School on one further occasion. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the first attempt.

4.14.

(1) No person whose name has been placed in any Results List by the Public Examiners (with the exceptions in regulations 4.12 and 4.13 above) shall be admitted as a candidate in a second Final Honour School having papers in common with the first, except with the permission of the Proctors.

(2) If any member of the University is dissatisfied with a decision by the Proctors under paragraph (1) above, they or their college, may within fourteen days of the date of the decision appeal in writing to the Chair of the Education Committee of Council.

(3) The appeal shall be adjudged expeditiously by the Chair or their nominee.

Regulations under which a candidate may be examined

4.15. A person admitted as a candidate in any Final Honour School within six terms of the term in which they were originally due to be examined shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

4.16. A person admitted as a candidate in any Final Honour School seven or more terms after the term in which they were originally due to be examined shall normally be examined in accordance with the current regulations.

Passing the Second Public Examination
4.17. Candidates shall be deemed to have passed the Second Public Examination if they either have obtained Honours, or satisfied the examiners, in any one of the Honour Schools listed in Table 6 (#univ-9780199202669-tableGroup-6) , and Table 7 (#univ-9780199202669-tableGroup-7) , or in the Final Examination in Fine Art.

Part 5 Foundation Course at the Department for Continuing Education

5.1. Any member of the University who has successfully completed the course for a Foundation Certificate at the Department for Continuing Education (whether or not they were a member when they did so) may apply for admission to the Degree of Bachelor of Arts if they have:

(1) kept statutory residence in accordance with regulations 5.2 and 5.3 below; and

(2) passed the Second Public Examination.

5.2. A person who has successfully completed the course for the Foundation Certificate in English Literature may be admitted as a candidate in the Final Honour School of English Language and Literature if by the end of the term in which the examination is held they have kept statutory residence for six terms.

5.3. A person who has successfully completed the course for any Foundation Certificate may not be admitted as a candidate in any Final Honour School more than twelve terms inclusively from the term of matriculation.

Part 6 Degrees Awarded on passing the Second Public Examination

6.1. The Degree of Bachelor of Arts shall be awarded to members of the University who have obtained Honours, or have satisfied the examiners but have not obtained Honours, in any Final Honour School other than the School of Fine Art or the Schools listed in Table 8 (#univ-9780199202669-tableGroup-8) below, subject to these regulations and to the Special Regulations for the Second Public Examination concerned.

6.2. The Degree of Bachelor of Fine Art shall be awarded to members of the University who have obtained Honours, or who have satisfied the examiners, in the Final Honour School for that degree, subject to these regulations and to the Special Regulations for that School.

6.3. The Master's Degrees to which these regulations apply shall be awarded to members of the University who have obtained Honours in the Second Public Examination in the relevant Final Honour Schools, as set out in Table 8 (#univ-9780199202669-tableGroup-8) below, subject also to the conditions laid down in the Special Regulations for each School.

Table 8: master’s degrees

Degree	*Final Honour School*
Master of Biochemistry	Molecular and Cellular Biochemistry
Master of Biology	Biology (four-year course)
Master of Biomedical Sciences	Cell and Systems Biology
	Neuroscience
Master of Chemistry	Chemistry
Master of Computer Science	Computer Science (four-year course)
Master of Computer Science and Philosophy	Computer Science and Philosophy (four-year course)
Master of Earth Sciences	Earth Sciences
Master of Engineering	Engineering Science
	Materials Science
Master of Mathematics	Mathematics (four-year course)
	Mathematics and Statistics (four-year course)
Master of Mathematics and Computer Science	Mathematics and Computer Science (four-year course)
Master of Mathematics and Philosophy	Mathematics and Philosophy (four-year course)
Master of Physics	Physics (four-year course)
Master of Mathematics and Physics	Mathematical and Theoretical Physics (after transfer to that Honour School for the Part C examination from the Honour Schools of Mathematics, Physics, or Physics and Philosophy)
Master of Physics and Philosophy	Physics and Philosophy (four-year course)
Master in Science	Experimental Psychology (four-year course)
	Psychology, Philosophy and Linguistics (four-year course)

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Honour Moderations in Archaeology and Anthropology

A

Honour Moderations in Archaeology and Anthropology shall be under the supervision of the Social Sciences Board and shall consist of such subjects as it shall by regulation prescribe. Under the overall direction of the board, the examination shall be administered by the School of Archaeology and the School of Anthropology, which shall jointly appoint a Standing Committee to advise the board as necessary in respect of this examination.

B

Candidates shall be examined in three areas:

1. Every candidate shall be examined in writing during the Trinity term of their first year and will offer four papers, as follows:

   Paper (1) Introduction to world archaeology.

   Paper (2) Introduction to anthropological theory.

   Paper (3) Perspectives on human evolution.

   Paper (4) The nature of archaeological and anthropological enquiry.

2. All candidates will be required to undertake a course of practical work, including laboratory work.

Class co-ordinators shall make available to the chair of the examiners records showing the extent to which each candidate has pursued an adequate course of practical work.

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Honour Moderations in Classics

A

The subjects of the examination shall be as prescribed by regulation from time to time by the Board of the Faculty of Classics and the Board of the Faculty of Philosophy.

B

Candidates shall take one of the following courses: IA, IB, IC, IIA, IIB.

Each paper will be assessed by means of a three-hour written examination. Texts and Contexts will comprise two papers, a three-hour essay paper and a three-hour translation paper.

The *Introduction to Modern Philosophy* paper will be examined in accordance with the regulations for *Introduction to Philosophy* in the Preliminary Examination for Philosophy, Politics and Economics, except that candidates for Honour Moderations in Classics will not be required to answer questions on more than one of the three sections within the paper (General Philosophy, Moral Philosophy and Logic), although they may answer questions from two or three sections if they wish.

Detailed syllabuses for all other papers, including prescribed texts and editions where applicable, will be published in the Mods Handbook for the relevant year of examination. This will be published no later than Monday of Week 0 of Michaelmas Term in the academic year preceding that of the examination.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English and any examination paper involving Greek or Latin prose composition.

COURSE IA

The examination will consist of the following papers.

I. HOMER, *ILIAD*

II. VIRGIL, *AENEID*

III, IV. TEXTS AND CONTEXTS

V. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject, chosen from either Group A or Group B. Candidates may not combine subject B1 with a Classical Special Subject (VI) from Group E.

A.

1. *Early Greek Philosophy*

2. *Plato*, Euthyphro and Meno

3. *Lucretius*, De Rerum Natura *IV*

B.

1. *Introduction to Modern Philosophy*

VI. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from one of the groups C-F. Candidates must not combine a subject from Group E with Philosophy Special Subject B1.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VII. UNPREPARED TRANSLATION FROM GREEK

VIII. UNPREPARED TRANSLATION FROM LATIN

IX. GREEK LANGUAGE

X. LATIN LANGUAGE

COURSE IB

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The examination will consist of the following papers.

I. HOMER, *ILIAD*

II. VIRGIL, *AENEID*

III, IV. TEXTS AND CONTEXTS

V. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject chosen from either Group A or Group B. Candidates may not combine subject B1 with a Classical Special Subject (VI) from Group E.

A.

1. *Early Greek Philosophy*

2. *Plato*, Euthyphro *and* Meno

3. *Lucretius*, De Rerum Natura *IV*

B.

1. *Introduction to Modern Philosophy*

VI. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from one of the groups C-F. Candidates may not combine a subject from Group E with Philosophy Special Subject B1.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VII. UNPREPARED TRANSLATION FROM GREEK

VIII. UNPREPARED TRANSLATION FROM LATIN

IX. GREEK LANGUAGE

X. LATIN LANGUAGE

COURSE IC

The examination will consist of the following papers.

I. HOMER, *ILIAD*

II. VIRGIL, *AENEID*

III, IV. TEXTS AND CONTEXTS

V. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject, chosen from either Group A or Group B. Candidates may not combine subject B1 with a Classical Special Subject (VI) from Group E.

A.

1. *Early Greek Philosophy*

2. *Plato, Euthyphro and Meno*

3. *Lucretius*, De Rerum Natura *IV*

B.

1. *Introduction to Modern Philosophy*

VI. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from one of the groups C-F. Candidates may not combine a subject from Group E with Philosophy Special Subject B1.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

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2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VII. UNPREPARED TRANSLATION FROM GREEK

VIII. UNPREPARED TRANSLATION FROM LATIN

IX. GREEK LANGUAGE

X. LATIN LANGUAGE

COURSE IIA

The examination will consist of the following papers.

I. VIRGIL, *AENEID*

II, III. TEXTS AND CONTEXTS

IV. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject.

1. *Lucretius*, De Rerum Natura *IV*

2. *Early Greek Philosophy*

3. *Plato*, Euthyphro *and* Meno

4. *Introduction to Modern Philosophy*

V. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from Group D, E, or F.

D.

1. *Cicero and Catiline*

2. *Tacitus and Tiberius*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VI. UNPREPARED TRANSLATION FROM LATIN

VII. LATIN LANGUAGE

COURSE IIB

The examination will consist of the following papers.

I. HOMER, *ILIAD*

II, III. TEXTS AND CONTEXTS

IV. PHILOSOPHY SPECIAL SUBJECT

All candidates must offer one Philosophy Special Subject.

1. *Early Greek Philosophy*

2. *Plato*, Euthyphro *and* Meno

3. *Introduction to Modern Philosophy*

V. CLASSICAL SPECIAL SUBJECT

All candidates must offer one Classical Special Subject, chosen from Group C, E, or F.

C.

1. *Thucydides and the West*

2. *Aristophanes' Political Comedy*

E.

1. *Homeric Archaeology and Early Greece from 1550 BC to 700 BC*

2. *Greek Vases*

3. *Greek Sculpture, c. 600-300 BC*

4. *Roman Architecture*

F.

1. *Historical Linguistics and Comparative Philology*

VI. UNPREPARED TRANSLATION FROM GREEK

VII. GREEK LANGUAGE

Law Moderations

A

1. The subjects of Law Moderations shall be:

(1) A Roman Introduction to Private Law.

(2) Criminal Law.

(3) Constitutional Law.

2. Every candidate must take the relevant examination in all three subjects at the end of Hilary Term of their first year and must pass in all three subjects to pass Law Moderations. Candidates who fail in any subject must re-sit the examination in that subject at the end of Trinity Term of their first year.

3. The Moderators may award a Distinction under criteria defined in the Examination Conventions.

B

Every candidate who wishes to pass Law Moderations must offer Criminal Law and Constitutional Law and A Roman Introduction to Private Law.

The individual specifications for Law Moderations subjects will be published in the Law Faculty Student Handbook for the academic year ahead by Monday of noughth week of Michaelmas Term each year.

Statutes and other source material

Details of the statutes and other sources of material which will be available to candidates in the examination room will be notified to candidates in Michaelmas Term, and any subsequent changes notified in the moderators' edict.

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Preliminary Examination in Ancient and Modern History

A

The Preliminary Examination in Ancient and Modern History shall be under the joint supervision of the Boards of the Faculties of Classics and History and shall consist of such subjects as they shall jointly by regulation prescribe. Lists of available papers will be published by the beginning of Trinity Term prior to candidates beginning their studies for the examination.

B

Every candidate shall offer four papers, as follows:

1. European & World History: any one from a list of Outline papers defined by the Faculty Board of History.

2. A paper in *either* Greek *or* Roman History, as defined by the Faculty Board of Classics.

3. An Optional Subject as specified for this Preliminary Examination or for the Preliminary Examination in History.

4. One of the following subjects:

   (a) Approaches to History, as specified for the Preliminary Examination in History;

   (b) Historiography: Tacitus to Weber, as specified for the Preliminary Examination in History;

   (c) *Either* Herodotus, V. 26-126, to be read in English, and VI.1-131, to be read in Greek;

   or Sallust, *Jugurtha*, to be read in Latin;

   The prescribed editions for Herodotus and Sallust will be specified in the course handbook.

   (d) Beginning Ancient Greek *or* Beginning Latin *or* Intermediate Ancient Greek *or* Intermediate Latin *or* Advanced Ancient Greek *or* Advanced Latin.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in Archaeology and Anthropology

A

1. The Preliminary Examination in Archaeology and Anthropology shall be under the supervision of the Social Sciences Board, and shall consist of such subjects as it shall by regulation prescribe.

2. The Chair of the Moderators for the Honour Moderations in Archaeology and Anthropology shall designate such of their number as may be required for the Preliminary Examination in Archaeology and Anthropology.

B

Paper (1) Introduction to world archaeology;

Paper (2) Introduction to anthropological theory;

Paper (3) Perspectives of human evolution;

Paper (4) The nature of the archaeological enquiry.

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Preliminary Examinations in the Faculty of Asian and Middle Eastern Studies

A

1. The examination in these schools shall be under the supervision of the Board of the Faculty of Asian and Middle Eastern Studies.

2. A candidate shall be deemed to have passed the examination when they shall have satisfied the Moderators in all the papers associated with one of the languages specified in the regulations.

3. Candidates must offer all subjects at one examination provided that: (i) in languages for which four papers are required, a candidate who fails in one or two papers may offer those subjects at one subsequent examination, and a candidate who fails three or four papers must offer all four subjects at one subsequent examination; and (ii) in languages for which three papers are required, a candidate who fails in one paper may offer that subject at one subsequent examination, and a candidate who fails two or three papers must offer all three subjects at one subsequent examination.

4. In the case of candidates who have satisfied the Moderators in all the papers at a single examination, the Moderators may award a distinction to those of special merit.

B

The awards which may be offered will be in Arabic, Chinese, Egyptology and Ancient Near Eastern Studies, Hebrew, Japanese, Persian, Sanskrit, and Turkish.

Arabic

Candidates will be required to offer three written examinations (papers (i), (ii), and (iv) below), plus an oral/aural examination as specified under (iii) below.

(i) Translation and precis into English.

(ii) Comprehension, composition, and grammar.

(iii) Oral/aural examination

(iv) Islamic history and culture.

Chinese

Candidates will be required to offer three written examinations.

(i) Modern.

(ii) Classical.

(iii) East Asia Survey: China.

Egyptology, and Egyptology and Ancient Near Eastern Studies

Candidates offering Egyptology and Ancient Near Eastern Studies are required to offer four written examinations

For the examination in Egyptology:

(i) Egyptian texts

(ii) Egyptian grammar and unprepared translation.

(iii) Civilizations of the Ancient Near East and Egypt.

(iv) History of the Near East and Egypt to 30 BCE.

For the examination in Egyptology and Ancient Near Eastern Studies:

Either (i) Akkadian texts; *and*
(ii) Akkadian grammar and unprepared translation.

Or (i) Egyptian texts; *and*
(ii) Egyptian grammar and unprepared translation.

(iii) Civilizations of the Ancient Near East and Egypt.

(iv) History of the Near East and Egypt to 30 BCE.

Hebrew and Jewish Studies

Candidates will be required to offer four written examinations.

(i) Hebrew Texts I: Biblical and Rabbinic Hebrew.

(ii) Hebrew Texts II: Medieval and Modern Hebrew.

(iii) Grammar and Translation into Hebrew.

(iv) General Paper.

Japanese

Candidates will be required to offer three written examinations.

(i) Modern Japanese I.

(ii) Modern Japanese II.

(iii) East Asia Survey: Japan.

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Persian

Candidates will be required to offer three written examinations.

(i) Translation from Persian and reading comprehension.

(ii) Translation into Persian and essay.

(iii) Islamic History and Culture.

Sanskrit

Candidates will be required to offer three written examinations.

(i) Sanskrit I: Texts.

(ii) Sanskrit II: Grammar.

(iii) Sanskrit III: General paper.

Turkish

Candidates will be required to offer three written examinations.

(i) Prepared texts and unseen translation from Turkish.

(ii) Turkish grammar and translation into Turkish.

(iii) Islamic history and culture.

Preliminary Examination in Biology

(This Examination replaces the Preliminary Examination in Biological Sciences for students starting from MT 2019.)

A

The subjects of the Preliminary Examination in Biological Sciences, the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The First Year Biology Handbook shall be published not later than the beginning of Michaelmas Full Term before the examination in the following Trinity Term. This Handbook shall set out the syllabus for the written papers, further details of the assignments required for the Preliminary Examination in Biology, and the expectations of class attendance for research skills training.

2. Candidates will be required to offer three papers, as follows:

Paper 1: Foundations of Biology: multiple-choice (75 minutes)

Paper 2: Foundations of Biology: essay paper (3 hours)

Paper 3: Research Skills (3 hours)

In paper 1, candidates will be required to answer multiple choice questions designed to test their knowledge and understanding of core topics in Biology.

In paper 2, candidates will be required to write four essays from a set of optional titles designed to test knowledge, understanding and synthesis of core topics in Biology.

In paper 3, candidates will be required to answer questions designed to test critical understanding of research skills.

The syllabus for the three papers will cover three biological themes: (a) How to build a phenotype; (b) Diversity of Life; and (c) Ecology and Evolution.

3. All candidates will be required to complete a course of research skills training, including laboratory exercises, field work, and quantitative analysis. This requirement includes submission of a set of three compulsory practical write-ups handed in during the first year. Marks awarded for write-ups contribute to the total mark awarded for Paper 3.

4. Candidates shall be deemed to have passed the Preliminary examination if they have satisfied the Examiners in all three papers detailed in clause 2, subject to the additional condition detailed in clause 3, either at a single examination, or at two examinations, as set out in clause 5.

5. A candidate who fails in any one of the papers listed in clause 2 must re-sit that paper at one, and only one, subsequent examination. A candidate who fails two or more papers listed in clause 2 must re-sit all three papers at one, and only one, subsequent examination.

6. Examiners may award a distinction to candidates of special merit who have passed all three papers set out in clause 2 at a single examination.

7. The Examiners will not provide calculators, but will permit the use of any handheld calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations.

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Preliminary Examination in Biomedical Sciences

A

1. The Preliminary Examination in Biomedical Sciences shall consist of five written papers:

   (1) Multiple choice questions (computer-based assessment)

   (2A) Body and Cells (essay questions)

   (2B) Genes and Molecules (essay questions)

   (2C) Brain and Behaviour (essay questions)

   (3) Introduction to Probability Theory and Statistics (as specified for the Preliminary Examination in Psychology, Philosophy, and Linguistics)

2. Candidates shall be deemed to have passed the examination if they satisfy the Moderators in all five papers.

3. Candidates must offer all five papers at their first examination attempt.

4. A candidate who fails one or two of the five papers will be permitted one further attempt at the failed paper or papers, at the first available opportunity.

5. A candidate who fails three or more of the five papers shall be deemed to have failed the examination. He or she will be permitted one further attempt at the whole examination, at the first available opportunity.

6. The Moderators may award a Distinction to candidates of special merit who satisfy them in all five papers at their first examination attempt.

B

The Moderators will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators' in the *Regulations for the Conduct of University Examinations*. The letter sent to all candidates by the Chair of Moderators will specify in which papers the use of calculators is permitted, and which calculators candidates will be permitted to use.

All candidates shall be assessed as to their practical ability in coursework under the following provisions:

(*a*) The Course Director, or a deputy, shall make available to the Moderators, at the end of the fifth week of the term in which the examinations are held, records showing the extent and the standard to which each candidate has completed the prescribed coursework. The Moderators may request practical notebooks from any candidate; such candidates will be named in a list posted in the foyer of the Medical Sciences Teaching Centre one week before the day of the first written paper. Each notebook submitted shall be accompanied by a statement signed by the candidate indicating that the notebook is the candidate's own work.

(*b*) Failure to complete the coursework to the satisfaction of the Moderators, in the absence of appropriate extenuating documentary evidence, will normally result in the candidate being required by the Moderators to submit to further examination. Failure of that examination will normally constitute failure of the Preliminary Examination. Coursework cannot normally be re-taken.

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Preliminary Examination in Chemistry

A

1. The subjects of the Preliminary Examination in Chemistry shall be Chemistry (comprising Inorganic, Organic, and Physical Chemistry) and Mathematics for Chemistry.

2. The number of papers and other general requirements of the Preliminary Examination in Chemistry shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. Candidates in the Preliminary Examination in Chemistry must offer four subjects at one examination, provided that a candidate who has failed in one or two subjects may offer that number of subjects at a subsequent examination.

2. The subjects shall be as follows:

(1) Inorganic Chemistry

(2) Organic Chemistry

(3) Physical Chemistry

(4) Mathematics for Chemistry

One two-and-a-half-hour paper will be set for each of subjects (1), (2), (3), and (4).

3. Candidates are required to complete an adequate course of laboratory work as specified in the Course Handbook. The Director of Teaching Labs shall make available to the chair of the examiners records showing the extent to which each candidate has pursued an adequate course of practical work. Only work completed and marked by 5 p.m. on Friday of sixth week of Trinity Term will be taken into account.

4. Candidates shall be deemed to have passed the examination if they have satisfied the Examiners in all four papers detailed in clause 2, [and in the practical work requirements as outlined in clause 3,] either at a single examination, or at two examinations, as set out in clause 1. Failure to complete the practical work to the satisfaction of the Examiners, in the absence of appropriate documentary evidence, will normally constitute failure of the Preliminary Examination. A candidate who fails the practical work will be required to re-take the entire academic year.

5. Candidates shall be deemed to have passed the examination if they have satisfied the Examiners in all four subjects *either* at a single examination *or* at two examinations in accordance with the proviso to clause 1, and provided further that the same subjects as were failed at the first sitting have been passed at the same attempt at a subsequent examination.

6. The Examiners may award a distinction to candidates of special merit who have satisfied them in all four subjects at a single examination.

7. The Examiners will not provide calculators but unless otherwise specified will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations* and further elaborated in the Course Handbook.

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Preliminary Examination in Classical Archaeology and Ancient History

A

The subjects of the examination shall be under the supervision of the Board of the Faculty of Classics.

B

Every candidate shall offer four papers, as follows:

I. *Aristocracy and democracy in the Greek world, 550-450 BC*

II. *Republic to Empire: Rome, 50 BC to AD 50*

III., IV. Two papers chosen from the following groups. No more than one paper may be chosen from each of groups A, B, and C.

A. Special subjects in archaeology:

1. *Homeric archaeology and early Greece, 1550-700 BC*
2. *Greek vases*
3. *Greek sculpture, c.600-300 BC*
4. *Roman architecture*

B. Special subjects in Ancient History:

1. *Thucydides and the west*
2. *Aristophanes' political comedy*
3. *Cicero and Catiline*
4. *Tacitus and Tiberius*

C. Ancient languages:

1. *Beginning Ancient Greek* (not available to candidates with a qualification in ancient Greek above GCSE or equivalent)

2. *Beginning Latin* (not available to candidates with a qualification in Latin above GCSE or equivalent)

3. *Intermediate Ancient Greek* (not available to candidates with a qualification in ancient Greek above AS level or equivalent)

4. *Intermediate Latin* (not available to candidates with a qualification in Latin above AS level or equivalent)

5. *Advanced Ancient Greek*

6. *Advanced Latin*

Each paper will be assessed by means of a three-hour written examination. Detailed specifications for each paper, including prescribed texts where applicable, will be published in the CAAH Prelims course handbook no later than Monday of Week 0 of Michaelmas Term in the calendar year preceding the examination.

The Examiners may award a distinction to any candidate of special merit who has satisfied the Examiners in all papers at a single examination.

Candidates who fail one or two of papers I, II, III, and IV above may resit only that subject or subjects at a subsequent examination; candidates who fail three or four papers will be required to resit all four papers at a subsequent examination.

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Preliminary Examination in Classics

A

1. The subjects of the examination shall be as prescribed by regulation from time to time by the Board of the Faculty of Classics and the Board of the Faculty of Philosophy.

2. A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Moderators in all four subjects: provided that he or she shall have passed in not less than three of the four subjects at one and the same examination.

3. A candidate shall be allowed to offer himself or herself for examination in one or four subjects: provided that no candidate may offer a single subject unless he or she has already satisfied the Moderators in three subjects.

4. The Moderators shall not publish the name of any candidate as having satisfied them in only one subject, unless that subject shall have been offered by the candidate as a single subject.

5. In the case of candidates who have satisfied the Moderators in four subjects at a single examination, the Moderators may award a Distinction to those of special merit.

B

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

Candidates shall take one of the following courses: IA, IB, IC, IIA, IIB.

Course IA

The examination will consist of the following papers.

I-II. *Texts and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IA, papers III and IV.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IA, papers V and VI.

IV. *Unprepared Translation from Greek and Latin*

One paper (3 hours).

Course IB

The examination will consist of the following papers.

I-II. *Text and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IB, papers III and IV.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IB, papers V and VI.

IV. *Unprepared Translation from Latin, with simpler Unprepared Translation from Greek*

One paper (3 hours).

Course IC

The examination will consist of the following papers.

I-II. *Text and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IC, papers III and IV.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IC, papers V and VI.

IV. *Unprepared Translation from Greek, with simpler Unprepared Translation from Latin*

One paper (3 hours).

Course IIA

The examination will consist of the following papers.

I-II. *Texts and Contexts*

All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IIA, papers II and III.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IIA, papers IV and V.

IV. *Unprepared Translation from Latin*

One paper (3 hours), as specified for Honour Moderations in Classics Course IIA, paper VI.

Course IIB

The examination will consist of the following papers.

I-II. *Text and Contexts*

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All candidates must offer 'Texts and Contexts' listed under Honour Moderations in Classics Course IIB, papers II and III.

III. *Special Subject*

All candidates must offer one of the Special Subjects listed under Honour Moderations in Classics Course IIB, papers IV and V.

IV. *Unprepared Translation from Greek*

One paper (3 hours), as specified for Honour Moderations in Classics Course IB, paper VII.

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Preliminary Examination in Classics and English

A

1. The Preliminary Examination in Classics and English shall be under the joint supervision of the Boards of the Faculties of Classics and English Language and Literature and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The Chair of Examiners for the Preliminary Examination in English Language and Literature shall designate such of the number of examiners as may be required for the English subjects of the examination for the Preliminary Examination in Classics and English, and the nominating committee for examiners appointed by the Board of the Faculty of Classics shall nominate such of the number of examiners as may be required for the Classics subjects of the examination. When these appointments shall have been made the number of examiners shall be deemed to be complete.

B

The committee appointed by the Boards of the Faculties of English Language and Literature and Classics to advise on the examination for the Honour School of Classics and English shall make proposals to the two boards for regulations for this examination.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

Candidates shall take one of the following courses:

I. **Course I**

Each candidate shall offer five papers, each of three hours duration except where specified, as follows:

1. *Introduction to English Language and Literature* (a portfolio submitted in Trinity Term year 1)

The paper will be examined by a portfolio of work, comprising one commentary answer and one discursive essay, of not fewer than 1,500 and not more than 2,000 words each. Footnotes will be included in the total word count, but bibliographies do not count towards the limit. The list of questions for this paper will be divided into Section A (Language) and B (Literature) and will be published on Monday of the fourth week of the Trinity Term of the first year. Candidates must select one question from Section A and one question from section B.

Questions in Section A (Language) invite candidates to make their own selection of texts or passages of texts for commentary, in accordance with the terms of the particular question chosen. Copies of the texts or passages used must be included as an appendix to the portfolio. The combined length of all texts or passages chosen must not exceed 70 lines. The texts or passages used will not count towards the word limit for the commentary answer.

A typed copy of the portfolio must be submitted using the University approved assessment platform, by noon on Thursday of the fifth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each answer is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with each portfolio.

Following the publication of themes for this subject on Monday of the fourth week of Trinity Term, the candidate must neither discuss his or her choice of themes nor the method of handling them with any tutor. Every portfolio must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the stated publication date of the portfolio themes.

Portfolios previously submitted for the First Public Examination in English Language and Literature may be resubmitted. No answer will be accepted that has already been submitted, wholly or substantially, for a final honour school or any other degree of this University, or degree of any other institution.

Work deemed to be either too short or of excessive length may be penalised.

Candidates must avoid duplicating material used in this paper when answering other papers. In addition, candidates are not permitted to duplicate material between Section A and Section B of the portfolio.

2. *Literature in English 1550 – 1660* (excluding the plays of Shakespeare)

3. *Unseen translation from Greek and Latin*

Candidates may offer either Latin or Greek or both.

4. *Greek and Latin Literature: Essay Questions*
5. *Greek and Latin Literature: Translation and Comment*

Details of the prescribed texts and editions for papers 4 and 5 will be published in the course handbook.
Candidates who fail one or more of papers 1-5 may resit the failed paper(s) at a subsequent examination.

II. **Course II**

Candidates for Course II shall be required:

(*a*) during Trinity Term of their first year of study to pass a qualifying examination consisting of the following papers:
Either

Greek Texts and

Greek Language

or

Latin Texts and

Latin Language

Details of the prescribed texts and editions for paper 1 will be published in the course handbook.

Candidates who fail either or both of papers 1 and 2 may resit the failed paper(s) at a subsequent examination in the Long Vacation following their first year of study.

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(b) during their second year of study, to offer papers as for Course I.

Preliminary Examination in Computer Science

A

1. The subject of the examination shall be Computer Science.

2. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The Preliminary Examination in Computer Science shall comprise four compulsory written papers plus compulsory Computer Science practicals equivalent to one written paper:

CS1 Functional Programming and Design and Analysis of Algorithms

CS2 Imperative Programming and Introduction to Proof Systems

CS3 Discrete Mathematics, Continuous Mathematics and Probability

CS4 Digital Systems and Linear Algebra

Computer Science Practicals

2. The syllabus for each paper will be published by the Department of Computer Science in a handbook for candidates by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Faculty of Mathematics (for paper CS3). Each paper will contain questions of a straightforward character.

3. All candidates will be assessed as to their practical ability under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by the submission date given in the Course Handbook shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study as described in their Course Handbook by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (*a*) and the reports (*b*) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination.

4. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in the five papers in clause 1 either at a single examination or at two examinations in accordance with clause 6 or clause 7.

5. The examiners may award a distinction to candidates of special merit who have satisfied them in all five papers in clause 1 in one examination.

6. Candidates who fail one or two written papers listed in clause 1 may offer those papers at one, but no more than one, subsequent examination.

7. Candidates who fail three or more written papers may enter the written part of the examination on one, but no more than one, subsequent examination.

8. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

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Preliminary Examination in Computer Science and Philosophy

A

1. The subjects of the examination shall be (a) Computer Science and (b) Philosophy.

2. All candidates must offer both (a) and (b).

3. The Examinations shall be under the joint supervision of the Divisional Board of Mathematical, Physical and Life Sciences and the Board of the Faculty of Philosophy, which shall appoint a joint supervisory committee to make regulations concerning them, subject always to the preceding clauses of this subsection.

B

1. The Preliminary Examination in Computer Science and Philosophy shall comprise five compulsory written papers plus compulsory Computer Science practicals equivalent to one written paper:

CS1 Functional Programming and Design and Analysis of Algorithms

CS2 Imperative Programming and Introduction to Proof Systems

CSP3 Discrete Mathematics and Probability

P1 Introduction to Philosophy

P2 Philosophical Topics in Logic and Probability

Computer Science Practicals

2. The syllabus for papers CS1, CS2, and CSP3 will be published by the Joint Supervisory Committee in a handbook for candidates by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Faculty of Mathematics (for paper CSP3). The syllabus for paper P1 will be as stated below. The syllabus for paper P2 will be as stated for the Philosophical Topics in Logic and Probability paper in the regulations for the Preliminary Examination in Mathematics and Philosophy.

3. Papers CS1, CS2, and CSP3 will contain questions of a straightforward character.

4. All candidates will be assessed as to their practical ability in Computer Science under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by the submission date given in the Course Handbook shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study, as described by their Course Handbook, by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (*a*) and the reports (*b*) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination.

5. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in all six papers in clause 1 either at a single examination or at two examinations in accordance with clause 7 or clause 8.

6. The examiners may award a distinction to candidates of special merit who have satisfied them in all six papers in clause 1 in one examination.

7. A candidate who fails to satisfy the Moderators in one or two papers may offer the papers failed on one subsequent occasion. A candidate who fails to satisfy the Moderators in three or more papers may offer all five papers on one subsequent occasion, except that a candidate who fails to satisfy the Moderators in all of papers CS1, CS2 and CS3, but who has satisfied the Moderators in papers P1 and P2, may offer papers CS1, CS2 and CS3 only on one subsequent occasion.

8. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

Paper P1, Introduction to Philosophy

The paper shall consist of two parts:

A. *General Philosophy* as stated in the regulations for the Preliminary Examination in Mathematics and Philosophy.

B. *Turing*: *Computability and Intelligence* This section shall be studied in connection with Alan Turing's papers 'On Computable Numbers, with an Application to the *Entscheidungsproblem*' (reprinted and explained in Charles Petzold's *The Annotated Turing*, Wiley, 2008) and 'Computing Machinery and Intelligence' (*Mind*, 1950). While not being confined to Turing's views, these questions will be satisfactorily answerable by a candidate who has made a critical study of the texts. There will not be a compulsory question containing passages for comment.

Candidates will be required to attempt four questions, including at least one question from Part A and at least one question from Part B.

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Preliminary Examination in Earth Sciences

A

1. The subject of the Preliminary Examination in Earth Sciences shall be Earth Sciences, including supporting practical techniques and physics, chemistry, mathematics and biology.

2. The number of papers and other general requirements of the Preliminary Examination in Earth Sciences shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The Preliminary Examination in Earth Sciences shall consist of 4 compulsory papers taken at one examination, subject to the conditions of clause 5 below:

(*a*) Paper 1: Planet Earth

(*b*) Paper 2: Fundamentals of Geology (Theory)

(c) Paper 3: Chemistry, Physics and Biology for Earth Sciences

(d) Paper 4: an approved paper in Mathematics

The syllabus for these papers shall be published annually in the course handbook, not later than the beginning of Michaelmas Full Term for examination three terms thence.

2. An approved set of practical assessments at regular times during Michaelmas, Hilary and Trinity terms, subject to the conditions of clause 6 below.

3. In addition to the above four papers and practical assessments, a candidate in Earth Sciences shall be required to submit to the examiners such evidence as they require of the successful completion of field work normally pursued during the three terms preceding the examination. Candidates who fail to satisfy the examiners in this regard will be required to sit a further paper, which may only be taken once.

4. Candidates shall be deemed to have passed the examination if they have:

(*a*) satisfied the Examiners in the four papers in clause 1 either at a single examination or at two examinations in accordance with clause 6, and

(b) satisfied the Examiners in the set of practical assessments in clause 2, either at a single sitting or two sittings in accordance with clause 6, and
(c) satisfied the additional requirements in clause 3.

5. The Examiners may award a distinction to candidates of special merit who have satisfied them in all four papers in clause 1 and the set of practical assessments in clause 2 and in the requirements of clause 3 at the first attempt.

6. Candidates who fail in one or two papers listed in clause 1 may offer that number of papers at a subsequent examination. Candidates who fail more than two papers must resit all four papers at a subsequent examination. Candidates who fail in any individual practical assessment must resit that assessment at a subsequent date.

7. The examination conventions of each examination paper listed in clause 1 and for the practical assessments in clause 2 will be published annually in the course handbook.

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Preliminary Examination in Economics and Management

A

1. The subjects of the Preliminary Examination in Economics and Management shall be:

   (1) Introductory Economics

   (2) Financial Management

   (3) General Management.

2. A candidate shall be allowed to offer themselves for examination in one, two, or three subjects.

3. A candidate shall be deemed to have passed the examination if they have satisfied the Moderators in three subjects.

4. The Moderators may award a distinction to candidates of special merit who have passed all three subjects at a single examination.

B

Papers will be set as follows:

Introductory Economics

As specified in the regulation relating to the Introductory Economics paper of the Philosophy, Politics, and Economics Preliminary Examination.

Financial Management

Financial reporting and analysis of company accounts; management accounting, including cost behaviours, capital budgeting, budgetary planning and control; discounting and net present value; internal rates of return; measurement and evaluation of risk; capital asset pricing; investment appraisal; sources of funds; capital budgeting and implementation.

General Management

Historical context; organisational behaviour; human resources; strategic management; technology and operations management; marketing; international business.

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Preliminary Examination in Engineering Science

A

The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Divisional Board of Mathematical, Physical and Life Sciences.

B

1. Candidates shall take four written papers of three hours each:

Paper P1 Mathematics

Paper P2 Electronic and Information Engineering

Paper P3 Structures and Mechanics

Paper P4 Energy

The syllabus for Papers P1-P4 will be published annually by the Faculty of Engineering Science in the Engineering Science Undergraduate Course Handbook.

In addition Engineering Coursework (P5) shall be considered by the Moderators as equivalent to half of a three hour written paper.

2. Candidates must offer all subjects at one examination provided that: (i) a candidate who fails in one or two written papers may offer those written subjects at one subsequent examination; (ii) a candidate who fails three or four written papers must offer all four written subjects at one subsequent examination.

3. Candidates shall be deemed to have passed the examination if they shall have satisfied the Moderators in all four written papers and in the engineering coursework either at a single examination or at two examinations in accordance with the proviso to clause 2. Any written subjects retaken must be passed at the same attempt at a subsequent examination.

4. All candidates shall be assessed as to their practical ability in engineering coursework under the following provisions:

(*a*) The Chairman of the Faculty, or a deputy, shall make available to the Moderators, by the date of the first written paper, evidence showing the extent to which each candidate has completed coursework.

(*b*) Candidates will not normally be required to submit their coursework. The Moderators may request coursework from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

(*c*) Engineering coursework cannot be retaken. Failure of coursework will normally constitute failure of the examination.

5. In the case of candidates who offer all four written papers, the Moderators shall publish the name of candidates who have satisfied them either in the whole examination or in any written paper. In the case of candidates who, in accordance with the proviso of clause 2, offer one, two, or four written papers at the second attempt, the Moderators shall publish the names only of those candidates who have satisfied them in each of the papers offered.

6. The Moderators may award a distinction to candidates of special merit who have passed all four written subjects and the engineering coursework at a single examination.

7. The Moderators will not provide calculators, but will permit the use of one hand-held pocket calculator from a list of permitted calculators published by the Chairman of the Faculty not later than the end of the fourth week of the Trinity Full Term in the academic year preceding the examination.

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Preliminary Examination in English and Modern Languages

A

1. Candidates in this Preliminary Examination shall be examined in English and one Modern Language. The modern languages that may be offered shall be those which may be offered in the Honour School of Modern Languages.

2. The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Boards of the Faculties of English Language and Literature and Medieval and Modern Languages.

3. It shall be the duty (a) of the Chair of the Examiners for the Preliminary Examination in English Language and Literature to designate such of their number as may be required for English in the Preliminary Examination in English and Modern Languages, and when this has been done the number of examiners in English shall be deemed to be complete; and (b) of the Chair of the Examiners for the Preliminary Examination for Modern Languages to designate such of their number as may be required for Modern Languages in the Preliminary Examination in English and Modern Languages, and when this has been done, the number of examiners in Modern Languages shall be deemed to be complete.

B

The Boards of the Faculties of English Language and Literature and of Medieval and Modern Languages shall appoint a joint standing committee to make, and to submit to the two faculty boards, proposals for regulations for this examination.

A candidate shall be deemed to have passed the examination if he or she shall have satisfied the Examiners in Part 1 (a Modern Language) and Part 2 (English).

The examiners may award distinctions in Part 1 or in Part 2 or in both to candidates who have done work of special merit in the part or parts concerned. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

A candidate who has failed a subject or both the subjects in Part 1 will be allowed to resit the subject or subjects in which he or she has failed at a subsequent examination in accordance with the regulations for the Preliminary Examination for Modern Languages. A candidate who has failed one or both of the papers in Part 2 will be allowed to resit the paper or papers in accordance with the appropriate regulations for the First Public Examinations in English Language and Literature.

Part 1: *A Modern Language*

Each candidate shall offer the following two subjects in the modern language:

(1) Language papers as specified for papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

(2) Literature papers as specified for papers III and IV in the regulations for the Preliminary Examination for Modern Languages.

Part 2: *English*

Each candidate shall offer the following papers, as specified in the regulations for subjects 1 to 4 of the Preliminary Examination in English Language and Literature:

(1) Introduction to English Language and Literature [as specified for the Preliminary Examination in English Language and Literature, subject 1].

(2) *Either* (*a*) Literature in English 650 – 1350 [as specified for the Preliminary Examination in English Language and Literature, subject 2].

or (*b*) Literature in English 1830 – 1910 [as specified for the Preliminary Examination in English Language and Literature, subject 3].

or (*c*) Literature in English 1910 – present day [as specified for the Preliminary Examination in English Language and Literature, subject 4].

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Preliminary Examination in English Language and Literature

A

1. The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Board of the Faculty of English Language and Literature.

2. A Candidate shall be deemed to have passed the examination when he or she shall have satisfied the Examiners in all the papers specified in the regulations.

3. Candidates must offer all the papers at a single examination, provided that: (i) a candidate who fails to satisfy the Examiners in one or two papers may offer those subjects at one subsequent examination, and (ii) a candidate who fails to satisfy the Examiners in three or four papers must offer all four subjects at one subsequent examination.

4. The Examiners may award a distinction to any candidate of special merit who has satisfied the Examiners in all the papers at a single examination.

B

Each candidate shall offer four papers, as set out below. Paper 1 shall be examined by portfolio submission in the third term. Papers 2, 3, and 4 shall be examined by written examinations of three hours' duration.

1. *Introduction to English Language and Literature*

The paper will be examined by a portfolio of work, comprising one commentary answer and one discursive essay, of not fewer than 1,500 and not more than 2,000 words each. Footnotes will be included in the total word count, but bibliographies do not count towards the limit. The list of questions for this paper will be divided into a section on literature and a section on language and will be published on Monday of the fourth week of the Trinity Term of the first year. Candidates must select one question from Section A and one question from Section B.

Questions in the section on language invite candidates to make their own selection of texts or passages of texts for commentary, in accordance with the terms of the particular question chosen. Copies of the texts or passages used must be included as an appendix to the portfolio. The combined length of all texts or passages chosen must not exceed 70 lines. The texts or passages used will not count towards the word limit for the commentary answer.

A typed copy of the portfolio must be submitted using the University approved online assessment platform, by noon on Thursday of the fifth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each answer is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with each portfolio.

Following the publication of themes for this subject on Monday of the fourth week of Trinity Term, the candidate must neither discuss his or her choice of themes nor the method of handling them with any tutor. Every portfolio must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the stated publication date of the portfolio themes.

Portfolios previously submitted for the First Public Examination in English Language and Literature may be resubmitted. No answer will be accepted that has already been submitted, wholly or substantially, for a final honour school or any other degree of this University, or degree of any other institution.

Work deemed to be either too short or of excessive length may be penalised.

Candidates must avoid duplicating material used in this paper when answering other papers. In addition, candidates are not permitted to duplicate material between the two sections of the portfolio.

2. *Early Medieval Literature 650 – 1350*

The examination for paper 2 will be divided into Section A and Section B.

(*a*) Section A will consist of four passages for critical commentary: two passages from Old English texts and two passages from Early Middle English texts. Candidates should write on *one* passage only.

Passages will be set from texts specified in the English Preliminary Examination Handbook for the year of examination.

(*b*) Section B will consist of essay questions that are thematic in nature and may be applied to any texts from the period. Candidates should answer *two* questions from section B.

3. *Literature in English 1830 – 1910*

4. *Literature in English 1910 – present day*

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Preliminary Examination in European and Middle Eastern Languages

A

1. The Preliminary Examination in European and Middle Eastern Languages shall be under the joint supervision of the Boards of the Faculties of Medieval and Modern Languages and Asian and Middle Eastern Studies and shall consist of such subjects as they shall jointly by regulation prescribe.

2. Candidates in this Preliminary Examination shall be examined (*a*) in one language from among those which may be offered in the Honour School of Modern Languages, and (*b*) in Arabic or in Hebrew or in Persian or in Turkish.

3. It shall be the duty (*a*) of the Chair of the Examiners for the Preliminary Examination for Modern Languages to designate such of their number as may be required for European Languages in the Preliminary Examination in European and Middle Eastern Languages, and when this has been done the number of examiners in European Languages shall be deemed to be complete; and (*b*) of the Chair of the Examiners for the Preliminary Examinations in the Faculty of Asian and Middle Eastern Studies to designate such of their number as may be required for Arabic, Hebrew, Persian, and Turkish in the Preliminary Examination in European and Middle Eastern Languages, and when this has been done the number of examiners in Middle Eastern Languages shall be deemed to be complete.

B

There shall be two subjects in the examination.

(1) *The European Language*

Candidates will be required to offer:

(i) Language papers in the European Language (one paper of three hours and two papers each of one-and-a-half hours including certification of attendance and participation in oral classes, as specified for the Preliminary Examination in Modern Languages).

As specified for Papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

(ii) Literature paper in the European Language (one paper of three hours).

As specified *either* for Paper III *or* for Paper IV in the regulations for the Preliminary Examination in Modern Languages (Candidates offering French *must* offer Paper IV).

(2) *Language papers in the Middle Eastern Language*

Candidates will be required to offer two three-hour papers and, in the case of Arabic, an oral/aural examination.

Arabic

(i) Translation and precis into English.

(ii) Comprehension, composition, and grammar.

(iii) Oral/aural examination.

Hebrew

(i) Biblical and Modern Texts (copies of texts made available electronically).

(ii) Grammar and Translation into Hebrew.

Persian

(i) Translation from Persian and reading comprehension.

(ii) Translation into Persian and essay.

Turkish

(i) Prepared texts and unseen translation from Turkish. (The list of texts to be prepared is published in the current issue of the Islamic Studies handbook.)

(ii) Turkish grammar and translation into Turkish.

Candidates shall be deemed to have passed the examination if they shall have satisfied the examiners in subject (1) (The European Language) and subject (2) (Language papers in the Middle Eastern Language).

The examiners may award distinctions in either or both subjects to candidates who have done work of special merit in the subject or subjects concerned. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

A candidate who has failed (i) or (ii) of subject (1) may resit the paper or papers at a subsequent examination in accordance with the regulations for the Preliminary Examination in Modern Languages. A candidate who has failed a paper or papers in subject (2) may resit that paper or papers at a subsequent examination.

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Preliminary Examination in Fine Art

A

1. No person who is not a member of the University may be admitted to the Preliminary Examination in Fine Art.

2. A candidate may enter their name for the examination not earlier than the third term from their matriculation.

3. The subjects of the examination shall be

(1) Art Work: exhibition and folio/documentation of supporting or related work;

(2) History and Theory of Visual Culture;

(3) Human Anatomy;

4. Candidates must offer all three subjects of the examination at the same time, provided that a candidate who has passed in at least two of the subjects but failed in the other subjects (or subject) of the examination may offer at a subsequent examination the subjects (or subject) in which they have failed.

5. The examination shall be under the supervision of the Committee for the Ruskin School of Art, which shall make regulations for the examination.

6. The examiners may award a distinction in the examination to any candidate.

B

1. The examination shall include both practical and written work.

2. Every candidate will be required in respect of:

(1) *Art Work*

(a) to produce an exhibition/presentation of current art work in any medium or media agreed by the candidate and their tutor; and

(b) to submit an edited selection of art work (portfolio) made during the course preceding the examination in any medium or media agreed by the candidate and their tutor. This selection should provide context to the exhibition described above, demonstrating artistic processes or strategies engaged in and the development of ideas throughout the course.

Candidates may submit a combination of physical and digital portfolio but in any instance the total portfolio submission should include no more than 25 separate items. 2D works and sketch/notebooks may be submitted as part of a physical portfolio where they are under A1 size. Larger 2D, 3D, or performance works should be documented using photography and video as appropriate. In the case of time-based work, the total duration of artworks, excerpts of artworks or documentation should not exceed 10 minutes. Any digital moving image and photographic works should be submitted in universal file formats.

(2) *History and Theory of Visual Culture*

To submit three essays of no more than 2,000 words each (including footnotes) on aspects of the history and theory of visual culture in accordance with the provisions of clause 3 of these regulations.

(3) *Human Anatomy*

To submit a portfolio of work comprising no less than 6 and no more than twenty examples of the candidate's work in human anatomy. The portfolio should include notebooks, experiments, and finished work in any medium or media, and should include the candidate's response to the set Easter Anatomy Project.

3. The work required by (1) above must be submitted to the Chair of Examiners, Preliminary Examination in Fine Art, in the case of the examination held in Trinity Term not later than noon on Wednesday of the sixth week of that term, and in the case of the examination held in the vacation preceding Michaelmas Term not later than noon on Wednesday in the week before Michaelmas Full Term.

Of the essays required by the provisions of clause (2) of these regulations, one must be submitted digitally not later than noon on the Friday of the ninth week of the Michaelmas Full Term preceding the examination, one must be submitted digitally not later than noon on the Monday of the first week of Hilary Full Term preceding the examination and one must be submitted digitally not later than noon on the Friday of the ninth week of the Hilary Full Term preceding the examination.

Each essay must be accompanied by a certificate signed by the candidate confirming that the essay has not been submitted for any previous examination, and that the essay is the candidate's own unaided work save for advice on the choice and scope of the subject, the provision of a reading list, and guidance on matters of presentation.

The work required by (3) above must be submitted to the Chair of Examiners, Preliminary Examination in Fine Art, in the case of the examination held in Trinity Term not later than noon on Wednesday of the sixth week of that term.

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Preliminary Examination in Geography

A

The Preliminary Examination in Geography shall be under the supervision of the Divisional Board of Social Sciences and shall consist of such subjects as it shall prescribe by regulation.

B

1. Each candidate shall offer four papers as follows:

   * Earth Systems Processes

   * Human Geography

   * Geographical Techniques

   * Geographical Controversies

2. All candidates will be assessed as to their practical ability under the following provisions:

   (*a*) Fieldwork. Candidates shall submit using the University approved online assessment platform, not later than noon on the Tuesday of the sixth week of Trinity Full Term, a fieldwork folder containing accounts of fieldwork exercises. The requirements for this folder will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination.

   (*b*) Geographical Techniques. The Chair of the Undergraduate Teaching and Examining Committee, or a deputy, shall make available to the Moderators, by the date of the first written paper, evidence showing the extent to which each candidate has pursued an adequate course of practical work for Geographical Techniques.

   (*c*) Geographical Controversies. Candidates shall submit using the University approved online assessment platform, not later than noon on the Tuesday of the sixth week of Trinity Full Term, a folder of practical work for the Geographical Controversies paper. The requirements for this folder will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination.

In assessing the candidate's performance in the examination, the moderators shall take this evidence into account.

3. Candidates shall be deemed to have passed if they have satisfied the examiners in all four subjects and in the practical work requirements as outlined in section 2.

4. A candidate who fails in one or more subjects may offer that subject or subjects at one, and only one, subsequent examination. A candidate who fails in three or four subjects is required to re-sit all four papers. A candidate who fails to satisfy the practical requirements as outlined in section 2 will be allowed one opportunity to resubmit this work.

5. Examiners may award a distinction to candidates of special merit who have passed all four subjects and satisfied the requirements for practical work outlined in section 2.

6. The examiners will not provide calculators but will permit the use of any handheld calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University examinations.

Papers for the Preliminary Examination in Geography

1. *Earth Systems Processes*

The paper will require an understanding of the physical geography of the Earth, based around core concepts and principles. Candidates should be able to display familiarity with mechanisms and processes under the headings of Geomorphology, Climatology, and Ecology and a grasp of linkages between topics taught under these headings.

2. *Human Geography*

The paper will examine the following themes and the relationships between them at a variety of scales: Geographies of Space and Place; Geographies of Networks and Mobilities; Geographies of Power and Identity.

3. *Geographical Controversies*

The paper will require an understanding of geographical controversies past and present. Candidates will be expected to demonstrate critical understanding of the use of evidence and data in geographical argument. Details of the materials to be covered for this course will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination

4. *Geographical Techniques*

The subject will comprise theoretical and practical aspects of geographical techniques. Candidates will be expected to be conversant with problem-solving in both human and physical branches of the discipline. Details of the areas to be covered will be published by the Geography Undergraduate Teaching and Examining Committee at the beginning of the Michaelmas Full Term in the academic year of the examination.

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Preliminary Examination in History

A

1. The Preliminary Examination will introduce students to the History degree, which will offer both wide diversity in terms of chronology, geography and historical themes, and a range of methodologies encompassing breadth, depth and theoretical awareness. The examination shall include:

(1) Outline papers in the History of the British Isles;

(2) Outline papers in European & World History;

(3) Papers in a specialist historical ('Optional') subject, studied with reference to primary sources;

(4) Methodological or historiographical subjects, or foreign-language texts.

2. The examination shall be under the supervision of the Board of the Faculty of History, which will specify procedures and rules respecting the examination, and will define the lists of specific papers from which candidates will choose within the various subjects described below. These lists will be published by the beginning of Trinity Term prior to candidates beginning their studies for the examination.

3. The Board shall issue annually the Handbook for the Preliminary Examination in History by Monday of first week of Michaelmas Term in the year of the examination.

B

Each candidate shall offer four papers, as specified in 1 to 4 below.

Candidates must offer papers in 1. History of the British Isles and 2. European & World History taken from two of the three different chronological groups: Early, Middle and Late, as defined by the Board. Candidates who proceed to the Honour School of History will be required to take a further Outline paper in one of these subjects from a third period.

1. History of the British Isles: any one from a list of Outline papers defined by the Faculty Board.

The History of the British Isles is taken to include the history of England, Wales, Scotland and Ireland, and of other territories in so far as they are specifically connected with the History of Britain.

2. European & World History: any one from a list of Outline papers defined by the Faculty Board.

3. Optional Subject: any one from a list of subjects defined by the Faculty Board, to be studied with reference to primary sources.

4. One of the following subjects as defined by the Faculty Board:

(a) Approaches to History;

(b) Historiography: Tacitus to Weber;

(c) Foreign Texts;

(d) Quantification in History.

Candidates who fail one or more of papers 1, 2, 3, or 4 may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History and Economics

A

1. The Preliminary Examination in History and Economics shall be under the joint supervision of the Divisional Board of Social Sciences, and the Board of the Faculty of History and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The lists of specific papers available will be published by the two Boards at the dates defined in the regulations for the Preliminary Examinations in History and in Politics, Philosophy and Economics.

B

Every candidate shall offer four papers, as follows:

1. Introductory Economics, as specified for the Preliminary Examination in Philosophy, Politics, and Economics.

2. European & World History: any one of the periods specified for the Preliminary Examination in History.

3. Optional Subject: any one of an approved list of subjects, as specified for the Preliminary Examination in History.

or Industrialization in Britain and France 1750-1870, which is available only for candidates for this examination.

4. One of the following subjects, as specified for the Preliminary Examination in History:

(a) Approaches to History;

(b) Historiography: Tacitus to Weber;

(c) Foreign Texts.

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History and English

A

1. The Preliminary Examination in History and English shall be under the joint supervision of the Boards of the Faculties of History and English Language and Literature and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The Chairs of the Examiners for the Preliminary Examination in History and of the Examiners for the Preliminary Examination in English Language and Literature shall consult together and designate such of their number as may be required for the examination for the Preliminary Examination in History and English, whereupon the number of examiners shall be deemed to be complete.

3. Lists of the papers available in this examination will be published in the fourth week of the Hilary Term prior to candidates beginning their studies for the examination.

B

Each candidate shall offer four papers as set out below. The papers will be of three hours' duration, except where otherwise specified. The Examiners shall publish the names of candidates who have satisfied them in the whole of the examination, or in papers 1 and 2 only, or in papers 3 and 4 only.

1. The History of the British Isles: any one of the periods specified for the Preliminary Examination in History.

2. One of the following, as specified for the Preliminary Examination in History:

(a) One of the Optional Subjects

(b) Approaches to History

(c) Historiography: Tacitus to Weber

3. *Introduction to English Language and Literature.*

The paper will be examined by a portfolio of work, comprising one commentary answer and one discursive essay, of not fewer than 1,500 and not more than 2,000 words each. Footnotes will be included in the total word count, but bibliographies do not count towards the limit. The list of questions for this paper will be divided into Section A (Language) and B (Literature) and will be published on Monday of the fourth week of the Trinity Term of the first year. Candidates must select one question from Section A and one question from Section B.

Questions in Section A (Language) invite candidates to make their own selection of texts or passages of texts for commentary, in accordance with the terms of the particular question chosen. Copies of the texts or passages used must be included as an appendix to the portfolio. The combined length of all texts or passages chosen must not exceed 70 lines. The texts or passages used will not count towards the word limit for the commentary answer.

A typed copy of the portfolio must be submitted using the University aproved online assessment platform, by noon on Wednesday of the sixth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each answer is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with each portfolio.

Following the publication of themes for this subject on Monday of the fourth week of Trinity Term, the candidate must neither discuss his or her choice of themes nor the method of handling them with any tutor. Every portfolio must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the stated publication date of the portfolio themes.

Portfolios previously submitted for the First Public Examination in English Language and Literature may be resubmitted. No answer will be accepted that has already been submitted, wholly or substantially, for a final honour school or any other degree of this University, or degree of any other institution.

Work deemed to be either too short or of excessive length may be penalised.

Candidates must avoid duplicating material used in this paper when answering other papers. In addition, candidates are not permitted to duplicate material between Section A and Section B of the portfolio.

4. *One* of the following:

(*a*) *Literature in English 650 – 1350* (as specified in the regulations for the Preliminary Examination in English Language and Literature, subject 2).

(*b*) *Literature in English 1830 – 1910* (as specified in the regulations for the Preliminary Examination in English Language and Literature, subject 3).

(*c*) *Literature in English 1910 – present day* (as specified in the regulations for the Preliminary Examination in English Language and Literature, subject 4).

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History and Modern Languages

A

1. The Preliminary Examination in History and Modern Languages shall be under the joint supervision of the Boards of the Faculties of History and Medieval and Modern Languages and shall consist of such subjects as they shall jointly by regulation prescribe.

2. The chairs of the examiners for the Preliminary Examination in History and for the Preliminary Examination in Modern Languages shall respectively designate such of their number as may be required for History and for Modern Languages in this examination.

B

Candidates are required to offer History and any one of the languages that may be offered in the Honour School of Modern Languages. The examination shall be in two parts, as follows:

Part 1

Each candidate shall offer the following two subjects in the language:

1. *Language papers*

as specified for papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

2. *Literature papers*

as specified for papers III and IV in the regulations for the Preliminary Examination in Modern Languages.

Part 2

Each candidate shall offer subject 3 and any one of the subdivisions of subject 4. The lists of papers available will be published by the beginning of Trinity Term prior to candidates beginning their studies for the examination.

3. European and World History: any one of the periods specified for the Preliminary Examination in History.

4. Any one of the following, as specified for the Preliminary Examination in History:

(a) A paper in The History of the British Isles;

(b) An Optional Subject;

(c) Approaches to History or Historiography: Tacitus to Weber or Foreign Texts.

Candidates who have satisfied the Examiners in both parts shall be deemed to have passed the examination. The Examiners may award distinctions in either or both parts to candidates who have done work of special merit in the part or parts concerned. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

Candidates who fail one or both subjects of part 1 may resit that subject or those subjects at a subsequent examination. Candidates who fail one or two subjects of part 2 may resit that subject or subjects at a subsequent examination.

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Preliminary Examination in History and Politics

A

1. The Preliminary Examination in History and Politics shall be under the joint supervision of the Board of the Faculty of History and the Social Sciences Board and shall consist of such subjects as they shall jointly prescribe.

2. The Chair of the Examiners for the Preliminary Examination in History and the Chair of the Examiners for the Preliminary Examination in Philosophy, Politics, and Economics shall consult together and designate such of their number as may be required for the examination for the Preliminary Examination in History and Politics, whereupon the number of examiners shall be deemed to be complete.

3. The lists of specific papers available will be published by the two Boards at the dates defined in the regulations for the Preliminary Examinations in History and in Politics, Philosophy and Economics. Certain combinations of papers in History and in Politics will be illegal, or subject to advice about duplication of material; these will be specified in the Handbook for this examination.

B

Every candidate shall offer four papers as follows:

1. One paper in the History of the British Isles or European & World History as specified for the Preliminary Examination in History. For the First or Second Public Examination in History and Politics candidates are required to choose at least one paper in the History of the British Isles or European & World History covering a period before the nineteenth century. The list of papers satisfying this provision is given in the Handbook for History and Politics.

2. An Introduction to the Theory of Politics, as specified in section (*a*) of Introduction to the Theory and Practice of Politics for the Preliminary Examination for Philosophy, Politics, and Economics.

OR candidates may substitute Optional Subject 1, 'Theories of the State (Aristotle, Hobbes, Rousseau, Marx)' as specified for the Preliminary Examination in History.

3. Any *one* of the following, as specified for the Preliminary Examination in History: (*a*) Quantification in History *or* (*b*) any of the Optional Subjects except No. 1 (Theories of the State), *or* (*c*) Approaches to History, *or* (*d*) Historiography: Tacitus to Weber, *or* (*e*) any one of the seven Foreign Texts.

4. Introduction to the Practice of Politics, as specified in the Handbook for History and Politics.

Candidates who fail one or more of papers 1, 2, 3, or 4 above may resit that paper or papers at a subsequent examination.

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Preliminary Examination in History of Art

A

The Preliminary Examination in History of Art shall be under the supervision of the Board of the Faculty of History. The subjects of the examination, the syllabus, and the number of papers shall be as prescribed by regulation from time to time by the Board of the Faculty of History.

B

The History Faculty Board shall issue annually the Handbook for the Preliminary Examination in History of Art by Monday of noughth week of Michaelmas Term for the academic year ahead.

Each candidate shall offer four papers as follows:

I. *Introduction to the History of Art*

Candidates will be examined by three-hour unseen examination.

II. *Challenging Antiquities*

Candidates will be examined by three-hour unseen examination.

III. *Art, Design, Architecture: Meaning and Interpretation*

Candidates will be examined by three-hour unseen examination.

IV. *Objects, Images and Buildings in Oxford*

Candidates will be examined by a 5,000 word extended essay, including footnotes but excluding bibliography. A candidate may propose to study any object, but this object must be approved by the appointed extended essay adviser, and the Preliminary Extended Essay Co-ordinator. Approval will depend on the object's accessibility and the availability of source material and curatorial expertise. Candidates will have no more than the equivalent of five one-hour meetings with their assigned extended essay advisor. A first draft of the extended essay may be commented on by the extended essay adviser during one of these meetings. Candidates must submit the title of the extended essay to the Chair of Examiners, Preliminary Examination in History of Art, Department of History of Art, Littlegate House, St. Ebbes, Oxford, by midday on Monday of the fifth week of the Hilary Term preceding the examination. Any subsequent changes to subject require formal application to the Chair of Examiners not later than noon on Monday of second week of the Trinity term preceding the examination and subsequent approval. Minor changes to title or subtitle do not need to be submitted. Essays should conform to the standards of academic presentation prescribed in the course handbook. Essays must be submitted using the University approved assessment platform not later than noon on Monday of sixth week of the Trinity Term in the academic year in which the candidate is presenting himself or herself for examination. Each essay must be accompanied by a formal declaration from the candidate that the essay is his or her own work. The University's regulations on *Late Entries* will apply.

The Examiners may award a distinction in the examination to any candidate, according to the published classification conventions.

Candidates who fail one or two of papers I, II, III, or IV above may resit only that paper or papers at a subsequent examination. Candidates who fail three of papers I, II, III, or IV above will be asked to resit all papers, including the one they passed, unless the paper they passed is the essay, in which case they will resit only the three written examination papers. Candidates who fail all four of papers I, II, III, and IV will be required to resit all four at a subsequent examination. In the case of failure to reach the required standard in the Preliminary Extended Essay, candidates must resubmit the essay by Monday of noughth week of Michaelmas Term of the second year. Candidates are entitled to one further meeting with their extended essay adviser.

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Preliminary Examination in Human Sciences

A

The examination shall be under the supervision of the Social Sciences Board in accordance with the same arrangements as those established under clause 3 of the decree concerning the Honour School of Human Sciences.

B

1. The subjects of the examination shall be the five subjects listed below.

2. All candidates must offer all five subjects at one examination:

Provided that a candidate has passed in three (or more) subjects but failed in the other subject (or subjects) they may offer at a subsequent examination the subjects (or subject) in which they have failed. Candidates who pass in one or two subjects only will be required to re-sit all five subjects at a subsequent examination.

3. Candidates shall be deemed to have passed the examination if they shall have satisfied the Moderators in all five subjects *either* at one and the same examination *or* at two examinations in accordance with the proviso to clause 2.

4. In the case of candidates who have satisfied the Moderators in all five subjects in a single examination, the Moderators may award a distinction to those of special merit.

5. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Special Regulations concerning Examinations*.

Paper 1. Ecology and Evolution

Principles of ecology: ecological systems from global to local, plant and animal communities and numbers, biotic interactions, the impact of humans on the biosphere.

Principles of evolution illustrated by examples from human and other organisms. Mechanisms of evolutionary change: selection and adaptation, evolution of sex, altruism, kin selection and co-operation. Alternative models of evolution, emphasising changing perspectives in evolutionary biology.

Principles of Human Evolution, including a theoretical and practical introduction to palaeoanthropology and major evolutionary trends during the ca. seven million years of hominin evolution.

One paper will be set.

Paper 2. Physiology and Genetics

Principles of mammalian physiology: the cell, body fluids, the cardiovascular and respiratory systems, reproduction, hunger and thirst, movement, the senses, and the integrative organization of the central nervous system.

The genetic material—its nature, mode of action, and manipulation: the chromosomal basis of heredity; molecular genetics; mapping the human genome; sex determination; mutation at the level of the gene and the chromosome.

Mendelian inheritance; genetic variation in populations and its maintenance; quantitative variation and its genetic basis.

The genome: structure, mechanisms of repair and manipulation.

One paper will be set. Candidates must submit exercises which will be made available to the examiners, showing the extent to which each candidate has pursued a satisfactory course of practical work.

Paper 3. Society, Culture, and Environment

Social and Cultural Anthropology: the comparative study of the world's civilisations and peoples, including cross-cultural, power-based, and gender perspectives upon social practice and theories of human life. Specific topics will include production and consumption; transactions and modes of exchange; elementary aspects of kinship and marriage; belief systems and social control; political and social organization; classification; technology and social change; material culture and ethnographic resources; the impact of colonialism; space, place and culture; environment and cultural landscapes in transition; land and property rights. Candidates will be expected to be familiar with appropriate ethnographic monographs.

Human Geography: Approaches to understanding contemporary international migration – from neo-classical to post-structuralist; forced migration, changing international, regional and national legislation and policy; diasporas and transnationalism, especially issues of identity, home and belonging; social divisions and the experience of migration and integration addressing gender, class and ethnicity; cosmopolitan or 'superdiverse' cities; and state policy and the influence of nationalism, xenophobia, economics, and ethics.

One paper will be set, on which candidates will be required to answer four questions. The paper will be divided into two sections: (A) Social and Cultural Anthropology, and (B) Human Geography. Candidates will be required to display knowledge of both sections, and will be required to answer at least two questions from section (A) and at least one question from section (B).

Paper 4. Sociology and Demography

Sociology: Current and classic discussions of explanatory strategies and social mechanisms, models of individual action and the consequences of aggregation. Empirical research involving these approaches in areas of substantive sociological interest such as social class, ethnicity, religion, the family, politics.

Demography: Elementary aspects of population analysis. Comparative study of fertility, mortality and family systems in selected human societies. The long-term development of human population and its relation to habitat and resources. The demographic transition.

One paper will be set. The paper will be divided into two sections: (A) Sociology and (B) Demography. Candidates will be required to display knowledge of both sections.

Paper 5. Quantitative Methods for the Human Sciences

As specified for the "Introduction to Probability Theory and Statistics" paper for the Preliminary Examination in Psychology, Philosophy, and Linguistics.

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Linguistics in all Preliminary Examinations including Linguistics

A

Candidates taking Linguistics in any Preliminary Examination which includes Linguistics must conform to the regulations below and to such other relevant regulations as specified elsewhere.

The subjects and papers in this regulation shall be the responsibility of the Board of the Faculty of Linguistics, Philology and Phonetics.

Linguistics may be taken as part of the Preliminary Examination in Modern Languages or the Preliminary Examination in Psychology, Philosophy and Linguistics.

B

1. The subjects of the Linguistics papers shall be phonetics, phonology, morphology, syntax, semantics, pragmatics, and linguistic theory. Candidates will be expected to be familiar with appropriate theoretical and analytical approaches to the study of languages in general but with an emphasis on European languages.

2. Candidates must take two papers. Each paper will be assessed by a written examination.

Paper L1: Linguistic Analysis

Candidates will be expected to demonstrate familiarity with appropriate analytical methods in phonetics, phonology, morphology, syntax, semantics, and pragmatics.

Paper L2: Linguistic Theory

Candidates will be expected to demonstrate knowledge of modern theoretical approaches to the synchronic and diachronic study of language.

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Preliminary Examination in Materials Science

A

1. The subject of the Preliminary Examination in Materials Science shall be Materials Science, including basic practical and mathematical techniques.

2. The number of papers and other general requirements of the examination shall be as prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

In the following, 'the Course Handbook' refers to the Materials Science 'Prelims Course Handbook', published annually at the start of Michaelmas Term by the Faculty of Materials, and also posted on the website of the Department of Materials.

1. The Preliminary Examination in Materials Science shall comprise four compulsory written examination papers plus compulsory Materials coursework equivalent to one written examination paper:

(a) Materials Science 1: Physical Foundations of Materials

(b) Materials Science 2: Structure and Mechanical Properties of Materials

(c) Materials Science 3: Transforming Materials

(d) Mathematics for Materials Science

(e) Materials Coursework

The syllabuses for the written papers shall be published annually in the Course Handbook, not later than the beginning of Michaelmas Full Term for examination in the Trinity Term immediately following this.

2. In the assessment of the Materials coursework, the Moderators shall take into consideration the requirement for a candidate to complete the coursework to a satisfactory level as defined from time to time by the Faculty of Materials and published in the Course Handbook. Materials Science Coursework shall comprise practical work, work carried out in crystallography classes and project work for Computing in Materials Science (CMS), as described in the Course Handbook, and it shall be assessed under the following provisions:

(*a*) All elements of coursework must be submitted to the University approved online assessment platform, accompanied by a declaration indicating that it is the candidate's own work.

(b) Failure of the coursework normally will constitute failure of the Preliminary Examination. Materials Coursework normally cannot be retaken. Exceptionally a candidate who has failed the coursework may be permitted jointly by the Moderators and the candidate's college to retake the entire academic year.

3. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in the five papers in clause 1 either at a single examination or at two examinations in accordance with either clause 5 or clause 6, and provided further that the same number of papers as were failed in the first sitting have been passed at the same attempt at a subsequent examination. The Moderators will be guided by the provisions of clause 2 when considering the Materials Coursework paper.

4. The Moderators may award a distinction to candidates of special merit who have satisfied them in all five papers in clause 1 in one examination.

5. Candidates who have passed the coursework paper and fail one or two written papers listed in clause 1 may offer that number of papers at one, but no more than one, subsequent examination.

6. In the case of candidates who offer all four written papers of clause 1, the Moderators shall publish the names only of those who have satisfied them in the coursework paper and in two or more written papers. Candidates whose names do not appear on the Results List but who have passed the coursework paper may enter the written part of the examination on one, but no more than one, subsequent occasion: such candidates must resit all four written papers of clause 1. In the case of candidates who, in accordance with clause 5, offer one or two written papers, the Moderators shall publish the names of only those who have satisfied them in each of the written papers offered.

7. The use of calculators in the papers listed in clause 1 is restricted to those models published annually in the Course Handbook. Calculators are not normally permitted for the Mathematics for Materials Science paper.

8. The examination conventions for the written papers and the coursework listed in clause 1 shall be published annually on the website of the Department of Materials.

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Preliminary Examination in Mathematics and Computer Science

A

The subjects of the examination shall be Mathematics and Computer Science. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. The Preliminary Examination in Mathematics and Computer Science shall comprise five compulsory written papers plus compulsory Computer Science practicals equivalent to one written paper:

CS1 Functional Programming and Design and Analysis of Algorithms

CS2 Imperative Programming and Introduction to Proof Systems

MCS3 Continuous Mathematics and Probability

M1 Mathematics I (as specified for the Preliminary Examination in Mathematics)

M2 Mathematics II (as specified for the Preliminary Examination in Mathematics)

Computer Science Practicals

2. The syllabus for each paper will be published by the Department of Computer Science in a handbook for candidates by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Faculty of Mathematics (for papers M1, M2 and MCS3). Each paper will contain questions of a straightforward character.

3. All candidates will be assessed as to their practical ability in Computer Science under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by the submission date given in the Course Handbook shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study as described in the Course Handbook by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (*a*) and the reports (*b*) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination.

4. Candidates shall be deemed to have passed the examination if they have satisfied the examiners in the six papers in clause 1 either at a single examination or at two examinations in accordance with clause 6 or clause 7.

5. The examiners may award a distinction to candidates of special merit who have satisfied them in all six papers in clause 1 in one examination.

6. Candidates who fail one or two written papers listed in clause 1 may offer those papers at one, but no more than one, subsequent examination.

7. Candidates who fail three or more written papers may enter the written part of the examination on one, but no more than one, subsequent examination.

8. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

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Preliminary Examination in Mathematics/Mathematics and Statistics

A

The subject of the examination shall be mathematics and its applications. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. Candidates shall take five written papers. The titles of the papers shall be:

    A. Mathematics I

    B. Mathematics II

    C. Mathematics III

    D. Mathematics IV

    E. Mathematics V

2. In addition to the five papers in clause 1, a candidate must also offer a practical work assessment.

3. Candidates shall be deemed to have passed the examination if they have satisfied the Examiners in all five papers and the practical assessment at a single examination or passed all five papers and the practical assessment in accordance with the proviso of clause 4.

4. A candidate who fails to satisfy the Examiners in one or two of papers A–E may offer those papers on one subsequent occasion; a candidate who fails to satisfy the Examiners in three or more of papers A–E may offer all five papers on one subsequent occasion; a candidate who fails to satisfy the Examiners in the practical work assessment may also offer the assessment on one subsequent occasion.

5. The Examiners may award a distinction to candidates of special merit who have passed all five written papers and the practical work assessment at a single examination.

6. The syllabus for each paper shall be published by the Mathematical Institute on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Mathematics Teaching Committee. Each paper will contain questions of a straightforward character.

7. Deadlines for submitting practical work will be published in a handbook for candidates by the beginning of Michaelmas Full Term in the academic year of the examination. Candidates are required to submit such practical work electronically; details shall be given in the handbook for the practical course.

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Preliminary Examination in Mathematics and Philosophy

A

1. The subject of the examination shall be (a) Mathematics, and (b) Philosophy. The syllabus and number of papers shall be prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board and the Board of the Faculty of Philosophy.

2. A candidate shall offer both subjects for examination.

B

1. Candidates shall take five written papers. The titles of the papers shall be:

A. Mathematics I (as specified by the Preliminary Examination in Mathematics)

B. Mathematics II (as specified by the Preliminary Examination in Mathematics)

C. Mathematics III(P)

D. Philosophical Topics in Logic and Probability

This paper shall consist of three sections:

A. Introduction to Logic

Subjects to be studied include: syntax and semantics of propositional and predicate logic, identity and definite descriptions, proofs in Natural Deduction, and the critical application of formal logic to the analysis of English sentences and arguments. These topics shall be studied in conjunction with Volker Halbach's Introduction to Logic manual, published by Oxford University Press. The logical symbols to be used are those found in this publication.

B. Philosophical topics in Logic

Subjects to be studied include: Putnam's model-theoretic argument; Skolem's paradox.

C. Philosophical topics in Probability

Subjects to be studied include: technical basics (including field/algebra of events; Kolmogorov axioms; finite vs. sigma-additivity; definition of conditional probability; elementary useful theorems; definition of a Bernoulli trial/i.i.d. sequence; Bernoulli's Theorem; and Bayes' Theorem); matters of application (including applications of probabilities; conditionalisation; correlations and screening off; probability of a conditional vs conditional probability; Bayesian jargon; and frequentist jargon); and interpretations of probabilities (including classical probability; logical probability; personal probability; frequentism; and propensities).

Candidates shall be required to attempt questions from at least two sections. Proper study of the Faculty reading list for each section will serve as complete preparation for that section.

E. Introduction to Philosophy

The paper shall consist of two parts:

1. *General Philosophy* Subjects to be studied are: knowledge; skepticism; perception; induction; the relation between mind and body; personal identity; free will; the problem of evil.

2. *Frege* This section shall be studied in connection with Frege *Foundations of Arithmetic*, trans. J. L. Austin, Blackwell, 1980. This section, while not being confined to the detailed views of the author of the set text, will be satisfactorily answerable by a candidate who has made a critical study of the text. There will not be a compulsory question containing passages for comment.

Candidates will be required to attempt four questions, and answer at least one question from Part 1 and at least one question from Part 2.

2. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in all five papers A-E *either* at a single examination *or* at two examinations in accordance with the proviso of cl 3.

3. A candidate who fails to satisfy the Moderators in one or two of papers A-E may offer the papers failed on one subsequent occasion. A candidate who fails to satisfy the Moderators in three or more of papers A-E may offer all five papers on one subsequent occasion, *except that* a candidate who fails to satisfy the Moderators in all of papers A-C, but who has satisfied the Moderators in papers D and E, may offer papers A-C only on one subsequent occasion.

4. The Moderators may award a distinction to candidates of special merit who have passed all five written papers at a single examination.

5. The syllabus for each paper in Mathematics shall be published by the Mathematical Institute on the departmental website by the beginning of the Michaelmas Full Term in the academic year of the examination, after consultation with the Mathematics Teaching Committee.

6. The use of hand held pocket calculators is generally not permitted but certain kinds may be permitted for some papers. Specifications of which papers and which types of calculator are permitted for those papers will be announced by the Moderators in the Hilary Term preceding the examination.

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Preliminary Examination in Modern Languages

A

The languages, subjects, and papers in the examination shall be as prescribed by regulation from time to time by the Board of the Faculty of Medieval and Modern Languages.

B

Not more than two languages may be offered.

1. The languages which may be offered shall be Latin and Greek and those languages which may be offered in the Final Honour School of Modern Languages.

2. The subjects of the examination shall be:

(*a*) Language papers (including certification of attendance and participation in oral classes[2] (#bottom));

(*b*) Literature papers;

(*c*) Classics and Modern Languages

(*d*) Linguistics (available exclusively for candidates admitted to read for the Final Honour School of Modern Languages and Linguistics);

(*e*) Further Topics (for candidates taking French, German, Spanish or Russian sole only);

(*f*) Russian Course B (*ab initio*);

(g) German Course B (*ab initio*).

3. A candidate shall be deemed to have passed the examination if they shall have satisfied the Examiners

either (i) in all papers in both subjects (*a*) Language and (*b*) Literature in each of two languages, at least one of the languages being modern;

or (ii) in all papers in both subjects (*a*) Language and (*b*) Literature in one modern language (other than Czech (with Slovak) or Celtic) and in all papers in subject (*d*) Linguistics (available exclusively for candidates admitted to read for the Final Honour School in Modern Languages and Linguistics);

or (iii) in all papers in both subjects (*a*) Language and (*b*) Literature in French, German, Spanish or Russian and in all three papers in subject (*e*) Further Topics in the same language (French, German, Spanish or Russian/Slavonic);

or (iv) in all papers in both subjects (a) Language and (b) Literature in French, German, Spanish or Russian and in two papers (XI and XII) in subject (e) Further Topics in the same language (French, German, Spanish or Russian/Slavonic) and in one paper (XIII) in subject (e) Further Topics in Polish;

or (v) in all papers in both subjects (*a*) Language and (*b*) Literature in one modern language and in all papers in subject (*f*) Russian Course B (*ab initio*) or German Course B (*ab initio*).

Candidates must offer all the papers at one examination, provided that a candidate who has previously failed to satisfy the examiners in any paper or papers shall not be required to resit any paper or papers in which he or she has already satisfied the examiners. The pair of papers IIA and IIB (and BIIA and BIIB) counts as a single paper.

4. To a candidate who has done work of special merit in the papers concerned, the Moderators may award a mark of distinction in a language, and in Further Topics, and in Linguistics. A candidate may be awarded either one or two distinctions. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

5. Candidates must offer:

Either: I, IIA, IIB, III, IV in two modern languages:

Or: I, IIA, IIB, III, IV in a modern language together with V, VI, and VII in Latin and/or Ancient Greek;

Or: I, IIA, IIB, III, IV in a modern language together with the papers specified in the regulations for Linguistics in all Preliminary Examinations including Linguistics.

Or: I, IIA, IIB, III, IV in French, German, Spanish or Russian together with XI, XII, and XIII in the same language (French, German, Spanish, Russian/Slavonic). (For candidates offering French, German, Spanish or Russian sole.)

Or: I, IIA, IIB, III, IV in French, German, Spanish or Russian together with XI and XII in the same language and Polish XIII. (For candidates offering French, German, Spanish or Russian sole with Polish.)

Or: I, IIA, IIB, III, IV in a modern language together with BI, BIIA, BIIB, BIII; and BIV Oral Test (for candidates admitted to Russian Course B) or BI, BIIA, BIIB, BIII Oral Test and BIV (for candidates admitted to German Course B).

The assessment will normally take the form of:

- Papers I, IIA, and IIB: in-person written examination;
- Papers III and IV: on-line written examination;
- Sole Papers in French, German, Russian & Spanish will take the form of:
    - French: XI (certification), XII and XIII (online written examination)
    - German: XI (certification), XII, XIII (online written examination)
    - Russian: XI and XII (examined), XIII (online written examination)
    - Spanish: XI (certification), XII and XIII: (online written examination)

Candidates taking beginners' papers will be assessed as follows:

- Beginners' German
    - German BI, BII/IIA & IIB: in-person written examination;

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- German BIII: by certification
- German BIV: on-line written examination;

- Beginners' Russian:

  - Russian BI, BII/IIA & IIB: in-person written examination;
  - in-person written examination.

6.*a. Language papers*

I. Language I. 3 hours.

[See Table 18 (#univ-9780199202669-tableGroup-19)]

II. Language II. The paper will be in two parts of 1½ hours each.

[See Table 19 (#univ-9780199202669-tableGroup-20)]

b. *Literature papers*

III. Literature I. 3 hours.

Texts for study will be specified in the relevant modern language's Prelim course handbook.

IV. Literature II: Prescribed texts. 3 hours.

Texts for study will be specified in the relevant modern language's Prelim course handbook.

c. *Classics and Modern Languages paper*

Latin and Ancient Greek

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

1. *Course I.*

Papers V, VI and VII: Candidates will be required to take papers identical with papers 3, 4, and 5 for the Preliminary Examination in Classics and English, *Course I.*

For prescribed editions of texts, see the Classics and Modern Languages Handbook.

2. Course II.

Candidates for Course II shall be required:

(a) to pass at the end of their first year of study the examination in Greek and Latin prescribed for first-year candidates in Course II of the Preliminary Examination in Classics and English.

(b) during their second year of study, to offer papers as for Course I.

d.Linguistics

As specified in the regulations for Linguistics in all Preliminary Examinations including Linguistics.
e.Further Topics

XI. Further Topics I: 3 hours

Films for study will be specified in the relevant modern language's Prelims course handbook.

French: Introduction to French Film Studies:

German: Introduction to German Film Studies:

Spanish: Introduction to Hispanic Film Studies

Russian/Slavonic: Introduction to Russian Film Studies

XII. Further Topics II: 3 hours

Texts for study will be specified in the relevant modern language's Prelim course handbook.

French: Introduction to French Literary Theory

German: Introduction to German Medieval Studies

Spanish: Introduction to Spanish Medieval Studies

Russian/Slavonic: Russian Church Slavonic Texts and Elements of Comparative Slavonic Philology

XIII. Further Topics III: 3 hours

Texts for study will be specified in the relevant modern language's Prelim course handbook.

French: Key Texts in French Thought:

German: Key Texts in German Thought:

Spanish: Introduction to Short Fiction in Spanish

Russian/Slavonic: Elementary Polish

f. *Russian Course B: for students who enter Oxford without A level or equivalent level knowledge of Russian*

BI Translation from English into Russian and Russian grammar exercises.

BIIA Translation from Russian into English.

BIIB Comprehension of a passage of written Russian.

BIII Dictation and Aural Comprehension.

BIV Oral Test.

g. *German Course B: for students who enter Oxford without A level or equivalent level knowledge of German*

BI Reading Comprehension and Essay in German.

BIIA Translation into German.

BIIB Translation from German.

BIII Oral Test.

BIV German Prose. Texts for study will be specified in the German Prelim course handbook.

Table 18

French:	The paper will consist of three parts: (1) a passage in French of 500-600 words to be summarised in French in 150-180 words (40 marks); (2) 10 sentences focusing on grammar points to be translated into French (30 marks); (3) a prose passage of 150-200 words in English (written post 1950) to be translated into French (30 marks).
German:	'Deutsche Gesellschaft und Kultur.' Reading comprehension (in German) on a passage which relates to the theme of the paper. One essay in German on a topic relating to the theme of the paper.
Italian:	The paper will consist of: (*a)* reading comprehension exercises; *(b)* one guided essay in Italian.
Spanish:	The paper will consist of: (*a*) translation into Spanish: a set of grammatical sentences. 1½ hours will be allowed for each part.
Portuguese:	The paper will consist of: (*a*) reading comprehension exercises; (*b*) translation into Portuguese; (*c*) a guided composition.
Russian:	Translation into Russian and/or exercises in Russian.
Modern Greek:	Translation into Modern Greek and exercises in Modern Greek.
Czech (with Slovak):	(*a*) a modern English prose passage; and (*b*) English sentences testing basic grammar, both to be translated into *either* Czech *or* Slovak.
Celtic:	(*a*) a modern English prose passage; and (*b*) English sentences testing basic grammar, both to be translated into Welsh.

Table 19

French:	Unprepared translation: Translation into English of a prose passage in French.
	Prepared translation: Translation into English of a passage from one of the texts prescribed for French paper IV, excluding *La Chastelaine de Vergi.*
German:	IIA. Translation into German of a prose passage.
	IIB. Translation from German of a prose passage in a modern literary register.
Italian:	IIA. Translation into Italian of a prose passage *or* sentences.
	IIB. Translation from Italian. A passage of modern prose will be set.
Spanish:	IIA. Translation from Spanish of a prose passage in a modern literary register.
	IIB. Translation from Spanish of a prose passage in an informal register such as journalism.
Portuguese:	IIA. Translation from Portuguese of a prose passage in a modern literary register.
	IIB. Translation from Portuguese of a prose passage in an informal register such as journalism, and an exercise or exercises in reading comprehension.
Russian:	IIA. Translation from Russian. A passage of modern prose will be set.
	IIB. Comprehension exercise. A modern passage in the language will be set to test comprehension. All answers in this paper will be in English.
Modern Greek:	IIA. Translation from Modern Greek. A passage of modern prose will be set.
	IIB. Comprehension exercises. A modern passage or passages in the language will be set to test comprehension. All answers in this paper will be in English.
Czech (with Slovak):	IIA and IIB. One passage of modern prose in each paper for translation from Czech into English.
Celtic:	IIA. A passage of Middle Welsh prose to be translated into English.
	IIB. A passage of Old Irish prose *or* a passage of Modern Welsh prose to be translated into English.

[2] Colleges will submit to the Undergraduate Studies Officer, Faculty of Modern Languages, 41 Wellington Square, by noon on Friday of Week 5 of Trinity Term a certificate stating that their candidates have attended and participated in at least eight oral classes, consisting of reading aloud and discussion in their languages(s) of passages dealing with issues in contemporary culture.

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Preliminary Examination in Molecular and Cellular Biochemistry

A

1. The Preliminary Examination in Molecular and Cellular Biochemistry shall consist of five written papers:

   (1) Cellular Biochemistry

   (2) Mechanistic Biochemistry

   (3) Molecular Biochemistry

   (4) Physical Biochemistry

   (5) Quantitative Biochemistry

2. Candidates shall be deemed to have passed the examination if they satisfy the Moderators in all five papers.

3. Candidates must offer all five papers at their first examination attempt.

4. A candidate who fails one or two papers will be permitted one further attempt at the failed paper or papers, at the first available opportunity.

5. A candidate who fails three or more papers shall be deemed to have failed the examination. The candidate will be permitted one further attempt at the whole examination, at the first available opportunity.

6. The Moderators may award a Distinction to candidates of special merit who satisfy them in all five papers at their first examination attempt.

B

Papers 1 and 3 will be of three hours duration and shall be a computer-based assessment. Papers 2 and 4 will be of three hours duration and shall be a hand-written assessment. Paper 5 will be of two hours and thirty minutes duration and shall be a hand-written assessment.

The Moderators will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of Calculators in examinations' in the *Regulations for the Conduct of University Examinations*. A list of recommended calculators will be provided by the Chair of the Moderators not later than the Wednesday of the fourth week of the Michaelmas Full Term preceding the examination. The use of calculators may not be permitted in certain papers.

All candidates shall be assessed as to their practical ability in coursework under the following provisions:

(*a*) The Chair of the Teaching Committee, or a deputy, shall make available to the Moderators, at the end of the fifth week of the term in which the examinations are first held, evidence showing the extent to which each candidate has completed the prescribed coursework.

(*b*) The Moderators may request coursework from any candidate. Such candidates will be named in a list posted by the day of the first paper.

(*c*) Coursework cannot normally be retaken. Failure to complete the coursework to the satisfaction of the Moderators, in the absence of appropriate documentary evidence (e.g. a signed medical certificate), will normally constitute failure of the examination.

Schedule

(1) *Cellular Biochemistry*

Cells as the basic unit of life; multicellularity; cell signalling; cell metabolism.

(2) *Mechanistic Biochemistry*

Basic organic chemistry; chemistry of enzymatic reactions; biological chemistry of the elements.

(3) *Molecular Biochemistry*

DNA and RNA; genotype and phenotype; proteins; membrane structure and function.

(4) *Physical Biochemistry*

Thermodynamics; chemical and enzyme kinetics; atomic, molecular and macromolecular structure and bonding; electromagnetic radiation and its interaction with matter.

(5) *Quantitative Biochemistry*

An elementary treatment of the following topics will be expected:

Mathematics

Graphs; logarithms; basic trigonometry; integration and differentiation; differential equations; vectors.

Statistics

Probabilities and distributions; simple parametric and non-parametric tests of statistical significance; linear regression analysis.

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Preliminary Examination in Music

A

1. The subject of the Preliminary Examination in Music shall be the study of the history, criticism, theory, composition, performance, and practice of music.

B

Each candidate will be required to take papers 1-4 and two of the options in paper 5. Information on practical requirements for coursework submissions, including deadlines, is provided in the course handbook and on the course VLE.

1. Foundations in the Study of Music (in-person written exam)

2. Stylistic Composition (coursework submission)

3. *Musical Analysis and Critical Listening*
The paper shall consist of two parts:

a) Musical Analysis (online written exam)

b) Critical Listening (coursework submission)

4. *Topics I* (in-person written exam)

5. *Options*

Candidates must choose two from the following:

a) A musicological topic (online written exam and practical exam)

b) Extended Essay, on a subject to be chosen in consultation with the candidate's tutor (coursework submission)

c) Composition

i) Portfolio Submission
ii) An Introduction to Contemporary Music (listening exam)

d) Performance
A solo performance, vocal or instrumental, of 10-12 minutes in length (short recital).

e) Critical Studies in Ethnomusicology (online written exam)

f) Musical Skills
Candidates must complete assessment for one of the following:

i) Conducting Skills (practical exam)
ii) Keyboard Skills (practical exam)
iii) Musical Arranging (coursework submission)

Candidates who fail one, two or three papers may resit only that paper or papers at a subsequent examination; candidates who fail four, five or six papers will be required to resit all six papers at a subsequent examination.

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Preliminary Examination in Philosophy and Modern Languages

A

1. Candidates in this Preliminary Examination shall be examined in Philosophy and one Modern Language. The languages that may be offered shall be those languages which may be offered in the Final Honour School of Modern Languages.

2. The subjects of the examination shall be:

In Philosophy,

(1) Introduction to Philosophy

and, in the Modern Language offered

(2) Language papers

(3) Literature papers.

3. Candidates must offer all three subjects at one examination provided that

(*a*) a candidate who fails in either two subjects or one subject may in a subsequent examination offer the two subjects or the one subject only;

(*b*) a candidate who has offered two subjects at a subsequent examination under (*a*) above and has failed in one subject may offer in a subsequent examination that subject only.

Provided that a candidate who fails one only of the papers in 2(1) above may offer, in a subsequent examination or subsequent examinations, the paper in which he or she has failed.

4. A candidate shall be deemed to have passed the examination if he shall have satisfied the Examiners in all three subjects.

5. In the case of candidates who have satisfied the Examiners in three subjects at a single examination the Examiners may award a distinction either in Philosophy or in the Modern Language or in both to those who have done work of special merit. A candidate receiving distinction in both parts of their examination may receive an overall distinction.

6. This Preliminary Examination shall be under the joint supervision of the Boards of the Faculties of Philosophy and of Medieval and Modern European Languages and Literature, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this subsection.

7. It shall be the duty of the Chair of the Examiners for the Preliminary Examination for Modern Languages to designate such of their number as may be required for Modern Languages in the Preliminary Examination in Philosophy and Modern Languages, and when this has been done and the Examiner for Philosophy has been nominated, the number of the examiners in Philosophy and Modern Languages shall be deemed to be complete.

B

There shall be three subjects in the examination.

(1) *Introduction to Philosophy* (two papers of three hours each).

I. *General Philosophy*

As defined in the regulations for Preliminary Examination in Philosophy, Politics, and Economics. Candidates will be required to answer four questions.

II. (*a*) *Moral Philosophy* and (*b*) *Logic*

As defined in the regulations for the Preliminary Examination in Philosophy, Politics, and Economics. Candidates will be required to answer four questions, including at least one from each section.

(2) *Language papers*

as specified for Papers I, IIA, and IIB in the regulations for the Preliminary Examination for Modern Languages.

(3) *Literature papers*

as specified for Papers III and IV in the regulations for the Preliminary Examination for Modern Languages.

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Preliminary Examination in Philosophy, Politics, and Economics

A

1. The subjects of the Preliminary Examination for Philosophy, Politics, and Economics shall be:

(1) Introductory Economics

(2) Introduction to Philosophy

(3) Introduction to the Theory and Practice of Politics.

2. Every candidate must take the relevant examination in all three subjects at the end of Trinity Term of their first year and must pass all three subjects to pass the PPE Preliminary Examination. Candidates who fail one subject at first attempt may re-sit that subject at the next available attempt (normally September). Candidates who fail two or three subjects at first attempt will be required to re-sit the whole PPE Preliminary Examination at the next available attempt (normally September).

3. A candidate shall be deemed to have passed the examination if they have satisfied the Moderators in three subjects.

4. The Moderators may award a distinction under criteria defined in the Examination Conventions.

B

Three papers will be set as follows.

Introductory Economics

Elementary economics including: consumer theory; producer theory; market equilibrium with perfect competition, monopoly; oligopoly; factors of production; partial equilibrium analysis of welfare, market failure and externalities; national income accounting; the determination of national income and employment; monetary institutions and the money supply; inflation; balance of payments and exchange rates; the determinants of long-run economic growth. Elementary mathematical economics; application of functions and graphs, differentiation, partial differentiation, maxima and minima, optimization subject to constraints. Elementary probability, statistical and causal inference.

Calculators may be used in the examination room subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Special Regulations concerning Examinations*. Candidates may use one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas term.

Introduction to Philosophy

The paper shall consist of three sections: (I) General Philosophy, (II) Moral Philosophy, (III) Logic. Each candidate will be required to show adequate knowledge in each of the three sections.

I. *General Philosophy*

Subjects to be studied are: knowledge; skepticism; perception; induction; the relation between mind and body; personal identity; free will; the problem of evil.

II. *Moral Philosophy*

This section shall be studied in connection with Mill's *Utilitarianism*. While not being confined to the detailed views of the author of the set text, the section will be satisfactorily answerable by a candidate who has made a critical study of the text. Questions will normally be set on the following topics: pleasure, happiness and well-being; forms of consequentialism; alternatives to consequentialism; ethical truth, ethical realism and the 'Proof' of Utilitarianism; justice and rights; virtue, character, and integrity.

III. *Logic*

Subjects to be studied include: syntax and semantics of propositional and predicate logic, identity and definite descriptions, proofs in Natural Deduction, and the critical application of formal logic to the analysis of English sentences and arguments.

These topics shall be studied in conjunction with Volker Halbach's *Introduction to Logic* manual, published by Oxford University Press. The logical symbols to be used are those found in this publication. Questions 1 and 2 in this section of the paper will be of an elementary and straightforward nature.

Introduction to the Theory and Practice of Politics

The paper will be divided into two sections. Candidates are required to answer *four* questions, of which at least one must be from section (*a*) and two from section (*b*).

(a) *The Theory of Politics*

Questions will be set on the following topics: (i) the nature and the grounds of rights; (ii) the nature and grounds of democracy; (iii) the role of civil society; (iv) power in the democratic state; (v) the nature and grounds of liberty; (vi) state paternalism; and (vii) free speech. Questions will also be set on the following texts: (i) John Locke, *Second Treatise on Government*; (ii) Jean-Jacques Rousseau, *Social Contract*; (iii) Alexis de Toqueville, *Democracy in America*; (iv) Karl Marx and Friedrich Engels, *The Communist Manifesto*; (v) John Stuart Mill, *On Liberty*.

(*b*) *The Practice of Politics*

Questions will be set on the following topics: (i) regime types; definition and measurement of variations between types of democracy; (ii) political institutions and practice outside the advanced industrial democracies; stability, state capacity and state formation; (iii) the state and its institutions (executives, legislatures, parties and party systems, electoral systems, courts, constitutions and centre-periphery relations); (iv) parties and party systems; political values and identity politics.

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Preliminary Examination in Philosophy and Theology

A

1. The subjects of the Preliminary Examination for Philosophy and Theology shall be (*a*) Philosophy and (*b*) Theology.

2. All candidates must offer both (*a*) and (*b*).

3. The languages, subjects, and papers in the examination shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Philosophy, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

B

1. **(a) Philosophy**: all candidates must offer *Philosophy I: Introduction to General Philosophy* and *Philosophy II: Moral Philosophy and Logic*.

(b) Theology: all candidates must offer Paper 1201 *The Figure of Jesus through the Centuries*, and one of 1001 *New Testament Greek,* 1002 *Biblical Hebrew,* 1003 *Church Latin,* 1004 *Qur'anic Arabic,* 1005 *Pali,* 1006 *Sanskrit;* 1101 *Introduction to the Study of the Bible*, or 1301 *Religion and Religions*.

2. Candidates must offer all papers at one examination provided that a candidate who fails in one or two papers may offer those subjects at one subsequent examination, and a candidate who fails three or four papers must offer all four subjects at one subsequent examination.

3. In the case of candidates who have satisfied the Examiners in all the papers at a single examination, the Examiners may award a distinction to those of special merit.

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Preliminary Examination in Physics

A

1. The subject of the Preliminary Examination in Physics shall be Physics, including basic practical and mathematical techniques.

2. The number of papers and other general requirements of the Preliminary Examination in Physics shall be as prescribed by regulation from time to time by the Mathematical, Physical and Life Sciences Board.

B

1. Candidates in Physics must offer four Compulsory Papers at one examination, provided that a candidate who has failed in one or two papers may offer that number of papers at a subsequent examination. The titles of the papers shall be:

CP1: Physics 1

CP2: Physics 2

CP3: Mathematical Methods 1

CP4: Mathematical Methods 2.

Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Physics Course Handbook by the Faculty of Physics not later than the beginning of Michaelmas Full Term for examination three terms thence.

2. In addition to the four papers of clause 1, a candidate in Physics shall be required

(i) to submit to the Moderators such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination, *and*

(ii) to offer a written paper on one Short Option.

3. Candidates shall be deemed to have passed the examination if they have satisfied the Moderators in the four compulsory papers either at a single examination or at two examinations in accordance with the proviso to clause 1, and provided further that the same number of papers as were failed at the first sitting have been passed at the same attempt at a subsequent examination.

4. In the case of candidates who offer all four papers of clause 1, the Moderators shall publish the names only of those who have satisfied them in two or more papers. Candidates whose names do not appear on the pass list must offer four papers at a subsequent examination. In the case of candidates who, in accordance with the proviso to clause 1, offer one or two papers, the Moderators shall publish the names only to those who have satisfied them in each of the papers offered.

5. The Moderators may award a distinction to candidates of special merit who have satisfied them in all four papers of clause 1 at the single examination and in the requirements of clause 2.

6. Failure to complete practical work under clause 2(i), without good reason, will be deemed by the Moderators as failure in the Preliminary Examination and the candidate will be required to complete the outstanding practicals either by examination or by completing them alongside second year study, before entry to the Part A examination will be permitted. In these circumstances, distinction at the Preliminary Examination will not be possible.

7. The list of Short Option subjects in clause 2(ii) and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Physics Course Handbook by the Faculty of Physics not later than the beginning of Michaelmas Full Term for examination three terms thence.

8. With respect to subjects under clause 2(ii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the Friday of the fourth week of Michaelmas Full Term preceding the examination, an alternative subject paper to be taught within the Physics Department. Candidates shall be advised of the decision by the end of the first week of the subsequent Hilary Full Term.

9. Except for papers for which their use is forbidden, the Moderators will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations* and further elaborated in the Course Handbook.

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Preliminary Examination in Physics and Philosophy

A

1. The subjects of the Examination shall be (a) Physics and Mathematics, (b) Philosophy.

2. All candidates must offer both (a) and (b).

3. The Examiners shall indicate on the pass list each candidate who has not passed the examination, but who has passed in one subject, and shall indicate in which subject the candidate has passed.

4. The Examination shall be under the joint supervision of the Board of the Faculty of Philosophy and the Mathematical, Physical and Life Sciences Board, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this sub-section.

5.

(i) The Examiners for Physics and Mathematics shall be such of the Examiners in the Preliminary Examination in Physics as may be designated by the Chair of Examiners for the Preliminary Examination in Physics.

(ii) The Examiners for Philosophy shall be nominated by a committee of which the three elected members shall be appointed by the Board of the Faculty of Philosophy.

6. Candidates who do not pass the examination at their first sitting may re-enter on one subsequent occasion as follows:

(i) Candidates must re-take any papers failed at the first attempt, and

(ii) Candidates who fail two or more papers in Physics and Mathematics must retake all the papers in that subject.

B

Distinction can be obtained by excellence either in Physics and Mathematics or in Philosophy provided that adequate knowledge is shown in the other subject of the examination.

Candidates will be required to take five papers, as follows:

(*a*) three papers in Physics and Mathematics;

(*b*) two papers in Philosophy.

(*a*) *Physics and Mathematics*

Candidates will be required to take the following three papers:

(1) CP1 Physics 1

(2) CP3 Mathematical Methods 1

(3) CP4 Mathematical Methods 2.

Their syllabuses shall be approved by the Faculty of Physics and published in the Physics Course Handbook not later than the beginning of Michaelmas Full Term for examination three terms thence. Except for papers for which their use is forbidden, the Moderators will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations and further elaborated in the Physics Course Handbook.

(*b*) *Philosophy*

Candidates will be required to take two papers:

(1) *Philosophical Topics in Logic and Probability*

As specified for the Preliminary Examination in Mathematics and Philosophy.

(2) *Introduction to Philosophy*

The paper shall consist of two parts:

A. *General Philosophy*

As specified for the Preliminary Examination in Mathematics and Philosophy.

B. *Leibniz-Clarke*

This section shall be studied principally as an introduction to the philosophy of space and time in connection with *The Leibniz-Clarke Correspondence*, ed. H. G. Alexander, Manchester University Press, 1956. This section, while not being confined to the detailed views of the author of the set text, will be satisfactorily answerable by a candidate who has made a critical study of the text. There will not be a compulsory question containing passages for comment.

Candidates will be required to attempt four questions, and answer at least one question from Part A and at least one question from Part B.

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Preliminary Examination in Psychology, Philosophy, and Linguistics

1. This Examination shall be under the joint supervision of the Medical Sciences Divisional Board and the Faculty Boards of Philosophy and of Linguistics, Philology and Phonetics.

2. The subjects of the examination shall be:

(1) Introduction to Psychology
(2) Introduction to Philosophy
(3) Introduction to Linguistics
(4) Introduction to Neurophysiology
(5) Introduction to Probability Theory and Statistics

3. Candidates must take any three of the five subjects.

4. Candidates who intend to take Psychology in either the Honour School of Experimental Psychology or the Honour School of Psychology, Philosophy and Linguistics must take the subject Introduction to Probability Theory and Statistics.

5. Candidates must pass all three subjects to pass the Preliminary Examination.

6. A candidate who fails one subject will be permitted one further attempt at this failed subject.

7. A candidate who fails two or three subjects shall be deemed to have failed the whole examination. They will be permitted one further attempt at the whole examination.

8. The examiners may award a Distinction to candidates of special merit who satisfy them in three subjects at their first examination attempt.

9. The papers are as follows:

(1) Introduction to Psychology

This subject will consist of one written paper.

(2) Introduction to Philosophy

This subject will consist of two written papers:

I. *General Philosophy*
II. (*a*) *Moral Philosophy* and (*b*) *Logic*

(3) Introduction to Linguistics

This subject will consist of two written papers as specified in the regulations for Linguistics in all Preliminary Examinations including Linguistics.

(4) Introduction to Neurophysiology

This subject will consist of one written paper.

(5) Introduction to Probability Theory and Statistics

This subject will consist of one written paper.

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Preliminary Examination in Religion and Asian and Middle Eastern Studies

A

1. The languages, subjects, and papers, in the examination shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Asian and Middle Eastern Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

2. All candidates must offer Paper 1301 *Religion and Religions*.

3. All candidates must offer one of *Pali*, *Tibetan*, *Sanskrit*, *Hindi, Arabic*, *Hebrew*, or *Greek*.

4. A candidate shall be deemed to have passed the examination when they shall have satisfied the Examiners in all the papers associated with one of the languages specified in the regulations, and Paper 1301.

5. Candidates must offer all subjects at one examination provided that: (i) in languages for which four assessments are required, a candidate who fails in one or two assessments may offer those subjects at one subsequent examination, and a candidate who fails three or four assessments must offer all four subjects at one subsequent examination; and (ii) in languages for which three assessments are required, a candidate who fails in one assessment may offer that subject at one subsequent examination, and a candidate who fails two or three assessments must offer all three subjects at one subsequent examination.

6. In the case of candidates who have satisfied the Examiners in all the assessments at a single examination, the Examiners may award a distinction to those of special merit.

7. Written examinations will take place in Trinity term of the year of the Preliminary examination.

B

Schedule of papers

1301. *Religion and Religions*

Candidates will be required to offer one three-hour paper.

Pali

Candidates will be required to offer three three-hour papers.

1. Texts I: Candidates will be expected to comment on set texts from the Pali Canon.
2. Texts II
3. Grammar: Candidates will be expected to show knowledge of Pali grammar, syntax and vocabulary.

Tibetan

Candidates will be required to offer two three-hour papers and an oral/aural examination.

1. Set texts: Candidates will be expected to translate and comment on Tibetan set texts.
2. Unseen translation, prose composition and grammar: Candidates will be expected to show knowledge of Tibetan grammar and an ability to translate unseen texts from Tibetan into English and to compose a passage in Tibetan.
3. Oral/aural examination

Sanskrit

Candidates will be required to offer three three-hour papers.

1. Sanskrit I: Texts
2. Sanskrit II: Grammar
3. Sanskrit III: Additional Texts

Hindi

Candidates will be required to offer three three-hour papers.

1. Texts I
2. Texts II
3. Grammar and Translation.

Arabic

Candidates will be required to offer two three-hour papers and an oral/aural examination.

1. Translation and precis into English
2. Comprehension, composition, and grammar
3. Oral/aural examination

Hebrew

Candidates will be required to offer three three-hour papers.

1. Hebrew Texts I: Biblical and Rabbinic Hebrew
2. Hebrew Texts II: Medieval and Modern Hebrew
3. Grammar and Translation into Hebrew

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Greek

Candidates will be required to offer three three-hour papers.

1. Classical Greek texts
2. New Testament Greek
3. Greek language

Preliminary Examination in Theology and Religion

A

1. The subjects of the Preliminary Examination for Theology and Religion shall be:

1001 *New Testament Greek*

1002 *Biblical Hebrew*

1003 *Church Latin*

1004 *Qur'anic Arabic*

1005 *Pali*

1006 *Sanskrit*

1101 *Introduction to the Study of the Bible*

1201 *The Figure of Jesus through the Centuries*

1301 *Religion and Religions*

2. All candidates must offer each of the following papers:

1101 *Introduction to the Study of the Bible*

1201 *The Figure of Jesus through the Centuries*

1301 *Religion and Religions*

All candidates must offer one from the following papers:

1001 *New Testament Greek*

1002 *Biblical Hebrew*

1003 *Church Latin*

1004 *Qur'anic Arabic*

1005 *Pali*

1006 *Sanskrit*

3. A candidate shall be deemed to have passed the examination if they have satisfied the Examiners in all four subjects from the Preliminary Examination, provided they have passed in no fewer than three subjects at one and the same examination and in the other subject at that or a subsequent examination.

4. In the case of candidates who have satisfied the Examiners in all four papers in a single examination, the Examiners may award a mark of distinction to those of special merit.

5. Each paper will be examined by a three-hour written examination taken in Trinity term of the year of the Preliminary Examination.

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Honour School of Ancient and Modern History

A

1. The examination in the Honour School of Ancient and Modern History shall consist of such subjects in Ancient and Modern History as the Boards of the Faculties of Classics and History from time to time shall in consultation prescribe by regulation.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination shall be under the joint supervision of the Boards of the Faculties of Classics and History. They shall appoint a standing joint committee to consider any matters concerning the examination which cannot expeditiously be settled by direct consultation between them. Whenever any matter cannot otherwise be resolved they shall themselves hold a joint meeting and resolve it by majority vote.

4. The lists of papers specific to the Honour School of Ancient and Modern History will be published by the Faculty Boards of Classics and History in the fourth week of Hilary Term prior to candidates beginning their studies for the School. Papers available in this School from the Honour Schools of History and of Literae Humaniores will be published, with their specifications and any prescribed texts, by the relevant Faculty Boards at the dates defined in the regulations for those Schools.

B

Each candidate shall offer the following subjects. Candidates must offer at least one of B3(b) or B4(b).

B1. A Period of Ancient History (one paper)

One from a list defined by the Faculty Board of Classics.

B2. A Period of Modern History (one paper)

An Outline or Theme paper in either European & World History or the History of the British Isles specified for the Honour School of History. No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

B3. Further Subjects

Either

(a) any one of the Further Subjects as specified for the Honour School of History (one paper);

or

(b) any one from an approved list of Further Subjects in Ancient History (one paper).

B4. Special Subjects

Either

(a) any one of the Special Subjects as specified for the Honour School of History (one paper and one extended essay);

or

(b) any one from an approved list of Special Subjects in Ancient History (two papers).

B5. Disciplines of History

Each candidate shall be examined in the Disciplines of History in accordance with Regulation B5 of the Honour School of History.

B6. A Thesis from Original Research

Regulation B6 of the Honour School of History applies with the following modifications:

Sub-clause 3.(a) (For the avoidance of doubt) the Arnold Ancient History Prize and the Barclay Head Prize in Numismatics are to be read with the schedule.

Sub-clause 5. For ‘Honour School of History’ read ‘Honour School of Ancient and Modern History’. For theses concerning the years before AD 285 read ‘Chair of Examiners, Honour School of Ancient and Modern History’ for ‘Chair of the Examiners, Honour School of History’.

Sub-clause 8. For ‘Chair of Examiners, Honour School of History’ read ‘Chair of Examiners, Honour School of Ancient and Modern History’.

B7.An Optional Additional Thesis

Regulation B7 An Optional Additional Thesis of the Honour School of History shall apply with the following modifications:

Sub-clause 4. For dissertations concerning the years before AD 285 read ‘Chair of Examiners, Honour School of Ancient and Modern History’ for ‘Chair of the Examiners, Honour School of History’.

Sub-clause 7. For ‘Chair of Examiners, Honour School of History’ read ‘Chair of Examiners, Honours School of Ancient and Modern History’.

B8.An Optional Language Paper

Intermediate Ancient Greek or Intermediate Latin or Advanced Ancient Greek or Advanced Latin.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any of the language papers offered under Regulation B8.

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Honour School of Archaeology and Anthropology

A

1. The examination in the Honour School of Archaeology and Anthropology shall consist of such subjects in Archaeology and Anthropology as the Social Sciences Board shall prescribe by regulation from time to time.

2. No candidate shall be admitted to the examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination shall be under the supervision of the Social Sciences Board. Under the overall direction of the board, the examination shall be administered by the School of Archaeology and the School of Anthropology, which shall jointly appoint a standing committee to advise the board as necessary in respect of this examination, and of Honour Moderations and the Preliminary Examination in Archaeology and Anthropology.

4. Candidates will be required to take part in approved fieldwork as an integral part of their course. The fieldwork requirement will normally have been discharged before the start of Michaelmas term of the second year of the course.

B

Candidates are required to offer the following subjects, each to be examined by a written paper in the Trinity Term of their third year:

1. Social analysis and interpretation.

2. Cultural representations, beliefs, and practices.

3. Landscape and Ecology.

4. Urbanism and Society.

5. Fieldwork and Methods

(a) Candidates must submit a portfolio of work as detailed below.
(b) Candidates must submit a report with a maximum length of 5,000 words that provides a critical review of the approved fieldwork project on which they have worked, contextualising it within the broader field(s) of Archaeology and/or Anthropology.
(c) Permission may be granted by the Standing Committee for video and sound clips to be submitted as additional supporting material to the fieldwork report.
(d) The fieldwork report must be submitted electronically using the approved online submission system, accompanied by an online declaration of authorship, by no later than noon on the Friday of noughth week of Hilary Term in the first year of the Final Honour School.
(e) Candidates must also submit two reports, each of which shall not exceed 1,000 words in length, in respect of the practical classes attended during each term of the first year of the Final Honour School. These classes address both the archaeological and anthropological components of the degree and candidates must submit reports on one archaeological topic and one anthropological topic.
(f) Reports on each of the practical classes taken by a candidate must be submitted electronically using the approved online submissions system, accompanied by an online declaration of authorship, one by no later than noon of the Friday of the eighth week of Hilary term and one by no later than noon of the Friday of the sixth week of Trinity term. Candidates can select any two classes to write their reports on, as long as the other stipulations here are met.
(g) Candidates are required to attend all of the practical classes offered.

6., 7., and 8. An approved combination of three option subjects, from the list of options below or any other option subject approved by the Standing Committee. To encourage a wide-ranging understanding of archaeology and anthropology, options shall be chosen in such a way that they constitute three independent, non-overlapping subjects.

Anglo-Saxon Society and Economy in the Early Christian Period
Anthropology of Buddhism
Archaeology of Minoan Crete 3200-1000BC

Archaeology of Modern Human Origins

Archaeology of Southern African Hunter-Gatherers

Art under the Roman Empire, AD 14-336

Byzantium: the transition from Antiquity to the Middle Ages, AD 500-1100

Chinese Archaeology

The emergence of Medieval Europe AD 400-900

Farming and early states in Sub-Saharan Africa

From hunting and gathering to states and empires in South-west Asia

Gender and Sexuality: cross-cultural perspectives

Greek archaeology and art c.500-323 BC

Greeks and the Mediterranean World c.950-500 BC

Hellenistic Archaeology, 330-30 BC

Japanese society
The Late Bronze Age and Early Iron Age Aegean

The Later Prehistory of Europe

Lowland South

Medical Anthropology: Sensory Experience, the Sentient Body and Therapeutics

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Mediterranean Maritime Archaeology

Mesopotamia and Egypt from the emergence of complex society to c.2000 BC

Objects in Motion - Debates in Visual, Material and Economic Anthropology

Physical Anthropology and Human Osteoarchaeology

Roman Archaeology: Cities and settlement under the Empire

Science-based methods in Archaeology

South Asia

Themes in African Anthropology

(a) Some options may not be available in every year. Candidates will be circulated a list of options offered for examination in the following two years of study by Friday of the eighth week of the Michaelmas Full Term.
(b) The option taken in Hilary Term of the first year of the Final Honour School will be examined by an essay on a topic developed by the student in conjunction with the option convenor, to be ratified by the Standing Committee. The essay, which may not exceed 5,000 words in length, must be submitted electronically using the approved online submission system, accompanied by an online declaration of authorship, by no later than noon on Friday of the week before week 0 preceding the beginning of Trinity Full Term of the first year of the Final Honour School.

9. A dissertation of not more than 15,000 words, which may be based on research in either archaeology or anthropology or on an interdisciplinary topic (see specific details below).

Dissertation

(a) The subject of every dissertation shall, to the satisfaction of the Standing Committee, fall within the field of Archaeology or Anthropology or both.

(b) The subject of the dissertation may, but need not, overlap with a subject or period on which the candidate offers papers. Candidates are warned, however, that they must avoid repetition in the papers of material used in their dissertation, and that they will not be given credit for material extensively repeated.

(c) Candidates must submit through the Undergraduate Administrator, to the Chair of the Standing Committee the title of the proposed dissertation, together with (*a*) a synopsis of the subject in about 100 words; and (*b*) a letter of support from the person whom they wish to supervise their dissertation (and who will be subject to the Standing Committee's approval), not later than Wednesday of Week 0 of Trinity Full Term of the first year of the Final Honour School.

(d) The Standing Committee will decide as soon as possible, and in every case by the end of the fifth week of the Michaelmas Full Term preceding the examination, whether or not to approve the title, and will advise candidates of its decision forthwith.

(e) Every dissertation must be the candidate's own work, although it is expected that tutors will discuss with candidates the proposed field of study, the sources available, and the method of presentation. Tutors may also read and comment on a first draft.

(f) Dissertations previously submitted for the Honour School of Archaeology and Anthropology may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another final honour school or degree of this University or a degree of any other institution. The certificate must also contain confirmation that the dissertation has not already been so submitted.
(g) No dissertation shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize of this University advertised in the *Oxford University Gazette*.

(h) No dissertation shall exceed 15,000 words in length, that limit to include all notes but not bibliographies, catalogues of material evidence, gazetteers, or technical appendices.

(i) All dissertations must be typed in double-spacing on one side of A4 paper and must be uploaded to the University approved online assessment platform. All copies must bear the candidate's examination number but not their name.

(j) The dissertation must be submitted electronically, accompanied by an online declaration of authorship, by no later than noon on Friday of the ninth week of Hilary Full Term of the second year of the Final Honour School, using the approved online submission system.

Candidates may be examined viva voce.

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Honour Schools in the Faculty of Asian and Middle Eastern Studies

A

1. The Board of the Faculty of Asian and Middle Eastern Studies will be responsible for the Examinations for the following Honour Schools:

Arabic,
Chinese,
Egyptology,
Egyptology and Ancient Near Eastern Studies,
Hebrew,
Japanese,
Jewish Studies,
Persian,
Sanskrit,
Turkish.

2. The Board of the Faculty of Asian and Middle Eastern Studies will be responsible for the Examinations for the above Honour Schools (main subject) in combination with a subsidiary language or, in the cases of Egyptology or Egyptology and Ancient and Near Eastern Studies only, with Archaeology and Anthropology. The specific permitted main subject and subsidiary language combinations are given in the table at the end of these regulations.

3. Candidates taking Arabic, Chinese, Hebrew, Japanese, Persian or Turkish as their main subject *may* take a subsidiary language as specified below.

4. Candidates taking Sanskrit *must* take a subsidiary language as specified below.

5. Candidates taking Egyptology or Egyptology and Ancient Near Eastern Studies *must* take either a subsidiary language or Archaeology and Anthropology as specified below.

6. No candidate shall be admitted to examination in any of these schools unless they have either passed or been exempted from the First Public Examination.

7. Candidates taking Arabic or Turkish or Persian as their main subject will be required to spend a period of at least one academic year on an approved course of language study in the Middle East.

8. Candidates taking Chinese or Japanese as their main subject are required to spend a period of at least one academic year on an approved course of language study in East Asia.

9. Candidates taking Hebrew shall take either Course I or Course II. Candidates taking Hebrew Course II as their main subject will be required to spend a period of at least one academic year on an approved course of study in Israel.

10. Candidates may be examined viva voce.

B

1. Teaching for some option subjects and languages may not be available in every academic year.

2. Candidates, except in the case of Arabic, proposing to offer a Special Subject not included in the lists below must obtain the approval of the board both for their subject and for the treatises or documents (if any) which they propose to offer with it. Except in the case of Arabic, Chinese and Japanese, if the candidate so desires and the Board of the Faculty thinks it appropriate, such a Special Subject may be examined in the form of a dissertation.

3. Dissertations must be uploaded to the University approved online assessment platform by 12 noon on the Friday of Week 10, Hilary Term of the final year of the Honour School. Dissertations previously submitted for the same Honour School within the Faculty of Asian and Middle Eastern Studies may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The dissertation shall not exceed 15,000 words.

4. Oral examinations for Arabic, Chinese, Hebrew (Course II), Japanese, Persian, and Turkish will be held in early Trinity term in the final year of the Honour School.

Main Subjects

Arabic

Candidates must take the following papers:

1. Arabic unprepared translation into English and comprehension

2. Composition in Arabic

3. Oral

4. Arabic literature

5. Islamic history

6. Islamic religion

7. A Further Subject taught in Year 3 chosen from a list published in the course handbook

8. and 9. A Special Subject taught in Year 4 (to be examined in two papers), chosen from a list published in the course handbook.

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Special Subjects will be examined by means of a timed paper, and by means of an extended essay. The extended essay shall not exceed 6,000 words and shall be on a topic or theme selected by the candidate from a question paper published by the examiners on Friday of week 4 of Michaelmas term of year 4. Essays must be submitted by 12 noon on Friday of week 0 of Hilary term of year 4.

10. A dissertation

Arabic with a subsidiary language

Candidates must take the following papers:

(a) Papers 1-6 **and** 10 as given for Arabic and Islamic Studies above.

(b) Three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Chinese

Candidates must take the following papers:

1. Modern Chinese I

2. Modern Chinese II

3. Oral

4. Classical I

5. Classical II

6. Modern China

7. Dissertation on a subject approved by the Board of the Faculty. The dissertation will be in the same area as that chosen in Special Options I or II or Linguistics (if available)

8. Special Option I: Texts and Essays

9 . Special Option II: Texts and Essays

10. Special Option III: Extended Essay

Chinese with a subsidiary language

Candidates must take the following papers:

(a) Papers 1-7 as for Chinese above.

(b) Three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Egyptology, and Egyptology and Ancient Near Eastern Studies (language track)

Candidates must take both a first language and a second language.

Candidates must take either Egyptian (Honour School in Egyptology or Honour School in Egyptology and Ancient Near Eastern Studies) or Akkadian (Honour School in Egyptology and Ancient Near Eastern Studies) as a first language.

Candidates must take one of the approved languages as a second language, as listed in the Table at the end of these regulations.

Candidates must take ten papers as set out in (a), (b) and (c) below:

(a) Candidates must take all of the following papers in the first language:

1. Translation Paper

2. Prepared Texts

3. Text Edition Essay: a submitted essay (take-home paper).

(b) Candidates must take the following papers:

4. A Special Option, to be chosen from a list of topics published at the beginning of Michaelmas Term each year by the Subject Group for examination in the following academic year. Candidates may instead propose their own Special Option, which must be approved by the Subject Group by Friday of 0th week of Michaelmas Term of the candidate's final year.

5. Selected Egyptian and/or Ancient Near Eastern artefacts together with essay questions on material culture.

6. A General Paper on either Ancient Near Eastern Studies or Egyptology.

7. A dissertation on a topic to be approved by the Subject Group, of a different character from the topic chosen for paper 4 (the topic will typically relate to the first language but could relate to the second language or Archaeology and Anthropology or to an area of overlap).

Instead of paper 4 candidates offering Egyptian as first language may optionally choose to substitute:

8. Egyptian Art and Architecture. Selection of this paper is subject to approval by the Subject Group.

(c) Candidates must take three papers for their second language. The papers required for the second language are listed below under the relevant subsidiary language.

Egyptology, and Egyptology and Ancient Near Eastern Studies (Archaeology and Anthropology track)

Candidates must take papers 1–7 (or 8) as given for Egyptology, and Egyptology and Ancient Near Eastern Studies (language track) above and the following three papers:

1. The Nature of Archaeological and Anthropological Enquiry

2. One further Archaeology paper from the list published in the course handbook

3. One further Anthropology paper from the list published in the course handbook.

Hebrew Course I

Candidates for **Course I** must take the following papers:

1. Hebrew composition and unprepared translation

2. Prepared texts I: Biblical texts

3. Prepared texts II: Rabbinic and Medieval Hebrew texts

4. Prepared texts III: Modern Hebrew literature

5. History, Culture and Society

6. and 7. Two option papers of which at least one must be chosen from any of sections I, II, and III as published in the Jewish Studies course handbook. Not more than one paper may be taken from Section V as published in the Jewish Studies course handbook.

8. Dissertation

Hebrew Course II

Candidates for **Course II** must take the following papers:

(a) Essay in modern Hebrew and unprepared translation

(b) Papers 2-8 as given for Hebrew Course I above

(c) Oral

Hebrew with a subsidiary language

Candidates must take the following papers:

(a) Papers 1-4 and 8 as given for either Hebrew Course I or Hebrew Course II above.

(b) Three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Japanese

Candidates must take the following papers:

1. Modern Japanese I

2. Modern Japanese II

3. Oral

4. Classical Japanese

5. Dissertation on a subject approved by the Board of the Faculty

6. Special text option I

7. Special subject option I

8. Special text option II

9. Special subject option II

10. Either Special Text option III or Special subject option III

Japanese with a subsidiary language

Candidates must take the following papers:

(a) Papers 1-7 as given for Japanese above.

(b) Three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Jewish Studies

Candidates must take the following papers:

1. One paper on one of the following languages: Biblical and Rabbinic, Medieval Hebrew, Modern Hebrew or Yiddish. Papers for Biblical and Rabbinic Hebrew, Medieval Hebrew and Modern Hebrew are the same papers for subsidiary languages under Hebrew a(1), (b)1 and (c)1 as given below under Subsidiary Languages.

2. History, Culture and Society

3.- 7. Five options, of which at least one must be chosen from each of sections I, II, and III as published in the course handbook. At least three must be chosen from papers which require study of set texts in the original language. Not more than one paper may be chosen from section V as published in the course handbook.

Papers in section V will be examined in the form of two essays not exceeding 5,000 words in total. The subjects will be published at 10 a.m. on Monday of week 2 of the Trinity term in the final year of the Honour School, and must be submitted no later than 12 noon on Monday of week 3 of the same term.

A Special Subject may be offered instead of one of the five options subject to the approval of the Asian and Middle Eastern Studies Board.

8. A dissertation

Persian

Candidates must take the following papers:

1. Unprepared translation from Persian

2. Translation into Persian and essay in Persian

3. Oral

4. Persian literature: 1000 – 1400

5. Persian literature: 1400 – 1900

6. Persian literature: 1900 – the present

7. Themes in Iranian history

8. and 9. Option subjects in Iranian and Middle Eastern History and Culture. The list of available option subjects will be available in the Course Handbook.

10. Dissertation

Persian with a subsidiary language

Candidates must take the following papers:

(a) Papers 1., 2., 3., 7., and 10. as given for Persian above

(b) Two papers from a choice of papers 4., 5., and 6 as given for Persian above

(c) Three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Sanskrit

Candidates must take the following papers:

1. Sanskrit I: Kāvya

2. Sanskrit II: Śāstra

3. Sanskrit III: Ancient Indian linguistics

4. Sanskrit IV: The historical philology of Old Indo-Aryan

5. Sanskrit V: Option paper

6. Sanskrit VI: Essay questions on classical Indian literature, history and culture

7. Dissertation

8., 9., 10. Three papers on an approved subsidiary language as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Turkish

Candidates must take the following papers:

1. Unprepared translation from Ottoman and modern Turkish

2. Translation into Turkish and essay in Turkish

3. Oral

4. Ottoman historical texts

5. Turkish political and cultural texts, 1860 to the present

6. Modern Turkish literary texts

7., 8., 9. Three papers from a list of options published in the course handbook

10. A dissertation

Turkish with a subsidiary language

Candidates must take the following papers:

(a) Papers 1-6 and 10 as given for Turkish above.

(b) Three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Subsidiary Languages

Akkadian

Candidates must take the following papers:

1. Akkadian as subsidiary language: Translation paper

2. Akkadian as subsidiary language: Prepared texts

3. Akkadian as subsidiary language: Text edition essay: a submitted essay (take-home paper)

Instead of either paper 2 or paper 3, candidates may take one of papers 4, 5, or 6 as specified for Egyptology and Ancient Near Eastern Studies above. Any such substitution will be subject to the approval of the Egyptology and Ancient Near Eastern Studies Subject Group.

Arabic

Candidates must take the following papers:

1. Arabic prose composition and unprepared translation

2. Additional Arabic: literary texts. This will include selected classical and modern Arabic prose.

3. Additional Arabic: Islamic texts. This will include selected Arabic religious texts.

Aramaic and Syriac

Candidates must take the following papers:

1. Syriac prose composition and Aramaic and Syriac unprepared translation
2. Aramaic prepared texts
3. Syriac prepared texts

Classical Armenian

Candidates must take the following papers:

1. Classical Armenian prose composition and unprepared translation
2. Prepared religious texts
3. Prepared historical and other texts

Modern Armenian

Candidates must take the following papers:

1. Modern Armenian prose composition and unprepared translation
2. Prepared texts from the sixteenth to nineteenth centuries
3. Prepared texts from the twentieth and twenty-first centuries

Papers 2 and 3 will include questions on the subject-matter and grammar of the texts offered, and Paper 3 will also include questions on Armenian language, literature, and history.

Chinese

Candidates must take the following papers:

1. Chinese Prescribed Texts
2. *Either* (*a*) Modern Chinese language, *or* (*b*) Classical Chinese
3. History and Culture of China

Coptic

Candidates must take the following papers:

1. Translation paper
2. Prepared texts
3. Text edition essay: a submitted essay (take-home paper)

Demotic

Candidates must take the following papers:

1. Demotic: Translation paper
2. Demotic: Prepared texts
3. Demotic: Text edition essay: a submitted essay (take-home paper)

Early Iranian

Candidates must take three papers from those listed below with at least one but no more than two from group (a).

(a) Old and Middle Iranian Language

1. Avestan texts
2. Old Persian texts
3. Middle Persian texts

(b) Religion and Philology of Ancient and Late Antique Iran

4. Zoroastrianism
5. Indo-Iranian Philology

(c) History of Ancient and Late Antique Iran

6. The Achaemenid Empire, 550-330 BC
7. The Sasanian Empire, 224-651 AD

(d) Early Iranian Texts and Topics

8. Texts and Topics

For paper 8, candidates will choose two of the subjects 1 to 7 above. Candidates may not choose under (d) a subject which they are also offering from groups (a)-(c), and in addition may not choose under (d) a subject from group (a) if they are already offering two subjects from group (a).

Egyptian

Candidates must take the following papers:

1. Egyptian as subsidiary language: Translation paper
2. Egyptian as subsidiary language: Prepared texts
3. Egyptian as subsidiary language: Text edition essay: a submitted essay (take-home paper)

Instead of either paper 2 or paper 3, candidates may take one of papers 4, 5, 6, or 8 as specified for Egyptology and Ancient Near Eastern Studies as given above. Any such substitution will be subject to the approval of the Egyptology and Ancient Near Eastern Studies Subject Group.

Hebrew

Candidates taking Arabic, Persian or Turkish may offer *either* (*a*) Biblical and Rabbinic *or* (*b*) Medieval *or* (*c*) Modern Hebrew. Candidates taking Egyptology may offer only Biblical and Rabbinic Hebrew.

The following papers will be set:

(*a*) Biblical and Rabbinic Hebrew:

1. Prose composition and unprepared translation
2. Prepared texts I: Biblical texts
3. Prepared texts II: Rabbinic texts

(*b*) Medieval Hebrew:

1. Unprepared translation
2. Prepared texts I
3. Prepared texts II

(*c*) Modern Hebrew:

1. Prose composition and unprepared translation
2. Prepared texts I
3. Prepared texts II

Hindi

Candidates must take the following papers:

1. Hindi unprepared translation
2. Hindi prepared texts
3. Questions on Hindi language and literature

Hindi/Urdu

Candidates must take the following papers:

1. Hindi and Urdu prose composition and unprepared translation
2. Hindi prepared texts with questions on language and literature
3. Urdu prepared texts with questions on language and literature

Japanese

Candidates must take the following papers:

1. Japanese Texts
2. Japanese History and Culture
3. Japanese Language

Korean

Candidates must take the following papers:

1. Korean texts
2. Korean History and Culture
3. Korean Language

Pali

Candidates must take the following papers:

1. Pali I: Text and translation 1
2. Pali II: Text and translation 2
3. Pali III: Essay questions on Pali language, literature, and culture

Persian

Candidates must take the following papers:

1. Persian Language
2. Pre-Modern Persian Literature
3. Modern Persian Literature

Prakrit

Candidates must take the following papers:

1. Prakrit I: Text and translation 1
2. Prakrit II: Text and translation 2
3. Prakrit III: Essay questions on Prakrit language, literature, and culture

Sanskrit

Candidates must take the following papers:

1. Sanskrit I: Text and translation 1
2. Sanskrit II: Text and translation 2
3. Sanskrit III: Essay questions on classical Indian literature, history, and culture

Sumerian

Candidates must take the following papers:

1. Translation paper
2. Prepared texts
3. Text edition essay: a submitted essay (take-home paper)

Tibetan

Candidates must take the following papers:

1. Tibetan prose composition and unprepared translation
2. Prepared texts, with questions
3. Questions on Tibetan culture and history

Turkish

Candidates must take the following papers:

1. Turkish prose composition and unprepared translation
2. *Either* (*a*) Additional Turkish: Late Ottoman and modern Turkish literary texts

   Or (*b*) Additional Turkish: Modern Turkish literary texts
3. *Either* (*a*) Additional Turkish: Political and cultural texts, 1860 to the present

   Or (*b*) Additional Turkish: Political and cultural texts, 1920 to the present

Table of permitted combinations

Main subject	**Language options**
Arabic	Akkadian
	Aramaic and Syriac
	Classical or Modern Armenian
	Biblical and Rabbinic, Medieval, or Modern Hebrew
	Early Iranian
	Hindi/Urdu
	Persian
	Turkish
Chinese	Japanese
	Korean
	Sanskrit
	Tibetan
Egyptology and Egyptology and Ancient Near Eastern Studies (with Egyptian as first language)	Akkadian
	Arabic
	Aramaic and Syriac
	Early Iranian
	Coptic
	Biblical and Rabbinic Hebrew
	Demotic

Egyptology and Ancient Near Eastern Studies (with Akkadian as first language)	Arabic
	Aramaic and Syriac
	Early Iranian
	Egyptian
	Biblical and Rabbinic Hebrew
	Hittite
	Sumerian
Hebrew	Akkadian
	Arabic
	Aramaic and Syriac
	Egyptian
	Persian
	Turkish
Japanese	Chinese
	Korean
	Tibetan
Persian	Arabic
	Aramaic and Syriac
	Classical or Modern Armenian
	Early Iranian
	Hebrew
	Hindi/Urdu
	Turkish
Sanskrit	Early Iranian
	Hindi
	Persian
	Pali
	Prakrit
	Tibetan
Turkish	Arabic
	Classical or Modern Armenian
	Early Iranian
	Hebrew
	Hindi/Urdu
	Persian

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Honour School of Biology

A

1. The subject of the Honour School of Biology shall be the study of Biology.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations.

4. The examination in Biology shall consist of three parts: IA, IB, II.

5. Part IA may be taken once only, but no candidate shall be deemed to have failed this Part.

6. No candidate may present themself for examination in Part II for the degree of Master of Biology unless they have been judged worthy of at least -upper second class Honours by the examiners in Parts IA and IB together.

7. A candidate who has presented themself for examination in parts IA and IB together, but does not enter, does not complete or fails to obtain Honours in the examination for Part II, is permitted to supplicate for the Honours degree of Bachelor of Arts in Biology. The examiners shall be entitled to award these candidates either a Pass or classified Honours degree of Bachelor of Arts in Biology according to the academic standard attained in the examinations for parts IA and IB together, and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate shall not be awarded the Degree of Master of Biology until they have completed all parts of the examination, and have been adjudged worthy of the award of Master of Biology by the examiners in Part II of the examination.

9. In the following, 'the Course Handbook' refers to the Biology Course Handbook, which will be published in three sections: IA, IB and II.

B

1. The syllabus will include eight modules for Part IA and a related set of modules for Part IB. Each module will include lectures. Part IA will include statistical methods and research skills training. Modules for Part IB will include associated research skills training.

2. For Part IA, modules will be paired as themes. For Part IB, modules may be chosen independently.

3. *Supplementary Subjects*

(a) In addition, candidates may offer themselves for examination in one or more Supplementary Subjects.

(b) Candidates may enter for Supplementary Subjects in any or all of the academic years in which they take the Part IA, Part IB or Part II written examinations of the Final Honour School. No more than one Supplementary Subject can be taken in any year.

(c) Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

(d) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the relevant Biology course handbook at the start of Michaelmas Term of the academic year in which the Supplementary Subjects may be taken.

4. Details for Part IA and IB modules, Part IA research skills training, and dates for submission of coursework, including the part II dissertation shall be published in the respective Sections of the Course Handbook.

5. The examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations.

6. All coursework must be certified as the candidate's own work. No coursework will be accepted if it already has been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

Part IA

1. The examination for Part IA shall consist of two written papers, each of three hours, and one element of coursework. The written papers normally will be taken at the start of Trinity Term of the candidate's first year of the Honour school. Further details of the requirements for Part IA shall be set out in the Course Handbook (Section IA), which is published annually by the start of the Michaelmas Term of the candidate's first year of the Honour school.

2. Written Papers

- Paper 1, candidates will write four essays from four different modules, chosen from at least three themes.
- Paper 2 is set with two parts; candidates will answer a set of multiple-choice questions on statistical methods and will write short answers to questions that test understanding of research skills.

3. Coursework

- Candidates will present a poster on a research topic.

4. Marks obtained for Part IA will contribute to the overall final classification.

Part IB

1. The examination for Part IB shall consist of three written papers, the submission of four assignments, and two additional elements of coursework. The written papers normally will be taken during the candidate's second year of the Honour school. Further details of the requirements for Part IB shall be set out in the Course Handbook (Section IB), which is published annually by the start of Hilary Term of the candidate's first year of the Honour school.

2. Written papers

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- Paper 3, candidates will answer questions that test research skills applied to analysis and understanding of provided scientific material.
- Paper 4, candidates will write four essays from four different modules.
- Paper 5, candidates will write four essays from four different modules.

3. Coursework

- Candidates will submit two assignments that test research skills.
- Candidates will make an oral presentation on an approved research topic.
- Candidates will submit a report on an approved research topic in the format of a research proposal.

4. A candidate who in Part I (i.e. Part IA and Part IB together) obtains only a pass, or fails to satisfy the examiners, may enter again for Part IB of the examination on one, but no more than one, subsequent occasion.

Part II

1. In Part II, candidates will be required to undertake an approved research project and submit a dissertation on the research project. Details for the Part II project, including registration, submission dates, and arrangements for students intending to undertake Part II project work outside of Oxford, shall be given in the Course Handbook, which is published annually by the beginning of Trinity Term. The relevant Handbook will be that published in the year prior to the candidate's part II year.

2. Research Project and Dissertation

(i) Form and subject of the research project and dissertation

The project shall consist of original experiments, fieldwork, or computer-based research in any area of biology conducted by the candidate either alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available). Project topics will be allocated according to the provisions laid out in the relevant Examination Conventions. Any project described in a candidate's submitted research proposal coursework and approved by a project supervisor, will be allocated only to that candidate, and to no other. The dissertation must not present for assessment any material previously submitted in Parts IA and IB. However, a dissertation based on a research proposal submitted as coursework and assessed for Part IB, must make the research proposal available to Examiners as an entirely separate appendix.

(ii) Supervision

Candidates will be required to undertake project work under the supervision of a person approved by the Biology Teaching Committee.

(iii) Registration

Candidates must register their project title and supervisor. An approved list of candidates' project titles and supervisors will be published no later than noon on Friday of the last week of Trinity Full Term of the academic year preceding the Part II year.

(iv) Examination

The dissertation should be submitted electronically, as detailed in the Examination Conventions, by no later than noon on Friday of 4th week of Trinity Term of the candidate's Part II year.

Candidates may be examined viva voce.

The main report should not normally exceed 7,000 words. The word count excludes tables, references, title page, acknowledgements, table of contents, and appendices.

Further detailed data, computer programs and similar material may be included in one or more appendices at the end of the main report, but will not be examined.

(v) Authorship

The report must be accompanied by a statement by the candidate that it is their own work and within the stated word limit. No dissertation will be accepted if it already has been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

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Honour School of Cell and Systems Biology

A

1. The subject of the Honour School of Cell and Systems Biology shall be all aspects of the scientific study of the development and functioning of living organisms with particular but not exclusive reference to mammals.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall make regulations concerning it.

4. The examination in Cell and Systems Biology shall consist of two parts: Part I and Part II.

5. No candidate shall be admitted to the Part II examination in this school unless they have completed the Part I examination in this school.

6. The examination for Part I will take place during Week 0 or 1 in Trinity Term of the candidate's second year. The examination for Part II will take place during Trinity Term of the candidate's third year.

7. For the Part I options provided by the Department of Experimental Psychology, candidates shall be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required. For the written papers in Part II, the Research Project, and the Specialist Review, candidates shall be examined by such of the Public Examiners in the Honour School of Medical Sciences and the Honour School of Experimental Psychology as may be required.

8. In addition to the form of examination prescribed below, candidates may be examined *viva voce* in either part of the examination.

9. Candidates for Part I and Part II may offer themselves for examination in one or more of the *Supplementary Subjects*. The *Supplementary Subjects* available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification in the Honour School of Cell and Systems Biology. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

PART I

1. Candidates will attend lectures and practicals in options selected from a list published to students by the end of Week 8 of Hilary Term in the year preceding the examination. Each option will have a number of units ascribed to it. Candidates will be required to study options totalling ten units. The handbook for the course will specify how many units are assigned to each option, and which options are required to proceed to particular advanced options in Part II.

2. Two written papers will be set:

(i) Paper I will be a three-hour examination comprising a selection of questions requiring short answers. Candidates will be required to answer those questions relating to their chosen options.

(ii) Paper II will be a two-hour essay paper. Candidates will be required to answer questions from a selection relating to the different options that they have studied.

3. If, in Paper II of the Part I Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Candidates will be required to undertake practical work and submit written reports as specified in the course handbook which will constitute part of the examination. On the basis of attendance records and the submitted reports, the Course Director, or a deputy, shall make available to the Examiners, at the end of Week 0 of Trinity Term in which the examinations are held, evidence showing the extent and the standard to which each candidate has completed the prescribed practical work. Practical work cannot normally be retaken. Candidates whose attendance or performance is deemed unsatisfactory will forfeit one quarter of the marks in the Part I examination, the outcome of which will be carried forward to the Part II Examination.

PART II

1. Each candidate must offer three timed written examination papers, a project report based on a Research Project, and a Specialist Review.

2. The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken.

3. Each candidate must offer three written papers: Paper 1 for at least *two* options, Paper 2, and Paper 3 as specified for the Honour School of Medical Sciences.

4. The Research Project

(i) Form, subject, and approval of the project

The project shall consist of original experiments and/or data analysis carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Course Director, or a deputy.

Application for approval must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision arrangements. The decision on the application shall be made by the Course Director, or a deputy, and shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

(ii) Application to change title of project

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If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary term in the academic year in which they intend taking the examination.

(iii) Submission of the Project Report

The length and format of the Project Report shall be according to guidelines published by the Medical Sciences Board. Material in a candidate's Project Report must not be duplicated in any answer given in a written examination paper. Project Reports previously submitted for the Honour School of Cell and Systems Biology may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University or for a degree of any other institution.

Project Reports must be submitted via the University approved online assessment platform (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work. In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through their college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project, will be presented orally to the examiners, and will be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

(iv) Oral Assessment of Project-based Written Work

In addition, each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. A third examiner (usually the Chair) may also be present. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences Board.

5. The Specialist Review

(i) Form and subject of the specialist review

The length and format of the specialist review shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate's specialist review shall be within the scope of the school. The review may relate to any of the themes taught in the options of the school.

A specimen list and/or a list of review titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the review.

(ii) Registration

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must register their specialist review article via the means specified by the Faculty of Physiological Sciences Undergraduate Studies Office. A decision on the application shall be made by the Course Director, or a deputy and shall be communicated to the candidate.

(iii) Application to change title of specialist review

If required, candidates may apply to change the title of their review through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary Term in the academic year in which they intend taking the examination.

(iv) Authorship

The review must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the review is their own work; and the candidate's tutor or adviser may be asked to confirm that, to the best of their knowledge and belief, this is so.

(v) Submission

Specialist reviews must be submitted via the University approved online assessment platform (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each review shall be accompanied by a certificate of authorship as specified in the preceding paragraph.

6. If, in the Part II Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

7. The weighting of marks for the five components required of each candidate shall be 20 per cent for the Research Project, 16 per cent for each of Papers 1, 2, and 3, and 12 per cent for the Specialist Review. Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate's overall result for the Honour School of Cell and Systems Biology.

Honour School of Cell and Systems Biology and Honour School of Neuroscience

A

1. The subject of the Honour School of Cell and Systems Biology is all aspects of the scientific study of the development and functioning of living organisms with particular but not exclusive reference to mammals. The subject of the Honour School of Neuroscience is all aspects of the scientific study of the nervous system.

2. No candidate shall be admitted to examination in either of these schools unless they have either passed or been exempted from the First Public Examination.

3. The examinations in these schools shall be under the supervision of the Medical Sciences Board.

4. The examinations consist of three parts: Part A, Part B and Part C.

5. At the beginning of the third year, candidates must decide whether they wish to enter for the Honour School of Cell and Systems Biology or the Honour School of Neuroscience. Candidates entered for the Honour School of Neuroscience must attempt questions from specific options in the Part B examination, as specified in the regulations for Part B below.

6. No candidate shall be admitted to the Part B examination in either school unless they have completed the Part A examination in the school. No candidate shall be admitted to the Part C examination in either school unless they have completed the Part A and Part B examinations in the school and achieved a weighted mean mark of at least 60.0 across both parts, as set out in the Examination Conventions.

7. A candidate who has satisfied the requirements for Parts A and B, but does not enter, does not complete or fails in the examination for Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in either Cell and Systems Biology or Neuroscience, as appropriate, with the classification obtained in Parts A and B combined; provided that no such candidate may later enter or re-enter the Part C examination or supplicate for the degree of Master of Biomedical Sciences in Cell and Systems Biology or Master of Biomedical Sciences in Neuroscience; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. Part A takes place over Michaelmas term, Hilary term and the early part of Trinity term of the second year. Part B takes place over Trinity term of the second year and all of the third year. Part C takes place over the fourth year.

9. Candidates may be examined *viva voce* in any part of the examination.

10. Candidates for Parts A and B may be examined in one or more of the *Supplementary Subjects*. The *Supplementary Subjects* available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

PART A

1. Candidates will attend lectures and practicals in options selected from a list published to students on the Virtual Learning Environment. The course handbook will specify how many units are assigned to each option, and which options are required to proceed to particular advanced options in Part B. Candidates will be required to study options totalling ten units.

2. Two written papers will be set:

(i) Paper I: short answer questions
(ii) Paper II: essay paper

3. If, in Paper II of the Part A Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Candidates must complete practical work and submit written reports as specified in instructions provided on the Virtual Learning Environment. The Course Director will provide the examiners with a list of names of candidates who have completed this requirement. For candidates where the Course Director considers that a candidate's attendance or performance is unsatisfactory, the Course Director will provide the examiners with evidence of attendance records and submitted reports. Practical work cannot normally be retaken. Candidates whose attendance or performance is deemed unsatisfactory by the examiners will be liable for an academic penalty in the Part A examination, as set out in the examination conventions.

PART B

1. Part B will be assessed by three timed written examination papers, a project report based on a Research Project, and a Specialist Review.

2. The list of options shall be published to students not later than noon on Friday of Week 6 of Hilary Term of the second year. As candidates for FHS Neuroscience must answer questions from neuroscience options (see clause 3 below), the neuroscience options will be clearly indicated on the list.

3. The three written papers, Paper 1, Paper 2, and Paper 3, are as specified for the Honour School of Medical Sciences. Candidates for FHS Neuroscience who have taken a Psychology option at Part A must answer questions on three different themes, at least two of which must be from two different neuroscience options. Candidates for FHS Neuroscience who have not taken a Psychology option at Part A must answer questions on three different themes, at least one of which must be from the neuroscience option delivered by the Department of Experimental Psychology; at least one of the remaining questions must be on a theme from one of the other neuroscience options.

4. The Research Project

(i) Form, subject, and approval of the project

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Candidates must undertake project work under the supervision of a person approved on behalf of the Biomedical Sciences Steering Committee.
The project shall consist of original experiments and/or data analysis carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available). Information on the content, length and format of the Project Report will be provided to students.
Applications for approval of the research project must be made according to the instructions and by the deadlines given on the Virtual Learning Environment. Candidates who have not applied for approval by the specified deadline or who have submitted a Research Project which did not receive approval may be subject to an academic penalty, as set out in the examination conventions.

(ii) Application to change title of project
If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary term in the third year.

(iii) Submission of the Project Report
Project Reports must be uploaded to the University approved online submission system not later than noon on the Friday of Week 8 of Hilary Term of the third year.
In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through their college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project. The examiners will be advised that substantive results could not be produced.
The examiners shall be provided with a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).
Project Reports previously submitted for the Honour School of Cell and Systems Biology or the Honour School of Neuroscience may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University or for a degree of any other institution.

(iv) Oral assessment of project-based written work
Each candidate shall make a brief oral presentation of their project to two markers selected from a panel of examiners and assessors and shall be expected to answer questions on the project. A moderator may also attend the viva.

5. The Specialist Review

(i) Form and subject of the specialist review
Information on the content, length and formal of the specialist review will be published on the Virtual Learning Environment.

(ii) Approval
Every candidate must submit a completed specialist review approval form by the deadline and according to the instructions on the Virtual Learning Environment.

(iii) Application to change title of specialist review
If required, candidates may apply to change the title of their review through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary Term of the third year.

(iv) Submission
Specialist reviews must be uploaded to the University approved online assessment platform not later than noon on the Friday of Week 0 of the Trinity Term of the third year.

6. If, in the assessment for Part B, a candidate presents essentially the same information on more than one occasion, credit will be given in only the first instance.

PART C

1. Part C will be assessed by an Extended research project and a review article.

2. Extended research project

(i) Timing
The project will be carried out over a period of 23 weeks in the fourth year, specifically over an extended Michaelmas term, Hilary term and the first three weeks of Trinity term.

(ii) Form, subject, and approval
Candidates must undertake project work under the supervision of a person approved on behalf of the Biomedical Sciences Steering Committee. The extended research project report must be no more than 8000 words. Detailed information on the content, length and format of the extended research project will be provided on the Virtual Learning Environment.
Applications for approval of project title and supervisor must be made in accordance with the instructions and by the deadlines given on the Virtual Learning Environment. Candidates who have not applied for approval by the specified deadline or who have submitted a Research Project which did not receive approval may be subject to an academic penalty, as set out in the examination conventions.

(iii) Application to change title of project
If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary term of the fourth year.

(iv) Submission
Project Reports must be uploaded to the University approved online assessment platform not later than noon on the Thursday of Week 5 of the Trinity Term of the fourth year.
The examiners shall be provided with a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

(v) Oral assessment of Extended research project
Each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), and shall be expected to answer questions on the project.

3. Review article

(i) Form and subject of the article
Information on the content, length and format of the review article will be provided on the Virtual Learning Environment.

(ii) Registration

Each candidate must submit a completed submitted essay registration form by the deadline and according to the instructions in the course handbook.

(iii) Application to change title of the submitted essay
If required, candidates may apply to change the title of their essay through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary Term of the fourth year.

(iv) Submission
The essay must be uploaded to the University approved online assessment platform not later than noon on the Friday of Week 0 of Trinity Term of the fourth year.

4. If, in the assessment for Part C, a candidate presents essentially the same information on more than one occasion, credit will be given in only the first instance.

Honour School of Chemistry

A

1. The subject of the Honour School of Chemistry shall be the study of Chemistry.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations.

4. The examination in Chemistry shall consist of three parts: IA, IB, II.

5. A candidate shall not be awarded a classified degree until they have completed all parts of the examinations, and have been adjudged worthy of honours by the examiners in Part I (Part IA and Part IB) and Part II of the examination. The Examiners shall give due consideration to the performance in all parts of the respective examinations.

6. The examiners shall be entitled to award a Pass to candidates in Part I (Part IA and Part IB) who have reached a standard considered adequate but who have not been adjudged worthy of honours.

7. A candidate adjudged worthy of Honours in Part I (Parts IA and IB) and worthy of Honours in Part II may supplicate for the Degree of Master of Chemistry, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate who passes Part I (Parts IA and IB) or who is adjudged worthy of Honours in Part I (Parts IA and IB), but who does not enter Part II, or fails to obtain Honours in Part II, is permitted to supplicate for the degree of Bachelor of Arts in Chemistry (pass or unclassified Honours, as appropriate); provided that no such candidate may later enter or re-enter the Part II year or supplicate for the degree of Master of Chemistry; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. Candidates will be required to complete a core practical requirement: provided that this requirement may be reduced for candidates who have passed one or more Supplementary Subjects. Details of the requirements and the eligible Supplementary Subjects shall be prescribed in the Course Handbook. Exceptionally, the examiners may require a candidate to take a practical examination.

B

1. In the following, 'the Course Handbook' refers to the Chemistry Undergraduate Course Handbook, posted annually at the start of Michaelmas Term by the Faculty of Chemistry.

2. The examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations and further elaborated in the Course Handbook.

3. The syllabus for Parts IA and IB shall be published in the Course Handbook.

4. Supplementary Subjects.

(i) Candidates may offer themselves for examination in one or more Supplementary Subjects, provided that no more than three Supplementary Subjects may be offered in total.

(ii) Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

(iii) Supplementary Subjects may be offered in all or any of the years in which candidates take any Part of the Second Public Examination.

(iv) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the Course Handbook in the academic year in which the courses are delivered. Regulations governing the use of calculators in individual Supplementary Subjects will be notified in the Course Handbook.

(v) Where a Language Supplementary Subject is available, entry of candidates for examination in Language Supplementary Subjects shall require the approval of the Chair of the Chemistry Teaching Committee and the Director of the Language Centre or their deputies. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

Part IA

Candidates are not permitted to enter their names for examination in Part IA until they have entered upon the fifth term from their matriculation.

Part IA shall be entered on one occasion only.

In the Part IA examination, one compulsory paper will be set in each of Inorganic, Organic, and Physical Chemistry, covering the fundamental aspects of material from Years 1 and 2.

Candidates may not be examined viva voce in Part IA.

Marks obtained at Part IA will be carried over to Part IB.

Part IB

Candidates are not permitted to enter their names for examination in Part IB until they have entered upon the eighth term from their matriculation, or before sitting all the papers set for Part IA in a previous year.

In the Part IB examination, there will be two compulsory papers in each of Inorganic, Organic, and Physical Chemistry, covering material in the core courses of Years 1-3. In addition, there will one Option Paper, which will examine the content of the Option courses, but will also require knowledge of core course material. The Option Paper will offer a choice of three questions from at least twelve, and ten minutes reading time will be allowed.

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The Director of Teaching Labs shall make available to the Examiners records showing the extent to which each candidate has pursued an adequate course in laboratory work. Only that work completed and marked by 5 p.m. of the Friday of the fourth week of the Trinity Term in which the candidate takes Part IB shall be included in these records. The Examiners will require evidence of satisfactory completion of the core practical requirement, or the reduced requirement in the case of candidates who have passed one or more Supplementary Subjects. In determining the place of candidates in the Results List the Examiners shall take account of the marks reported for the core practical requirement.

Satisfactory completion of the prescribed core practical requirement, (or of a reduced core requirement if a Supplementary Subject is passed), is an absolute requirement for the award of Honours at Part IB and for progression to Part II. Satisfactory completion of a smaller core practical requirement will be required for the award of a Pass degree at Part I. The details of these threshold requirements shall be published in the Course Handbook.

Candidates may be examined viva voce at the Examiners' discretion in Part IB.

A candidate who in Part I (i.e. Part IA and Part IB together) obtains only a pass, or fails to satisfy the examiners, may enter again for Part IB of the examination on one, but no more than one, subsequent occasion subject to the following limitations. Part IB consists of two parts, a set of written examinations and the practical course. A candidate may fail to be awarded honours at Part I for any of the following reasons. The precise circumstances will determine which parts of Part IB may be re-taken/re-entered for.

(i) The overall mark at Part I is insufficient for honours, but the honours practical requirement set out in cl. A.9 above is complete and the practical mark is sufficient for honours. In this case the candidate will only be permitted to re-enter the Part IB written examinations, and the Practical mark will be carried forward.

(ii) The overall mark at Part I is insufficient for honours, and although the marks for the Part I written examination are sufficient for honours and sufficient practicals have been completed to fulfil the requirement set out in cl. A.9 above, the marks for the practical course are not sufficient for honours. In this case the candidate will only be permitted to re-enter to complete the practical course to honours standard. The marks for the written examination will be carried forward.

(iii) The overall mark at Part I is insufficient for honours, and although sufficient practicals have been completed to fulfil the requirement set out in cl. A.9 above, the marks for both the written examination and the practical course are insufficient for honours. In this case, the candidate shall be permitted both to re-enter the Part IB written examinations and to complete the practical course to honours standard.

(iv) The practical requirement set out in cl. A.9 above is incomplete, but the marks in the Part I written examination are sufficient for honours. In this case the candidate will only be permitted to re-enter to complete the practical requirement to honours standard. The written examination marks will be carried forward.

(v) The practical requirement set out in cl. A.9 above is incomplete and the overall mark obtained in Part I is insufficient for honours. In this case the candidate shall be permitted both to re-enter the Part IB examination and to complete the practical requirement to honours standard.

Part II

No candidate may present themselves for examination in Part II unless they have been adjudged worthy of honours by the examiners in Part I (Part IA and Part IB).

Part II shall be entered on one occasion only.

Candidates, who must have been judged worthy of Honours by the Examiners in Part I (Part IA and Part IB) in a previous year, must present a record of investigations carried out under the supervision of one of the following:

(i) any professor, reader, or associate professor in the Department of Chemistry;

(ii) any other member of the Department of Chemistry approved by the Management Board;

(iii) any other person approved by the Chemistry Teaching Committee.

In case (ii) and (iii), a co-supervisor as defined under (i) must be approved, and in case (iii) the proposed project must also be approved by the Chair of the Chemistry Teaching Committee. Applications for project approval, including the names of the supervisor and a co-supervisor and a short project summary (not more than 250 words), should be submitted by the student to the Chemistry Faculty Office by the deadline specified in the Course Handbook.

Candidates shall be examined viva voce, and, if the Examiners think fit, in writing, on their investigations and matters relevant thereto. The Examiners may obtain a report on the work of each candidate from the supervisor concerned.

Supervisors shall make available to the Chemistry Faculty Office by the deadline specified in the Course Handbook, records giving notice of the subject of investigations for each candidate working in their group, together with confirmation that the subject is suitable to be carried out under their supervision. Candidates doing their project outside the Chemistry Department are responsible for ensuring that the subject of their investigations is submitted to the Chemistry Faculty Office by the same deadline.

A candidate for Part II is required to send in, not later than noon on the Friday of the seventh week of the Trinity Full Term, a record of the investigations which they have carried out under the direction of their supervisor. Such record, which should conform in length and format with guidance which the examiners may give, should be uploaded to the University approved online assessment platform and should have included a Declaration of Authorship from the candidate confirming that it is their own work.

Candidates for Part II are required to keep statutory residence and pursue their studies at Oxford during the Chemistry Part II Extended Term dates published annually by the University, which covers a period of 38 weeks in three terms.

Honour School of Classical Archaeology and Ancient History

A

1. The Honour School of Classical Archaeology and Ancient History shall consist of such subjects as the Board of the Faculty of Classics shall prescribe by regulation from time to time.

2. No candidate shall be admitted to the examination in this school without either having passed, or having been exempted from, the First Public Examination.

3. The examination shall be under the supervision of the Board of the Faculty of Classics, which shall appoint a standing committee to consider matters relating to the examination and to the Preliminary Examination in Classical Archaeology and Ancient History.

4. Candidates shall be required to take part in approved fieldwork or an approved museum placement as an integral part of the course. This requirement shall normally have been discharged before the beginning of Michaelmas Term in the candidate's second year.

Note: It cannot be guaranteed that university lectures or classes or college teaching will be available in all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

B

1. Each candidate shall offer the following:

I An option from List A

II An option from List B

III An option from List C

IV An option from Lists B, D or F*

V An option from Lists C, E or F*

VI Any other option from Lists A-E

VII A site or museum report

*No more than one language option from List F may be taken.

Subjects 407-13 and 601-5 below will be examined in accordance with the regulations for the Honour School of Literae Humaniores. For each of these subjects, a detailed specification will be given in the CAAH Finals Handbook applicable to the relevant year of examination. The handbook will be published by Monday of Week 5 of Hilary Term two years preceding the examination.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

A. Integrated Classes

621: *Rome, Italy and the Hellenistic East c. 300-100 BC: archaeology and history.* This paper may not be combined with 603: *Hellenistic Art and Archaeology.*

622: *Imperial Culture and Society, c. AD 50-150: archaeology and history*

B. Core Papers: Classical Archaeology

601: *The Greeks and the Mediterranean World, c. 950-500 BC*

602: *Greek Art and Archaeology c.500-300 BC*

603: *Hellenistic Art and Archaeology, 330-30 BC*. This paper may not be combined with 621: *Rome, Italy and the Hellenistic East*.

604: *Art under the Roman Empire, AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

C. Core Papers: Ancient History

408: *Alexander the Great and his Early Successors (336 BC-302 BC)*

471: *The Greek City in the Roman World from Dio Chrysostom to John Chrysostom*

482: *Thucydides and the Greek World 479-403 BC*

485: *Roman History 146-46 BC*

D. Further Papers: Classical Archaeology

631: *Egyptian Art and Architecture*

632: *The Archaeology of Minoan Crete, 3200-1000 BC*

633: *Etruscan Italy, 900-300 BC*

634: *Science-Based Methods in Archaeology*

635: *Greek and Roman Coins*

636: *Mediterranean Maritime Archaeology*

637: *The Archaeology of the Late Roman Empire, AD 284-641*

E. Further Papers: Ancient History

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407: *Athenian Democracy in the Classical Age*

410: *Cicero: Politics and Thought in the Late Republic*

412: *Religions in the Greek and Roman World, c.31 BC-AD 312*

413: *Sexuality and Gender in Greece and Rome*

415: *The Achaemenid Empire, 550-330 BC*

472: *St Augustine and the Last Days of Rome, 370-430*

473: *Epigraphy of the Greek and/or Roman World*

F. Classical Languages

Each subject will be examined in one paper of three hours. Detailed specifications and prescribed texts for subjects 571-574 will be published in the CAAH Finals handbook.

571: *Intermediate Ancient Greek* This paper is available only to those undergraduates who offered Prelims paper C.1 and, with the permission of the Standing Committee, to others with equivalent knowledge of Ancient Greek. It is not normally available to candidates with a qualification in Ancient Greek above AS-level or equivalent, nor to those who took paper C.3 Intermediate Greek in the preliminary examination.

572: *Intermediate Latin* This paper is available only to those undergraduates who offered Prelims paper C.2 and, with the permission of the Standing Committee, to others with equivalent knowledge of Latin. It is not normally available to candidates with a qualification in Latin above AS-level or equivalent, nor to those who took paper C.4 Intermediate Latin in the preliminary examination.

573: *Advanced Ancient Greek* This paper is designed for those with AS or A2 level Greek (or equivalent)

574: *Advanced Latin* This paper is designed for those with AS or A2 level Latin (or equivalent)

VII *A Site or Museum report*, prepared in accordance with Regulation 3 below. The report must be on

Either

A. an excavation or archaeological site, based as far as possible on participation or autopsy and on a consideration of all relevant historical and archaeological sources;

Or

B. a coherent body of finds from one site or of one category, based as far as possible on autopsy and on a consideration of all relevant historical and archaeological sources.

2. Candidates may also be examined viva voce.

3. Site or Museum reports.

(*a*) The subject for the Site or Museum report must, to the satisfaction of the Standing Committee, fall within the scope of the Honour School of Classical Archaeology and Ancient History. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates should avoid repetition in papers of material used in their report, and may be penalised for substantial repetition.

(*b*) Candidates must submit the title and synopsis of their proposed report to the Academic Support Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)), not later than the Friday of Week 1 of Trinity Full Term in their second year. The Standing Committee shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

(*c*) Every report shall be the candidate's own work. Tutors may, however, discuss with candidates the field of study, the sources available, and the method of presentation, and may also read and comment on a first draft. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. Candidates must submit a signed declaration that the report is their own work.

(*d*) Reports previously submitted for the Honour School of Classical Archaeology and Ancient History may be resubmitted. No report shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution. No report shall, however, be ineligible because it has been or is being submitted for any prize of this university.

(*e*) No report shall exceed 10,000 words (inclusive of footnotes and appendices but excluding the bibliography, brief picture captions and tables). No person or body shall have authority to permit the limit of 10,000 words to be exceeded. Where appropriate, there shall be a select bibliography and a list of sources.

(*f*) All reports must be typed in double spacing with any notes and references at the foot of each page.

(*g*) Candidates wishing to change the title of a site or museum report after it has been approved may apply for permission to make the change to the Chair of the Standing Committee for Classical Archaeology and Ancient History, c/o the Academic Support Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)) no later than 5 pm on the Friday two weeks before the submission deadline.

(*h*) Candidates shall upload a copy of their site or museum report, identified by their candidate number only, not later than noon on Friday of Week 9 of the Hilary Full Term preceding the examination to the University approved online assessment platform.

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Honour School of Classics and Asian and Middle Eastern Studies

A

1. The Honour School of Classics and Asian and Middle Eastern Studies shall be under the joint supervision of the Boards of the Faculties of Classics and of Asian and Middle Eastern Studies, which shall appoint a joint standing committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Literae Humaniores and of Asian and Middle Eastern Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates must offer one Main Subject and one Subsidiary Language, of which one must be Classics and the other a subject or language in Asian and Middle Eastern Studies as specified below. In addition they may offer, but are not required to offer, a Special Thesis in Classics, Asian and Middle Eastern Studies or a subject linking both.

Classics may be offered either as a Main Subject or as a Subsidiary Language, save that those who have satisfied the Moderators in Honour Moderations or the Preliminary Examination in Classics may not offer Classics as a Subsidiary Language without permission from the Joint Standing Committee for Classics and Asian and Middle Eastern Studies; such permission must be sought as early as possible, and in any case no later than noon on the Friday of the first week of Michaelmas Term before the examination.

In Asian and Middle Eastern Studies, the following may be offered either as a Main Subject or as a Subsidiary Language: Arabic, Hebrew, Persian, Sanskrit, Turkish.

Egyptology and Ancient Near Eastern Studies may be offered only as a Main Subject.

The following may be offered only as a Subsidiary Language: Akkadian, Aramaic and Syriac, Armenian, Coptic, Egyptian, Early Iranian, Pali and Pankrit.

All Subjects and Languages other than Classics will be examined in accordance with the Regulations for Honour Schools in the Faculty of Asian and Middle Eastern Studies.

The subjects available in Classics are listed below. Those offering Classics as their Main Subject must offer **five** of these, of which at least two (or, in the case of those offering *Greek* or *Latin for Beginners*, at least one) must be drawn from 130-6, 401-6, 414, 501-13, 515, 517-8, 524-5, 541-2, 551-2, and 581. Candidates offering Classics as their Main Subject may not offer more than three of subjects 110, 111, 517, 518 and 581. Those offering Classics as their Subsidiary Language must offer **three**, of which at least one (unless they are offering *Greek or Latin for Beginners*) must be drawn from 130-6, 401-6, 414, 501-13, 515, 517-8, 524-5, 541-2, 551-2 and 581. Candidates offering Classics as their Subsidiary Subject may not offer more than one of subjects 110, 111, 517, 518 and 581.

Subjects 130-9 will be set in accordance with the regulations for Philosophy in all Honour Schools including Philosophy. Subjects 401-15, 501-13, 515, 517-18, 524-5, 551-4, 566-9 and 601-5 below will be set in accordance with the regulations for the Honour School of Literae Humaniores. For each subject, a detailed specification and (where applicable) prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination.

NOTES:

(i) *Greek* or *Latin for Beginners* counts as *two* subjects. It may not be offered by candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics. Candidates who offer *Greek or Latin for Beginners* must offer *either* both subjects in Greek (566/568) *or* both subjects in Latin (567/569), and may not offer either subject in the same language as they offered in Course IIA or IIB of Honour Moderations or the Preliminary Examination in Classics, if they sat either of those examinations. If they offer *Greek for Beginners* they may, if they wish, offer *Greek Core* as non-text-based (521); in that case, they must also offer at least one of subjects 130-6, 401-6, 414, 502-13, 515, 517, 524-5, 541-2, 551-2, or 581 if they are offering Classics as their main subject. If they offer *Latin for Beginners* they may if they wish offer *Latin Core* as non-text-based (522); in that case, they must also offer at least one of subjects 130-6, 401-6, 414, 501, 503-13, 515, 517-8, 524-5, 541-2, 551-2, or 581 if they are offering Classics as their main subject.

(ii) Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

(iii) It cannot be guaranteed that university lectures or classes or college teaching will be available on all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

A. Subjects in Greek and Latin Literature

Candidates offering three or more of these subjects must offer 501 or 502, and may offer both.

The following restrictions on combinations of subjects will apply:

(1) Only one of subjects 503, 504, and 507 may be taken.

(2) Only one of subjects 505 and 541 may be taken.

(3) Only one of subjects 515 and 524 may be taken. Note: University classes will be given for only one of these subjects each year.

Each of subjects 503: *Historiography*, 504: *Lyric Poetry* and 507: *Comedy* will be examined by an extended essay of up to 6,000 words and a one-and-a-half hour translation paper. For each of these subjects, version (a) as specified for the Honour School of Literae Humaniores is the only version available to candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics.

501: *Greek Core.* One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

502: *Latin Core*. One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

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503: *Historiography*. This subject may not be combined with 504 or 507.

504: *Lyric Poetry.* This subject may not be combined with 503 or 507.

505: *Early Greek Hexameter Poetry.* This subject may not be combined with 541.

506: *Greek Tragedy.*

507: *Comedy.* This subject may not be combined with 503 or 504.

508: *Hellenistic Poetry*.

509: *Cicero the Orator*.

510: *Ovid*.

511: *Latin Didactic.*

512: *Neronian Literature*.

513: *Euripides,* Orestes: *papyri, manuscripts, text*.

515: *Catullus: manuscripts, text, interpretation.* This subject may not be combined with 524.

517: *Byzantine Literature.*

518: *Modern Greek Poetry*.

524: *Seneca,* Medea: *manuscripts, text, interpretation*. This subject may not be combined with 515.

525: Latin Literature from Titus to Trajan.

541: *Homer,* Iliad [Honour Moderations in Classics, Course IA, paper I]. This option may not be offered by candidates who have satisfied the Moderators in Course IA, IB, IC, or IIB of Honour Moderations in Classics. It may not be combined with 505.

542: *Virgil,* Aeneid [Honour Moderations in Classics, Course IA, paper II. This option may not be offered by candidates who have satisfied the Moderators in Course IA, IB, IC, or IIA of Honour Moderations in Classics.

581: *The Latin Works of Petrarch.* [Honour School of Classics and Modern Languages, subject 6, 7 (xiv) (*d*)].

599: Thesis in *Greek and/or Latin Literature*. This subject may not be combined with 499, 598 or 699.

B. Subjects in Greek and Roman History

Candidates offering more than one of these subjects must offer at least one of 401-6; those offering more than three of these subjects must offer at least two of 401-6; those offering five of these subjects must offer three of 401-6. Each of subjects 401-6 will be examined in a three-hour essay paper and a one-and-a-half-hour paper comprising passages for translation and comment from the prescribed texts, as specified for the Honour School of Literae Humaniores. Candidates without competence in the relevant language may apply to the chair of the Joint Standing Committee for dispensation to sit any of these six subjects as non-text-based (subjects 421-6 as specified for the Honour School of Literae Humaniores) by noon on the Friday of the first week of Michaelmas Term before the examination, setting out the full range of their intended options and stating why they think it educationally desirable to offer them.

401: *Archaic Greek History: c.750 to 479 BC*

402: *Thucydides and the Greek World: 479 to 403 BC*

403: *The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 BC*

404: *Polybius, Rome and the Mediterranean: 241–146 BC*

405: *Republic in Crisis: 146–46 BC*

406: *Rome, Italy and Empire from Caesar to Claudius: 46 BC to AD 54*

407: *Athenian Democracy in the Classical Age*

408: *Alexander the Great and his Early Successors (336 BC -302 BC)*

409: *The Hellenistic World: Societies and Cultures c.300–100 BC*

410: *Cicero: Politics and Thought in the Late Republic*

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World (c.31 BC – AD 312)*

413: *Sexuality and Gender in Greece and Rome*. This subject may only be taken by candidates who are offering at least one Ancient History period subject from subjects 401-6 and 421-6.

414: *The Conversion of Augustine*

415: *The Achaemenid Empire, 550-330 BC.* Candidates are not permitted to offer both Classics paper 415 and Early Iranian paper 6.

499: *Thesis in Ancient History*. This subject may not be combined with 598, 599 or 699.

C. Subjects in Philology and Linguistics

Candidates may offer ***one*** or ***two*** of subjects 551-4, and may if they wish offer subject 598 as well. They may also offer subject 598 as their sole Philology and Linguistics subject. Candidates taking Classics as their Subsidiary Subject may not offer all three of subjects 553, 554 and 598.

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*

554: *Comparative Philology: Indo–European, Greek and Latin*. This subject may not be offered by candidates who offered the paper *Historical Linguistics and Comparative Philology* (paper VI. F. 1 under Honour Moderation in Classics, Course IA) for their First Public Examination.)

598: *Thesis in Philology and Linguistics*. This subject may not be combined with 499, 599 or 699. Candidates who are not offering at least two of subjects 115-16, 130-9, 401-5, 499, 501-13, 515, 524-5, 541-2, 551-2, 554, 566-9, 598-9, 601-5, 699 must ensure that their thesis topic includes the discussion of Classical material.

D. Subjects in Greek and Roman Archaeology

Candidates taking Classics as their Main Subject may offer *one* or *two* of subjects 601-5, and may if they wish offer subject 699 as well. They may also offer subject 699 as their sole Greek and Roman Archaeology subject. Candidates taking Classics as their Subsidiary Subject may offer any ***one*** or ***two*** of these subjects.

601: *The Greeks and the Mediterranean World c.950 BC – 500 BC*

602: *Greek Art and Archaeology, c.500–300 BC*

603: *Hellenistic Art and Archaeology, 330-30 BC*

604: *Art under the Roman Empire, AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

699: *Thesis in Greek and Roman Archaeology.* This subject may not be combined with 499, 598 or 599.

E. Subjects in Ancient and Medieval Philosophy

These subjects are specified in Regulations for Philosophy in all Honour Schools including Philosophy. One or two subjects may be offered. In the list below, numbers in parentheses after a subject's title indicate other subjects with which it may not be combined.

110: Aquinas (111)

111: Duns Scotus, Ockham (110)

115: Plato, *Republic* (in translation) (130)

116: Aristotle, *Nicomachean Ethics* (in translation) (132)

130: Plato, *Republic* (in Greek) (115)

131: Plato on Knowledge, Language, and Reality in the *Theaetetus* and *Sophist* (in Greek) (137)

132: Aristotle, *Nicomachean Ethics* (in Greek) (116)

133: Aristotle on Nature, Life and Mind (in Greek) (138)

134: Knowledge and Scepticism in Hellenistic Philosophy (in Greek) (136, 139)

135: Latin Philosophy (in Latin)

136: Knowledge and Scepticism in Hellenistic Philosophy (in Latin) (134, 139)

137: Plato on Knowledge, Language, and Reality in the *Theaetetus* and *Sophist* (in translation) (131)

138: Aristotle on Nature, Life and Mind (in translation) (133)

139: Knowledge and Scepticism in Hellenistic Philosophy (in translation) (134, 136)

F. Greek or Latin for Beginners

[Honour School of Literae Humaniores, subject VI, Second Classical Language] (see note (i) above).

566/568: Greek for Beginners

567/569: Latin for Beginners

Regulation on Dissertations and Theses

The regulations on dissertations and theses will be as follows:

(a) The regulations on dissertations in Asian and Middle Eastern Studies main subjects will be as specified for Honour Schools in the Faculty of Asian and Middle Eastern Studies.

(b) Any candidate may offer a thesis in Classics (subjects 499, 598, 599 or 699) as one of their Classical subjects, subject to the restrictions on permitted combinations of subjects set out in A-D above. Such theses will be examined in accordance with regulations 1-8 below.

(c) Any candidate may offer an optional Special Thesis in addition to the requirements for their Main and Subsidiary Subjects. The subject of a Special Thesis may be Classics, Asian and Middle Eastern Studies or a subject linking both. A Special Thesis may be offered in combination with a Thesis or Dissertation under the regulations for the candidate's Main Subject. Special Theses will be examined in accordance with regulations 1-8 below.

The following regulations shall apply to Theses in Classics and Special Theses in all subjects:

1. The subject of every thesis shall, to the satisfaction of the Joint Standing Committee, fall within the scope of the Honour School of Classics and Asian and Middle Eastern Studies. The subject may but need not overlap any subject or period on which the candidate offers papers. Candidates should avoid repetition in examination essays of material used in their theses and may be penalised for substantial repetition. Candidates who offer a Special Thesis and another thesis must avoid all overlap between them.

2. Candidates proposing to offer a thesis must submit to the Academic Administrative Officer of the Faculty of Classics, on a form obtainable from the Classics Office which must be countersigned by their tutor and (if different) by their proposed supervisor, the title of the proposed thesis, together with a synopsis of the subject in about 100 words, not later than the Wednesday of the first week of the Michaelmas Full Term preceding the examination. The Joint Standing Committee shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

3. Candidates wishing to change the title of their thesis after it has been approved may apply for permission to make the change to the Chair of the Joint Standing Committee for Classics and Asian and Middle Eastern Studies, c/o the Academic Administrative Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)) no later than 5 pm on the Friday two weeks before the submission deadline.

4. Every thesis shall be the candidate's own work. Tutors may, however, assist candidates by discussing with them, for example, the field of study, the sources available, bibliography, and the method of presentation, and may also read and comment on drafts. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. All quotations from primary or secondary sources, and all reporting or appropriation of material from those sources, must be explicitly acknowledged. Candidates must submit a signed declaration that the thesis is their own work.

5. Theses previously submitted for the Honour School of Classics and Asian and Middle Eastern Studies may be resubmitted. No thesis shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution, and the certificate shall also state that the thesis has not been so submitted. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this university.

6. No thesis shall exceed 10,000 words. The word limit excludes the bibliography and any appendix consisting of a catalogue of data, any research instrument used to gather data (for example, a computer programme), any extensive text which is specifically the object of an edition (e.g. a papyrus) or commentary, and any translation of that text, but includes quotations and footnotes. No person or body shall have authority to permit the limit of 10,000 words to be exceeded.

7. Candidates shall upload a copy of their thesis, identified by their candidate number only, not later than noon on Friday of Week 0 of the Trinity Full Term of the examination to the University approved online assessment platform.

Honour School of Classics and English

A

1. The Honour School of Classics and English shall be under the joint supervision of the Boards of the Faculties of Classics and English Language and Literature, and shall consist of such subjects as they shall jointly by regulation prescribe. The boards shall establish a joint committee consisting of three representatives of each faculty, to advise them as necessary in respect of the examination and of the First Public Examination in Classics and English.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. No candidate shall be permitted to enter his or her name for the examination who has been adjudged worthy of Honours in Honour Moderations in Classics, or who has there satisfied the Moderators.

4. The Chair of Examiners for the Honour School of English Language and Literature shall designate such of the number of the examiners as may be required for the English subjects of the examination for the Honour School of Classics and English, and the nominating committee for examiners appointed by the Board of the Faculty of Classics shall nominate such of the number of examiners as may be required for the Classics subjects of the examination. When these appointments have been made the number of examiners shall be deemed to be complete.

B

All candidates must take seven subjects. All candidates not taking subject 4(e), Second Classical Language, must offer A, two subjects in English, B, two subjects in Classics, C, two subjects linking both sides of the school, and D, a dissertation. The dissertation may be concentrated on English or on Classics, or may link both sides of the school.

Candidates who take 4(e), Second Classical Language will under C take only one subject, either subject 5 or one of the subjects under 6. The subjects will be examined by written examinations of three hours' duration, unless otherwise specified.

A: ENGLISH

1. One of the following periods of English literature:

   (*a*) Literature in English 1350 – 1550 (one paper) [As specified for the Honour School of English Language and Literature Course I Subject 2];

   (*b*) Literature in English 1660 – 1760 (one paper) [As specified for the Honour School of English Language and Literature Course I Subject 4];

   (*c*) Literature in English 1760 – 1830 (one paper) [As specified for the Honour School of English Language and Literature Course I Subject 5].

2. One of the following:

   (*a*) a second of the periods specified in 1 above;

   (*b*) Shakespeare (portfolio) [As specified for the Honour School of English Language and Literature Course I, Subject 1];

   (*c*) The Material Text (portfolio) [As specified for the Honour School of English Language and Literature Course II, Subject 5(a)];

   (*d*) any of the Special Options subjects from the list for the year concerned, which will be published by the English Faculty Office in the year preceding the examination (extended essay) [As specified for the Honour School of English Language and Literature Course I, Subject 6];

   (*e*) any of the Special Options subjects for English Course II, Medieval Literature and Language, from the list for the year concerned [As specified for the Honour School of English Language and Literature Course II, Subject 6];

   provided that candidates who offer (*b*), (*c*), (*d*), and (*e*) avoid duplicating, in their answers to one paper, material that they have already used in answering another paper.

B: CLASSICS

Subjects 401-14, 501-54, 566-9 and 599 below will be set in accordance with the regulations for the Honour School of Literae Humaniores. For each subject, a detailed specification and, where applicable, prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination. The handbook will be published by Monday of Week 5 of Hilary Term two years preceding the examination.

Subjects 110-1, 115-6 and 130-9 will be as specified in the Regulations for Philosophy in all Honour Schools including Philosophy.

Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

3. A text-based subject in Greek or Latin Literature from (a) 501–513, 515 and 524-5 below.

4. A subject from (a)-(e) below not already offered under 3.

Notes:

(*i*) Subject (e), *Second Classical Language*, counts as two subjects; hence candidates offering it should offer only one subject under section C.

(*ii*) Each of the subjects 503: *Historiography*, 504: *Lyric Poetry* and 507: *Comedy* will be examined by an extended essay of 5,000–6,000 words and a one-and-a-half-hour translation paper, as specified in the Regulations for the Honour School of Literae Humaniores.

(*iii*) University classes will be given for only one of options 512 and 525, and only one of options 515 and 524 each year.

(*iv*) It cannot be guaranteed that university lectures or classes or college teaching will be available on all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

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(a) Greek and Latin Literature

501: *Greek Core*

502: *Latin Core*

503: *Historiography*

504: *Lyric Poetry*

506: *Greek Tragedy*

507: *Comedy*

508: *Hellenistic Poetry*

509: *Cicero the Orator*

510: *Ovid*

511: *Latin Didactic*

512: *Neronian Literature*

513: *Euripides*, Orestes: *papyri, manuscripts, text*

515: *Catullus: manuscripts, text, interpretation*

517: *Byzantine Literature*

518: *Modern Greek Poetry*

524: *Seneca*, Medea: manuscripts, text, interpretation

525: Latin Literature from Titus to Trajan

599: *Thesis in Literature*

(b) Philology and Linguistics

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*

554: *Comparative Philology: Indo-European, Greek and Latin*

(c) Ancient and Medieval Philosophy

110: Aquinas

111: Duns Scotus, Ockham

115: Plato, *Republic* (in translation)

116: Aristotle, *Nicomachean Ethics* (in translation)

130: Plato, *Republic* (in Greek)

131: Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist* (in Greek)

132: Aristotle, *Nicomachean Ethics*, (in Greek)

133: Aristotle on Nature, Life and Mind (in Greek)

134: Knowledge and Scepticism in Hellenistic Philosophy (in Greek)

135: Latin Philosophy (in Latin)

136: Knowledge and Scepticism in Hellenistic Philosophy (in Latin)

137: Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist* (in translation)

138: Aristotle on Nature, Life and Mind (in translation)

139: Knowledge and Scepticism in Hellenistic Philosophy (in translation)

(d) Greek and Roman History

401: *Archaic Greek History:c.750 to 479 BC*

402: *Thucydides and the Greek World: 479 to 403 BC*

403: *The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 BC*

404: *Polybius, Rome and the Mediterranean: 241-146 BC*

405: *Republic in Crisis: 146-46 BC*

406: *Rome, Italy and Empire from Caesar to Claudius: 46 BC to AD 54*

407: *Athenian Democracy in the Classical Age*

408: *Alexander the Great and his Early Successors*

409: *The Hellenistic World: Societies and Cultures c.300-100*

410: *Cicero: Politics and Thought in the Late Republic*.

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World, c.31 BC-AD 312*

413: *Sexuality and Gender in Greece and Rome*

414: *The Conversion of Augustine*

415: *The Achaemenid Empire, 550-330 BC*

Note: Each of the subjects 401-6 will be examined in a three-hour essay paper and a one-and-a-half hour paper comprising passages for translation and comment from the prescribed texts, as specified for the Honour School of Literae Humaniores.

(e) *Second Classical Language*. As specified for the Honour School of Literae Humaniores (VI). Candidates who offer a *Second Classical Language* must offer *either* both subjects in Greek (566/568) *or both* subjects in Latin (567/569), and may not offer either subject in a language in which they satisfied the Examiners in the Preliminary Examination in Classics and English.

C. LINK PAPERS

Detailed prescriptions and set texts for link papers will be provided in the Classics and English FHS handbook for the relevant year of examination.

5. *Epic* (one paper of three hours plus 15 minutes' reading time)

6. One of the following:

(*a*) *Tragedy*. This subject may not be combined with 506: *Greek Tragedy*.

(*b*) *Comedy*. This subject may not be combined with 507: *Comedy*.

(*c*) *The Reception of Classical Literature in Poetry in English since 1900*

This paper will be examined by an extended essay of 5,000-6,000 words. Essay topics set by the examiners will be released on Monday of Week 6 of the Hilary Term preceding the final examination and essays should be uploaded to the University approved online assessment platform by Monday of Week 10 of the same term (12 noon). Candidates will be required to use at least three authors in their essays, at least one of whom must be a classical author. This subject may NOT be combined with subjects 503, 504, or 507. Candidates must avoid repetition in this paper of material used in Paper 2(*d*).

D: DISSERTATION

1. All candidates for the Honour School of Classics and English must offer a dissertation.

(i) The subject of the dissertation must be substantially connected with any subject area in Literae Humaniores and/or English Language and Literature.

(ii) The subject of the dissertation may, but need not, overlap any subject or period on which the candidate offers papers. Candidates are warned, however, that they must avoid repetition in their papers of materials used in their dissertation, and that they will not be given credit for material extensively repeated.

(iii) Candidates must submit a dissertation abstract of no more than 100 words, to the Chair of Examiners in Classics and English, care of the English Faculty Office, by 5 p.m. on Thursday of the eighth week of the Michaelmas term preceding the examination.

(iv) The Chair of Examiners in Classics and English will decide as soon as possible, and in every case by Thursday of the first week of the Hilary Term preceding the examination, whether or not to approve the abstract, and will advise candidates of the decision forthwith.

2. The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after Friday of the sixth week of the Hilary Term preceding the examination.

Candidates must include a certificate stating that the dissertation is their own work, and that they have read the Joint School guidelines on plagiarism (see also 3 below). This certificate must be included with the dissertation.

3. Dissertations previously submitted for the Honour School of Classics and English may be re-submitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for any other degree of this or any other university; and the certificate must also contain confirmation that the dissertation has not already been so submitted.

4. No dissertation shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize of this University advertised in the University Gazette.

5. The dissertation shall be of 7,000-8,000 words; failure to keep to these limits is liable to be penalized. In the case of a commentary on a text, and at the discretion of the Chair of the Examiners, any substantial quoting of that text need not be included in the word-count. There must be a select bibliography and, if appropriate, list of sources.

6. The dissertation must be uploaded to the University approved online assessment platform, by noon on Tuesday of the ninth week of Hilary Term preceding the examination.

Honour School of Classics and Modern Languages

A

1. The subjects of the examination in the Honour School of Classics and Modern Languages shall be (*a*) the Greek and Latin languages and literatures and the thought and civilisation of the Ancient World and (*b*) those modern European languages and literatures studied in the Honour School of Modern Languages.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

4. The examination in the Honour School shall be under the joint supervision of the Boards of the Faculties of Classics and of Modern Languages, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

5. (i) The Public Examiners for Classics in this school shall be such of the Public Examiners in the Honour School of Literae Humaniores as may be required, together with one or two additional examiners, if required, who shall be nominated by the committee for the nomination of Public Examiners in the Honour School of Literae Humaniores; those for Modern Languages shall be such of the Public Examiners in the Honour School of Modern Languages as shall be required.

(ii) It shall be the duty of the chair of the Public Examiners in the Honour School of Modern Languages to designate such of their number as may be required for Modern Languages in the Honour School of Classics and Modern Languages, and when this has been done, and the examiners for Classics have been nominated, the number of the examiners in Classics and Modern Languages shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

Any candidate may be examined viva voce.

Oral Examination: as specified for the Honour School of Modern Languages.

In every case where, under the regulations for the school, candidates have any choice between one or more papers or subjects, every candidate shall give notice to the Registrar not later than the Friday in the fourth week of Michaelmas Full Term preceding the examination of all the papers and subjects being so offered.

Candidates offering two papers both of which involve the study of the same author or authors, may not make the same text or texts the principal subject of an answer in both the papers.

All candidates must offer eight subjects as specified below and may also offer an additional ninth subject.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Honour School of Modern Languages, one paper chosen from Papers IV, V, IX, X, XI, XII.

5. A text-based subject in Greek and Latin literature chosen from subjects 501-13, 515, 517, 518 and 524-5 as specified for the Honour School of Literae Humaniores.

6,7. Subject to the restrictions set out in Note 3 below, two of subjects 110-1, 115-6, 130-9, 401-15, 499, 501-13, 515, 517-8, 524-5, 551-4, 566-9, 598-9, 601-5 and 699 as specified for the Honour School of Literae Humaniores. Candidates may, if they wish, offer subject 581, *The Latin Works of Petrarch*, in place of one of these subjects. Except in the case of candidates who are offering Second Classical Language, at least one of papers 6 and 7 must be a text-based subject chosen from 501-13, 515, 517, 518, 524-5, 551-2 and 581. Candidates who are offering subject 517 or 518 under 5 above may not offer any of subjects 110, 111, 517, 518 and 581 under 6 and 7.

8. One of the following:
(i) A subject chosen from papers IV, V, IX, X, XI, XII and XIV in the Honour School of Modern Languages.

(ii) One of subjects 110-1, 115-6, 130-9, 401-15, 499, 501-13, 515, 517-8, 524-5 and 551-4 as specified for the Honour School of Literae Humaniores, subject to the restrictions set out in Note 3 below.

(iii) 581: *The Latin Works of Petrarch*.

(iv) 582: *Ancient and French Classical Tragedy*. This subject may not be combined with any of the following: Honour School of Literae Humaniores subject 506, *Greek Tragedy*; Honour School of Modern Languages paper X(5), *Racine;* Honour School of Modern Languages paper XII*, Dramatic Theory and Practice in France 1605-60 with special reference to Corneille.*

(v) 583: *The Creative Reception of Greek Tragedy* in German This subject may not be combined Honour School of Literae Humaniores subject 506, *Greek Tragedy*.

9. Additional Subject.

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Candidates wishing to offer an Additional Subject may offer one of the following:
(i) A further subject chosen from Honour School of Modern Languages, papers IV, V, IX, X, XI, XII and XIV.

(ii) A further subject chosen 110-1, 115-6, 130-9, 401-15, 499, 501-13, 515, 517-8, 524-5 and 551-4 as specified for the Honour School of Literae Humaniores, subject to the restrictions set out in Note 3 below.

(iv) A Special Thesis on a topic in Classics or in a subject linking Classics and Modern Languages (to be examined under the regulations for the Honour School of Literae Humaniores).

Subjects 401-14, 501-69 and 601-5 will be set in accordance with the regulations for the Honour School of Literae Humaniores. For each subject, a detailed specification and prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination. The handbook will be published by Monday of Week 5 of the Hilary Term two years preceding the examination. Subjects 110-1, 115-6 and 130-9 will be set in accordance with the regulations on Philosophy in all Honour Schools including Philosophy.

A detailed specification and prescribed texts for each of subjects 581, 582 and 583 will be given in the Classics & Modern Languages handbook applicable to the relevant year of examination.
Note 1: It cannot be guaranteed that university lectures or classes or college teaching will be available on all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

Note 2: Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

Note 3: The following restrictions shall apply to candidates' combinations of Classical subjects:

(i) Candidates may offer no more than two subjects from 551-4.
(ii) Candidates may offer only one of subjects 110-1, 115-6 and 130-9.
(iii) Candidates may offer only one of subjects 401-15.
(iv) Candidates may offer only one of subjects 601-5.
(v) Candidates may offer only one of subjects 503, 504 and 507.
(vi) Candidates may offer only one of subjects 515 and 524.
(vii) Candidates may offer only one thesis under 499, 598, 599 or 699. However, they may, if they wish, combine one of these subjects with a Special Thesis under 9 (iv).
(viii) Subjects 517, *Byzantine Literature*, and 518, *Modern Greek Poetry*, may not be offered by candidates offering Medieval and Modern Greek as their modern language.
(ix) Subject 554, *Comparative Philology: Indo-European, Greek and Latin*, may not be offered by candidates who offered paper VI F(1) *Historical Linguistics and Comparative Philology* in Honour Moderations in Classics or in the Preliminary Examination in Classics.
(x) Second Classical Language
Second Classical Language counts as two subjects. Candidates who offer it must take either both subjects in Greek (566/568) or both subjects in Latin (567/569). It may not be offered by candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics, or who offered both Greek and Latin in the Preliminary Examination in Modern Languages. Candidates may not offer either subject in the same language as they offered in Course IIA or IIB of Honour Moderations or the Preliminary Examination in Classics or in the Preliminary Examination in Modern Languages.

Candidates taking Second Classical Language must also offer at least one of subjects 110-1, 115-6, 130-9, 401-15, 499, 501-13, 515, 517-8, 524-5, 551-2, 554 or 581 under 8 or 9. Those offering it in Greek may if they wish offer Literae Humaniores subject 521 (*Greek Core*, non-text-based) at this point; those offering it in Latin may offer Literae Humaniores subject 522 (*Latin Core*, non-text-based).

Honour School of Classics and Oriental Studies

A

1. The Honour School of Classics and Oriental Studies shall be under the joint supervision of the Boards of the Faculties of Classics and of Asian and Middle Eastern Studies, which shall appoint a joint standing committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Literae Humaniores and of Oriental Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates must offer one Main Subject and one Subsidiary Language, of which one must be Classics and the other a subject or language in Asian and Middle Eastern Studies as specified below. In addition they may offer, but are not required to offer, a Special Thesis in Classics, Asian and Middle Eastern Studies or a subject linking both.

Classics may be offered either as a Main Subject or as an Subsidiary Language, save that those who have satisfied the Moderators in Honour Moderations or the Preliminary Examination in Classics may not offer Classics as a Subsidiary Language without permission from the Joint Standing Committee for Classics and Asian and Middle Eastern Studies; such permission must be sought as early as possible, and in any case no later than noon on the Friday of the first week of Michaelmas Term before the examination.

In Asian and Middle Eastern Studies, the following may be offered either as a Main Subject or as a Subsidiary Language: Arabic, Hebrew, Persian, Sanskrit, Turkish.

Egyptology and Ancient Near Eastern Studies may be offered only as a Main Subject.

The following may be offered only as a Subsidiary Language: Akkadian, Aramaic and Syriac, Armenian, Coptic, Egyptian, Early Iranian, Pali and Prakrit.

All Subjects and Languages other than Classics will be examined in accordance with the Regulations for Honour Schools in the Faculty of Asian and Middle Eastern Studies.

The subjects available in Classics are listed below. Those offering Classics as their Main Subject must offer **five** of these, of which at least two (or, in the case of those offering *Greek* or *Latin for Beginners*, at least one) must be drawn from 130-6, 401-6, 414, 501-13, 515, 517-8, 524-5, 541-2, 551-2, and 581. Candidates offering Classics as their Main Subject may not offer more than three of subjects 110, 111, 517, 518 and 581. Those offering Classics as their Subsidiary Language must offer **three**, of which at least one (unless they are offering *Greek or Latin for Beginners*) must be drawn from 130-6, 401-6, 414, 501-13, 515, 517-8, 524-5, 541-2, 551-2 and 581. Candidates offering Classics as their Subsidiary Subject may not offer more than one of subjects 110, 111, 517, 518 and 581.

Subjects 130-9 will be set in accordance with the regulations for Philosophy in all Honour Schools including Philosophy. Subjects 401-15, 501-13, 515, 517-18, 524-5, 551-4, 566-9 and 601-5 below will be set in accordance with the regulations for the Honour School of Literae Humaniores. For each subject, a detailed specification and (where applicable) prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination.

NOTES: (i) *Greek* or *Latin for Beginners* counts as *two* subjects. It may not be offered by candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics. Candidates who offer *Greek or Latin for Beginners* must offer *either* both subjects in Greek (566/568) *or* both subjects in Latin (567/569), and may not offer either subject in the same language as they offered in Course IIA or IIB of Honour Moderations or the Preliminary Examination in Classics, if they sat either of those examinations. If they offer *Greek for Beginners* they may, if they wish, offer *Greek Core* as non-text-based (521); in that case, they must also offer at least one of subjects 130-6, 401-6, 414, 502-13, 515, 517-8, 524-5, 541-2, 551-2, or 581 if they are offering Classics as their main subject. If they offer *Latin for Beginners* they may if they wish offer *Latin Core* as non-text-based (522); in that case, they must also offer at least one of subjects 130-6, 401-6, 414, 501, 503-13, 515, 517-8, 524-5, 541-2, 551-2, or 581 if they are offering Classics as their main subject.

(ii) Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

(iii) It cannot be guaranteed that university lectures or classes or college teaching will be available on all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

A. Subjects in Greek and Latin Literature

Candidates offering three or more of these subjects must offer 501 or 502, and may offer both.

The following restrictions on combinations of subjects will apply:

(1) Only one of subjects 503, 504, and 507 may be taken.

(2) Only one of subjects 505 and 541 may be taken.

(3) Only one of subjects 515 and 524 may be taken. Note: University classes will be given for only one of these subjects each year.

Each of subjects 503: *Historiography*, 504: *Lyric Poetry* and 507: *Comedy* will be examined by an extended essay of up to 6,000 words and a one-and-a-half hour translation paper. For each of these subjects, version (a) as specified for the Honour School of Literae Humaniores is the only version available to candidates who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics.

501: *Greek Core.* One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

502: *Latin Core*. One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

503: *Historiography*. This subject may not be combined with 504 or 507.

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504: *Lyric Poetry.* This subject may not be combined with 503 or 507.

505: *Early Greek Hexameter Poetry.* This subject may not be combined with 541.

506: *Greek Tragedy.*

507: *Comedy.* This subject may not be combined with 503 or 504.

508: *Hellenistic Poetry*.

509: *Cicero the Orator.*

510: *Ovid*.

511: *Latin Didactic.*

512: *Neronian Literature*.

513: *Euripides,* Orestes: *papyri, manuscripts, text.*

515: *Catullus: manuscripts, text, interpretation.* This subject may not be combined with 524.

517: *Byzantine Literature.*

518: *Modern Greek Poetry*.

524: *Seneca,* Medea: *manuscripts, text, interpretation*. This subject may not be combined with 515.

525: Latin Literature from Titus to Trajan.

541: *Homer,* Iliad [Honour Moderations in Classics, Course IA, paper I]. This option may not be offered by candidates who have satisfied the Moderators in Course IA, IB, IC, or IIB of Honour Moderations in Classics. It may not be combined with 505.

542: *Virgil,* Aeneid [Honour Moderations in Classics, Course IA, paper II]. This option may not be offered by candidates who have satisfied the Moderators in Course IA, IB, IC, or IIA of Honour Moderations in Classics.

581: *The Latin Works of Petrarch*. [Honour School of Classics and Modern Languages, subject 6, 7 (xiv) (*d*)].

599: Thesis in *Greek and/or Latin Literature*. This subject may not be combined with 499, 598 or 699.

B. Subjects in Greek and Roman History

Candidates offering more than one of these subjects must offer at least one of 401-6; those offering more than three of these subjects must offer at least two of 401-6; those offering five of these subjects must offer three of 401-6. Each of subjects 401-6 will be examined in a three-hour essay paper and a one-and-a-half-hour paper comprising passages for translation and comment from the prescribed texts, as specified for the Honour School of Literae Humaniores. Candidates without competence in the relevant language may apply to the chair of the Joint Standing Committee for dispensation to sit any of these six subjects as non-text-based (subjects 421-6 as specified for the Honour School of Literae Humaniores) by noon on the Friday of the first week of Michaelmas Term before the examination, setting out the full range of their intended options and stating why they think it educationally desirable to offer them.

401: *Archaic Greek History: c.750 to 479 BC*

402: *Thucydides and the Greek World: 479 to 403 BC*

403: *The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 BC*

404: *Polybius, Rome and the Mediterranean: 241–146 BC*

405: *Republic in Crisis: 146–46 BC*

406: *Rome, Italy and Empire from Caesar to Claudius: 46 BC to AD 54*

407: *Athenian Democracy in the Classical Age*

408: *Alexander the Great and his Early Successors (336 BC -302 BC)*

409: *The Hellenistic World: Societies and Cultures c.300–100 BC*

410: *Cicero: Politics and Thought in the Late Republic*

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World (c.31 BC – AD 312)*

413: *Sexuality and Gender in Greece and Rome*This subject may only be taken by candidates who are offering at least one Ancient History period subject from subjects 401-6 and 421-6.

414: *The Conversion of Augustine*

415: *The Achaemenid Empire, 550-330 BC.*Candidates are not permitted to offer both Classics paper 415 and Early Iranian paper 6.

499: *Thesis in Ancient History*. This subject may not be combined with 598, 599 or 699.

C. Subjects in Philology and Linguistics

Candidates may offer ***one*** or ***two*** of subjects 551-4, and may if they wish offer subject 598 as well. They may also offer subject 598 as their sole Philology and Linguistics subject. Candidates taking Classics as their Subsidiary Subject may not offer all three of subjects 553, 554 and 598.

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*

554: *Comparative Philology: Indo–European, Greek and Latin*. This subject may not be offered by candidates who offered the paper *Historical Linguistics and Comparative Philology* (paper VI. F. 1 under Honour Moderation in Classics, Course IA) for their First Public Examination.)

598: *Thesis in Philology and Linguistics*. This subject may not be combined with 499, 599 or 699. Candidates who are not offering at least two of subjects 115-16, 130-9, 401-15, 499, 501-13, 515, 524-5, 541-2, 551-2, 554, 566-9, 598-9, 601-5, 699 must ensure that their thesis topic includes the discussion of Classical material.

D. Subjects in Greek and Roman Archaeology

Candidates taking Classics as their Main Subject may offer *one* or *two* of subjects 601-5, and may if they wish offer subject 699 as well. They may also offer subject 699 as their sole Greek and Roman Archaeology subject. Candidates taking Classics as their Subsidiary Subject may offer any ***one*** or ***two*** of these subjects.

601: *The Greeks and the Mediterranean World c.950 BC – 500 BC*

602: *Greek Art and Archaeology, c.500–300 BC*

603: *Hellenistic Art and Archaeology, 330-30 BC*

604: *Art under the Roman Empire, AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

699: *Thesis in Greek and Roman Archaeology.* This subject may not be combined with 499, 598 or 599.

E. Subjects in Ancient and Medieval Philosophy

These subjects are specified in Regulations for Philosophy in all Honour Schools including Philosophy. One or two subjects may be offered. In the list below, numbers in parentheses after a subject's title indicate other subjects with which it may not be combined.

110: Aquinas (111)

111: Duns Scotus, Ockham (110)

115: Plato, *Republic* (in translation) (130)

116: Aristotle, *Nicomachean Ethics* (in translation) (132)

130: Plato, *Republic* (in Greek) (115)

131: Plato on Knowledge, Language, and Reality in the *Theaetetus* and *Sophist* (in Greek) (137)

132: Aristotle, *Nicomachean Ethics* (in Greek) (116)

133: Aristotle on Nature, Life and Mind (in Greek) (138)

134: Knowledge and Scepticism in Hellenistic Philosophy (in Greek) (136, 139)

135: Latin Philosophy (in Latin)

136: Knowledge and Scepticism in Hellenistic Philosophy (in Latin) (134, 139)

137: Plato on Knowledge, Language, and Reality in the *Theaetetus* and *Sophist* (in translation) (131)

138: Aristotle on Nature, Life and Mind (in translation) (133)

139: Knowledge and Scepticism in Hellenistic Philosophy (in translation) (134, 136)

F. Greek or Latin for Beginners

[Honour School of Literae Humaniores, subject VI, Second Classical Language] (see note (i) above).

566/568: Greek for Beginners

567/569: Latin for Beginners

Regulation on Dissertations and Theses

The regulations on dissertations and theses will be as follows:

(a) The regulations on dissertations in Asian and Middle Eastern Studies main subjects will be as specified for Honour Schools in the Faculty of Asian and Middle Eastern Studies.

(b) Any candidate may offer a thesis in Classics (subjects 499, 598, 599 or 699) as one of their Classical subjects, subject to the restrictions on permitted combinations of subjects set out in A-D above. Such theses will be examined in accordance with regulations 1-8 below.

(c) Any candidate may offer an optional Special Thesis in addition to the requirements for their Main and Subsidiary Subjects. The subject of a Special Thesis may be Classics, Asian and Middle Eastern Studies or a subject linking both. A Special Thesis may be offered in combination with a Thesis or Dissertation under the regulations for the candidate's Main Subject. Special Theses will be examined in accordance with regulations 1-8 below.

The following regulations shall apply to Theses in Classics and Special Theses in all subjects:

1. The subject of every thesis shall, to the satisfaction of the Joint Standing Committee, fall within the scope of the Honour School of Classics and Oriental Studies. The subject may but need not overlap any subject or period on which the candidate offers papers. Candidates should avoid repetition in examination essays of material used in their theses and may be penalised for substantial repetition. Candidates who offer a Special Thesis and another thesis must avoid all overlap between them.

2. Candidates proposing to offer a thesis must submit to the Academic Administrative Officer of the Faculty of Classics, on a form obtainable from the Classics Office which must be countersigned by their tutor and (if different) by their proposed supervisor, the title of the proposed thesis, together with a synopsis of the subject in about 100 words, not later than the Wednesday of the first week of the Michaelmas Full Term preceding the examination. The Joint Standing Committee shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

3. Candidates wishing to change the title of their thesis after it has been approved may apply for permission to make the change to the Chair of the Joint Standing Committee for Classics and Oriental Studies, c/o the Academic Administrative Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)) no later than 5 pm on the Friday two weeks before the submission deadline.

4. Every thesis shall be the candidate's own work. Tutors may, however, assist candidates by discussing with them, for example, the field of study, the sources available, bibliography, and the method of presentation, and may also read and comment on drafts. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. All quotations from primary or secondary sources, and all reporting or appropriation of material from those sources, must be explicitly acknowledged. Candidates must submit a signed declaration that the thesis is their own work.

5. Theses previously submitted for the Honour School of Classics and Oriental Studies may be resubmitted. No thesis shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution, and the certificate shall also state that the thesis has not been so submitted. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this university.

6. No thesis shall exceed 10,000 words. The word limit excludes the bibliography and any appendix consisting of a catalogue of data, any research instrument used to gather data (for example, a computer programme), any extensive text which is specifically the object of an edition (e.g. a papyrus) or commentary, and any translation of that text, but includes quotations and footnotes. No person or body shall have authority to permit the limit of 10,000 words to be exceeded.

7. Candidates shall upload a copy of their thesis, identified by their candidate number only, not later than noon on Friday of Week 0 of the Trinity Full Term of the examination to the University approved online assessment platform

Honour School of Computer Science

A

In the following, 'the Course Handbook' refers to the Computer Science Undergraduate Course Handbook and any supplements to this published by the Computer Science Undergraduate Supervisory Committee and also posted on the website at http://www.cs.ox.ac.uk/currentstudents/ (http://www.cs.ox.ac.uk/currentstudents/) .

1. The subject of the Honour School of Computer Science shall be the theory and practice of Computer Science.

2. No candidate shall be admitted to examination in this School unless they have either passed or been exempted from the First Public Examination.

3. The Examination in Computer Science shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power from time to time to frame and vary regulations for the different parts and subjects of the examination.

4.

(*a*) The examination in Computer Science shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall classify the combined results for parts A and B, and publish the degree classification after the candidates have taken the examinations in Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until they have completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A & B together.

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate adjudged worthy of Honours on both Parts A and B together, and on Part C may supplicate for the degree of Master of Computer Science provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Computer Science with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Computer Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. All candidates will be assessed as to their practical ability under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by noon on Friday of the fifth week of the Trinity Term in which the candidate takes the examination shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study, as described in their Course Handbook, by the date given in the Course Handbook.

(*c*) The examiners shall take the evidence (a) and the report (b) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination or may have their overall classification reduced.

B

The syllabus for each of Parts A, B, and C will be published by the Department of Computer Science on the website of the Department of Computer Science by the beginning of Michaelmas Full Term in the academic year of the examination concerned. The duration of each paper will be specified in the Course Handbook.

The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

The examiners shall have the power to combine two papers on related option subjects into a single paper for those candidates who offer both the option subjects concerned.

Part A

In Part A of the examination, candidates shall be required to offer four core subjects and four option subjects from Schedules A1 and A2, as specified in the Course Handbook.

Each subject shall be examined by means of a written examination, a mini-project, or both, as set out in the Course Handbook.

Schedules A1 and A2 may contain further sub-schedules which will be specified in the Course Handbook and restrictions may be placed on the maximum number of subjects from each sub-schedule which a candidate may offer; any such restrictions will be specified in the Course Handbook.

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Part B

In Part B of the examination, each candidate shall be required to offer six option subjects from Schedules B1, B2 (with no more than two from Schedule B2), to be published on the website of the Department of Computer Science, by the beginning of the Michaelmas Full Term in the academic year preceding that of the examination. No candidate shall offer an option subject in Part B that they have already offered in Part A of the examination.

Schedule B1 may contain further sub-schedules which will be specified in the Course Handbook and restrictions may be placed on the maximum number of subjects from each sub-schedule which a candidate may offer; any such restrictions will be specified in the Course Handbook.

Each optional subject shall be examined by a written paper, a mini-project, or both, as set out in the Course Handbook. In addition, each candidate in Part B of the examination shall also submit a project report.

Each candidate shall either carry out a project on a topic in Computer Science approved by the Teaching Committee of the Department of Computer Science or offer two additional option subjects, eight in total (with no more than two from Schedule B2). Each project will be supervised by a member of the Faculty of Computer Science, the Faculty of Mathematics or the Faculty of Engineering Science, or by some other person of equivalent seniority approved by the Teaching Committee. The report of the project shall be submitted as specified in the Course Handbook by noon on Monday of the fourth week of the Trinity Term in which Part B of the examination is held. The report must not exceed 5,000 words plus forty pages of additional material (e.g. diagrams, program text). In retaking Part B of the examination, a project previously submitted for Part B may be resubmitted. No project may be resubmitted if it has already been submitted, wholly or substantially, for another honour school or degree of the University, or of any other institution, or for any other Part of the examination.

Part C

In Part C of the examination, each candidate shall be required to offer five option subjects from Schedule C1 on the website of the Department of Computer Science, subject to the condition that no candidate shall offer any subject that they have already offered in Part A or Part B of the examination. Each option subject shall be examined as stated in the Course Handbook.

The exact method of submission for each mini-project will be specified in the Course Handbook.

In addition, each candidate in Part C of the examination shall submit a project report.

Each candidate shall carry out a project on a topic in Computer Science approved by the Teaching Committee of the Department of Computer Science. Each project will be supervised by a member of the Faculty of Computer Science, the Faculty of Mathematics or the Faculty of Engineering Science, or by some other person of equivalent seniority approved by the Teaching Committee. The report of the project shall be submitted as specified in the Course Handbook by noon on Monday of the fourth week of the Trinity Term in which Part C of the examination is held. The report must not exceed 10,000 words plus forty pages of additional material (e.g. diagrams, program text). In retaking Part C of the examination, a project previously submitted for Part C may be resubmitted. No project may be resubmitted if it has already been submitted, wholly or substantially, for another honour school or degree of the University, or of any other institution, or for any other Part of the examination.

Honour School of Computer Science and Philosophy

A

In the following, 'the Course Handbook' refers to the Computer ScienceUndergraduate Course Handbook and any supplements to this published by the joint supervisory committee, which is available on the departmental website at www.cs.ox.ac.uk/teaching/csp (http://www.cs.ox.ac.uk/teaching/csp/) .

1. All candidates shall be examined in Computer Science and in Philosophy.

2. No candidate shall be admitted to the examination in this School unless they have either passed or been exempted from the First Public Examination.

3. The examinations in this school shall be under the joint supervision of the Divisional Board of Mathematical, Physical and Life Sciences and the Board of the Faculty of Philosophy, which shall appoint a joint supervisory committee to make regulations concerning it, subject in all cases to the preceding clauses of this subsection.

4.

(*a*) The examination in Computer Science and Philosophy shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall classify the combined results for parts A and B, and publish the degree classification after the candidates have taken the examinations in Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until they have completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together.

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate adjudged worthy of Honours on both Parts A and B together, and on Part C may supplicate for the degree of Master of Computer Science and Philosophy provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Computer Science and Philosophy with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Computer Science and Philosophy; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

B

1. All candidates will be assessed as to their practical ability in Computer Science under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the Examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by noon on Friday of the fifth week of the Trinity Term in which the candidate takes the examination shall be included in these records.

(*b*) Candidates for each part of the examination shall submit their reports of practical exercises completed during their course of study as described in their Course Handbook, by the date given in their Course Handbook.
(*c*) The Examiners shall take the evidence (a) and the report (b) into account in assessing a candidate's performance. Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination or may have their overall classification reduced.

2. The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the Examiners in the Hilary Term preceding the examination.

Part A

In Part A of the examination, candidates shall be required to offer two core Computer Science subjects. The Course Handbook will specify the two subjects to be offered. In addition, candidates shall offer at least two and no more than four option subjects from schedules A1, A2 (CS&P). The manner of examining the subjects shall be the same as that prescribed for the same subject in the Honour School of Computer Science.

Schedules A1 and A2 may contain further sub-schedules which will be specified in the Course Handbook and restrictions may be placed on the maximum number of subjects from each sub-schedule which a candidate may offer; any such restrictions will be specified in the Course Handbook.

Part B

The examination for Part B shall consist of subjects in Computer Science and Philosophy. The subjects in Computer Science shall be chosen from Schedules, B1(CS&P) and, B2(CS&P), to be published on the website of the Department of Computer Science by the beginning of the Michaelmas Full Term in the academic year of the examination. Each Computer Science subject shall be examined by a written paper, by a mini-project, or both as specified in the Course Handbook. The subjects in Philosophy shall be subjects 101–116, 120, 122, 124, 125, 127-129, 137-139, 198 and 199 from the list given in Special Regulations for All Honour Schools Including Philosophy, and subject to the regulations therein. With the exception of 198 and 199, each subject in Philosophy shall be assessed by a 3-hour written examination. Subject 198, Special Subjects, may be examined by other methods and when this is the case, the method in question will be

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duly communicated to the relevant students. A Philosophy thesis shall be as specified in the Regulations for Philosophy in all Honour Schools including Philosophy (subject 199). No candidate shall offer an option subject in Part B that they havve already offered in Part A of the examination.

Each candidate shall offer:

(*a*) between two and six Computer Science subjects, and

(*b*) five, four, or three Philosophy subjects, respectively,

subject to the following constraints:

(i) Each candidate shall offer no more than two subjects from Schedule B2(CS&P);

(ii) Each candidate shall offer at least two Philosophy subjects from 101, 102, 103, 104, 108, 122, 124, 125, and 127.

(iii) The total number of Computer Science option subjects offered by a candidate across Parts A and B of the examination shall be either four, six or eight, if the candidate chooses to offer five, four or three Philosophy subjects, respectively.

Part C

In Part C each candidate shall offer a total of between 24 and 26 units chosen in any combination from the lists of taught courses for Computer Science and for Philosophy, a Computer Science project or a Philosophy thesis subject to the following constraints:

- No candidate may take more than six Computer Science taught subjects;
- No candidate may offer both a Computer Science project and a Philosophy thesis.

The taught subjects in Computer Science shall be published in a schedule, C1(CS&P), on the website of the Department of Computer Science by the beginning of the Michaelmas Full Term in the academic year of the examination concerned. Each option subject shall be examined as stated in the Course Handbook and shall count as three units.

The exact method of submission for each mini-project will be specified in the Course Handbook.

Each taught Philosophy subject shall be one of the subjects 101–120, 122, 124, 125, 127-129, 137-139 and 198 from the list given in Special Regulations for All Honour Schools Including Philosophy, and subject to the regulations therein. With the exception of 198, each such subject shall be assessed by a 3-hour written examination together with an essay of at most 5,000 words, conforming to the rules given in the Course Handbook. Subject 198, Special Subjects, may be examined by other methods and when this is the case, the method in question will be duly communicated to the relevant students. Each such subject shall count as eight units. No candidate shall offer any taught subject that they have already offered in Part A or Part B of the examination. A Computer Science project shall be as specified for the Honour School of Computer Science, and shall count as nine units. A Philosophy thesis shall be as specified in the Regulations for Philosophy in all Honour Schools including Philosophy (subject 199) except that the thesis shall not exceed 20,000 words, and shall count as eight units.

Honour School of Earth Sciences

A

1. The subject of the Honour School of Geology/Earth Sciences shall be the study of the natural science of the Earth in space and time.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations. Details of the conventions used by the examiners can be found in the Undergraduate Course Handbook (see B1 below).

4. The examination shall consist of one part for the three-year course in Geology (Part A) and two parts for the four-year course in Earth Sciences (A, B). Part A shall be subdivided into Part A1 (examinations taking place three terms after the candidate has passed the First Public Examination) and Part A2 (examinations taking place six terms after the candidate has passed the First Public Examination).

5. No candidate may present him or herself for examination in Part B unless he or she has been adjudged worthy of at least second class honours by the examiners in Part A.

6. The name of a candidate in either the three-year course or the four-year course shall not be published in a class list until he or she has completed all parts of the respective examination; and in the case of the four-year course, has been adjudged worthy of honours by the examiners in Part A and Part B of the examination. The Examiners shall give due consideration to the performance in all parts of the respective examinations.

7. Part A1 may only be taken once, but no candidate shall be deemed to have failed. The second-year mapping or practical project must be submitted at the beginning of Hilary Tem of year 2 of the Final Honour School and may not subsequently be modified. A candidate who obtains only a pass, or fails to satisfy the examiners in Part A, may enter again for Part A2 of the examination on one, but no more than one, subsequent occasion. Where a candidate retakes the whole year, the candidate will submit a new third-year essay on a subject approved by the Chair of the Faculty of Earth Sciences or deputy as set out in section B, Geology (three-year course), (ii), below. Where a candidate resits only the examinations, the third-year essay may be resubmitted by the deadline given in the Undergraduate Course Handbook. A candidate who fails to satisfy the examiners in Part A who subsequently enters a second time may not proceed to the fourth year. The fourth-year project must be submitted in Trinity Term of year 3 of the Final Honour School and may not subsequently be modified. The rules for handling the fourth-year project are to be found in the departmental Undergraduate Course Handbook. A candidate who obtains only a pass, or fails to satisfy the examiners in Part B, may not enter again for Part B.

8. A candidate adjudged worthy of Honours in the Second Public Examination for the four-year course may supplicate for the Degree of Master of Earth Sciences, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate in the final year of the four-year course, adjudged worthy of Honours in Part A, but who does not enter Part B, or who fails to obtain Honours in Part B, is permitted to supplicate for the Honours degree of Bachelor of Arts in Geology with the classification obtained in Part A; provided that no such candidate may later enter or re-enter the Part B year or supplicate for the degree of Master of Earth Sciences; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

10. Candidates will be expected to show skills and knowledge based upon practical work. The examiners will assess practical skills and knowledge by means of practical examinations, and by assessment of practical work done by candidates during their course of study.

B

1. In the following, 'the Course Handbook' refers to the Geology/Earth Sciences Undergraduate Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Earth Sciences and also posted on the website at www.earth.ox.ac.uk/undergraduate_course (https://www.earth.ox.ac.uk/teaching/undergraduates/course-information/) .

2. The examiners will permit the use of any hand-held calculator, subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations for the Conduct of University Examinations and further elaborated in the Course Handbook.

Part A1

A candidate shall be required to offer:

(i) Three papers to be taken in Trinity Term, of year 1 of the Final Honour School.

(ii) A set of practical assessments completed during year 1 of the Final Honour School.

The list of subjects and syllabuses available will be published in the Course Handbook.

Part A2

A candidate shall be required to offer:

(i) a report on an individual mapping or practical project, to be submitted by Tuesday of Week 1 of Hilary Term of year 2 of the Final Honour School; and

(ii) an extended essay to be submitted by the Thursday of Week 0 of Trinity Term of year 2 of the Final Honour School. The subject of the essay must have been approved by the Chair of the Faculty of Earth Sciences or deputy; and

(iii) six papers to be taken in Trinity Term of year 2 of the Final Honour School.

The list of subjects and syllabuses available will be published in the Course Handbook.

The Head of Department of Earth Sciences or deputy shall provide the examiners with information showing the extent to which each candidate has satisfactorily completed the practicals and field courses. In addition, practical notebooks containing records of both field and laboratory courses must also be made available to the examiners.

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Examiners may take into account these records of practical and fieldwork, in particular with regard to the attendance record of the candidates, and to any marks awarded for assignments, when awarding classes. Material handed in from practical classes will be taken as evidence of attendance.

For candidates whose attendance record is deemed unsatisfactory, the examiners have the discretion to reduce the final degree class of the candidate. Examiners may also take into account evidence of excellent performance in field or practical work when determining overall outcomes.

Candidates may be examined viva voce at the examiners' discretion.

Part B

Part B of the examination shall be taken at a time not less than three terms after Part A. In Part B a candidate shall be required to offer:

(i) written papers on four subjects, chosen from a list published by the Faculty of Earth Sciences as set out in (4) below, for examination in Trinity Term in the ninth term after the candidate has passed the First Public Examination, and

(ii) a report on an advanced project, prepared according to the guidelines set out in the Course Handbook, the work to be undertaken in Michaelmas, Hilary, and Trinity Terms in the seventh, eighth and ninth terms respectively after the candidate has passed the First Public Examination, and the report to be submitted by Thursday of Week 3 of Trinity Term in the ninth term after the candidate has passed the First Public Examination. The proposed nature and duration of the project work shall be submitted for approval, by no later than the end of Trinity Full Term in the sixth term after the candidate has passed the First Public Examination, to the Chair of the Faculty of Earth Sciences or deputy with the agreement of the Head of the Department of Earth Sciences or deputy.

The list of subjects and syllabuses for the written papers in 1(i) will be published in the Course Handbook for the academic year in which they are examined. The subjects and syllabuses shall be approved by the Faculty of Earth Sciences with the agreement of the Head of the Department of Earth Sciences or deputy.

Candidates may be examined viva voce at the examiners' discretion.

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Honour School of Economics and Management

1. The examination in this school shall be under the supervision of the Social Sciences Board, which shall appoint a standing committee to make regulations concerning it, subject always to the subsequent clauses of this sub-section.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. All candidates will be required to take eight subjects in all.

4. Candidates shall be required to offer at least two subjects from Schedule A and at least two subjects from Schedule B.

5. Any candidate may offer a thesis instead of one of the subjects from Schedule A or B.

6. On entering their name for the examination by the date prescribed, each candidate must give notice to the Registrar of the papers being offered.

7. Candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published by the Department of Economics on its Undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

8. Depending on the availability of teaching resources, not all Management Options will be available in any particular year. There may also be restrictions on numbers permitted to offer some Management subjects in any particular year. Candidates and Management tutors will be circulated in Trinity Term with details of all Options which will be available for the following year. The list, from which papers in Schedule A may be selected, and the syllabus for each, shall be approved by the Faculty of Management Studies and published on the Saïd Business School Undergraduate website by the Chair of the Standing Committee not later than the end of the Trinity Full Term of the academic year preceding the year of the examination.

9. Economics subjects 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the subjects may only be studied in the second year of the candidate's enrolment for the Honour School.

Details of the choices available for the second year of the Honour School will be announced at the Economics Department's 'Options Fair' at the beginning of the fourth week of the first Hilary Full Term of candidates' work for the Honour School, and will be posted on the Department's undergraduate website at the same time.

Not all Economics subjects may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics subjects in any particular year.

Schedule A

(1) *Accounting*

Nature and regulation of financial reporting, analysis of company accounts. Nature of management accounting, including: cost behaviour, budgetary planning and control, capital budgeting, divisional performance.

(2) *Organisational Behaviour and Analysis*

The individual in the organisation; motivation and job satisfaction; groups at work; decision making; gender; organisational strategy and structure; the organisational environment; managerial work and behaviour; leadership; culture; power, conflict and change; contemporary and comparative approaches.

(3) *Employment Relations*

The structure and management of the employment relationship, including its environment, and economic and social consequences; human resource strategy and style; systems of collective representation; trade union objectives and organisation; pay systems and performance appraisal; explicit and psychological contracts; the management of co-operation and conflict; employee involvement, participation and team working; technology, work design and work organisation; job regulation; the utilisation of human resources; training and performance; contemporary and comparative approaches to the management of employees.

(4) *Finance*

Investment appraisal under conditions of certainty/uncertainty. Portfolio theory and capital asset pricing model. Sources of finance, debt capacity, dividends, and cost of capital. Financial market efficiency. Emerging issues in finance. Takeovers and mergers.

(5) *Strategic Management*

Theoretical foundations of strategic management. Structural analysis of industries and industry dynamics. The resource and capability based view of the firm. Strategy and Organization. Nature and sources of competitive advantage and patterns of competition. Competitive and co-operative strategies. Corporate strategy and competitive advantage. International strategy. Strategic management in the public sector and not-for-profit organisations. Current issues in strategic management.

(6) *Marketing*

Exchange in a modern economy. The marketing concept; the marketing mix, its formulation and common components; the product life-cycle and new product development; segmentation and positioning. Buyer behaviour. Marketing information and the analysis of markets and competitors. Marketing planning and marketing strategies. Models for evaluating strategic marketing opportunities.

(7) *Technology and Operations Management*

Recent developments in operations and technology theory and practice; operations strategy; manufacturing systems; quality; supply chains; services; mass customisation; project management.

(8) *International Business*

Theoretical foundations of international business strategy. Definition and historical underpinnings of globalisation. Global value chains. Market entry strategies. Institutional analysis and economic theory. Institutional voids. Theories of competitive and comparative advantage. Global culture and marketing. Ethical supply chains. Contemporary theories and controversies in international business.

(9) *Entrepreneurship and Innovation*

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Identifying and evaluating business opportunities. Ascertaining customer value propositions. Developing business models. Formulating technology development and commercialization strategies. Examining alternative model of protecting intellectual property. Structuring investments in entrepreneurial ventures. Contemporary theories of entrepreneurship and innovation.

(10) *Global Business History*

Theoretical foundations of global business history; patterns of economic development within and among nations; varieties of capitalism, changing nature of the corporation; emergence of professions; evolution of trading relationships; relationship between the state and corporation; role of family firms, non-profits, and cooperatives; development of management theory; organisational cultures; consumerism and the demand for goods; composition of the workforce; theories of technological change and innovation; financialisation of the global economy; evolving forms of capitalism.

Students taking the Global Business History option are expected to attend the lecture course during their first year of the Final Honours School.

(a) Assessment

Global Business History will be examined by an assessed extended essay. Candidates will write a business history case study accompanied by a teaching note that sets out the pedagogical purpose of the case and its theoretical importance.

(b) Authorship and origin

No essay shall exceed 10,000 words including the main body of text, tables, figures, and diagrams, appendices, footnotes, and references. There will be two parts to the essay – a historical case study (7,500 words maximum) and a teaching note (2,500 words maximum).

(c) Submission of assessed work

Candidates must upload their essay to the University approved online assessment platform by no later than noon on Thursday of Week 0 of Trinity Full Term in the year the final examination is taken. Technical information on the requirements for online submissions is provided in the Course Handbook.

Schedule B

Subjects (1) to (9) are as specified in the Honour School of Philosophy, Politics, and Economics. Most Special Subjects may only be offered in combination with one or more of 300, 301, and 302. More than one Special Subject (under 9) may be offered.

(1) *Quantitative Economics*

(2) *Macroeconomics*

(3) *Microeconomics*

(4) *Money and Banking*

(5) *Economics of Developing Countries*

(6) *History of the World Economy*

(7) *Econometrics*

(8) *Game Theory*

(9) *Special Subjects in Economics*

Thesis

Any candidate may offer a thesis instead of a subject from Schedule A or Schedule B under (*v*) above, subject to the following provisions:

(*a*) *Subject*

The subject of every thesis should fall within the scope of the honour school. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of materials used in their theses and that substantial repetition may be penalised.

Every candidate shall submit through their college for approval to the Director of Undergraduate Studies for either Economics or Management depending on the branch of the school in which the subject falls the title they propose together with

(i) an explanation of the subject in about 100 words;
(ii) a letter of approval from their tutor,

not earlier than the first day of the Trinity Full Term of the year before that in which they are to be examined and not later than the date prescribed for entry to the examination. The DUS in the relevant branch of the school shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term.

(*b*) *Authorship and origin*

Every thesis shall be the candidate's own work. Their tutor may, however, discuss with them the field of study, the sources available, and the method of presentation; the tutor may also read and comment on a first draft. Theses previously submitted for the Honour School of Economics and Management may be resubmitted. No thesis will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. Every candidate shall sign a certificate to the effect that the thesis is their own work and that it has not already been submitted for a degree of this or any other university. This certificate shall be submitted using the University approved online assessment platform together with the thesis. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this University.

(*c*) *Length and format*

No thesis shall exceed 15,000 words, the limit to include all notes, appendices, but not bibliographies; no person or body shall have authority to permit any excess. There shall be a select bibliography or a list of sources. All theses must be typed in double spacing on one side of quarto or A4 paper. Any notes and references may be placed *either* at the bottom of the relevant pages *or* all together at the end of the thesis. The thesis must be submitted using the University approved online assessment platform.

(*d*) *Submission of thesis*

Every candidate who wishes to submit a thesis shall give notice of their intention to do so on their examination entry form (in addition to seeking approval of the subject from the DUS in either Economics or Management under (*a*) above); and shall submit their thesis not later than noon on Thursday of the week before Trinity Full Term of the final year of the candidate’s enrolment for the Honour School to the University approved online assessment platform.

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Honour School of Engineering Science

A

1. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

2. The subject of the examination shall be Engineering Science.

3. The examination in this school shall be under the supervision of the Divisional Board of Mathematical, Physical and Life Sciences, which shall make regulations concerning it, subject always to the provisions of this subsection.

4.

(*a*) The examination shall consist of three parts (A, B, C).

(*b*) Parts A, B and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

(*c*) Parts B and C shall be taken in consecutive years save where approval has been given by the Board for an intercalated year of study or industrial attachment between Parts B and C.

5.

(*a*) A candidate adjudged worthy of at least second class honours in Parts A and B together at the first attempt and worthy of Honours in Part C in Engineering Science may supplicate for the Degree of Master of Engineering in Engineering Science provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*b*) A candidate who passes Parts A and B together but fails to be adjudged worthy of at least second class honours at the first attempt, or who is adjudged worthy of at least second class honours in Parts A and B together, but who does not enter, or withdraws from, Part C, is permitted to supplicate for the Degree of Bachelor of Arts in Engineering Science (Pass, or Honours with the classification obtained in Parts A and B together, as appropriate); provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Engineering in Engineering Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*c*) The Examiners shall give due consideration to the performance in all parts of the respective examinations.

6. The name of a candidate shall not be published in a results list until he or she has completed all parts of the respective examination (Parts A, B, and C for the Master of Engineering in Engineering Science or Parts A and B for students exiting with a Bachelor of Arts in Engineering Science) in accordance with cl. 6 above.

B

1. The examiners will not provide calculators, but will permit the use of one hand-held pocket calculator from a list of permitted calculators published by the Chair of the Faculty not later than the end of the Trinity Full Term in the academic year preceding the examination.

2. Candidates may be examined viva voce at the examiners' discretion.

Part A

1. Part A shall be entered on one occasion only.

2. The Syllabus for Part A will be published in the Course Handbook, together with the relative weighting of each paper and the duration of all written papers. (The 'Course Handbook' refers to the Engineering Science Undergraduate Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Engineering Science.)

3. Each candidate will be required to take four written papers, as follows:

A1 Mathematics

A2 Electronic and Information Engineering

A3 Structures, Materials and Dynamics

A4 Energy Systems

In addition, they will be required to take Paper A5 Engineering Practical Work, which will be examined by continuous assessment. Candidates will not normally be required to submit their Engineering Practical Work. However, the examiners may request practical work from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

Part B

1. A candidate who obtains only a pass, or fails to satisfy the examiners, may enter again for Part B of the examination on one, but no more than one, subsequent occasion.

2. The Syllabus for Part B will be published annually by the Faculty of Engineering Science in the course handbook at the start of Michaelmas Term, together with the relative weighting of each paper and the duration of all written papers.

3. A limited number of places are available for candidates seeking to follow the entrepreneurship and management pathway through Part B. Candidates wishing to take this pathway must apply to the Associate Head (Teaching) by 5pm on Friday of Week 7 of Trinity term during their Part A. The procedure for application is described in the course handbook. Candidates who apply to follow this pathway and are successful shall be required to take the papers set out in paragraph 4. Candidates who do not apply to take this pathway, and candidates who apply to take these papers but are unsuccessful, shall be required to take be required to take the papers set out in paragraph 5.

4. Candidates who follow the entrepreneurship and management pathway will be required to take:

a) Four optional written papers from Schedule B papers published in the course handbook.

b) Engineering Computation (paper B1).

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d) Engineering in Society (Ethics, Safety & Risk, Sustainability) (paper B2E1)

e) Engineering Management and Strategy (paper B2E2)

f) Group Design Project with Entrepreneurship (paper B3E).

g) Engineering Practical Work (paper B4). This will be examined through continuous assessment. Candidates will not normally be required to submit their Engineering Practical Work. However, the examiners may request practical work from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

5. All other candidates will be required to take:

a) Five optional written papers from Schedule B papers published on the course handbook.

b) Engineering Computation (paper B1).

c) Engineering in Society (paper B2), comprising of

i. Ethics, Safety & Risk, Sustainability

ii. Project finance, Project management, Technology strategy

e) Group Design Project (paper B3).

f) Engineering Practical Work (paper B4). This will be examined through continuous assessment. Candidates will not normally be required to submit their Engineering Practical Work. However, the examiners may request practical work from some candidates. Such candidates will be named in a list posted by the day of the last written examination.

6. Candidates shall submit to the examiners reports on the Engineering Computation (Paper B1) completed as a part of their course of study. The subject of the project shall be approved by the Projects Committee of the Faculty of Engineering Science and one copy of the report must be uploaded to the University approved online assessment platform by noon on Wednesday of the first week of Hilary Term in the year of the Part B examination. The project report must not exceed ten pages (including all diagrams, photographs, references and appendices). All pages must be numbered, have margins of not less than 20mm all round and type face of Arial 11 pt font with double-line spacing. The report must be the candidate's own work and should include a declaration to this effect. Project reports previously submitted for the Honour School of Engineering Science may be resubmitted. No project report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

7. Candidates shall submit to the examiners written reports on the Group Design Project (paper B3) or Group Design Project with Entrepreneurship (paper B3E). The subject of the project shall be approved by the Projects Committee of the Faculty of Engineering Science and one copy of the report must be uploaded to the University approved online assessment platform by noon on Wednesday of the fourth week of Trinity Term in the year of the Part B examination. The project report must not exceed thirty pages (including all diagrams, photographs, references, and appendices). All pages must be numbered, have margins of not less than 20mm all round and type face of Arial 11 pt font with double-line spacing. The report must be the candidate's own work and should include a declaration to this effect. Project reports previously submitted for the Honour School of Engineering Science may be resubmitted. No project report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission

Part C

1. Part C shall be entered on one occasion only.

2. No candidate may present him or herself for examination in Part C unless he or she has been adjudged worthy of at least second class honours by the examiners in Parts A and B together at the first attempt.

3. The Syllabus for Part C will be published annually by the Faculty of Engineering Science in the course handbook at the start of Michaelmas Term, together with the relative weighting of each paper and the duration of all written papers.

4. Candidates who follow the entrepreneurship and management pathway will be required to take either:

(i) six written papers from the options listed in Schedule C and published in the course handbook

or

(ii) four written papers from the options listed in Schedule C and published in the course handbook and Entrepreneurship and Innovation (paper CE1) as set out in Schedule A of the Honour School of Economics and Management. Candidates must have taken Engineering Management and Strategy (paper B2E2) in their third year in order to choose this option.

or

(iii) an equivalent approved collection of course options if taking part in an exchange scheme. Candidates taking part in an exchange scheme shall have the proposed set of papers to be taken in the host institution approved by the faculty by the end of Trinity full term before going on the exchange.

5. All other candidates will be required to take six written papers from the options listed in Schedule C and published in the course handbook or an equivalent approved collection of course options if taking part in an exchange scheme. Candidates taking part in an exchange scheme shall have the proposed set of papers to be taken in the host institution approved by the faculty by the end of Trinity full term before going on the exchange.

6. Each candidate shall carry out a project on a topic of Engineering Science approved by the Projects Committee of the Faculty of Engineering Science. Each candidate shall submit one copy of the report which must be uploaded to the University approved online assessment platform by noon on Wednesday of the fourth week of Trinity Term. The report must not exceed fifty pages (including all diagrams, photographs, references and appendices). All pages must be numbered, have margins of not less than 20mm all round, and type face of Arial 11 pt font with double-line spacing. The report must be the candidate's own work and should include a declaration to this effect. Reports previously submitted for Part C for the Honour School of Engineering Science may be resubmitted. No work will be accepted if it has already been submitted, wholly or substantially, for Part B or for another honour school or degree of this University, or for a degree of any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

7. Each individual candidate taking part in a full year exchange at a host institution approved by the University will provide a collated set of coursework to the Exchange Coordinator of the Faculty of Engineering Science. The Exchange Coordinator will ensure that the host institution forwards a full transcript of the courses taken certified by the host institution. The Exchange Coordinator will also ensure that the host institution retains the examination papers for the approved courses undertaken and that these are submitted under seal, together with the collated coursework and transcript of courses taken, to the Chair of Examiners, Honour School of Engineering Science via the University approved online assessment platform by noon on Friday of the sixth week of Trinity Term.

Candidates may undertake their Project during a twenty-four week industrial placement and take a specified equivalent of six papers from Schedule C in the Course Handbook. The placement will be undertaken between the end of Trinity Full Term in the year in which the Part B examination is held and the beginning of Hilary Full Term in the year in which the Part C examination is held. The project will be carried out under the supervision of a person or persons approved by the Project Co-ordinator in Engineering.

All projects and industrial attachments will normally be arranged by, and must be approved by, the project co-ordinators in Engineering. The report shall be on a topic approved by the Project Co-ordinator in Engineering. External project reports must be submitted by noon on Friday of the week before the start of Hilary Full Term in the year in which the Part C examination is held.

Honour School of English and Modern Languages

A

1. The subjects of the examination in the Honour School of English and Modern Languages shall be (a) English Language and Literature in English and (b) those modern languages and literatures studied in the Honour School of Modern Languages.

2. All candidates must offer both (a) and one of the languages in (b) with its literature.

3. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of English Language and Literature and of Medieval and Modern Languages, which shall appoint a standing joint committee to make, and to submit to the two faculty boards, proposals for regulations for this examination and for the Preliminary Examination in English and Modern Languages.

6. (i) The examiners in the honour school shall be such of the Public Examiners in the Honour Schools of English and Modern Languages as shall be required.

(ii) It shall be the duty of the chairs of examiners in the Honour School of English and in the Honour School of Modern Languages to consult together and designate such examiners as shall be required for the honour school, whereupon the number of the examiners shall be deemed to be complete.

B

1. The Year Abroad

Candidates will be examined in accordance with the examination regulations set out below. In addition, every candidate shall be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate confirming that they have done this, signed by the Head or by a tutor of their college or society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their college or society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

2. English and Modern Languages Papers

Each candidate shall offer Part I, *either* Part II *or* Part III, and Part IV as prescribed below.

Except in a Special Subject or an alternative to a Special Subject, a candidate shall offer (in addition to English) one modern language and its literature only.

Candidates are warned that they must avoid duplicating in their answers to one part of the examination material that they have used in another part of the examination.

Part I

The regulations for these subjects shall be those specified in the regulations for the Honour School of Modern Languages.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Honour School of Modern Languages, one paper chosen from Papers IV, V, IX, X, XI, or XII.

5. Oral examination.

EITHER: *Part II*

6., 7., 8. Three papers chosen from Course I, Subjects 1 to 6 of the Honour School of English Language and Literature. A maximum of two of the three papers may be examined by submission. The papers will be written examinations of three hours' duration, unless otherwise specified. Candidates shall choose three from:

(i) *Shakespeare* (a portfolio of 3 essays, each of not fewer than 1,500 and not more than 2,000 words in length) [as specified for the Honour School of English Language and Literature, Course I, Subject 1]. See in addition the regulations in 3. for 'Submitted work'.

(ii) *Literature in English 1350 – 1550* [as specified for the Honour School of English Language and Literature, Course I, Subject 2].

(iii) *Literature in English 1550 to 1660* [as specified for the Honour School of English Language and Literature, Course I, Subject 3]. Candidates who have satisfied the Examiners in the Preliminary Examination in Classics and English may not offer this paper.

(iv) *Literature in English 1660 to 1760* [as specified for the Honour School of English Language and Literature, Course I, Subject 4].

(v) *Literature in English 1760 to 1830* [as specified for the Honour School of English Language and Literature, Course I, Subject 5].

(vi) *Special Options* [As specified for the Honour School of English Language and Literature, Course I & II, Subject 6].

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OR: *Part III*

6, 7, 8. Three papers chosen from Course II, Subjects 1 to 6 of the Honour School of English Language and Literature. A maximum of two of the three papers may be examined by submission. The papers will be written examinations of three hours' duration, unless otherwise specified. Candidates shall choose three from:

(i) *Literature in English 650 – 1100* [Honour School of English Language and Literature, Course II, Subject 1].

(ii) *Medieval English and Related Literatures 1066 to 1550* [Honour School of English Language and Literature, Course II, Subject 2].

(iii) *Literature in English 1350 - 1550* [Honour School of English Language and Literature, Course II, Subject 3].

(iv) *The History of the English Language to c.1800* (a portfolio of two essays of no more than 2,500 words each) [Honour School of English Language and Literature, Course II, Subject 4].

(v) EITHER *The Material Text* (a portfolio of one essay and one commentary, each of not fewer than 2,000 and not more than 2,500 words in length) [Honour School of English Language and Literature, Course II, Subject 5(a)]. See in addition the introductory regulations for 'Submitted work' for the Honour School of English and Modern Languages.

OR *Shakespeare* (a portfolio of three essays, each of not fewer than 1,500 and not more than 2,000 words in length) [Honour School of English Language and Literature, Course I, Subject 1/Course II, Subject 5(b)]. See in addition the regulations in 3. for 'Submitted work'.

(vi) *Special Options* (an extended essay of not fewer than 5,000 and not more than 6,000 words in length) [Honour School of English Language and Literature, Course I & II, Subject 6]. See in addition the regulations in 3, for 'Submitted work'.

Part IV

9. *Dissertation* (an extended essay of not fewer than 7,000 and not more than 8,000 words in length). See in addition the regulations in 3. for 'Submitted work'.

Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. Candidates may offer an extended essay in any subject area of English Language or Literature in English, or may take a comparative approach combining English and their Modern Language. Candidates should show such historical and/or contextual knowledge as is necessary for the profitable study of the topic concerned.

Candidates should electronically submit to the Chair of Examiners, by 5 p.m. on Thursday of the eighth week of the Michaelmas Term preceding the examination, an abstract of no more than 100 words, describing their area of study. Confirmation of the abstract will be received from the Chair of Examiners by Thursday of the first week of the Hilary Term preceding the examination.

The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after Friday of the sixth week of the Hilary Term preceding the examination.

A typed copy of the essay shall be uploaded to the University approved online assessment platform, by noon on Tuesday of the ninth week after the commencement of Hilary Full Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see in addition the regulations in 3. for 'Submitted work').

3. Submitted Work for Parts II, III, and IV

(*a*) A typed copy of each extended essay or portfolio essay must be uploaded to the University approved online assessment platform, according to the deadlines specified in the regulations for each subject. It is additionally strongly recommended that the candidate keep a copy of his or her submission. A certificate signed by the candidate to the effect that each extended essay or portfolio is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with each submission (see (*b*) below).

(*b*) Every submission must be the work of the candidate alone, and he or she may not discuss with any tutor either his or her choice of content or the method of handling it after the last date indicated in the regulations for each subject.

(*c*) Essays previously submitted for the Honour School of English and Modern Languages may be re-submitted. No essay will be accepted if it has already been submitted, wholly or substantially, for a final honour school or other degree of this University, or degree of any other institution.

(*d*) Essays may be penalised that are deemed to be either too short or of excessive length in relation to the word limits specified in the regulations for each subject.

Honour School of English Language and Literature

A

1. The subjects of examination in the School of English Language and Literature shall be the English Language and Literature in English, together with such Special Options, texts or authors as may from time to time be prescribed by the Board of the Faculty of English Language and Literature.

2. No candidate shall be admitted to examination in this school unless he or she either (a) has passed or been exempted from the First Public Examination or (b) has successfully completed the Foundation Course in English Language and Literature at the Department for Continuing Education.

3. The Board of the Faculty shall by notice from time to time make regulations respecting the examination, and shall have power:

(1) To prescribe authors or portions of authors.

(2) To specify one or more related languages or dialects to be offered either as a necessary or as an optional part of the examination.

(3) To name periods of the history of English Literature and to fix their limits.

(4) To issue lists of Special Options in connection either with English Language or with Literature in English, or with both; and to prescribe authors and texts.

B

Candidates shall offer either Course I (a general course in English Language and Literature) or Course II (a special course in English Language and early English Literature). Each course shall consist of seven subjects, as prescribed below.

1. Submitted work

(*a*) Subjects 1, 6, and 7 in Course I, and Subjects 4, 5, 6, and 7 in Course II, shall be examined by submission.

(*b*) A copy of each extended essay or portfolio essay must be uploaded to the University approved online assessment platform, according to the deadlines specified in the regulations for each subject. It is additionally strongly recommended that the candidate keep a copy of his or her submission. A certificate signed by the candidate to the effect that each extended essay or portfolio is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, and observed the specific requirements in (c) below, must be included with each submission.

(*c*) Every extended essay and portfolio must be the work of the candidate alone, and he or she may not discuss with any tutor either his or her choice of content or the method of handling it after the last date indicated in the regulations for each subject.

(*d*) Essays previously submitted for the Honour School of English Language and Literature may be re-submitted. No essay will be accepted if it has already been submitted, wholly or substantially, for a final honour school or other degree of this University, or degree of any other institution.

(*e*) Essays may be penalised that are deemed to be either too short or of excessive length in relation to the word limits specified in the regulations for each subject.

2. Course I: General Course in English Language and Literature

Each candidate for Course I shall offer all subjects from the list below. Candidates may not offer any period of English literature in which they have already satisfied Examiners in a First Public Examination in English. The subjects will be examined by written examinations of three hours' duration, unless otherwise specified. Examinations will be held in the Trinity Term of the final year of the Honour School.

Candidates are warned (i) that in the papers for Subjects 1-5 they must not answer questions on any topics of which they offer a special study for Subject 6 or Subject 7 and (ii) that they must avoid duplicating, in their answers to one paper, material that they have already used in answering another paper or in the extended essay under Subject 6 or Subject 7.

1. *Shakespeare* (a portfolio submitted in year 3)

The portfolio will consist of three essays of not fewer than 1,500 and not more than 2000 words each. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. Candidates must address more than one work by Shakespeare in at least two of their portfolio essays.

The three essays may be selected from tutorial work or can be written specially for the portfolio. The candidate may revise tutorial essays for portfolio submission in light of feedback from his or her tutor; however the tutor may not mark or discuss the revised version. If an essay is written specially for the portfolio it will not be read or marked by a tutor prior to submission.

Every portfolio essay produced for the Shakespeare paper must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the Friday of the eighth week of the Michaelmas Term preceding the examination.

The candidate must upload a copy of each portfolio essay to the University approved online assessment platform, by noon on Monday of the second week of the Hilary Term preceding the examination. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

2. *Literature in English from 1350 – 1550*

Candidates must answer two essay questions and one commentary question, as indicated in the rubric for the examination. Passages for commentary will be taken from Chaucer, *Troilus and Criseyde* (ed. L.D. Benson). The paper will be shared with Course II candidates [see Course II, subject 3 below].

3. *Literature in English from 1550 to 1660, excluding the works of Shakespeare*

Candidates who have satisfied the Examiners in the First Public Examination in Classics and English may not offer this paper, and instead must offer Literature in English 650 – 1100 [see Course II, subject 1 below].

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4. *Literature in English from 1660 to 1760*

5. *Literature in English from 1760 to 1830*

6. *Special Options* (an extended essay of not fewer than 5,000 and not more than 6,000 words, except where specified in the published list of options) (see the introductory regulations for 'submitted work' for Course I).

All Special Options shall be centrally taught. A list of available Special Options shall be published to candidates by the end of the seventh week of the Hilary Term preceding the year of examination. Enrolment to Special Options will be administered by the English Faculty Office and will take place in the Trinity Term in the first year of the Honour School. Confirmation of the Special Option shall be provided to candidates by the end of the sixth week of the same Trinity Term.

Examination for this paper shall be by an extended essay of not fewer than 5,000 and not more than 6,000 words, except where specified in the published list of options. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. The theme for the essay shall be formulated by the student in discussion with the option convenors. The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after the conclusion of teaching for the Special Options paper on Friday of the sixth week of the Michaelmas Term preceding the examination.

A copy of the extended essay must be uploaded to the University approved online assessment platform, by noon on Thursday of the eighth week of Michaelmas Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

7. Dissertation (an extended essay of not fewer than 7,000 nor more than 8,000 words) (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. Candidates may offer an extended essay in any subject area of English Language or Literature in English. Candidates may refer to writing in foreign languages so long as the focus of the essay is on English language or literature in English. Candidates may discuss translations so long as the focus is on their significance in relation to English language or as part of literature in English. Candidates should show such historical and/or contextual knowledge as is necessary for the profitable study of the topic concerned.

Candidates should submit to the Chair of Examiners, care of the English Faculty Office, by 5p.m. on Thursday of the eighth week of the Michaelmas Term preceding the examination, an abstract of no more than 100 words, describing their area of study. Confirmation of his or her abstract will be received from the Chair of Examiners by Thursday of the first week of the Hilary Term preceding the examination.

The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after Friday of the sixth week of the Hilary Term preceding the examination.

A copy of the essay shall be uploaded to the University approved online assessment platform, by noon on Tuesday of the ninth week after the commencement of Hilary Full Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be presented together with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

3. Course II: Special Course in English Language and Early English Literature

Each candidate shall offer Subjects 1 to 4 and Subjects 6 and 7 below, and may choose between Subject 5 (The Material Text) or Course I Subject 1 (Shakespeare). Candidates may not offer any period of English literature in which they have already satisfied Examiners in a First Public Examination in English. The papers will be written examinations of three hours' duration, unless otherwise specified. Written examinations will be held in the Trinity Term of the final year of the Honour School.

Candidates are warned (i) that in the papers for Subjects 1-5 they must not answer questions on any topics of which they offer a special study for Subject 6 or Subject 7 and (ii) that they must avoid duplicating, in their answers to one paper, material that they have already used in answering another paper or in the extended essay under Subject 6 or Subject 7.

1. *Literature in English 650-1100*

Candidates will be expected to show knowledge of a wide range of Old English literature and should show an awareness of the historical and cultural contexts of the period.

2. *Medieval English and Related Literatures 1066-1550*

A paper on a specified genre or theme. The paper shall be examined by a written examination of three hours' duration, in which candidates shall write two essays of equal weighting. Across the paper as a whole, candidates must demonstrate (a) knowledge of literature written before 1350; and (b) knowledge of writing in insular or European languages other than English, which are expected to have been studied in translation.

The genre or theme for the paper shall be published in the Handbook for the Honour School of English Language and Literature by noughth week of Michaelmas Full Term in the first year of study for the Honour School. The specified genre or theme may be subject to periodic review.

3. *Literature in English 1350 – 1550* (shared with Course I) [as specified for the Honour School of English Language and Literature, Course I, Subject 2].

4. *The History of the English Language to c.1800*

This paper will cover the development of the written language from the earliest records to c.1800, with particular attention to the emergence of a standard form. The paper will be examined on a portfolio of work, comprising two essays of no more than 2,500 words each. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. The list of themes for these essays will be divided into Section A and B and will be published on Tuesday of the seventh week of the Trinity Term preceding the examination. Candidates may not consult tutors after the list of themes has been circulated.

Candidates will be required to submit two pieces of work, each one of between 2,000-2,500 words. They will be required to submit one piece of work in response to discursive essay questions (Section A) and one piece of close commentary work in response to directed questions (Section B). The commentary questions in Section B will require students to find their own passages for analysis. Passages must not exceed 100 lines in total (i.e. 100 lines altogether, not separately). Copies of the texts or passages used in Section B must be included as an appendix to the portfolio.

A copy of the portfolio must be uploaded to the University approved online assessment platform, by noon on Thursday of the ninth week of the same Trinity Term. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

Once submitted, the essays will then be held over until the following Trinity Term, when they will be examined at the same time as papers for Course II subjects 1 – 3 and 5 – 7.

5. *One* of the following:

(*a*) *The Material Text* (a portfolio submitted in year three)

Candidates will study Old and Middle English texts in their original manuscript context.

The portfolio will consist of one commentary answer and one essay, of not fewer than 2,000 and not more than 2,500 words each. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. After Friday, Week 8, Michaelmas term of the final year, the candidate must not discuss his or her choice of themes with any tutor, nor the method of handling the themes. Every portfolio commentary and essay produced for the Material Text paper must be the work of the candidate alone, but he or she may discuss with his or her tutor the subjects and approach to the essays up until the Friday, Week 8, Michaelmas term of the final year.

The candidate must upload a copy of the portfolio to the University approved online assessment platform, by noon on Monday of Week 2 of the Hilary Term preceding the examination. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

(*b*) *Shakespeare* (a portfolio submitted in year three) [as specified for the Honour School of English Language and Literature, Course I, Subject 1].

6. *Special Options*

For this paper Course II candidates may choose ONE of the following:

(*a*) Literature in English 1550 -1660 [as specified for the Honour School of English Language and Literature, Course I, Subject 3];

(*b*) any Special Option from the list published for Course I candidates [as specified for the Honour School of English Language and Literature, Course I, Subject 6];

(*c*) any Special Option from the list published for Course II candidates.

Option (*a*) will be examined by an examination of three hours' duration in Trinity Term of the final year.

A list of available Special Options for (*b*) and (*c*) shall be published to Course II candidates by the end of the seventh week of the Hilary Term in the first year of the Honour School. Enrolment to Special Options will be administered by the English Faculty Office and will take place in the Trinity Term in the first year of the Honour School. Confirmation of the Special Option shall be provided to candidates by the end of the sixth week of the same Trinity Term.

Examination for options (*b*) and (*c*) shall be by an extended essay of not fewer than 5,000 and not more than 6,000 words, except where specified in the published list of options. Footnotes will be included in the total word count, but bibliographies and titles do not count towards the limit. The theme for the essay shall be formulated by the student in discussion with the option convenors. The candidate may not discuss with any tutor either his or her choice of content or the method of handling it after the conclusion of teaching for the Special Options paper on Friday of the sixth week of the Michaelmas Term preceding the examination.

A copy of the extended essay must be uploaded to the University approved online assessment platform, by noon on Thursday of the eighth week of Michaelmas Term preceding the examination. A certificate, signed by the candidate to the effect that each essay is the candidate's own work, and that the candidate has read the Faculty guidelines on plagiarism, must be included with the submission (see the introductory regulations for 'submitted work' for the Honour School of English Language and Literature).

7. *Dissertation* (an extended essay of not fewer than 7,000 nor more than 8,000 words) [as specified for the Honour School of English Language and Literature, Course I, Subject 7].

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Honour School of European and Middle Eastern Languages

A

1. The subjects of the examination in the Honour School of European and Middle Eastern Languages shall be (*a*) those modern languages and literatures studied in the Honour School of Modern Languages, and (*b*) Arabic, Hebrew, Persian, and Turkish.

2. All candidates must offer (*a*) one of the languages which may be studied in the Honour School of Modern Languages, with its literature, and (*b*) one of the languages specified in clause 1(*b*) above.

3. No candidate shall be admitted to the examination in this school unless they have either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the languages offered by each candidate obtaining Honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Medieval and Modern Languages and Asian and Middle Eastern Studies, which shall appoint a standing joint committee to make, and to submit to the two faculty boards, proposals for regulations for this examination and for the Preliminary Examination in European and Middle Eastern Languages.

6. (i) The examiners in the Honour School shall be such of the Public Examiners in the Honour Schools of Modern Languages and Honour Schools in the Faculty of Asian and Middle Eastern Studies as shall be required.

(ii) It shall be the duty of the Chair of Examiners in the Honour School of Modern Languages and in the Honour Schools in the Faculty of Asian and Middle Eastern Studies to consult together and designate such examiners as shall be required for the Honour School, whereupon the number of the examiners shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Honour Schools in the Faculty of Asian and Middle Eastern Studies Board, Pusey Lane, Oxford, OX1 2LE, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates will be expected to carry out during this year abroad such work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

Each candidate shall offer the oral examination in the European language.

Except in a Special Subject or an alternative to a Special Subject, a candidate shall offer one European language and its literature only.

In every case where, under the regulations for the school, candidates have a choice between one or more papers or subjects, every candidate shall give notice to the Registrar not later than Friday in the fourth week of the Michaelmas Full Term preceding the examination of all the papers and subjects being so offered.

Candidates are warned that they must avoid duplicating in their answers to one part of the examination material that they have used in another part of the examination.

For those papers in the Middle Eastern language where a selection of unspecified texts is to be examined, the selection of texts will be determined by the Asian and Middle Eastern Studies Board in Hilary Term for the examination in the next academic year, and copies of the list of selected texts will be available for candidates no later than Friday of the third week of the same term.

Oral examination in the European language

As specified for the Honour School of Modern Languages.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, *one* paper chosen from Papers VI, VII, or VIII.

4. Honour School of Modern Languages, *one* paper chosen from IV, V, IX, X, XI, or XII.

5. An extended essay on a topic bridging the European and the Middle Eastern language.

Arabic

6A. Arabic unprepared translation into English (half paper) and 6B. Prose composition in Arabic (half paper).

7. Oral (as specified for the Honour Schools in the Faculty of Asian and Middle Eastern Studies).

8. Arabic literature.

9. Islamic religion.

10. One option from a list published in the course handbook.

Paper 6A. is identical with the first half of paper 1 for Arabic and Islamic Studies, and paper 6B. is identical with the first half of paper 2 for Arabic and Islamic Studies in the Final Honour Schools in the Faculty of Asian and Middle Eastern Studies. Papers 7-9 are identical with papers of the same title for Arabic and Islamic Studies in the same degree. The options under paper 10 are also identical with papers and options of the same titles for Arabic and Islamic Studies. The set texts will be those specified in the Arabic Handbook, available from the Faculty.

Hebrew

Candidates must take paper 6. and paper 10. and two of papers 7., 8., and 9.

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6. Hebrew composition and unprepared translation.

7. Prepared texts I: Biblical texts:

the texts will be those specified for Hebrew only, paper 2.

8. Prepared texts II: Rabbinic and Medieval Hebrew Texts:

the texts will be those specified for Hebrew only, paper 3.

9. Prepared texts III: Modern Hebrew literature:

the texts will be those specified for Hebrew only, paper 4.

10. One of the papers in Jewish Studies Paper c.

Persian

6. Unprepared translation from Persian

7. Translation into Persian and essay

8. and 9. Two papers from the following:

(*a*) Persian literature: 1000 – 1400

(*b*) Persian literature: 1400 – 1900

(*c*) Persian literature: 1900 – the present

10. Oral (as specified for the Honour Schools in the Faculty of Asian and Middle Eastern Studies).

Turkish

6A. Unprepared translation from modern Turkish (*half paper*) and 6B. Translation into Turkish (*half paper*).

7. Oral

8. Turkish political and cultural texts, 1860 to the present.

9. Modern Turkish literary texts.

10. One paper from a list of options listed in the course handbook.

Papers 7-9 are identical with papers 3, 5, and 6 for Turkish in the Honour Schools in the Faculty of Asian and Middle Eastern Studies. The options under paper 10 are identical with papers of the same degree. The set texts will be those specified in the Turkish Handbook, available on the Website of the Faculty of Asian and Middle Eastern Studies.

Extended Essay

1. The Extended Essay shall be subject to the following provisions:

(i) The subject of every essay shall, to the satisfaction of the boards of the faculties, fall within the scope of the Honour Schools of Modern Languages and Honour Schools in the Faculty of Asian and Middle Eastern Studies and form a bridge between them.

(ii) Candidates proposing to offer an essay must submit, through their college, to the Chair of the Board of the Faculty of Medieval and Modern Languages (on a form obtainable from the Modern Languages Faculty Office, 41 Wellington Square) a statement of their name, college, the academic year in which they intend to take the examination, and the title of the proposed essay together with (*a*) a statement in about fifty words of how the subject is to be treated, (*b*) a statement signed by a supervisor or tutor, that they consider the subject suitable, and suggesting a person or persons who might be invited to be an examiner or assessor (the boards will not approve the title unless they are satisfied that a suitably qualified examiner or assessor based in Oxford will be available), and (*c*) a statement by a college tutor that they approve the candidate's application, not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination.

(iii) The faculty boards will decide by the end of the third week of the Michaelmas Full Term preceding the examination whether the proposed essay title is approved. Approval may be granted on condition that the candidate agrees to amend details of the title to the satisfaction of the boards and submits the required amendments to the Modern Languages Faculty Office by the Friday of sixth week of the Michaelmas Full Term preceding the examination.

(iv) A candidate may seek approval after Friday of sixth week of the Michaelmas Full Term preceding the examination for an amendment of detail in an approved title, by application to the Modern Languages Faculty Office. The Chair of Examiners and the chairs of the boards, acting together, will decide whether or not a proposed amendment shall be approved.

2. Candidates will be solely responsible for the final draft, which will not be read by the supervisor or tutor. Candidates must sign a certificate stating that the essay is their own work and that it has not already been submitted, wholly or substantially, for any honour school or degree of this university or a degree of any other institution. This certificate must be sent at the same time as the essay, but under separate cover, addressed to the chair of examiners.

3. No essay shall exceed 10,000 words, exclusive of notes, appendices, and bibliographies. The examiners will not take account of such parts of the essay as are beyond this limit. When appropriate, there must be a select bibliography and a list of sources.

Essays must be typed in double-spacing to be submitted electronically using the approved online submission system, not later than noon on Monday of Week 11 of Hilary Term of the year in which the examination will be held.

Honour School of Experimental Psychology

1. The subject of the Honour School of Experimental Psychology shall be the study of psychology as an experimental science.

2. No candidate shall be admitted for the examination in this school unless they have either passed or been exempted from the First Public Examination (FPE).

3. This Examination shall be under the supervision of the Medical Sciences Divisional Board.

4. The Examination shall consist of three parts (A, B and C) for the four-year course, and two parts (A and B) for the three-year course.

5. Part A takes place over the second year, Part B takes place over the third year and Part C takes place over the fourth year.

6. No candidate shall be admitted to Part A unless they have satisfied the Examiners for the Preliminary Examination in Psychology, Philosophy, and Linguistics in the subject Introduction to Probability Theory and Statistics.

7. No candidate shall be admitted for the Part B examination in this school unless they have passed the Part A examination.

8. No candidate shall be admitted for the Part C examination in this school unless they have passed the Part A and B examinations in this school.

PART A

1. Four written papers will be set:

Paper I: Multiple Choice Questions on each of the six components of Paper II and III below.
Paper II: Biological and Cognitive Psychology.
Components: (i) Behavioural Neuroscience, (ii) Perception; (iii) Cognition.
Paper III: Social, Developmental and Individual Differences.
Components: (i) Social Psychology, (ii) Developmental Science, (iii) Individual Differences and Clinical Psychology.
Paper IV: Experimental Design and Methods.
Components: (i) Experimental Design and Methods paper, (ii) Core Practical Portfolio Submission (see below).

2. Candidates will be required to attend and undertake practical work, as specified in the course handbook, and this will constitute a part of the Paper IV examination.

3. Reports of practical work completed during the course of study for Part A and submitted for marking shall constitute a portfolio. The portfolio must be uploaded to the University approved online assessment platform by the times and dates specificed in the course handbook at the start of the practical course. Reports of practical work previously submitted for the Honour School of Experimental Psychology may be resubmitted.

4. The Head of Department or deputy shall inform the Part A Exam Board as to which candidates have (a) failed to satisfy the requirement to undertake practical work or (b) failed to submit a portfolio. Candidates in category (a) will be deemed to have failed Paper IV. Candidates in category (b) will be deemed to have failed the entire Part A examination. The Head of Department or deputy shall provide the Exam Board with records showing the extent to which each candidate has adequately pursued a course of practical work.

PART B

For candidates registered for the BA (3-year programme)

1. In Part B, candidates will be assessed by:

Three written papers and an Advanced Lab Portfolio submission; OR
Two written papers, an Advanced Lab Portfolio submission, and a Library Dissertation OR Research Project; OR
One written paper, an Advanced Lab Portfolio submission, a Library Dissertation and a Research Project

2. In order to be deemed eligible for Graduate Basis for Chartered Membership of the British Psychological Society, candidates must take either a research project and/or Advanced Labs with an experimental component (BPS accredited Advanced Labs).

3. Written papers must be selected from the list of Psychology Advanced Options published to students by the Department of Experimental Psychology.

4. Applications for approval of Research Projects or Library Dissertations must be made according to instructions and deadlines given on the Virtual Learning Environment.

5. Candidates submitting a Research Project or a Library Dissertation must be supervised by a person approved by the Head of Department of Experimental Psychology or deputy.

6. The subject of the Research Project and the Library Dissertation should not overlap to the extent that they should not draw on substantially the same literature. Candidates are warned that they should avoid repetition in examination papers of material used in the research project or library dissertation and that substantial repetition may be penalised.

7. The Library Dissertation must be submitted by 12 noon on Wednesday of Week 9 of Hilary Term via upload to the University approved online assessment platform.

8. The Research Project must be submitted by 12 noon on Wednesday of Week 4 of Trinity Term via upload to the University approved online assessment platform.

9. Research Projects and Library Dissertations previously submitted for the Honour School of Experimental Psychology may be resubmitted. No Research Project or Library Dissertation will be accepted if it has already been submitted wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

10. Candidates may substitute one paper from the list below in place of one of the Psychology Advanced Options unless they are taking a Library Dissertation AND a Research Project, in this case they may not substitute any papers.

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General Linguistics.
Phonetics and Phonology.
Paper 1 in the Honour School of Medical Sciences. Candidates must not answer questions from the Cognitive Neuroscience option.
One paper in Philosophy.

11. Candidates will be required to attend and undertake practical work, as specified in the course handbook.

12. Reports of practical work completed during the course of study for Part B and submitted for marking shall constitute a portfolio. The portfolio must be uploaded to the University approved online assessment platform by the times and dates specified in the course handbook at the start of the practical course. Reports of practical work previously submitted for the Honour School of Experimental Psychology may be resubmitted.

13. The Head of Department or deputy shall inform the Part B Exam Board as to which candidates have (a) failed to satisfy the requirement to attend and undertake practical work or (b) failed to submit a portfolio. Candidates in category (a) will be deemed to have failed the paper. Candidates in category (b) will be deemed to have failed the entire Part B examination. The Head of Department or deputy shall provide the Exam Board with records showing the extent to which each candidate has adequately pursued a course of practical work.

For candidates registered for the MSci (4 year programme)

1. In Part B, candidates will be assessed by:

Three written papers and an Advanced Lab Portfolio submission; OR
Two written papers, an Advanced Lab Portfolio submission, and a Library Dissertation.

2. Written papers must be selected from the list of Psychology Advanced Options published by the Department of Experimental Psychology.

3. Applications for approval of Library Dissertations must be made according to instructions and deadlines given on the Virtual Learning Environment.

4. Library Dissertation candidates must be supervised by a person approved by the Head of Department of Experimental Psychology or deputy.

5. Candidates are warned that they should avoid repetition in examination papers of material used in the library dissertation and that substantial repetition may be penalised.

6. The Library Dissertation must be submitted by 12 noon on Wednesday of Week 9 of Hilary Term via upload to the University approved online assessment platform.

7. Library Dissertations previously submitted for the Honour School of Experimental Psychology may be resubmitted. No library dissertation will be accepted if it has already been submitted wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

8. If a Library Dissertation is not chosen, candidates may substitute either one or two papers from the list below in place of one or two of the Psychology Advanced Options. If a Library Dissertation is chosen, candidates may substitute one paper from the list below in place of one of the Psychology Advanced Options:

General Linguistics.
Phonetics and Phonology.
Paper 1 in the Honour School of Medical Sciences. Candidates must not answer questions from the Cognitive Neuroscience option.
One or two papers in Philosophy.

9. Candidates will be required to attend and undertake practical work, as specified in the course handbook.

10. Reports of practical work completed during the course of study for Part B and submitted for marking shall constitute a portfolio. The portfolio must be uploaded to the University approved online assessment platform by the times and dates specified in the course handbook at the start of the practical course. Reports of practical work previously submitted for the Honour School of Experimental Psychology may be resubmitted.

11. The Head of Department or deputy shall inform the Part B Exam Board as to which candidates have (a) failed to satisfy the requirement to attend and undertake practical work or (b) failed to submit a portfolio. Candidates in category (a) will be deemed to have failed the paper. Candidates in category (b) will be deemed to have failed the entire Part B examination. The Head of Department or deputy shall also provide the Exam Board with records showing the extent to which each candidate has adequately pursued a course of practical work.

PART C

1. Part C will be assessed by two submissions in the form of an Extended Research Project and Current Opinions Review.

2. Applications for approval of the Extended Research Project and Current Opinions Review must be made according to instructions and deadlines given on the Virtual Learning Environment.

3. The Current Opinions Review must be uploaded to the University approved online assessment platform by the time and date specified in the Course Handbook.

4. Extended Research Projects must be undertaken under the supervision of a person approved by the Head of Department of Experimental Psychology or deputy.

5. Extended Research Projects should not draw substantially on the same literature used in previous assessments for the degree. Candidates are warned that they should avoid repetition in examination papers of material used in the research project or library dissertation and that substantial repetition may be penalised.

6. The Extended Research Project must be submitted by 12 noon on Wednesday of Week 6 of Trinity Term via upload to the University approved online assessment platform.

7. Extended Research Projects previously submitted for the Honour School of Experimental Psychology may be resubmitted.

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Honour School of Fine Art

A

1. No member of the University shall be admitted to the Final Examination in Fine Art unless they have either passed or been exempted from the Preliminary Examination in Fine Art.
2. The examination shall be under the supervision of the Committee for the Ruskin School of Art, which shall make regulations for the examination.

B

1. The examination shall include both practical and written work. Examiners may call any candidate to be examined by viva voce.

2. Every candidate will be required to:

(a) Produce a selection of work completed throughout the course preceding the examination in each of the categories scheduled below, to be submitted no later than noon on Tuesday in the eighth week of Trinity Full Term in which the examination is taken. Submission to be made to Ruskin School of Art, 128 Bullingdon Road, Oxford.

(i) An exhibition of current work or work constructed especially for assessment.

(ii) A portfolio of work made during the course preceding the examination in any medium or media agreed by the candidate and their tutor. This should include at least twelve original works; in the case of time-based work, candidates should make a submission of works, or excerpts of works, of no more than a total of twenty minutes' duration. Work which, in the judgement of the candidate's tutor, cannot be submitted for examination for practical reasons, may be represented by documentation.

(b) Submit an essay of no more than 6,000 words (including footnotes), which shall normally be on some aspect of visual culture since 1900, no later than noon on the Friday of ninth week of the Hilary Term preceding the examination.

(c) Submit three essays of no more than 2,500 words each (including footnotes) on aspects of the history and theory of visual culture since 1900. One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

All digital submissions are to be made on University approved online platform, as directed by the School.

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Honour School of Geography

A

1. The examination in the Honour School of Geography shall always include, as stated subjects to be offered by all candidates:

   Geographical Thought: Histories, Philosophies, Practices

2. Candidates shall be required to offer, in addition to the above subject, two foundational courses chosen from the following list:

   (i) Earth System Dynamics

   (ii) Space, Place and Society

   (iii) Environmental Geography

3. Candidates shall be required to offer, in addition to the above subjects, and after giving due notice of the subjects they select, three Option Subjects chosen under arrangements determined by the board by regulation.

4. The examination shall be partly practical.

5. No candidate shall be admitted to the examination in the Honour School unless *either*

   (*a*) they are a Senior Student, *or*

   (*b*) they have passed or been exempted from the First Public Examination.

6. The examination in the Honour School shall be under the supervision of the Social Sciences Board.

B

1. All candidates will be required to offer the following subjects:

   i. Geographical Thought: Histories, Philosophies, Practices

   ii. Two foundational courses chosen from the following list: Earth System Dynamics; Space, Place and Society; Environmental Geography

   iii. Three Option Subjects to be chosen from a list published by the department (3 papers). Submitted work will also be required in three subjects.

   iv. A Geographical Dissertation in accordance with the detailed regulations given below. The Dissertation will be treated as the equivalent of two papers.

   v. A fieldwork report in accordance with the detailed regulations below.

2. Candidates are required to have undertaken field-work as an integral part of their course. Candidates may be examined viva voce.

Theses, practical notebooks or extended essays previously submitted for the Honour School of Geography may be resubmitted. No thesis, practical notebook or extended essay will be accepted if it has already been submitted, wholly or substantially, for another final honour school or degree of this University, or a degree of any other institution.

3. The requirements for each subject are as follows:

   I. *Geographical Thought: Histories, Philosophies, Practices:* A course that examines the historical emergence and philosophical underpinnings of contemporary geographical thinking and practice.

   II. *Earth System Dynamics:* The dynamics of climatic, ecological and geomorphological systems, studied over a wide range of timescales and covering past, present and future changes. Emphasis will also be given to interactions between these components of the earth's system.

   III. *Space, Place and Society:* A human geographical perspective on space, place and society, taking account of relevant and major concepts in geographical thought, and acknowledging differing theoretical approaches. Specific cases and practices will be introduced at a range of geographical scales.

   IV. *Environmental Geography:* The nature of environmental issues, their causes and consequences, and the development of policies to manage the environment. A range of case studies will be used across various geographical scales.

   V. Candidates must offer three Option Subjects to be chosen from a list to be published by the Head of School not later than the end of the Trinity Full Term preceding the candidate's admission to the Final Honour School. One paper will be set on each subject. Each candidate must also upload an individual piece of work (as specified on the rubrics for each option subject) for all three Option Subjects to the University approved online assessment platform not later than 12 noon on the Monday of the first week of the Trinity Term in which they present themselves for examination. The submitted work should not duplicate material in the candidate's dissertation. Instructions for the submitted work will be published by the Chair of the Undergraduate Teaching and Examination Committee not later than the end of the Trinity Full Term preceding the candidate's admission to the Final Honour School. Information about the Option Subjects and submitted work will be published on the departmental website by early October.

Each candidate will submit:

1. A fieldwork report of 4,500 words based on research undertaken as part of the field trip during Trinity Term of the year in which a candidate is admitted to the Honour School. Non-textual and multimedia materials shall not constitute more than ten minutes of viewing/reading time. The requirements for the fieldwork report will be published on the departmental website at the beginning of Michaelmas Full Term in the year in which the candidate is admitted to the Honour School. The fieldwork report must be submitted no later than 12 noon on the Friday in the eighth week of Trinity Term in the year preceding that in which they propose to take the examination.

2. A Geographical Dissertation on a Selected Topic.

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The Dissertation, exclusive of bibliography, maps, and statistical appendices, must not be more than 12,000 words. Non-textual and multimedial materials shall not constitute more than ten minutes of viewing/reading time. The attention of candidates is drawn to the fact that limited rather than large areas are more likely to allow for adequate depth of study. The Dissertation should embody original practical work based on primary data (e.g. data collected in the field, archival materials, census data, etc.), and not be based on secondary material (e.g. text books, published local histories, published papers in learned journals, government or local government reports).

Candidates having first secured the approval of their tutors are required to submit to the Head of the School for approval, not later than noon on Friday at the end of the fourth week of the Trinity Full Term in the year preceding that in which they propose to take the examination, an outline of approximately 500 words of the proposed Dissertation. Special permission must also be sought from the Head of School for any substantive change in the original proposal.

The Dissertation must be the work of the author alone and aid from others must be limited to prior discussion as to the subject and sources and advice on presentation. Every candidate shall sign a declaration of originality to the effect that the Dissertation is their own work, and this declaration shall be presented with the Dissertation.

Candidates must upload their Dissertation not later than 12 noon on the Monday in the first week of the following Hilary Term, to the University approved online assessment platform.

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Honour School of History

A

1. The Honour School of History shall offer both wide diversity in terms of chronology, geography and historical themes, and a range of methodologies encompassing breadth, depth and theoretical awareness. The examination shall include:

(1) Outline and Theme papers in the History of the British Isles;

(2) Outline and Theme papers in European & World History;

(3, 4) Papers in two specialist historical subjects ('Further' and 'Special') studied with reference to primary sources;

(5) A methodological and historiographical paper;

(6) A thesis.

2. No candidate shall be admitted to examination in this School unless they have either passed or been exempted from the Preliminary Examination or has successfully completed the Foundation Certificate in History at the Department for Continuing Education.

3. The examination shall be under the supervision of the Board of the Faculty of History, which will specify rules and procedures respecting the examination, and will define the lists of specific papers from which candidates will choose within the various subjects described below. These lists will be published by the beginning of Trinity Term prior to candidates beginning their studies for the Honour School.

4. The Board shall issue annually the Handbook for the Honour School of History by Monday of first week of the first Michaelmas Full Term of candidates' work for the Honour School.

5. The Board will categorise each of the papers in the History of the British Isles and European & World History in both the Preliminary Examination and the Honour School as falling into one of three chronological groups: Early, Middle and Late.

Three Outline papers in the History of the British Isles and European & World History offered by a candidate in the Preliminary Examination and the Honour School must be drawn from each of these three periods.

Candidates who have been exempted from the First Public Examination, or have passed the First Public Examination in a course other than History or one of its Joint Schools, and who choose Outline papers in both the History of the British Isles and European & World History, must draw those papers from two different periods.

Candidates who have passed the Preliminary Examination in one of the History Joint Schools must choose an Outline paper in the History of the British Isles or European & World History so as to cover at least two of the three periods across the two examinations.

Candidates who have passed the Foundation Certificate in History must choose at least one Outline paper in the History of the British Isles or European & World History which differs in its chronological and geographical scope from the Outline papers which they took for the Foundation Certificate. The Board will specify which Outline papers overlap significantly with those in the Foundation Certificate.

6. The Board will categorise every paper in the Preliminary Examination and the Honour School as covering British or European or World history. Candidates who take both examinations must offer at least two papers in European History and at least one paper in World History from amongst the following subjects: the European & World History papers; the Optional Subjects in the Preliminary Examination; and the Further and Special Subjects in the Honour School.

7. Each candidate shall offer six subjects, as follows. Subjects 2, 3, 5 and part of 4 will be assessed by timed written examinations taken in candidates' final Trinity Term. Subjects 1, 6 and part of 4 will be examined by submitted written work subject to procedures described below.

B

B1. History of the British Isles: any one from a list of Outline and Theme papers defined by the Faculty Board. No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

The History of the British Isles is taken to include the history of England, Wales, Scotland and Ireland, and of other territories in so far as they are specifically connected with the History of Britain.

Candidates will be examined by means of a three-hour written examination.

B2. European & World History: any one from a list of Outline and Theme papers defined by the Faculty Board. No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

B3. Further Subject: any one from a list of subjects defined by the Faculty Board, to be studied with reference to primary sources. Illegal combinations of Further and Special Subject will be specified by the Board.

B4. Special Subjects: any one from a list of subjects defined by the Faculty Board, to be studied with reference to primary sources.

Candidates will be examined by means of a three-hour written examination.

B5. Disciplines of History

Candidates will be expected to answer two examination questions selected from a paper divided into two sections. One question must be answered from each section. The sections are:

1. Making Historical Comparisons;

2. Making Historical Arguments.

B6. A Thesis from Original Research

1. Candidates must submit a thesis as part of the fulfilment of their final examination.

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2. Theses shall normally be written during the Hilary Term of the final year of the Final Honour School. All theses must be submitted electronically not later than noon on Friday of eighth week of the Hilary Term of the final year using the approved online submission system.

3. A candidate may submit

(a) any essay or part of any essay which the candidate has submitted or intends to submit for any university essay prize; or

(b) any other work.

4. The provisos in sub-clause 3 above shall not debar any candidate from submitting work based on a previous submission towards the requirements for a degree of any other university provided that:

(i) the work is substantially new;

(ii) the candidate also submits both the original work itself and a statement specifying the extent of what is new. The examiners shall have sole authority to decide in every case whether proviso (i) to this clause has been met.

5. Every candidate must submit the title proposed together with a typed synopsis of the thesis topic and proposed method of investigation (no more than 250 words) and the written approval of their College History Tutor to the Chair of the Examiners for the Honour School of History, the History Faculty, George Street, Oxford, not earlier than the beginning of Trinity Full Term in the first year of the Final Honour School and not later than the Friday of sixth week of Michaelmas Term in the final year of the Final Honour School. If no notification is received from the Chair of Examiners by the first Monday of Hilary Full Term of the final year, the title shall be deemed to be approved. Any subsequent changes to title require formal application to the Chair of Examiners by the Friday of Week 4 of the Hilary Term of the final year and subsequent approval.

6. Theses should normally include an investigation of relevant printed or unprinted primary historical sources, and must include proper footnotes and a bibliography. They must be the work of the author alone. In all cases, the candidate's tutor or thesis adviser shall discuss with the candidate the field of study, the sources available, and the methods of presentation. Candidates shall be expected to have had a formal meeting or meetings with their College History Tutor, and, if necessary, an additional meeting or meetings with a specialised thesis adviser in the Trinity Term of their second year, as well as a second formal meeting or meetings with their thesis adviser in the Michaelmas Term of their final year, prior to submitting the title of their thesis. While writing the thesis, candidates are permitted to have further advisory sessions at which bibliographical, structural, and other problems can be discussed. The total time spent in all meetings with the College History Tutor and/or the specialised thesis adviser must not exceed five hours. A first draft of the thesis may be commented on, but not corrected in matters of detail and presentation, by the thesis adviser.

7. No thesis shall exceed 12,000 words in length (including footnotes, but excluding bibliography and, in cases for which specific permission has been obtained from the Chair of Examiners, appendices), except in the case that a candidate is submitting a thesis as a critical edition of a text, in which case the regulations on word length in sub-clause 10, sections iii and x, below, apply. The thesis should conform to the standards of academic presentation prescribed in the course handbook. Failure to conform to such standards may incur penalties as outlined in the course handbook.

8. All candidates must submit their thesis electronically by no later than noon on Friday of eighth week of Hilary term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board.

9. Candidates shall not answer in any other paper, with the exception of Disciplines of History (regulation B5), questions which fall very largely within the scope of their thesis. Candidates should not choose a thesis that substantially reworks material studied in the Further or Special Subjects, and should demonstrate familiarity with and use of substantially different and additional primary sources.

10. As an alternative route to fulfilling the requirement for the compulsory thesis, or to submitting an optional one, a candidate may prepare an edition of a short historical text with appropriate textual apparatus, historical annotation and introduction. This exercise, which is different in kind from the writing of a normal dissertation, is governed by the following additional regulations:

i. The original work selected for editing may be a narrative, literary, or archival text of any kind, and may be of any period and in any language. It must be susceptible to historical analysis and commentary, and of a kind that requires the application of editorial and historical skills and techniques, including linguistic and palaeographical skills where appropriate.

ii. The choice of text must be approved by the submission to the Chair of the FHS in History, with the support of a supervisor, of a 250-word outline of the text and its context, and specifying its length. This submission must be made by Friday of noughth week of the Michaelmas Term of the candidate’s final year, but candidates are advised to seek permission well before this. The Chair must consult appropriate colleagues before approving the project: they will need to be satisfied that it provides scope for displaying appropriate levels of knowledge and expertise.

iii. The length of the chosen text will depend upon the linguistic and technical challenges which it poses, and the scope it offers for historical analysis and commentary; the advice of the supervisor will be essential. A complex text in a difficult language may only run to a few thousand words. The absolute maxima are 15,000 words for a non-English text, and 30,000 for one in English; but these are not norms or targets. An extract from a longer text is permissible, so long as the selection is rationally justified, and the extract can stand on its own for purposes of historical commentary.

iv. A text in a language other than English must be accompanied by an English translation.

v. The examiners must be provided with a facsimile of no less than 30 per cent of the text in its primary manuscript or printed form. Where there are several versions, the most important should be chosen.

vi. A textual introduction should state how many versions (whether manuscript or printed) there are to the text, how they relate to each other, and what editorial principles have been employed.

vii. A textual apparatus should list variant readings, emendations and textual problems in accordance with normal editorial practice.

viii. Historical notes to the text should comment as appropriate on people, places, events and other references, and should draw out points of wider historical interest.

ix. A historical introduction should discuss the immediate context of the work, including its author or the record-creating system that produced it, and should explain its wider historical context and significance.

x. The textual and historical introductions and the historical notes should not exceed 8,000 words (for an English text) or 6,000 (for a translated one).

xi. The dissertation should be arranged in the following order: historical introduction; textual introduction; text, with textual notes (keyed to the text in the sequence a, b, c, etc.) at the foot of the page; historical notes (keyed to the text in the sequence 1, 2, 3, etc.) on separate pages; sample facsimile.

B7. An Optional Additional Thesis

1. Any candidate may offer an optional additional thesis.

2. Regulation B6, sub-clause 3 above applies.

3. Regulation B6, sub-clause 4 above applies.

4. Every candidate intending to offer an optional thesis except as defined in regulation B6 sub-clause 3(a) above must submit the title proposed together with the written approval of a thesis adviser or College History Tutor to the Chair of the Examiners for the Honour School of History, the History Faculty, George Street, Oxford, not earlier than the beginning of Trinity Full Term in the year preceding that in which the candidate takes the examination and not later than Friday of the first week of the following Hilary Full Term. The Chair shall decide whether or not to approve the title, consulting the Faculty Board if so desired, and shall advise the candidate as soon as possible.

5. Optional additional theses should normally include an investigation of relevant printed or unprinted historical sources, and must include proper footnotes and a bibliography. They must be the work of the author alone. In all cases, the candidate's College History Tutor or thesis adviser shall discuss with the candidate the field of study, the sources available, and the methods of presentation (which should conform to the standards of academic presentation described in the course handbook). The College History Tutor or thesis adviser may comment on the first draft.

6. No optional additional thesis shall exceed 12,000 words in length (including footnotes but excluding bibliographies), except in the case that a candidate is submitting a thesis as a critical edition of a text, in which case the regulations on word length in regulation B6 sub-clause 10, sections iii and x, above, apply. All theses must be typed or word-processed in double spacing on one side of A4 paper with the notes and references at the foot of each page, with a left-hand margin of one-and-a-half inches and all other margins of at least one inch.

7. Candidates must submit their thesis electronically by no later than noon on Monday of first week of Trinity term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board.

8. Candidates shall not answer in any other paper, with the exception of Disciplines of History (regulation B5), questions which fall very largely within the scope of their optional additional thesis.

9. Candidates may submit an optional additional thesis in the form of an edition of a short historical text with accompanying scholarly apparatus, in which case the requirements detailed in regulation B6 sub-clause 10, above, apply.

10. The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by inclusion of the 7 highest marks awarded for the 8 papers submitted, except that the mark awarded for the Optional Additional Thesis may not substitute for a mark lower than 50. Thus, the papers to be included are determined by the following procedures:

(i) In the event that the Optional Additional Thesis is awarded a mark below 50, it will be disregarded and the formal degree result will be determined solely by the marks awarded for the compulsory papers.

(ii) In the event that the Optional Additional Thesis is awarded a mark of 50 or above, the paper awarded the lowest mark of 50 or above (which may be the Optional Additional Thesis) will be disregarded. All other papers awarded a mark of 50 or above, and all papers awarded a mark below 50 will be included.

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Honour School of History and Economics

A

1. The examination in the Honour School of History and Economics shall consist of such subjects in History and Economics as the Board of the Faculty of History and Division of Social Sciences from time to time shall in consultation prescribe by regulation.

2. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in the Honour School shall be under the joint supervision of the Board of the Faculty of History and the Social Sciences Divisional Board, which shall appoint a standing joint committee to make proposals for regulations concerning the examination. Such proposals shall be submitted to the two Boards which shall make regulations concerning the examination and which, in the case of difference of opinion, shall hold a joint meeting at which the matter in dispute shall be resolved by the vote of the majority.

4. The Chairs of Examiners for the Honour School of History and for the Honour School of Philosophy, Politics, and Economics shall consult together and designate such of their number as may be required for the examination for the Honour School of History and Economics, whereupon the number of examiners shall be deemed to be complete.

5. The lists of specific papers available in this School from the Honour School of History and in Economics in the Honour School of Politics, Philosophy and Economics will be published by the relevant Boards at the dates defined in the regulations for those schools.

B

Each candidate shall offer:

B1. History of the World Economy (subject 311)

As specified for the Honour School of Philosophy, Politics, and Economics. This subject must be studies in the first year of the candidate's enrolment for the Honour School.

B2., B3., B4. Three additional subjects in Economics

As specified for the Honour School of Philosophy, Politics and Economics. Any of subjects 300, 301 and 302 must be studied in the first year of the candidate’s enrolment for the Honour School. Any other subjects offered may only be studied in the second year of the candidate’s enrolment for the Honour School. More than one Special Subject (398) may be offered but all subject choices must satisfy the paper combination requirements specified for the Honour School of Philosophy, Politics and Economics.

B5. An Outline or Theme paper in either European & World History or The History of the British Isles as specified for the Honour School of History. No candidate may offer a paper in the History of the British Isles or European & World History similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

B6., B7. *Either*

(a) two Further Subjects in History;

Or
(b) two Further Subjects in Economics (the notes to B2-4 above apply);

Or

(c) (i) one Further Subject in History and (ii) one Further Subject in Economics (the notes to B2-4 above apply).

Or

(d) (i) one Further Subject in History and

(ii) an Outline or Theme paper, subject to the rule on overlap with the Preliminary Examination under B5 above, in

either European & World History, except any such period offered under B5 above,

or The History of the British Isles, if the paper offered under B5 above is in European & World History;

Or

(e) (i) one Further Subject in History and
(ii) an Outline or Theme paper, subject to the rule on overlap with the Preliminary Examination under B5 above, in

either European & World History, except any such period offered under B5 above,

The History of the British Isles, if the paper offered under B5 above is in European & World History;

For all Economics papers (including History of the World Economy but not other papers in Economic History) candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its Undergraduate website, which will be updated annually in the week prior to Week 1 of Michaelmas Term.

B8. A Thesis from Original Research

Candidates must submit a thesis in either History, Economic History, or Economics, as part of the fulfilment of their final examination.

Candidates submitting a thesis in History or Economic History shall observe an upper word limit of 12,000 words (including footnotes, but excluding bibliography and any appendices for which permission has been obtained from the Chair of Examiners) and shall submit the thesis by noon on Friday of week 8 of Hilary Term. Candidates submitting a thesis in Economics shall observe an upper word limit of 15,000 words (including footnotes, but excluding bibliography and any appendices for which permission has been obtained from the Chair of Examiners) and shall submit the thesis by noon on Thursday of week 0 of Trinity Term.

Regulation B6 of the Honour School of History shall apply with the following modifications:

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Sub-clause 2 For ‘Theses shall normally be written during the Hilary Term of the final year’ read ‘Theses shall normally be written during the Michaelmas and/or Hilary Term of the final year’.

Sub-clause 3(b) (iii) For ‘Chair of the Examiners for the Honour School of History’ read ‘Chair of the Examiners, Honour School of History and Economics’.

Sub-clause 5 For ‘Honour School of History’ read ‘Honour School of History and Economics’.

Sub-clause 6 For ‘primary historical sources’ read ‘primary historical sources or economic data’; for ‘College History Tutor’ read ‘College History Tutor or Economics Tutor’.

Sub-clause 8 For ‘Chair of Examiners, Honour School of History’ read ‘Chair of Examiners, Honour School of History and Economics’.

Sub-clause 9 For ‘Candidates shall not answer in any other paper, with the exception of Disciplines of History (regulation B5), questions which fall very largely within the scope of their thesis’ read ‘Candidates shall not answer in any other paper questions which fall very largely within the scope of their thesis.’

Sub-clause 10 section ii For ‘Chair of the FHS in History’ read ‘Chair of the FHS in History and Economics’.

B9. An Optional Additional Thesis

A second thesis, in addition to the papers listed under sections B1 to B8 may be offered in accordance with Regulation B7 An Optional Additional Thesis of the Honour School of History, q. v. modified as follows:

(a) the subject shall, to the satisfaction of the examiners, fall within the scope of the Honour School of History and Economics;

(b)theses must be submitted electronically using the approved online submission system. In the assignment of honours, attention will be paid to the merits of any such thesis;

(c) not more than two theses may be offered.

(d) Sub-clause 10 For ‘The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by inclusion of the 7 highest marks awarded for the 8 papers submitted, except that the mark awarded for the Optional Additional Thesis may not substitute for a mark lower than 50.’ read ‘The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by inclusion of the 8 highest marks awarded for the 9 papers submitted, except that the mark awarded for the Optional Additional Thesis may not substitute for a mark lower than 50’.

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Honour School of History and English

A

1. The Honour School of History and English shall be under the joint supervision of the Boards of the Faculties of History and English Language and Literature and shall consist of such subjects as they shall jointly by regulation prescribe. The boards shall establish a joint committee consisting of three representatives of each faculty, of whom at least one of each side shall be a member of the respective faculty board, to advise them as necessary in respect of the Honour School and of the Preliminary Examination in History and English.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The Chairs of Examiners for the Honour School of History and for the Honour School of English Language and Literature shall consult together and designate such of their number as may be required for the examination for the Honour School of History and English, whereupon the number of examiners shall be deemed to be complete.

B

Each candidate shall offer seven subjects as set out below. The subjects will be examined by written examinations of three hours' duration, unless otherwise specified.

1. Submitted work

(a) Candidates should note that no more than five out of the total of seven Final Honour School papers can be examined by submission. Candidates should also note that some English and History papers are examined only by submission and should bear this restriction in mind when making their choices.

(b) For submission of English Language and Literature papers: A copy of each extended essay or portfolio must be uploaded to the University approved online assessment platform, according to the deadlines specified in the regulations for each subject. It is additionally strongly recommended that the candidate keep a copy of his or her submission. A certificate signed by the candidate to the effect that each extended essay or portfolio is the candidate's own work, and that the candidate has read the History Faculty and English Language and Literature Faculty guidelines on plagiarism, must be included with each submission (see (d) below). Certificates will be circulated to candidates for completion by the History Faculty Office and the English Faculty Office.

(c) For submission of History papers: Candidates must submit electronically using the University approved online assessment platform according to the deadlines specified in the regulations for the Honour School of History. Procedures governing this process will be published by the Board.

(d) For submission of the interdisciplinary bridge paper and the interdisciplinary dissertation: Candidates must submit electronically using the University approved online assessment platform according to the deadlines given below. Procedures governing this process will be published by the Board.

(e) Every submission must be the work of the candidate alone, and he or she may not discuss with any tutor either his or her choice of content or the method of handling it after the last date indicated in the regulations for each subject.

(f) Essays previously submitted for the Honour School of History and English may be re-submitted. No essay will be accepted if it has already been submitted, wholly or substantially, for a final honour school or other degree of this University, or degree of any other institution.

(g) Essays may be penalised that are deemed to be either too short or of excessive length in relation to the word limits specified in the regulations for each subject.

2. History and English papers

(i) One compulsory interdisciplinary bridge paper, which shall be examined by an extended essay of between 5,000 and 6,000 words, including footnotes and notes but excluding bibliography. The list of topics for this paper shall be published to candidates by the beginning of the first week of the Michaelmas Term in the year preceding the final examination, and shall be available thereafter from the English Faculty Office and the History Faculty Office.

Candidates must submit their bridge paper essay electronically by no later than noon on Friday of first week of Trinity term of the final year of the Final Honour School using the University approved online assessment platform. Procedures governing this process will be published by the Board.

(ii) One Outline or Theme paper in the History of the British Isles *or* one Outline or Theme paper in European/World History. No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the Board.

(iii) and (iv) Two subjects chosen from subjects 1 to 6 of Course I or two subjects chosen from subjects 1 to 3 and 5 to 6 of Course II of the Honour School of English Language and Literature (as specified in the regulations for the Honour School of English Language and Literature).

(v) and (vi) Two additional subjects, consisting of *either*:

(a) Special Subject from the Honour School of History (which comprises a three hour paper and an extended essay, constituting two papers), *or*

(b) Two of the following:

1. One paper in European & World History from the Honour School of History;

2. One Further Subject from the Honour School of History;

3. One additional subject chosen from papers 1 to 6 of Course I or Course II of the Honour School of English Language and Literature, except paper 4 of Course II. Candidates must offer all Course I or all Course II English subjects, with the exception of paper 6 Special Options, for which any subject is permitted.

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See the regulations for History and for English Language and Literature. The individual detailed specifications and prescribed texts for the Further and Special Subjects as specified for the Honour School of History will be given in the Handbook for the Honour School of History. This will be published by the History Board by Monday of Week 1 of the first Michaelmas Full Term of candidates' work for the Honour School.

The lists of Further and Special Subjects and of Outline and Theme papers in the History of the British Isles and European & World History available for the following year will be published by the History Faculty Board in fourth week of the Hilary Term prior to candidates beginning their studies for the Honour School.

(vii) One compulsory interdisciplinary dissertation, which shall be examined by an extended essay of not more than 12,000 words, including notes and source material but excluding bibliography.

Candidates must submit to the Chair of Examiners for the Joint School of History and English, care of the History Faculty Office, not later than 5pm on Friday of the sixth week of the Michaelmas Term preceding the examination, a title and abstract of not more than 200 words detailing the proposed dissertation topic.

The candidate must submit the dissertation to the Chair of Examiners for the Joint School of History and English, via the University approved online assessment platform by noon on Tuesday of Week 9 of the Hilary Term preceding the examination.

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Honour School of History and Modern Languages

A

1. The subjects of the examination in the Honour School of History and Modern Languages shall be (*a*) History, and (*b*) those modern European languages and literatures studied in the Honour School of Modern Languages.

2. All candidates must offer both (*a*) and one of the languages in (*b*) with its literature.

3. No candidate shall be admitted to examination in the School unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining Honours or satisfying the examiners under the appropriate regulation.

5. The Honour School shall be under the joint supervision of the Boards of the Faculties of History and Modern Languages, which shall appoint a standing joint committee to make proposals for regulations concerning the examination. Such proposals shall be submitted to the boards of the two faculties which shall make regulations concerning the examination and which, in case of difference of opinion, shall hold a joint meeting at which the matter in dispute shall be resolved by the vote of the majority.

6. The lists of specific papers available in this School from the Honour Schools of History and of Modern Languages will be published by the relevant Faculty Boards at the dates defined in the regulations for those schools.

7.

(i) The examiners in the Honour School shall be such of the Public Examiners in the Honour Schools of History and Modern Languages as shall be required.

(ii) It shall be the duty of the Chair of Examiners in the Honour Schools of History and Modern Languages to consult together and designate such examiners as shall be required for the Honour School, whereupon the number of examiners shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

Save in a Special Subject, each candidate shall offer in his or her language and literature papers one language and literature only.

Oral Examination: as specified for the Honour School of Modern Languages.

Certain combinations of papers within or between the two parent schools will be illegal, or subject to advice about duplication of material; these will be specified in the Handbook for this School.

Every candidate shall offer:

1. An Outline or Theme paper in European & World History as specified for the Honour School of History (except for candidates offering Celtic, who shall offer a paper in The History of the British Isles as specified for the Honour School of History). No candidate may offer a period similar to one offered when passing the Preliminary Examination. Illegal combinations will be specified by the History Board.

2. A bridge essay of between 8,000 and 10,000 words on an interdisciplinary topic, designed to draw together interests and develop skills from both sides of the course. The limit of 10,000words includes footnotes, but excludes bibliography, and, in cases for which specific permission has been obtained from the convenor of the joint school, appendices. Candidates must follow the guidelines on word count, presentation, and referencing as outlined in the course handbook.

The candidate will submit a title and short statement of up to fifty words on the manner in which he/she proposes to treat the topic, together with a note from his/her tutor approving the topic, addressed to the convener of the Joint School of History and Modern Languages, c/o the History Faculty, no later than Monday of sixth week of Trinity Term of the first year of the Final Honour School. Titles will be approved by the convener of the Joint School of History and Modern Languages. Notification of whether or not approval is forthcoming will be given by eighth week of Trinity Term.

Changes to the title must be submitted to the convener of the joint school at the latest by the Friday of fourth week of the Hilary Term of the final year of the Final Honour School. Notification of whether or not approval is forthcoming will be given no later than sixth week of the Hilary Term of the final year of the Final Honour School. Candidates must submit their bridge essay electronically by not later than noon on Tuesday of week 9 of the Hilary term of the final year of the Final Honour School using the approved online submission system. Procedures governing this process will be published by the Board. In the rare cases when a candidate is dispensed from the requirement to spend a year abroad after their second year, that candidate shall not be required to submit their Bridge Essay until noon on Friday of noughth week of the Trinity Term of the final year of the Final Honour School. Any changes in title for such candidates should be submitted to the convenor of the joint school by the fourth week of Hilary Term of the final year. Notification of whether approval is forthcoming will be given no later than sixth week of Hilary Term of the final year of the Final Honour School.

A first draft of the bridge essay may be read and commented on, but not corrected in matters of detail and presentation, by the bridge essay adviser.

3. Honour School of Modern Languages, Paper I.

4. Honour School of Modern Languages, Papers IIA and IIB.

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5. Honour School of Modern Languages, *one* paper chosen from Papers VI, VII, or VIII.

6. Honour School of Modern Languages, *one* paper chosen from Papers IV, V, IX, X, XI, XII, or XIV.

7, 8, 9. *Either* (*a*) a Special Subject as specified for the Honour School of History (two papers, paper (*b*) of which shall be examined by extended essay) and one of the items (*b*), (i), (ii), (iii), or (iv) below.

or (*b*) any three of the following four items:

(i) An Outline or Theme paper in The History of the British Isles as specified for the Honour School of History; (except for candidates offering Celtic, who may offer a paper in European & World History as specified for the Honour School of History);

(ii) A Further Subject as specified for the Honour School of History;

(iii) Any one of the Papers IV, V, IX, X, XI, XII or XIV not already offered, as specified for the Honour School of Modern Languages; except that a candidate who has chosen a Special Subject (Paper XII) at clause B6 above may not choose another such Special Subject;

(iv) A Dissertation (Paper XIV) as specified for the Honour School of Modern Languages *or* a thesis based on original research as specified in Regulation B6 for the Honour School of History, except sub-clause 5 of that regulation should read 'beginning of Trinity Full Term of the academic year preceding that in which the candidate spends a year abroad'.

Optional Additional Thesis

In addition to the compulsory papers for this School, candidates who so desire may offer an optional additional thesis in accordance with Regulation B7 *An Optional Additional Thesis* of the Honour School of History *q.v.*, modified as follows:

(a) the subject shall, to the satisfaction of the examiners, fall within the scope of the Honour School of History and Modern Languages;

(b) Candidates must submit their theses electronically using the approved online submission system;

(c) Sub-clause 10. for 10. 'The Final Honour School Examiners will arrive at a formal degree result […] all papers awarded a mark below 50 will be included.' read 'The Final Honour School Examiners will arrive at a formal degree result for candidates who submit an Optional Additional Thesis by taking the marks awarded for the 2 language papers and the oral examination, together with the highest seven marks out of the eight content papers submitted, except that the Optional Additional Thesis may not substitute for a mark lower than 50. Thus, the papers to be included are determined by the following procedures:

(i) In the event that the Optional Additional Thesis is awarded a mark below 50, it will be disregarded and the formal degree result will be determined solely by the marks awarded for the compulsory papers.

(ii) In the event that the Optional Additional Thesis is awarded a mark of 50 or above, the content paper awarded the lowest mark of 50 or above (which may be the Optional Additional Thesis) will be disregarded. All other content papers awarded a mark of 50 or above, and all content papers awarded a mark below 50, together with the marks awarded for the 2 language papers and the oral examination, will be included.'

Honour School of History and Politics

A

1. The examination in the Honour School of History and Politics shall consist of such subjects in History and Politics as the Board of the Faculty of History and the Social Sciences Board shall from time to time in consultation prescribe by regulation.

2. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in the Honour School shall be under the joint supervision of the Board of the Faculty of History and the Social Sciences Board, which shall appoint a standing joint committee to make proposals for regulations concerning the examination. Such proposals shall be submitted to the boards which shall make regulations concerning the examination and which, in the case of difference of opinion, shall hold a joint meeting at which the matter in dispute shall be resolved by the vote of the majority.

4. The Chairs of Examiners for the Honour School of History and for the Honour School of Philosophy, Politics, and Economics shall consult together and designate such of their number as may be required for the examination for the Honour School of History and Politics, whereupon the number of examiners shall be deemed to be complete.

5. The lists of specific papers available in this School from the Honour School of History and in Politics from the Honour School of Politics, Philosophy and Economics will be published by the relevant Boards at the dates defined in the regulations for those schools.

6. Except where indicated a paper cannot be substituted. Candidates shall offer seven papers from the following options, which must include the compulsory substitute thesis based on original research, as specified under Regulation B8 below. Certain combinations of papers in History and in Politics will be illegal, or subject to advice about duplication of material; these will be specified in the Handbook for this School.

B

B1., B2. Each candidate may offer:

either one paper in the History of the British Isles, and one paper in European & World History,
or two papers in European & World History,

as specified for the Honour School of History, provided that:

(a) one paper may be replaced by a compulsory thesis in History;

(b) no candidate may offer a paper in the History of the British Isles or European & World History similar to one already offered in the Preliminary Examination; illegal combinations will be specified by the History Board.

(c) candidates who have not offered a paper in the History of the British Isles or European & World History before the nineteenth century in the First Public Examination are required to choose at least one such period in the Honour School of History and Politics. The list of papers satisfying this provision is given in the Handbook for History and Politics.

B3., B4. Each candidate shall offer any two of the five 'core subjects' in Politics, as specified for the Honour School of Philosophy, Politics and Economics (i.e. 201, 202, 203, 214, and 220). A thesis as specified in Regulation B8 below may not be substituted for a Politics core subject.

B5., B6., B7. Each candidate shall offer one of the following combinations:

(i) one Special Subject in History (examined in two papers) and one of subjects 201– 230 in Politics which is not offered under Regulation B3 above;

(ii) one Further Subject in History and two of subjects 201–230 in Politics which are not offered under Regulation B3 above;

(iii) one Further Subject in History, one of subjects 201–230 in Politics which are not offered under Regulation B3 above or a Special Subject in Politics, and one/a further Special Subject in Politics.

Provided that one of the optional papers in Politics in any of these combinations may be substituted by a compulsory thesis from the Honour School of Philosophy, Politics, and Economics.

B8. Each candidate must offer a thesis in place of *either* a Politics option in any of the combinations as specified under Regulation B5-6-7 above *or* a paper in the History of the British Isles or European & World History, as specified under Regulation B1-2 above.

(a) A thesis offered in place of a Politics optional paper shall be either a substitute thesis or a supervised dissertation submitted in accordance with the regulations prescribed for Politics in the Honour School of Philosophy, Politics, and Economics.

(b) A thesis in History in place of a paper in the History of the British Isles or European & World History shall be submitted in accordance with Regulation B6, *A Thesis based on Original Research*, for the Final Honour School of History. In this case, a candidate must also offer a paper satisfying the requirements specified in Regulation B1-2(c) above which has not been satisfied in the First Public Examination, unless he or she is a Senior Student, as defined by the Regulations for Senior Student Status, or has passed the First Public Examination in a course other than History and Politics, History, or any other joint school with History.

B9. All candidates must offer a substitute thesis or supervised dissertation, but may not offer more than one substitute thesis or supervised dissertation in place of a paper.

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Honour School of History of Art

A

1. The examination in the School of History of Art shall be under the supervision of the Board of the Faculty of History.

2. No candidate shall be admitted to the examination in this school unless he or she has passed or been exempted from the First Public Examination.

3. The Board of the Faculty of History shall, by notice from time to time, make regulations respecting the examination.

4. The Board of the Faculty of History may include in the examination, either as necessary or optional, other subjects which they may deem suitable to be studied in connection with History of Art.

B

The History Board shall issue annually the Handbook for the Honour School of History of Art by Monday of first week of the first Michaelmas Full Term of candidates' work for the Honour School.

All candidates are required to offer Subjects I, II, III, IV, V, and VI below.

I. *Approaches to the History of Art*

II. *A Further Subject in Art History*

Any one of the Further Subjects listed below, as specified for the Honour School of History:

1. Anglo-Saxon Archaeology c. 600-750: Society and economy in the Early Christian Period

2. The Carolingian Renaissance

3. Northern European Portraiture 1400–1800

4. Culture and Society in Early Renaissance Italy 1290-1348

5. Flanders and Italy in the Quattrocento 1420-1480

6. Court Culture and Art in Early Modern Europe

7. Intellect and Culture in Victorian Britain

8. The Iberian Global Century 1550-1650

III. *Classical, Pre-Modern or Non-Western Art Option*

Any one of the options below:

1. Greek Art and Archaeology *c*.500-300 bc (as specified for the Honour School of Literae Humaniores, Greek and Roman Archaeology).

2. Art under the Roman Empire ad 14-337 (as specified for the Honour School of Literae Humaniores, Greek and Roman Archaeology).

3. Hellenistic Art and Archaeology, 330-30 BC.

4. Byzantine Art: the transition from Antiquity to the Middle Ages, ad 500-1100.

5. Gothic Art through Medieval Eyes.

6. Encountering South Asian Sculpture

7. American Art

8. Art in China since 1911.

9. Understanding Museums and Collections (as specified for the Honour School of Archaeology and Anthropology), if not taken under IV below.

10. Egyptian Art and Architecture (as specified for the Honour School of Oriental Studies, Egyptology and Ancient Near Eastern Studies with Archaeology and Anthropology).

11. Visual Culture in Contemporary East Asia.

12. Latin American Cinema (as specified for the Honour School of Modern Languages, Special Subjects)

13. Topics in Islamic Art

14. Cross-cultural Dialogues: Art, Politics and Belief in Medieval Iberia

IV. *Modern Art Option*

Any one of the options below:

1. Literature and the Visual Arts in France (as specified for the Honour School of Modern Languages, Special Subjects).

2. German Expressionism in literature and the visual arts (as specified for the Honour School of Modern Languages, Special Subjects).

3. European Cinema (as specified for the Honour School of Modern Languages, Special Subjects).

4. History and Theory of Visual Culture since 1900 (as specified for the Final Examination in Fine Art; paper on the history and theory of visual culture since 1900).

5. Understanding Museums and Collections (as specified for the Honour School of Archaeology and Anthropology), if not taken under III above.

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6. The Experience of Modernity: Visual Culture, 1880-1925

7. American Art, if not taken under III above.

8. Art in China since 1911, if not taken under III above.

9. Visual Culture in Contemporary East Asia, if not taken under III above.

10. Inventing Photography: A History of Origins

11. Latin American Cinema (as specified for the Honour School of Modern Languages, Special Subjects)

In the case of Modern Art options 1-3 above, the relevant regulation for the Honour School of Modern Languages, XII Special Subjects, Section B, is modified (modification in italics) for History of Art students to read: An essay or portfolio of essays (the number of essays to be shown in parentheses) aggregating to about 6,000 words and not exceeding 8,000 words, to be uploaded to the University approved online assessment platform by noon on the Monday of tenth week of the Hilary Term in *the year prior to examination (i.e. the student's second year of study)*, together with a statement certifying that the essay(s) are the candidate's own work and that they have not already been submitted, either wholly or substantially, for a degree in this university or elsewhere.

In the case of Modern Art option 4, History of Art students are assessed based on three essays of no more than 2,500 words each (including footnotes) on aspects of the history and theory of visual culture since 1900 to be submitted using the University approved online assessment platform by noon on Friday of Week 9 of the Michaelmas Term of their final year. One essay must be submitted not later than noon on the Friday of the ninth week of the Michaelmas Full Term in the academic year preceding the examination, one essay must be submitted not later than noon on the Friday of the ninth week of the Hilary Full Term in the academic year preceding the examination, and one essay must be submitted not later than noon on the Friday of the ninth week of the Trinity Full Term in the academic year preceding the examination.

V. *Special Subject in Art History*, consisting of

(*a*) a paper including compulsory passages and/or images for comment; (*b*) an extended essay.

Any one of the Special Subjects listed below, as specified for the Honour School of History:

1. Painting and Culture in Ming China.

2. Politics, Art and Culture in the Italian Renaissance: Venice and Florence, c.1475-1525.

3. The Dutch Golden Age: 1618-1672.

4. English Architecture 1660-1720.

5. Art and its Public in France 1815-67.

6. Pop and the Art of the Sixties.

Depending on the availability of teaching resources in the different Faculties, not all of the options listed under II, III, IV and V will be available to all candidates in every year. Candidates should refer to the course handbook for details about availability and registration for individual options.

VI. *A thesis from original research*

1. Candidates must submit a thesis as part of the fulfilment of their Final Examination.

2. Theses shall normally be written during the Hilary Term of the final year. All theses must be submitted using the University approved online assessment platform not later than noon on Friday of eighth week of the Hilary Term of the academic year in which the candidate is presenting himself or herself for examination.

3. A candidate may submit:

(*a*) any essay or part of any essay which he or she has submitted or intends to submit for any university essay prize; or

(*b*) any other work provided in either case that (i) no thesis will be accepted if it has already been submitted, wholly or substantially, for a final honour school other than one involving Modern History or History of Art, or another degree of this University, or a degree of any other university, and (ii) the candidate submits a statement to that effect, and (iii) the subject is approved by the Chair of the Examiners for the Honour School of History of Art.

4. The provisos in cl. 3 above shall not debar any candidate from submitting work based on a previous submission towards the requirements for a degree of any other university provided that

(i) the work is substantially new;

(ii) the candidate also submits both the original work itself and a statement specifying the extent of what is new. The examiners shall have sole authority to decide in every case whether proviso (i) has been met.

5. Every candidate except when offering a thesis as defined in cl. 3 (*a*) must submit a proposed preliminary title to the Department of History of Art, St Ebbes, Oxford together with a typed synopsis of the thesis topic and proposed method of investigation (no more than 250 words) and the written approval of their College History of Art Co-ordinator, not later than Friday of eighth week of Michaelmas Term in the year of the examination. The Chair of Examiners shall give notification whether or not the title is approved by the first Monday of Hilary Full Term of the same year. Any subsequent changes to subject require formal application to the Chair of Examiners by the Friday of Week 4 of the Hilary Term of the final year and subsequent approval. Minor changes to title or subtitle do not need to be submitted.

6. Theses should normally include an investigation of visual and material culture (broadly defined), with references made to relevant images and printed and/or unprinted primary written sources, and must include proper footnotes and a bibliography. They must be the work of the author alone. In all cases, the candidate's Undergraduate Thesis Adviser shall discuss with the candidate the field of study, the sources available, and the methods of presentation. Candidates shall be expected to have attended a class on choosing a thesis topic, led by the Undergraduate Thesis Co-ordinator, and to have discussed their choice of topic with their College History of Art Co-ordinator during the Trinity Term of the year prior to examination and Michaelmas Term of the year of examination. Details of arrangements are given in the course handbook. The Undergraduate Thesis Co-ordinator will appoint an appropriate expert thesis adviser for each candidate. Candidates shall have meetings with their Undergraduate Thesis Adviser lasting no more than five hours in total. These hours of meetings shall be normally distributed as follows: one hour in total in Trinity Term of the year prior to the examination; one hour in total in the Michaelmas Term of the year of examination; three hours in total in Hilary Term of the year of examination. A first draft of the thesis may be commented on, but not corrected in matters of detail and presentation, by the Undergraduate Thesis Adviser.

7. No thesis shall exceed 12,000 words in length (including footnotes, but excluding bibliography, and, in cases for which specific permission has been obtained from the Chair of Examiners, appendices). All theses must be typed in double spacing on A4 paper with the notes and references at the foot of each page, with a left-hand margin of one-and-a-half inches and all other margins of at least one inch. The thesis should conform to the standards of academic presentation prescribed in the course handbook. Failure to conform to such standards may incur penalties as outlined in the course handbook.

8. All theses must be submitted electronically not later than noon on Friday of week 8 of the Hilary term of the final year of the Final Honour School using the University approved online assessment platform. Procedures governing this process will be published by the Board. The University's regulations on late submission of work will apply.

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9. Candidates shall not answer in any other paper questions which fall very largely within the scope of their thesis nor choose a Special Subject extended essay topic related to their thesis. Candidates should not choose a thesis that only substantially reworks material studied in the Further Subject in Art History, in the Classical, Pre-Modern or non-Western art option, in the Modern art option, or in the Special Subject, and should demonstrate familiarity with and use of substantially different and additional primary sources and visual material.

Honour School of Human Sciences

A

1. The subject of the Honour School of Human Sciences shall be the biological and social aspects of the study of human beings.

2. No candidates shall be admitted for examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination shall be under the supervision of the Social Sciences Board, which shall appoint a Teaching Committee for Human Sciences to supervise the arrangements for this examination and the Preliminary Examination in Human Sciences, to consult as necessary with contributing teachers and others; and to carry out such other functions as may be laid down by the Divisional Board by standing order. The committee shall be recognised as having an interest in appointments specifically concerned with the Honour School, and the bodies responsible for such appointments shall ensure that the selection committees for such posts include at least one member appointed in consultation with the committee. It shall be responsible for such funds as the Divisional Board may place at its disposal for general purposes connected with Human Sciences.

B

The Honour School is divided into two sections. All candidates will be required to offer papers: 1, 2, 3 (examined by extended essay and a presentation), 4, 5(a), or 5(b), a dissertation (paper 6) and two option papers (7 and 8):

1. Behaviour and its Evolution

2. Human Genetics and Evolution

3. Human Ecology

4. Demography and Population The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Special Regulations concerning Examinations.

5(*a*). Anthropological analysis and Interpretation *or* 5(*b*). Sociological Theory

The date by which students must make their choice will be stated in the course handbook.

6. Dissertation

7. and 8. Candidates will also be required to offer any two optional subjects from a list posted in the Human Sciences Centre at the beginning of the first week of Hilary Full Term in the year preceding the final examination. These lists will also be circulated to College Tutors. The date by which students must make their choice will be stated in the course handbook.

Schedule of Subjects

1. *Behaviour and its Evolution*

Introduction to the study of behaviour including how questions in animal (including human) behaviour can be studied by experiment and observation. Adaptation, kin selection, parental care, group living, tool use, culture, conflict and aggression, sexual selection, animal signals, genes and innate behaviour, and learning. Evolutionary approaches to human behaviour, including the socio-behavioural ecology of Miocene, Pliocene and Pleistocene hominins and evolutionary perspectives on human social and developmental psychology. This paper will be examined by an unseen written examination paper.

2. *Human Genetics and Evolution*

Evolution and genomics of Hominoidea; the genetic basis of hominin evolution and human diversity, including single gene traits, quantitative traits, and complex traits. The structure of the human genome, the associated technologies for genome analysis, methodological approaches to finding genes for traits, and the social implications of genetic knowledge. Medical genetics as illustrated by cancer and genetic susceptibility to infection. This paper will be examined by an unseen written examination paper.

3. *Human Ecology*

Human ecology of disease, emphasising diseases that significantly contribute to the global burden of mortality and cultural change. Diet and nutrition anthropology of human societies. Ethno-biology and its cultural, ontological and epistemological contextualization, including Traditional Ecological Knowledge (TEK), Ethno-linguistics and the principles of folk-naming and folk-taxonomy of organisms, Local Ecological Knowledge (LEK) and the significance of place, and practical applications of ethnobiology including biological conservation.

This paper will be examined by an extended essay not exceeding 5,000 words (including references and footnotes but excluding bibliography) and a presentation. The essay will be chosen from a list of titles published by the Examiners on Monday of Week 1 of Trinity Term of their second year.

Essays should be word-processed in double-line spacing and should conform to the standards of academic presentation prescribed in the course handbook. An electronic copy of the essay must be submitted to the University approved online assessment platform no later than noon on Friday of Week 6 of Trinity Full Term of the second year. Only the file submitted via the University approved online assessment platform shall constitute a valid submission; no additional hard-copy may be submitted, for any purpose.

Candidates will be required to give a short presentation on the topic of the extended essay in Michaelmas Term of their Final year. The exact date of the presentation will be notified to students by Week 1 of Michaelmas Term. The presentation will be assessed for clarity and engagement and contributes 5% of the final mark for the extended essay.

4. *Demography and Population*

Candidates will be expected to show knowledge of the major features of past and present population trends, the socio-economic, environmental and biomedical factors affecting fertility, mortality and migration; the social, economic and political consequences of population growth, decline and ageing; and major controversies in demographic theory.

Specific topics will include traditional and transitional population systems in historical and contemporary societies; demographic transitions and their interpretation; demographic processes in post-transitional societies (modern Europe and other industrial areas) including very low fertility, longer life, international migration and new patterns of marriage and family; the changing position of women in the workforce; ethnic dimensions of demographic change; and policy interventions.

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The paper will also test knowledge of demographic analysis and techniques including data sources, the quantitative analysis of fertility and mortality, the life table, the stable population and other population models, population dynamics and projections, and limits to fertility and the lifespan. The paper will comprise two sections. Section 1 will test the candidate's knowledge of substantive trends and their explanation. Section 2 will test the candidate's ability to interpret quantitative results and the methods of demographic analysis. Candidates will be required to answer three questions, two from Section 1 and one from Section 2.

5(*a*). *Anthropological analysis and interpretation*

The comparative study of social and cultural forms in the global context: to include economics and exchange, domestic structures and their reproduction, personal and collective identity, language and religion, states and conflict, understanding of biology and environment, historical perspectives on the social world and upon practice in anthropology. This paper will be examined by an unseen written examination paper.

5(*b*). *Sociological Theory*

Theoretical perspectives which may include rational choice; evolutionary psychology; interpersonal interaction; social integration and networks; functionalism. Substantive problems which may include stratification; gender; nationalism, race and ethnicity; collective action; norms; ideology; economic development; gangs and organized crime. Candidates will be expected to use theories to explain substantive problems. This paper will be examined by an unseen written examination paper.

6. *Dissertation*

(*a*) *Subject*

In the dissertation the candidate will be required to focus on material from within the Honour School, and must show knowledge of more than one of the basic approaches to the study of Human Sciences. The subject may, but need not, overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their dissertation and that substantial repetition may be penalised.

All candidates shall submit for approval to the Chair of the Human Sciences Teaching Committee c/o the Academic Administrator, Institute of Human Sciences, the title they propose together with:

(i) an explanation of the subject in about 100 words explicitly mentioning the two or more basic approaches to the study of Human Sciences that will be incorporated in the dissertation.

(ii) a letter of approval from their tutor **and** the name(s) of the advisor(s) who will supervise the dissertation.

This should not be later than noon on Monday of Week 1 of Trinity term of the year before that in which the candidate is to be examined.

The Chair of the Teaching Committee, in consultation with the Chair of Examiners and other Senior Members if necessary, shall as soon as possible decide whether or not to approve the title and shall advise the candidate. No decision shall normally be deferred beyond the end of the eighth week of the relevant Trinity Term.

Proposals to change the title of the dissertation may be made in exceptional circumstances and will be considered by the Chair of the Teaching Committee until the first day of Hilary Full Term of the year in which the student is to be examined, or only by the Chair of Examiners thereafter, but not later than the last day of the same term. Proposals to change the title of the dissertation should be made through the candidate's college via the Academic Administrator, Institute of Human Sciences, The Pauling Centre, 58a Banbury Road.

(*b*) *Authorship and origin*

The dissertation must be the candidates' own work. Tutors may, however, discuss with candidates the proposed field of study, the sources available and the method of presentation. They may also read and comment on a first draft. All candidates shall sign a certificate to the effect that the thesis is their own work and that it has not already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. This certificate shall be electronically submitted to the chair of examiners. No dissertation shall, however, be ineligible because it has been or is being submitted for any prize of this University.

(*c*) *Length and format*

No dissertation shall exceed 10,000 words; no person or body shall have authority to permit any excess. Candidates may include appendices which will not count towards the word limit. However the examiners are not bound to read the appendices and they shall not be taken into consideration when marking the dissertation. There shall be a select bibliography or a list of sources; this shall not be included in the word count. Each dissertation shall be prefaced by an abstract of not more than 350 words which shall not be included in the overall word count.

(*d*) *Submissions of dissertation*

Every candidate shall submit an electronic copy of the dissertation to the University approved online assessment platform not later than noon on Friday of the week preceding Trinity Full Term of the final year. Only the file submitted via the University approved online assessment platform shall constitute a valid submission; no additional hard-copy may be submitted, for any purpose.

(*e*) *Resubmission of dissertation*

Dissertations previously submitted for the Honour School of Human Sciences may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

Honour School of Jurisprudence (Course 1)

1. Candidates in the School of Jurisprudence shall be examined in subjects from such branches of the law and of philosophy as may be prescribed by regulation.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Board of the Faculty of Law, which shall make regulations concerning it, subject always to the preceding clauses of this sub-section and to the concurrence of the Divisional Board of Humanities in respect of regulations concerning philosophy.

4. Candidates shall be examined in accordance with the Examination Regulations set out below.

5. Candidates must have satisfactorily completed the Legal Research and Mooting Skills Programme.

6. Candidates shall be examined in the following seven core subjects:

(i) Jurisprudence

(ii) Contract

(iii) Tort

(iv) Land Law

(v) European Union Law

(vi) Trusts

(vii) Administrative Law

7. In addition to the core subjects, candidates must offer two further option subjects from a list approved by the Board of the Faculty of Law. The list for the following academic year shall be posted in the Law Faculty Office and sent to college tutors, together with individual specifications and examination methods, not later than the beginning of the fifth week of the Hilary Term in the year before the Honour School examination will be held. Depending on the availability of teaching resources, not all option subjects will be available to all candidates in every given year. If any such subject has to be withdrawn after it has appeared on the lists approved by the Board of the Faculty of Law, notice will be given in the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year. Candidates selected for the Jessup Moot team may take the Jessup Moot option in place of one of the two option subjects. Further regulations for the Jessup Moot option appear under 11. below. In addition, candidates may offer a dissertation as one of their option subjects. Further regulations for students proposing to submit a dissertation appear under 12 below.

8. Candidates who have been awarded the Diploma in Legal Studies shall be examined in the same number of subjects as other candidates but shall not be required to repeat in the Final Honour School papers taken for the Diploma which would otherwise be compulsory.

9. *Legal Research and Mooting Skills Programme*

The Law Board offers a Legal Research and Mooting Skills Programme, which provides training in the use of legal information resources (both paper and electronic), legal research, and team-working. The programme will also check students' competence in the use of Information Technology. Students are required to undertake this programme and to complete the assessments which form part of it, to the satisfaction of the Programme Co-ordinator appointed by the Law Board. The Programme Co-ordinator will certify to the Chair of Examiners for the Honour School of Jurisprudence the names of those students who have done so.

10. *Core Subjects*

(i) JURISPRUDENCE

Candidates offering Jurisprudence will be examined in that subject by:

(*a*) an examination at the end of a student's final year of the Final Honours School, in which students answer two questions from a selection of ten, and

(*b*) a single essay of 3,000-4,000 words to be written during the summer vacation between the end of Year 2 and commencement of Year 3 of the Final Honour School. Essay questions will be published by the Board of Examiners at noon on the Friday of the seventh week of the Trinity Term preceding the examination. The essay must be submitted electronically, by noon on the Friday of the week before noughth week preceding the beginning of the Michaelmas Full Term immediately following. On submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to access questions, and submit the essays. The essays must bear the candidate's examination number, but not their name or the name of their college.

(ii) CONTRACT

Candidates will be required to show a knowledge of such parts of the law of restitution as are directly relevant to the law of contract. Questions may be set in this paper requiring knowledge of the law of tort.

(iii) TORT

Questions may be set in this paper requiring knowledge of the law of contract.

(iv) LAND LAW

(v) EUROPEAN UNION LAW

Comprises:

A. The basic structure and functions of the institutions; the aims of the EU; law-making; the composition and jurisdiction of the Court of Justice; the penetration of EU law into national legal orders.

B. Free movement of persons and services.

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C. Free movement of goods.

(vi) TRUSTS

(vii) ADMINISTRATIVE LAW

Questions will not be set on the law of local government or of public corporations except as illustrating general principles of administrative law.

Candidates will be required to show a sufficient knowledge of such parts of the general law of the constitution as are necessary for a proper understanding of this subject.

11. *Jessup Moot*

The following further regulations apply to the Jessup Moot subject:

The Jessup Moot option may only be taken by candidates who are members of the Law Faculty's team participating in the Philip C. Jessup International Law Moot Competition ('the Jessup Moot'). Candidates may not be assessed for both this option and the full option subject 'public international law'.

On being selected for the Jessup Moot team, each candidate will be required to sign a declaration acknowledging the obligations and expectations upon them. Details are provided in the Law Faculty Handbook for Undergraduate Students.

Candidates will study subject matter falling within the field of public international law, as defined in the course description for the 'public international law' option provided in the Law Faculty Handbook for Undergraduate Students. In addition, candidates will study in detail the subject area covered by the Jessup Moot compromis (the competition problem set) in preparation for writing the memorials.

The means of assessment for the Jessup Moot option subject will be twofold.

(i) By noon on the day after the deadline for submission of memorials to the Jessup Moot Competition, as published in the Undergraduate Handbook, (or if that deadline falls on a Friday, by noon of the following Monday), one of the option candidates must submit in electronic form to the Law Faculty Examinations Officer the following items on behalf of all of the candidates taking the option:

(*a*) two written assessments of up to 12,000 words each, which will constitute the appellant and respondent memorials submitted for the Jessup Moot for the year in question;

(*b*) a declaration of joint authorship, signed by all the candidates, acknowledging that each has made a significant contribution, commensurate to that of the other team members, and confirming that each is aware that they will all receive the same mark for the submissions.

The marks for the memorials will constitute 50 per cent of the total mark for the Jessup Moot option.

(ii) Candidates will take the public international law examination at the end of their final year, but will answer only two questions (one from Part A and one from Part B) in a total of 90 minutes, rather than four questions in 180 minutes. The mark awarded will constitute the remaining 50 per cent of the total mark for the Jessup Moot option and will be added to the mark attained under i) to produce an overall mark for the option.

12. *Dissertation*

(i) As one of their option subjects, students may undertake a dissertation of between 8,000 and 10,000 words, inclusive of footnotes but excluding bibliography.

(ii) Students wishing to write a dissertation must submit a proposal of 500-600 words to the Law Faculty Office by Friday of the week preceding 0th Week of Michaelmas Term of the final year.

(iii) Theses previously submitted for the Honour School of Jurisprudence may be resubmitted. No thesis will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. No thesis shall, however, be ineligible because it has been or is being submitted for any scholarship or prize of this University.

(iv) Students must submit the final dissertation using the University approved online assessment platform by no later than noon on Friday of Week 8 of Hilary Term of the final year of the course. Technical information on the requirements for online submissions is provided in the Course Handbook.

(v) Students whose proposals are rejected or who miss the deadline for submission of proposals will instead pursue the two option subjects for which they signed up in the Trinity Term preceding their final year.

13. *Statutes and other source material*

Details of the statutes and other sources of material which will be available to candidates in the examination room for certain papers will be given in the teaching conventions and in examiners' edicts circulated to candidates.

Honour School of Jurisprudence (Course 2)

1. Candidates in the School of Jurisprudence shall be examined in subjects from such branches of the law and of philosophy as may be prescribed by regulation.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Board of the Faculty of Law, which shall make regulations concerning it, subject always to the preceding clauses of this sub-section and to the concurrence of the Divisional Board of Humanities in respect of regulations concerning philosophy.

4. Candidates shall be examined in accordance with the Examination Regulations set out below. They will also be required to spend, after their matriculation, an academic year of residence in a European university approved in accordance with these regulations, and to have attended such courses at the approved university as are approved in accordance with these regulations, and to have passed such examinations at the approved university as the faculty board may specify.

5. The Law Board will approve courses at certain European universities. The list of approved courses will be available at the Institute of European and Comparative Law, St Cross Building, Manor Road.

6. Candidates may proceed to an academic year of residence at an approved university only if so permitted by the Board of the Faculty of Law. The board shall not give such permission unless the candidate presents (a) a certificate of linguistic competence relevant to the proposed year of residence and (b) a certificate from their society stating that they will have resided in Oxford for six terms (or three terms in the case of an applicant with senior status) since matriculation before proceeding to such residence, and (c) a statement in support from the head or a tutor of the candidate's society.

7. The certificate of linguistic competence may be provided only by a member of the University approved by the board.

8. Candidates will be required to pass certain examinations at the approved universities. Details will be available from the Institute of European and Comparative Law.

9. The Institute of European and Comparative Law will certify to the chair of the examiners for the Honour School of Jurisprudence the names of candidates who have satisfied the requirements for the year abroad.

10. The board may amend or add to any provision in Regulations 5, 8, and 9 by regulation published in the *Gazette* at any time before the commencement of the academic year to which such addition or amendment applies.

11. Candidates must have satisfactorily completed the Legal Research and Mooting Skills Programme.

12. Candidates shall be examined in the following seven core subjects:

(i) Jurisprudence

(ii) Contract

(iii) Tort

(iv) Land Law

(v) European Union Law

(vi) Trusts

(vii) Administrative Law

13. In addition to the core subjects, candidates must offer two further option subjects from a list approved by the Board of the Faculty of Law. The list for the following academic year shall be posted in the Law Faculty Office and sent to college tutors, together with individual specifications and examination methods, not later than the beginning of the fifth week of the Hilary Term in the year before the Honour School examination will be held. Depending on the availability of teaching resources, not all option subjects will be available to all candidates in every given year. If any such subject has to be withdrawn after it has appeared on the lists approved by the Board of the Faculty of Law, notice will be given in the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year. Candidates selected for the Jessup Moot team may take the Jessup Moot option in place of one of the two option subjects. Further regulations for the Jessup Moot option appear under 17. below. In addition, candidates may offer a dissertation as one of their option subjects. Further regulations for students proposing to submit a dissertation appear under 18. below.

14. Candidates who have been awarded the Diploma in Legal Studies shall be examined in the same number of subjects as other candidates but shall not be required to repeat in the Final Honour School papers taken for the Diploma which would otherwise be compulsory.

15. *Legal Research and Mooting Skills Programme*

The Law Board offers a Legal Research and Mooting Skills Programme, which provides training in the use of legal information resources (both paper and electronic), legal research, and team-working. The programme will also check students' competence in the use of Information Technology. Students are required to undertake this programme and to complete the assessments which form part of it, to the satisfaction of the Programme Co-ordinator appointed by the Law Board. The Programme Co-ordinator will certify to the Chair of Examiners for the Honour School of Jurisprudence the names of those students who have done so.

16. *Core Subjects*

(i) JURISPRUDENCE

Candidates offering Jurisprudence will be examined in that subject by:

(*a*) an examination at the end of a student's final year of the Final Honours School, in which students answer two questions from a selection of ten, and

(*b*) a single essay of 3,000-4,000 words to be written during the summer vacation between the end of Year 2 and commencement of Year 3 of the Final Honour School. Essay questions will be published by the Board of Examiners at noon on the Friday of the seventh week of the Trinity Term preceding the examination. The essay must be submitted

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electronically, by noon on the Friday of the week before noughth week preceding the beginning of the Michaelmas Full Term immediately following. On submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to access questions, and submit the essay. The essay must bear the candidate's examination number, but not their name or the name of their college.

(ii) CONTRACT

Candidates will be required to show a knowledge of such parts of the law of restitution as are directly relevant to the law of contract. Questions may be set in this paper requiring knowledge of the law of tort.

(iii) TORT

Questions may be set in this paper requiring knowledge of the law of contract.

(iv) LAND LAW

(v) EUROPEAN UNION LAW

Comprises:

A. The basic structure and functions of the institutions; the aims of the EU; law-making; the composition and jurisdiction of the Court of Justice; the penetration of EU law into national legal orders.

B. Free movement of persons and services.

C. Free movement of goods.

(vi) TRUSTS

(vii) ADMINISTRATIVE LAW

Questions will not be set on the law of local government or of public corporations except as illustrating general principles of administrative law.

Candidates will be required to show a sufficient knowledge of such parts of the general law of the constitution as are necessary for a proper understanding of this subject.

17. *Jessup Moot*

The following further regulations apply to the Jessup Moot subject:

The Jessup Moot option may only be taken by candidates who are members of the Law Faculty's team participating in the Philip C. Jessup International Law Moot Competition ('the Jessup Moot'). Candidates may not be assessed for both this option and the full option subject 'public international law'.

On being selected for the Jessup Moot team, each candidate will be required to sign a declaration acknowledging the obligations and expectations upon them. Details are provided in the Law Faculty Handbook for Undergraduate Students.

Candidates will study subject matter falling within the field of public international law, as defined in the course description for the 'public international law' option provided in the Law Faculty Handbook for Undergraduate Students. In addition, candidates will study in detail the subject area covered by the Jessup Moot compromis (the competition problem set) in preparation for writing the memorials.

The means of assessment for the Jessup Moot option subject will be twofold.

(i) By noon on the day after the deadline for submission of memorials to the Jessup Moot Competition, as published in the Undergraduate Handbook, (or if that deadline falls on a Friday, by noon of the following Monday), one of the option candidates must submit in electronic form to the Law Faculty Examinations Officer the following items on behalf of all of the candidates taking the option:

(*a*) two written assessments of up to 12,000 words each, which will constitute the appellant and respondent memorials submitted for the Jessup Moot for the year in question;

(*b*) a declaration of joint authorship, signed by all the candidates, acknowledging that each has made a significant contribution, commensurate to that of the other team members, and confirming that each is aware that they will all receive the same mark for the submissions.

The marks for the memorials will constitute 50 per cent of the total mark for the Jessup Moot option.

(ii) Candidates will take the public international law examination at the end of their final year, but will answer only two questions (one from Part A and one from Part B) in a total of 90 minutes, rather than four questions in 180 minutes. The mark awarded will constitute the remaining 50 per cent of the total mark for the Jessup Moot option and will be added to the mark attained under i) to produce an overall mark for the option.

18. *Dissertation*

(i) As one of their option subjects, students may undertake a dissertation of between 8,000 and 10,000 words, inclusive of footnotes but excluding bibliography.

(ii) Students wishing to write a dissertation must submit a proposal of 500-600 words to the Law Faculty Office by Friday of the week preceding 0th Week of Michaelmas Term of the final year.

(iii) Theses previously submitted for the Honour School of Jurisprudence may be resubmitted. No thesis will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. No thesis shall, however, be ineligible because it has been or is being submitted for any scholarship or prize of this University.

(iv) Students must submit the final dissertation using the University approved online assessment platform by no later than noon on Friday of Week 8 of Hilary Term of the final year of the course. Technical information on the requirements for online submissions is provided in the Course Handbook.

(v) Students whose proposals are rejected or who miss the deadline for submission of proposals will instead pursue the two option subjects for which they signed up in the Trinity Term preceding their final year.

19. Statutes and other source material

Details of the statutes and other sources of material which will be available to candidates in the examination room for certain papers will be given in the teaching conventions and in examiners' edicts circulated to candidates.

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Linguistics in all Honour Schools including Linguistics

Candidates offering Linguistics papers in any Honour School must conform to the General Regulations below, and to those for their particular school, as specified elsewhere.

Subjects in Linguistics

The subjects in Linguistics are specified below. Paper A will be examined by take-home paper, to be completed over a one-week period following the release of essay questions. The mode of assessment for B1-6 and F will be specified in the Faculty Handbook.

A General Linguistics

B1 Phonetics and Phonology

B2 Syntax

B3 Semantics and Pragmatics

B4 Psycholinguistics

B5 Sociolinguistics

B6 Historical Linguistics

C Linguistic Project

D Thesis

E1 Linguistic Studies I (=Paper IV of the Honour School of Modern Languages)

E2 Linguistic Studies II (=Paper V of the Honour School of Modern Languages)

F A Special Subject in Linguistics

Paper A. General Linguistics, New Format

Candidates will be required to show knowledge of key ideas in linguistics, and awareness of their application in given areas of linguistics and of their impact on the way linguistics as a discipline has developed.

Linguistic Project

The Linguistic Project will consist of a project report of between 8,000 and 10,000 words. The project should be uploaded to the University approved online assessment platform by noon on the Monday of the tenth week of Hilary Term in the year of the examination, together with a statement, sent under separate cover, certifying that the project is the candidate's own work and has not already been submitted, either wholly or substantially, for a degree in this university or elsewhere. A copy must be retained by the candidate.

Not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination, candidates proposing to offer a Linguistic Project must submit, through their college, to the Director of Undergraduate Studies of the Faculty of Linguistics, Philology and Phonetics (on a form obtainable from the Linguistics Faculty Office) a statement of their name, college, the Honour School they intend to offer, the academic year in which they intend to take the examination, and the title of the proposed project together with:

(*a*) a statement of approximately fifty words of how the subject is to be treated,

(*b*) a statement signed by a supervisor or tutor that he or she considers the subject suitable, and suggesting a person or persons who might be invited to be an examiner or an assessor (the Board will not approve a title unless it is satisfied that a suitably qualified examiner or assessor based in Oxford will be available),

(*c*) a statement by a college tutor that he or she approves the candidate's application, and

(*d*) confirmation that relevant CUREC approval was or will be obtained before work with human subjects has begun.

One complete draft of the Linguistic Project may be read and commented on by the supervisor.

The Linguistic Project must be typed in double-spacing on A4 paper. All quotations, whether direct or indirect, from primary or secondary sources must be explicitly acknowledged. The use of unacknowledged quotations will be penalized. The word count is exclusive of the footnotes and the bibliography. Extensive textual material may be placed in an appendix and need not be included in the word limit. An abstract or summary need not be included.

Thesis

1. Candidates may offer a Thesis, subject to the following provisions:

   (i) The subject of every thesis shall, to the satisfaction of the Board of the Faculty, fall within the scope of Linguistics.

   (ii) The subject of a thesis may, but need not, overlap any subject on which the candidate offers a paper, but candidates should avoid repetition of material presented in the extended essay in other parts of the examination.

   (iii) Not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination, candidates proposing to offer a thesis must submit, through their college, to the Director of Undergraduate Studies of the Faculty of Linguistics, Philology and Phonetics (on a form obtainable from the Linguistics Faculty Office) a statement of their name, college, the Honour School they intend to offer, the academic year in which they intend to take the examination, and the title of the proposed thesis together with (*a*) a statement of approximately fifty words of how the subject is to be treated, (*b*) a statement signed by a supervisor or tutor, preferably in the field of study with which the thesis is concerned, that he or she considers the subject suitable, and suggesting a person or persons who might be invited to be an examiner or an assessor (the Board will not approve a title unless it is satisfied that a suitably qualified examiner or assessor based in Oxford will be available), (*c*) a statement by a college tutor that he or she approves the candidate's application, and (*d*) confirmation that relevant CUREC approval, if necessary, was or will have been obtained before work with human subjects has begun.

   (iv) The Board of the Faculty will decide by the end of the third week of the Michaelmas Full Term preceding the examination whether the candidate has permission to offer a thesis. Permission may be granted on the condition that the candidate agrees to amend details of the title to the satisfaction of the Board, and submits the required amendments to the Faculty Office for the

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Board's approval by Friday of the sixth week of the Michaelmas Full Term preceding the examination. If the proposed title is approved, this will be notified by the Administration and Faculty Office, together with any conditions attached to the approval, to the candidate and to the Chair of the Examiners for the candidate's Honour School.

(v) A candidate may seek approval after Friday of the sixth week of the Michaelmas Full Term preceding the examination for an amendment of detail in an approved title, by application to the Faculty Office. The Chair of the Examiners and the Chair of the Board, acting together, will decide whether or not a proposed amendment shall be approved.

2. Every thesis must be the candidate's own work. Tutors may, however, discuss with candidates the proposed field of study, the sources available, and the method of presentation. Tutors may also read and comment on a first draft. All quotations, whether direct or indirect, from primary or secondary sources must be explicitly acknowledged. The use of unacknowledged quotations will be penalized. Candidates must provide a certificate stating that the thesis is their own work and this certificate must be uploaded at the same time as the thesis.

3. No thesis shall be ineligible because it has been submitted, in whole or in part, for any scholarship or prize in this university.

4. Candidates shall present a one-page summary of the arguments at the beginning of their thesis. Theses shall be in the range 10,000-12,000 words (exclusive of the footnotes, the bibliography, any appendices, and summary). No person or body shall have authority to permit the limit of 12,000 words to be exceeded, except that, in the case of a commentary on a text, and at the discretion of the Chair of the Examiners, any substantial quoting of that text need not be included in the word limit. The examiners will not take account of such parts of an essay as are beyond these limits. There must be a select bibliography, listing all primary and secondary sources cited in the thesis, and full details must be given of all citations at the end of the thesis. All theses must be typed in double-spacing on A4 paper. One copy must be uploaded to the University approved online assessment platform, and a copy must be retained by the candidate.

5. The candidate shall submit the thesis, identified by the candidate's examination number only, not later than noon on Friday of the week before the Trinity Full Term of the examination, to the University approved online assessment platform.

Special Subjects

Special Subjects available in Linguistics will be published in the *Gazette* and on-line by the beginning of the fifth week of the Trinity Term preceding the year of examination. Candidates in the Joint Schools involving Linguistics may offer any of the special subjects for paper XII in the Honour School of Modern Languages, provided they are marked with the Linguistics identifier L.

The method of assessment for each subject will be published in the *Gazette* and on-line by the beginning of the fifth week of the Trinity Term preceding the year of examination, according to the following key:

A: Three-hour unseen written paper. N.B. For the option paper in Phonetics and Phonology, candidates must also offer either a 30 minute Phonetics Transcription aural test or a Laboratory Report of a Phonetics experiment.

B: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to approximately 6,000 words and not exceeding 8,000 words, to be uploaded to the University approved online assessment platform by noon on the Friday of the ninth week of Hilary Term in the year of the examination, together with a statement certifying that the essay(s) are the candidate's own work and that they have not already been submitted, either wholly or substantially, for a degree in this university or elsewhere.

C: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to approximately 6,000 words and not exceeding 8,000 words written as answers to an examination paper to be collected from the Examination Schools, and signed for by candidates, on the Friday of the fifth week of the Hilary Term before the examination. Completed essay(s) should be uploaded to the University approved online assessment platform by noon on the Friday of the ninth week of Hilary Term in the year of the examination, together with a statement certifying that the essay(s) are the candidate's own work and that they have not already been submitted, either wholly or substantially, for a degree in this university or elsewhere.

General Regulations

Candidates in the Honour School of Psychology, Philosophy, and Linguistics may offer paper E1 or E2 only with the agreement of the Board of the Faculty of Linguistics, Philology, and Phonetics.

No candidate may offer more than one special subject F. Candidates may not be permitted to offer certain special subjects in combination with certain other subjects, or may be permitted to do so only on condition that in the papers on the other subjects they will not be permitted to answer certain questions.

Regulations for Particular Honour Schools

Psychology, Philosophy, and Linguistics

Candidates may take at most five subjects in Linguistics. All candidates must take eight subjects in total. Candidates may only take subjects in Psychology if they offer Psychology Parts I and II.

Candidates may take no more than one paper from group F.

All candidates in Linguistics must take paper A.

Candidates who take **two** subjects in Linguistics must take paper A and one of papers B1–B6.

Candidates who take **three** subjects in Linguistics must take (1) paper A, (2) one of papers B1, B2, B3, and (3) one of papers B1-6, C, D, F.

Candidates who take **four** subjects in Linguistics must take (1) paper A, (2) one of papers B1, B2, B3, and (3) two of papers B1-6, C *or* D, E1 *or* E2, F.

Candidates who take **five** subjects in Linguistics must take (1) paper A, (2) one of papers B1, B2, B3, and (3) three of papers B1-6, C, D, E1 *or* E2, F.

Honour School of Literae Humaniores

A

1. The Branches of the Honour School of Literae Humaniores shall be (I) Greek and Roman History, (II) Philosophy, (III) Greek and Latin Literature, (IV) Greek and Roman Archaeology, (V) Philology and Linguistics, (VI) Second Classical Language.

2. Each candidate must offer at least two of Branches (I)-(V).

3. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Classics and Philosophy, which shall appoint a joint standing committee to make regulations concerning it and review its operation, subject always to the preceding clauses of this subsection.

B

1. Candidates shall take either Course I or Course II. Persons who have satisfied the Moderators in Course IA, IB, or IC of Honour Moderations in Classics or of the Preliminary Examination in Classics may not enter for the Honour School of Literae Humaniores Course II without permission from the Board of the Faculty of Classics after consultation where appropriate with the Board of the Faculty of Philosophy. Such permission, which will be given only for special reasons, must be sought as early as possible, and in no case later than noon on the Friday of the first week of Michaelmas Term before the examination, by writing to the Chair of the Board of the Faculty of Classics, c/o 66 St Giles'. Applications must be accompanied by a letter of support from the applicant's society.

2. Candidates must offer eight subjects, which may include: up to five subjects in Greek and Roman History; up to five subjects in Philosophy; up to five subjects in Greek and Latin Literature; up to two subjects (or up to three, if one is a thesis [699]) in Greek and Roman Archaeology; up to two subjects (or up to three, if one is a thesis [598]) in Philology and Linguistics; two subjects in Second Classical Language; except that (i) candidates in Course I may not offer Second Classical Language and (ii) candidates in Course II who offer Second Classical Language may not offer more than four subjects in any one of Greek and Roman History, Philosophy, and Greek and Latin Literature. The combinations of subjects permitted are set out in I-VI below. Candidates may offer a thesis as one of their subjects, with the proviso that those offering a thesis in Philosophy must offer at least three other subjects in Philosophy. No candidate may offer more than one thesis, except that a Special Thesis may be offered in addition to one other thesis.

3. All candidates must offer at least four text-based subjects, except that candidates in Course II who offer Second Classical Language must offer at least three text-based subjects. All candidates in Course I must offer at least one text-based subject in each of (1) Greek and (2) Latin. Some subjects (503, 504, 507) may count as text-based subjects in either Greek or Latin. The text-based subjects are as follows:

(1) in Greek

130: Plato, *Republic*

131: Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist*

132: Aristotle, *Nicomachean Ethics*

133: Aristotle on Nature, Life and Mind

134: Knowledge and Scepticism in Hellenistic Philosophy

401: Greek History 1

402: Greek History 2

403: Greek History 3

404: Roman History 4

501: Greek Core, if offered in version (a)

503: Historiography, if offered in version (a) or (b)

504: Lyric Poetry, if offered in version (a) or (b)

505: Early Greek Hexameter Poetry

506: Greek Tragedy

507: Comedy, if offered in version (a) or (b)

508: Hellenistic Poetry

513: Euripides, *Orestes*

517: Byzantine Literature

518: Modern Greek Poetry

551: Greek Historical Linguistics

(2) in Latin

135: Latin Philosophy

136: Knowledge and Scepticism in Hellenistic Philosophy

405: Roman History 5

406: Roman History 6

414: The Conversion of Augustine

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502: Latin Core, if offered in version (a)

503: Historiography, if offered in version (a) or (c)

504: Lyric Poetry, if offered in version (a) or (c)

507: Comedy if offered in version (a) or (c)

509: Cicero

510: Ovid

511: Latin Didactic

512: Neronian Literature

515: Catullus

524: Seneca, *Medea*

525: Latin Literature from Titus to Trajan

552: Latin Historical Linguistics

4. In the assignment of honours all eight subjects offered by a candidate shall count equally.

5. In addition to their eight subjects candidates may also offer, but are not required to offer, a Special Thesis in accordance with VII below.

6. Any candidate whose native language is not English may bring a bilingual (native language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

7. For each subject in I, III, IV, V and VI below, a detailed specification and (where applicable) prescribed texts will be given in the Greats Handbook applicable to the relevant year of examination. The handbook will be published no later than Monday of Week 5 of Hilary Term two years preceding the examination.

I. *Greek and Roman History*

Candidates may offer up to five subjects (or up to four if they are offering Second Classical Language in Course II). If they offer more than one subject, at least one must be taken from A below; if they offer more than three subjects, at least two must be taken from A; if they offer five subjects, at least three must be taken from A.

For all of the period subjects which they offer under A as text-based (401-6), candidates will be required to sit a three-hour essay paper and an associated paper (one-and-a-half hours) comprising passages for translation and comment from the prescribed texts. For any of the period subjects which they offer as non-text-based (421-6), candidates will be required to sit a three-hour essay paper and an associated paper (one-and-a-half hours) comprising passages from the prescribed texts in English translation for comment. Each of subjects 407-414 will be examined in one three-hour paper.

A. Greek and Roman History Periods

In Course I all period subjects must be offered as text-based. Course II candidates who are taking period subjects must offer at least one as text-based, and may not offer more than one as non-text-based. Course IIA candidates taking Roman History 5 and 6 must offer them as text-based papers; Course IIB candidates taking Greek History 1-3 and Roman History 4 must offer them as text-based papers.

Greek History 1 (401 text-based; 421 non text-based): *Archaic Greek History: c.750 to 479 bc*

Greek History 2 (402 text-based; 422 non text-based: *Thucydides and the Greek World: 479 to 403 bc*

Greek History 3 (403 text-based; 423 non text-based): *The End of the Peloponnesian War to the Death of Philip II of Macedon: 403 to 336 bc*

Roman History 4 (404 text-based; 424 non text-based): *Polybius, Rome and the Mediterranean: 241-146 bc*

Roman History 5 (405 text-based; 425 non text-based): *Republic in Crisis: 146-46 bc*

Roman History 6 (406 text-based; 426 non text-based): *Rome, Italy and Empire from Caesar to Claudius: 46 bc to ad 54*

B. Greek and Roman History Topics

Note: It cannot be guaranteed that university lectures or classes or college teaching will be available in all subjects in this section in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

407: *Athenian Democracy in the Classical Age*

408: *Alexander the Great and his Early Successors* (336 BC-302 BC)

409: *The Hellenistic World: Societies and Cultures* (c.300-100 BC)

410: *Cicero: Politics and Thought in the Late Republic.*

411: *Politics, Society and Culture from Nero to Hadrian*

412: *Religions in the Greek and Roman World* (c.31 BC-AD 312)

413: *Sexuality and Gender in Greece and Rome*. This subject may only be taken by candidates who are offering at least one Ancient History period subject from section I. A. (subjects 401-6 and 421-6).

414: *The Conversion of Augustine*

415: *The Achaemenid Empire, 550-330 BC*

C.

499: *Thesis in Ancient History*

Any candidate who is not offering a thesis in any other branch of the examination may offer a thesis in Ancient History in accordance with the Regulations on Theses below.

II. *Philosophy*

Candidates may offer up to five subjects in Philosophy, from the list below. Candidates offering one Philosophy subject only may offer any of the subjects listed below except 199. Those offering at least two Philosophy subjects must select at least one subject in ancient philosophy, i.e. one of 115, 116 or 130-139. Those offering three or more subjects must also select one non-ancient Philosophy subject, i.e. a subject other than 115, 116 or 130-139. Candidates offering subject 199 (Thesis in Philosophy) must offer at least three other subjects in Philosophy. The syllabus for each subject, including thesis regulations, is specified in **Regulations for Philosophy in all Honour Schools including Philosophy**. In the list below, numbers in parentheses after a subject's title indicate other subjects with which it may not be combined.

Note on Subject 198: Special Subjects in Philosophy: Special subjects may from time to time be approved by the Undergraduate Studies Committee of the Faculty of Philosophy, as specified in the **Regulations for Philosophy in all Honour Schools including Philosophy**. Special subjects may not be available in all examination years, and not all such subjects may be available to candidates reading for the Honour School of Literae Humaniores.

101 Early Modern Philosophy

102 Knowledge and Reality

103 Ethics

104 Philosophy of Mind

106 Philosophy of Science and Social Science (**124**)

107 Philosophy of Religion

108 The Philosophy of Logic and Language

109 Aesthetics and the Philosophy of Criticism

110 Medieval Philosophy: Aquinas (**111**)

111 Medieval Philosophy: Duns Scotus, Ockham (**110**)

112 The Philosophy of Kant

113 Post-Kantian Philosophy

114 Theory of Politics

115 Plato: *Republic* (in translation) (**130**)

116 Aristotle: *Nicomachean Ethics* (in translation) (**132**)

120 Intermediate Philosophy of Physics

122 Philosophy of Mathematics

124 Philosophy of Science (**106**)

125 Philosophy of Cognitive Science

127 Philosophical Logic

128 Practical Ethics

129 The Philosophy of Wittgenstein

130 Plato: *Republic* (in Greek) (**115**)

131 Plato on Knowledge, Language, & Reality in the *Theaetetus* & *Sophist* (in Greek) (**137**)

132 Aristotle: *Nicomachean Ethics* (in Greek) (**116**)

133 Aristotle on Nature, Life and Mind (in Greek) (**138**)

134 Knowledge and Scepticism in Hellenistic Philosophy (in Greek) (**136, 139**)

135 Latin Philosophy (in Latin)

136 Knowledge and Scepticism in Hellenistic Philosophy (in Latin) (**134, 139**)

137 Plato on Knowledge, Language, & Reality in the Theaetetus & Sophist (in translation) (**131**)

138 Aristotle on Nature, Life and Mind (in translation) (**133**)

139 Knowledge and Scepticism in Hellenistic Philosophy (in translation) (**134, 136**)

198 Special Subjects in Philosophy (see note above)

199 Thesis in Philosophy (**499**, **598**, **599**, **699**)

III. *Greek and Latin Literature*

Course I candidates may offer up to a maximum of five subjects from 501-525 and 599 below. *Course II* candidates may offer up to a maximum of five subjects, or four if they take VI, Second Classical Language. Candidates offering three or more subjects must offer at least one of Greek Core (501 or 521) and Latin Core (502 or 522).

The following restrictions on combinations of literature subjects apply to both Course I and Course II candidates:

(1) Subject 521 may only be offered by Course II students taking Second Classical Language in Greek. Subject 522 may only be offered by Course II students taking Second Classical Language in Latin.

(2) Only one of subjects 503, 504, 507 and 519 may be offered.

(3) Only one of subjects 515 and 524 may be offered.

Note: University classes will be given for only one of subjects 515: Catullus and 524: Seneca, Medea, and for only one of subjects 512: Neronian Literature and 525: Latin Literature from Titus to Trajan each year.

One three-hour paper will be set on each subject except 503, 504, 507, 519 and 599. Additional translation papers (one-and-a-half hours each) will be set on 501 and 502.

Note 1: Each of subjects 503, 504 and 507 will be examined by a one-and-a-half hour translation paper on the prescribed texts and an extended essay of up to 6,000 words. Each of these subjects is available in three versions:

(*a*) Greek and Latin, for Course I candidates.

(*b*) Greek only, for candidates who sat Course IIB in Honour Moderations in Classics, or who offered Greek as their only Classical language in the Preliminary Examination in Classics & English or Modern Languages.

(c) Latin only, for candidates who sat Course IIA in Honour Moderations in Classics, or who offered Latin as their only Classical language in the Preliminary Examination in Classics & English or Modern Languages.

Essay topics set by the examiners will be released on Monday of Week 6 of Hilary Term immediately preceding the examination and essays should be uploaded to the University approved online assessment platform by 12 noon on Monday of Week 10 of the same term. Every extended essay must be the work of the candidate alone, and he or she must not discuss with any tutor either his or her choice of theme or the method of handling it.

Note 2: In all subjects credit will be given for showing wider knowledge of Greek and Roman culture.

Note 3: It cannot be guaranteed that university lectures or classes or college teaching will be available in all subjects in every academic year. Candidates are advised to consult their tutors about the availability of teaching when selecting their subjects.

501/521: *Greek Core*

Either:

(a) 501: One paper of three hours (commentary and essay) with an additional paper (one-and-a-half hours) of translation.

or

(b) 521: One paper of three hours (commentary and essay). Translations of the passages set for commentary will be provided. **This version of the subject is only available to those taking VI. Second Classical Language in Greek and will not count as text-based.**

502/522: *Latin Core*

Either:

(a) 502: One paper of three hours (commentary and essay) with an additional paper (one-and-a-half-hours) of translation.

or:

(b) 522: One paper of three hours (commentary and essay). Translations of the passages set for commentary will be provided. **This version of the subject is only available to those taking VI. Second Classical Language in Latin and will not count as text-based.**

503: *Historiography*

One of the following (***see Note 1 above***):

(a) Greek and Latin version

(b) Greek only version

(c) Latin only version

This subject may not be combined with 504, 507 or 519.

504: *Lyric Poetry*

One of the following (***see Note 1 above***):

(a) Greek and Latin version

(b) Greek only version

(c) Latin only version

This subject may not be combined with 503, 507 or 519.

505: *Early Greek Hexameter Poetry*

506: *Greek Tragedy*

507: *Comedy*

One of the following (***see Note 1 above***):

(a) Greek and Latin version

(b) Greek only version

(c) Latin only version

This subject may not be combined with 503, 504 or 519.

508: *Hellenistic Poetry*

509: *Cicero the Orator*

510: *Ovid*

511: *Latin Didactic*

512: *Neronian Literature*.

513: *Euripides*, Orestes: *papyri, manuscripts, text*

515: Catullus: *manuscripts, text, interpretation*

This subject may not be combined with 524.

517: Byzantine Literature

518: Modern Greek Poetry

519: The Reception of Classical Literature in Poetry in English since 1900

This paper will be examined only by extended essay of up to 6,000 words. Essay topics set by the examiners will be released on Monday of Week 6 of Hilary Term and essays should be uploaded to the University approved online assessment platform by 12 noon on Monday of Week 10 of the same term to the Examination Schools. Candidates will be required to use at least three authors in their essays, at least one of which must be a classical author. Every extended essay must be the work of the candidate alone, and he or she must not discuss with any tutor either his or her choice of theme or the method of handling it. This subject may not be combined with 503 or 504.

524: *Seneca*, Medea: *manuscripts, text, interpretation*. This subject may not be combined with 515.

525: *Latin Literature from Titus to Trajan.*

599: Thesis in Literature

Any candidate may offer a thesis in Greek and Latin Literature in accordance with the Regulation on Theses below. This subject may not be combined with any of 199, 499, 598, or 699.

IV. *Greek and Roman Archaeology*

Course I and *Course II*: Candidates may offer *one* or *two* of the following subjects 601-605, and may, if they wish, offer subject 699 as well. They may also offer subject 699 as their sole Archaeology subject.

Each of subjects 601-605 will be examined in one paper (3 hours).

601: *The Greeks and the Mediterranean World* c.*950 bc -500 bc*

602: *Greek Art and Archaeology*, c.*500-300 bc*

603: *Hellenistic Art and Archaeology, 330 – 30 BC*

604: *Art under the Roman Empire AD 14-337*

605: *Roman Archaeology: Cities and Settlement under the Empire*

699: *Thesis in Greek and Roman Archaeology*

Any candidate may offer a thesis in Greek or Roman Archaeology in accordance with the Regulation on Theses below. This subject may not be combined with any of 199, 499, 598, or 599.

V. *Philology and Linguistics*

Course I and *Course II*: Candidates may offer *one* or *two* of subjects 551-554, and may if they wish offer subject 598 as well. They may also offer subject 598 as their sole Philology and Linguistics subject.

Each of subjects 551-554 will be examined in one paper (3 hours).

551: *Greek Historical Linguistics*

552: *Latin Historical Linguistics*

553: *General Linguistics and Comparative Philology*

554: *Comparative Philology: Indo-European, Greek and Latin*

This subject may not be offered by any candidate who offered the Special Subject *Historical Linguistics and Comparative Philology* in Honour Moderations in Classics or in the Preliminary Examination in Classics.

598: *Thesis in Philology and Linguistics*

Any candidate may offer a thesis in Philology and Linguistics in accordance with the Regulation on Theses below. This subject may not be combined with any of 199, 499, 599, or 699.

VI. *Second Classical Language*

Second Classical Language is available only in Course II. Candidates offering Second Classical Language who satisfied the Moderators in Course IIA of Honour Moderations in Classics or of Preliminary Examination in Classics must offer 566 and 568. Candidates offering Second Classical Language who satisfied the Moderators in Course IIB of Honour Moderations in Classics or of Preliminary Examination in Classics must offer 567 and 569. Each subject will be examined in one three-hour paper.

566: *Greek Verse*

567: *Latin Verse*

568: *Greek Prose*

569: *Latin Prose*

VII. *Special Theses*

Candidates may offer, but are not required to offer, a Special Thesis in addition to the eight subjects required above, in accordance with the Regulations on Theses below.

Regulation on Theses

1. This regulation governs theses in Ancient History (subject 499), Literature (599), Archaeology (699), Philology and Linguistics (598), and Special Thesis (VII), with the exception of Special Theses on subjects relating to Philosophy. For theses in Philosophy (199) and Special Theses (VII) on Philosophy subjects, see **Regulations for Philosophy in all Honour Schools including Philosophy**.

2. The subject of every thesis shall, to the satisfaction of the Standing Committee for Mods and Greats, fall within the scope of the Honour School of Literae Humaniores. The subject may but need not overlap any subject or period on which the candidate offers papers. Candidates should avoid repetition in examination essays of material used in their theses and may be penalised for substantial repetition. Candidates who offer a Special Thesis and another thesis must avoid all overlap between them.

3. Candidates proposing to offer a thesis must submit to the Academic Administrative Officer of the Faculty of Classics, on a form obtainable from the Classics Office which must be countersigned by their tutor and (if different) by their proposed supervisor, the title of the proposed thesis, together with a synopsis of the subject in about 100 words, not later than the Wednesday of the first week of the Michaelmas Full Term preceding the examination. The Standing Committee for Mods and Greats shall decide whether or not to approve the title and shall advise the candidate as soon as possible.

4. Every thesis shall be the candidate's own work. Tutors may, however, assist candidates by discussing with them, for example, the field of study, the sources available, bibliography, and the method of presentation, and may also read and comment on drafts. The amount of assistance a candidate may receive shall not exceed an amount equivalent to the teaching of a normal paper. All quotations from primary or secondary sources, and all reporting or appropriation of material from those sources, must be explicitly acknowledged. Candidates must submit a signed declaration that the thesis is their own work.

5. Theses previously submitted for the Honour School of Literae Humaniores may be resubmitted. No thesis shall be accepted which has already been submitted, wholly or substantially, for another Honour School or degree of this or any other institution, and the certificate shall also state that the thesis has not been so submitted. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this university.

6. No thesis shall exceed 10,000 words. The word limit excludes bibliography and any appendix consisting of a catalogue of data, any research instrument used to gather data (for example, a computer programme), any extensive text which is specifically the object of an edition (e.g. a papyrus) or commentary, and any translation of that text, but includes quotations and footnotes. No person or body shall have authority to permit the limit of 10,000 words to be exceeded.

7. All theses must be typed in double spacing, with any notes and references at the foot of each page.

8. Candidates wishing to change the title of their thesis after it has been approved may apply for permission to make the change to the Chair of the Standing Committee for Mods and Greats, c/o the Academic Administrative Officer (email: undergraduate@classics.ox.ac.uk (mailto:undergraduate@classics.ox.ac.uk)) no later than 5 pm on the Friday two weeks before the submission deadline.

9. Candidates shall upload a copy of their thesis, identified by their candidate number only, not later than noon on Friday of Week 0 of the Trinity Full Term of the examination to the University approved online assessment platform.

N.B. For prescribed editions in all forms of the Honour School of Literae Humaniores, see the Greats Handbook.

Honour School of Materials Science

A

1. The subject of the Honour School of Materials Science shall be the study of Materials Science.

2. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Mathematical, Physical and Life Sciences Board, which shall prescribe the necessary regulations.

4. A candidate registered on the four year Master of Engineering in Materials Science degree programme is permitted, at a date no later than Friday of the 3rd week of Michaelmas Term in the year of Part I of the Second Public Examination, to transfer to the three year Bachelor of Arts in Materials Science programme, provided no such candidate may later enter the Part II year or supplicate for the degree of Master of Engineering in Materials Science.

5. Following Friday of the 3rd week of Michaelmas Term in the year of Part I of the Second Public Examination a candidate registered on the four year Master of Engineering in Materials Science degree programme is permitted, at a date no later than Friday of the 8th week of Trinity Term in the year of Part I of the Second Public Examination, to transfer to the three year Bachelor of Arts in Materials Science programme, provided no such candidate may later enter the Part II year or supplicate for the degree of Master of Engineering in Materials Science. In such cases the candidate will complete the Part I Examination as specified for the Master of Engineering programme and will in addition be required to complete during a specified period of the Long Vacation immediately following Trinity Term of the year of Part I of the Second Public Examination the extended essay specified in the programme for the degree of Bachelor of Arts in Materials Science. The Examiners will consider the outcome for such a candidate at the classification meeting held soon after the end of Trinity full term in the year following that of Part I of the Second Public Examination.

6. The examination for the Master of Engineering degree in Materials Science shall consist of Part I and Part II, and shall be partly of a practical nature. Candidates will be expected to show knowledge based on practical work: normally this requirement shall be satisfied by the Examiners' assessment of the practical work done by candidates during their course of study.

7. The examination for the Bachelor of Arts degree in Materials Science shall consist of one Part only, and shall be partly of a practical nature. Candidates will be expected to show knowledge based on practical work: normally this requirement shall be satisfied by the Examiners' assessment of the practical work done by candidates during their course of study.

8. No candidate for the degree of Master of Engineering in Materials Science may present him or herself for examination in Part II unless he or she has (a) been adjudged worthy of Honours by the Examiners in Part I and (b) normally obtained a minimum mark of 50% averaged over all elements of assessment for the Part I Examination.

9. The name of a candidate for the degree of Master of Engineering in Materials Science shall not be published in a class list until he or she has completed all parts of the examination and has been adjudged worthy of Honours by the Examiners in Part I and Part II of the examination in consecutive years. The Examiners shall give due consideration to the performance in all elements of the respective examinations.

10. The name of a candidate for the degree of Bachelor of Arts in Materials Science shall not be published in a class list until he or she has completed the examination and has been adjudged worthy of Honours by the Examiners. The Examiners shall give due consideration to the performance in all elements of the examination.

11. For candidates for the degree of Master of Engineering in Materials Science the Examiners shall be entitled to award (i) unclassified Honours to candidates in Part I who have been adjudged worthy of Honours but have obtained a mark of less than 50% averaged over all elements of assessment for the Part I Examination or (ii) a pass to candidates in Part I who have reached a standard considered adequate but who have not been adjudged worthy of Honours. To achieve Honours at Part I normally a candidate must fulfil all of the requirements under (a), (b), & (c) of this clause. (a) Obtain a minimum mark of 40% averaged over all elements of assessment for the Part I Examination, (b) obtain a minimum mark of 40% in each of at least four of the six written papers sat in Trinity Term of the year of Part I of the Second Public Examination, and (c) satisfy the coursework requirements set out in Section B, Part I below.

12. For candidates for the degree of Bachelor of Arts in Materials Science the Examiners shall be entitled to award a pass to candidates who have reached a standard considered adequate but who have not been adjudged worthy of Honours. To achieve Honours normally a candidate must fulfil all of the requirements under (a), (b), & (c) of this clause. (a) Obtain a minimum mark of 40% averaged over all elements of assessment for the Examination, (b) obtain a minimum mark of 40% in each of at least four of the six written papers sat in Trinity Term of the year of the Second Public Examination, and (c) satisfy the coursework requirements set out in Section B, below.

13. A candidate for the degree of Master of Engineering in Materials Science who obtains a mark of less than 50% averaged over all elements of assessment for the Part I Examination or who fails to satisfy the Examiners may enter again for the whole of Part I of the examination on one, but no more than one, subsequent occasion. Normally (i) this subsequent occasion shall be during the academic year immediately following the first decision of the Examiners and (ii) the examination will be identical to that taken by the other Part I candidates in said academic year. A candidate who is adjudged worthy of Honours and obtains a mark of 50% or more averaged over all elements of assessment on the occasion of this resit may progress to Part II in the academic year following that of the resit examination; such a candidate will carry forward a Part I mark of 50% only. Part II shall be entered on one occasion only.

14. A candidate for the degree of Bachelor of Arts in Materials Science who obtains only a pass, or fails to satisfy the Examiners may enter again for the examination on one, but no more than one, subsequent occasion. Normally (i) this subsequent occasion shall be during the academic year immediately following the first decision of the Examiners and (ii) the examination will be identical to that taken by the other candidates for the BA in Materials Science in said academic year. The Examiners shall be entitled to award a 3rd class Honours classification to a candidate who is adjudged worthy of Honours and obtains a mark of 40% or more averaged over all elements of assessment on the occasion of this resit. The Examiners shall be entitled to award a Pass to a candidate who has reached a standard considered adequate but who has not been adjudged worthy of Honours on the occasion of this resit.

15. A candidate for the degree of Master of Engineering in Materials Science adjudged worthy of Honours in Part I and worthy of Honours in Part II may supplicate for the Degree of Master of Engineering in Materials Science, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

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2013-14 version (/Regulation/Difference?code=hsofmatescie&Year1=2023&Term1=1&Year2=2013&Term2=1)

16. A candidate for the degree of Bachelor of Arts in Materials Science adjudged worthy of Honours may supplicate for the Degree of Bachelor of Arts in Material Science, provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

17. A candidate for the degree of Master of Engineering in Materials Science who fails to obtain Honours in Part II, or who is adjudged worthy of Honours in Part I and who obtains a minimum mark of 50% averaged over all elements of assessment for the Part I Examination but who does not enter Part II, or who is adjudged worthy of Honours in Part I but who obtains a mark of less than 50% averaged over all elements of assessment for the Part I Examination, or who passes Part I, is permitted to supplicate for the degree of Bachelor of Arts in Materials Science (unclassified Honours or pass, as appropriate); provided that no such candidate may later enter or re-enter the Part II year or supplicate for the degree of Master of Engineering in Materials Science or supplicate for the degree of Bachelor of Arts in Materials Science (classified Honours); and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

18. A candidate for the degree of Bachelor of Arts in Materials Science who passes the Second Public Examination but is not adjudged worthy of Honours is permitted to supplicate for the degree of Bachelor of Arts in Materials Science (pass); provided that no such candidate may later supplicate for the degree of Bachelor of Arts (classified or unclassified Honours) in Materials Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

B

1. In the following, 'the Course Handbook' refers to the Materials Science and Materials, Economics & Management Final Honours School Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Materials and also posted on the website at: http://www.materials.ox.ac.uk/teaching/ug/ughandbooks.html.

2. Candidates are restricted to models of calculators included in the Course Handbook published in the academic year preceding either Part I of the Second Public Examination for the degree of Master of Engineering in Materials Science or the Second Public Examination for the degree of Bachelor of Arts in Materials Science.

3. Supplementary subjects or the completion of an approved course of instruction in a foreign language:

(*a*) As an alternative to offering Engineering and Society coursework, candidates may either offer themselves for examination in a Supplementary Subject or complete an approved, assessed course of instruction in a foreign language, as permitted under clause 3.(*c*) of the regulations for Materials Science Part I. A candidate who wishes to offer a Supplementary Subject must have the proposal approved by the Chair of the Faculty of Materials or deputy. Where an approved course of instruction in a foreign language is available (including a Supplementary Subject in a foreign language), entry of candidates for such examinations shall require the approval of the Chair of the Faculty of Materials and the Director of the Language Centre or their deputies. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

(*b*) Candidates for Supplementary Subjects or a Foreign Language course may offer themselves for examination in the academic year preceding that in which they take either Part I of the Second Public Examination for the degree of Master of Engineering in Materials Science or the Second Public Examination for the degree of Bachelor of Arts in Materials Science.

(*c*) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the Course Handbook in the academic year in which the courses are delivered. Regulations governing the use of calculators in individual Supplementary Subjects will be notified when the availability of these subjects is published in the Course Handbook.

PART I of the Examination for the degree of Master of Engineering in Materials Science

The examination will consist of:

1. Four general papers of three hours each on the fundamental principles and engineering applications of the subject in accordance with the schedule below. The questions set in these papers normally will be such that candidates may reasonably be expected to answer a high proportion of them.

2. Two Materials Options papers, each of three hours, containing a wide choice of questions in accordance with the schedule below.

3. In addition to the written papers, the Examiners shall require evidence of satisfactory completion, over a period of five terms subsequent to the sitting of the First Public Examination, of each *element* of coursework in Materials, as detailed below. In the assessment of the Materials coursework, the Examiners shall take into consideration the requirement for a candidate to complete satisfactorily the coursework to a level prescribed from time to time by the Faculty of Materials and published in the Course Handbook. Normally, failure to complete satisfactorily all six elements of Materials Coursework will constitute failure of Part I of the Second Public Examination. The coursework *elements* shall be:

(*a*) *Materials Practical Classes*

Candidates shall be required to submit the three summatively assessed Reports of Practical Work in Materials and their Practical Class Notebook(s) completed over a period of three terms subsequent to the sitting of the First Public Examination. Such reports should be uploaded to the University approved online assessment platform, not later than noon on Tuesday of the second week of Michaelmas Full Term in the year of Part I of the Second Public Examination. The Examiners shall have the power to require a practical examination of any candidate or to require further evidence, of any kind that they deem appropriate, of a candidate's practical work and ability.

(*b*) *Reports on Industrial Visits*

Candidates shall be required to upload to the University approved online assessment platform reports on a number of industrial visits normally undertaken over a period of five terms subsequent to the sitting of the First Public Examination. The required number of visits, types of visits allowed, the nature of the reports, and deadlines for submission shall be specified in the Course Handbook.

(*c*) *Entrepreneurship Coursework*

Candidates shall be required to submit one piece of Entrepreneurship Coursework, the details of which shall be stated in the Course Handbook. Candidates will be required to upload the coursework to the University approved online assessment platform, not later than noon on the Monday following the end of Hilary Full Term in the year preceding the Part I examination. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. As an alternative to offering Entrepreneurship coursework, candidates may either offer themselves for examination in a Supplementary Subject or complete an approved, assessed course of instruction in a foreign language.

(*d*) *Team Design Project*

Candidates shall be required to complete a team design project in the first two weeks of Michaelmas Full Term in the year of the Second Public Examination, and subsequently (i) to upload to the University approved online assessment platform a report on the project and (ii) to deliver to the Examiners an oral presentation on the project, both as detailed in the Course Handbook. The work must be the candidate's own and the candidate shall include with the written report a certificate to that effect.

(*e*) *Introduction to Modelling in Materials Coursework*

Candidates shall be required to complete an Introduction to Modelling in Materials course in the sixth week of Michaelmas Full Term in the year of the Second Public Examination, upload a portfolio of work from the course, as detailed in the Course

Handbook, to the University approved online assessment platform not later than 12 noon on Tuesday of the week following the Michaelmas Full Term. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

(f) Characterisation of Materials Coursework or Atomistic Modelling Coursework

Candidates shall be required to complete either a Characterisation of Materials course or an Atomistic Modelling course in the fourth and fifth weeks of Hilary Full Term in the year of the Second Public Examination, and subsequently to upload a portfolio of work from the course, as detailed in the Course Handbook, to the University approved online assessment platform not later than 12 noon on Tuesday of the sixth week of Hilary Full Term. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

Elements of coursework previously submitted for the Honour School of Materials Science may be resubmitted. No essay or report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

Examination for the degree of Bachelor of Arts in Materials Science

For a candidate under clause (4) of Part A of the special regulations for the Honour School of Materials Science the examination will consist of:

All elements described in clauses one, two, and three under Part I of the Examination for the degree of Master of Engineering in Materials Science, excepting that:

1. The two Materials Options papers of clause two will be each of 1.5 hours duration.

2. An additional element of coursework is included under clause three:

(g) An Extended Essay on an approved topic in Materials Science

Candidates shall be required to complete an extended essay, as detailed in the Course Handbook, in the year of the Second Public Examination, under the guidance of an advisor appointed by the Chair of Faculty or his/her deputy. The Examiners shall obtain a report on the work of each candidate from the advisor concerned. The essay shall also include an abstract and should be accompanied by a declaration indicating that it is the candidate's own work. The essay should be uploaded to the University approved online assessment platform, not later than noon on the third Monday following the end of Hilary Full Term. The essay shall be word-processed on A4 paper (within a page area of 247 mm x 160 mm, using double line-spaced type of at least 11pt font size, with a left hand margin of at least 30mm). The essay should not exceed 4,000 words. This word count excludes references, title page, acknowledgements and table of contents. All other text is included in the word count, including the abstract, tables and the figure captions.

Elements of coursework submitted for the Honour School of Materials Science may be resubmitted. No essay or report will be accepted if it has already been submitted wholly or substantially for another honour school or degree of this University, or for a degree at any other institution. Resubmitted work must be physically presented at the time and in the manner prescribed for submission.

For a candidate under clause (5) of Part A of the special regulations for the Honour School of Materials Science the examination will consist of:

All elements described in clauses one, two, and three under Part I of the Examination for the degree of Master of Engineering in Materials Science, excepting that:

1. An additional element of coursework is included under clause three:

(g) An Extended Essay on an approved topic in Materials Science

As for a candidate under clause (4) of Part A of the special regulations for the Honour School of Materials Science excepting that, as specified in the Course Handbook, (i) candidates shall be required to complete the extended essay during the Long Vacation immediately following the year of the Second Public Examination and (ii) submission via the University approved online assessment platform, shall be no later than noon on a day to be specified by the Chair of Faculty or his/her deputy and in any case shall be no later than the last Friday of the Long Vacation immediately following the year of the Second Public Examination.

Schedule

(*a*) *General papers*

All candidates will be expected to have such knowledge of mathematics as is required for the study of the subjects of the examination.

General Paper 1: Lifecycle, Processing and Engineering of Materials

General Paper 2: Electronic Properties of Materials

General Paper 3: Mechanical Properties of Materials

General Paper 4: Structure and Thermodynamics of Materials

(*b*) *Materials Options Papers 1 and 2*

The subjects for these papers will be published annually in the Course Handbook.

PART II of the Examination for the degree of Master of Engineering in Materials Science

Candidates offering Part II of the examination will be expected to carry out investigations in Materials Science or in related subjects under the supervision of one of the following:

(i) any professor who is a member of one of the Faculties in the Physical Sciences;

(ii) a reader or university lecturer or senior research officer who is a member of one of the Faculties of Physical Sciences;

(iii) a tutor or lecturer in any society who is a member of one of the Faculties of Physical Sciences;

(iv) any other person listed in a Register of Part II Supervisors to be maintained by the Faculty of Materials.

Each candidate shall be examined viva voce, and, if the Examiners think fit, in writing, on the subject of his or her work and on matters relevant thereto. The Examiners shall obtain a report on the work of each candidate from the supervisor concerned.

A candidate intending to offer Part II shall give notice to the Registrar not later than Friday in the fourth week of Michaelmas Full Term in the calendar year in which he or she satisfied the Examiners in Part I. Such notice must be given on a form to be obtained from the Registrar, University Offices.

Every candidate for Part II is required to submit a report on the investigations which he or she has carried out under the direction of his or her supervisor. The report on the investigations shall also include an abstract, a literature survey, a description of the engineering context of the investigation, and a special chapter to cover reflective accounts of project management, ethical and sustainability considerations, and health, safety and risk assessment. The report should be accompanied by a declaration confirming that it is the candidate's own work. Candidates will be required to upload the coursework to the University approved online assessment platform not

later than 4pm on the Monday of the seventh week of Trinity Full Term. The report shall be word-processed on A4 paper (within a page area of 247 mm x 160 mm, using double line-spaced type of at least 11pt font size, with a left hand margin of at least 30mm). The main report should not normally exceed **12,000 words** together with a maximum of a further **3,000** words for the final chapter covering reflective accounts of project management (max 1,500 words), health, safety and risk assessment processes (max 500 words), and the ethical and sustainability considerations relevant to your project and its outcomes (max 1,000 words). These word counts exclude references, title page, acknowledgements, table of contents and the three Project Management Forms. All other text is included in the word count, including the abstract, tables and the figure captions. Additionally, the main report should not normally exceed **100 pages** in length. This page limit excludes references, title page, acknowledgements, table of contents and appendices. Every other part of the main report is included in the page limit. All pages of the report should be numbered sequentially. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Candidates seeking permission to exceed the word and/or page limits should apply to the Chair of Examiners at an early stage. Further detailed data, computer programs and similar material may be included in one or more appendices at the end of the main report, but appendices are not included within the limits of the word or page counts of the thesis and, entirely at the discretion of the Examiners for each report, may or may not be read.

Candidates for Part II will be required to keep statutory residence and pursue their investigations at Oxford during a period thirty-seven weeks between the dates specified below, except that the Divisional Board of Mathematical, Physical and Life Sciences shall have power to permit candidates to vary the period of their residence so long as the overall programme requirement is met. The Divisional Board may, on the recommendation of the Department of Materials, permit candidates to carry out their investigations for the required period at an approved institution outside Oxford; the Board shall determine the conditions upon which applications for such permission may be approved and will require to be satisfied in each case (a) that adequate arrangements are made for the candidate's supervision and (b) that the proposals for the investigations are agreed in advance between the Department of Materials and the host institution.

Periods of required residence for Part II

From the fifth Friday before to the first Saturday following Michaelmas Full Term.

From the second Friday before Hilary Full Term to the Saturday before Palm Sunday.

From the Friday following Easter to the second Saturday following Trinity Full Term.

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Honour School of Mathematics

A

1. The subject of the Honour School of Mathematics shall be Mathematics, its applications and related subjects.

2. No candidate shall be admitted to examination in this School unless they have either passed or been exempted from the First Public Examination.

3. Candidates must have confirmed their intention to enter for this School during Michaelmas Term of Part A.
4. The Examination in Mathematics shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power, subject to this regulation, from time to time to frame and vary regulations for the different parts and subjects of the examination.

5.

(*a*) The examination in Mathematics shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

6. The Examiners shall assess and publish the combined results of the examinations for Part A and Part B, and in respect of candidates taking the four-year course shall separately assess and publish results for Part C. Candidates will have their outcomes determined in accordance with Part 17 of the Regulations for the Conduct of University Examinations, with candidates for Part A and B combined considered for Honours and candidates for Part C considered for the same outcomes as graduate taught programmes.

7.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until they have completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve an upper second class Honours or higher in Part B alone (as defined in the Examination Conventions).

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B together may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

8. A candidate on the three-year course adjudged worthy of Honours on both Parts A and B together may supplicate for the degree of BA in Mathematics provided that the candidate has fulfilled all conditions for admission to a degree of the University.

9. A candidate on the four-year course adjudged worthy of Honours on both Parts A and B together, and who passes Part C may supplicate for the degree of Master of Mathematics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

10. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

11. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

Transfer to the Honour School of Mathematical and Theoretical Physics

12. Subject to the regulations for the Honour School in Mathematical and Theoretical Physics, candidates on the four-year course in Mathematics may apply to the Supervisory Committee for Mathematics and Physics to transfer, after their Part B examination, to the Honour School of Mathematical and Theoretical Physics for their Part C examination. Such a candidate will need to achieve at least an upper second class or higher at the end of Part B, and be accepted by the Supervisory Committee for Mathematics and Physics under the procedures referred to in the regulations for the Master of Mathematical and Theoretical Physics and set out in the course handbook for that degree. Acceptance is not automatic. As specified in the regulations for that degree, Part C in Mathematical and Theoretical Physics must be taken in the academic year following the candidate's Part B examination, and on successful completion of Part C of the Honour School of Mathematical and Theoretical Physics candidates will be awarded the Master of Mathematics and Physics in Mathematical and Theoretical Physics.

13. The Joint Supervisory Committee for Mathematical and Theoretical Physics shall publish a list of the options that candidates should follow to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics for their Part C examination. This list shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Mathematics.

14. A candidate who has transferred from the Honour School of Mathematics to the Honour School of Mathematical and Theoretical Physics for their Part C examination in accordance with cl.12 above is permitted transfer to the Honour School of Mathematics for their Part C examination up to the end of Week 4 of the Michaelmas Term in which they first registered for Part C in the Honour School of Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts in Mathematics under the regulations for the Honour School of Mathematical and Theoretical Physics.

15. The regulations for the Honour School of Mathematical and Theoretical Physics set out how the results obtained in Parts A and B in the Honour School of Mathematics are published for candidates who transfer to the Honour School of Mathematical and Theoretical Physics for their Part C examination.

Part A

In Part A each candidate shall be required to offer A0, A1, A2, ASO, and five or six papers from A3–A11 from the schedule of papers for Part A.

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Schedule of Papers in Part A

A0 Linear Algebra

A1 Differential Equations 1

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

A4 Integration

A5 Topology

A6 Differential Equations 2

A7 Numerical Analysis

A8 Probability

A9 Statistics

A10 Fluids and Waves

A11 Quantum Theory

ASO Short Options

Syllabus details will be published on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination for Part A.

Part B

In Part B each candidate shall offer a total of eight units from the schedule of units for Part B (see below).

(*a*) A total of at least four units offered should be from the schedule of Mathematics Department units.

(*b*) A candidate may offer up to four units from:

(i) the schedule of Statistics options

(ii) the schedule of Computer Science options

(iii) the schedule of Other options

but may offer no more than two units from each of the above schedules.

(*c*) Candidates may offer a double unit which is an Extended Essay or a Structured Project.

Schedule of Units for Part B

The final list of units will be published on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either 'H' level or 'M' level.

2. 'Weight' as either a unit or double unit.

3. Method of assessment. Details of methods of assessment for Other Mathematics or Other Non-Mathematical units may be given elsewhere. Some options may require assessment by oral presentation. The course website will indicate where such details will be specified.

4. Rules governing submission of any extended essay, dissertation or mini-project, including deadlines, provided that these shall always be submitted via the University approved online assessment platform, details will be included in the relevant Notice to Candidates. No part of any extended essay, dissertation or mini-project submitted may include work previously submitted for this or any other degree.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit, and details of any registration or application procedure.

Part C

In Part C each candidate shall offer a minimum of eight units and a maximum of ten units from the schedule of units for Part C (see below).

(*a*) All units offered should be from those designated as M level.

(*b*) A total of at least four of the units offered should be from the schedule of Mathematics Department units.

(c) A candidate may offer up to four units from:

(i) the schedule of Statistics options

(ii) the schedule of Computer Science options

(iii) the schedule of Other options

but may offer no more than two units from each of the above schedules.

(*d*) Candidates must offer a double unit which is a Dissertation. If the Dissertation is a mathematical topic this would be offered under the schedule of Mathematics Department units. If the Dissertation is on a mathematics-related topic, this would be offered under the schedule of 'other options'.

No candidate shall offer any unit for Part C that they have also offered in Part B.

Schedule of Units for Part C

The final list of units will be published on the Mathematical Institute's website by the beginning of the Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either 'H' level or 'M' level.

2. 'Weight' as either a unit or double unit.

3. Method of assessment. Details of methods of assessment for Other Mathematics or Other Non-Mathematical units may be given elsewhere. Some options may require assessment by oral presentation. The course website will indicate where such details will be specified.

4. Rules governing submission of the dissertation, and any extended essay or mini-project, including deadlines, provided that these shall always be submitted via the University approved online assessment platform, details will be included in the relevant Notice to Candidates. No part of any extended essay, dissertation or mini-project submitted may include work previously submitted for this or any other degree.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit, and details of any registration or application procedure.

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Honour School of Mathematics and Computer Science

A

In the following, 'the Course Handbook' refers to the Computer Science Undergraduate Course Handbook and any supplements to this published by the Computer Science Undergraduate Supervisory Committee and also posted on the website at: www.cs.ox.ac.uk/currentstudents/ (http://www.cs.ox.ac.uk/currentstudents/) .

1. The subjects of the Honour School of Mathematics and Computer Science shall be Mathematics and the theory and practice of Computer Science.

2. No candidate shall be admitted to examination in this School unless they have either passed or been exempted from the First Public Examination.

3. The Examination in Mathematics and Computer Science shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power from time to time to frame and vary regulations for the different parts and subjects of the examination.

4.

(*a*) The examination in Mathematics and Computer Science shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

5. The Examiners shall classify the combined results for Parts A and B, and publish the degree classification after the candidates have taken the examinations in Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until they have completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together.

(*c*) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

7. A candidate adjudged worthy of Honours on both Parts A and B together, and on Part C may supplicate for the degree of Master of Mathematics and Computer Science provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

8. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics and Computer Science with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics and Computer Science; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. All candidates will be assessed as to their practical ability under the following provisions:

(*a*) The Head of the Department of Computer Science, or a deputy, shall make available to the examiners evidence showing the extent to which each candidate has pursued an adequate course of practical work. Only that work completed and marked by noon on Friday of the fifth week of the Trinity Term in which the candidate takes the examination shall be included in these records.

(*b*) Candidates shall submit their reports of practical exercises completed during their course of study, as described in their Course Handbook, by the date given in the Course Handbook.
(*c*) The examiners shall take the evidence (a) and the report (b) into account in assessing a candidate's performance.

(*d*) Candidates whose overall performance on practical work is not satisfactory may be deemed to have failed the examination or may have their overall classification reduced.

B

The syllabus for each of Parts A, B, and C will be published by the Department of Computer Science on the website of the Department of Computer Science by the beginning of Michaelmas Full Term in the academic year of the examination concerned. The duration of each paper will be specified in the Course Handbook.

The use of calculators is generally not permitted but certain kinds may be allowed for certain papers. Specifications of which papers and which types of calculators are permitted for those exceptional papers will be announced by the examiners in the Hilary Term preceding the examination.

The examiners shall have power to combine two papers on related option subjects into a single paper for those candidates who offer both the option subjects concerned.

Part A

In Part A of the examination, candidates shall be required to offer, from the Mathematics Schedule, papers A0, A2, and either two papers from papers A3–A5, A7–A11 or one paper from A3–A5,A7–A11 and paper ASO:

A0 Linear Algebra

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

A4 Integration

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A5 Topology

A7 Numerical Analysis

A8 Probability

A9 Statistics

A10 Fluids and Waves

A11 Quantum Theory

ASO Short Options

Not all options might be available each year.

Candidates shall also be required to offer two core Computer Science subjects. The Course Handbook will specify the two subjects to be offered.

In addition, candidates will be required to offer two option subjects from schedules A1(M&CS), A2(M&CS), as specified in the Course Handbook.

Each subject shall be examined by means of a written examination, a mini-project, or both, as set out in the Course Handbook.

Schedules A1(M&CS) and A2(M&CS) may contain further sub-schedules which will be specified in the Course Handbook and restrictions may be placed on the maximum number of subjects from each sub-schedule which a candidate may offer; any such restrictions will be specified in the Course Handbook.

Part B

In Part B of the examination, each candidate shall be required to offer eight option subjects from Schedules B1(M&CS), B2(M&CS) to be published on the website of the Department of Computer Science by the beginning of Michaelmas Full Term in the academic year preceding that of the examination, subject to the conditions that:

(*a*) Each candidate shall offer at least two subjects from Schedule B1(M&CS).
(*b*) Each candidate shall offer at least two subjects from Schedule B2(M&CS).
(*c*) No candidate shall offer an option subject in Part B that they have already offered in Part A of the examination.

Each option subject in Schedule B1 shall be examined by a written paper, by a mini-project, or both, as specified in the Course Handbook.

The manner of examining each subject in Schedule B2(M&CS) shall be the same as that prescribed for the same subject in the Honour School of Mathematics. Each 'unit' in Schedule B2(M&CS) shall be regarded as equivalent to one subject in the examination, and each 'double unit' shall be regarded as equivalent to two subjects.

Schedule B1(M&CS) may contain further sub-schedules which will be specified in the Course Handbook and restrictions may be placed on the maximum number of subjects from each sub-schedule which a candidate may offer; any such restrictions will be specified in the Course Handbook.

Part C

In Part C of the examination, each candidate shall be required to offer six option subjects from Schedule C1 and C2 on the website of the Department of Computer Science and submit a Mathematics dissertation, or offer five option subjects from Schedule C1 and C2, on the website of the Department of Computer Science and submit a report on a Computer Science project, subject to the condition that no candidate shall offer any subject that they have already offered in Part A or Part B of the examination. Each option subject shall be examined as stated in the Course Handbook.

The exact method of submission for each mini-project will be specified in the Course Handbook.

The manner of examining each subject in Schedule C2 shall be the same as that prescribed for the same subject in the Honour School of Mathematics. Each 'unit' in schedule C2 shall be regarded as equivalent to one subject in the examination, and each 'double unit' shall be regarded as equivalent to two subjects.

Each candidate shall carry out a Computer Science project or a Mathematics dissertation on a topic approved by the Teaching Committee. Each project or dissertation will be supervised by a member of the Faculty of Computer Science, the Faculty of Mathematics or the Faculty of Engineering Science, or by some other person of equivalent seniority approved by the Teaching Committee.
The Mathematics dissertation shall be upoaded to the University approved online assessment platform, by the date given in the Course Handbook. The report of the Computer Science project shall be uploaded to the University approved online assessment platform, by the date given in the Course Handbook. Rules concerning the form of the report will be published in the Course Handbook.

In retaking Part C of the examination, projects or dissertations previously submitted for the examination may be resubmitted. No project or dissertation may be resubmitted if it has already been submitted, wholly or substantially, for another honour school or degree of the University, or of any other institution.

Honour School of Mathematics and Philosophy

A

1. All candidates shall be examined in Mathematics and in Philosophy.

2. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

3.

(*a*) The examination in Mathematics and Philosophy shall consist of three parts:

Part A, Part B and Part C.

(*b*) Parts A, B and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

(*c*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until he or she has completed Part A of the examination.

4.

(*a*) In order to proceed to Part C, a candidate must achieve upper second class Honours or higher in Parts A and B together.

(*b*) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B together may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Candidates who retake Part B are not allowed to go on to Part C.

(*c*) A candidate who has obtained Honours in Parts A and B together or has satisfied the examiners but has not obtained Honours in Parts A and B together is permitted to supplicate for the degree of Bachelor of Arts in Mathematics and Philosophy. A candidate who has achieved upper second class Honours or higher in Parts A and B together and who takes the examination in Part C and fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics and Philosophy with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics and Philosophy; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*d*) A candidate who has achieved upper second class Honours or higher in Parts A and B together, and achieves Honours in Part C may supplicate for the degree of Master of Mathematics and Philosophy provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

5. The Examiners shall classify and publish the combined results of the examinations in Part A and Part B, and in respect of candidates taking the four-year course shall separately classify and publish results in Part C.

6. The examinations in this school shall be under the joint supervision of the Divisional Board of Mathematical, Physical and Life Sciences and the Board of the Faculty of Philosophy, which shall appoint a standing joint committee to make regulations concerning it, subject in all cases to clauses 1-4 above.

7.

(*a*) The Public Examiners for Mathematics in this school shall be such of the Public Examiners in the Honour School of Mathematics as may be required, not being less than three; those for Philosophy shall be appointed by a committee whose three elected members shall be appointed by the Board of the Faculty of Philosophy.

(*b*) It shall be the duty of the chairs of the Public Examiners in Parts A, B and C of the Honour School of Mathematics to designate such of their number as may be required for Mathematics in the Honour School of Mathematics and Philosophy, and when this has been done and the examiners for Philosophy have been nominated, the number of the examiners in Mathematics and Philosophy shall be deemed to be complete. No examiners for Philosophy will be required in Part A of the examination.

8. The highest honours can be obtained by excellence either in Mathematics or in Philosophy provided that adequate knowledge is shown in the other subject of the examination.

9. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

Part A

In Part A, each candidate shall be required to offer, from the Mathematics Part A Schedule (see below), papers A0, A2, and two papers from papers A3, A4, A5, A8 and ASO.

A candidate may, with the support of his or her Mathematics tutor, apply to the Chair of the Joint Committee for Mathematics and Philosophy for approval of one or more other options from the list of Mathematics Department units for Part A which can be found on the Mathematical Institute website. Applications for special approval must be made through the candidate's college and sent to the Chair of the Joint Committee for Mathematics and Philosophy, c/o Academic Administrator, Mathematical Institute, to arrive by Friday of Week 2 of Hilary Term in the academic year of the examination for Part A.

Schedule of Papers in Part A

A0 Linear Algebra

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

A4 Integration

A5 Topology

A8 Probability

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ASO Short Options

Syllabus details will be published on the Mathematical Institute website by the beginning of the Michaelmas Full Term in the academic year of the examination for Part A, after consultation with the Mathematics Teaching Committee.

Part B

The examination for Part B shall consist of units in Mathematics and subjects in Philosophy. The schedule of units and double units in Mathematics, along with synopses and other details, will be approved by the Mathematics Teaching Committee and published on the Mathematical Institute website page 'Registration for Part B Mathematics and Philosophy Courses' by the beginning of the Michaelmas Full Term in the academic year of the examination concerned. The schedule shall be in two parts: Schedule 1 (standard units) and Schedule 2 (additional units). A candidate may, with the support of his or her Mathematics tutor, apply to the Chair of the Joint Committee for Mathematics and Philosophy for approval of one or more other options not in these Schedules, but from the list of Mathematics Courses for Part B, including Statistics and Computer Science options. These can be found on the Mathematical Institute website page 'Registration Part B Mathematics Courses'. Applications for special approval must be made through the candidate's college and sent to the Chair of the Joint Committee for Mathematics and Philosophy, c/o Academic Administrator, Mathematical Institute, to arrive by Friday of Week 4 of Michaelmas Term in the academic year of the examination for Part B. In Philosophy the subjects shall be subjects from the list given in *Special Regulations for All Honour Schools Including Philosophy*. Each candidate shall offer:

(i) Four units of *Mathematics* from Schedule 1, two of which shall be B1.1 *Logic* and B.1.2 *Set Theory*.

(ii) Three subjects in *Philosophy* from 101-116, 120, 122, 124, 125, 127-129, 137-139 and 198 of which two must be 122 and **either** 101 **or** 102, and

(iii) **Either** two further units in *Mathematics* drawn from Schedule 1 and 2 combined **or** one further subject in *Philosophy* from subjects 101-116, 120, 124, 125, 127-129, 137-139, 198, and 199: *Thesis*.

Part C

In Part C each candidate shall offer one of the following:

(i) A minimum of eight units and a maximum of ten units in Mathematics;

(ii) A minimum of six units and a maximum of seven units in Mathematics and one unit in Philosophy;

from the lists for Mathematics and for Philosophy.

(iii) A minimum of three units and a maximum of four units in Mathematics and two units in Philosophy;

(iv) Three units in Philosophy;

from the lists for Mathematics and for Philosophy.

The schedule of units and double units in Mathematics, along with synopses and other details, will be approved by the Mathematics Teaching Committee and published on the Mathematical Institute website page 'Registration for Part C Mathematics and Philosophy Courses' by the beginning of Michaelmas Full Term in the academic year of the examination concerned. The list of units for Part C shall include units in Mathematical Logic as specified by the Joint Committee for Mathematics and Philosophy.

A candidate may, with the support of his or her Mathematics tutor, apply to the Chair of the Joint Committee for Mathematics and Philosophy for approval of one or more other options not in these Schedules, but from the list of Mathematics Courses for Part C, including Statistics, Computer Science and Other Options. These can be found on the Mathematical Institute website page 'Registration Part C Mathematics Courses'. Applications for special approval must be made through the candidate's college and sent to the Chair of the Joint Committee for Mathematics and Philosophy, c/o Academic Administrator, Mathematical Institute, to arrive by Friday of Week 4 of Michaelmas Term in the academic year of the examination for Part C.

No unit in Mathematics, and no subject in Philosophy, may be offered in both Part B and Part C, except in the case of subject 199 (Philosophy Thesis). A unit in Philosophy consists of one of the following:

(a) One of the subjects 101-116, 120, 124, 125, 127-129, and 137-139 as specified in the Regulations for Philosophy in all Honour Schools including Philosophy. For Part C, these subjects shall be examined by a three hour written paper together with a Part C Philosophy Essay of at most 5,000 words, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy.

(b) A Special Subject 198, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy.

(c) A Part C Philosophy Thesis, as specified below.

(d) A Special Subject in Philosophy as approved by the Joint Committee for Mathematics and Philosophy by regulations published in the University Gazette and communicated to college tutors by the end of the fifth week of Trinity Term in the year before the Part C examination in which it will be examined.

No candidate may offer more than one Special Subject in Philosophy in Part C. In approving a Special Subject in Philosophy for Part C, the Joint Committee for Mathematics and Philosophy may specify that candidates will not be permitted to offer certain Special Subjects in combination with certain other subjects, or will be permitted to do so only on condition that in the papers on the other subjects they will not be permitted to answer certain questions. Subject to these qualifications, any candidate may offer any approved Special Subject.

Philosophy Thesis

The regulations for a Part C thesis are exactly the same as for 199: Thesis, as specified in the Regulations for Philosophy in all Honour Schools including Philosophy, except that the word limit is 20,000 words.

Schedule of Units in Mathematics for Part C

The list of units and double units along with synopses and other details, will be approved by the Mathematics Teaching Committee and published on the Mathematical Institute website by the beginning of Michaelmas Full Term in the academic year of the examination concerned.

The list of units for Part C shall include units in Mathematical Logic as specified by the Joint Committee for Mathematics and Philosophy.

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Honour School of Mathematical and Theoretical Physics

A

In the following 'the Course Handbook' refers to the Mathematical and Theoretical Physics Handbook and supplements to this published by the Joint Supervisory Committee for Mathematical and Theoretical Physics.

The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a Director of Studies who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

1. The subject of Honour School of Mathematical and Theoretical Physics shall be Mathematical and Theoretical Physics and related subjects.

2. The Examination in the Honour School of Mathematical and Theoretical Physics shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have power from time to time to frame and vary regulations for different parts and subjects of the examination.

3. The examination in the Honour School of Mathematical and Theoretical Physics shall consist of one Part only, namely Part C, and each candidate shall follow a course of study in Mathematical and Theoretical Physics for three terms.

4. A candidate may only be admitted to the examination in this School if he or she:

(*a*) was, at the time of taking their Part B examinations, registered for the four-year course in one of the following Honour Schools: Mathematics, Physics, or Physics and Philosophy;

(*b*) has achieved an upper second class Honours or higher in their Part B examinations referred to in (a) above;

(*c*) has applied for and been accepted for entry to Part C in Mathematical and Theoretical Physics in accordance with the procedure set out in the Handbook for Mathematical and Theoretical Physics;

(*d*) enters the Mathematical and Theoretical Physics Part C examinations in the academic year after taking their Part B examinations.

(*a*) and (*b*) above are necessary minimum conditions of eligibility to transfer to Part C in Mathematical and Theoretical Physics after the Part B examinations. Candidates wishing to transfer will also have to apply to transfer as stated in (*c*) above by the end of week 1 of Hilary Term of their third year. To be accepted they will have to satisfy the other requirements set out in the Handbook for Mathematical and Theoretical Physics from time to time. These requirements may specify the subject matter of the papers chosen for their Part A and Part B examinations (where relevant), the marks achieved in those papers, the overall mark achieved in their Part A and Part B examinations, and an assessment of their overall aptitude for Mathematical and Theoretical Physics. The Handbook for Mathematical and Theoretical Physics shall set out the subject matter of optional papers that candidates should follow in Part A or Part B to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics at Part C. For this purpose, this Handbook shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Mathematics, Physics, or Physics and Philosophy.

5. A candidate who has transferred to Part C in Mathematical and Theoretical Physics in accordance with clause 4 above is permitted transfer to Part C of the Honour School in which they were registered at the time of their Part B examination up to the end of Week 4 of the Michaelmas Term in which they first registered for Part C in Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts under clause 8 below.

6. The result of the Mathematical and Theoretical Physics Part C examination will be published in terms of Distinction, Merit, Pass, or Fail.

7.

(*a*) A candidate adjudged worthy of Honours on both Parts A and B together and who passes Part C may supplicate for the degree of Master in Mathematical and Theoretical Physics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*b*) For such a candidate, the Examiners of the Honours School in which the candidate sat Parts A and B shall classify and publish the combined results of the examinations in Part A and Part B, and the examiners for the Honour School of Mathematical and Theoretical Physics shall separately assess and publish the results in Part C.

(*c*) Such a candidate will receive a classification for Parts A and B in the subject in which they sat those Parts, and a separate result for Part C in Mathematical and Theoretical Physics.

8. A candidate in the final year of a four-year course, registered for Part C in Mathematical and Theoretical Physics, but who does not enter Part C, or who fails to pass Part C, is permitted to supplicate for the Honours degree in the subject in which they sat Parts A and B (namely the Bachelor of Arts in Mathematics, Physics, or Physics and Philosophy respectively), with the classification they obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics, Master of Physics, Master of Physics and Philosophy, or Master of Mathematics and Physics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. Candidates shall be required to resit the same papers for which they were examined at the first attempt. In such a case the examiners will specify at the time of failure which components of the examination may or must be redone.

B

1. Candidates will complete and be assessed on units according to the following:

(i) Candidates will offer a minimum of 10 units for examination but may offer further units if they wish, subject to the guidance in the Course Handbook. One unit corresponds to a 16 hour lecture course.

(ii) At least four units will be assessed by written examination.

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(iii) Three further units will be assessed by timed written examinations, take-home papers or mini-projects. The remaining three units may either consist of practicals or formal assessment. The Course Handbook will specify which units will be assessed by each method mentioned above and will set out the rules governing submission of coursework.

(iv) Candidates may offer a dissertation which may count as one or two units. The dissertation will follow the guidelines and procedures of the Mathematical and Theoretical Physics Course Handbook.

2. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of Michaelmas Full Term in the academic year of the examination.

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Honour School of Mathematics and Statistics

A

1. The subjects of the Honour School of Mathematics and Statistics shall be Mathematics and its applications, and Statistics.

2. No candidate shall be admitted to examination in this School unless they have either passed or been exempted from the First Public Examination.

3. Candidates must have confirmed their intention to enter for this School during Michaelmas Term of Part A.
4. The Examinations in Mathematics and Statistics shall be under the supervision of the Mathematical, Physical and Life Sciences Board. The Board shall have the power, subject to this regulation, from time to time to frame and vary regulations for the different parts and subjects of the examination.

5.

(*a*) The examination in Mathematics and Statistics shall consist of three parts (A, B, C) for the four-year course, and of two parts (A, B) for the three-year course.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

6. The Examiners shall assess and publish the combined results of the examinations for Part A and Part B, and in respect of candidates taking the four-year course shall separately assess and publish results for Part C. Candidates will have their outcomes determined in accordance with Part 17 of the Regulations for the Conduct of University Examinations, with candidates for Part A and B combined considered for Honours and candidates for Part C considered for the same outcomes as graduate taught programmes.
7.

(*a*) Part A shall be taken on one occasion only. No candidate shall enter for Part B until they have completed Part A of the examination.

(*b*) In order to proceed to Part C, a candidate must achieve an upper second class Honours or higher in Part B alone (as defined in the Examination Conventions).

(c) A candidate who obtains only a pass or fails to satisfy the Examiners in Parts A and B together may retake Part B on at most one subsequent occasion; a candidate who fails to satisfy the Examiners in Part C may retake Part C on at most one subsequent occasion. Part B shall be taken on one occasion only by candidates continuing to Part C.

8. A candidate on the three-year course adjudged worthy of Honours on both Parts A and B together may supplicate for the degree of BA in Mathematics and Statistics provided that the candidate has fulfilled all conditions for admission to a degree of the University.

9. A candidate on the four-year course adjudged worthy of Honours on both Parts A and B together, and who passes Part C may supplicate for the degree of Master of Mathematics in Mathematics and Statistics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

10. A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Mathematics and Statistics with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Mathematics in Mathematics and Statistics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

11. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

Part A

In Part A each candidate shall be required to offer Papers A0, A1, A2, A8, A9, ASO, and three or four papers from A3-A7 and A10-A12 from the schedule of papers for Part A.

Schedule of Papers in Part A

A0 Linear Algebra

A1 Differential Equations 1

A2 Metric Spaces and Complex Analysis

A3 Rings and Modules

A4 Integration

A5 Topology

A6 Differential Equations 2

A7 Numerical Analysis

A8 Probability

A9 Statistics

A10 Fluids and Waves

A11 Quantum Theory

A12 Simulation and Statistical Programming

ASO Short Options

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Syllabus details will be published on the Department of Statistics' website by the beginning of the Michaelmas Full Term in the academic year of the examination for Part A.

Part B

In Part B each candidate shall offer a total of eight units from the schedule of units for Part B (see below).

(*a*) Each candidate shall offer the double unit SB1.

(*b*) Each candidate shall offer a total of at least two units from SB2 and SB3.

(*c*) Each candidate may offer a total of at most two units from the schedule of 'Other units':

(*d*) Each candidate may offer at most one double unit which is an Extended Essay or Structured Project.

Schedule of Units for Part B

The final list of units will be published on the Department of Statistics' website by the beginning of Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either 'H' level or 'M' level.

2. 'Weight' as either a unit or double-unit.

3. Method of assessment. Details of methods of assessment for units delivered by other departments will be given elsewhere. Some options may require assessment by oral presentation. The course webpages will indicate where such details will be specified.

4. Rules governing submission of any extended essay, dissertation or mini-project, including deadlines, provided that these shall always be submitted using the University approved online assessment platform, details will be included in the relevant Notice to Candidates.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit or double unit, and details of any registration or application procedure.

Part C

In Part C each candidate shall offer a minimum of six units and a maximum of eight units from the schedule of units for Part C (see below), and each candidate shall also offer a dissertation on a statistics project.

(*a*) All units offered should be from those designated as M level.

(*b*) At least two units should be offered from the schedule of 'Statistics' units.

No candidate shall offer any unit for Part C that they have also offered in Part B.

Schedule of Units for Part C

The final list of units will be published on the Department of Statistics' website by the beginning of Michaelmas Full Term in the academic year of the examination concerned, together with the following details.

1. Designation as either 'H' level or 'M' level.

2. 'Weight' as either a unit or double-unit.

3. Method of assessment. Details of methods of assessment for units delivered by other departments will be given elsewhere. Some options may require assessment by oral presentation. The course webpages will indicate where such details will be specified.

4. Rules governing submission of any extended essay, dissertation or mini-project, including deadlines, provided that these shall always be submitted using the University approved online assessment platform. When submitting their Part C dissertation, candidates must submit an electronic version which may be used by the examiners to check for plagiarism. See the Department of Statistics' website for further details. In addition any submission on a mathematical unit must also be submitted to the Mathematical Institute's website, details will be included in the relevant Notice to Candidates.

5. Syllabus content.

6. Whether there is a requirement to register or apply for a place to take a unit or double unit, and details of any registration or application procedure.

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Honour School of Medical Sciences

A

1. The subject of the Honour School of Medical Sciences shall be the sciences basic to medicine.

2. No candidate shall be admitted for examination in this school unless they have passed Part I of the First Examination for the Degree of Bachelor of Medicine.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall prescribe the necessary regulations.

4. Candidates may be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required.

5. Candidates may be examined in one or more *Supplementary Subjects*. The Supplementary Subjects available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

1. The list of options of the school shall be published to students not later than noon on Friday of Week 6 of Hilary Term of the second year.

Each option shall be divided into themes. The list of themes shall be published no later than Week 0 of Trinity Term of the second year. Most themes will be specific to a single option, but some may be shared. The total number of themes comprising each option shall be 3. Each candidate will be expected to have studied 8 themes in total in order to address the synoptic questions of Paper 2, and to have prepared sufficient of those themes in depth to be able to address the requirements of Paper 1 (see paras 2, 3, and 5 below).

2. The following written papers shall be set:

Paper 1 One paper consisting of questions from all the options

Paper 2 One paper consisting of synoptic questions

Paper 3 Critical reading, data analysis and experimental design

Paper 1 shall contain a choice of questions addressing in-depth knowledge and understanding within individual specified themes of each option. Paper 1 will require candidates to answer three questions on three different themes, which must be picked from at least two different options.

Paper 2 questions will not be specific to any option. Each question will require a synoptic approach. Candidates shall be required to answer any two questions.

Paper 3 shall have questions relating to pieces of primary literature.

3. In addition to the written papers, each candidate must both:

(i) undertake and be examined in a research project

and

(ii) submit an Essay.

If, in any part of the examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Research Project

(i) *Form, subject and approval of the project*

Candidates must undertake project work under the supervision of a person approved on behalf of the Pre-clinical Medicine Steering Committee.

The project shall consist of original experiments and/or data analysis carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Applications for approval of the research project must be made according to the instructions and by the deadlines given on the Virtual Learning Environment. Candidates who have not applied for approval by the specified deadline or who have submitted a Research Project which did not receive approval may be subject to an academic penalty, as set out in the examination conventions.

(ii) *Application to change title of project*

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary Term in third year.

(iii) *Submission of the Project Report*

Project Reports must be uploaded to the University approved online submission system, not later than noon on the Friday of Week 8 of Hilary Term of the third year.

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through their college to the Director of Pre-clinical Studies or a deputy for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project. The examiners will be advised that substantive results could not be produced.

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Project Reports previously submitted for the Honour School of Medical Sciences may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

(iv) *Oral assessment of project-based written work*

Each candidate shall make a brief oral presentation of their project to two markers selected from a panel of examiners and assessors and shall be expected to answer questions on the project. A moderator may also attend the viva.

5. The Submitted Essay

(i) *Form and subject of the essay*

Information on the content, length and format of the Submitted Essay will be published on the Virtual Learning Environment.

The subject matter of a candidate's essay shall be within the scope of the school. The essay may relate to any of the themes taught in the options of the school.

A list of essay titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the essay.

(ii) *Registration*

Every candidate must register their essay by the deadline and according to the instructions on the Virtual Learning Environment.

(iii) *Application to change title of essay*

If required, candidates may apply to change the title of their essay through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of the third year.

(iv) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work.

(v) *Submission*

Essays must be uploaded via the University approved online assessment platform, not later than noon on the Friday of Week 0 of Trinity Term of the third year.

6. Should any one option of the school be oversubscribed and the supply of suitable teaching in that option is unable to meet the demand, then the Medical Sciences Board may impose a limit on the number of candidates that may attend Faculty-organised tutorial teaching for that option. Such regulation of numbers may be achieved by the allocation of places in the option to specified students provided that these allocations are published by Monday of Week 5 of Trinity Term of the academic year preceding that in which the candidates are to sit the examination.

7. Candidates may be examined *viva voce*, the topics may include the subject of any written paper taken by the candidate, or the research project or Submitted Essay.

Honour School of Modern Languages

A

1. The subjects of examination in the Honour School of Modern Languages shall be the French, German, Italian, Spanish, Portuguese, Russian, Medieval and Modern Greek, Czech (with Slovak),[1] and Celtic[1] languages and the literatures associated with them. Save in the case of the subjects Czech (with Slovak) and Celtic, which may be offered only with another of the languages, a candidate may offer one or two languages . The standard of competence required of a candidate shall be the same in any language which they offer whether it be their sole language or one of two languages.

2. Every candidate shall be required to show, in the case of any language which they offer, a competent knowledge:

(1) of the language as it is spoken and written at the present day, such knowledge to be tested by oral and written examination;

(2) of at least one specified period in its literature;

(3) of the history, thought, and civilization of the country necessary for the understanding of the language and literature.

3. A candidate offering one language shall be required to show a competent philological knowledge of the language they are offering. A candidate offering two languages shall be permitted to offer a paper or papers on philological topics.

4. No candidate shall be admitted to examination in this School unless he or she has either passed or been exempted from the First Public Examination.

5. The examiners shall indicate in the lists issued by them the subject or subjects offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation. In drawing up the Class List the examiners shall satisfy themselves that each candidate has shown an appropriate level of competence both in literature (and linguistic studies where this applies) and in language.

6. The board of the faculty shall by notice from time to time make regulations concerning the examination; and shall have power in respect of each subject included in the examination:

(1) to determine, within the limits of this decree, the form and content of the individual papers of the examination, and

(2) to issue a list of Special Subjects, prescribing books or authorities where they think it desirable. Such books or authorities may be in other languages than that to which the Special Subject is related. A Special Subject may be concerned with a language or literature not specified in clause 1 of this Regulation.

7. A candidate whose name has been placed in the Class List upon the result of the examination in any one or more of the subjects included in the examination shall be permitted to offer themselves for examination in any of the other subjects so included at the examination in either the next year or the next year but one, provided that no such candidate shall offer any of the languages or subjects already offered by them in the Honour School of Modern Languages or in the Honour Schools of History and Modern Languages, Philosophy and Modern Languages, Classics and Modern Languages, or English and Modern Languages, or European and Middle Eastern Languages, or Modern Languages and Linguistics, and provided always that they have not exceeded six terms from the date on which they first obtained Honours in a Final Honour School.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

It is strongly recommended that candidates offering two languages who spend their year abroad in a country or countries of one of the languages only should in addition spend between their matriculation and examination at least four weeks in a country of the other language.

The following is the general scheme of papers in Modern Languages:

I, II, III Language papers

IV, V Linguistic Studies

VI, VII, VIII Period of Literature or Period Topics

IX Early Texts

X, XI Prescribed Authors (German XI: German Thought; Portuguese XI: Modern Prescribed Texts)

XII Special Subjects

XIII General Linguistics (as specified for Paper A in the Special Regulations for Linguistics in all Honour Schools including Linguistics)

XIV Dissertation

Candidates must take one of the schedules of papers listed in 1 below, subject to the general and specific conditions listed in 2, and the special regulations concerning Paper XII Special Subjects listed in 3 and concerning Paper XIV Dissertation listed in 4.

1. Combinations of Papers

I. A candidate who offers two languages must take the written papers listed below, and oral examinations in both languages:

Five papers in language A

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Two language papers I, II(A+B)

One of VI, VII, VIII

Two of IV, V, IX, X, XI, XII, XIV

Four papers in language B

Two language papers I, II(A+B)

One of VI, VII, VIII

One of IV, V, IX, X, XI, XII

II. A candidate who offers one language only must take the written papers listed below, and the oral examination in the language:

(*a*) French:

Three language papers I, II(A+B), III

One of VI, VII, VIII

Five of IV, V, VI, VII, VIII, IX, X, XI, XII, XIII, XIV

(*b*) Spanish:

Three language papers I, II(A+B), III

Paper IX

Two of VI, VII, VIII, XIII

Three of IV, V, X, XI, XII, XII (Modern Galician *or* Modern Catalan), XIV

(*c*) All other languages:

Three language papers I, II(A+B), III

Paper IX

Two of VI, VII, VIII, XIII

Three of IV, V, X, XI, XII, XIV, of which at least one must be IV or V

III. Candidates offering one language with Polish must offer:

Three papers in Polish: II(A+B), IV *or* V, VIII

Six papers in the other language, as specified below

Oral examination in the other language

In French

Two language papers I, II(A+B)

One of VI, VII, VIII, XIII

Three of IV, V, VI, VII, VIII, IX, X, XI, XII, XIII, XIV (provided that no more than two of IV, V, IX are taken)

In German

Two language papers I, II(A+B)

One of VI, VII, VIII, XIII

Three of IV, V, VI, VII, VIII, IX, X, XI, XII, XIV (provided that no more than two of IV, V, IX are taken)

In Italian

Two language papers I, II(A+B)

One of VI, VII, VIII

One of IV, V

Paper IX

One of IV *or* V, VI, VII, VIII, X, XI, XII, XIII, XIV

In Spanish

Two language papers I, II(A+B)

One of VI, VII, VIII, XIII

Paper IX

Two of IV *or* V, VI, VII, VIII, X, XI, XII, XII (Modern Galician *or* Modern Catalan), XIV

In Russian

Two language papers I, II(A+B)

One of VII, VIII

Paper IX

Two of IV *or* V, VI, VII, VIII, X, XI, XII, XIII, XIV

In Portuguese

Two language papers I, II(A+B)

One of Papers VI, VII, VIII

Three of IV *or* V, VI, VII, VIII, IX, X, XI, XII, XIV

In Medieval and Modern Greek

Two language papers I, II(A+B)

Two of VI, VII, VIII, XIII

Two of IX, X, XI, XII, XIV

Examination answers must be written in English, except when directions are given to the contrary.

Candidates will be required to attend for an oral examination in each language they offer. A candidate failing to appear for the oral examination, without good cause shown, will be deemed to have withdrawn from the whole examination.

In the oral examination a candidate will be required to show in each language they offer competence in the following:

(i) A short discourse

(ii) Conversation.

Candidates in Russian and Czech are required to show competence in

(iii) Listening comprehension

The mode of assessment of each paper and detailed examination arrangements will be as set out in the Course Handbook. Papers I, II, III, IV and V will normally be examined by an in-person written examination; papers VI, VII, VIII, IX, X, XI and XIIA will normally be examined by an online written examination; papers XIIB, XIIC, XII, XIII and XIV will be examined by coursework submission.

2. Special Provisions

i. All candidates offering Italian must offer at least one of IV, V, IX in Italian

ii. A candidate offering two languages is required to offer, in one language,

either at least one of papers IV, V

or at least one pre-Modern paper as designated below:

French VI, VII, IX, X

German VI, VII, IX

Italian VI, VII, IX, X

Spanish VI, VII, IX, X

Portuguese VI, VII, IX, X

Russian VI, VII, IX

Medieval and Modern Greek VI, VII, IX, X

Celtic VI, IX, X

Czech IX

or one Paper XII designated as pre-Modern

or one Paper XIV on pre-Modern topic.

Details of Paper XII Special Subjects which have been designated as pre-Modern will be provided in the list of Special Subjects published by the Faculty by the beginning of the fifth week of the Trinity Term one year before the examination.

3. Paper XII Special Subjects

Candidates may offer only one Paper XII, with the following exceptions:

Candidates offering Spanish as a sole language or as one of two languages may offer two Paper XII Special Subjects in total, provided that one is either Modern Catalan or Modern Galician;

Candidates offering a Paper XII Special Subject in the second of two languages (Language B) may choose only a Special Subject bearing the appropriate language identifier.

Instead of a Special Subject from the list for the year concerned, a candidate offering a sole language in the Honour School of Modern Languages may offer any one of papers B1-B6 of the Honour School of Modern Languages and Linguistics, subject to the agreement of the Director of Studies of the Faculty of Linguistics, Philology and Phonetics. This option is not available to candidates offering two languages or to candidates for any joint school involving Modern Languages other than the Honour School of Modern Languages and Linguistics.

4. Detailed specifications of papers I to XIV

I, II, III Language Papers

French

I Essay in French

IIA Translation from Modern French

IIB Translation into Modern French

III Translation from pre-Modern French

German

I Translation into German and Essay in German

IIA Translation from Modern German

IIB Translation from Modern German

III Translation from pre-Modern German

Italian

I Essay in Italian

IIA Translation from Italian

IIB Translation into Italian

III Translation from pre-Modern Italian

Spanish

I Prose translation from English into Spanish and an essay in Spanish

IIA Translation from Modern Spanish

IIB Translation from Modern Spanish

III Prose translation from English into Spanish and a translation from Spanish into English (medieval or golden age)

Portuguese

I Prose composition and essay

IIA Translation from Modern Portuguese (European)

IIB Translation from Modern Portuguese (Brazilian)

III (A) Translation from pre-Modern Portuguese and (B) a Year Abroad Essay

Russian

I Translation into Russian and essay in Russian with further specifications

IIA Translation from Modern Russian

IIB Translation from Modern Russian

III Translation from pre-Modern Russian with further specifications

Czech (with Slovak)

I Translation into Czech or Slovak and essay in Czech or Slovak

IIA Translation from Modern Czech

IIB Translation from Modern Slovak

Medieval and Modern Greek

I Translation into Modern Greek and essay in Modern Greek

IIA Translation from Modern Greek

IIB Translation from Modern Greek

III Translation of a prose text in kathareuousa into English

Polish

IIA Translation from Modern Polish

IIB Translation into Modern Polish

Celtic

I Translation into Irish or Welsh and essay in Irish or Welsh

IIA Translation from Modern Irish or Modern Welsh

IIB Translation from Irish from the period up to 1200 or Welsh from the period up to 1400.

IV. Linguistic Studies I.

French:

The History of the French language. Texts for linguistic commentary will be set as specified in the FHS French course handbook.

German:

The development of the German language from 1170 to the present. Texts for special study will be specified in the FHS German course handbook.

Italian:

The history of the Italian language from the earliest times to the twentieth century.

Spanish:

The history of the Spanish language to 1700.

Portuguese:

The history and varieties of Portuguese. Candidates will be required to show knowledge of the historical development from Latin to modern Portuguese in its different dialectal varieties, including Portuguese-based creoles, and knowledge of the basic principles of historical linguistics and dialectology, as applied to Portuguese. This paper will include commentaries on linguistic samples.

Russian:

The history of the Russian language. Texts prescribed for linguistic comment and for translation and linguistic comment will be specified in the FHS Russian course handbook.

Medieval and Modern Greek:

The History of Modern Greek Language. The paper will study the development of Greek language from Koine to Standard Modern Greek.

Czech (with Slovak):

The history of Czech and Slovak. Texts prescribed for passages for commentary and translation will be specified in the FHS Czech course handbook.

Polish:

The History of the Polish Language.

Celtic:

Comparative and Historic Celtic Linguistics. Passages will be set for linguistic commentary on *one* of *(a)* The history of Welsh *or* of Irish and Scottish Gaelic *or (b)* Comparative Celtic Linguistics.[2]

V. Linguistic Studies II.

French:

Modern French. The descriptive analysis of Modern French, including optional questions on theoretical linguistic issues to be answered with particular reference to French.

German:

Either

(1) Old High German .Texts prescribed for study will be specified int he FHS German course handbook.

Or

(2) Descriptive analysis of German as spoken and written at the present day (phonetics, phonology, grammar, vocabulary, semantics, style). The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to German.

Italian:

Modern Italian. Candidates will be required to show knowledge of the descriptive analysis of the contemporary language, and will have the opportunity of discussing the historical development of the language where this illuminates present-day usage. The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to Italian.

Spanish:

Modern Spanish. Candidates will be required to show knowledge of the descriptive analysis of the structure and variation of contemporary Spanish in its major European and American varieties, and knowledge of the basic principles of linguistic theory, as applied to Spanish.

Portuguese:

Modern Portuguese. Candidates will be required to show knowledge of the descriptive analysis of the structure and sociolinguistic variation of contemporary European and Brazilian Portuguese, and knowledge of the basic principles of linguistic theory, as applied to Portuguese.

Russian:

Either

(1) The development of the Church Slavonic language. Texts prescribed for linguistic comment and for translation and linguistic comment will be specified in the FHS Russian course handbook.

Or

(2) Descriptive analysis of Russian as spoken and written at the present day (phonetics, phonology, grammar, vocabulary, semantics, style). The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to Russian.

Medieval and Modern Greek:

The structure of the standard language as spoken and written at the present day (phonetics, phonology, grammar, vocabulary, semantics, style). The paper will contain optional questions on the principles of descriptive linguistics to be answered with particular reference to Modern Greek.

Polish:

Descriptive analysis of Polish as spoken and written at the present day.

VI. Topics in the period of literature (*French only*) *or* Period of literature (i):

French: to 1530.

German: Beginnings of writing to 1550: Texts, Contexts, and Issues.

Italian: 1220-1430.

Spanish: to 1499.

Portuguese: to 1540.[3]

Medieval and Modern Greek: Byzantine Greek to 1453.

Celtic: Medieval Irish up to 1600 and Medieval Welsh up to 1500. [Candidates will be able to confine their answers to questions on *either* Irish *or* Welsh topics.]

VII. Topics in the period of literature (*French only*) *or* Period of literature (ii):

French: 1530-1800[4]

German: 1450-1800

Italian: 1430-1635

Spanish: 1543-1695

Portuguese: 1500-1697[3]

Russian: 1100-1700

Medieval and Modern Greek: Medieval Greek to 1669

VIII. Topics in the period of literature (*French only*) *or* Period of literature (iii):

French: 1715 to the present.[4]

German: Modern German Literature (1770 to the present day): Texts, Contexts, and Issues.

Italian: Modern Italian Literature and Cinema (1750 – Present Day)

Spanish: The literature of Spain and of Spanish America: 1811 to the present.

Candidates may offer themselves for examination *either* in the literature of both Spain and Spanish America, *or* in the literature of Spain only, *or* in the literature of Spanish America only.

Portuguese: The literature of Portugal, Brazil, and Lusophone Africa: 1820 to the present.

Candidates may offer themselves for examination *either* in the literature of both Portugal and Brazil, *or* in the literature of Portugal only, *or* in the literature of Brazil only.

Russian: 1820–present

Medieval and Modern Greek: Modern Greek, 1821 to the present.

Czech (with Slovak): Czech and Slovak literature, 1816 to the present.

Polish: Polish literature from the late 18th century to the 20th century.

IX.[5] Medieval Prescribed Texts (excluding Russian) or Enlightenment Texts (Russian only):

Texts for study will be specified in the relevant modern language's FHS course handbook.

French

German

Italian

Spanish

Portuguese

Russian

Medieval and Modern Greek: Candidates may choose one of either A or B:[6]

A: Byzantine Texts

B: Medieval vernacular texts

Czech

Celtic

X. Modern Prescribed Authors (i) (excluding Portuguese) or Renaissance Prescribed Texts (Portuguese only): [7,8] Passages for explanation and comment will be taken from the works prescribed for special study, which will be specified in the relevant modern language's FHS course handbook. Candidates will be expected to have read works by their chosen authors other than those prescribed for special study.

French:

Any two of the following:

(1) Rabelais

(2) Montaigne

(3) Pascal

(4) Molière

(5) Racine

(6) Voltaire

(7) Diderot

(8) Madame de La Fayette

German:

Any two of the following:

1) Goethe

(2) Hoffmann

(3) Heine

(4) Ebner-Eschenbach

(5) Rilke

(6) Kafka

(7) Brecht

(8) Ingeborg Bachmann

(9) Elfriede Jelinek

(10) The Berlin School

Italian:

Any two of the following:

(1) Petrarch

(2) Boccaccio

(3) Machiavelli

(4) Ariosto

(5) Tasso

Spanish:

Any two of the following:

(1) Garcilaso de la Vega

(2) Cervantes

(3) Góngora

(4) Quevedo

(5) Calderón

(6) Sor Juana

Portuguese:

Any two of the following:

(1) Fernão Mendes Pinto, *Peregrinação*

(2) António Vieira, *Sermões*

(3) Violante do Céu, *Rimas Várias*

(4) Gregório de Matos, *Poemas escolhidos*

Candidates must also demonstrate knowledge of theory from the Portuguese-speaking world.

Russian:

Any two of the following:

(1) Pushkin

(2) Gogol

(3) Mandel'shtam

(4) Tsvetaeva
(5) Bulgakov

Medieval and Modern Greek:

Any two of the following:

(1) Digenis Akritis

(2) The vernacular verse romances

(3) Cretan drama

(4) Erotokritos

(5) Greek oral poetry

Czech (with Slovak):

Any two from the following:

(1) Czech Baroque

(2) Early Slovak Realist Fiction

(3) Vitězslav Nezval

(4) Ján Johanides

(5) Daniela Hodrová

(6) Jana Juráňov

Celtic:

Any two of the following:

(1) Gwaith Guto'r Glyn

(2) Gwaith Tudur Aled

(3) Gwaith Iorwerth Fynglwyd

(4) Gramadegau'r Penceirddiaid

(5) Acallam na Senórach

(6) Caithréim Cellaig

(7) Buile Shuibne

(8) Tóruigheacht Dhiarmada agus Ghráinne

(9) Dánta Grádha

[7]**XI. Early Modern Literary Texts** *or* **German Thought** (German only) *or* **Modern Prescribed Authors (ii) or Modern Prescribed Texts (Portuguese only)**

Passages for explanation and comment will be taken from the works prescribed for special study ,which will be specified in the relevant modern language's FHS course handbook. Candidates will be expected to have read works by their chosen authors other than those prescribed for special study.

French:

Any two of the following:

(1) Stendhal

(2) Baudelaire

(3) Flaubert

(4) Mallarmé

(5) Djebar

(6) Beckett

(7) Duras

(8) Barthes

German:

Set texts for study will be specified in the German FHS course handbook.

Italian:

Any two of the following:

(1) Manzoni

(2) Leopardi

(3) Verga

(4) Pirandello

(5) Montale

(6) Calvino

(7) Morante

(8) Ferrante

Spanish:

Any two of the following:

(1) Pérez Galdós

(2) Valle-Inclán

(3) Federico García Lorca

(4) Javier Marías

(5) Neruda

(6) Borges

(7) Julio Cortázar

(8) Gabriel García Márquez

(9) Mario Vargas Llosa

(10) Rubén Darío

Portuguese:

Four of the following prescribed texts. Candidates must show knowledge of AT LEAST ONE text from EACH list below. Candidates must also demonstrate knowledge of theory from the Portuguese-speaking world.

African list:

(1) Mia Couto, *O último voo do flamingo*

(2) Djina *Surrealismo no Quotidiano*

(3) Pepetela, *A gloriosa família*

(4) Odete Semedo, *Entre o ser e o amar*

Brazilian list:

(1) Mário de Andrade, *Macunaíma and Modernist manifestos*

(2) Adolfo Caminha *O Bom Crioulo*

(3) Conceição Evaristo, *Ponciá Vicêncio and Poemas da Recordação*

(4) Clarice Lispector, *A hora da estrela*

Portuguese list:

(1) Djaimilia Pereira de Almeida, *Luanda, Lisboa, Paraíso*

(2) Lídia Jorge, *A costa dos murmúrios*

(3) Fernando Pessoa, *Mensagem and Modernist manifestos*

(4) Eça de Queirós, *Os Maias*

Russian:

Any two of the following:

(1) Dostoevsky

(2) Tolstoy

(3) Chekhov

(4) Solzhenitsyn

(5) Petrushevskaia

Medieval and Modern Greek:

Any two of the following:

(1) Solomos

(2) Palamas

(3) Kavafis

(4) Seferis

(5) Tsirkas

(6) The novels of Kazantzakis

(7) Melipoiemene Poiese

XII. Special Subjects.

1. A candidate may offer one or two (depending on the regulations outlined above) of the Special Subjects from the list circulated in the Trinity Term one year before the examination. The list of options available in that year will be publicised on the Faculty's internal website (and circulated to all students and tutors by e-mail) by the beginning of fifth week of Trinity Term.

Methods of assessment:

The method of assessment for each subject will be published with the list of options by the beginning of the fifth week of the Trinity Term one year before the examination, according to the following key:

A: Three-hour unseen written paper.

B: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to about 6,000 words and not exceeding 8,000 words, to be submitted electronically using the University approved online assessment platform by noon on the Monday of the tenth week of Hilary Term in the year of the examination.

C: An essay or portfolio of essays (the number of essays required to be shown in parentheses) aggregating to about 6,000 words and not exceeding 8,000 , written as answers to an examination paper to be downloaded from the Faculty website after 10am on the Friday of the fifth week of the Hilary Term next before the examination. Completed essay(s) should be submitted electronically using the University approved online assessment platform by noon on the Monday of tenth week of Hilary Term in the year of the examination.

2. Candidates may not be permitted to offer certain Special Subjects in combination with certain other papers. Candidates offering a Special Subject and another paper both of which involve the study of the same author or authors, may not make the same texts the principal subject of an answer in both the papers.

3. Instead of a Special Subject from the list for the year concerned, a candidate may follow the directions under **Section 3. Paper XII. Special Subjects**.

XIII. General Linguistics.

As specified for “Paper A. General Linguistics” in the Special Regulations for Linguistics in all Honour Schools including Linguistics.

XIV. Dissertation

1. Candidates may offer a Dissertation, subject to the following provisions:

(i) The subject of every Dissertation shall, to the satisfaction of the board of the faculty, fall within the scope of the Honour School of Modern Languages.
(ii) For candidates offering two languages, the Dissertation may only be taken for Language A, though its subject may be comparative across Languages A or B, or include a Language other than Languages A or B.
(iii) The subject of a Dissertation may, but need not, overlap any subject or period on which the candidate offers a paper, but candidates should avoid repetition of material presented in the Dissertation in other parts of the examination. Candidates should not offer a title involving the reading of works only or mainly in translation from the original.

(iv) Candidates are prohibited from making the same text or texts the principal subject of their Special Subject or Dissertation and of an answer or essay in papers VI-XI but they are not prohibited from making an author the focus of their Special Subject or Dissertation on whom they also intend to write in another part of the examination, as long as they make use of different texts and have due regard to the need to avoid repetition of the same material.

(v) Candidates proposing to offer a Dissertation must submit, through their college, to the Chair of the Board of the Faculty of Medieval and Modern Languages (on a form obtainable from the Modern Languages Administration and Faculty Office, 41 Wellington Square,) a statement of their name, college, the honour school they intend to offer, the academic year in which they intend to take the examination, and the title of the proposed Dissertation together with (a) a statement in about fifty words of how the subject is to be treated, (b) a statement signed by a supervisor or tutor, preferably in the language or in one of the languages or in the field of study with which the Dissertation is concerned, that they considers the subject suitable, and suggesting a person or persons who might be invited to be an examiner or an assessor (the board will not approve a title unless it is satisfied that a suitably qualified examiner or assessor based in Oxford will be available), and (c) a statement by a college tutor that they approve the candidate's application, not later than the Wednesday of the second week of the Michaelmas Full Term preceding the examination.

(vi) Subject to the agreement of the faculty board, candidates may offer a Dissertation written in the language or one of the languages they are offering in the Honour School; application, with a letter of support from a college tutor, should be made at the same time as the proposed title of the Dissertation is submitted for approval. (This provision is not available in the case of Russian).

(vii) Notification of approval of the title will be given by the end of the fourth week of the Michaelmas Full Term preceding the examination. Approval may be given on the condition that the candidate agrees to amend details of the title to the satisfaction of the board, and submits the required amendments to the Undergraduate Office for the board's approval by Friday of the sixth week of the Michaelmas Full Term preceding the examination.

(viii) Any application to amend a title must be submitted to the Undergraduate Office by the Friday of the second week of the Hilary Term preceding the examination. The Chair of the Examiners will decide whether or not a proposed amendment shall be approved.

2. Every Dissertation must be the candidate's own work. Dissertations previously submitted for the Honour School of Modern Languages may be resubmitted. No Dissertation will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University or a degree of any other institute. A Dissertation shall not be ineligible because it has been submitted, in whole or in part, for any scholarship or prize in this university.

All quotations, whether direct or indirect, from primary or secondary sources must be explicitly acknowledged. The use of unacknowledged quotations will be penalized.

Candidates must sign a certificate stating:

(a) that the Dissertation is their own work;

(b) that it does not exceed 8,000 words in length (including footnotes, but not including bibliography and any permitted appendix or translation of quotations);

(c) that no more than the specified maximum amount of advice and assistance (no more than four hours or preparatory or advisory meetings and/or email consultation) has been received;

(d) that the Dissertation has not already been submitted for another Honour School or degree of this University or of any other institute.

This certificate must be sent at the same time as the Dissertation.

3. Candidates shall present a one-page summary of the arguments in English at the beginning of their Dissertation; Dissertations shall be in the range 7,000-8,000 words (exclusive of the footnotes, the bibliography, any appendices, and summary (where this applies)). No person or body shall have authority to permit the limit of 8,000 words to be exceeded, except that, in the case of a commentary on a text, and at the discretion of the chair of the examiners, any substantial quoting of that text need not be included in the word limit. The examiners will not take account of such parts of a Dissertation as are beyond these limits. There must be a select bibliography, listing all primary and secondary sources consulted when writing the Dissertation, and full details must be given of all citations (either in the text, or in footnotes).
All Dissertations must be typed in double-spacing.

4. Candidates must submit their Dissertation electronically not later than noon on the Monday of tenth week of Hilary Term of the year in which the examination will be held using the University approved online assessment platform.

[1] Czech (with Slovak) and Celtic may not be available in every year.

[2] It is possible to do this paper with a knowledge of either Irish (with Scottish Gaelic) or Welsh, together with some Continental Celtic, or with a knowledge of both Irish and Welsh. Details of the passages for translation and comment are available from the Modern Languages Faculty Office.

[3] Candidates offering both Portuguese paper VI and Portuguese paper VII may answer questions on the period 1500-40 in one of the two papers only. In papers VI and VII the questions affected by this provision will be indicated by an asterisk.

[4] (a) Candidates offering both French paper VII and French paper VIII may answer questions on the period 1715-1800 in one of the two papers only. In both papers, the questions most obviously affected by this provision will be indicated by an asterisk. (b) Candidates offering subject 8(iii), Ancient and French Classical Tragedy, in the Honour School of Classics and Modern Languages will not be permitted to discuss the work of Corneille and Racine in French paper VII.

[5] Each paper will be divided into two sections, one containing questions on the general aspects of the books and authors, and the other containing passages for explanation and comment. Both sections will be compulsory.

[6] Those who offer B may not offer options (1) and (2) in Paper X.

[7] Each paper will be divided into two sections, one containing questions on the general aspects of the books and authors, and the other containing passages for explanation and comment. Both sections will be compulsory.

[8] Except in the case of Medieval and Modern Greek.

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Honour School of Modern Languages and Linguistics

A

1. The subjects of the examination in the Honour School of Modern Languages and Linguistics shall be (a) those modern languages and literatures studied in the Honour School of Modern Languages and (b) Linguistics.

2. All candidates must offer both one of the languages in (a) with its literature and (b).

3. No candidate shall be admitted to the examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Medieval and Modern Languages and of Linguistics, Philology and Phonetics, which shall appoint a standing joint committee to make, and to submit to the two faculty boards, proposals for regulations for the examination.

6.

(i) The examiners in the Honour School shall be such of the Public Examiners in the Honour Schools of Modern Languages as shall be required and such examiners as shall be nominated by the Board of the Faculty of Linguistics, Philology and Phonetics.

(ii) It shall be the duty of the chair of examiners in the Honour School of Modern Languages and the chair of the Board of the Faculty of Linguistics, Philology and Phonetics to consult together and designate such examiners as shall be required for the Honour School, whereupon the number of the examiners shall be deemed to be complete.

B

1. The Year Abroad

Candidates will be examined in accordance with the examination regulations set out below. In addition, every candidate shall be required to spend, after their matriculation, a year of residence in an appropriate country or countries, and to provide on their entry form for the examination a certificate confirming that they have done this, signed by the Head or by a tutor of their college or society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their college or society.

Candidates should during their year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their college or Faculty may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

2. Modern Languages and Linguistics Papers

Candidates are required to take an oral examination in the language and eight papers, as follows:

The regulations for these subjects shall be those specified in the regulations for the Honour School of Modern Languages or the special regulations for Linguistics in all Honour Schools including Linguistics.

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Special regulations for Linguistics, paper A

5. Special regulations for Linguistics, one of papers B1-B6

6. Honour School of Modern Languages, Paper IV / Special regulations for Linguistics, E1

7. Honour School of Modern Languages, Paper V / Special regulations for Linguistics, E2

8. One of the following:

i. Honour School of Modern Languages, one of papers IX, X, XI

ii. Special regulations for Linguistics, one of papers C, D, F or a second paper B1-B6

iii. A Special subject from the list provided for paper XII in the FHS of Modern Languages

iv. Dissertation (paper XIV of the Honour School of Modern Languages) on a topic in Linguistics or the language.

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Honour School of Molecular and Cellular Biochemistry

A

1. The subject of the Honour School of Molecular and Cellular Biochemistry shall be the study of Molecular and Cellular aspects of the structure and behaviour of biological molecules.

2. No candidate shall be admitted to examination in this school unless the candidate has either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall prescribe the necessary regulations.

4. The examination in Molecular and Cellular Biochemistry shall consist of two parts: Part I and Part II.

5. No candidate may present themselves for examination in Part II unless the candidate has been adjudged worthy of Honours by the examiners in Part I.

6. A candidate will not be classified for Honours until the candidate has completed all parts of the examination and has been adjudged worthy of Honours by the examiners in Part I and Part II of the examination. The examiners shall give due consideration to the performance in all parts of the respective examinations.

7. A candidate who obtains only a pass, or fails to satisfy the examiners, may enter again for Part I of the examination on one, but no more than one, subsequent occasion. Part II shall be entered on one occasion only.

8. A candidate adjudged worthy of Honours in Part I and Part II may supplicate for the Degree of Master of Biochemistry, provided the candidate has fulfilled all the conditions for admission to a degree of the University.

9. A candidate who passes Part I or who is adjudged worthy of Honours in Part I of the examination, but who does not enter Part II of the examination, or who fails to obtain honours in Part II, may be allowed to supplicate for the degree of Bachelor of Arts (pass or unclassified Honours as appropriate), provided the candidate has fulfilled all the conditions for admission to a degree of the University; but such a candidate may not later enter or re-enter Part II or supplicate for the degree of Master of Biochemistry.

10. Candidates will be expected to show knowledge based on practical work. The examination shall be partly practical: this requirement shall normally be satisfied by the examiners' assessment of the practical work done by candidates during their course of study.

B

1. The examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading ‘Use of calculators in examinations’ in the *Regulations for the Conduct of University Examinations*.

2. *Supplementary Subjects*

(*a*) Candidates may, in addition to any one or more of the subjects given below, offer themselves for examination in one or more Supplementary Subjects.

(*b*) Candidates for Supplementary Subjects may offer themselves for examination in the academic year preceding that in which they take the Final Honour School; they may also offer themselves for examination in the year in which they take the Final Honour School, Part I or Part II. No more than one Supplementary Subject may be offered in any one year.

(*c*) The Supplementary Subjects available in any year will be published, together with the term in which each subject will be examined, in the Course Handbook in the academic year in which the courses are delivered. Regulations governing the use of calculators in individual Supplementary Subjects will be notified in the Course Handbook.

(*d*) In determining the place of candidates in the Results List the examiners shall take account of good performance in any Supplementary Subjects which have been offered.

(*e*) Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

PART I

Part I will consist of four termly summative assessments, a course of practical work, and seven compulsory written papers. The seven written papers will be:

(1) Data Handling;
(2) Critical Reading and Analysis of Research Papers;
(3) Information Transfer in Biological Systems;
(4) Molecular Processes in the Cell;
(5) Cellular Chemistry;
(6) The Cell in Time and Space;
(7) General Paper.

The written papers will be taken in Trinity Term of the third year. Candidates will be required to show knowledge of the fundamental biochemistry of animals, plants, and micro-organisms. The data handling paper will consist of questions designed to examine candidates' skills in data manipulation and the interpretation of experimental data; relevant tables and formulae will be supplied. In the general paper, candidates will be expected to bring together a knowledge of the material in the other papers.

The termly summative assessments are computer-based assessments taken in Hilary and Trinity Terms of the second year and Michaelmas and Hilary Terms of the third year. These will be based on material covered in the course during the previous term. The Director of Teaching, or a deputy, shall make available to the examiners records showing the marks achieved by each candidate in the termly summative assessments. In determining the place of candidates in the Results List the examiners shall take account of the marks reported for the termly summative assessments.

The Director of Teaching, or a deputy, shall make available to the examiners records showing the extent to which each candidate has adequately pursued a course of laboratory work and exercises in biochemical reasoning. In assessing the record of practical work and exercises in data handling, the examiners shall have regard to the attendance record of the candidates at each and every class provided, and to the marks recorded for each and every class provided.

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If requested by the examiners, the Department will provide access to any practical work submitted by candidates via the University approved online assessment platform. If requested by the examiners, candidates shall submit any notebooks containing reports, initialled by the demonstrators, of practical work and exercises in biochemical reasoning completed during their course of study for Part I. These notebooks shall be available to the examiners at any time after the end of the first week of Trinity Term of the third year. Each notebook shall be accompanied by a certificate signed by the candidate indicating that the notebook submitted is the candidate's own work.

Candidates may be examined viva voce.

PART II

Part II will consist of project work and course work.

Candidates will be required to pursue their studies over a period of twenty-eight weeks including an extended Michaelmas Term which will begin on the fourth Friday before the stated Full Term and extend until the first Saturday following it, provided that the divisional board shall have power to permit candidates to vary the dates of their residence so long as the overall requirement is met.

Project work: The project will be carried out over 23 weeks, in the extended Michaelmas Term, Hilary Term and the first three weeks of Trinity Term unless permission to alter these dates is obtained from the Department.

Candidates will be required to undertake project work under the supervision of a person approved by the Biochemistry Steering Committee provided that such approval shall be applied for not later than Friday in the second week of Trinity Full Term in the year preceding the Part II year.

Candidates will be required to present an account of such work in the form of a dissertation (not more than 8,000 words excluding tables, figures, reference list and abstract). The dissertation must be submitted through the University approved online assessment platform. The dissertation must be submitted by noon on Thursday of the fifth week of the Trinity Full Term of the Part II year. Each candidate must submit, together with their project, a statement to the effect that the project is the candidate's own work or indicating where the work of others has been used, save that supervisors should give advice on the choice and scope of the project, provide a reading list, and comment on the first draft. The examiners may obtain a written report on the work of each candidate from the supervisor concerned.

Candidates will be required to present a brief oral report of their research project in the last three weeks of Trinity Full Term, after which the candidate shall be examined viva voce on the project. The form of the presentation to examiners shall be specified in guidelines published by the Department of Biochemistry in Week 8 of Trinity Full Term in the academic year preceding the Part II year.

No dissertation will be accepted if it has already been submitted, either wholly or substantially, for an Honour School other than Molecular and Cellular Biochemistry, or for another degree of this University, or for a degree of any other institution.

Coursework: Each candidate will study and be assessed on one focused area of Biochemistry, chosen by the candidate from within three broad areas. The list of broad areas will be approved by the Biochemistry Steering Committee, published by the Department of Biochemistry and sent to Senior Tutors of all colleges not later than noon on Friday of the eighth week of Trinity Term in the year preceding the Part II year.

The focussed area chosen by the candidate should be clearly distinct from the subject of their project work but may fall in the same broad area. The proposed title for the project work and a description of the focussed area chosen must be submitted to the Chair of Examiners by noon on Friday of fifth week of Michaelmas Term. If there is too much overlap of the two, the candidate will be informed by noon on Friday of sixth week of Michaelmas Term and asked to re-choose the focussed area for their course work.

Coursework will be assessed by a submitted essay in the form of a review article. Detailed specifications for the essay will be published not later than noon on Friday of the eighth week of Trinity Term in the year preceding the start of the Part II year. The detailed specifications for the assessment of the coursework will have been approved by the Biochemistry Steering Committee, prior to publication by the Department of Biochemistry.

Coursework must be submitted via the University approved online assessment platform, not later than noon on Thursday of the first week of Trinity Full Term of the Part II year, together with a statement certifying that the work is the candidate's own work. No work will be accepted if it has already been submitted, either wholly or substantially, for an Honour School other than Molecular and Cellular Biochemistry, or for another degree of this University, or for a degree of any other institution.

Candidates may be examined viva voce.

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Honour School of Music

A

1. The subject of the Honour School of Music shall be the study of the history, analysis, criticism, theory, composition, performance, practice and empirical study of music.

2. No candidate shall be admitted to examination in this school, unless they have either passed or been exempted from the First Public Examination.

3. The examination in this faculty shall be under the supervision of the Board of the Faculty of Music which shall make regulations concerning it subject always to the preceding clauses of this subsection.

B

Each candidate will be required to offer papers (1) and (2) from List A, any two of papers (3), (4), and (5) in that list, and four other papers, always provided that of these four at least one is from List B, one is from List C, and two are from List B, C, or D.

Candidates may offer only one paper from List D if they are offering List B Solo Performance (B3). They may also take B (1) with A (3i), and B (7) with A (4i) respectively, but B (1) must not be combined with A (3ii), nor B (7) with A (4ii). Certain other combinations of papers may from time to time be disallowed, always provided that notice of such disallowance be communicated to candidates not later than the third week of Michaelmas Full Term in the academic year preceding that of examination.

Candidates must indicate, not later than Friday of the fourth week of Michaelmas Full Term in the academic year of examination, of the eight papers they propose to offer.

List A (core subjects)

(1) Topics II (written paper)

(2) Topics III (written paper)

(3) **Either** (i) *Techniques of Composition I* (written paper)

Or (ii) *Techniques of Composition II* (portfolio submission): see under List B (1)

(4) **Either** (i) *Musical Analysis and Criticism* (written paper)

Or (ii) *Analysis Portfolio* (portfolio submission): see under List B (7)

(5) *Musical Thought and Scholarship* (written paper)

Lists B, C, and D (optional subjects)

List B (Portfolio options and solo performance)

List B consists of optional topics, each examined by written paper, or a portfolio of coursework, or practical test, as specified in the Music Faculty Undergraduate Handbook relating to the examination.

(1) Techniques of Composition II (portfolio submission)
(2) Orchestration (portfolio submission)
(3) Solo Performance, instrumental or vocal (recital)
(4) Composition (portfolio submission)
(5) Dissertation (portfolio submission)
(6) Edition with commentary (portfolio submission)
(7) Analysis (portfolio submission)
(8) Music Ethnography (portfolio submission)

General Note on approval of subjects for List B (5), (6), (7), and (8)

Candidates intending to submit any of B(5), (6), (7), or (8) must obtain prior approval of the subject and title from the Board of the Faculty of Music.

List C (optional topics)

List C consists of optional topics, each examined by written paper or by a portfolio of coursework, as specified in the Music Faculty Undergraduate Handbook relating to the examination.

List D (practical options)

List D options combine a practical element with an extended essay or other submissions, as specified in the Music Faculty Undergraduate Handbook.

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Honour School of Neuroscience

A

1. The subject of the Honour School of Neuroscience shall be all aspects of the scientific study of the nervous system.

2. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

3. The examination in this school shall be under the supervision of the Medical Sciences Board, which shall make regulations concerning it.

4. The examination in Neuroscience shall consist of two parts: Part I and Part II.

5. No candidate shall be admitted to the Part II examination in this school unless they have completed the Part I examination in this school.

6. The examination for Part I will take place during Week 0 or 1 in Trinity Term of the candidate's second year. The examination for Part II will take place during Trinity Term of the candidate's third year.

7. For the Part I options provided by the Department of Experimental Psychology, candidates shall be examined by such of the Public Examiners in the Honour School of Experimental Psychology as may be required. For the written papers in Part II, the Research Project, and the Specialist Review, candidates shall be examined by such of the Public Examiners in the Honour School of Medical Sciences and the Honour School of Experimental Psychology as may be required.

8. In addition to the form of examination prescribed below, candidates may be examined *viva voce* in either part of the examination.

9. Candidates for Part I and Part II may offer themselves for examination in one or more *Supplementary Subjects*. The *Supplementary Subjects* available in any year will be notified to students annually during Trinity Term. Account shall be taken of a candidate's results in any such subject in the candidate's overall classification in the Honour School of Neuroscience. Candidates awarded a pass in a Supplementary Subject examination may not retake the same Supplementary Subject examination.

B

PART I

1. Candidates will attend lectures and practicals in options selected from a list published to students by the end of Week 8 of Hilary Term in the year preceding the examination. Each option will have a number of units ascribed to it. Candidates will be required to study options totalling ten units. The handbook for the course will specify how many units are assigned to each option, and which options are required to proceed to particular advanced options in Part II.

2. Two written papers will be set:

(i) Paper I will be a three-hour examination comprising a selection of questions requiring short answers. Candidates will be required to answer those questions relating to their chosen options.

(ii) Paper II will be a two-hour essay paper. Candidates will be required to answer questions from a selection relating to the different options that they have studied.

3. If, in Paper II of the Part I Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

4. Candidates will be required to undertake practical work and submit written reports as specified in the course handbook which will constitute part of the examination. On the basis of attendance records and the submitted reports, the Course Director, or a deputy, shall make available to the Examiners, at the end of Week 0 of Trinity Term in which the examinations are held, evidence showing the extent and the standard to which each candidate has completed the prescribed practical work. Practical work cannot normally be retaken. Candidates whose attendance or performance is deemed unsatisfactory will forfeit one quarter of the marks in the Part I examination, the outcome of which will be carried forward to the Part II Examination.

PART II

1. Each candidate must offer three timed written examination papers, a Project Report based on a Research Project and a Specialist Review.

2.The options of the school shall be published by the Faculty of Physiological Sciences Undergraduate Studies Office not later than noon on Friday of Week 6 of Hilary Term in the year preceding that in which the examination is due to be taken.

3. Each candidate must offer Paper 1, Paper 2 and Paper 3 as specified for the Honour School of Medical Sciences. Paper 1 will require candidates to answer questions on three different themes from at least two different options. Candidates for FHS Neuroscience who have taken a Psychology option at Part I must answer questions on three different themes, at least two of which must be from two different neuroscience options. Candidates for FHS Neuroscience who have not taken a Psychology option at Part I must answer questions on three different themes, at least one of which must be from the neuroscience option delivered by the Department of Experimental Psychology; at least one of the remaining questions must be on a theme from one of the other neuroscience options.

4. The Research Project

(i) *Form, Subject and Approval of the Project*

The project shall consist of original experiments and/or data analysis carried out by the candidate alone or in collaboration with others (where such collaboration is, for instance, needed to produce results in the time available).

Each project shall be supervised, and the topic and supervisor shall be approved on behalf of the Medical Sciences Board by the Course Director, or a deputy.

Application for approval must be made no later than Friday of Week 8 of Hilary Term in the academic year preceding the examination. The candidate must submit the title of their proposed research project, provide a brief outline of the subject matter and supply details of supervision arrangements. The decision on the application shall be made by the Course Director, or a deputy,

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and shall be communicated to the candidate as soon as possible, and work should not start on the project until approval has been given. Candidates should allow at least one week for the process of approval, and should bear in mind that an application may be referred for clarification or may be refused.

(ii) *Application to change title of project*

If required, candidates may apply to change the title of their project through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 4 of Hilary term in the academic year in which they intend taking the examination.

(iii) *Submission of the Project Report*

The length and format of the Project Report shall be according to guidelines published by the Medical Sciences Board. Material in a candidate's Project Report must not be duplicated in any answer given in a written examination paper. Project Reports previously submitted for the Honour School of Neuroscience may be resubmitted. No Project Report will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution.

Project Reports must be submitted via the University approved online assessment platform (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on Friday of Week 8 of the Hilary Term in which the candidate intends to take the examination. Each Report shall be accompanied by a certificate of authorship indicating that the research project is the candidate's own work. In the case of work that has been produced in collaboration, the certificate shall indicate the extent of the candidate's own contribution.

In exceptional cases, where through unforeseen circumstances a research project produces no useable results (i.e. not even negative or ambiguous results), the candidate may apply through their college to the Course Director, or a deputy, for permission to submit a concise review of the scientific context and the aims of the work that was attempted, in place of the normal Project Report. Such an application must be accompanied by supporting evidence from the supervisor of the project. The concise review to be submitted in such circumstances should be comparable in length to the Report of a successful research project and will be presented orally to the examiners and be examined *viva voce* in the usual way for a research project. The examiners will be advised that substantive results could not be produced.

The examiners shall obtain and consider a written report from each supervisor indicating the extent of the input made by the candidate to the outcome of the project and also any unforeseen difficulties associated with the project (e.g. unexpected technical issues or problems in the availability of materials, equipment, or literature or other published data).

(iv) *Oral Assessment of Project-based Written Work*

In addition, each candidate shall make a brief oral presentation of their project to a group of two examiners (or examiners and assessors appointed to ensure an adequate representation of expertise), after which, the candidate shall be examined *viva voce* on the project. A third examiner (usually the Chair) may also be present. The form of the presentation to the examiners shall be specified in guidelines published by the Medical Sciences Board.

5. The Specialist Review

(i) Form and subject of the specialist review

The length and format of the specialist review shall be according to guidelines that will be published by the Medical Sciences Board.

The subject matter of a candidate's specialist review shall be within the scope of the school. The review may relate to any of the themes taught in the options of the school. A specimen list and/or list of review titles registered by students in previous academic years will be made available by Week 5 of the Trinity Term of the academic year preceding that of the examination, to assist candidates in the choice of topic or general field for the review.

(ii) Registration

No later than noon on Friday of Week 8 of Michaelmas Term in the academic year of the examination, every candidate must register their specialist review article via the means specified by the Faculty of Physiological Sciences Undergraduate Studies Office. A decision on the application shall be made by the Course Director, or a deputy, and shall be communicated to the candidate.

(iii) Application to change title of specialist review

If required, candidates may apply to change the title of their review through the Faculty of Physiological Sciences Undergraduate Studies Office on one occasion and no later than noon on Friday of Week 8 of Hilary Term in the academic year in which they intend taking the examination.

(iv) Authorship

The review must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the review is their own work; and the candidate's tutor or adviser may be asked to confirm that, to the best of their knowledge and belief, this is so.

(v) Submission

Specialist reviews must be submitted via the University approved online assessment platform (according to the instructions set out in the letter to candidates from the Chair of Examiners), not later than noon on the Friday of Week 0 of the Trinity Term in which the candidate intends to take the examination. Each review shall be accompanied by a certificate of authorship as specified in the preceding paragraph.

6. If, in the Part II Examination, a candidate presents essentially the same information on more than one occasion, then credit will be given in only the first instance.

7. The weighting of marks for the five components required of each candidate shall be 20 per cent for the Research Project, 16 per cent for each of Papers 1, 2, and 3 and 12 per cent for the Specialist Review. Marks carried forward from the Part I examination will account for the remaining 20 per cent of the candidate's overall result for the Honour School of Neuroscience.

Honour School of Oriental Studies

A

1. The main subjects of the examination in the Honour School of Oriental Studies shall be Arabic, Chinese, Egyptology, Egyptology and Ancient Near Eastern Studies, Hebrew, Japanese, Jewish Studies, Persian, Sanskrit, and Turkish, together with such other subjects as may be determined by the Board of the Faculty of Asian and Middle Eastern Studies.

2. Every candidate in the examination shall be required to offer one of the main subjects listed above: candidates offering one of the above languages shall also be required to show an adequate knowledge of the literature and history of the civilization concerned, and candidates offering a history subject listed above shall also be required to show an adequate knowledge of the language concerned.

3. No candidate shall be admitted to examination in this school unless they have either passed or been exempted from the First Public Examination.

4. In the Results List issued by the examiners in the Honour School of Oriental Studies the main subject and (where appropriate) subsidiary language offered by each candidate who obtains Honours shall be indicated.

5. Any candidate whose name has been placed in the Results List, upon the result of the examination in any one of the subjects mentioned in clause 1, shall be permitted to offer themself for examination in any other of the subjects mentioned in the same clause at the examination in either the next year or the next year but one, provided always that they have not exceeded six terms from the date on which they first obtained Honours in a Final Honour School, and provided that no such candidate shall offer any of the main subjects already offered by them in the School of Oriental Studies.

6. The examination in this school shall be under the supervision of the Board of the Faculty of Asian and Middle Eastern Studies, which shall make regulations concerning it subject always to the preceding clauses of this sub-section.

B

1. Teaching for some option subjects and languages may not be available in every academic year

2. Candidates, except in the case of Arabic, proposing to offer a Special Subject not included in the lists below must obtain the approval of the board both for their subject and for the treatises or documents (if any) which they propose to offer with it. Except in the case of Arabic, Chinese and Japanese, if the candidate so desires and the Board of the Faculty thinks it appropriate, such a Special Subject may be examined in the form of a dissertation.

3. Dissertations must be uploaded to the University approved online assessment platform by 12 noon on the Friday of Week 10, Hilary Term of the final year of the Honour School. Dissertations previously submitted for the Honour School of Oriental Studies may be resubmitted. No dissertation will be accepted if it has already been submitted, wholly or substantially, for another Honour School or degree of this University, or for a degree of any other institution. The dissertation shall not exceed 15,000 words.

4. Oral examinations for Arabic, Chinese, Hebrew (Course II), Japanese, Persian, and Turkish will be held in early Trinity term in the final year of the Honour School.

Regulations Concerning Individual Subjects

5. The subjects of the school are arranged below in two sections: (i) main subjects; (ii) subsidiary languages.

6. Candidates taking Arabic, Chinese, Hebrew, Japanese, Persian or Turkish as their main subject *may* take a subsidiary language as specified below.

7. Candidates taking Sanskrit *must* take a subsidiary language as specified below.

8. Candidates taking Egyptology or Egyptology and Ancient Near Eastern Studies *must* take either a subsidiary language or Archaeology and Anthropology as specified below.

9. No candidate shall be admitted to examination in any of these schools unless they have either passed or been exempted from the First Public Examination.

10. Candidates taking Arabic or Turkish or Persian as their main subject will be required to spend a period of at least one academic year on an approved course of language study in the Middle East.

11. Candidates taking Chinese or Japanese as their main subject are required to spend a period of at least one academic year on an approved course of language study in East Asia.

12. Candidates taking Hebrew shall take either Course I or Course II. Candidates taking Hebrew Course II as their main subject will be required to spend a period of at least one academic year on an approved course of study in Israel.

13. Candidates may be examined viva voce.

Main Subjects

Arabic

Either, for Arabic and Islamic Studies

1. Arabic unprepared translation into English and comprehension.

2. Composition in Arabic.

3. Oral

4. Arabic literature.

5. Islamic history, 570-1500.

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6. Islamic religion.

7. A Further Subject, taught in Year 3, chosen from a list published in the course handbook.

8. and 9. A Special Subject taught in Year 4 (to be examined in two papers), chosen from a list published in the course handbook. Special Subjects will be examined by means of a timed paper, and by means of an extended essay. The extended essay shall not exceed 6,000 words and shall be on a topic or theme selected by the candidate from a question paper published by the examiners on Friday of week 4 of Michaelmas term of year 4. Essays must be submitted by 12 noon on Friday of week 0 of Hilary term of year 4.
10. A dissertation.

or, for Arabic with a Subsidiary Language, Papers 1-6 **and** 10 above **and** 11, 12, 13: three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Chinese

Either, for Chinese only,

The following papers will be set:

1. Modern Chinese I.

2. Modern Chinese II.

3. Oral

4. Classical I.

5. Classical II.

6. Modern China.

7. Dissertation on a subject approved by the Board of the Faculty. This will be in the same area as that chosen in Special Options I or II or Linguistics (if available).

8. Special Option I: Texts and Essays

9. Special Option II: Texts and Essays

10. Special Option III: Extended Essay

Or Chinese with a subsidiary language

Papers 1-7 above and three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Egyptology, Egyptology and Ancient Near Eastern Studies (language track)

Candidates must take both a first language and a second language.

Candidates must take either Egyptian (Egyptology) or Akkadian (Egyptology and Ancient Near Eastern Studies) as a first language.

Candidates must take one of the approved languages as a second language, as listed in the Table at the end of these regulations.

Candidates must take ten papers as set out in (a), (b) and (c) below:

(a) Candidates must take all of the following papers in the first language:

1. Translation Pape

2. Prepared Texts

3. Text Edition Essay: a submitted essay (take-home paper).

(b) Candidates must take the following papers:
4. A Special Option, to be chosen from a list of topics published at the beginning of Michaelmas Term each year by the Subject Group for examination in the following academic year. Candidates may instead propose their own Special Option, which must be approved by the Subject Group in Michaelmas Term of the candidate's final year.

5. Selected Egyptian and/or Ancient Near Eastern artefacts together with essay questions on material culture.

6. A General Paper on either Ancient Near Eastern Studies or Egyptology.

7. A dissertation on a topic to be approved by the Subject Group, of a different character from the topic chosen for paper 4 (the topic will typically relate to the first language but could relate to the second language or Archaeology and Anthropology or to an area of overlap).

Instead of either paper 4 or paper 7 candidates offering Egyptian as first language may optionally choose to substitute:

8. Egyptian Art and Architecture. Selection of this paper is subject to approval by the Subject Group.

(c) Candidates must take three papers for their second language. The papers required for the second language are listed below under the relevant subsidiary language.

Egyptology, and Egyptology and Ancient Near Eastern Studies (Archaeology and Anthropology track)

Candidates must take papers 1–7 (or 8) as given for Egyptology, and Egyptology and Ancient Near Eastern Studies (language track) above and the following three papers:

1. The Nature of Archaeological and Anthropological Enquiry.

2. *Either* (a) Urbanism and Society *or* (b) From Hunting and Gathering to States and Empires in South-West Asia

3. *Either* (a) Social Analysis and Interpretation *or* (b) Cultural Representations, Beliefs, and Practices.

Candidates will be required to undertake a course of practical work, including laboratory work. They will be assessed, by the end of the second year of their course, on their practical ability, under the provisions for Honour Moderations in Archaeology and Anthropology. They will also be required to take part in approved fieldwork as an integral part of their course. The fieldwork requirement will normally have been discharged before the end of the second year of the course.

Hebrew

Either, for Hebrew only,

Candidates for **Course I** will be required to offer seven papers and a dissertation. Candidates for **Course II** will be required to offer seven papers and a dissertation, and an oral examination.

1. (for **Course I**): Hebrew composition and unprepared translation.

(for **Course II**): Essay in modern Hebrew and unprepared translation.

2. Prepared texts I: Biblical texts.

3. Prepared texts II: Rabbinic and Medieval Hebrew texts.

4. Prepared texts III: Modern Hebrew literature.

5. History, Culture and Society.

6. and 7. Two option papers of which at least one must be chosen from any of sections I, II, and III as published in the Jewish Studies course handbook. Not more than one paper from Section V of the Jewish Studies course handbook..

8. Dissertation

9. (for **Course II**) Oral.

Or, for Hebrew with a subsidiary language, Papers 1-4 and 8 above, and three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Japanese

Either, for Japanese only,

The following papers will be set:

1. Modern Japanese I.

2. Modern Japanese II.

3. Oral.

4. Classical Japanese.

5. Dissertation on a subject approved by the Board of the Faculty.

6. Special text option I.

7. Special subject option I.

8. Special text option II.

9. Special subject option II.

10. Either Special Text option III or Special subject option III.

Or, for Japanese with a subsidiary language, Papers 1-7 above three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Jewish Studies

Candidates must take the following papers:

1. One paper on one of the following languages: Biblical and Rabbinic, Medieval Hebrew, Modern Hebrew or Yiddish. Papers for Biblical and Rabbinic Hebrew, Medieval Hebrew and Modern Hebrew are the same papers for subsidiary languages under Hebrew a(1), (b)1 and (c)1 as given below under Subsidiary Languages.

2. History, Culture and Society

3.- 7. Five options, of which at least one must be chosen from each of sections I, II, and III as published in the course handbook. At least three must be chosen from papers which require study of set texts in the original language. Not more than one paper may be chosen from section V as published in the course handbook.

Papers in section V will be examined in the form of two essays not exceeding 5,000 words in total. The subjects will be published at 10 a.m. on Monday of week 2 of the Trinity term in the final year of the Honour School, and must be submitted no later than 12 noon on Monday of week 3 of the same term.

A Special Subject may be offered instead of one of the five options subject to the approval of the Asian and Middle Eastern Studies Board.

8. A dissertation

Persian

The following papers will be set. Candidates will be required to take ten papers.

Either, for Persian only,

1. Unprepared translation from Persian.

2. Translation into Persian and essay

3. Oral.

4. Persian literature: 1000 – 1400

5. Persian literature: 1400 – 1900

6. Persian literature: 1900 – the present

7. Themes in Iranian history

8. and 9. Option subjects in Iranian and Middle Eastern History and Culture. The list of available option subjects will be available in the Course Handbook

10. Dissertation

or, for Persian with a subsidiary language,

(a) Papers 1., 2., 3., 7., and 10. as given for Persian above

(b) Two papers from a choice of papers 4., 5., and 6 as given for Persian above

(c) Three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Sanskrit

The following papers will be set:

1. Sanskrit unprepared translation.

2. Essay questions on classical Indian literature, history and culture.

3. Ancient Indian linguistics.

4. The historical philology of Old Indo-Aryan.

5. Chosen area of Sanskrit studies. Chosen area to be approved by the Subject Group.

6. A special subject as approved by the Subject Group.

7. Dissertation.

8., 9., 10. Three papers on one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Turkish

The following papers will be set:

Either, for Turkish only,

1. Unprepared translation from Ottoman and modern Turkish.

2. Translation into Turkish and essay in Turkish.

3. Oral.

4. Ottoman historical texts.

5. Turkish political and cultural texts, 1860 to the present.

6. Modern Turkish literary texts.

7., 8., 9. Three papers from a list of options published in the course handbook.

10. A dissertation.

or, for Turkish with a subsidiary language, Papers 1-6 and 10 above and three papers from one of the approved subsidiary languages as listed in the Table at the end of these regulations. The papers required for each subsidiary language are listed below under the relevant subsidiary language.

Subsidiary Languages

Akkadian

The following papers will be set:

1. Translation paper.

2. Prepared texts.

3. Text edition essay: a submitted essay (take-home paper).

Instead of either paper 2 or paper 3, candidates may offer one of papers 4, 5, 6, or 7 as specified (Egyptology and Ancient Near Eastern Studies) above. Any such substitution will be subject to the approval of the Egyptology and Ancient Near Eastern Studies Subject Group.

Arabic

The following papers will be set:

1. Arabic prose composition and unprepared translation.

2. Additional Arabic: literary texts.

Selected classical and modern Arabic prose.

3. Additional Arabic: Islamic texts.

Selected Arabic religious texts.

Papers 2 and 3 *may* contain general and linguistic questions.

Aramaic and Syriac

The following papers will be set:

1. Syriac prose composition and Aramaic and Syriac unprepared translation.

2. Aramaic prepared texts.

3. Syriac prepared texts.

Papers 2 and 3 may contain general and grammatical questions.

Armenian

The following papers will be set:

either

A. Classical Armenian

1. Classical Armenian prose composition and unprepared translation.

2. Prepared religious texts.

3. Prepared historical and other texts.

or

B. Modern Armenian

1. Modern Armenian prose composition and unprepared translation.

2. Prepared texts from the sixteenth to nineteenth centuries.

3. Prepared texts from the twentieth and twenty-first centuries.

Papers 2 and 3 will include questions on the subject-matter and grammar of the texts offered, and Paper 3 will also include questions on Armenian language, literature, and history.

Chinese

The following papers will be set:

1. Chinese Prescribed Texts. (Lists of texts will be available in the course handbook.)

2. *Either* (*a*) Unprepared translation and prose composition, *or* (*b*) Classical Chinese.

3. History and Culture of China.

Coptic

The following papers will be set:

1. Translation paper (Coptic).

2. Prepared texts (Coptic).

3. Text edition essay (Coptic): a submitted essay (take-home paper).

Early Iranian

Candidates must take three papers from those listed below with at least one but no more than two from group (a).

(a) Old and Middle Iranian Language

1. Avestan texts

2. Old Persian texts

3. Middle Persian texts

(b) Religion and Philology of Ancient and Late Antique Iran

4. Zoroastrianism

5. Indo-Iranian Philology

(c) History of Ancient and Late Antique Iran

6. The Achaemenid Empire, 550-330 BC

7. The Sasanian Empire, 224-651 AD

(d) Early Iranian Texts and Topics:

8. Texts and Topics

For paper 8, candidates will choose two of the subjects 1 to 7 above. Candidates may not choose under (d) a subject which they are also offering from groups (a)-(c), and in addition may not choose under (d) a subject from group (a) if they are already offering two subjects from group (a).

Egyptian

The following papers will be set:

1. Translation paper.

2. Prepared texts.

3. Text edition essay: a submitted essay (take-home paper).

Instead of either paper 2 or paper 3, candidates may offer one of papers 4, 5, 6, 7, or 8 as specified (Egyptology and Ancient Near Eastern Studies) above. Any such substitution will be subject to the approval of the Egyptology and Ancient Near Eastern Studies Subject Group.

Hebrew

Candidates taking Arabic, Persian or Turkish may offer *either* (*a*) Biblical and Rabbinic *or* (*b*) Medieval *or* (*c*) Modern Hebrew. Candidates taking Egyptology may offer only Biblical and Rabbinic Hebrew.

The following papers will be set:

(*a*) Biblical and Rabbinic Hebrew:

1. Prose composition and unprepared translation.

2. Prepared texts I: Biblical texts.

3. Prepared texts II: Rabbinic texts.

Papers 2 and 3 may contain general and grammatical questions.

(*b*) Medieval Hebrew:

1. Unprepared translation.

2. Prepared texts I.

3. Prepared texts II.

Papers 2 and 3 may contain general and grammatical questions.

(*c*) Modern Hebrew:

1. Prose composition and unprepared translation.

2. Prepared texts I.

3. Prepared texts II.

Papers 2 and 3 may contain general and grammatical questions.

Hindi

The following papers will be set:

1. Hindi unprepared translation.

2. Hindi prepared texts.

3. Questions on Hindi language and literature.

Hindi/Urdu

The following papers will be set:

1. Hindi and Urdu prose composition and unprepared translation;
2. Hindi prepared texts with questions on language and literature;
3. Urdu prepared texts with questions on language and literature.

Japanese

The following papers will be set:

1. Japanese texts
2. Japanese History and Culture
3. Japanese Language

Korean

The following papers will be set:

1. Korean texts.
2. Korean History and Culture.
3. Korean Language.

Pali and Prakrit

The following papers will be set:

1. Unprepared translation from Pali and/or Prakrit literature.
2. Prepared texts.
3. Questions on Middle Indic language, literature, and culture.

Persian

The following papers will be set:

1. Persian Language.
2. Pre-Modern Persian Literature.
3. Modern Persian Literature.

Sanskrit

The following papers will be set:

1. Sanskrit unprepared translation.
2. Sanskrit prepared texts.
3. Essay questions on classical Indian, literature, history, and culture.

Sumerian

The following papers will be set:

1. Translation paper.
2. Prepared texts
3. Text edition essay: a submitted essay (take-home paper).

Tibetan

1. Tibetan prose composition and unprepared translation.
2. Prepared texts, with questions.
3. Questions on Tibetan culture and history.

Turkish

The following papers will be set:

1. Turkish prose composition and unprepared translation.
2. *Either* (*a*) Additional Turkish: Late Ottoman and modern Turkish literary texts.

   Or (*b*) Additional Turkish: Modern Turkish literary texts:

3. Either (*a*) Additional Turkish: Political and cultural texts, 1860 to the present.

Or (*b*) Additional Turkish: Political and cultural texts, 1920 to the present.

Table of permitted combinations

Main subject	Language options

Arabic	Akkadian
	Aramaic and Syriac
	Classical or Modern Armenian
	Biblical and Rabbinic, Medieval, or Modern Hebrew
	Early Iranian
	Hindi/Urdu
	Persian
	Turkish
Chinese	Japanese
	Korean
	Sanskrit
	Tibetan
Egyptology	Akkadian
	Arabic
	Aramaic and Syriac
	Early Iranian
	Coptic
	Biblical and Rabbinic Hebrew
	Hittite
	Sumerian
Egyptology and Ancient Near Eastern Studies	Arabic
	Aramaic and Syriac
	Early Iranian
	Egyptian
	Coptic
	Biblical and Rabbinic Hebrew
	Hittite
	Sumerian
Hebrew	Akkadian
	Arabic
	Aramaic and Syriac
	Egyptian
	Persian
	Turkish
Japanese	Chinese
	Korean
	Tibetan

Persian	Arabic
	Aramaic and Syriac
	Classical or Modern Armenian
	Early Iranian
	Hebrew
	Hindi/Urdu
	Turkish
Sanskrit	Early Iranian
	Hindi
	Persian
	Pali
	Prakrit
	Tibetan
Turkish	Arabic
	Classical or Modern Armenian
	Early Iranian
	Hebrew
	Hindi/Urdu
	Persian

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Philosophy in all Honour Schools including Philosophy

Candidates offering Philosophy papers[1] in any honour school must conform to the General Regulations below, and to those for their particular school, as specified elsewhere. When papers are introduced or withdrawn, the regulations will show the year of first examination, or of last examination, respectively. Candidates taking Philosophy must consult both the regulations for their particular school, and the present regulations. Those for their particular school are the normal place for the availability of Philosophy papers in the school. These regulations define (i) the syllabuses of Philosophy papers, and (ii) any general regulations which apply in one or more schools. Candidates must read **both** the syllabuses and the general regulations.

Subjects in Philosophy

The syllabuses of the subjects in Philosophy are specified below. With the exception of 199, and any 198 Special Subject where an alternative method is stipulated, all subjects will be examined by a three-hour written examination paper; candidates for Part C of the Honour Schools of Computer Science & Philosophy, Mathematics & Philosophy, and Physics & Philosophy will in addition be examined by a submitted essay, as described in the General Regulations below. So as to prevent duplication of material by the same candidate across different papers, the examiners may, at their discretion, forbid candidates taking a given paper to answer specified questions in another paper. Prohibited questions and which candidates are subject to the prohibition will be clearly indicated in any paper that includes such questions.

101. *Early Modern Philosophy*

Candidates will be expected to show critical appreciation of the main philosophical ideas of the period. The subject will be studied in connection with the following texts: Descartes, *Meditations, Objections and Replies*; Spinoza, *Ethics*; Leibniz, *Monadology, Discourse on Metaphysics*; Locke, *Essay Concerning Human Understanding*; Berkeley, *Principles of Human Knowledge, Three Dialogues Between Hylas and Philonous*; Hume, *Treatise of Human Nature*. The paper will consist of two sections; Section A will include questions about Descartes, Spinoza, and Leibniz; Section B will include questions about Locke, Berkeley and Hume. Candidates will be required to answer three questions, with at least one question from Section A and at least one question from Section B.

102. *Knowledge and Reality*

Candidates will be expected to show knowledge in some of the following areas: knowledge and justification; perception; memory; induction; other minds; *a priori* knowledge; necessity and possibility; reference; truth; facts and propositions; definition; existence; identity, including personal identity; substances, change, events; properties; causation; space; time; essence; natural kinds; realism and idealism; primary and secondary qualities.

103. *Ethics*

Candidates will be given an opportunity to show some first-hand knowledge of some principal historical writings on this subject, including those of Aristotle, Hume, and Kant, but will not be required to do so. Questions will normally be set on the following topics:

1. The Metaphysics of Ethics: including the nature of morality and moral properties, the truth-aptness of moral judgements, moral knowledge and moral relativism.

2. Value and Normativity: including good and right, reasons, rationality, motivation, moral dilemmas.

3. Self-interest, Altruism, and Amoralism.

4. Ethical Theories: including consequentialism, utilitarianism, and contractualism.

5. Specific Moral Concepts: including happiness, well-being, rights, virtue, fairness, equality, and desert.

6. Moral Psychology: including conscience, guilt and shame, freedom and responsibility.

7. Applied Ethics, including medical ethics.

104. *Philosophy of Mind*

Topics to be studied include the nature of persons, the relation of mind and body, self-knowledge, knowledge of other persons, consciousness, perception, memory, imagination, thinking, belief, feeling and emotion, desire, action, the explanation of action, subconscious and unconscious mental processes.

106. *Philosophy of Science and Social Science*

The paper will include such topics as:

Part A: the nature of theories; scientific observation and method; scientific explanation; the interpretation of laws and probability; rationality and scientific change; major schools of philosophy of science.

Part B: social meaning; individualism; rationality; rational choice theory; prediction and explanation in economics; the explanation of social action; historical explanation, ideology.

Candidates in the Honour School of Physics and Philosophy will be required to answer at least one question from each part of the paper. Candidates in other schools will be required to answer at least one question from Part B, and may answer exclusively from Part B if they wish.

107. *Philosophy of Religion*

The subject will include an examination of claims about the existence of God, and God's relation to the world; their meaning, the possibility of their truth, and the kind of justification which can or needs to be provided for them; and the philosophical problems raised by the existence of different religions. One or two questions may also be set on central claims peculiar to Christianity, such as the doctrines of the Trinity, Incarnation, and Atonement.

108. *The Philosophy of Logic and Language*

The subject will include questions on such topics as: meaning, truth, logical form, necessity, existence, entailment, proper and general names, pronouns, definite descriptions, intensional contexts, adjectives and nominalization, adverbs, metaphor, pragmatics and Frege's work on the paradox of the 'concept "horse"' and on sense and reference. Some questions will be set which allow candidates to make use of knowledge of linguistics.

109. *Aesthetics and the Philosophy of Criticism*

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Candidates will have the opportunity to show first-hand knowledge of some principal authorities on the subject, including Plato, *Ion* and *Republic*; Aristotle, *Poetics*; Hume, *Of the Standard of Taste*; Kant, *Critique of Aesthetic Judgement.* Questions will normally be set on the following topics: the nature of aesthetic value; the definition of art; art, society, and morality; criticism and interpretation; metaphor; expression; pictorial representation.

110. *Medieval Philosophy: Aquinas*

The subject will be studied in the following text (The Fathers of the English Dominican Province edition, 1911, rev. 1920):

Aquinas, *Summa Theologiae*, Ia, 2-11, 75-89 (God, Metaphysics, and Mind); *or* Aquinas, *Summa Theologiae*, Ia IIae qq. 1-10, 90-97 (Action and Will; Natural Law). This paper will include an optional question containing passages for comment. This subject may not be combined with subject 111.

111. *Medieval Philosophy: Duns Scotus, Ockham*

The subject will be studied in the following texts:

Duns Scotus, *Philosophical Writings*, tr. Wolter (Hackett) pp. 13-95 (chapters II-IV); Spade, *Five Texts*, pp. 57-113. Ockham, *Philosophical Writings*, tr. Boehner (Hackett), pp. 17-27, 96-126 (chapters II §1-2, chapters VIII-IX); Spade, *Five Texts*, pp. 114-231. This paper will include an optional question containing passages for comment. This subject may not be combined with subject 110.

112. *The Philosophy of Kant*

Critique of Pure Reason, Groundwork of the Metaphysic of Morals. The editions to be used are *Critique of Pure Reason*, ed. and trans. by P. Guyer and A. Wood (Cambridge University Press, 1998) and *Groundwork of the Metaphysics of Morals*, ed. and trans. by M. Gregor (Cambridge University Press, 1997).

Candidates may answer no more than one question on Kant's moral philosophy.

113. *Post-Kantian Philosophy*

The main developments of philosophy in Continental Europe after Kant, excluding Marxism and analytical philosophy. Questions on the following authors will regularly be set: Hegel, Schopenhauer, Nietzsche, Husserl, Heidegger, Sartre, Merleau-Ponty. There will be some general and/or comparative questions, and questions on other authors may be set from time to time. Candidates will be required to show adequate first-hand knowledge of works of at least two authors (who may be studied in translation).

114. *Theory of Politics*

The critical study of political values and of the concepts used in political analysis: the concept of the political; power, authority, and related concepts; the state; law; liberty and rights; justice and equality; public interest and common good; democracy and representation; political obligation and civil disobedience; ideology; liberalism, socialism, and conservatism.

115. Plato: *Republic*, tr. Grube, revised Reeve (Hackett).

There will be a compulsory question containing passages for comment.

116. Aristotle: *Nicomachean Ethics*, tr. Irwin (Hackett, second edition).

There will be a compulsory question containing passages for comment.

120. *Intermediate Philosophy of Physics*

The paper will consist of two sections. Section A will include philosophical problems associated with classical physics and some basic philosophical issues raised by the Special Theory of Relativity. Section B will be concerned with introductory philosophical problems related to the interpretation of quantum mechanics. Candidates will be required to answer at least one question from each section.

122. *Philosophy of Mathematics*

Questions may be set which relate to the following issues: Incommensurables in the development of Greek geometry. Comparisons between geometry and other branches of mathematics. The significance of non-Euclidean geometry. The problem of mathematical rigour in the development of the calculus. The place of intuition in mathematics (Kant, Poincaré). The idea that mathematics needs foundations. The role of logic and set theory (Dedekind, Cantor, Frege, Russell). The claim that mathematics must be constructive (Brouwer). The finitary study of formal systems as a means of justifying infinitary mathematics (Hilbert). Limits to the formalization of mathematics (Gödel). Anti-foundational views of mathematics. Mathematical objects and structures. The nature of infinity. The applicability of mathematics. Russell’s work on type theory and the vicious circle principle.

124. *Philosophy of Science*

This paper will include such topics as: scientific method, including induction, confirmation, corroboration, and explanation; the structure of scientific theories, including syntactic and semantic approaches, the nature of scientific laws, the theory-observation distinction, inter-theory reduction, theory unification, and emergence; debates over realism, including the aims of science, the under-determination of theory by data, and structuralism; and scientific rationality, including theory change, epistemological naturalism, and Bayesian epistemology. Questions will also be set on historical schools in the philosophy of science, in particular logical positivism and logical empiricism, on aspects of the history of science, and on the philosophy of probability, including the nature of probabilistic laws.

125. *Philosophy of Cognitive Science*

Topics to be studied include: levels of description, including personal and subpersonal levels, and relationships between levels; the nature of cognitive scientific theories; information and representation, including representational format, the language of thought, and connectionist alternatives; information processing, including algorithms, and tacit knowledge of rules; cognitive architecture, including modularity, and homuncular functionalism; explanation in cognitive science, including functional explanation and mechanistic explanation; methods in cognitive science, including cognitive neuropsychology, computational modelling, and experimental cognitive psychology; the scientific study of consciousness, including the status of introspective reports and non-verbal measures, and the notion of a neural and computational correlate of consciousness. Questions will also be set on philosophical issues arising from aspects of the history of cognitive science and from areas of active research in cognitive science.

127. *Philosophical Logic*

Topics to be studied include: classical and non-classical propositional logic, modal propositional logic, deontic, epistemic and tense logic, counterfactuals, predicate logic and its extensions, and quantified modal logic. These topics shall be studied in conjunction with Theodore Sider's *Logic for Philosophy*, published by Oxford University Press. The logical symbols to be used are those found in this publication. This subject will be available in all Honour Schools involving Philosophy.

128. *Practical Ethics*

Topics to be studied include: animals, war (including terrorism and torture), collective agency and collective responsibility, punishment, race and gender, abortion (including prenatal injury and infanticide), causing people to exist (including some discussion of disability), reproductive technologies, genetic modification or enhancement, duties to aid (including effective altruism and issues involving numbers), euthanasia and assisted death, ethics of the market (including commodification of organs), consent in medical ethics (including advance directives), neuroethics, killing and letting die, and the relevance of intention to permissibility.

The availability of this paper may vary across the Philosophy joint schools, and candidates should consult regulations specific to their school to be sure of any conditions for taking the paper.

129. The Philosophy of Wittgenstein

This paper will cover the philosophical work of Wittgenstein. The paper will be in two parts, part A and part B. Part A will cover the Tractatus Logico-Philosophicus. Part B will principally cover *Philosophical Investigations*, *The Blue and Brown Books*, and *On Certainty*. Candidates must answer at least one question from part B. They may answer from part A, but are not required to do so.

130. Plato, *Republic*

Candidates will be expected to have read books I, IV–VII, X in Greek (Slings Oxford Classical Text), and books II–III, VIII–IX in translation (Grube, revised Reeve, Hackett). There will be a compulsory question containing passages for translation and comment from the books read in Greek; any passages for comment from the remaining books will be accompanied by a translation.

131. Plato on Knowledge, Language & Reality in the *Theaetetus* and *Sophist* (in Greek)

Candidates will be expected to have read both dialogues in Greek (Duke *et al.*, Oxford Classical Text). There will be a compulsory question containing passages for translation and comment.

132. Aristotle, *Nicomachean Ethics*

Candidates will be expected to have read books I–III, VI–VII, X in Greek (Bywater, Oxford Classical Text), and books IV–V, VIII–IX in translation (Irwin, Hackett second edition). There will be a compulsory question containing passages for translation and comment from the books read in Greek; any passages for comment from the remaining books will be accompanied by a translation.

133. Aristotle on Nature, Life and Mind (in Greek)

Candidates will be expected to have read Aristotle: (1) *Physics*, books II, III and IV in Greek (Ross, Oxford Classical Texts); (2) *Parts of Animals* I, in translation (Lennox, Clarendon commentary series), and (3) *De Anima*, I.1, II. 1-7, 9-12, III.1-5 in Greek (Ross, Oxford Classical Texts). Candidates must attempt two essay questions, and one compulsory question containing passages for translation and comment. Passages for translation will come only from *Physics* II, III, IV and *De Anima* I.1, II. 1-7, 9-12, III.1-5. Passages for commentary can also come from *Parts of Animals* I, in which case they will be accompanied by a translation.

134. Knowledge and Scepticism in Hellensitic Philosophy (in Greek)

Candidates will be expected to have read: (1) in Greek, Sextus Empiricus, *Outlines of Pyrrhonism*, I.1-39 and 164-241, II.1-204, III.1-81 and 168-281 (Bury, Loeb); (2) in translation, Cicero, *Academic Books* (Brittain, Hackett); (3) selections from *The Hellenistic Philosophers* (Long and Sedley, CUP), sections 1-3 (Pyrrho), 15-19 (Epicureans), 39-42 (Stoics), 68-70 (Academics) and 71-72 (Aenesidemus). Candidates must attempt three questions, of which one shall be a compulsory question requiring two translations from Sextus Empiricus, and three commentaries. The passages for commentary may come from any of the set texts: candidates must attempt at least one commentary on a passage from Cicero or from Long and Sedley.

135. *Latin Philosophy*

Cicero: *De Finibus* III (Reynolds, Oxford Classical Text), *De Officiis* I in translation (Griffin and Atkins, *Cicero, On Duties*, Cambridge); Seneca, *Epistulae Morales* 92, 95, 121, *De Constantia, De Vita Beata* (Reynolds, Oxford Classical Text).

There will be a compulsory question containing passages for translation and comment from the texts read in Latin; any passages for comment from Cicero, *De Officiis* I will be accompanied by a translation.

136. Knowledge and Scepticism in Hellenistic Philosophy (in Latin)

Candidates will be expected to have read: (1) in translation, Sextus Empiricus, *Outlines of Pyrrhonism*, I.1-39 and 164-241, II.1-204, III.1-81 and 168-281 (Annas and Barnes, CUP); (2) in Latin, Cicero, *Academic Books* (Rackham, Loeb); (3) *The Hellenistic Philosophers* (Long and Sedley, CUP), sections 1-3 (Pyrrho), 15-19 (Epicureans), 39-42 (Stoics), 68-70 (Academics) and 71-72 (Aenesidemus). Candidates must attempt three questions, of which one shall be a compulsory question requiring two translations from Cicero, and three commentaries. The passages for commentary may come from any of the set texts: candidates must attempt at least one commentary on a passage from Sextus Empiricus or from Long and Sedley.

137. Plato on Knowledge, Language, & Reality in the *Theaetetus & Sophist* (in translation)

Candidates will be expected to have read in translation both the *Theaetetus* (Levett revised Burnyeat, Hackett) and the *Sophist* (White, Hackett). (Candidates may alternatively read from Cooper J. (ed.), Plato: Complete Works, Hackett 1977.) Candidates must attempt two essay questions, and one compulsory question containing passages for comment.

138. Aristotle on Nature, Life and Mind (in translation)

Candidates will be expected to have read Aristotle: (1) *Physics*, books II, III and IV in translation (Reeve, published by Hackett 2018, for II; Clarendon commentary series: Hussey for III and IV); (2) *Parts of Animals* I, in translation (Lennox, Clarendon commentary series), and (3) *De Anima*, I.1, II. 1-7, 9-12, III.1-5 in translation (Shields, Clarendon commentary series). Candidates must attempt three questions, of which one shall be a compulsory question containing passages for comment, which may be taken from any of the set texts.

139. Knowledge and Scepticism in Hellenistic Philosophy (in translation)

Candidates will be expected to have read: (1) in translation, Sextus Empiricus, *Outlines of Pyrrhonism*, I.1-39 and 164-241, II.1-204, III.1-81 and 168-281 (Annas and Barnes, CUP); (2) in translation, Cicero, *Academic Books* (Brittain, Hackett); (3) *The Hellenistic Philosophers* (Long and Sedley, CUP), sections 1-3 (Pyrrho), 15-19 (Epicureans), 39-42 (Stoics), 68-70 (Academics) and 71-72 (Aenesidemus). Candidates must attempt three questions, of which one shall be a compulsory question requiring four commentaries. The passages for commentary may come from any of the set texts: candidates must attempt at least one commentary on a passage from Sextus Empiricus and one from Cicero.

150. *Jurisprudence*

As specified in the regulations for the Honour School of Jurisprudence. This subject may be offered only by candidates in PPE. Tutorial provision will be subject to the availability of Law tutors and will normally take place in either Hilary or Trinity Term.

198. *Special Subjects*

From time to time special subjects may be approved by the Undergraduate Studies Committee of the Faculty of Philosophy. Special subjects will be communicated to college tutors and to undergraduates by the end of the fifth week of Hilary Term one year before examination. The Undergraduate Studies Committee will (a) agree the method of assessment for each special subject offered, which may be by written paper, submitted essay and/or other method (b) forbid, where it sees fit, a combination of a special subject with other subjects (c) forbid, where it sees fit, candidates taking any particular special subject to answer certain questions on the papers for other subjects (d) place restrictions, where it sees fit, on the number of candidates that may take any special subject in any year. No candidate may offer more than one special subject. Subject to these qualifications, any candidate may offer any special subject.

199. *Thesis*:

1. *Subject*

The subject of every thesis should fall within the scope of philosophy. The subject may but need not overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their theses and that substantial repetition may be penalised. Every candidate shall submit for approval by the Director of Undergraduate Studies of the Faculty of Philosophy, c/o the Undergraduate Studies Administrator at Philosophy Centre, Radcliffe Humanities Building, Woodstock Road, Oxford, OX2 6GG, the title he or she proposes, together with (*a*) an explanation of the subject in about 100 words; and (*b*) a letter of approval from his or her tutor, not earlier than the first day of the Trinity Full Term of the year before that in

which he or she is to be examined and not later than Friday of the fourth week of the Michaelmas Full Term preceding his or her examination. (The date before which a proposal cannot be submitted is different in certain circumstances in the case of the Honour School of Philosophy and Modern Languages. See the regulations below for that honour school.) The Director of Undergraduate Studies of the Faculty of Philosophy shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term. If a candidate wishes to change the title, subject or focus of his or her thesis after his or her thesis proposal has already been approved by the body responsible: he or she should write to the Director of Undergraduate Studies of the Faculty of Philosophy, c/o the Undergraduate Studies Administrator, to seek approval. The Undergraduate Studies Administrator will inform the candidate whether the change to the thesis has been approved, and communicate any change, where approved, to the appropriate chair of examiners.

2. *Authorship and origin*

Every thesis shall be the candidate's own work. A candidate's tutor may, however, discuss with the candidate the field of study, the sources available, and the method of presentation; the tutor may also read and comment on drafts. The amount of assistance the tutor may give is equivalent to the teaching of a normal paper. Each thesis will require the candidate to make a declaration indicating that the thesis has the same title as that previously approved by the Faculty Board, that it is their own work, and that it has not already been submitted (wholly or substantially) for an Honour School other than one involving Philosophy, or another degree of this University, or a degree of any other institution. No thesis shall, however, be ineligible because it has been or is being submitted for any prize of this university.

3. *Length and format*

No thesis shall exceed 15,000 words, or 20,000 words in the case of candidates for Part C of the Final Honour Schools of Computer Science and Philosophy, Mathematics and Philosophy, and Physics and Philosophy. This limit includes all notes and appendices but not including the bibliography; no person or body shall have authority to permit any excess, except that in Literae Humaniores, in a thesis consisting of commentary on a text, quotation from the text will not be counted towards the word limit. The word count should be indicated at the front of the thesis. There shall be a select bibliography or a list of sources. The front of the thesis should state the candidate’s school and candidate number.

4. *Submission of thesis*

Every candidate shall submit the thesis, together with their declaration, not later than noon on Friday of the Week before the Trinity Full Term of the examination. The thesis should be uploaded as a PDF file to the University approved online assessment platform.

General Regulations

The following restrictions on combinations apply to candidates whatever their honour school:

(i) A candidate may not take both of subjects 106 and 124.

(ii) A candidate may not take both of subjects 115 and 130.

(iii) A candidate may not take both of subjects 116 and 132.

(iv) A candidate may not take subject 199 unless he or she also takes three other philosophy subjects.

(v) Notwithstanding any contrary indication in these regulations, subjects 130 to 136 may be offered *only* by candidates in *Classics and English, Classics and Modern Languages, Classics and Oriental Studies, Literae Humaniores,* and *Oriental Studies*.

(vi) A candidate may not take both of subjects 110 and 111.

(vii) Except in the school of Mathematics and Philosophy, and Computer Science and Philosophy, and in part C of the schools of Physics and Philosophy, the paper(s) from part B of the Honour School of Mathematics in Set Theory and Logic may be taken, and will count as one Philosophy paper.

(viii) Whenever a new paper is introduced, the Faculty of Philosophy will publish, during the first academic year in which the paper is examined, a list of essay titles which the first cohort of candidates taking the new paper may offer for their extended essay, in those schools where they are required to offer an extended essay in addition to taking the written paper.

(ix) Whichever a candidate's honour school, where it is prescribed that he or she must take one or other of certain specified subjects and must take in addition some further subjects, a subject that is not chosen from among the specified ones may be chosen as a further subject.

Regulations for Particular Honour Schools

Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C

Candidates for Part C of these Honour Schools, if taking any paper listed in these regulations with the exceptions of 198 and 199, shall be examined by an essay in addition to a three-hour written exam. The relative weight of the essay to the three-hour exam shall be 1 to 3, i.e. the essay shall count for 25% of the mark in that subject.

No essay shall exceed a word limit of 5,000 words, which includes all notes and appendices, but not the bibliography. The word count should be indicated on the front of the essay. There shall be a select bibliography or a list of sources. Candidates should avoid any substantial repetition of material between examination scripts and examination essays. The topic for a Philosophy examination essay in a given subject can be any question set for the most recent examination of that subject in Honour Schools with Philosophy, with the exception of questions which consist of multiple passages for comment (as in the commentary questions in Plato: Republic (115) and Aristotle: Nicomachean Ethics (116)) or of questions of a mathematical or logical nature which do not permit of an essay-type answer (as in all questions on Philosophical Logic (127)). Candidates may apply for approval of other essay topics by writing to the Director of Undergraduate Studies, c/o The Undergraduate Studies Administrator, Philosophy Centre, Radcliffe Humanities Building, Woodstock Road, giving the title they propose, together with an explanation of the subject in about 100 words and enclosing a letter from their tutor attesting to the suitability of this topic for the candidate. This application may be made by email. Any such application must be received no later than Friday of the sixth week of the Hilary Term preceding the Part C examination for which the essay is to be submitted. Late applications will not be considered. Any such application shall be accepted or rejected by the Board within two weeks of its being received.

Each essay shall be the candidate's own work, though it should show knowledge of relevant literature in the subject and may include passages of quotation or paraphrase so long as these passages are clearly indicated as such and the source properly attributed. The candidate may discuss a first draft of the essay with his or her tutor for that subject. The amount of assistance the tutor may give shall be limited to what can be provided in one of the candidate's tutorials for their study of that subject. Each essay will require the candidate to make a declaration indicating that the essay is their own work.

In the event that any candidate is taking a paper for which no previous examination paper exists, or any paper (such as Philosophical Logic (127)) for which no questions on the examination are appropriate as essay topics, the Examiners shall publish, by Friday of the fourth week of the Hilary Full Term preceding the Part C examination, a list of essay titles which candidates taking the appropriate paper may offer for their extended essay.

The front of the thesis should state the candidate’s school, the subject for which the essay is being submitted, and the candidate’s candidate number. Every candidate shall submit the essay, together with their declaration, not later than noon on Friday of the first week of the Trinity Full Term of the examination. The thesis should be uploaded as a PDF file to the University approved online assessment platform~~Assignments section of the Philosophy WebLearn site~~.

Computer Science and Philosophy

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF COMPUTER SCIENCE AND PHILOSOPHY.

See also the regulations above for *Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C*.

Literae Humaniores

The Honour School is divided into two Courses; for restrictions on entry to Course II, see the regulations under *Honour School of Literae Humaniores*. Candidates in either Course may offer any number of subjects in Philosophy up to five, or up to four if they are offering Second Classical Language in Course II. Any selection is permitted which conforms to the General Regulations above and also to (i)–(v) following:

(i) candidates offering one Philosophy subject only may offer any of the subjects listed above except 121 and 199.

(ii) candidates offering at least two Philosophy subjects must select at least one subject in ancient philosophy, i.e., one of 115, 116, and 130 to 139.

(iii) candidates offering subject 199, Thesis in Philosophy, may not offer any other thesis except a Special Thesis;

(iv) all candidates must offer at least four text-based subjects, not necessarily in Philosophy (or three if offering Second Classical Language in Course II);

(v) all candidates in Course I must offer at least one text-based subject in each of classical Greek texts and classical Latin texts, not necessarily in Philosophy.

Candidates may also offer a Special Thesis, which may be in Philosophy, in accordance with the regulations under Honour School of Literae Humaniores.

Mathematics and Philosophy

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF MATHEMATICS AND PHILOSOPHY.

See also the regulations above for *Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C*.

Philosophy and Modern Languages

Candidates are required to take **one** of the following subjects: 101, 115, 116. In addition to this subject, they must take two or three or four further subjects in Philosophy, depending upon whether the number of subjects they take in part II in Modern Languages is three or two or one. Further subjects in Philosophy must be chosen in conformity with the General Regulations.

Where subject 199 is taken, every candidate shall submit his or her application for approval of the subject not earlier than the first day of Trinity Full Term two years before the term of the written examination in the case of candidates planning to spend a year abroad.

Candidates who wish to offer all of papers 103 (Ethics), 116 (Nicomachean Ethics) and 128 (Practical Ethics) may only do so if also offering at least one other paper assessed by written examination in Philosophy.

Philosophy, Politics, and Economics

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF PHILOSOPHY, POLITICS, AND ECONOMICS

Philosophy and Theology

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF PHILOSOPHY AND THEOLOGY.

Physics and Philosophy

See SPECIAL REGULATIONS FOR THE HONOUR SCHOOL OF PHYSICS AND PHILOSOPHY.

See also the regulations above for *Computer Science and Philosophy / Mathematics and Philosophy / Physics and Philosophy Part C*.

Psychology, Philosophy, and Linguistics

Candidates may take at most five subjects in Philosophy. All candidates must take eight subjects in total. Candidates may only take subjects in Psychology if they offer Psychology Parts I and II.

Candidates who take one subject in Philosophy may take any subject, except 121, in conformity with the General Regulations. Candidates who take two subjects in Philosophy must take at least one of 101, 102, 104, 108, 124 or 125. Those offering three or more Philosophy subjects must choose at least two from the above list. Their further subjects taken in Philosophy must be chosen in conformity with the General Regulations.

[1] The paper for the supplementary subject "History and Philosophy of Science" is not here counted as a Philosophy paper, since it is a joint paper in both History and Philosophy.

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Honour School of Philosophy and Modern Languages

A

1. The subjects of the examination in the Honour School of Philosophy and Modern Languages shall be (*a*) Philosophy and (*b*) those modern European languages and literatures studied in the Honour School of Modern Languages.

2. All candidates must offer both (*a*) and one of the languages in (*b*) with its literature.

3. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examiners shall indicate in the lists issued by them the language offered by each candidate obtaining honours or satisfying the examiners under the appropriate regulation.

5. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Philosophy and of Medieval and Modern European Languages and Literature, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this subsection.

6. The examiners for Philosophy shall be nominated by a committee of which the three elected members shall be appointed by the Board of the Faculty of Philosophy. It shall be the duty of the chair of the examiners for the Honour School of Modern Languages to designate such of their number as may be required for Modern Languages in the Honour School of Philosophy and Modern Languages, and when this has been done and the examiners for Philosophy have been nominated, the number of examiners in Philosophy and Modern Languages shall be deemed to be complete.

B

Candidates will be examined in accordance with the examination regulations set out below.

They will also be required to spend, after their matriculation, an academic year of approved residence in an appropriate country or appropriate countries, and to provide on their entry form for the examination a certificate that they have done this, signed by the Head or by a tutor of their society. Candidates wishing to be dispensed from the requirement to undertake a year of residence abroad must apply in writing to the Chair of the Medieval and Modern Languages Board, 41 Wellington Square, Oxford, OX1 2JF, stating their reasons for requesting dispensation and enclosing a letter of support from their society.

Candidates should during this year abroad undertake a programme of activity acceptable to their college or society. They will also be expected to carry out during this period such academic work as their society may require. Candidates will agree with their College Tutor in advance of their year abroad an independent course of study to be followed during that period.

A candidate shall offer in his or her language and literature papers one modern language and its literature only, except in a Special Subject or an alternative to a Special Subject (Honour School of Modern Languages, paper XII).

No candidate will be examined viva voce unless the examiners elect to do so and have been given leave by the Proctors to take into account illness or other urgent and reasonable cause that may have affected the candidate's performance in any part of the examination.

In every case where, under the regulations for the school, candidates have any choice between one or more papers or subjects, every candidate shall give notice to the Registrar not later than the Friday in the fourth week of Michaelmas Full Term preceding the examination of all the papers and subjects being so offered.

Candidates must take ten subjects in all. They must take three subjects in Philosophy of which one shall be either 101, 115, or 116 and they must take four subjects in Modern Languages as prescribed in Part I below. Candidates take either one subject in Part II of Modern Languages and five subjects in all in Philosophy or two subjects in Part II of Modern Languages and four subjects in all in Philosophy or three subjects in Part II of Modern Languages and three subjects in all in Philosophy.

Candidates offering a paper from the Honour School of Modern Languages and a paper in Philosophy, both of which involve the study of the same author or authors, may not make the same text or texts the principal subject of an answer in both the papers.

Philosophy

Subjects as specified in **Regulations for Philosophy in all Honour Schools including Philosophy**.

Modern Languages

The subjects in Modern Languages, specified below, are divided between Part I and Part II.

PART I

1. Honour School of Modern Languages, Paper I.

2. Honour School of Modern Languages, Papers IIA and IIB.

3. Honour School of Modern Languages, one paper chosen from Papers VI, VII, or VIII.

4. Oral examination.

PART II

5. Honour School of Modern Languages, Paper IV.

6. Honour School of Modern Languages, Paper V.

7. Honour School of Modern Languages, Paper IX.

8. Honour School of Modern Languages, Paper X.

9. Honour School of Modern Languages, Paper XI.

10. Honour School of Modern Languages, Paper XII.

11. A Dissertation as specified for the Honour School of Modern Languages. They may not offer a Dissertation as well as subject 199 in Philosophy.

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2018-19 version (/Regulation/Difference?code=hsopandmodelang&Year1=2023&Term1=1&Year2=2018&Term2=1)
2017-18 version (/Regulation/Difference?code=hsopandmodelang&Year1=2023&Term1=1&Year2=2017&Term2=1)
2016-17 version (/Regulation/Difference?code=hsopandmodelang&Year1=2023&Term1=1&Year2=2016&Term2=1)
2015-16 version (/Regulation/Difference?code=hsopandmodelang&Year1=2023&Term1=1&Year2=2015&Term2=1)
2014-15 version (/Regulation/Difference?code=hsopandmodelang&Year1=2023&Term1=1&Year2=2014&Term2=1)
2013-14 version (/Regulation/Difference?code=hsopandmodelang&Year1=2023&Term1=1&Year2=2013&Term2=1)

Subject 11 may not be offered as an additional optional subject. Candidates who are offering one subject only from Part II may not offer Subject 11 as that subject.

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Honour School of Philosophy, Politics, and Economics

A

1. The subject of the Honour School of Philosophy, Politics, and Economics shall be the study of philosophy, and of the political and economic principles and structure of modern society.

2. No candidate shall be admitted to examination in this school unless they have passed or been exempted from the First Public Examination.

3. The length of the programme of study for this school shall normally be six terms of full-time study.
4. The examination for this school shall be under the joint supervision of the Social Sciences Board and the Humanities Board which shall appoint a standing joint committee to make regulations concerning it subject always to the preceding clauses of this sub-section.

B

Candidates must offer *either* Philosophy, Politics, and Economics *or* Philosophy and Politics *or* Politics and Economics *or* Philosophy and Economics.

Candidates must take *eight* courses in all, and must satisfy requirements of particular branches of the school.

For all Economics courses assessed by examination, candidates are permitted the use of one hand-held pocket calculator from a list of permitted calculators published annually by the Department of Economics on its undergraduate website, which will be updated annually in the week prior to the first full week of Michaelmas Term.

A. *Philosophy, Politics, and Economics.*

Candidates must take (i) **one** of the courses 101, 102, 115, and 116, (ii) course 103, (iii) any two of 201, 202, 203, 214, and 220, and (iv) at least two courses in Economics.

Their other two courses may be chosen freely from those listed under Philosophy, under Politics, and under Economics, except that (i) the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; and (ii) certain combinations of courses must not be offered (see List of Courses below).
B. *Philosophy and Politics.*

Candidates must take (i) **one** of the courses 101, 102, 115, and 116, and (ii) course 103, and (iii) any two of 201, 202, 203, 214, and 220.

Their other four courses may be chosen freely from those listed under Philosophy and under Politics, except that (i) at least one must be a course in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) at least one must be a course in Politics (other than the thesis (or the supervised dissertation) if offered); (iii) one but only one may be a course in Economics, selected from the following list: 300, 301, 302, 311, (iv) certain combinations of courses must **not** be offered (see List of Courses below).

C. *Politics and Economics.*

Candidates must take (i) any two of 201, 202, 203, 214, and 220, and (ii) at least three courses in Economics.

Their other three courses may be chosen freely from those listed under Politics and under Economics except that (i) at least one must be a course in Politics (other than the thesis (or the supervised dissertation) if offered); (ii) one but only one may be a course in Philosophy; and (iii) certain combinations of courses may **not** be offered (see List of Courses below).

D. *Philosophy and Economics.*

Candidates must take (i) one of the courses 101, 102, 115, and 116, (ii) course 103, and (iii) at least three courses in Economics.

Their other three courses may be chosen freely from those listed under Philosophy and under Economics, except that (i) at least one must be a course in Philosophy and the *Regulations for Philosophy in all Honour Schools including Philosophy* must be adhered to; (ii) one but only one may be a course in Politics, selected from the following list: 201, 202, 214, 215, 216, 217, 220, 229; and (iii) certain combinations of courses must not be offered (see List of Subjects below).

List of Courses

Certain combinations of courses must not be offered: in parentheses after the title of each course is the number of any other course with which it may *not* be combined.

Philosophy

The syllabuses for the subjects in this List are given in *Regulations for Philosophy in all Honour Schools including Philosophy.*

101. Early Modern Philosophy

102. Knowledge and Reality

103. Ethics

104. Philosophy of Mind

106. Philosophy of Science and Social Science (124)

107. Philosophy of Religion

108. The Philosophy of Logic and Language

109. Aesthetics and the Philosophy of Criticism

110. Medieval Philosophy: Aquinas (111)

111. Medieval Philosophy: Duns Scotus, Ockham (110)

112. The Philosophy of Kant

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113. Post-Kantian Philosophy

114. Theory of Politics (203)

115. Plato *Republic*

116. Aristotle *Nicomachean Ethics*

120. Intermediate Philosophy of Physics

122. Philosophy of Mathematics

124. Philosophy of Science (106)

125. Philosophy of Cognitive Science

127. Philosophical Logic

128. Practical Ethics

129. The Philosophy of Wittgenstein

137. Plato on Knowledge, Language, & Reality in the Theaetetus & Sophist (in translation)

138. Aristotle on Nature, Life and Mind (in translation)

139. Knowledge and Scepticism in Hellenistic Philosophy (in translation)

150. Jurisprudence

151. Set Theory Logic (two courses from part B of the Honour School of Mathematics, counting as one Philosophy course)
198. Special Subjects

199. Thesis (298, 299, 399)

Politics (including Sociology)

Candidates should note that the Politics courses available in any particular year will depend on the availability of teaching resources. Not all courses will be available in every year and restrictions may be placed on the number of candidates permitted to offer certain courses in any particular year.

The syllabuses for the courses in Politics listed below are given on the Department of Politics and International Relations undergraduate website.

201. Comparative Government

202. British Politics and Government since 1900

203. Theory of Politics (114)

204. Modern British Government and Politics

205. Government and Politics of the United States

206. Politics in Europe

207. Politics in Russia and the Former Soviet Union

208. Politics in Sub-Saharan Africa

209. Politics in Latin America

210. Politics in South Asia

211. Politics in the Middle East

212. International Relations in the Era of Two World Wars

213. International Relations in the Era of the Cold War

214. International Relations

215. Political Thought: Plato to Rousseau

216. Political Thought: Bentham to Weber

217. Marx and Marxism

218. Sociological Theory

220. Political Sociology

222. Labour Economics and Inequality (307)

223. The Government and Politics of Japan

224. Social Policy

225. Comparative Demographic Systems

226. Quantitative Methods in Politics and Sociology

227. Politics in China

228. The Politics of the European Union

229. Advanced Paper in Theories of Justice

230. Comparative Political Economy

297. Special subject in Politics

298. Supervised dissertation (199, 299, 399)

299. Thesis (199, 298, 399)

Thesis regulations as for course 399 below.

Economics

Courses 300, 301, 302, and 311 must be studied in the first year of the candidate's enrolment for the Honour School. The rest of the courses may be studied only in the second year of the candidate's enrolment for the Honour School.

Not all Economics courses may be available in any particular year. There may also be restrictions on numbers permitted to offer some Economics courses in any particular year.

More than one Special Subject in Economics (course 398) may be offered.

The syllabuses for the courses in Economics listed below are given on the Department of Economics undergraduate website.

300. Quantitative Economics

301. Macroeconomics

302. Microeconomics

304. Money and Banking

310. Economics of Developing Countries
311. History of the World Economy

314. Econometrics

319. Game Theory

398. Special subjects in Economics
399. Thesis (199, 298, 299)

(a) Subject

The subject of every thesis should fall within the scope of the Honour School. The subject may but need not overlap any subject on which the candidate offers papers. Candidates are warned that they should avoid repetition in papers of material used in their theses and that substantial repetition may be penalised.

Every candidate shall submit through the candidate's college for approval to the Director of Undergraduate Studies for Politics and International Relations, or the Director of Undergraduate Studies for Economics, as appropriate, the title the candidate proposes together with

(i) an indication as to the branch of the school in which the subject falls, e.g. Economics;

(ii) an explanation of the subject in about 100 words;

not earlier than the first day of the Trinity Full Term of the first year of the candidate's enrolment for the Honour School and not later than the date prescribed for entry to the examination. The relevant Director of Undergraduate Studies shall decide as soon as possible whether or not to approve the title and shall advise the candidate immediately. No decision shall be deferred beyond the end of the fifth week of Michaelmas Full Term of the final year of the candidate's enrolment for the Honour School.

Proposals to change the title of the thesis may be made through the relevant Department administrator and will be considered by the relevant Director of Undergraduate Studies until the first day of the Hilary Full Term of the final year of the candidate's enrolment for the Honour School and by the relevant chair of examiners thereafter.

(b) Length and format

No thesis shall exceed 15,000 words. Candidates should refer to the relevant Department for guidance as to formatting, content, and submission requirements.

(c) Notice of submission of thesis

Every candidate who wishes to submit a thesis shall give notice of the intention to do so on the candidate's examination entry form (in addition to seeking approval of the subject from the relevant Director of Undergraduate Studies under (a) above); and shall submit the thesis using the University approved assessment platform not later than noon on Thursday of the week before Trinity Full Term of the final year of the candidate's enrolment for the Honour School.

Honour School of Philosophy and Theology

A

1. The subjects of the Honour School of Philosophy and Theology shall be (*a*) Philosophy and (*b*) Theology.

2. All candidates must offer both (*a*) and (*b*).

3. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

4. The examination in this school shall be under the joint supervision of the Boards of the Faculties of Philosophy and Theology and Religion, which shall appoint a standing joint committee to make regulations concerning it, subject always to the preceding clauses of this subsection.

5.

(i) The examiners for Philosophy in this school shall be such of the Public Examiners in Philosophy in the Honour School of Psychology, Philosophy, and Physiology, and those for Theology shall be such of the Public Examiners in the Honour School of Theology and Religion, as may in each case be required.

(ii) It shall be the duty of the chair of the Public Examiners in Psychology, Philosophy, and Physiology to designate such of the examiners in Philosophy as may be required for Philosophy in the Honour School of Philosophy and Theology, and the duty of the chair of the Public Examiners in the Honour School of Theology to designate such of their number as may be required for Theology in the Honour School of Philosophy and Theology, and when this has been done the number of the examiners in Philosophy and Theology shall be deemed to be complete.

B

The highest honours can be obtained by excellence either in Philosophy or in Theology provided that adequate knowledge is shown in the other subject of the examination.

Candidates are required to offer eight papers. Three papers must be in Philosophy and three in Theology; the other two may be in either Philosophy or Theology. A candidate may offer a Philosophy thesis, or a Theology thesis, but may not offer both.

(a) Philosophy

Subjects as specified in *Regulations for Philosophy in all Honour Schools including Philosophy*.

All candidates must offer paper 107 *Philosophy of Religion*.

Candidates must offer one paper from: 101 *Early Modern Philosophy* and 102 *Knowledge and Reality*.

Candidates must offer one paper from: 103 *Ethics*; 115 *Plato, Republic*; 116 *Aristotle, Nicomachean Ethics*.

Candidates may choose up to two further papers from those specified in Regulations for Philosophy in all Honour Schools including Philosophy, subject to the restrictions detailed in those regulations.

(b) Theology

Each year the Faculty of Theology and Religion will publish a list of available papers and specify the assessment mode for each as well as any restrictions pertaining to individual papers.

Regulations concerning theses

A thesis may be offered either in Theology or in Philosophy (199). The regulations governing theses in Philosophy are the same as those specified in *Regulations for Philosophy in all Honour Schools including Philosophy*. The regulations governing theses in Theology are the same as those specified for theses in the *Special Regulations for the Honour School of Theology and Religion*.

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Honour School of Physics

A

1.

(1) The subject of the Honour School in Physics shall be the study of Physics as an experimental science.

(2) *Physics (four year course)*

The examination shall be in three parts, A, B, C, taken at times not less than three, six and nine terms, respectively after passing the First Public Examination.

In order to proceed to Parts B and C of the four-year course in physics a minimum standard of achievement in Part A may be required, as determined by the Faculty of Physics from time to time. Any such requirement shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term of the academic year preceding the year of the Part A examination. Names of those satisfying the requirement shall be published by the Examiners.

(3) *Physics (three year course)*

The examination shall be in two parts, A and B, taken at times not less than three and six terms, respectively, after passing the First Public Examination.

2.

(1) The name of a candidate in either the three-year course or the four-year course shall not be published in a Class List until he or she has completed all parts of the respective examinations.

(2) The Examiners in Physics for the three-year course or the four-year course shall be entitled to award a pass or classified Honours to candidates in the Second Public Examination who have reached a standard considered adequate; the Examiners shall give due consideration to the performance in all parts of the respective examinations.

(3)

(*a*) A candidate who obtains only a pass or fails to satisfy the Examiners may enter again for Part B (three-year course) or Part C (four-year course) of the examination on one, but not more than one, subsequent occasion.

(*b*) Part A (three-year and four-year courses) and Part B (four-year course) shall be entered on one occasion only.

(4) A candidate adjudged worthy of Honours in the Second Public Examination for the four-year course in Physics may supplicate for the Degree of Master of Physics provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

(5) A candidate who has satisfied the requirements for Part A and Part B of the four-year course, but who does not start or enter Part C or who fails to obtain Honours in Part C is permitted to supplicate for the Degree of Bachelor of Arts in Physics (Pass, or Honours with the classification obtained in Parts A and B together, as appropriate); provided that no such candidate may later enter or re-enter the Part C year, or supplicate for the degree of Master of Physics; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

3. The examination shall be partly practical: this requirement shall normally be satisfied by the Examiners' assessment of the practical work done by candidates during their course of study; exceptionally, the Examiners may require a candidate to take a practical examination.

4. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

5.

(1) The Examination in Physics shall be under the supervision of the Mathematical, Physical and Life Sciences Board.

(2) The board shall have power, subject to this decree, from time to time to frame and to vary regulations for the different parts and subjects of the examination.

Transfer to the Honour School of Mathematical and Theoretical Physics

6. Subject to the regulations for the Honour School in Mathematical and Theoretical Physics, candidates on the four-year course in Physics may apply to the Supervisory Committee for Mathematics and Physics to transfer, after their Part B examination, to the Honour School of Mathematical and Theoretical Physics for their Part C examination. Such a candidate will need to achieve at least an upper second class or higher at the end of Part B, and be accepted by the Supervisory Committee for Mathematics and Physics under the procedures referred to in the regulations for the Master of Mathematical and Theoretical Physics and set out in the course handbook for that degree. Acceptance is not automatic. As specified in the regulations for that degree, Part C in Mathematical and Theoretical Physics must be taken in the academic year following the candidate's Part B examination, and on successful completion of Part C of the Honour School of Mathematical and Theoretical Physics candidates will be awarded the Master of Mathematics and Physics in Mathematical and Theoretical Physics.

7. The Handbook for Mathematical and Theoretical Physics shall, where relevant, set out the options that candidates should follow to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics for their Part C examination. This Handbook shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Physics.

8. A candidate who has transferred from the Honour School of Physics to the Honour School of Mathematical and Theoretical Physics for their Part C examination in accordance with cl.9 above is permitted transfer to the Honour School of Physics for their Part C examination up to the end of Week 4 of the Michaelmas Term in which he or she first registered for Part C in the Honour School of Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts in Physics under the regulations for the Honour School of Mathematical and Theoretical Physics.

9. The regulations for the Honour School of Mathematical and Theoretical Physics set out how the results obtained in Parts A and B in the Honour School of Physics are published for candidates who transfer to the Honour School of Mathematical and Theoretical Physics for their Part C examination.

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B

In the following 'the Course Handbook' refers to the Physics Undergraduate Course Handbook, published annually at the start of Michaelmas Term by the Faculty of Physics.

Candidates will be expected to show knowledge based on practical work.

The Examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations concerning the Conduct of University Examinations and further elaborated in the Course Handbook.

The various parts of the examinations for the three and four year courses shall take place in Trinity Term of the year in question and, unless otherwise stated, deadlines shall apply to the year in which that part is taken.

Part A – for candidates on both the three-year and the four-year course

1. In Part A

(*a*) the candidate shall be required

(i) to offer three written papers on the Fundamental Principles of Physics, and

(ii) to submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination, and

(iii) to offer a written paper on one Short Option.

(*b*) A candidate may also offer a written paper on a second Short Option, in which case the candidate need only submit evidence of the successful completion of practical work normally pursued during one and a half terms of the three terms specified in cl. 1(*a*)(ii).

2. The titles of the written papers of cl. 1(*a*)(i) are given in the Schedule below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

3. The list of Short Option subjects in cl. 1(*a*)(iii), 1(*b*), and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

4. With respect to cl. 1(*a*)(iii) a candidate may take, as alternative to the written examination, an assessed course of instruction in a foreign language. A candidate proposing to take this alternative must have the proposal approved by the Head of the Teaching Faculty of Physics or deputy and by the Director of the Language Centre or deputy, by the end of the first week of Hilary Full Term preceding the examination. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

5. With respect to subjects under cl. 1(*a*)(iii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Michaelmas Full Term preceding the examination, either to offer another subject paper, or to offer instead a written account of extended practical work, in addition to that specified in cl.1(*a*)(ii). Candidates will be advised of the decision by the end of eighth week of that term.

Schedule

Fundamental Principles (Part A)

A1: Thermal Physics

A2: Electromagnetism and Optics

A3: Quantum Physics

Part B for candidates on the three-year course

1. In Part B

(*a*) the candidate shall be required

(i) to offer three written papers on Physics, which must include B4 and B6, and

(ii) to submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during three terms in the academic year of the examination, and

(iii) to offer a written paper on one Short Option, and

(iv) to offer either an industrial project or two additional papers/project options which must include at least one of B8 and B9, and

(v) to offer a project report on practical work or other work undertaken in the academic year in which the examination takes place on a subject approved by the Head of the Teaching Faculty of Physics or deputy.

(b) candidates may be examined by viva voce.

2. The titles of the written papers/project options of cl. 1(*a*)(i) and (iv) respectively are given in the Schedule below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence. Entry to options B8 and B9 is via application as outlined in the course handbook.

3. The list of Short Option subjects in cl. 1(*a*)(iii), and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

4. In cl. 1(a)(ii), practical work may be replaced by project work, if an appropriate supervisor is available. The subject, duration, and replacement value shall be approved by the Head of the Teaching Faculty of Physics or deputy, by the end of Michaelmas Full Term.

5. With respect to cl. 1(*a*)(iii) a candidate may take, as alternative to the written examination, an assessed course of instruction in a foreign language. A candidate proposing to take this alternative must have the proposal approved by the Head of the Teaching Faculty of Physics or deputy and by the Director of the Language Centre or deputy, by the end of the first week of Hilary Full Term. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

6. With respect to subjects under cl. 1(*a*)(iii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Michaelmas Full Term preceding the examination, another subject paper. Candidates shall be advised of the decision by the end of eighth week of that term.

Schedule

Physics (Part B)

Six written papers, B1 to B6, and two project options, B8 and B9, as follows:

B1 – Fluids

B2 – Symmetry and Relativity

B3 – Atomic and Laser Physics

B4 – Nuclear and Particle Physics

B5 – General Relativity

B6 – Condensed Matter Physics

B8 – Computational Project

B9 - Experimental Project

Part B for candidates on the four-year course

1. In Part B

(*a*) the candidate shall be required

(i) to offer five written papers/project options on Physics, which must include B4 and B6, and

(ii) to submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination, and

(iii) to offer a written paper on one Short Option, and

(iv) to offer a project report on practical work or other work undertaken in the academic year in which the examination takes place on a subject approved by the Head of the Teaching Faculty of Physics or deputy.

2. The titles of the written papers/project options of cl. 1(*a*)(i) are given in the Schedule below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence. Entry to options B8 and B9 is via application as outlined in the course handbook.

3. The list of Short Option subjects in cl. 1(*a*)(iii)and their syllabuses shall be approved by the Faculty of Physics and shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

4. In cl. 1(*a*)(ii), practical work may be replaced by project work, if an appropriate supervisor is available. The subject, duration, and replacement value shall be approved by the Head of the Teaching Faculty of Physics or deputy, by the end of Michaelmas Full Term.

5. With respect to cl. 1(*a*)(iii) a candidate may take, as alternative to the written examination, an assessed course of instruction in a foreign language. A candidate proposing to take this alternative must have the proposal approved by the Head of the Teaching Faculty of Physics or deputy and by the Director of the Language Centre or deputy, by the end of the first week of Hilary Full Term preceding the examination. Approval shall not be given to candidates who have, at the start of the course, already acquired demonstrable skills exceeding the target learning outcomes in the chosen language.

6. With respect to subjects under cl. 1(*a*)(iii) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Michaelmas Full Term preceding the examination, either to offer another subject paper, or to offer instead a written account of extended practical work, in addition to that specified in cl.1(a)(ii). Candidates will be advised of the decision by the end of eighth week of that term.

Schedule

Physics (Part B)

Six papers, B1 to B6, and two project options, B8 and B9, as follows:

B1 – Fluids

B2 – Symmetry and Relativity

B3 – Atomic and Laser Physics

B4 – Nuclear and Particle Physics

B5 – General Relativity

B6 – Condensed Matter Physics

B8 – Computational Project

B9 - Experimental Project

Part C

1. In Part C the candidate shall be required to offer

(a) written papers on each of two Major Options, and

(*b*) a project report on either advanced practical work, or other advanced work.

Candidates may also be examined viva voce.

2. In cl. 1(*a*), the Major Options and their syllabuses shall be approved by the Faculty of Physics and the Physics Academic Committee. The titles of the Major Options are given in the Schedule below and the syllabuses shall be published in the Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

3. With respect to subjects under cl. 1(*a*) a candidate may propose to the Head of the Teaching Faculty of Physics or deputy, not later than the fourth week of Trinity Full Term in the academic year preceding the examination, another subject paper or papers. Candidates will be advised of the decision by the end of eighth week of that term.

4. In cl. 1(*b*), the proposed nature of the practical or other advanced work and its duration shall be submitted for approval to the Head of the Teaching Faculty of Physics or deputy with the agreement of the Physics Academic Committee.

Schedule

Major Options (Part C)

C1: Astrophysics

C2: Laser Science and Quantum Information Processing

C3: Condensed Matter Physics

C4: Particle Physics

C5: Physics of Atmospheres and Oceans

C6: Theoretical Physics

C7: Biological Physics

Honour School of Physics and Philosophy

A

In the following 'the Physics Course Handbook' refers to the Physics Undergraduate Handbook, published annually at the start of Michaelmas Term by the faculty of Physics. The Physics and Philosophy Course Handbook is published annually at the start of Michaelmas Term by the Faculty of Philosophy.

1. All candidates shall be examined in Physics and in Philosophy.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3.

(*a*) The examination in Physics and Philosophy shall consist of three parts: Part A, Part B, and Part C.

(*b*) Parts A, B, and C shall be taken at times not less than three, six, and nine terms, respectively, after passing or being exempted from the First Public Examination.

4.

(*a*) In order to proceed to Part C a minimum standard of achievement in either Part A in physics or in Part B in philosophy may be required, as determined by the Faculty of Physics or the Faculty of Philosophy from time to time. Any such requirement shall be published in the Physics and Philosophy Course Handbook not later than the beginning of the Michaelmas Full Term of the academic year preceding the year of the Part A examination. Names of those satisfying the requirement shall be published by the Examiners.

(*b*) A candidate who obtains only a Pass or fails to satisfy the Examiners in Part C may enter again for Part C on at most one subsequent occasion; Parts A and B shall be entered on one occasion only.

(*c*) A candidate in the final year of the four-year course, adjudged worthy of Honours in both Parts A and B together, but who does not enter Part C, or who fails to obtain Honours in Part C, is permitted to supplicate for the Honours degree of Bachelor of Arts in Physics and Philosophy with the classification obtained in Parts A and B together; provided that no such candidate may later enter or re-enter the Part C year or supplicate for the degree of Master of Physics and Philosophy; and provided in each case that the candidate has fulfilled all the conditions for admission to a degree of the University.

(*d*) A candidate who is adjudged worthy of Honours on Parts A and B together, and on Part C, may supplicate for the degree of Master of Physics and Philosophy provided that the candidate has fulfilled all the conditions for admission to a degree of the University.

5. The examination in this school shall be under the joint supervision of the Board of the Faculty of Philosophy and the Mathematical, Physical and Life Sciences Board, which shall appoint a standing joint committee to make regulations concerning it, subject in all cases to clauses 1-4 above.

6.

(*a*) The examiners for Physics shall be such of the Public Examiners in Physics in the Honour School of Physics as may be required; those for Philosophy shall be nominated by a committee of which three elected members shall be appointed by the Board of the Faculty of Philosophy.

(*b*) It shall be the duty of the Chair of the Public Examiners in Physics in the Honour School of Physics to designate such of their number as may be required for Physics and Philosophy, and when this has been done and the Examiners for Philosophy have been nominated, the number of the Examiners in Physics and Philosophy shall be deemed to be complete.

Transfer to the Honour School of Mathematical and Theoretical Physics

7. Subject to the regulations for the Honour School in Mathematical and Theoretical Physics, candidates on the four-year course in Physics and Philosophy may apply to the Supervisory Committee for Mathematics and Physics to transfer, after their Part B examination, to the Honour School of Mathematical and Theoretical Physics for their Part C examination. Such a candidate will need to achieve at least an upper second class or higher at the end of Part B, and be accepted by the Supervisory Committee for Mathematics and Physics under the procedures referred to in the regulations for the Master of Mathematical and Theoretical Physics and set out in the course handbook for that degree. Acceptance is not automatic. As specified in the regulations for that degree, Part C in Mathematical and Theoretical Physics must be taken in the academic year following the candidate's Part B examination, and on successful completion of Part C of the Honour School of Mathematical and Theoretical Physics candidates will be awarded the Master of Mathematics and Physics in Mathematical and Theoretical Physics.

8. The Handbook for Mathematical and Theoretical Physics shall set out the options that candidates should follow to maximize their chances of being accepted for transfer to Mathematical and Theoretical Physics for their Part C examination. This Handbook shall be available by the start of Michaelmas Term in the year in which a candidate starts Part A in Mathematics.

9. A candidate who has transferred from the Honour School of Physics and Philosophy to the Honour School of Mathematical and Theoretical Physics for their Part C examination in accordance with cl.9 above is permitted transfer to the Honour School of Physics and Philosophy for their Part C examination up to the end of Week 4 of the Michaelmas Term in which he or she first registered for Part C in the Honour School of Mathematical and Theoretical Physics, so long as that candidate has not opted to supplicate for the degree of Bachelor of Arts in Physics and Philosophy under the regulations for the Honour School of Mathematical and Theoretical Physics.

10. The regulations for the Honour School of Mathematical and Theoretical Physics set out how the results obtained in Parts A and B in the Honour School of Physics and Philosophy are published for candidates who transfer to the Honour School of Mathematical and Theoretical Physics for their Part C examination.

B

1. For the Physics papers, the Examiners will permit the use of any hand-held calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the Regulations concerning the Conduct of University Examinations and further elaborated in the Physics Course Handbook, save that candidates taking part in an exchange scheme shall be subject to the provisions of the host institution in this regard.

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2. The requirements for Parts A, B, and C are specified in the regulations for Parts A, B, and C.

3. The highest honours can be obtained by excellence either in Physics or Philosophy, providing that adequate knowledge is shown in the other subject areas. An honours classification will be awarded only if performance in both Physics and Philosophy is of honours standard in Parts A and B taken together, or in Part C.

Part A

Physics

Candidates are required to

(i) offer three written papers on Fundamental Principles of Physics, and

(ii) submit to the Examiners such evidence as they require of the successful completion of practical work normally pursued during the three terms preceding the examination.

The titles of the written papers are given below. Their syllabuses shall be approved by the Faculty of Physics and shall be published in the Physics Course Handbook not later than the beginning of Michaelmas Full Term for the examination three terms thence.

Fundamental Principles of Physics:

A1: Thermal Physics

A2P: Electromagnetism

A3: Quantum Physics

Candidates who have successfully completed the First Public Examination in Physics are exempted from Paper A2P: Electromagnetism. Candidates who have successfully completed the practical requirements for the First Public Examination in Physics are deemed to have satisfied the practical requirements given under (ii) above.

Part B

Candidates are required to offer either (a) two subjects in Physics (each having the weight of half a paper) and four subjects in Philosophy (each having the weight of a full paper), or (b) four subjects in Physics (each having the weight of half a paper) and three subjects in Philosophy (each having the weight of a full paper).

Candidates for Part B must give to the Registrar notice of their choice of papers not later than Friday in the eighth week of the Michaelmas Full Term preceding that part of the examination.

Candidates may choose their two or four subjects in Physics from the following list:

Seven written papers, B1 to B7, and two project options, B8 and B9.

Paper B1. Fluids

Paper B2. Symmetry and Relativity

Paper B3. Atomic and Laser Physics

Paper B4. Nuclear and Particle Physics

Paper B5. General Relativity

Paper B6. Condensed Matter Physics

Paper B7. Classical Mechanics

Paper B8. Computational Project

Paper B9. Experimental Project

Candidates must choose at least two of subjects B2, B5, and B7.

The syllabuses for the above Physics subjects shall be approved by the Faculty of Physics and published in the Physics Course Handbook not later than the beginning of the Michaelmas Full Term preceding the examination.

Philosophy

Candidates are required to take (i) subject 120; (ii) one of subjects 106 and 124; and (iii) one of subjects 101, 102, 104, 108, 122 and 127 as specified in the Regulations for Philosophy in all Honour Schools including Philosophy. Candidates who offer a fourth subject in Philosophy must select one from the list of subjects 101 to 104, 107 to 116, 122, 125, 127 to 129, 137 to 139, 198 and 199 as specified in the Regulations for Philosophy in all Honour Schools including Philosophy, and in accordance with the General Regulations therein.

Part C

Candidates shall offer a total of three units chosen in any combination from the lists for Physics and for Philosophy, or an approved collection of course options if taking part in an exchange scheme.

Candidates for Part C must give to the Registrar notice of their choice of written papers not later than Friday in the eighth week of the Michaelmas Full Term preceding that part of the examination, or, if taking part in an exchange scheme, shall have the proposed set of papers to be taken in the host institution approved by the standing joint committee by the beginning of the Michaelmas Full Term preceding that part of the examination.

A unit in Physics consists of either a written paper on a Major Option, or a project report on either advanced practical work or other advanced work, as specified for Part C of the Honour School of Physics. Candidates may be examined viva voce.

A unit in Philosophy consists of one of the subjects 101-104, 107-116, 122, 125, 127-129, 137-139 and 198 as specified in the Regulations for Philosophy in all Honours Schools including Philosophy, or a Thesis as specified as subject 199 in those regulations, or Advanced Philosophy of Physics as specified below. No taught subject in Philosophy may be offered in both Part B and Part C.

Advanced Philosophy of Physics

The scope of the subject includes advanced topics in the philosophy of space, time, and relativity and in the philosophical foundations of quantum mechanics, as well as philosophical issues raised by thermodynamics and statistical mechanics. The subject shall be examined by 2 essays of at most 5,000 words each.

A list or lists of approved topics for essays will be made available to candidates by the Examiners on or before Friday of the fourth week of Hilary Term preceding the Part C examination for which they are entered. Candidates who wish to propose their own topics may apply for approval by writing to the Chair of the Board, c/o The Administrator, Philosophy Centre, Radcliffe Humanities Building, Woodstock Road, giving the title he or she proposes, together with an explanation of the subject in about 100 words and enclosing a letter from their tutor attesting to the suitability of this topic for the candidate. Any such application must be received no later than Friday of the sixth week of the Hilary Term preceding the Part C examination for which the essay is to be submitted. Late applications will not be considered, except where candidates have been required to resubmit applications due to a previous application's rejection. Any such application shall be accepted or rejected by the Board within two weeks of its being received.

Essays in Advanced Philosophy of Physics should avoid any substantial repetition of material between the two essays, and between either essay and the topics covered in 120 Intermediate Philosophy of Physics, and must be submitted not later than noon on Friday of the fourth week of the Trinity Full Term of the Part C examination. The regulations for preparation and submission of the essays are otherwise identical to those governing essays for other Philosophy subjects in Part C, as specified under Special Regulations for Philosophy in all Honour Schools involving Philosophy.

EXCHANGE SCHEME

Each individual candidate taking part in a full-year exchange at a host institution approved by the University will provide a collated set of coursework to the standing joint committee. Each individual candidate will ensure that the host institution forwards a full transcript of the courses taken certified by the host institution. Each individual candidate will ensure that the host institution retains the examination papers and scripts for the approved courses undertaken and that these are submitted under seal, together with the collated coursework and transcript of courses taken, to the Chair of Examiners, Honour School of Physics and Philosophy, c/o Examination Schools, High Street, Oxford by noon on Friday of the sixth week of Trinity Term.

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Honour School of Psychology, Philosophy, and Linguistics

1. Candidates on the Honour School of Psychology, Philosophy, and Linguistics must be on one of the following strands:

(i) Psychology and Philosophy

(ii) Psychology and Linguistics

(iii) Philosophy and Linguistics

(iv) Psychology, Philosophy and Linguistics

2. No candidate shall be admitted to the examination in this school unless they have either passed or been exempted from the First Public Examination (FPE).

3. This Examination shall be under the joint supervision of the Medical Sciences Board and the Faculty Boards of Philosophy and of Linguistics, Philology and Phonetics.

4. The examination shall consist of the following parts:

(a) For candidates taking Psychology, the examination shall consist of three parts (A, B and C) for the four-year course, and two parts (A and B) for the three-year course. During Part A, candidates will study Psychology, and one or both of Philosophy and Linguistics. Candidates will only be examined in Psychology during Part A (with Philosophy/Linguistics material taught during Part A being assessed during Part B). Part B shall consist of two or three subject areas: Psychology, and one or both of Philosophy and Linguistics. Part C shall consist of the Psychology subject area only.

(b) For candidates taking Philosophy and Linguistics and not taking Psychology, the honour school is not divided into Parts. Papers will be taught and examined over years two and three.

5. Part A takes place over the second year, Part B takes place over the third year and Part C takes place over the fourth year.

6. No candidate shall be admitted to a strand including Psychology unless they have satisfied the Examiners for the Preliminary Examination in Psychology, Philosophy, and Linguistics in the subject Introduction to Probability Theory and Statistics.

7. No candidate who takes Psychology shall be admitted for the Part B examination in this school unless they have passed the Part A examination.

8. No candidate taking Psychology shall be admitted for the Part C examination in this school unless they have passed the Part A and Part B examinations in this school which includes Psychology.

9. Candidates taking only Philosophy and Linguistics may not enter Part C.

PART A

1. Candidates taking Psychology must take four written papers (Papers I, II, III and IV) and submit practical work as specified for Part A of the Honour School of Experimental Psychology, with the following amendments:

(a) Candidates will be required to answer essays in three of the six components of Papers II–III.
(b) Candidates will be required to answer Multiple Choice Questions in the same three corresponding components of Paper I.
(c) All candidates are required to answer Part A of the Experimental Design and Methods paper section of Paper IV and submit the Core Practical Portfolio Submission.
(d) Reports of practical work previously submitted for the Honour School of Psychology, Philosophy, and Linguistics may be resubmitted.

2. Candidates who wish to be deemed eligible for Graduate Basis for Chartered Membership (GBC) of the British Psychological Society (BPS) must ensure that the components they select provide coverage of all five of the areas defined in the GBC curriculum. The five areas are:

(i) Behavioural Neuroscience
(ii) Developmental Science
(iii) Social Psychology
(iv) Individual Differences and Clinical Psychology
(v) Perception OR Cognition

Detailed information on meeting the requirements for GBC membership of the BPS are set out in the course handbook

For candidates registered for the BA (3-year programme)

1. Candidates taking the Philosophy and Linguistics strand will be assessed on eight papers in Philosophy and Linguistics.

PART B

2. Candidates taking Psychology will be assessed on six papers in Part B. At least one and at most three of the papers must be in Psychology, the others to be chosen from those available in Philosophy and/or Linguistics below. Candidates taking one paper in Psychology may offer one Advanced Option or the Advanced Lab Portfolio. Candidates taking two or three papers in Psychology may offer a Research Project or a Library Dissertation in place of one of the Psychology papers and one of the papers must be the Advanced Lab Portfolio.

3. Candidates taking Psychology must follow the regulations as specified for Part B of the Honour School of Experimental Psychology Examination Regulations, with the following amendments:

(a) Reports of practical work, Research Projects and/or Library Dissertations previously submitted for the Honour School of Psychology, Philosophy, and Linguistics may be resubmitted.
(b) Candidates who are intending to apply for GBC membership of the BPS should consult the detailed information about this membership in the course handbook when considering whether to substitute any Psychology Advanced Options papers.

4. Candidates taking Philosophy must follow the regulations relating specifically to Psychology, Philosophy, and Linguistics in the Special Regulations for Philosophy in all Honour Schools including Philosophy.

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5. Candidates taking Linguistics must follow the regulations relating specifically to Psychology, Philosophy, and Linguistics in the Special Regulations for Linguistics in all Honour Schools including Linguistics.

6. Subject to the restrictions set out above, candidates may not take more than two of the following:

(a) a research project in Psychology
(b) a library dissertation in Psychology
(c) a thesis in Philosophy
(d) a thesis in Linguistics
(e) a project in Linguistics.

In addition, candidates may not take both a research project in Psychology and a project in Linguistics.

7. In order to be deemed eligible for the Graduate Basis for Chartered Membership of the British Psychological Society, candidates must take at least two papers in Part B Psychology including a research project and/or Advanced Lab Portfolio with an experimental component (BPS accredited Advanced Lab Practicals).

For candidates registered for the MSci (4-year programme)

PART B

2. Candidates registered for the 4-year programme will be assessed on six papers in Part B. At least two and at most three of the papers must be in Psychology, the others to be chosen from those available in Philosophy and/or Linguistics below. Candidates may offer a Library Dissertation in place of one of the Psychology papers and one of the papers must be the Advanced Lab Portfolio.

3. Candidates must follow the regulations as specified for Part B of the Honour School of Experimental Psychology Examination Regulations, with the following amendment:

(a) Reports of practical work and Library Dissertations previously submitted for the Honour School of Psychology, Philosophy, and Linguistics may be resubmitted.
(b) Candidates who are intending to apply for GBC membership of the BPS should consult the detailed information about this membership in the course handbook when considering whether to substitute any Psychology Advanced Options papers.

4. Candidates taking Philosophy must follow the regulations relating specifically to Psychology, Philosophy, and Linguistics in the Special Regulations for Philosophy in all Honour Schools including Philosophy.

5.Candidates taking Linguistics must follow the regulations relating specifically to Psychology, Philosophy, and Linguistics in the Special Regulations for Linguistics in all Honour Schools including Linguistics.

6. Subject to the restrictions set out above, candidates may offer not more than two of the following:

(a) a library dissertation in Psychology
(b) a thesis in Philosophy
(c) a thesis in Linguistics
(d) a project in Linguistics.

7. In order to be deemed eligible for Graduate Basis for Chartered Membership of the British Psychological Society, candidates must take at least two papers in Part B Psychology.

PART C

1. Candidates taking Part C must follow the regulations as specified for Part C in Special Regulations for the Honour School of Experimental Psychology.

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Honour School of Religion and Asian and Middle Eastern Studies

A

1. The subjects of the Honour School of Religion and Asian and Middle Eastern Studies shall be 1 Religion and 2 Asian and Middle Eastern Studies. All candidates must offer both 1 and 2.

2. The Honour School of Religion and Asian and Middle Eastern Studies shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Asian and Middle Eastern Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

3. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

4. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Theology and Religion and of the Honour Schools in the Faculty of Asian and Middle Eastern Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates are required to offer eight papers. Three papers must be in Religion and three in Asian and Middle Eastern Studies; the other two may be in either Religion or Asian and Middle Eastern Studies. All candidates will be required to submit as one of their eight papers either a thesis (in Religion) or a dissertation (in Asian and Middle Eastern Studies).

(a) Religion

Each year the Faculty will publish a list of available papers and specify the assessment mode for each as well as any restrictions pertaining to individual papers.

(b) Asian and Middle Eastern Studies

Individual paper requirements can be found under Special Regulations for the Honour Schools in the Faculty of Asian and Middle Eastern Studies.

Candidates must take three papers and may take up to five, all of which must be drawn from either 1. Buddhism or 2. Eastern Christianity or 3. Hinduism or 4. Islam or 5. Judaism. Advanced language options are for candidates who have studied the same language for the First Public Examination. Each year the Faculty will publish a list of available papers in the handbook and specify the assessment mode for each, as well as any restrictions pertaining to individual papers.

Candidates who offer any of papers *Formation of Rabbinic Judaism*; *Modern Judaism*; *Foundations of Buddhism*; and *Buddhism in Space and Time* must offer them as either Religion or Asian and Middle Eastern Studies papers.

Regulations concerning theses and dissertations

A thesis may be offered in Religion or a dissertation in Asian and Middle Eastern Studies. The regulations governing theses in Religion are the same as those specified for theses in the *Special Regulations for the Honour School of Theology and Religion*. The regulations governing dissertations in Asian and Middle Eastern Studies are the same as those specified in *Special Regulations for the Honour Schools in the Faculty of Asian and Middle Eastern Studies*.

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Honour School of Religion and Oriental Studies

A

1. The subjects of the Honour School of Religion and Oriental Studies shall be 1 Religion and 2 Oriental Studies. All candidates must offer both 1 and 2.

2. The Honour School of Religion and Oriental Studies shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Oriental Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

3. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

4. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Theology and Religion and of Oriental Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates are required to offer eight papers. Three papers must be in Religion and three in Oriental Studies; the other two may be in either Religion or Oriental Studies. All candidates will be required to submit as one of their eight papers either a thesis (in Religion) or a dissertation (in Oriental Studies).

(a) Religion

Candidates must offer two papers from:

Paper (2101) *The Narrative World of the Hebrew Bible*;

Paper (2102) *The Poetic World of the Hebrew Bible*;

Paper (2103) *The Gospels*;

Paper (2201) *History of Doctrine*;

Paper (2202) *Ethics I: Christian Moral Reasoning*;

Paper (2203) *Themes in 19th-Century Theology & Religion*;

Paper (2204) *Key Themes in Systematic Theology*;

Paper (2301) *History and Theology of the Early Church (64-337AD)*;

Paper (2302) *Medieval Religions*;

Paper (2303) *Early Modern Christianity 1500-1648*

Paper (2304) *Formation of Rabbinic Judaism*;

Paper (2305) *Islam in the Classical Period*;

Paper (2306) *Foundations of Buddhism*;

Paper (2307) *Hinduism: Sources and Formations*;

Paper (2401) *Modern Judaism*;

Paper (2402) *Islam in Contemporary Society*;

Paper (2403) *Buddhism in Space and Time*;

Paper (2404) *Modern Hinduism*;

Paper (2405) *Science and Religion*.

Candidates must offer one and may offer a further two papers from

Paper (3000) *Thesis;*

Paper (3101) *Hebrew of the Hebrew Bible*;

Paper (3102) *Paul and the Pauline Tradition*;

Paper (3103) *Biblical Interpretation: Perspectives from the Social Sciences*;

Paper (3104) *Gender and Power in Biblical Texts*;

Paper (3105) *Worship and Liturgy in the Hebrew Bible*;

Paper (3106) *Prophecy and Revelation in the Hebrew Bible and Beyond*;

Paper (3107) *Law, Teaching and Wisdom in Biblical Tradition*;

Paper (3108) *Early Interpretation of the Hebrew Bible and Ancient Judaism*;

Paper (3109) *New Testament Theology*;

Paper (3110) *Study of a New Testament Book*;

Paper (3111) *The Afterlife of the New Testament*;

Paper (3112) *The Old Testament in Early Christianity*;

Paper (3201) *Contemporary Theology and Culture*;

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Paper (3203) *Analytic Philosophy and Christian Theology*;

Paper (3204) *Ethics II: Religious Ethics*;

Paper (3208) *Origen*;

Paper (3209) *Augustine*;

Paper (3210) *Anselm*;

Paper (3211) *Aquinas*;

Paper (3212) *Luther*;

Paper (3213) *Calvin*;

Paper (3214) *Kierkegaard*;

Paper (3215) *Newman*;

Paper (3217) *Barth*;

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Paper (3219) *Bonhoeffer*;

Paper (3220) *Rahner*;

Paper (3221) *Liberation Theology and its Legacy;*

Paper (3222) *Postliberal Theology;*

Paper (3223) *Radical Orthodoxy;*

Paper (3224) *Modern Debates concerning the Trinity*;

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Paper (3302) *Saints and Sanctity in the Age of Bede*;

Paper (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*;

Paper (3304) *Eastern Christianities from Constantinople to Baghdad*;

Paper (3305) *Further Studies in Judaism*;

Paper (3306) *Further Studies in Islam*;

Paper (3307) *Further Studies in Buddhism*;

Paper (3308) *Further Studies in Hinduism*;

Paper (3309) *Studies in the Abrahamic Religions*;

Paper (3310) *Varieties of Judaism 100BCE - 100CE*

Paper (3401) *The Nature of Religion*;

Paper (3402) *Psychology of Religion*;

Paper (3403) *Sociology of Religion*;

Paper (3404) *Further Studies in Science and Religion*;

Paper (3405) *Mysticism*;

Paper (3406) *Feminist Approaches to Theology and Religion*;

Paper 107 *Philosophy of Religion* (Faculty of Philosophy)

Candidates may not offer more than two papers from (3208) *Origen*; (3209) *Augustine*; (3210) *Anselm*; (3211) *Aquinas*; (3212) *Luther*; (3213) *Calvin*; (3214) *Kierkegaard*; (3215) *Newman*; (3217) *Barth*; (3218) *Tillich*; (3219) *Bonhoeffer*; (3220) *Rahner*.
Candidates may not offer more than one paper from (3301) *From Nicaea to Chalcedon*; (3302) *Saints and Sanctity in the Age of Bede*; (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*; (3304) *Eastern Christianities from Constantinople to Baghdad*.

Candidates may not offer more than two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3404) *Further Studies in Science and Religion;* and (3405) *Mysticism*.

Candidates may not offer more than one paper from (3401) *The Nature of Religion*; (3402) *Psychology of Religion*; (3403) *Sociology of Religion*; (3404) *Further Studies in Science and Religion*; (3405) *Mysticism*; and (3406) *Feminist Approaches to Theology and Religion*.

Not all papers will be available every year.

(b) Oriental Studies

Individual paper requirements can be found under Special Regulations for the Honour School of Oriental Studies.

Candidates must take three papers and may take up to five all of which must be drawn from either 1. Buddhism or 2. Eastern Christianity or 3. Hinduism or 4. Islam or 5. Judaism as outlined below. Advanced language options are for candidates who have studied the same language for the First Public Examination.

1. Buddhism

All candidates must offer a paper from either B1A or B1B.

[B1A]: *either* Pali *or* Sanskrit *or* Tibetan

[B1B]: *either* Advanced Pali *or* Advanced Sanskrit *or* Advanced Tibetan Language and Texts

Candidates must offer one paper and may choose up to three papers from the following:

[B2]: Set Texts in a Buddhist Canonical Language: Pali *or* Sanskrit *or* Tibetan

[B3]: Foundations of Buddhism (Theology 2306)

[B4]: Buddhism in Space and Time (Theology 2403)

[B5]: Further Buddhist Texts: Pali *or* Sanskrit *or* Tibetan

2. Eastern Christianity

All candidates must offer *either* [EC1]: Armenian *or* [EC2]: Syriac.

All candidates must offer two and may offer up to four papers from the following:

[EC3]: Early Armenian Theological and Ecclesiastical Texts

[EC5]: Armenian Historical Texts

[EC6]: Syriac Biblical and Exegetical Texts

[EC7]: Armenian Poetry

[EC8]: Syriac Poetry

[EC9]: Armenian Christology and the Development of Doctrine

[EC10]: Syriac Theology and Mystical Texts

3. Hinduism

All candidates must offer *either* paper [H1A]: Sanskrit Language and Texts I *or* [H1B]: Advanced Sanskrit Language and Texts I *or* [H1C]: Hindi Language and Texts I.

All candidates must offer *either* paper [H2A]: Sanskrit Language and Texts II *or* paper [H2B]: Advanced Sanskrit Language and Texts II *or* [H2C]: Hindi Language and Texts II.

All candidates must offer paper [H3]: Brahminism.

Candidates may offer up to two papers from:

[H4]: Texts on the Nature of Dharma

[H5]: Vedic Religion and Brahmanism

[H6]: Shaiva Doctrine and Practice

[H7]: Hindi Bhakti Texts

[H8]: Religion and Society in Hindi Literature

4. Islam

All candidates must offer [IS1]: Translation from Classical Arabic and [IS2]: Islamic Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[IS3]: Hadith

[IS4]: Sufism

[IS5]: Qur'an

[IS6]: Topics in Islamic Law

[IS7]: Theology & Philosophy in the Islamic World

[IS8]: Any other paper, relevant to Islam, in the Honour School of Oriental Studies approved by the Interfaculty Committee.

5. Judaism

All candidates must offer *either* [J1A]: Hebrew Language and Texts *or* [J1B]: Advanced Hebrew Language and Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[J2]: Second Temple Judaism

[J3]: Formation of Rabbinic Judaism

[J4]: History of Jewish-Christian Relations

[J5]: History of Jewish-Muslim Relations

[J6]: History of Jewish Bible Interpretation

[J7]: Modern Judaism

Candidates will be precluded from offering the following combinations of papers:

Hebrew of the Hebrew Bible (Theology 3101) with *Hebrew Language and Texts* (Oriental Studies [J1A]) or with *Advanced Hebrew Language and Texts* (Oriental Studies [J1B]).

Islam in the Classical Period (Theology 2305) with *Hadith* (Oriental Studies [IS3]) or with *Sufism* (Oriental Studies [IS4]) or with *Topics in Islamic Law* (Oriental Studies [IS6]); *Varieties of Judaism 100 BCE-100 CE* (Theology 3310) with *Second Temple Judaism* (Oriental Studies [J2]).

Candidates who offer any of papers *Formation of Rabbinic Judaism*; *Modern Judaism*; *Foundations of Buddhism*; and *Buddhism in Space and Time* must offer them as either Religion or Oriental Studies papers.

Regulations concerning theses and dissertations

A thesis may be offered in Religion (Paper 3000) or a dissertation in Oriental Studies. The regulations governing theses in Religion are the same as those specified for theses in the *Special Regulations for the Honour School of Theology and Religion*. The regulations governing dissertations in Oriental Studies are the same as those specified in *Special Regulations for the Honour School of Oriental Studies*.

Regulations concerning essays

Candidates who take any of papers (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism* or (3404) *Further Studies in Science and Religion* will be required to submit an extended essay not exceeding 10,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing extended essays are the same as those specified for extended essays in the *Special Regulations for the Honour School of Theology and Religion.*

Candidates who take papers (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age* or (3405) *Mysticism* will be required to submit two long essays each not exceeding 5,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing long essays are the same as those specified for long essays in the *Special Regulations for the Honour School of Theology and Religion*.

Candidates who take papers (3109) *New Testament Theology*; (3110) *Study of a New Testament Book*; (3111) *The Afterlife of the New Testament*; (3112) *The Old Testament in Early Christianity*; (3201) *Contemporary Theology and Culture*; (3406) *Feminist Approaches to Theology and Religion* will be required both to sit a two hour written examination and to submit an essay for each paper offered. Essays should not exceed 2,500 words, inclusive of notes and appendices but excluding bibliography. The regulations governing essays are the same as those specified for essays in the *Special Regulations for the Honour School of Theology and Religion*.

Honour School of Theology and Oriental Studies

(This course has been renamed FHS Religion and Oriental Studies for students starting from MT 2019. These regulations apply to students starting the FHS Theology and Oriental Studies before MT 2019.)

A

1. The subjects of the Honour School of Theology and Oriental Studies shall be 1 Theology and 2 Oriental Studies. All candidates must offer both 1 and 2.

2. The Honour School of Theology and Oriental Studies shall be under the joint supervision of the Boards of the Faculties of Theology and Religion, and of Oriental Studies, which shall appoint a standing joint committee to make, and to submit to the two boards, proposals for regulations concerning the examination.

3. No candidate shall be admitted to the examination in this School unless he or she has either passed or been exempted from the First Public Examination.

4. The Public Examiners in this School shall be such of the Public Examiners in the Honour Schools of Theology and of Oriental Studies as may be required, together with any additional examiners who may be required who shall be nominated by the committee for the nomination of Public Examiners in one or both of those Honour Schools as appropriate.

B

Candidates are required to offer eight papers. Three papers must be in Theology and three in Oriental Studies; the other two may be in either Theology or Oriental Studies. All candidates will be required to submit as one of their eight papers either a thesis (in Theology) or a dissertation (in Oriental Studies).

(a) Theology

Candidates must offer two papers from:

Paper (2101) *The Narrative World of the Hebrew Bible*;

Paper (2102) *The Poetic World of the Hebrew Bible*;

Paper (2103) *The Gospels*;

Paper (2201) *History of Doctrine*;

Paper (2202) *Ethics I: Christian Moral Reasoning*;

Paper (2203) *Themes in 19th-Century Theology & Religion*;

Paper (2204) *Key Themes in Systematic Theology*;

Paper (2301) *History and Theology of the Early Church (64-337AD)*;

Paper (2302) *Medieval Religions*;

Paper (2303) *Early Modern Christianity 1500-1648*

Paper (2304) *Formation of Rabbinic Judaism*;

Paper (2305) *Islam in the Classical Period*;

Paper (2306) *Foundations of Buddhism*;

Paper (2307) *Hinduism: Sources and Formations*;

Paper (2401) *Modern Judaism*;

Paper (2402) *Islam in Contemporary Society*;

Paper (2403) *Buddhism in Space and Time*;

Paper (2404) *Modern Hinduism*;

Paper (2405) *Science and Religion*.

Candidates must offer one and may offer a further two papers from

Paper (3000) *Thesis;*

Paper (3101) *Hebrew of the Hebrew Bible*;

Paper (3102) *Paul and the Pauline Tradition*;

Paper (3103) *Biblical Interpretation: Perspectives from the Social Sciences*;

Paper (3104) *Gender and Power in Biblical Texts*;

Paper (3105) *Worship and Liturgy in the Hebrew Bible*;

Paper (3106) *Prophecy and Revelation in the Hebrew Bible and Beyond*;

Paper (3107) *Law, Teaching and Wisdom in Biblical Tradition*;

Paper (3108) *Early Interpretation of the Hebrew Bible and Ancient Judaism*;

Paper (3109) *New Testament Theology*;

Paper (3110) *Study of a New Testament Book*;

Paper (3111) *The Afterlife of the New Testament*;

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Paper (3112) *The Old Testament in Early Christianity*;

Paper (3201) *Contemporary Theology and Culture*;

Paper (3203) *Analytic Philosophy and Christian Theology*;

Paper (3204) *Ethics II: Religious Ethics*;

Paper (3208) *Origen*;

Paper (3209) *Augustine*;

Paper (3210) *Anselm*;

Paper (3211) *Aquinas*;

Paper (3212) *Luther*;

Paper (3213) *Calvin*;

Paper (3214) *Kierkegaard*;

Paper (3215) *Newman*;

Paper (3217) *Barth*;

Paper (3218) *Tillich*;

Paper (3219) *Bonhoeffer*;

Paper (3220) *Rahner*;
[For students starting from MT 2018: Paper (3221) *Liberation Theology and its Legacy;*

Paper (3222) *Postliberal Theology;*

Paper (3223) *Radical Orthodoxy;***]**

Paper (3224) *Modern Debates concerning the Trinity*;

Paper (3225) *Modern Debates concerning Christology*;

Paper (3301) *From Nicaea to Chalcedon*;

Paper (3302) *Saints and Sanctity in the Age of Bede*;

Paper (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*;

Paper (3304) *Eastern Christianities from Constantinople to Baghdad*;

Paper (3305) *Further Studies in Judaism*;

Paper (3306) *Further Studies in Islam*;

Paper (3307) *Further Studies in Buddhism*;

Paper (3308) *Further Studies in Hinduism*;

Paper (3309) *Studies in the Abrahamic Religions*;

[For students starting from MT 2018: Paper (3310) *Varieties of Judaism 100BCE – 100CE;***]**

Paper (3401) *The Nature of Religion*;

Paper (3402) *Psychology of Religion*;

Paper (3403) *Sociology of Religion*;

Paper (3404) *Further Studies in Science and Religion*;

Paper (3405) *Mysticism*;

Paper (3406) *Feminist Approaches to Theology and Religion*;

Paper 107 *Philosophy of Religion* (Faculty of Philosophy)

Candidates may not offer more than two papers from (3208) *Origen*; (3209) *Augustine*; (3210) *Anselm*; (3211) *Aquinas*; (3212) *Luther*; (3213) *Calvin*; (3214) *Kierkegaard*; (3215) *Newman*; (3217) *Barth*; (3218) *Tillich*; (3219) *Bonhoeffer*; (3220) *Rahner*.
Candidates may not offer more than one paper from (3301) *From Nicaea to Chalcedon*; (3302) *Saints and Sanctity in the Age of Bede*; (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age*; (3304) *Eastern Christianities from Constantinople to Baghdad*.

Candidates may not offer more than two papers from (3303) *Faith, Reason and Religion from the Enlightenment to the Romantic Age*; (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism*; (3404) *Further Studies in Science and Religion;* and (3405) *Mysticism*.

Candidates may not offer more than one paper from (3401) *The Nature of Religion*; (3402) *Psychology of Religion*; (3403) *Sociology of Religion*; (3404) *Further Studies in Science and Religion*; (3405) *Mysticism*; and (3406) *Feminist Approaches to Theology and Religion*.

Not all papers will be available every year.

(b) Oriental Studies

Individual paper requirements can be found under Special Regulations for the Honour School of Oriental Studies.

Candidates must take three papers and may take up to five all of which must be drawn from either 1. Buddhism or 2. Eastern Christianity or 3. Hinduism or 4. Islam or 5. Judaism as outlined below. Advanced language options are for candidates who have studied the same language for the First Public Examination.

1. Buddhism

All candidates must offer a paper from either B1A or B1B.

[B1A]: *either* Pali *or* Sanskrit *or* Tibetan

[B1B]: *either* Advanced Pali *or* Advanced Sanskrit *or* Advanced Tibetan Language and Texts

Candidates must offer one paper and may choose up to three papers from the following:

[B2]: Set Texts in a Buddhist Canonical Language: Pali *or* Sanskrit *or* Tibetan

[B3]: Foundations of Buddhism (Theology 2306)

[B4]: Buddhism in Space and Time (Theology 2403)

[B5]: Further Buddhist Texts: Pali *or* Sanskrit *or* Tibetan

2. Eastern Christianity

All candidates must offer *either* [EC1]: Armenian *or* [EC2]: Syriac.

All candidates must offer two and may offer up to four papers from the following:

[EC3]: Early Armenian Theological and Ecclesiastical Texts

[EC5]: Armenian Historical Texts

[EC6]: Syriac Biblical and Exegetical Texts

[EC7]: Armenian Poetry

[EC8]: Syriac Poetry

[EC9]: Armenian Christology and the Development of Doctrine

[EC10]: Syriac Theology and Mystical Texts

3. Hinduism

All candidates must offer *either* paper [H1A]: Sanskrit Language and Texts I *or* [H1B]: Advanced Sanskrit Language and Texts I.

All candidates must offer *either* paper [H2A]: Sanskrit Language and Texts II *or* paper [H2B]: Advanced Sanskrit Language and Texts II.

All candidates must offer paper [H3]: Brahminism.

Candidates may offer up to two papers from:

[H4]: Texts on the Nature of Dharma

[H5]: Vedic Religion and Brahmanism

[H6]: Shaiva Doctrine and Practice

4. Islam

All candidates must offer [IS1]: Translation from Classical Arabic and [IS2]: Islamic Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[IS3]: Hadith

[IS4]: Sufism

[IS5]: Qur'an

[IS6]: Topics in Islamic Law

[IS7]: Theology & Philosophy in the Islamic World

[IS8]: Any other paper, relevant to Islam, in the Honour School of Oriental Studies approved by the Interfaculty Committee.

5. Judaism

All candidates must offer *either* [J1A]: Hebrew Language and Texts *or* [J1B]: Advanced Hebrew Language and Texts.

Candidates must offer one paper and may choose up to three papers from the following:

[J2]: Second Temple Judaism

[J3]: Formation of Rabbinic Judaism

[J4]: History of Jewish-Christian Relations

[J5]: History of Jewish-Muslim Relations

[J6]: History of Jewish Bible Interpretation

[J7]: Modern Judaism

Candidates will be precluded from offering the following combinations of papers:

Islam in the Classical Period (Theology 2305) with *Hadith* (Oriental Studies [IS3]) or with *Sufism* (Oriental Studies [IS4]) or with *Topics in Islamic Law* (Oriental Studies [IS6]); *Varieties of Judaism 100 BCE-100 CE* (Theology 3310) with *Second Temple Judaism* (Oriental Studies [J2]).

Candidates who offer any of papers *Formation of Rabbinic Judaism*; *Modern Judaism*; *Foundations of Buddhism*; and *Buddhism in Space and Time* must offer them as either Theology or Oriental Studies papers.

Regulations concerning theses and dissertations

A thesis may be offered in Theology (Paper 3000) or a dissertation in Oriental Studies. The regulations governing theses in Theology are the same as those specified for theses in the *Special Regulations for the Honour School of Theology and Religion*. The regulations governing dissertations in Oriental Studies are the same as those specified in *Special Regulations for the Honour School of Oriental Studies*.

Regulations concerning essays

Candidates who take any of papers (3305) *Further Studies in Judaism*; (3306) *Further Studies in Islam*; (3307) *Further Studies in Buddhism*; (3308) *Further Studies in Hinduism* or (3404) *Further Studies in Science and Religion* will be required to submit an extended essay not exceeding 10,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing extended essays are the same as those specified for extended essays in the *Special Regulations for the Honour School of Theology and Religion.*

Candidates who take papers (3303) *Faith, Reason, and Religion from the Enlightenment to the Romantic Age* or (3405) *Mysticism* will be required to submit two long essays each not exceeding 5,000 words, inclusive of notes and appendices but excluding bibliography. The regulations governing long essays are the same as those specified for long essays in the *Special Regulations for the Honour School of Theology and Religion*.

Candidates who take papers (3109) *New Testament Theology*; (3110) *Study of a New Testament Book*; (3111) *The Afterlife of the New Testament*; (3112) *The Old Testament in Early Christianity*; (3201) *Contemporary Theology and Culture*; (3406) *Feminist Approaches to Theology and Religion* will be required both to sit a two hour written examination and to submit an essay for each paper offered. Essays should not exceed 2,500 words, inclusive of notes and appendices but excluding bibliography. The regulations governing essays are the same as those specified for essays in the *Special Regulations for the Honour School of Theology and Religion*.

Honour School of Theology and Religion

A

1. The examination in the Honour School of Theology and Religion shall include:

(1) Biblical Studies

(2) Systematic Theology and Ethics

(3) History of Religions

(4) Religion and Religions

(5) Such other subjects as the Board of the Faculty of Theology and Religion shall from time to time prescribe by regulation.

2. No candidate shall be admitted to examination in this school unless he or she has either passed or been exempted from the First Public Examination.

3. The Examination in this school shall be under the supervision of the Board of the Faculty of Theology and Religion, which shall prescribe the necessary regulations.

B

All candidates will be required to offer:

i. Seven papers to be taken from a list published by the Faculty of Theology and Religion at the beginning of each academic year. The mode of assessment will vary depending on the paper and it will be prescribed in the course information published by the Faculty , which will also indicate any restrictions relevant to individual papers. Modes of assessment include: written examination, submitted written work of specified length and a combination of these. The length, and deadlines for the submission of written work for individual papers will be specified in the official paper descriptions.

ii. A thesis of up to 12,000 words, to be submitted by noon on Monday of Week 9 of Hilary Term in the final year of the Honour School.

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Regulations for the Degree of Bachelor of Theology

GENERAL REGULATIONS

1. The examination for the Degree of Bachelor of Theology shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

2. Any person who has been admitted under the provisions of this section as a Student for the Degree of Bachelor of Theology, who has satisfied the conditions prescribed in this section, and who has satisfied the examiners for the degree, may supplicate for the Degree of Bachelor of Theology.

3. No full-time student for the Degree of Bachelor of Theology shall be granted leave to supplicate unless, after admission, they have kept statutory residence and pursued their course of study at Oxford for at least nine terms. Time spent outside Oxford while registered as a student for the Undergraduate Certificate in Theological Studies or as part of an academic programme approved by the Continuing Education Board shall count towards residence for the purposes of this clause. No full-time student for the Degree of Bachelor of Theology shall retain that status for more than twelve terms in all.

4. A student who takes the degree by two years of full-time study and the remainder by means of part-time study shall retain the status of Student for the Degree of Bachelor of Theology for no more than fifteen terms. A student who takes the degree by one year of full-time study and the remainder by means of part-time study shall retain that status for no more than eighteen terms. A student who takes the degree wholly part-time shall retain that status for no more than twenty-one terms.

5. A student may transfer from full-time to part-time status or vice versa with the approval of the Continuing Education Board.

6. Part-time students shall not be required to keep statutory residence, but must attend for such instruction at their Hall for such times as shall be required by the Continuing Education Board.

7. Candidates may be permitted under certain circumstances to suspend status for a maximum of six terms. When a student is entered as a candidate in an examination following return from suspension of status within six terms of the term in which they were originally due to be examined, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination.

8. Candidates for this degree may be admitted by such Permanent Private Halls as have been granted permission to do so.

9. The Registrar shall keep a register of all candidates so admitted.

SPECIAL REGULATIONS

A

1. Candidates may be admitted either onto Part 1 or directly onto Part 2 of the course. Admission directly onto Part 2 is at the discretion of the Continuing Education Board, and candidates so admitted will normally be expected to have satisfactorily completed the Undergraduate Certificate in Theological Studies. Applications for dispensation from this requirement will be considered, in exceptional circumstances only, by the Board. To be dispensed from this requirement, candidates must demonstrate that they have undertaken equivalent study to an equivalent standard. Where candidates are admitted on the basis of having completed the Undergraduate Certificate, work done for the Certificate will be deemed to be work done for the Bachelor of Theology.

2. Part 1 is available on a full time basis over three terms and on a part time basis over six terms. Part 2 is available on a wholly full time basis over six terms and on a wholly part time basis over twelve terms.

3. No candidate may attempt Part 2 until they have either satisfactorily completed or have been dispensed from Part 1.

4. For any candidate who is successful in the examination for the Degree of Bachelor of Theology, and who has already successfully completed the Undergraduate Certificate in Theological Studies (and for the Bachelor of Theology examination has incorporated the assignments submitted for the Undergraduate Certificate) the Degree will subsume their Certificate.

5. Any candidate who has successfully completed Part 1 and who does not either proceed to, or successfully complete, at least six papers from Part 2, and who has not previously successfully completed the Undergraduate Certificate in Theological Studies shall be awarded the Certificate.

6. Any candidate who has successfully completed:

i. *Either* Part 1 of the Bachelor of Theology

or the Undergraduate Certificate in Theological Studies; *and*

ii. at least six papers from Part 2

and does not proceed to, or successfully complete, Part 2, shall be awarded the Undergraduate Diploma in Theological Studies. The Undergraduate Diploma shall subsume the Undergraduate Certificate.

B

Part 1

7. Every candidate will be required to satisfy the examiners in written assignments or examination papers, format as specified in the course handbook, for six papers to include:

i. Each of papers A1 to A4 from Part 1 of the Schedule;

ii. Two further papers from Part 1 of the same Schedule, at least one of which must be selected from Papers A5 to A8.

The written work, videos and other recordings will be submitted via the University approved online assessment platform, in accordance with the instructions in the course handbook.

8. Full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder by the Long Vacation submission deadline. Part-time students must submit or be examined in three papers in year 1 and three papers in year 2 with at least one paper by the end of Hilary Full term each year, at

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least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation submission deadline. The exact dates will be published in the course handbook at the beginning of each academic year.
9. Candidates who fail to satisfy the examiners in the written work or the examinations under 7. will be permitted to resubmit work in respect of part or parts of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

Part 2

10. Every candidate will be required to satisfy the examiners in written assignments or examination papers, format as specified in the course handbook, for a further twelve papers (or equivalent) to include at least one from each of Sections B, C, D, and E of the Part 2 Schedule.

Titles for papers must be agreed by a sub-committee of the BTh Suite Committee for dissertations or projects under Section E, and for assignments submitted under Sections B, C or D where the candidate departs from the list provided. Instructions for gaining approval are provided in the course handbook.

Candidates who do not submit titles for approval by the deadline given in the course handbook may be allocated a title by the BTh Suite Committee.

Paper A9 or A10 from Part 1 of the Schedule may be offered unless already offered for the Undergraduate Certificate. Papers B6 and B7 may normally only be offered if Paper A9 or A10 respectively were offered for the Undergraduate Certificate.

The written work, videos and other recordings will be submitted via the University approved online assessment platform, in accordance with the instructions in the course handbook.

11. In each year of Part 2, full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder of papers for the year by the Long Vacation submission deadline. Part-time students must submit three papers in each year of Part 2 with at least one paper by the end of Hilary Full term each year, at least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation submission deadline. The exact dates will be published in the course handbook at the beginning of each academic year. The sole exception to the submission requirements is that, where a part-time student is submitting a paper under Section E, in that academic year they can submit their Section E paper at either the Trinity Term or the Long Vacation submission deadline.
12. Candidates who fail to satisfy the examiners in the written work or the examinations under 10 will be permitted to resubmit work in respect of the paper or papers of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

13. Candidates may be required to attend a viva voce examination at the end of the course.

Schedule of Papers

[*Note: Not all options may be available in any one year*]

Part One:

Section A: Introductory papers

A1 *Introduction to the Old Testament*

A2 *Introduction to the New Testament*

A3 *The History of the Church*

A4 *Introduction to Christian Doctrine*

A5 *Christianity in the Contemporary World*

A6 *Introduction to Ministry and Worship*

A7 *Introduction to Christian Faith and Philosophy*

A8 *Introduction to Christian Faith and Science*

A9 *Elementary Biblical Hebrew*

A10 *Elementary Biblical Greek*

Part Two:

Section B: Biblical Studies

B1 *Further Studies in the Old Testament*

B2 *Further Studies in the New Testament*

B3 *Biblical Interpretation*

B4 *An Old Testament Book*

B5 *A New Testament Book*

B6 *Advanced Old Testament Hebrew*

B7 *Advanced New Testament Greek*

Section C: History and Doctrine

C1 *Issues in Church History*

C2 *Issues in Christian Doctrine*

C3 *Ecclesiology*

C4 *Theologies of Salvation*

C5 *A Special Theologian*

Section D: Practical Theology and Religious Studies

D1 *Issues in Christian Ministry*

D2 *The Person and Role of an Ordained Minister*

D3 *Christian Ethics*

D4 *Issues in Mission*

D5 *Issues in Christian Worship*

D6 *Issues in Christian Spirituality*

D7 *World Religions*

D8 *Philosophical Theology*

D9 *Issues in Christian Faith and Science*

D10 *Christian Faith and Psychology*

Section E: Independent Study

E1 *Dissertation* (counts as 2 papers)

E*2 Project* (counts as 2 papers)

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Regulations for the Degree of Master of Arts

1. A Bachelor of Arts (other than one covered by the provisions of clause 2 below) or a Bachelor of Fine Art may, with the approval of his or her society, supplicate for the Degree of Master of Arts in or after the twenty-first term from his or her matriculation.

2. A Bachelor of Arts whose qualification for admission to a Final Honour School was the successful completion of a Foundation Course at the Department for Continuing Education may, with the approval of his or her society, supplicate for the Degree of Master of Arts in or after the eighteenth term from his or her matriculation.

3. A Bachelor of Arts or a Bachelor of Fine Art who has been admitted to the Degree of Doctor of Philosophy may supplicate for admission to the Degree of Master of Arts, provided that he or she has satisfied all other necessary conditions, at any time after his or her admission to the Degree of Doctor of Philosophy.

4. If a Bachelor of Civil Law or a Bachelor of Medicine shall first have been admitted to the Degree of Bachelor of Arts, he or she may supplicate for the Degree of Master of Arts with the approval of his or her society in or after the nineteenth term from his or her matriculation, and may retain the Degree of Bachelor of Civil Law or of Medicine, as the case may be.

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Regulations for the Degree of Bachelor of Music

§1. Qualifications of Candidates for the Degree of Bachelor of Music

Any persons who have been admitted to the Degree of Bachelor of Arts and have been placed in the First or Second Class (Division 1) in the Final Honour School of Music may apply to the Board of the Faculty of Music for the appointment of examiners and for leave to supplicate for the Degree of Bachelor of Music.

§2. Musical Exercise for the Degree of Bachelor of Music

1. Candidates shall submit to the Board of the Faculty of Music through the Registrar a Musical Exercise of their own unaided composition. The board shall make and publish regulations concerning the type and content of the Exercise.

2. The Exercise shall be accompanied by:

(1) a statement signed by the candidate that the whole of the Exercise is his or her own unaided work and has not been submitted to any other person for advice, assistance, or revision or presented for examination in whole or in part in the Final Honour School of Music;

(2) a certificate signed by an officer of, or person deputed by, the society to which the candidate belongs, showing that the entry is made with the approval of such society and that he or she has paid the fee prescribed in the appropriate regulation (see Appendix I).

3. The Musical Exercise shall be examined by at least two examiners appointed by the Board of the Faculty of Music. The examiners shall report to the board, and it shall be the duty of the board to decide whether leave to supplicate for the degree should be granted to the candidate, provided that such leave shall in no case be granted unless the examiners have reported that the Exercise submitted by the candidate is of a high standard of merit such as to entitle him or her to supplicate for the Degree of Bachelor of Music.

4. Candidates shall not be permitted to submit their Exercise for approval earlier than the third term after that in which they have passed the examination in the Final Honour School of Music.

5. No candidate shall be permitted to supplicate for the Degree of Bachelor of Music who has not delivered his or her Exercise in a form approved by the examiners to the Registrar, who shall deposit it in the Bodleian Library.

1. *The Exercise for the Degree of Bachelor of Music*

(*a*) The Exercise shall consist of a portfolio of three or more original musical compositions of varied character, lasting in total at least thirty minutes. Music for any combination of three or more of the categories specified below will be acceptable, provided that the portfolio includes some purely instrumental music and some vocal music with words. Candidates may also submit recordings of any of their works, and shall submit recordings of electro-acoustic compositions and of any pieces whose ordering or content is not fixed by the notation. The categories are (i) music for one or two instruments, or instrument and voice; (ii) music for choral or solo vocal ensemble, accompanied or unaccompanied; (iii) music for chamber ensemble, with or without voice or voices; (iv) music for larger forces than the above; (v) music involving electro-acoustic composition, accompanied by a commentary describing the technical procedures.

(*b*) A viva-voce examination may be held unless candidates are individually dispensed by the examiners.

2. *General Regulations about the Exercise*

(*a*) The score of each work must be written out so as to accord with the standards and methods that a professional performer, copyist, or publisher would expect, with rehearsal letters and/or regular bar-numbering. The pages should be numbered consecutively throughout the portfolio.

(*b*) **The Exercise must be accompanied by a declaration on a prescribed form, which must be obtained beforehand by application to the Examination Schools, High Street, Oxford. It must be sent in by the Friday in Trinity Term in the fifth week.**

Form of Declaration

I,..... hereby declare that these compositions are entirely my own unaided work and that no part of them has been presented for examination on any previous occasion.

Signed.....
..... College, in the presence of
.....

Witnesses'.....

names and

addresses.....

in full.....

Date.....

The Exercise must show the private address as well as the name and college of the composer.

It must be strongly bound and paged, and lettered (with clearly stamped lettering) up the spine with title and composer's name, and also on the outside cover with title, name, and college, and the words ‘B.Mus. Exercise’.

Any electronic tape submitted in addition to the Exercise must be in a box on which the title, the composer's name and college, and the words ‘B.Mus. Exercise’ are again clearly shown.

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Regulations Concerning the Status of Graduate Taught Students

§1. Registration of Graduate Taught Students

Any person who, in the opinion of the board concerned, is well-qualified and well-fitted to undertake the programme of study for which application is made, may be admitted to the status of Student for the Degree.

§2. Suspension of Status of Graduate Taught Students

If, for good cause, a student is temporarily unable to carry out their coursework or research (if applicable), the board concerned may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board concerned, c/o the relevant Graduate Studies Assistant; and should be accompanied by statements of support from the relevant course director (or the student's supervisor, if applicable) and society. No student may be granted more than the number of terms' or months' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

§3. Termination of Status of a Graduate Taught Student

A student shall cease to hold the status of Student for the Degree through failure to meet the requirements laid down in the regulations governing that degree including failure to meet the requirements within the maximum terms or months permitted for completion.

§4. Reinstatement of Status of a Graduate Taught Student

A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by the former student to the board concerned, and shall be accompanied by written statements commenting on the application from the candidate's society, the course director or Director of Graduate Studies, and former supervisor (if applicable). The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for the maximum number of terms allowed under the regulations governing that status.

Programme	Duration	Maximum time permitted	Maximum suspensions permitted
BPhil/MPhil (except MPhil Law and MPhil Socio-Legal Research)	6 terms	12 terms	6 terms
MSt	3 terms	6 terms	3 terms
MSt (part time)	6 terms	12 terms	6 terms
MSc (coursework)	3 terms	6 terms	3 terms
MSc (coursework) (part time)	6 terms	12 terms	6 terms
MSc in Global Healthcare Leadership	24 months	48 months	24 months
MSc in Major Programme Management	24 months	48 months	24 months
MSc in Mathematical Finance	24 months	48 months	24 months
MTh (full-time)	6 terms	12 terms	6 terms
MTh Part I (full-time) Part II (part-time)	9 terms	15 terms	6 terms
MTh (part-time)	12 terms	18 terms	6 terms
MBA	32 weeks	6 terms	3 terms
MBA (part time) (students admitted before September 2020)	21 months	48 months	24 months
MBA (part-time) September entry (students admitted from September 2020)	26 months	50 months	24 months
MBA (part-time) January entry (students admitted from January 2021)	24 months	48 months	24 months

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Programme	Duration	Maximum time permitted	Maximum suspensions permitted
MFA	40 weeks	2 years	3 terms
MPP	32 weeks	6 terms	3 terms
BCL/MJur	3 terms	6 terms	3 terms
Postgraduate Diploma in Paediatric Infectious Diseases	6 terms	12 terms	6 terms
Postgraduate Diplomas (12 months) at the Saïd Business School	12 months	24 months	12 months
Postgraduate Diplomas (24 months) at the Saïd Business School	24 months	48 months	24 months
Postgraduate Diploma in Theology	3 terms	6 terms	3 terms
Postgraduate Diploma in Theology (part time)	6 terms	12 terms	6 terms
Postgraduate Certificate in Education	3 terms	6 terms	3 terms
Postgraduate Certificate in Paediatric Infectious Diseases	3 terms	6 terms	3 terms
Postgraduate Certificate in Supervision of Applied Psychological Practice (part time)	3 terms	6 terms	3 terms
Professional Graduate Certificate in Education	3 terms	6 terms	3 terms

General Regulations for the Degree of Bachelor of Philosophy or Master of Philosophy

§1. Degrees of Bachelor and Master of Philosophy

(These regulations do not apply to the MPhil in Law or the MPhil in Socio-Legal Research. For the regulations for these degrees see the Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research.)

1. Any person who has kept six terms of statutory residence after admission as a student for the Degree of Bachelor or Master of Philosophy (or, in the case of a Student for the Degrees of Master of Science by Coursework or Master of Studies who has transferred to the Degree of Bachelor or Master of Philosophy, after his or her admission as a Student for one of these degrees), and who has satisfied the examiners in one of the examinations hereinafter provided may supplicate for the Degree of Bachelor or Master of Philosophy as appropriate; provided that the board or other authority specified in cl. 3 of §2 below may dispense a student on application through his or her college and with the support of his or her supervisor from not more than two terms of such statutory residence if he or she has been granted leave to pursue his or her course of study at some other place than Oxford for those terms under the provisions of cl. 2(*c*) of §3 hereof.

2. A Student for the Degree of Bachelor or Master of Philosophy who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Examinations for the Degrees of Bachelor and Master of Philosophy

1. For the Degree of Bachelor of Philosophy there shall be an examination in Philosophy.

For the Degree of Master of Philosophy there shall be examinations in Biodiversity, Conservation, and Management, Celtic Studies, Classical Archaeology, Comparative Social Policy, Criminology and Criminal Justice, Development Studies, Eastern Christian Studies, Economic and Social History, Economics, English Studies (Medieval Period), Environmental Change and Management, Evidence-Based Social Intervention, General Linguistics and Comparative Philology, Global and Area Studies, Greek and Latin Languages and Literature, Greek and/or Roman History, History of Science, Medicine, and Technology, International Relations, Japanese Studies, Judaism and Christianity in the Graeco-Roman World, Late Antique and Byzantine Studies, Latin American Studies, Medical Anthropology, Modern British and European History, Modern Chinese Studies, Modern Languages, Music, Nature, Science, and Environmental Governance, Oriental Studies, Philosophical Theology, Politics (Comparative Government, Political Theory, European Politics and Society), Russian and East European Studies, Slavonic Studies, Social Anthropology, Sociology, Theology, Visual, Material and Museum Anthropology, Water Science, Policy and Management, and such other subjects as the University may hereafter determine.

2. There shall be a Register of students who are studying for the Degrees of Bachelor and Master of Philosophy which shall be entitled the Register of Bachelor and Master of Philosophy Students and the University may from time to time determine by decree the conditions of admission to the Register.

3. Subject to such regulations as the University may make under the provisions of cl. 2, any person who has obtained permission from the board concerned (or other authority as hereinafter specified) may enter for the examinations as follows. The bodies specified below shall be responsible for the examinations as listed.

Archaeology—Social Sciences
Biodiversity, Conservation, and Management—Social Sciences

Celtic Studies—Modern Languages

Classical Archaeology—Social Sciences

Comparative Social Policy—Social Sciences

Criminology and Criminal Justice—Social Sciences

Development Studies—International Development, Queen Elizabeth House

Economic and Social History—History

Economics—Social Sciences

English Studies (Medieval Period)—English Language and Literature

Environmental Change and Management—Social Sciences

Evidence-Based Social Intervention and Policy Evaluation—Social Sciences

Global and Area Studies—Social Sciences
Greek and/or Latin Languages and Literature—Classics

Greek and/or Roman History—Classics

History—History
History of Science, Medicine, and Technology—History

International Relations—Social Sciences

Japanese Studies—Social Sciences

Judaism and Christianity in the Graeco-Roman World—Oriental Studies and Theology

Late Antique and Byzantine Studies—Classics and History

Latin American Studies—Social Sciences

Law—Law (see *Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research*)

Linguistics, Philology and Phonetics—Linguistics, Philology and Phonetics
Medical Anthropology—Social Sciences

Modern Chinese Studies—Social Sciences

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Modern Languages—Modern Languages
Modern South Asian Studies—Social Sciences
Music—Music

Nature, Society, and Environmental Governance—Social Sciences

Oriental Studies—Oriental Studies

Philosophical Theology—Theology

Philosophy (Bachelor of Philosophy)—Philosophy

Politics (Comparative Government, Political Theory, European Politics and Society)—Social Sciences

Russian and East European Studies—Social Sciences

Slavonic Studies—Modern Languages

Social Anthropology—Social Sciences

Socio-Legal Research – Law (see *Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research*)

Sociology and Demography—Social Sciences

Theology—Theology

Visual, Material and Museum Anthropology—Social Sciences

Water Science, Policy and Management—Social Sciences

The subjects of each examination shall be determined by regulation of the board or other authority concerned, which shall have power to include therein a thesis written by the candidate on a subject approved by the board or other authority or by a person or persons to whom the board or other authority may delegate the function of giving such approval. The thesis submitted shall be wholly or substantially the result of work undertaken while a candidate is studying for the Degree of Bachelor or Master of Philosophy, except that a candidate may make application for dispensation from this requirement to the Education Committee not later than the fourth term after his or her admission to the Register of Bachelor and Master of Philosophy Students.

4. Final examination marks shall be released to candidates at the conclusion of the examination. Exceptions to this may be made where assessment takes place throughout the course. In such cases, examination boards must meet formally, with all members present, at interim points in the year in order to agree final marks for specified assessment components. Marks released as final marks may not subsequently be amended without permission of the Proctors.

5. A candidate who has failed to satisfy the examiners in any one of the examinations for the Degrees of Bachelor or Master of Philosophy may enter again for that examination on one (but not more than one) subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in any one of the examinations for the Degrees of Bachelor or Master of Philosophy may enter again for that same examination.
6. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

§3. Admission of Candidates

1. The Registrar shall keep a Register of students who are studying for the Degrees of Bachelor or Master of Philosophy. The Register shall be entitled the Register of Bachelor and Master of Philosophy Students.

2. No candidate for the Degree of Bachelor or Master of Philosophy shall be admitted to the examination for the degree unless

(*a*) he or she has applied through the Head or a tutor of his or her college to the Registrar to have his or her name entered by the appropriate board or other authority on the Register of Bachelor and Master of Philosophy Students;

(*b*) his or her name shall have been kept on the Register for at least six terms inclusive of the term in which it was placed on the Register;

(*c*) he or she shall have pursued his or her course of study at Oxford for not less than six terms, except that the board or other authority concerned may grant him or her leave of absence for up to two of these terms if it is desirable in the interests of his or her work that he or she should be allowed to pursue his or her studies at some other place; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause:

Provided that

(i) a graduate may be admitted to the examination after his or her name has been on the Register and he or she has pursued his or her course of study at Oxford for only four or five terms if he or she has been given leave by the appropriate board or other authority to enter for the examination;

(ii) a Student for the Degree of Master of Studies or a Diploma Student may apply through his or her college to the appropriate board or other authority for the transference of his or her name to the Register of Students for the Degrees of Bachelor and Master of Philosophy and, if it is transferred, the number of terms he or she held the status of Student for the Degree of Master of Studies or Diploma Student shall be reckoned for the purpose of this clause.

3. No person shall attend seminars or advanced classes for Bachelor or Master of Philosophy Students unless his or her name is on the Register of Bachelor and Master of Philosophy Students; provided that the holder of a seminar or advanced class may give leave to a person who is not studying for the Degree of Bachelor or Master of Philosophy to attend his or her seminar or advanced class.

4. Any person shall be entitled to have his name entered on the Register of Bachelor and Master of Philosophy Students if he or she has obtained permission from the appropriate faculty board or other authority under the provisions of the appropriate regulation, provided he or she has matriculated as a member of the University.

5. The name of any Bachelor and Master of Philosophy Student may be removed from the Register by the body which entered it.

6. No name shall remain on the Register for more than twelve terms in all.

7. A Student for the Degree of Master of Philosophy shall cease to hold that status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Philosophy;

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall not have entered for the relevant examination within the time specified under this subsection.

§4. Supervision of Students for the Degrees

1. Any board or other authority having power to make regulations for the subjects for the Degrees of Bachelor and Master of Philosophy may place a student for those degrees under the supervision of a graduate member of the University or other competent person selected by it, and it shall have power, for sufficient reason, to change the supervisor of any student. If a student requires special supervision in some branch of his or her studies, the supervisor may give this himself or herself or, with the approval of the board or other authority concerned, arrange for it to be given by some other person or persons.

2. A supervisor shall send a report on the progress of a student to the board at the end of each term and at any other time when the board so requires or he or she deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition he or she shall inform the board if he or she is of the opinion that a student is unlikely to reach the standard required for the Degree of Bachelor or Master of Philosophy.

§5. Examination Regulations

1. *Preparation and dispatch of B.Phil. and M.Phil. theses*

The theses (two copies) must be typewritten and sent to the Chair of the Examiners for the Degree of B.Phil. [or M.Phil.], c/o the Examination Schools, High Street, Oxford, at least fourteen days before the first day of the examination, except where stated otherwise in the particular regulations for individual courses.

The parcel should bear the words 'B.PHIL. [or M.PHIL.] THESIS IN [here insert subject]' in BLOCK CAPITALS in the bottom left-hand corner. The thesis must be printed or typed with a margin of 3 to 3.5 cms on the left-hand edge of each page (or on the inner edge, whether left-hand or right-hand, in the case of a thesis which is printed on both sides of the paper). Loose-leaf binding is not acceptable.

2. *Deposit of theses or dissertations in a university library*

If the examiners are satisfied that the candidate's thesis or dissertation, as submitted, is of sufficient merit but they consider, nevertheless, that before the thesis is deposited in a university library the candidate should make minor corrections, they may require the candidate to correct the thesis to their satisfaction. The library copy of the thesis must be hard bound.

3. *Submission of theses, dissertations and other material*

Except where otherwise indicated, all material submitted for examination (dissertations, extended essays, etc) shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work, except where otherwise specified. This statement must be submitted separately in a sealed envelope addressed to the chair of examiners of the degree course in question.

Bachelor of Philosophy

The regulations made by the Board of the Faculty of Philosophy are as follows:

1. Candidates will be required to attend the B.Phil Pro-seminar throughout the first year of their studies (i.e. the year in which their names are first entered on the Register of B.Phil students). In addition, candidates will be required to attend one graduate class in each of the first three terms of their studies and two graduate classes in the fourth term of their studies.

2. Candidates will be examined by submitting:

(A) Six essays of no more than 5,000 words each, in conformity with the following distribution requirement. Each essay will be assigned to a subject; the six essays must cover at least five subjects. One essay must be on a subject from Group 1 (Theoretical Philosophy), one on a subject from Group 2 (Practical Philosophy) and two on a subject or subjects from Group 3 (History of Philosophy), of which at least one must be concerned with philosophy written before 1800. The remaining two essays may be assigned to subjects in any of the three Groups, provided that the distribution requirement above is met. The list of approved subjects in each Group will be published at the beginning of each academic year in the Graduate Student Handbook. In exceptional circumstances, students may request to have one or more elements of the distribution requirement waived. Candidates wishing to do this must seek approval from the Graduate Studies Committee in Philosophy *as soon as they decide they would like to do so*, and in any case no later than the Friday of the noughth week of the Michaelmas Term of their second year of study. Any such application must be supported by the relevant B.Phil Course Coordinator.

(B) A thesis of no more than 30,000 words, exclusive of bibliographical references, on a subject proposed by the candidate in consultation with their supervisor, and approved by the Graduate Studies Committee in Philosophy.

3. Topics for the essays will be chosen by the candidates. Candidates may offer up to two essays on at most one subject not included in the list of approved subjects in the Graduate Student Handbook, provided that the distribution requirement above is met. Candidates wishing to offer an essay or essays on a subject not on the prescribed list must seek approval for the proposed subject from the Graduate Studies Committee in Philosophy *as soon as they decide they would like to offer it*, and in any case no later than Wednesday of Week 5 of the Trinity Term of the first year of their studies for registration for essays 3 and 4, and Wednesday of Week 5 of Michaelmas Term of their second year of study for registration for essays 5 and 6. Any such application must be supported by the relevant B.Phil Course Coordinator. Where a subject is approved by the Graduate Studies Committee in Philosophy, the Committee will assign it to one of Groups 1-3.

4. Candidates must inform the Graduate Studies Committee in Philosophy of their thesis title and abstract as soon as they have made their decisions and in any case no later than Friday of the eighth week of Trinity Term of the first year of their studies. Requests for permission to change the thesis title must be submitted for approval, with the support of the candidate's supervisor, to the Director of Graduate Studies in Philosophy *as soon as the candidate has decided to seek such permission*.

5. Assessments are to be submitted electronically on an online assessment submissions platform by 10 a.m. on the Wednesdays of the following weeks. In the first year of study two essays are due in noughth week immediately preceding Trinity Term. In the second year of study, two essays are due in each of the noughth weeks immediately preceding Michaelmas and Hilary Terms. Candidates must give notice of the subject of each essay and the Group to which it will be assigned in accordance with the procedures and deadlines specified in the Graduate Student Handbook.

6. The thesis must be submitted electronically on an online assessment platform by 10 a.m. on Wednesday of the eighth week of Trinity Term in the second year of study. The thesis must be accompanied by a brief abstract and a statement of the number of words it contains (exclusive of bibliographical references). A penalty may be imposed on any thesis that exceeds the word limit.

7. Candidates who fail up to two essays will be permitted to resubmit those essays at one of the two subsequent essay or thesis submission dates during the first or second year of their studies. A resubmitted essay may be on a new topic, and may be on a new subject, provided that the distribution requirement is met. Candidates who fail the thesis but who receive passing marks on all their essays will be permitted to resubmit an amended or different thesis by 10 a.m. on Wednesday of noughth week immediately preceding the Hilary Term of the year following the whole examination. Candidates who fail three or more essays or two or more essays and the thesis will be permitted to resubmit work for the failed elements of the examination in the following academic year (or over four terms for candidates who fail more than five essays or more than four essays and the thesis). Candidates need only resubmit work for those elements of the Examination that they failed, but no resubmitted essay or thesis can receive a mark of more than 50. Candidates who fail to satisfy the examiners a second time in any part of the examination may not resubmit work for any part of the examination on any subsequent occasion.

8. Candidates for the MSt in Philosophy of Physics may apply to transfer to the second year of the B.Phil in Philosophy. A formal application must be made by Friday of fourth week of the Trinity Term preceding the Michaelmas Term in which they wish to transfer to the B.Phil. Admission of those whose application is approved by the Philosophy Faculty's Graduate Studies Committee shall always be conditional on a level of performance in the examination for the MSt in Philosophy of Physics, as specified in the Graduate Student Handbook.

9. Candidates for the MSt in Philosophy of Physics who have successfully transferred to the second year of the B.Phil in Philosophy shall be deemed to have completed the first year of the B.Phil in Philosophy and the four essays submitted for their MSt examination shall be deemed to replace the first four essays required of candidates for the B.Phil. In the second year of study, such candidates will be required to submit two 5,000-word essays by 10 a.m. on Wednesday of noughth week immediately preceding Hilary Term and a 30,000-word thesis by 10 a.m. on Wednesday of eighth week of Trinity Term, in line with the B.Phil assessments schedule specified under paragraphs 5. and 6. above.

10. Candidates for the MSt in Philosophy of Physics who have successfully transferred to the second year of the B.Phil in Philosophy, may apply for the award of MSt in Philosophy of Physics only if they fail or withdraw from the second year of the B.Phil in Philosophy.

11. Candidates who fail or withdraw from the B.Phil but have completed the requirements for the MSt in Philosophy may be permitted to supplicate for that degree.

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Degrees of Master of Philosophy in the Faculty of Asian and Middle Eastern Studies

1. The Board of the Faculty of Asian and Middle Eastern Studies shall be responsible for the Examination for the following degrees of Master of Philosophy:

(i) Cuneiform Studies.

(ii) Egyptology.

(iii) Modern Middle Eastern Studies.

(iv) Classical Indian Religion.

(v) Jewish Studies.

(vi) Jewish Studies in the Graeco-Roman Period.

(vii) Islamic Art and Architecture.

(viii) Ottoman Turkish Studies.

(ix) Islamic Studies and History.

(x) Tibetan and Himalayan Studies.

(xi) Traditional East Asia: Classical, Medieval, and Early-Modern.

(xii) Buddhist Studies.

(xiii) Eastern Christian Studies.

2. Candidates for award (i) must satisfy the Board of Examiners by the time of their Qualifying Examination that they possess a working knowledge of French and German; candidates for award (ii) must satisfy the Board of Examiners by the time of their Qualifying Examination that they possess a working knowledge of French and German, and candidates who wish to offer Greek papyrology must possess a fluent knowledge of Greek; and for award (v) candidates should possess a working knowledge of either Hebrew or Yiddish. For award (vi), candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies before admission to the course that they possess a working knowledge of Hebrew. For award (viii) and the Turkish option in award (ix) candidates should possess a sound reading knowledge of Modern Turkish or Arabic or Persian. For award (xi) candidates should possess a good proficiency (normally at least two years' study or equivalent) in modern Chinese, Japanese, or Korean.

3. A candidate who fails any part or parts of the Qualifying Examination may retake such part or parts during the Long Vacation prior to the second year of the course.

4. A candidate who fails any part or parts of the Final Examination may retake such part or parts on one occasion usually within one year of the original failure.

5. Assessed essays and take-home papers must be submitted electronically by the date and time specified in the course handbook.

6. Every candidate must offer a thesis on a subject approved by the board (or by a person or persons to whom it may delegate the power of giving such approval), which is expected to fall within the scope of the award offered by the candidate in the Examination. An electronic copy of the thesis must be submitted via the University approved online assessment platform, by the submission deadline given in the course handbook.

Successful candidates will be required to deposit one copy of the thesis in the Bodleian. Work submitted for the degree of M.Phil. may subsequently be incorporated in a thesis submitted for the degree of D.Phil.

7. Candidates may be required to attend a viva voce, except where stated otherwise in the regulations for individual awards below.

8. Teaching for some options may not be available in every year.

Awards

(i) Cuneiform Studies

A. *Qualifying Examination*

Each candidate will be required, unless exempted by the Board of Asian and Middle Eastern Studies, to pass a Qualifying Examination, in the form of a written examination, in Akkadian Texts and Akkadian Grammar and Unprepared Translation not later than the end of Trinity term of the first year.

B. *Final Examination*

Each candidate will be required to take the following papers at the end of the Trinity term of their final year:

1. Prepared translations of Sumerian texts and related essay questions (1 paper)

2. Prepared translations of Akkadian texts and related essay questions (1 paper)

3. Unprepared translations of Akkadian (1 paper)

4. History and Civilization of Ancient Mesopotamia (1 paper)

Candidates are required to submit two essays, each of not more than 2,500 words in length, which display knowledge of more than just a narrow range of the topic.

5. The Cuneiform World in Context and Ancient Near Eastern Inscribed Artefacts;

(*a*) The Cuneiform World in Context (one half paper)

(*b*) Ancient Near Eastern Inscribed Artefacts (one half paper)

Assessments 1, 2, 3 ,5 will be written examinations; 4 will be essay submissions.

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C. *Thesis*

Each candidate will be required to submit a thesis of not more than 25,000 words on a subject approved by the Subject Group Board. The thesis needs to include a substantial cuneiform-related element.

(ii) Egyptology

This award covers topics relating to dynastic, Graeco-Roman, and Christian Egypt.

A. *Qualifying Examination*

Each candidate will be required, unless exempted by the Board of Asian and Middle Eastern Studies, to pass a Qualifying Examination in Egyptian and/or Coptic, in the form of a written examination, not later than the end of the Trinity term of the first year. Candidates taking options relating to the Graeco-Roman period may be required to pass a Qualifying Examination in Greek.

B. *Final Examination*

1. Syllabus A: A candidate who has a first degree in Egyptology or equivalent qualification must complete Section I, *three* papers from Section II, and a thesis of not more than 25,000 words on a subject to be approved by the Subject Group Board.

2. Syllabus B: All other candidates must complete Section I, *two* papers from Section II, Section III, and a thesis of not more than 25,000 words on a subject to be approved by the Subject Group Board.

Section I

Candidates must take the following papers:

(i) A general paper on Egyptology.

(ii) Unprepared translation from Egyptian texts.

Section II

A special field selected from a list published in the course handbook of which one will be on an appropriate category of primary source material.

Some special fields may not be available every year.

Candidates for Syllabus A will be examined by methods (i), (ii), and (iii).

Candidates for Syllabus B will be examined by methods (i) and (ii).

The examination methods are as follows:

(i) *Take-home paper*. One paper in the special field will be set as a take-home paper. The completed paper should not exceed 5,000 words in length.

If candidates for a different degree are taking the same subject and are to be examined by a written examination, M.Phil. candidates may instead take that examination. Applications to take the three-hour examination should be submitted to the Faculty Board by Friday of the first week in Michaelmas Term of the second year.

(ii) *Assessed essays*. For a second topic in the special field, candidates will be required to submit two essays of not more than 5,000 words each, which between them display command of more than a narrow range of the topic.

(iii) *Examination paper* (Syllabus A only). One written examination on an area within the special field.

Section III

Prescribed texts in Middle Egyptian and one other phase of Egyptian (either Old Egyptian, Late Egyptian, Demotic or Coptic) (one paper).

(iii) Modern Middle Eastern Studies

A. *Qualifying Examination*

Every candidate must pass a Qualifying Examination by the end of the first year. A candidate with an intermediate level of proficiency (the equivalent of 2-3 years of study) in Arabic, Persian or Turkish may offer respectively Advanced Arabic, Advanced Persian or Advanced Turkish. A candidate with native fluency or who has satisfied the examiners in the Second Public Examination in Arabic or Persian or Turkish or Hebrew, or has passed a similar examination in another university, must offer a different language for examination. The examination will consist of two papers:

(i) A written language examination in Arabic, Persian, Hebrew or Turkish at a suitable level, (subject to the availability of teaching), based on grammar knowledge and reading comprehension.

(ii) A qualitative research methods take-home paper in Modern Middle Eastern Studies.

B. *Final Examination*

All candidates must complete:

(*a*) one written language examination in either Arabic, Hebrew, Persian or Turkish at the appropriate level (subject to the availability of teaching);

(*b*) a thesis of not more than 30,000 words on a subject to be approved by the Subject Group Board;

(*c*) three written examinations from a list of options published in the course handbook.

(iv) Classical Indian Religion

A. *Qualifying Examination*

Each candidate will be required, unless exempted by the Board of Asian and Middle Eastern Studies, to pass a Qualifying Examination, in the form of a written examination, in Sanskrit not later than the end of the Trinity term of the first year of the course.

B. *Final Examination*

The Final Examination shall consist of the following three papers (1-3):

(1) Unprepared translation from epic and commentarial Sanskrit and Translation from the set books in two of the sections.

(2) History of Indian Religions I

(3) History of Indian Religions II

In Papers (2) and (3), each of which is assessed by examination, candidates will be expected to show background knowledge of relevant social and political history. Emphasis will be laid on the study of primary sources, which may, however, be read in translation.

(4) A thesis of 25,000 words on a subject approved by the Asian and Middle Eastern Studies Faculty Board.

(v) Jewish Studies

A. *Qualifying Examination*

Candidates must pass a Qualifying Examination in Biblical Hebrew or Modern Hebrew or Yiddish not later than the end of the Trinity term of the first year of the course unless exempted by the Board of the Faculty Asian and Middle Eastern Studies. The examination will consist of a written language examination in Biblical Hebrew or Modern Hebrew or Yiddish based on grammar knowledge and reading comprehension. Candidates, who will submit a take-home paper in their first year of the course to partially fulfil the requirements of (*b*) in the Final Examination, must enter for this paper in their first year.

B. *Final Examination*

All candidates must complete:

(*a*) one written language examination in Biblical Hebrew or Modern Hebrew or Yiddish based on grammar knowledge, reading comprehension, and translation into English.

(*b*) Four papers from a list published in the course handbook, to be examined either by written examination in Trinity term of the second year of the course or by take-home paper, as set out in the course handbook.

For papers to be examined by take-home paper, this will consist of the electronic submission of two essays of not more than 2,500 words each. When a paper assessed by take-home paper is taught in the first year of the course, candidates must enter for the paper in the first year. Candidates proposing to complete a paper not included in the list must obtain the permission of the Board of the Faculty of Asian and Middle Eastern Studies.

C. *Thesis*

A candidate shall submit a thesis of not more than 30,000 words on a topic selected in consultation with their supervisor and approved by the Faculty Board.

(vi) Jewish Studies in the Graeco-Roman Period

A. *Qualifying Examination*

Candidates must pass a Qualifying Examination, in the form of a written examination, in Jewish Studies not later than the end of the Trinity term of the first year unless exempted by the Board of the Faculty of Asian and Middle Eastern Studies.

B. *Final Examination*

Every candidate shall submit a thesis of not more than 30,000 words and complete four written examinations. The written examinations shall consist of one paper on Jewish literature, history, and institution from 200 BC to AD425 and three further papers from a list published in the course handbook.

(vii) Islamic Art and Architecture

A. *Qualifying Examination*

Every candidate will be required to satisfy the examiners in a written language examination in Arabic, Persian, Turkish, or another language approved by the Faculty Board, not later than the end of the Trinity term of the first year.

B. *Final Examination*

1. All candidates must complete:

(*a*) A written examination: History of Islamic Art and Architecture. This examination will take place at the end of the first year.

(*b*) A written language examination in Arabic or Persian or Turkish or another language approved by the Faculty Board.

(*c*) An option paper to be selected by the candidate in consultation with the candidate's supervisor. This paper will be examined either as a written examination paper at the end of Trinity Term of Year 2 or by means of a take-home research paper of up to 5,000 words, depending on the option taken and specified in the Course Handbook.

(*d*) A portfolio, containing reports on the practical work completed during the course (according to the schedule given in the Course Handbook).

(*e*) A thesis of not more than 30,000 words on a subject to be approved by the Faculty Board.

2. For options assessed by means of a take-home research paper, the question paper will be published by the examiners by 12 noon on Thursday of eighth week of the term in which the option is taught, and the essay must be submitted by 12 noon on Thursday of the following week.

3. Candidates must submit the portfolio in (d) above not later than 12 noon on Tuesday of second week of Trinity term of the second year.

4. Candidates must submit the thesis in (e) above not later than 12 noon on Thursday of sixth week of Trinity term of the second year.

(viii) Ottoman Turkish Studies

A. *Qualifying Examination*

Every candidate will be required, unless exempted by the Board of the Faculty of Asian and Middle Eastern Studies, to pass a Qualifying Examination, in the form of a written examination, in Ottoman Turkish not later than the end of the Trinity term of the first year.

B. *Final Examination*

Every candidate will be required to complete the following four written examinations and a thesis of not more than 30,000 words.

(1) Essay questions on Ottoman history and institutions, 1453-1699.

(2) Ottoman historical texts.

(3) Ottoman texts in modern transcription and post-1928 Ottomanising texts.

(4) Ottoman documents.

(ix) Islamic Studies and History

A. *Qualifying Examination*

Each candidate will be required, unless exempted by the Board of the Faculty of Asian and Middle Eastern Studies, to pass a Qualifying Examination, in the form of a written examination, in Arabic or Persian or Turkish or Ottoman Turkish or any other language approved by the Faculty Board not later than the end of the Trinity term of the first year. The content of the examination shall be of such nature as to satisfy the board that the candidate is capable of using pre-modern texts in the respective language.

B. *Final Examination*

The Final Examination shall consist of the following five papers (1-5).

(1) A written language examination in Arabic, or Persian, or Turkish or Ottoman Turkish, or any other language approved by the Faculty Board. This written examination will take place at the end of Trinity term of the second year.

(2) Islamic Studies and History: Candidates are required to submit a paper consisting of two essays of not more than 2,500 words in length (excluding bibliography but including footnotes). The question paper will be published by the examiners by Monday of the week before noughth week of Michaelmas Term of the second year. The paper must be submitted by 12 noon on Monday of the following week, noughth week of Michaelmas term of the second year.

(3) and (4) Two option papers which will be examined either as a written examination paper at the end of Trinity term or by means of a take-home research paper of up to 5,000 words. A list of options and how they will be assessed will be available in the course handbook. All candidates must obtain the approval of the course coordinator for the papers they wish to take.

The assessment for at least one of these option papers requires the student to demonstrate the ability to use Arabic, Persian, or Turkish primary sources.

(5) A thesis of 25,000 words on a subject approved by the Asian and Middle Eastern Studies Faculty Board.

(x) Tibetan and Himalayan Studies

A. *Qualifying Examination*

Candidates must pass a Qualifying Examination in Tibetan at the end of the Trinity term of the first year. This will consist of a written and an oral examination.

B. *Final Examination*

All candidates will be required to complete four written examination papers at the end of Trinity term of the second year, an extended essay of 5,000 words, and a thesis of not more than 25,000 words.

1. The four written examination papers will be:

(i) Language and grammar

(ii) Modern Tibetan prepared translation

(iii) Classical Tibetan prepared translation

(iv) History and civilisation of Tibet and the Himalayas. Topics covered will include the history, politics, religion, and anthropology of the region.

2. Candidates are required to submit one essay of no more than 5,000 words on aspects of the history and civilisation of Tibet and the Himalayas. The essay must be submitted by 12 noon on the Friday of Week 0 of the term following that in which formal teaching for this paper is completed. When the paper is taught in the first year of the course, candidates must enter for the paper in the first year.

3. Candidates must submit a thesis of not more than 25,000 words on a topic selected by the candidate in consultation with their supervisor and approved by the Faculty Board.

(xi) Traditional East Asia: Classical, Medieval, and Early Modern

A. *Qualifying Examination*

Every candidate will be required, unless exempted by the Board of the Faculty of Asian and Middle Eastern Studies, to pass a Qualifying Examination not later than the end of Trinity term of the first year. All candidates must complete:

1. A language examination in modern Chinese or modern Japanese or modern Korean.

2. A language examination in classical Chinese or classical Japanese or middle Korean.

3. Three essays on traditional East Asia of not more than 2,500 words each, one to be written in each of the three terms of the first year. Each essay must be submitted by 12 noon on the Friday of ninth week of the term in which the paper is taught.

B. *Final Examination*

All candidates must complete:

1. Prescribed texts in one of the following: (i) Classical Chinese; (ii) Classical Japanese; (iii) Middle Korean; (iv) Classical Chinese and Classical Japanese; (v) Classical Chinese and Middle Korean; (vi) Middle Korean and Classical Japanese. This is a written examination paper.

2. Research Bibliography and Methodology on one of the following: (i) China; (ii) Japan; (iii) Korea. This paper will be set as a take-home examination. The question paper will be published to candidates at 12 noon on Tuesday of ninth week of Trinity term of the second year. The completed examination must be submitted electronically no later than 12 noon on Friday of that same week.

3. Thesis. Candidates must submit a thesis of not more than 30,000 words on a subject selected by the candidate in consultation with their supervisor and approved by the Board of the Faculty of Asian and Middle Eastern Studies.

4. The examiners will examine every candidate by viva voce unless excused.

(xii) Buddhist Studies

A. *Qualifying examination*

Each candidate must pass a Qualifying Examination not later than the end of the Trinity term of the first year. The examination will consist of two papers:

(i) A written examination in the chosen primary Buddhist Language selected from a list published in the course handbook.

(ii) A written examination on basic aspects of Buddhist thought and history.

B. *Final Examination*

All candidates must complete:

(i) an advanced language paper consisting of a translation from seen and unseen texts in the chosen primary Buddhist Language, to be assessed by a written examination.

(ii) a thesis of not more than 20,000 words on a subject approved by the Board.

(iii) a paper on Approaches to the study of Buddhism, to be assessed by written examination.

(iv) *Either*

(*a*) a language paper in a second primary Buddhist language selected from a list published in the course handbook, to be assessed by examination. The second primary Buddhist language can be studied either at a basic or at an advanced level. The former will be assessed by a written examination in the chosen second primary Buddhist language (as for paper (ii) of the Qualifying Examination); the latter by a translation from seen and unseen texts in the chosen second primary Buddhist language, to be assessed by a written examination (as for paper (i) of the Final Examination). Students who intend to study a second primary Buddhist language at an advanced level must satisfy the Faculty Board that they possess an adequate knowledge of the chosen language.

Or

(*b*) A paper chosen from a list published in the course handbook, assessed as specified by the course instructor.

(xiii) Eastern Christian Studies

There will be no qualifying examination at the end of the first year for the award of MPhil in Eastern Christian Studies.
Every candidate shall be required to complete:

(1) A general written examination on the development of doctrine and the history of the Church in the Christian East to AD717.

(2), (3), (4) Three written examinations on one of the following options:

A. Greek

(i) The philosophical background of the Greek Fathers.

(ii) The history of the Church in the Byzantine Empire, AD 717- 886.

(iii) Byzantine ecclesiastical texts.

B. Armenian with Greek

(i) Armenian historical texts.

(ii) Armenian theological and ecclesiastical texts.

(iii) A translation paper from Greek ecclesiastical texts.

C. Syriac with Greek

(i) Syriac historical texts.

(ii) Syriac theological texts.

(iii) as Paper B (iii) above.

Candidates with sufficient knowledge of Greek may offer Paper A (i) in place of Paper B (iii)/C (iii). Except in the case of Papers A (i) and B (iii)/C (iii), and subject to the approval of the Faculty Board, a candidate may offer texts — or, in the case of Paper A (ii), a period of Greek church history — other than those specified in the regulations.

(5) a thesis of not more than 30,000 words on a subject approved by the Faculty Board.

(6) a viva voce examination, unless individually dispensed by the examiners.

Master of Philosophy in Biodiversity, Conservation and Management

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Biodiversity, Conservation and Management under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc programme in Biodiversity, Conservation, and Management may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on Friday of Week 0 of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on Friday of Week 0 of Trinity Term. These essays must be uploaded to the University approved online assessment platform by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

7. The examiners may award a distinction for excellence in the whole examination.

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Master of Philosophy in Celtic Studies

1. The examination in this school will be under the supervision of the Humanities Divisional Board.
2. All candidates must follow a course of instruction in Celtic Studies at Oxford for a period of six terms, full-time. In order to pass the degree, a student must pass all its assessed components and attend compulsory language classes in one Celtic language that has not previously been acquired to a high level.
The programme will be assessed by three papers and a dissertation.
3. The subjects of the examination shall be as follows:

(*a*) Celtic linguistics.
(*b*) Irish literature up to 1700.
(c) Welsh literature.
(d) Special Subjects. The list of special subjects will be published in the Course Handbook.

4. Assessments shall comprise:
Papers I, II, and III: essays of up to 8,000 words on:

Either

(i) Two papers, one on each of two subjects selected from those described in section 3 (*a*), (*b*), and (*c*) above; and
(ii) One paper on a Special Subject as described in Section 3 (*d*) above.

Or

(i) One paper on a subject selected from those described in section 3 (*a*), (*b*), and (*c*) above; and
(ii) Two papers, one on each of two Special Subjects as described in section 3 (*d*) above.

One essay must be submitted by noon on Tuesday of Week 8, Hilary term, Year 1;
Two essays must be submitted by noon on Tuesday of Week 8, Hilary term, Year 2.

Paper IV: A thesis of 20-25,000 words to be submitted by noon on Tuesday of Week 7 of Trinity term of Year 2.
5. The examiners may examine any candidate viva voce.
6. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination as outlined in the General Regulations for the Degree of Master of Philosophy.

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Master of Philosophy in Classical Archaeology

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.
2. Each candidate will be required to follow a course of instruction in Classical Archaeology for six terms full-time.

Qualifying examination

3. Each candidate will be required to satisfy the examiners in the assessments as described in clauses 3, 4, 5 (a) only, and 6 of the MSt in Classical Archaeology.
4. To pass the qualifying examination and proceed to the second year of the MPhil, candidates must achieve an average mark of 60 or above across the three assessments.
5. Candidates whose work in the qualifying examination does not meet the standard required to proceed to the second year of the MPhil in Classical Archaeology, but does meet the standard required for the degree of MSt in Classical Archaeology, will be granted permission to supplicate for the degree of MSt in Classical Archaeology.
6. Candidates who fail any assessment(s) for the qualifying examination will be able to resubmit the assessment(s) the next time they are offered, normally in the year following first examination, and if successful, will be granted permission to supplicate for the degree of MSt in Classical Archaeology, but not to proceed to the second year of the MPhil in Classical Archaeology.

Final examination

7. Candidates will submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook on *either*:

   (i) a module offered and available from Schedule B as set out in the Course Handbook of the MSt in Classical Archaeology by noon on Tuesday of week 0 of Hilary term, *or*
   (ii) a module offered and available from Schedule C as set out in the Course Handbook of the MSt in Classical Archaeology by noon on Tuesday of week 0 of Trinity term.

8. Candidates who have offered modules from both Schedules B and C as part of the qualifying examination, may in lieu of the requirement of clause 7 instead submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook on *either*:

   (i) a module offered and available from List B in any subject stream of the MSc in Archaeology by noon on Tuesday of week 0 of Trinity term, *or*
   (ii) a module offered and available for the MSc in Archaeological Science by noon on Tuesday of week 0 of Trinity term, *or*
   (iii) with the permission of the Graduate Studies Committee, a module offered for another relevant degree programme, to be submitted by noon on Tuesday of week 0 of the term following the teaching.

9. Candidates will complete a thesis of no more than 25,000 words on a topic agreed with their supervisor. The thesis must be submitted by noon on Tuesday of week 6 of Trinity term.
10. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
11. Candidates must present themselves for an oral examination as required by the examiners.
12. Candidates who fail any assessment(s) for the final examination will be able to *either*:

   (i) resubmit the assessment(s) the next time they are offered, normally in the year following first examination, *or*
   (ii) be granted permission to supplicate for the degree of MSt in Classical Archaeology.

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Master of Philosophy in Comparative Social Policy

The regulations made by the Divisional Board of Social Sciences are as follows:

Qualifying Test

Every candidate must pass a qualifying test at the end of the third term from the beginning of the course in the *two* compulsory papers, *Methods of Social Research* and Core Paper: *Comparative Social Policy and Social Policy Analysis,* and *one Optional Paper* from the list of optional papers, specified by the Department of Social Policy and Intervention. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. Candidates may, after special permission of the Course Director, offer subjects outside this list. This may also include papers offered in any other relevant master's degree in the University subject to the permission of the relevant Course Director as appropriate. The examiners may examine candidates viva voce. Candidates who fail the qualifying test may, in exceptional circumstances, be allowed to retake the test before the beginning of the first week of the next academic year. The examiners can decide that the retake shall consist of the whole test or parts thereof.

Final Examination

Every candidate must offer:

1. One further option paper. This will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention or, in exceptional circumstances and with the special permission of the Course Director, from subjects outside this list.

2. A thesis of not more than 30,000 words that employs the comparative method in the study of a social policy topic. The word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 6,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Candidates are required to upload the thesis using the University approved online assessment platform by noon on Friday of the sixth week of Trinity Full Term in which the examination is to be taken. Technical information on the requirements for online submissions is provided in the Course Handbook.

The examiners may examine any candidate viva voce.

Compulsory Papers

Methods of Social Research

A course of practical work in (i) basic principles of statistical inference, and statistical models for the analysis of quantitative social science data, and (ii) the rationale and techniques of qualitative research appropriate to social policy and related social enquiry. Such practical course work in social research methods shall be assessed by a series of assignments set during the first two terms of the course. These shall be listed in the Course Handbook and submission dates set for each assignment. Each of the two quantitative assignments will be of a maximum length of 2,500 words. The qualitative assignment will be of a maximum length of 3,000 words. These shall be marked during the course. Candidates shall submit their assignments using the University approved online assessment platform. Technical information on the requirements for online submission is provided in the Course Handbook. In the event of any candidate not reaching the pass mark set for either the qualitative or quantitative assignments, one further attempt shall be permitted within the same examination year, though in the event of a successful resubmission only the bare pass mark shall be awarded.

The Core Paper: Comparative Social Policy and Social Policy Analysis

This paper is based on two courses: Comparative Social Policy and Social Policy Analysis.

Option Papers

These will be from a list published annually by Friday of the sixth week of Michaelmas Full Term in the Department of Social Policy and Intervention. In exceptional circumstances and with the special permission of the Course Director, the option paper may be from subjects outside this list. The option paper will be assessed by a 4,000-5,000 word essay, to be submitted using the University approved online assessment platform by noon on the date specified in the Course Handbook. In the event of any candidate not reaching the pass mark set for the essay, one further attempt shall be permitted within the same examination year, normally at the end of the following term, though in the event of a successful resubmission only the bare pass mark shall be awarded.

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Master of Philosophy in Criminology and Criminal Justice

1. Candidates must follow for at least six terms a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology, and also comprising all the members of the Board of Examiners for the Master of Philosophy in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, and a student representative (the latter for open business only).

3. *Admissions*

Candidates may signify their intention to take the M.Phil. in Criminology and Criminal Justice when they apply for the M.Sc. in Criminology and Criminal Justice or after they have been admitted. In either case, a formal application, the form for which is obtainable from the Graduate Studies Office, must then be made by Friday of Week One of Hilary Term preceding the Michaelmas Term in which they wish to study for the M.Phil. Admission of those whose thesis topics are approved by the Centre for Criminology's Board of Studies and for whom that Committee certifies the availability of supervision will always be conditional on a specified level of performance in the Part I examination.

4. *Residence*

Candidates must keep six terms statutory residence, which may include periods spent in residence while studying for the M.Sc. in Criminology and Criminal Justice.

5. *Courses and examination*

Candidates for the M.Phil. shall satisfactorily complete Part 1 and Part 2. Part 1 and Part 2 shall be taken in that order and shall normally be taken in successive years. A candidate wishing to take Part 2 but not to proceed directly from Part 1 to Part 2 in successive years must seek permission from the Centre for Criminology's Board of Studies. Part 1 shall consist of the courses and examinations as specified for the M.Sc. in Criminology and Criminal Justice.

6. (*a*) *Qualifying Test (Part 1)*

Every candidate must pass a qualifying test by the end of the third term from the beginning of the course, which shall consist of the elements as specified in cll. 3-6 of the examination regulations for the M.Sc. in Criminology and Criminal Justice.

Candidates who fail the qualifying test may be allowed to be reassessed, as specified in cl. 7 of the examination regulations for the M.Sc. in Criminology and Criminal Justice.

7. (*b*) *Final examination (Part 2)*

Candidates shall follow a course of instruction in Empirical Research Methods, satisfy the examiners that they have completed to the required standard such tests or exercises in Research Methods as prescribed as part of such a course of instruction, and be examined by thesis which must not exceed 30,000 words and should not normally be less than 25,000 words. The thesis shall be submitted electronically by noon on Friday of Week 8 of the Trinity term in which the examination is taken. On submitting the thesis, candidates will also be required to submit an online declaration that the thesis is the candidate's own work.

The course in Empirical Research Methods shall be Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Scientists, as specified for the M.Sc. in Criminology and Criminal Justice. Where candidates have already taken these courses as part of the M.Sc., they will not be required to take them a second time. Where a candidate has elected to write a thesis that draws significantly on legal research methods, the Director of Graduate Studies (Research) for Criminology, at the suggestion of the prospective thesis supervisor, may grant the candidate exemption from taking Research Design and Data Collection, and either Qualitative Methods or Quantitative Analysis for Social Scientists, and instruct the candidate to take the Legal Research Method Course, as specified for the M.Phil. in Law.

8. Arrangements for reassessment shall be as follows:

Candidates who fail, or withdraw from, either Qualitative Methods or Quantitative Analysis for Social Scientists may resubmit assessments in line with cl. 7 of the examination regulations for the MSc in Criminology and Criminal Justice. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the Legal Research Method course as specified for the M.Phil. in Law (if they have received permission to take this course instead of Research Design and Data Collection and either Qualitative Methods or Quantitative Analysis for Social Scientists), may resit course elements according to the standard arrangements for reassessment for that course. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

Candidates who fail, or withdraw from, the M.Phil. thesis may resubmit the thesis by noon on Friday of Week 8 of the term following publication of their results. Such candidates who have completed successfully all or part of any of the other components may carry forward the marks gained for the successfully completed parts of the degree.

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Master of Philosophy in Development Studies

1. The course shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

2. Candidates must follow for six terms courses of instruction as laid down for the M.Phil. in Development Studies by the Graduate Studies Committee.

3. *Core Course in Development Studies* Candidates must pursue a core course in development studies which is taught in the first year of the degree. The core course covers the following aspects: (i) ideas about development: social, political and development theory, and (ii) key themes in development such as agrarian change, urbanisation, social policy, sustainable development, states and governance, and technology and innovation.

4. Candidates will be admitted to take the examination as defined below in a specific year. In exceptional circumstances candidates may be allowed to take an examination later than the one to which they were admitted. Permission for this must be sought from the Proctors through the candidate's college.

5. The registration of candidates shall lapse from the Register of M.Phil. Students on the last day of Trinity Term of their second academic year.

6. *First year examinations*

6.1. Every candidate must pass a qualifying test consisting of the following components to be permitted to progress to the second year of the course. The test comprises the following:

(a) two foundation papers to be taken at the start of the Trinity Term of the first year of study. Details of the foundations papers are set out below in section 6.2;

(b) one written paper in Research Methods, to be taken at the end of the Trinity Term of the first year of study. Questions will be set on qualitative and quantitative methods in the social sciences;

(c) one research design essay of not more than 5,000 words. Candidates are required to submit the essay in Trinity Term of the first year of study. Candidates should upload the essay to the University approved online assessment platform by the time and date specified in the Course Handbook. The essay must be accompanied by a declaration indicating that it is the candidate's own work.

(d) two core course essays of not more than 5,000 words each. Candidates are required to submit these essays in the first year of the course at the times and date specified in the Course Handbook. Each essay should cover the topics of two components (one per essay) of the core course in Development Studies as described in section 3 above.

6.2. Candidates will select two foundation papers from the list set out below except that candidates with a non-economics background are required to include Economics as one of the two papers and candidates are not permitted, except with the permission of the Graduate Studies Committee, to offer a paper in the subject of their bachelor's degree.

(a) *History and Politics* Topics may include the themes of state formation and development; encounters between different civilisations; colonialism, collaboration, and resistance; nationalism, decolonisation; class formation, gender relations, and the formation of political identities; politics and policy. Students will be expected to show knowledge of developments in countries from more than one of the following regions: Africa, Asia, and Latin America.

(b) *Economics* The course focuses on the way economists think about development. Topics may include key concepts in economics (e.g. opportunity costs, the role of incentives) and applications to developing countries. The goal is to provide students with an understanding of economics as a discipline that speaks to other social sciences and that can help explain some of the recurring patterns that we see in developing countries.

(c) *Social Anthropology* Topics may include the perspectives of anthropology upon social change, modernity, progress and commonwealth; personhood and well-being; social and personal agency; authority and responsibility in the field of productive activity; marriage, kinship, family and gender in theory and practice; technological innovations; development planning and identity struggles.

6.3. A candidate who fails to pass any of the components of the qualifying test will be permitted to retake/resubmit the failed assessment item(s) before the beginning of the first week of the next academic year.

6.4. The qualifying test marks awarded for the written paper in Research Methods, the research design essay, and the two core course essays will also contribute toward the final outcome of the degree.

7. *Final year examinations*

7.1. Every candidate must satisfy the examiners in following components:

(a) A thesis of not more than 30,000 words on a topic approved by the MPhil Teaching Committee, to which the Graduate Studies Committee delegates this function. The thesis must be on a topic in the general field of development studies. The topic of the thesis must be chosen in consultation with and with the approval of the candidate's supervisor. If a separate thesis supervisor is required, they must have agreed to undertake the supervision prior to the approval of the topic as specified above. It is acceptable for students to use material contained in their Research Design Essay in the final version of the thesis they submit for their MPhil providing (i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university; (ii) the thesis itself is substantially new. The thesis must be uploaded to the University approved online assessment platform not later than the Friday of the first week of the Trinity Full Term in the second year of the programme.

(b) Two options courses. Options courses will be assessed either by a timed written examination in Trinity term or by coursework submission(s) in the second year of study. Details of the options papers available, and the submission requirements and timings, will be made available for students to select at the start of Michaelmas term of the second year of the course. Candidates must select one option offered by the MPhil in Development Studies and may offer an option course in another relevant masters degree either in the Department of International Development or in the University. Option courses offered outside the Department of International Development are subject to permission from the relevant Graduate Studies Committee and from the MPhil Teaching Committee. Applications to do this must be made following the requirements and by the date specified in the Course Handbook.

All coursework assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

Where an option course is assessed by an essay and is offered in another relevant masters degree in the University, candidates are required to follow the submission requirements of the degree in question.

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7.2. Failure in one or more components of the final year examination results in failure of the degree. Candidates may re-take the assessment of the failed options paper(s) and/or resubmit the thesis in Trinity Term of the following academic year.

Master of Philosophy in Economic and Social History

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least six terms a course of instruction in Economic and Social History and must upon entering for the examination produce from his or her society a certificate to that effect.

2. The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of two courses on

(1) Methodological introduction to research in the social sciences and history.

(2) Quantitative Methods course. Candidates can choose either Quantitative Methods 1 or Quantitative Methods 2, depending on their mathematical and statistical background.

The methodological introduction course will be assessed by an end-of-course essay of up to 4,000 words. The essay must be submitted by noon on Monday of Week 1 of Hilary Term of the candidate's first year. A quantitative methods course is assessed by an assignment to be completed over the Christmas Vacation of the candidate's first year; the completed assignment must be submitted by noon on Monday of Week 1 of Hilary Term of the candidate's first year. No candidate who has failed the qualifying test of two courses will be permitted to supplicate for the degree. Candidates who fail a qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Final examination

The examination shall consist of four papers and a dissertation.

I. Three advanced papers at least two of which must be selected from Schedule I below (Advanced Papers for the M.Phil. and M.Sc. in Economic and Social History), and not more than one from any other M.Phil. the choice of which must be approved by the chair of the Course Convenor not later than Monday of the fourth week of the second Michaelmas Term of the course.

II. *Either*

(I) one paper in a discipline or skill or sources or methods selected from Schedule II below.

or

(II) A fourth advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in Economic and Social History approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

For I and II, the assessment requirements for the individual papers set out in Schedule I ('Advanced Papers for M.Phil. and M.Sc. in Economic and Social History') and Schedule II below will be determined by the Faculty of History and specified in the course handbook. The assessment will take the form either of a timed written examination, or the submission of one essay of 8,000-10,000 words, or the submission of two essays of 5,000 words each. The essay must be the work of the candidate alone. The candidate must not consult any other person, including their supervisor, in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the course tutor for that Advanced Paper by the examination entry date. The finished essays must be submitted by noon on Monday of Week 9 of Trinity Full Term.
III. A dissertation of not more than 30,000 words, including appendices but excluding bibliography on a topic approved by the candidate's supervisor. The dissertation must be submitted not later than noon on the Monday of the first week of the Trinity Full Term in which the examination is to be taken. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degree of M.Litt. and D.Phil. and follow the *Conventions for the presentation of essays, dissertations and theses* of the Board of the Faculty of History.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word limit.

One printed copy of an M.Phil. dissertation which is approved by the examiners must be deposited in the Bodleian Library. This finalised copy should incorporate any corrections or amendments which the examiners may have requested. It must be in a permanently fixed binding, drilled and sewn, in a stiff board case in library buckram, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.

3. Candidates must be examined in two of their four papers (or submit essays in lieu of these papers as provided for above) at the end of their first year.

4. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

5. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of Master of Science in Economic and Social History, the candidate shall be given the option of re-sitting the M.Phil. (as provided under the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Science.

6. A candidate who fails the examination will be permitted to re-take it on one further occasion only, not later than one year after the initial attempt.

7. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

8. All submitted assessments should be accompanied by a declaration that they are the candidate's own work.

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year)

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in Economic and Social History

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A broad range of the course resources are shared with the corresponding courses in History of Science, Medicine, and Technology, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history

2. History of science and technology

3. Social history

4. Historical demography

5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term of the academic year in which the paper is to be taken.

Candidates wishing to take an advanced paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Course Convenor of the Master's Programme in Economic and Social History and the person responsible for the delivery of the requested option/advanced paper, who need to be satisfied that each candidate has adequate background in the subject. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Economics.

2. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

3. One of the papers from the M.Phil. in Russian and East European Studies.

4. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of History.

5. One suitable paper from another Master's degree on the recommendation of the candidate's supervisor and endorsed by the Cnvenor of the Master's Programme in Economic and Social History.

Choices under Schedule II have to be approved by the person responsible for the delivery of the requested option/advanced paper and the Course Convenor of the Master’s Programme in Economic and Social History not later than Monday of the fourth week of the second Michaelmas Term of the course. Candidates wishing to take a paper under 1, 2, 3, or 5 will also need the approval of Course Convenor of the Master’s Programme in Economic and Social History and the person responsible for the delivery of the requested option/advanced paper, who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in every year. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

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Master of Philosophy in Economics

1. The course shall be under the supervision of the Graduate Studies Committee of the Department of Economics.

2. Each candidate will be required to follow a course of instruction in Economics for six terms.

First-year examinations

3. All candidates will take three compulsory papers: Macroeconomics, Microeconomics and Econometrics, each examined by an unseen written examination at the beginning of Trinity term. Candidates will normally take the "Core" versions of the papers, but may take one or more of the "Advanced" versions with the permission of the Graduate Studies Committee.

4. Details of the content of the three compulsory papers ("Core" and "Advanced") will be published on the Department's VLE site at the beginning of Michaelmas Term each year.

5. All candidates must take either Core Empirical Research Methods or Further Mathematical Methods in their first year examined by submitted coursework. With the permission of the Economics Graduate Studies Committee, candidates may take both papers in their first year.

6. To progress to the second year candidates must achieve an average mark of at least 50 in the compulsory subjects {Macroeconomics, Microeconomics, Econometrics} at either Core or Advanced level; *or* pass two of the compulsory subjects {Macroeconomics, Microeconomics, Econometrics} at either Core or Advanced level. Candidates that progress to the second year, but fail one or more first year papers, may re-sit the failed paper(s) when next offered. Candidates who fail to progress to the second year must re-sit the failed papers when next offered. Candidates who fail an "Advanced" compulsory paper may re-sit the "Core" version. The Graduate Studies Committee reserves the right to exercise discretion in exceptional cases.

Final Examination

7. All candidates must offer four papers (except where they have taken both Core Empirical Research Methods and Further Mathematical Methods in the first year, in which case they must offer three papers), and a thesis. These papers must be chosen from {Field papers, Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics} excluding any papers already taken in the first year. A maximum of two of the papers can be chosen from the set {Advanced Empirical Research Methods, Advanced Macroeconomics, Advanced Microeconomics and Advanced Econometrics}. Students wishing to offer any of these four Advanced papers need the permission of the Graduate Studies Committee. Achieving a Distinction in the corresponding Core paper in the first year, or a Pass in the corresponding Core Empirical Research Methods, will grant this permission automatically. The definitive list of Field papers together with information on content, structure and assessment method will be published on the Department's VLE at the beginning of Michaelmas Term of the year in which the examination is to be taken.

8. All candidates must offer a thesis of no more than 20,000 words which must be submitted using the University approved online submission system by noon on Wednesday of week 3 of Trinity Term in which the final examination is taken. Technical information on the requirements for online submissions is provided in the Course Handbook. Candidates must submit their thesis title and outline to the MPhil Director by Friday of week 0 of Hilary Term in which the final examination is taken.

9. Candidates who fail the final examination will be permitted to retake the failed second-year examination paper(s) or resubmit the failed thesis on one further occasion, which will normally be within one year of the initial failure.

10. Candidates are reminded that work submitted for the MPhil in Economics may subsequently be incorporated into a thesis submitted for the DPhil in Economics.

11. The examiners will not provide calculators, but will permit the use of a hand-held pocket calculator in the examination room, both for the first year examinations and for the final examination, subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*. A list of permitted calculators will be reviewed annually in the week 0 of Michaelmas Term and published on the Department's VLE.

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Master of Philosophy in English Studies (Medieval Period)

The regulations made by the Board of the Faculty of English Language and Literature are as follows:

Every candidate must follow for at least six terms a course of study in English.

In the first year candidates must follow the courses and submit the essays and dissertations prescribed for the M.St. in English. Candidates must have achieved a pass mark in the first-year assessments before they are allowed to proceed to the second year.

In the second year candidates must offer three of the following subjects and a dissertation.

Syllabus

1. The History of the Book in Britain before 1550 (Candidates will be required to transcribe from and comment on specimens written in English under examination conditions (1 hour).)

2. Old English

3. The Literature of England after the Norman Conquest

4. The Medieval Drama

5. Religious Writing in the Later Middle Ages

6. Medieval Romance

7. Old Norse sagas

8. Old Norse poetry

9. Old Norse special topic (only to be taken by candidates offering either paper 7 or paper 8 or both)

10./11. One or two of the C course special options as on offer in any year, as specified by the M.St. English, provided that they may not re-take any option on which they have submitted examined work as part of their M.St. course.

12./13. Relevant options offered by other Faculties as agreed with the Course Convenors. The teaching and assessment of these options will follow the provisions and requirements as set by the Faculty offering the option.

14. Another option as approved by the Course Convenors.

Examination

The method of examination for each course will be an essay of 5,000-6,000 words to be formatted and submitted electronically as specified in the course handbook not later than noon on Thursday of the tenth week of Michaelmas Term or Hilary Term (depending on the term in which the course was offered).

Candidates must gain approval of the topic of their essays by writing to the Chair of M.St./M.Phil. Examiners, care of the English Graduate Studies Office, by Friday of the sixth week of Michaelmas Term or Hilary Term (depending on the term in which the course was offered).

The dissertation (not more than 15,000 words) on a subject related to their subject of study should be formatted and submitted electronically as specified in the course handbook, not later than by noon on Monday of the eighth week of Trinity Term. The dissertation must be presented in proper scholarly form. Candidates must gain approval of the topic of their dissertation by writing to the Chair of M.St./M.Phil. Examiners care of the English Graduate Studies Office, by Friday of sixth week of Hilary Term, providing an outline of the topic of not more than 200 words.

Candidates are warned that they must avoid duplicating in their answers to one part of the examination material that they have used in another part of the examination, but the dissertation may incorporate work submitted for the first year dissertation.

No candidate who has failed any of the above subjects will be awarded the degree in that examination. Candidates who fail any one of the three papers or the dissertation may re-submit that element by noon on the last Monday of the Long Vacation; candidates who fail more than one element of the examination (including one element plus the translation paper where applicable) must re-submit those elements (and, where applicable, take the translation paper) according to the timetable for the examination in the following year. A candidate may only resubmit or retake a paper on one occasion.

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Master of Philosophy in Environmental Change and Management

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Environmental Change and Management under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc in Environmental Change and Management may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on Friday of Week 0 of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on Friday of Week 0 of Trinity Term. These essays must be uploaded to the University approved online assessment platform by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

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Master of Philosophy in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

1. The programme shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.

2. Candidates must follow for at least six terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

3. *Qualifying Test*

Every candidate will be assessed by:

(i) A compulsory paper, in *either* Evidence-Based Social Intervention *or* Policy Evaluation, examined by an unseen written examination.

(ii) A compulsory Research Methods paper assessed by three assignments (consisting of one research methods essay (up to 2,500 words), one statistics assignment (up to 3,000 words), and a qualitative critical appraisal (up to 2,500 words)).

(iii) One option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term. The list of options will be published annually by Friday of week 6 of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

The examiners may examine any candidate viva voce.

Candidates who fail the qualifying test will be allowed to retake the test once before the beginning of week 1 of the second year of the programme.

4. *Final Examination*

Every candidate will be assessed by:

i) One further option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term of the second year of the programme. The list of options will be published annually by Friday of week 6 of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

(ii) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 30,000 words in length. The thesis must be submitted by no later than noon on Thursday of week 6 of Trinity Term in the second year of the programme.

All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
The examiners may examine any candidate viva voce.

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Master of Philosophy in Global and Area Studies

1. The Course shall be under the supervision of the Global and Area Studies Teaching Committee, which shall report to the Graduate Studies Committee of the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Global and Area Studies for six terms full-time.

First year examinations

3. Candidates will present themselves for a written examination on the core course Competing Approaches in Areas Studies in Trinity Term.

4. Candidates will choose one Comparative Area Studies paper and one option paper from lists published by the Course Director in the Course Handbook at the beginning of the academic year in which the option paper is to be taken. For each paper, candidates will either present themselves for a written examination in Trinity Term, or submit an essay of no more than 5,000 words in Hilary or Trinity term by the deadline specified in the Course Handbook.

Research Methods for Social Sciences and Humanities

5. All candidates will submit a 2,500 word maximum take-home paper in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term.

6. In addition, all candidates will submit one of the following:

(i) Historical Research Methods: a 2,500 word maximum take-home paper in historical research methods to be submitted by 12 noon on Monday of Week 9 of Hilary Term.
(ii) Quantitative Methods: a 2,500 word maximum take-home paper in quantitative analysis to be set on Monday of Week 8 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

Other requirements

7. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

8. Candidates will be required to pass the core course examination or essay, the Comparative Area Studies option examination, the option paper examination or essay and the two Research Methods assessments to progress to the second year. Candidates who fail either of the Research Methods assessments will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners. If a student fails one or more of the core or option papers they may, by permission of the Global and Area Studies Teaching Committee, proceed to the second year of the course and re-sit/resubmit the failed paper(s) on one subsequent occasion.

9. Candidates are required to spend a period of at least three months on an approved course of Area Studies Immersion after the examinations at the end of Trinity Term of the first year, and before the start of Hilary Term of the second year.

Final year examinations

10. Candidates must submit a core Global and Area Studies essay of no more 4,000 words (excluding the bibliography) by 12 noon on Thursday of week 8 of Hilary term.

11. Candidates will choose two further option papers from a list, including details of the assessment method, published by the Course Director in the Course Handbook at the beginning of the academic year in which the option papers are to be taken. Candidates will either present themselves for a three-hour written examination in Trinity Term, or submit an essay of no more than 5,000 words by the deadline specified in the Course Handbook.

12. Candidates will complete a 30,000 word thesis including footnotes/endnotes but excluding the table of contents, the abstract, the bibliography of cited works and any approved technical appendices. The thesis must be submitted by 12 noon on Thursday of week 3 of Trinity Term.

13. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

14. Candidates who fail one or more of the written examinations/essays or the thesis will be permitted to retake the examination paper(s)/re-submit the essays, or resubmit the thesis on one further occasion, which will normally be when the examination is next offered the following year.

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Master of Philosophy in Greek and/or Latin Languages and Literature

1. *Course*. Candidates must follow for at least six terms a course of instruction in Greek and/or Latin Languages and Literature.

2. *Syllabus*. Candidates are required to offer a thesis (D) and any *two* options chosen from Lists A, B, and C below.

3. The choice of options will be subject to the approval of the candidate's supervisor and of the Graduate Studies Committee in Classical Languages and Literature.

Not all options may be available in any given year.

4. One of the two options taken from A, B and C must be completed by the end of the first year of study. If it is an option to be examined by presubmitted essays, these must be submitted by noon on the Wednesday of Week 6 in the Trinity Full Term of the first year of study for the M.Phil.
5. *Presubmitted essays*. Essays should each be of between 5,000 and 7,500 words.

Supervisors or others are permitted to give bibliographical help with, and to discuss a first draft of, such essays.

The essays must be uploaded to the University approved online assessment platform, by noon on Wednesday of Week 6 in the appropriate Trinity Full Term.

6. The word limits for presubmitted essays and for theses exclude only the bibliography. Candidates may apply to the Graduate Studies Committee no later than three weeks before the submission deadline for dispensation to exclude certain other types of material from the word-count; guidance is provided in the handbook.

7. Any candidate whose first language is not English may bring a bilingual (first language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

8. *Oral Examination*. Candidates are required to present themselves for oral examination if summoned by the examiners.

9. A candidate who fails to satisfy the examiners may enter for the examination on one (but not more than one) subsequent occasion (as provided under the appropriate regulation). If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of M.St. in Greek and/or Latin Languages and Literature, the candidate shall be given the option of resitting the M.Phil. or of being granted leave to supplicate for the degree of Master of Studies.

A

Candidates may offer up to two options from List A. Each option will be examined by (i) a written paper of passages for translation and comment, and (ii) three presubmitted essays which between them display knowledge of more than a narrow range of the topic.

A list of available options and the associated prescribed texts and editions will appear in the Handbook issued in Week 0 of the Michaelmas Term preceding the examination. In addition to the options set out in the Handbook, candidates may offer an option based on any other text or combination of texts in Ancient Greek and/or Latin of their choice, subject to the approval of the Graduate Studies Committee in Classical Languages and Literature.

B

Candidates may offer up to two options from List B.

B1. *The transmission of Greek texts, and the elements of palaeography and textual criticism.* Candidates will be required (i) to submit two essays on the transmission of Greek texts or textual criticism, (ii) sit a paper on Greek Palaeography, and (iii) to take a paper (Honour School of Literae Humaniores, subject 513.) of transcription and of comment on passages in the set text.

B2. *The transmission of Latin texts, and the elements of palaeography and textual criticism.* Candidates will be required (i) to submit two essays on the transmission of Latin texts or textual criticism, (ii) to sit a paper on Latin Palaeography, and (iii) to take a paper (Honour School of Literae Humaniores subjects 515 or 524.) of transcription and of comment on passages in the set text.

B3. *Greek and Latin Papyrology.* Candidates will be required (i) to submit two essays that between them display more than a narrow range of the topic, and (ii) to undertake a practical test, in their own time to be uploaded to the University approved online assessment platform by noon on Wednesday of Week 6 in the appropriate Trinity Full Term.

B4. *Comparative Philology.* This subject will be assessed by two written papers.

B5. *Reception: Theory and Methods.* This subject will be examined by four pre-submitted essays and require attendance at the associated classes.

B6. An option from Schedule B of the M.Phil. in Classical Archaeology, subject to the approval of the Graduate Studies Committee in Classical Languages and Literature and the Graduate Studies Committee in Archaeology. The submission deadline will be as specified under 4. above.

B7. An option from Lists B or C of the M.Phil. in Greek and/or Roman History, subject to the approval of the Graduate Studies Committee in Classical Languages and Literature and the Graduate Studies Committee in Ancient History. The submission deadline will be as specified under 4. above.

B8. Any other subject approved by the Graduate Studies Committee in Classics, which will determine the method of examination.

C

Candidates may offer one of the following. Each of these options will be examined in two written papers.

C1. *Intermediate Greek*.

C2. *Intermediate Latin*.

D

A thesis of up to 25,000 words, on a subject approved by the Graduate Studies Committee in Classics. Supervisors or others are permitted to give bibliographical help and to discuss drafts.

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The thesis must be uploaded to the University approved online assessment platform. by noon on Wednesday of Week 6 in the Trinity Full Term in which the examination is to be taken.

The examiners may invite a successful candidate to agree that one copy of his or her thesis be deposited in the Bodleian Library.

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Master of Philosophy in Greek and/or Roman History

1. Every candidate must follow, for at least six terms, a course of instruction in Greek and/or Roman History.

2. *Syllabus*. Candidates must offer (1) an option from List A, (2) an option from List B, (3) an option from either of Lists B and C, (4) a dissertation as described in D below, and (5) either the "Greece and the East" or the "Rome and the West" seminar as described in E below.

Not all options may be available in any given year.
3. Candidates must take one of the seminars in List E in their first year and may offer up to two further options in the first year of their course.

4. All options, including the dissertation, require the approval of the candidate's supervisor and the Graduate Studies Committee for Ancient History.

5. Unless otherwise stated below, options under Lists B, C and E will be assessed by two presubmitted essays of not more than 5,000 words in length, which between them display knowledge of more than a narrow range of the topic covered by the course.
Supervisors or others are permitted to give bibliographical help with and to discuss drafts of essays.

6. Candidates offering options from Lists B or C in their first year must upload their essays to the University approved online assessment platform by noon on the Wednesday of Week 6 of Trinity Term in the first year of the course. Candidates offering options from Lists B or in C in their second year must upload their essays to the University approved online assessment platform by noon on the Wednesday of Week 1 of Trinity Term in the second year of the course.

7. The word limits for presubmitted essays and for dissertations exclude the bibliography and certain other categories of material as described in the MSt/MPhil course handbook, which is to be consulted for further guidance.
8. *Oral Examination*. Candidates are required to present themselves for oral examination if summoned by the examiners.

9. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of Master of Studies in Greek and/or Roman History, the candidate shall be given the option of resitting the M.Phil. (as provided under the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Studies.

A

Candidates must offer one of the following. They must offer either A (i) or A (ii), unless individually dispensed from this requirement by the Graduate Studies Committee in Ancient History.

Each option will be assessed in one written paper.

Any candidate taking options A (i)-(ii) whose first language is not English may bring a bilingual (first language-English) dictionary for use in the examination. Candidates taking options A (iii)-(vi) may bring a dictionary (language of examination – English) for their use in the examination.

Candidates will not normally be allowed to be examined in their first language or which they have previously studied in taught courses for more than two years.

(i) Intermediate Greek
(ii) Intermediate Latin

(iii) French

(iv) German

(v) Italian

(vi) Any other language which the candidate has satisfied the Graduate Studies Committee for Ancient History is relevant to any part of the work which they propose to submit.

B

(i) Greek Numismatics

(ii) Roman Numismatics

(iii) Greek Epigraphy

(iv) The Epigraphy of the Roman World

(v) Documentary Papyrology. Candidates taking this option will produce an edition of a documentary papyrus and one essay of not more than 5,000 words in length. These should be submitted in accordance with the arrangements set out in 2(e) above.

(vi) Roman Law

(vii) One of options B1-4 and B7 in the M.St. in Greek and/or Latin Languages and Literature, subject to the approval of the Graduate Studies Committee in Ancient History and the Graduate Studies Committee in Classical Languages and Literature. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.Phil. in Greek and/or Roman History.

(viii) An option from Schedule B of the M.St. in Classical Archaeology, subject to the approval of the Graduate Studies Committee in Ancient History and the Graduate Studies Committee in Archaeology. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.Phil. in Greek and/or Roman History.

(ix) Any other subject approved by the Graduate Studies Committee for Ancient History.

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C

Options on historical topics. A list of available options will appear in the Handbook issued in Week 0 of the Michaelmas Term preceding the examination.

Note: The option on “The City of Rome” is run in collaboration with the British School at Rome, and involves attendance at the residential course organised by the School; only those accepted by the School may take the option. Candidates wishing to offer this option should normally do so in their first year for timetabling reasons.

In addition to the options set out in the Handbook, candidates may offer an option on any other historical topic relating to the Ancient Greek and Roman World of their choice, subject to the approval of the Graduate Studies Committee in Ancient History.

D

A dissertation of not more than 25,000 words on a subject to be approved by the Graduate Studies Committee for Ancient History. The dissertation must be uploaded to the University approved online assessment platform by noon on the Wednesday of Week 6 of Trinity Term in the final year of the course.

E

Candidates will be required to attend and participate in one of the following graduate seminars, and to submit two presubmitted essays on topics relating to the seminar.

(i) Greece and the East

(ii) Rome and the West

Each essay must be uploaded to the University approved online assessment platform by noon on the Wednesday of Week 6 of Trinity Term in the first year of the course.

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Master of Philosophy in History

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for the Master of Philosophy in History must follow for at least six terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their lead supervisor shall determine. In addition to the formally examined programme elements described below, each candidate will be expected to attend and complete in-course requirements for a series of skills options based on a schedule to be published from year to year by the Faculty's Graduate Studies Committee. The candidate's individual programme, agreed with their supervisor, will be subject to approval by the programme convenor, by Friday of Week One of Michaelmas Term; subsequent changes must be agreed by the programme convenor not later than Friday of Week Three of Hilary Term.

3. Candidates must apply for and follow a particular named strand of the programme, chosen from a list published by the Faculty by 1 September of the year before entry. They may only change to a different strand with the written agreement of their supervisors, and of the Convenor of the MPhil in History.

4. The final examination shall comprise (i) one extended essay based on the programme's core component, (ii) and (iii) two extended essays based on two Advanced Options, (iv) one extended essay based on a class on the writing of History, (v) a seminar presentation for a class on 'Historical concepts and controversies' and (vi) a dissertation of not more than 30,000 words in the final year of the programme.

I. During Michaelmas Term of the first year, each candidate shall attend a core programme, comprising introductory lectures, strand-specific classes on sources and historiography, and mixed classes on historical theory and methodological approaches. The core course will be assessed by an extended essay of between 3,000 and 5,000 words. The essay must be submitted by 12 noon on Monday of Week Nought of Hilary Term of the first year.

II. In Hilary Term of the first year candidates must choose one Option course, normally from the Options for the Master of Studies in History. This Option course will be assessed by one essay of 6,000-7,000 words to be submitted by 12 noon on Friday of Week Ten of Hilary Term of the candidate's first year.

III. In Hilary Term of the second year candidates must choose one Option course, normally from the Options for the Master of Studies in History. This Option course will be assessed by one essay of 6,000-7,000 words to be submitted by 12 noon on Friday of Week Ten of Hilary Term of the candidate's second year.

For II. and III., candidates wishing to take Option papers from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the programme convenor, the person responsible for the delivery of the requested Option paper, and their supervisor. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that Option (i.e. the regulations of the programme under which the Option paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. These essays may complement but must not share significant content with the essay submitted under I. above.

IV. In Trinity Term candidates take a class on 'Writing History' and finalise a proposal for their dissertation. The Writing History classes will be assessed by an extended essay of between 4,000 and 5,000 words. The essay may complement but must not share significant content with the essays submitted under I., II. and III. above. The essay should be submitted by 12 noon on Monday of Week Nine of Trinity Term of the candidate's first year.

V. Candidates must prepare a seminar presentation for a class on 'Historical concepts and controversies'. Students may choose a topic for their presentation in an area proximate to their dissertation subject, but may not replicate any other material submitted for examination.

VI. A dissertation of not more than 30,000 words, including footnotes and appendices but excluding bibliography, on a topic approved by the candidate's supervisor. The dissertation must be submitted by 12 noon on Monday of Week Eight of Trinity Term of the candidate's second year. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt and D.Phil and follow the Conventions for the presentation of essays, dissertations and theses of the Faculty of History. Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. One copy of an M.Phil. dissertation which is approved by the examiners must be deposited in the Bodleian Library. This final copy should incorporate any corrections or amendments which the examiners may have requested. It must be hard bound, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.

5. A candidate who has failed to satisfy the examiners in any one of the papers may enter again to be examined on the failed assessment on one, but not more than one, subsequent occasion. This resubmission of paper will be made within twelve months of the original assessment deadline (Oxford Calendar). No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

6. All submitted assessments should be accompanied by a declaration that they are the candidate's own work.

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Master of Philosophy in History of Science, Medicine, and Technology

The regulations of the Board of the Faculty of History are as follows:

(1) Every candidate must follow for at least six terms a course of instruction in History of Science, Medicine, and Technology, and must upon entering for the examination produce from his or her society a certificate to that effect.

(2) The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of a course in Methods and Themes in History of Science, Medicine, and Technology (HSMT).

The Methods and Themes in HSMT course will be assessed by an essay of up to 4,000 words. The essay must be uploaded to the University approved online assessment platform by noon on Monday of Week 10 of Michaelmas Term of the candidate's first year and accompanied by a declaration that it is the candidate's own work. In addition, convenors of qualifying courses will confirm in writing to the chair of examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. No candidate who has failed the qualifying test will be permitted to supplicate for the degree. Candidates who fail the qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Candidates will submit two 'practice' essays of 3,000 words, one on Friday of Week 3 of Michaelmas Term and one on Friday of Week 6 of Michaelmas Term. Of these two essays and the Methods and Themes in HSMT essay, at least one must address a topic in the history of medicine and at least one must address a topic in the history of science and technology. The essays must address a range of topics in the history of science, medicine, and technology, and may not overlap considerably in subject matter.

Final Examination

The examination shall consist of four papers and a dissertation.

I. Three advanced papers at least two of which must be selected from Schedule I below ('Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology'), and not more than one from any other M.Phil., the choice of which must be approved by the Chair of the Graduate Studies Committee of the History Board not later than Monday of the fourth week of the second Michaelmas Term of the course.

These papers are each assessed by either two essays of 4,000-5,000 words or one essay of 8,000-10,000 words. The essays must be the work of the candidates alone and they must not consult any other person including their supervisors in any way concerning the method of handling the themes chosen. The finished essays must be uploaded to the University approved online assessment platform by noon on Monday of Week 9 of Trinity Term.

II. *Either* (i) one paper in a discipline or skill or sources or methods selected from Schedule II below.

or (ii) A fourth advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

III. A dissertation of not more than 30,000 words, including appendices but excluding bibliography on a topic approved by the candidate's supervisor. The dissertation must be uploaded to the University approved online assessment platform not later than noon on the Monday of the first week of the Trinity Term in which the examination is to be taken. Dissertations submitted must not exceed the permitted length. If they do the examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degree of M.Litt. and D.Phil. and follow the *Conventions for the presentation of essays, dissertations and theses* of the Board of the Faculty of History. The dissertation should be accompanied by a declaration that it is the candidate's own work.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word count.

One printed copy of an M.Phil. dissertation which is approved by the examiners must be deposited in the Bodleian Library. This finalised copy should incorporate any corrections or amendments which the examiners may have requested. It must be in a permanently fixed binding, drilled and sewn, in a stiff board case in library buckram, in a dark colour, and lettered on the spine with the candidate's name and initials, the degree, and the year of submission.

3. Candidates may, if they so wish, be examined in up to two of their four papers (or submit essays in lieu of these papers as provided for above) at the end of their first year.

4. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the degree of Master of Science in History of Science, Medicine, and Technology, the candidate shall be given the option of resitting the M.Phil. (as provided under the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Science.

5. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

Such a candidate whose dissertation has been of a satisfactory standard may resubmit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to retake that part of the examination.

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology

A broad range of the course resources are shared with the corresponding courses in Economic and Social History, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history

2. History of science and technology

3. Social history

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4. Historical demography

5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term.

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Economics.

2. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

3. One of the papers from the M.Phil. in Russian and East European Studies.

4. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of History.

5. One suitable paper from another Master's degree on the recommendation of the candidate's supervisor and endorsed by the Course Director.

Choices under Schedule II have to be approved by the Chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of the second Michaelmas Term of the course. Candidates wishing to take a paper under 1, 2, 3, or 5 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.

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Master of Philosophy in International Relations

1. The programme shall be under the supervision of the International Relations Graduate Studies Committee of the Department of Politics and International Relations, which is under the supervision of the Social Sciences Divisional Board.

2. Candidates will be required to follow a full-time course of instruction for six terms.

Qualifying Examination

3. Candidates will complete a core course in The Development of the International System and Contemporary Debates in International Relations Theory, assessed by a written examination.

Research methods

4. Candidates will complete courses in Research Design and Methods in International Relations and two methods options. Candidates will submit three summative coursework assignments, full details of which will be set out in the Course Handbook.

5. Research methods assignments may also be submitted as part of the thesis providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

6. To pass the qualifying examination and proceed to the second year each candidate must pass both courses. Candidates who fail either course will normally be able to retake it before the beginning of the next academic year.

Final Examination

7. Candidates will take two option papers from a list of those approved by the International Relations Graduate Studies Committee. With the special permission of the International Relations Graduate Studies Committee candidates may take an option paper from outside this list. Option papers will be assessed by written examination, research paper or essay as set out in the Course Handbook and on the University's Virtual Learning Environment.

8. Candidates will submit a thesis of not more than 30,000 words by noon on Tuesday of Week 1 of Trinity term.

9. Research methods assignments, option paper essays or research papers and the thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook and on the University's Virtual Learning Environment.

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Master of Philosophy in Japanese Studies

1. The Course shall be under the supervision of the Japanese Studies Teaching Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Japanese Studies for six terms.

First year examinations

3. Candidates will be required to present themselves for examination in either:

Mode A:

(i) a compulsory paper in Japanese Language;

(ii) two option subjects at the end of Trinity Term in the year of registration.

Or Mode B:

(i) three option subjects at the end of Trinity Term in the year of registration.

Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Teaching Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students not later than Friday of week 0 of Michaelmas Term.

Candidates must choose option papers from a list which will be published annually and distributed to students by not later than Friday of week 0 of Michaelmas Term.

4. In addition, all candidates will be required to undertake the following assessment:

Research Methods for Area Studies: A take-home paper on the collection and analysis of qualitative data (word limit: 2500 words including footnotes but excluding bibliography) will be released on Monday of Week 8 of Michaelmas Term with the work to be uploaded to the University approved online assessment platform by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home paper in quantitative analysis to be set on Monday of Week 8 with the work to be uploaded to the University approved online assessment platform by 12 noon on Monday of Week 9 of Hilary Term.

An electronic copy of each of the items of written work detailed above, must be uploaded to the University approved online assessment platform at the times and days specified for each paper.

5. Candidates who pass each of the four elements of the first year will be permitted to proceed to the second year of the course and take the final examinations. Candidates who fail the research methods course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners.

Candidates who fail one or more of the examination papers may, by permission of the MPhil in Japanese Studies Examination Board, proceed to the second year of the course and re-sit the failed papers during the final examination.

6. Students wishing to apply to change programme of study to the MSc in Japanese Studies must submit their application by the end of week 4 of either Michaelmas or Hilary term. Students should make their decision to switch programmes in consultation with their supervisor.

Final year examinations

7. Candidates will be required to present themselves for examination as specified for either Mode A or Mode B.

Mode A:

(i) *Either* a compulsory paper in Advanced Japanese Language for candidates successfully passing the compulsory core course in Japanese at Upper Intermediate Level in the first year examinations, *or* for candidates successfully passing the compulsory core course in Japanese at Advanced Level in the first year examinations, a compulsory paper in Upper Advanced Japanese Language. Candidates will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of week 0 of Michaelmas Term.

(ii) One three-hour written option paper chosen from a list published annually and distributed to students by Friday of week 0 of Michaelmas Term, and taken at the end of Trinity Term of the second year of the course.

Or Mode B:

(i) Two three-hour written option papers chosen from a list published annually and distributed to students by Friday of week 0 of Michaelmas Term, and taken at the end of Trinity Term of the second year of the course.

8. Students should select option papers in consultation with their supervisor. With special permission of the Japanese Studies Teaching Committee, candidates may choose papers offered by other relevant Master's degrees, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

9. In addition, all candidates will be required to undertake the following assessment:

(i) Advanced Research Methods:

One three hour written option paper or appropriate assignments as specified by the department offering the research methods course, as agreed by the Japanese Studies Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students by Friday of week 0 of Michaelmas Term.

(ii) A thesis of not more than 30,000 words (excluding abstract/summary, footnotes, bibliography and appendices) on a subject approved by the Course Director not later than Friday of week 4 of Michaelmas Term in the year in which the examination is to be taken.

The thesis must be submitted by not later than 12 noon on Monday of week 4 of Trinity Term in the year in which the examination is taken. The thesis must be uploaded to the University approved online assessment platform.

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10. Candidates who fail one or more of the elements of the final examination will be permitted to resubmit the relevant work or retake the examination paper or papers, as applicable, on one further occasion only, not later than one year after the first attempt.

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Master of Philosophy in Judaism and Christianity in the Graeco-Roman World

The regulations made by the Boards of the Faculties of Ancient and Middle Eastern Studies and Theology and Religion are as follows:

I. All candidates shall be required:

(*a*) To satisfy the boards that they possess the necessary knowledge of Hebrew and Greek to profit by the course.

(*b*) To present themselves for a written examination and to offer a dissertation, as specified below.

(*c*) Each candidate should be prepared to present themselves for an oral (viva voce) examination. This may include discussion of both the examination papers and pre-submitted work. Please refer to the PGT Conventions for more information about viva voce examinations.

II. Candidates shall offer four papers and a dissertation, not to exceed 20,000 words. The dissertation must be uploaded to the University approved online assessment platform by Monday in Week 6 of Trinity Term. Each submission will require the candidate to make a declaration indicating that this is their own work. Two papers must be taken on Judaism and two papers must be taken on Christianity, and A(1) and B(1) must be included, unless the boards shall otherwise determine.

A. Judaism

(1) Judaism from 200 BCE to 200 CE.

(2) Jewish historiography (with prescribed texts).

(3) Jewish Bible interpretation (with prescribed texts).

(4) Jewish eschatology (with prescribed texts).

(5) Jewish wisdom literature (with prescribed texts).

B. Christianity

(1) Christianity to 200 CE.

(2) The Gospels and the historical Jesus (with prescribed texts).

(3) Acts and the Pauline corpus (with prescribed texts).

(4) The Apostolic Fathers (with prescribed texts).

(5) The Apologists (with prescribed texts).

Note: Texts will be published in the Course Pamphlet.

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Master of Philosophy in Late Antique and Byzantine Studies

1. Each candidate will be required to:

(a) follow for at least six terms a course of instruction in Late Antique and Byzantine Studies. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

(b) present a thesis of not more than 30,000 words on a subject approved by his/her supervisor; the thesis must be uploaded to the University approved online assessment platform by Monday of sixth week of Trinity Term of the candidate's second year at the latest. Each submission will require the candidate to make a declaration indicating that it is their own work.

(c) present himself/herself for a viva voce examination when required to do so by the examiners.

2. Candidates must take four of the following six papers. All candidates take the core paper on History, Art and Archaeology, *or*, if they already have the required linguistic competence, History and Byzantine Literature. For the remainder of their course they choose either the two Language and Literature papers and one other paper (which may be a second single language paper), or, if they already have considerable competence in their chosen language or languages, and their principal interests lie in History, Art and Archaeology, or Religion, they choose Auxiliary Disciplines and two Special Subjects.

I. Compulsory core paper on History, Art, and Archaeology, *or* History and Byzantine Literature:

Either

(a) Late Antiquity (covering the Roman Empire and adjoining regions)

or

(b) Byzantium

The core paper will be taught in classes in Michaelmas and Hilary Terms. Examination will be by two 5,000-word essays, to be uploaded to the University approved onlne assessment platform by Monday of sixth week of Hilary Term (first essay) and Monday of sixth week of Trinity Term (second essay). Candidates will be required to make a declaration indicating that it is their own work.

II. and III. Language and Literature (teaching in Greek, Latin, Slavonic, Armenian, Syriac, and Arabic will normally be available)

These papers are taught over three terms in classes, with reference to a selection of texts and/or extracts from texts which may vary from year to year according to the interests of candidates. Examination is by two three-hour papers: (candidates are permitted the use of relevant bilingual dictionaries, which will be provided by the faculty)

(a) translation, and

(b) set texts (with passages for translation and comment).

Candidates who are embarking on the study of one of the above languages will normally be expected to take both examinations in that language, but the Committee for Byzantine Studies may in special circumstances permit them to substitute another paper for one of these examination papers, taken at the end of the candidate's first year. Candidates taking a second language in their second year are only required to enter for examination in a single paper, which must be the Language Paper and not the Literature Paper.

IV. Auxiliary Discipline(s):

Either

(*a*) any two of the following: epigraphy, palaeography, numismatics, sigillography

or

(*b*) papyrology: Greek, Coptic or Arabic

or

(*c*) artefact studies: one of ceramics, or mosaics, or ivories, or carved marbles.

Paper IV will be taught by lectures/classes/tutorials. Examination will be by a three-hour paper, except for papyrology which is assessed by two 5,000-word essays on distinct aspects of the subject. The essays for papyrology are to be submitted by Monday of Week 9 of Trinity Term.

V. A Special Subject selected from the subject areas listed under 3. below.

Special Subjects will be taught by lectures/classes/tutorials. Examination will be either by two 5,000-word essays or by a 10,000-word dissertation (to be uploaded to the University approved online assessment platform by Monday of sixth week of Trinity Term of the candidate's first year). Candidates will be required to make a declaration that the work is their own.

VI. A second Special Subject selected from the subject areas listed under 3. below.

Special Subjects will be taught by lectures/classes/tutorials. Examination will be either by two 5,000-word essays or by a 10,000-word dissertation (to be uploaded to the University approved online assessment platform by Monday of sixth week of Trinity Term of the candidate's first year). Candidates will be required to make a declaration that the work is their own.

Note: both Special Subjects may be taken from the same section of the list below. Candidates wishing to take an option paper/advanced paper (language varying by programme) from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, the candidate's supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the option/advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

3. Overview of Special Subjects (for details, please consult the Course Handbook)

(*a*) History: Special Subjects on offer deal either with specific periods or with certain aspects of late Roman and Byzantine history (including military, diplomatic, political, social, economic and religious history) between the fourth and fifteenth centuries, as well as important developments in neighbouring regions.

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(*b*) Art and Archaeology: Special Subjects on offer cover sculpture, portraiture, minor arts, monumental art and architecture of the late Roman, Byzantine, and Islamic spheres of influence as well as the archaeology of town and country throughout the Mediterranean and Near Eastern worlds.

(*c*) Literature (texts prescribed in translation): Special Subjects on offer range through historiography, hagiography, poetry and popular literature, and scholarship in the languages available for the degree programme.

(*d*) Religion: Special Subjects on offer cover theological debates and practical spirituality in the fields of Judaism, Christianity, and Islam.

(*e*) Such other subjects as may be approved on application to the Committee for Byzantine Studies.

Note: The list of Special Subjects detailed in the Course Handbook reflects the expertises and interests of current postholders. The list may be altered from time to time with developments of expertise and changes of interest on the part of the postholders.

4. Teaching in all the options may not be available each year, and applicants for admission will be advised whether teaching will be available in the options of their choice.

5. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of Master of Philosophy, is nevertheless of sufficient merit to qualify for the degree of M.St. in Late Antique and Byzantine Studies, the candidate shall be given the option of resitting the M.Phil. (as provided by the appropriate regulation) or of being granted leave to supplicate for the degree of Master of Studies.

Master of Philosophy in Latin American Studies

For the purposes of this examination, 'Latin America' will be interpreted as the eighteen Spanish-speaking republics of the Western Hemisphere, plus Brazil, Haiti, and Puerto Rico.

The regulations are as follows:

Year 1:

1. In the first year, candidates for the M.Phil. in Latin American Studies will:

   (*a*) Follow for three terms a course of instruction in the M.Sc in Latin American Studies with the exception of the dissertation. Candidates will take three assessments details of which will be available in the Course Handbook.

   (*b*) Undertake the Research Methods for Area Studies course: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a one week take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term. Each of the items of written work described above must be uploaded to the University approved online assessment platform. Each submission must be accompanied by a declaration indicating it is the candidate's own work.

   (*c*) Develop a thesis topic, which will be the subject of fieldwork in the long vacation between the first and second year. A draft title for the thesis must be submitted for approval by the Latin American Centre Management Committee by 12:00 noon on the Friday of Week 2 of Hilary Term.

   (*d*) Candidates may also be required to present themselves for an oral examination if requested to do so by the examiners. The oral examination will focus on the candidate's assessment papers.

2. The list of courses will be published on the Latin American Centre website and in the *University Gazette* in Week 0 of Michaelmas Term. Specialisation on a single country or a combination of countries is permitted so long as the choice appears in the list of available papers published.

3. Candidates shall be deemed to have passed the qualifying examination if they have passed all three qualifying courses and all the components of the Research Methods for Area Studies.

4. Candidates who fail one of the three courses taken in the first year as set out in (*a*) above shall be deemed to have failed the qualifying examination. Such candidates will be required to retake the failed assessment paper and pass it by the start of the Michaelmas Term of their second year, on a date stipulated by the Chair of Examiners, in order to continue the course without interruption.

5. Candidates who fail more than one course as set out in (*a*) above shall be deemed to have failed the qualifying examination. Such candidates will be permitted to retake the assessment papers failed on one (but not more than one) subsequent occasion, one year after the initial attempt. Such candidates must pass the papers that they have retaken in order to continue onto the second year of the course.

6. Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners.

Year 2:

7. In the second year, candidates for the M.Phil. in Latin American Studies will:

   (*a*) Offer a thesis of not more than 30,000 words, including footnotes and appendices. An electronic copy of the thesis must be submitted via the University approved online assessment platform by noon on the Monday of week 5 of Trinity Term in the second year of the course. Only the file submitted via the University approved online assessment platform constitutes a valid submission; no concomitant hard-copy may be submitted. The submission must be anonymous, and the submission must be accompanied by a declaration indicating that it is the candidate's own work.

   (*b*) Take two additional courses from the list; or by agreement with the Latin American Centre Director of Graduate Studies and the relevant department, one of these may be a methodology or other paper from an appropriate M.Phil. elsewhere in the University of Oxford.

   (*c*) Candidates may be required to present themselves for an oral examination if requested to do so by the examiners. The oral examination may focus on any of the candidate's assessments, including the thesis.

8. Candidates shall be deemed to have passed if they have passed all five courses and the thesis.

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Master of Philosophy in Linguistics, Philology and Phonetics

1. The examination shall consist of:

(a) One general paper as indicated in A.

(b) Three papers which must be chosen from those listed in B or must be those listed in C or those listed in D.

(c) A thesis of not more than 25,000 words.

A.

Linguistic theory.

B.

(i) Phonetics and phonology.

(ii) Syntax.

(iii) Semantics and Pragmatics.

(iv) Historical and comparative linguistics.

(v) Psycholinguistics and neurolinguistics.

(vi) History and structure of a language.

(vii) Experimental phonetics.

(viii) Sociolinguistics.

(ix) Computational linguistics.

(x) Any other subject which, from time to time, the Faculty of Linguistics, Philology and Phonetics at its own discretion may consider suitable. Candidates wishing to take the Methods Paper offered as part of the MSci in Digital Scholarship programme may do so with the permission of the programme convenor, the person(s) responsible for the delivery of the requested Option paper, the student's general supervisor, and the Graduate Studies Committee of the Faculty of Linguistics, Philology and Phonetics. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that Option.

C.

(i) The comparative grammar of Indo-European languages.

(ii) The historical grammar of Indo-European languages.

(iii) Translation from, and linguistic comment upon, texts in Indo-European languages.

D.

(i) The history of one language, or of two or more historically related languages.

(ii) The structure of the language or languages selected.

(iii) One of:

(a) Translation from, and/or linguistic comment upon, texts in the language or languages selected, *or*

(b) Any paper from B above except B (vi), *or*

(c) A project on an aspect of the structure or history of the language, or family of related languages, studied.

2. Paper A must be taken at the end of the first year of study and it is assessed by a three-hour written examination. A candidate who fails paper A taken in the first year will have the option of sitting it again at the end of the second year; the resit shall be subject to the cap on marks for re-examined options (paragraph 8 below). Papers in B, C, D are taken in the second year of study; papers in C and D (i), D(ii) and D(iii)(a) are each assessed by a three-hour written examination. The paper in D(iii)(c) is examined by method (b). The papers in B are assessed by

Either:

(a) a three-hour written examination.

Or:

(b) An essay of between 5,000 and 7,500 words. Candidates are required to submit the thesis by uploading to the University approved online assessment platform, not later than noon of Friday of Week 5, Trinity term, in the second year of study.

Or:

(c) A written report of between 5,000 and 7,500 words on the design and execution of an original research project. Candidates are required to submit the thesis by uploading to the University approved online assessment platform, not later than noon of Friday of Week 5, Trinity term, in the second year of study.

3. Candidates who wish to offer papers listed in C above must select two Indo-European languages or language groups, one of which must be studied in greater depth than the other. All such combinations are subject to the availability of teaching and the approval of the faculty.

4. Candidates are required to submit the thesis by uploading to the University approved online assessment platform, not later than noon on the Friday of the first week of the Trinity Term in the second year of study.

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5. If it is the opinion of the examiners that the work done by a candidate is not of sufficient merit to qualify them for the degree of MPhil but is nevertheless of sufficient merit to qualify them for the Degree of Master of Studies in Linguistics, Philology and Phonetics, the candidate shall be given the option of re-sitting the MPhil examination under the appropriate regulation or of being granted permission to supplicate for the Degree of Master of Studies.

6. Candidates requesting re-examination should be required to re-sit or resubmit any unit of assessment in which they have failed to achieve a pass mark. The highest mark awarded for a re-examined unit of assessment should be the pass mark.

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Master of Philosophy in Medical Anthropology

1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

2. Candidates will be required to follow a course of instruction in Medical Anthropology for six terms.

3. The examinations shall consist of the following:

Qualifying Examination

Each candidate will be required to satisfy the examiners in papers 1-4 as described in the regulations for the MSc in Medical Anthropology.

To pass the qualifying examination and proceed to the second year of the MPhil, candidates must achieve an average mark of 60 or above across the four examination papers.

Final Examination

(i) Candidates will complete a course in Methods of Fieldwork and Social Research consisting of two research modules chosen from a list published by the end of week 1 of Michaelmas term, and a research proposal of no more than 2,500 words. Candidates will submit a portfolio of the two courses of practical work completed by noon on Thursday of week 6 of Trinity Term. Candidates will submit the research proposal by noon on Thursday of week 7 of Trinity Term.

(ii) Candidates will submit a thesis of not more than 30,000 words, and an abstract of up to 250 words, on a subject approved by the supervisor, by noon on Thursday of week 5 of Trinity term;

(iii) Candidates may be requested to attend on oral examination if required by the examiners.

4. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

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Master of Philosophy in Modern Chinese Studies

1. The Course shall be under the supervision of the Chinese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Modern Chinese Studies for six terms.

First year examinations

3. Candidates will take a three-hour written examination on the core course Study of Contemporary China in week 0 of Hilary Term.

4. Candidates must offer one written and one oral Chinese language examination at the end of Trinity Term. Candidates will be examined in Chinese I (Qualifying) or Chinese II (Qualifying). Those who have followed the Chinese II course will not be permitted to enter for the Chinese I examination.

5. Candidates will choose one option paper from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director and distributed to students by not later than Friday of week 0 of Michaelmas Term. Students should select one of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment paper for such an option.

Research Methods

6. Candidates will complete *either*:

Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term.
Or:

Modern China Humanities: Candidates will submit two 3,000 word maximum essays that explore some aspect of modern China from a humanities perspective. The first essay will be submitted by 12 noon on Monday of week 9 of Michaelmas Term and the second essay will be submitted by 12 noon on Monday of week 9 of Hilary Term.
Each submission must be accompanied by a declaration indicating it is the candidate's own work. Each of the items of written work detailed above, must be uploaded to the University approved online assessment platform by the times and days specified for each paper.

7. Candidates will be required to pass the core course examination, language examination and either the Research Methods for Area Studies course overall for the Modern China Humanities course overall to be allowed to progress to the second and final year. Candidates who fail the Research Methods for Area Studies course overall or the Modern China Humanities Course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners. Candidates who fail any of the other components will be given the opportunity to retake the component(s) before the commencement of the next academic year. Candidates who fail the option paper will be required to re-sit and pass the failed paper when next offered the following year.

8. Students wishing to transfer from the MPhil Modern Chinese Studies to the MSc in Contemporary Chinese Studies must apply to the Course Director no later than noon on Friday of week 8 of Michaelmas Term.

9. Candidates are required to spend a period of at least three months on an approved course of language study in China after the examinations at the end of Trinity Term of the first year, and before the start of Hilary Term of the second year.

Final year examinations

10. Candidates must offer one written and one oral Chinese language examination at the end of Trinity Term. Candidates will be examined in Chinese I (Final) or Chinese II (Final). Those who have followed the Chinese II course will not be permitted to enter for the Chinese I examination.

11. Candidates will choose one further option paper from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director at the beginning of each academic year. Students should select one of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such an option.

12. Candidates will complete a 20,000 word thesis (including all footnotes and appendices but excluding the table of contents, abstract and the bibliography of cited works). The title of the thesis must be approved by the Course Director by 12 noon on Friday of week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Tuesday of week 2 in Trinity Term. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

13. The thesis must be uploaded to the University approved online assessment platform by the times and days specified.

14. Candidates may be required to attend an oral examination on any part of the examination.

15. Candidates who fail one or more of the examination papers or the thesis will be permitted to retake the examination paper(s) or resubmit the thesis on one further occasion, which will normally be within one year of the initial failure.

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Master of Philosophy in Modern Languages

1. All candidates must follow a course of instruction in Modern Languages at Oxford for a period of six terms. Candidates must follow a Programme chosen from those listed in the 'Handbook for Taught-Course Graduate Students' in Medieval & Modern Languages.

Unless otherwise stated, candidates will be expected to write in English unless explicit permission is obtained to write in the language (or one of the languages) studied. In the case of Comparative Literature candidates, writing in more than one language in addition to English will not be authorised.

2. All candidates shall be required to offer A, B, C, D, and E as defined in 3 below.

3. The examination shall consist of the following:

(A) One of the Method Options specified in the Handbook for Taught-Course Graduate Students in Medieval & Modern Languages (the course handbook).

Candidates are required to submit an essay on one of the options above of between 5,000 and 7,000 words in total.

The essays should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Hilary Term.

The work submitted must be written in English; unless otherwise approved by the Board or Director of Graduate Studies.

(B) A thesis, which may be written in English or, with the approval of the Faculty Board or Director of Graduate Studies, in the language appropriate to the literature concerned, of approximately 20,000 words and not more than 25,000 words, on a subject approved by the Faculty Board or Director of Graduate Studies. The subject of the thesis shall be related either to the fields of study represented by (A) above or to one or more of the candidate's Special Subjects (C).The thesis should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 7 of Trinity Term.

(C, D, and E) Three Special Subjects.

Candidates must select three Special Subjects from those listed in the Handbook for Taught-Course Graduate Students in Medieval & Modern Languages as being associated with the programme which they are following; candidates may select a special subject from a different programme subject to availability.

Candidates will be assessed on an essay, or two essays (which may be written in English, or, with the approval of the Medieval and Modern Languages Faculty Board or Director of Graduate Studies, in the language appropriate to the literature concerned), on the topics they have agreed with the supervisor of each Special Subject.

The essay or essays submitted for each Special Subject should be between 5,000 and 7,000 words in total.

The Special Subject should be formatted and submitted electronically as specified in the course handbook. The special subject for Michaelmas Term should be submitted by noon on Thursday of Week 10 of Michaelmas Term of the candidate's first year. The special subject for Hilary Term should be submitted by noon on Thursday of Week 10 of Hilary Term of the candidate's first year. The third special subject may be taken in either Michaelmas or Hilary Term of the candidate's second year and is to be submitted by noon on Thursday of Week 10 of the same term.

4. Candidates for Comparative Literature should ensure that either at least one of the special subjects (C, D, and E) is comparative in scope or the three special subjects are concerned with different languages. The dissertation must deal explicitly with comparative issues.

5. If it is the opinion of the examiners that the work done by a candidate, while not of sufficient merit to qualify for the degree of M.Phil., is nevertheless of sufficient merit to qualify for the Degree of Master of Studies in Modern Languages, the candidate shall be given the option of re-sitting the M.Phil. examination under the appropriate regulation, or of being granted permission to supplicate for the Degree of Master of Studies.

6. In order to pass the degree, a student must pass all its assessed components. A candidate who has failed to satisfy the examiners in any one of the examinations may enter again for that examination and will be required to submit new assessment material for the relevant component(s) by noon of the final Monday of September following their first examination. Candidates may resubmit on one occasion only.

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Master of Philosophy in Modern South Asian Studies

1. The course shall be under the supervision of the Modern South Asian Studies Teaching Committee. The Course Director(s) will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a full-time course of instruction in Modern South Asian Studies for six terms.

First year examinations

3. During the first year, candidates for the MPhil complete the following:

(a) Core Course in Modern South Asian Studies

The course will be assessed by one 5,000 word maximum essay. Essay questions will be issued on Monday of Week 1 of Michaelmas Term and should be submitted by 12 noon on Monday of Week 1 of Trinity Term.

(b) Research Methods

Candidates will complete one of the following two courses in Research Methods:

(i) Research Methods for Area Studies: Candidates will submit a 2,500 word maximum submitted assignment in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a 2,500 word maximum take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Hilary Term.

(ii) Qualitative Research Methods in Humanities: Candidates will submit a 2,500 word maximum submitted assignment in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a 2,500 word submitted essay on qualitative methods in literature, language and history to be set by Monday of Week 4 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

(c) either a language or non-language track:

(i) Language track

Candidates will complete an intensive language course in Hindi or a substitute core language as specified in the Course Handbook (teaching for some languages may not be available every year), based on knowledge of grammar, translation and reading comprehension to be assessed by a written examination at the end of Trinity term of the first year (further details of the assessments will be published in the Course Handbook).

Candidates will also be required to satisfy the examiners in one option paper from a list approved by the Modern South Asian Studies Teaching Committee. The list of options and methods of assessment will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select this paper in consultation with their supervisor. With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose a paper offered by another relevant Master's degree in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

(ii) Non-language track

Candidates will choose two option papers from a list approved by the Modern South Asian Studies Teaching Committee. The list of options and methods of assessment will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select two of these papers in consultation with their supervisor. Native speakers or advanced learners may substitute one option paper with an appropriate advanced language option (further details are provided in the Course Handbook). With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

4. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified for each paper. Each submission must be accompanied by a declaration indicating it is the candidate's own work.

5. To be permitted to progress to the second year of the MPhil course all candidates must pass the core course essay, the research methods course overall, and for students following the language track, the language examination. A candidate who fails the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. A candidate who fails the core course essay or the language examination paper will be permitted to re-submit the essay or re-sit the paper on one further occasion, normally at the beginning of the September preceding the second year.

A candidate who fails any of the option papers will be permitted to re-take the assessment on one further occasion when next examined. If a student fails both option papers they will be required to re-take and pass both option papers before proceeding to the second year of the MPhil course.

6. Students are permitted to transfer from the MPhil Modern South Asian Studies to the MSc in Modern South Asian Studies, or to transfer from the MPhil Modern South Asian Studies language track to the non-language track. Applications for transfer must be sent to the Course Director(s) by noon of Monday of week 4 of Hilary Term in the first year of the course. Where a candidate transfers from the MPhil Modern South Asian Studies language track, the first year core language examination will constitute an advanced language option.

Final year examinations

7. Candidates will complete a course in Advanced Research Methods.

8. Candidates will be required to present themselves for examination as specified for either the language or non-language track.

(a) Language track:

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(i) Candidates will complete the intensive language course commenced in the first year progressing to an advanced level, in Hindi or a substitute core language as specified in the Course Handbook (teaching for some languages may not be available every year), based on knowledge of grammar, translation, reading comprehension and literary context, to be assessed by a written examination at the end of Trinity Term (further details of the assessments will be published in the Course Handbook).

(ii) Candidates will choose one option paper from a list approved by the Modern South Asian Studies Teaching Committee. The list of options and methods of assessment will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year.

(b) Non-language track:

(i) Candidates will choose one option paper from a list approved by the Modern South Asian Studies Teaching Committee. The list of options and methods of assessment will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year.

9. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select a paper in consultation with their supervisor. With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose a paper offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such an option.

10. Candidates will complete a 30,000 word maximum thesis (full details of what is included in the word count are provided in the Course Handbook). The title of the thesis must be approved by the Course Director(s) by 12 noon on Monday of Week 3 of Michaelmas Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Monday of Week 4 in Trinity Term. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

11. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified for each paper. Each submission must be accompanied by a declaration it is the candidate's own work.

12. Candidates may be required to attend an oral examination on any part of the examination.

13. A candidate who fails either any of the written examination papers or the thesis will be permitted to re-sit/re-submit on one further occasion when next examined.

Master of Philosophy in Music

The regulations made by the Board of the Faculty of Music are as follows:

Each candidate will be required:

1. To follow for at least six terms a course of study in music.

2. To have satisfied the examiners in a Qualifying Examination identical to that for the degree of Master of Studies in Music, and governed by the regulations for that degree, in the Trinity Full Term of the academic year in which their name is entered on the Register of graduate students. Candidates whose work in the Qualifying Examination meets the standard required for the degree of Master of Studies in Music but not of the standard required to proceed to the second year of the M.Phil. in Music may supplicate for the degree of Master of Studies in Music. Students must achieve an overall average mark of 65 in their first year and a mark of over 70 in their Part 2 submission in order to meet the qualifying standard. Candidates whose work in the Qualifying Examination is not judged by the examiners to be of the standard required for the degree of Master of Studies may retake the examination on one occasion only. Only candidates who reach the required standard to proceed to the second year at the first attempt may do so.

3. To specialise in musicology, performance or composition. The choice of specialism should correspond to that pursued for the Qualifying Examination, but the subject matter of work submitted must be different from that offered for examination in the first year. Students may change specialism with special dispensation from the Course Convenor.

4. To submit two substantial pieces of work, named ‘Part 3’ and ‘Part 4’ as a continuation of the numbering in the regulations for the degree of Master of Studies. The elements of the examination will be determined by the candidate’s chosen specialism.

5. Candidates specialising in musicology will be required to submit:

Part 3: a written project which may be *either* a short dissertation or an edition with commentary *or* an analysis *or* a portfolio of essays and ethnographic work. Music Ethnography portfolios may be submitted in a variety of formats, including recordings with commentary, video, photography, transcription and analysis. The topic of the project must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. The project must be submitted, not later than noon on Tuesday of Week 7 of Trinity Term.

Part 4: *either* a dissertation in musicology or ethnomusicology *or* a substantial editorial exercise (edition), with prefatory matter, of comparable length. The topic for the dissertation or edition must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. Subject to the approval of the Masters' Course Convenor, a dissertation may be a development of written work submitted for the M.St. The dissertation or edition must be submitted, not later than noon Tuesday of Week 10 of Trinity Term.

6. Candidates specialising in performance will be required to submit:

Part 3: *either* a dissertation in musicology or ethnomusicology *or* a substantial editorial exercise (edition), with prefatory matter, of comparable length. The topic for the dissertation or edition must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. Subject to the approval of the Masters' Course Convenor, a dissertation may be a development of written work submitted for the M.St. The dissertation or edition must be submitted, not later than noon on Tuesday of the seventh week of Trinity Term.
Part 4: a recital, vocal or instrumental, of at least two contrasted pieces. The proposed programme must be submitted for approval to the Director of Performance, Faculty of Music, by Friday of Week 3 of Hilary Term.

7. Candidates specialising in composition will be required to submit:

Part 3: a written project, which may be *either* a short dissertation *or* an edition with commentary *or* an analysis *or* a portfolio of essays and ethnographic work. Music Ethnography portfolios may be submitted in a variety of formats, including recordings with commentary, video, photography, transcription and analysis. The topic of the project must be submitted for approval to the Masters' Course Convenor, Faculty of Music, by noon on Friday of Week 4 of Michaelmas Term. The project must be submitted, not later than noon on Tuesday of Week 7 of Trinity Term.

Part 4: a portfolio of at least two well-contrasted compositions. The portfolio of compositions must be submitted, not later than noon on Tuesday of Week 10 of Trinity Term.

8. All submissions must be formatted and submitted as specified in the handbook for the course. The assessments must be submitted by uploading it to the University approved online assessment platform; no concomitant hard-copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the University approved online assessment platform will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work.

9. A candidate who fails the final examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt. Such a candidate whose work has been of satisfactory standard in one or more elements examined will be required to resubmit for examination the element(s) which fell below the pass mark when originally examined.

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Master of Philosophy in Nature, Society, and Environmental Governance

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Nature, Society and Environmental Governance under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc programme in Nature, Society, and Environmental Governance may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on Friday of Week 0 of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on Friday of Week 0 of Trinity Term. These essays must be uploaded to the University approved online assessment platform by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

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Master of Philosophy in Philosophical Theology

The regulations made by the Boards of the Faculty of Theology and Religion and the Faculty of Philosophy are as follows:

Candidates shall be required:

(*a*) To present themselves for a written examination in three of the papers prescribed below;

(*b*) to present a dissertation of not more than 30,000 words on a topic in philosophical theology to be approved by the Joint Standing Committee for Graduate Studies in Philosophical Theology. The completed dissertation must be uploaded to the University approved online assessment platform by *Friday of Week 8 of Trinity Term*.

(c) Each candidate should be prepared to present themselves for an oral (viva voce) examination. This may include discussion of both the examination papers and pre-submitted work. Please refer to the PGT Conventions for more information about viva voce examinations.

1. *Philosophy of Religion*

The examination will contain questions on arguments for and against the existence of God, problems related to various supposed divine attributes and perhaps problems of religious language, on other standard issues in the philosophy of religion, and on some Christian doctrines.

2. *Either Moral Philosophy*

or Metaphysics and Theory of Knowledge

or Philosophical Logic and Philosophy of Language

or Philosophy of Science

or Philosophy of Mind and of Action

with syllabus for examination the same as that for essays for the B.Phil. in Philosophy.

3. *History of Philosophical Theology*

The paper will contain questions on philosophical influences on theology during the patristic period, the early medieval period, and the period 1760-1860. Candidates are required to show knowledge of two of the three periods, and, within each of those two periods, of some of the principal relevant writings, viz. for the patristic period of works of Origen and Augustine, for the early medieval period of works of Anselm and Aquinas, and for the period 1760-1860 of works of Kant, Kierkegaard, and Schleiermacher. Study of texts in the original languages will not be required.

4. Either *The Development of Christian Doctrine to AD 787* or *Theology in Western Europe from Gabriel Biel to Jacob Arminius*

Candidates will be expected to write essays on different topics, showing knowledge of the main lines of development of Christian Doctrine or Theology in Western Europe from Gabriel Biel to Arminius, and discussing particular developments in relation to the historical conditions which influenced them.

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Master of Philosophy in Politics (Comparative Government, Political Theory, European Politics and Society)

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in either Comparative Government, European Politics and Society or Political Theory for six terms full-time.

Qualifying Examination

3. Candidates will complete one of the following three core courses assessed by a written examination:

(i) Comparative Government (compulsory for Comparative Government students)
(ii) European Governance (compulsory for European Politics and Society students)
(iii) Theory of Politics (compulsory for Political Theory students)

Research methods

4. Candidates will complete one of the following:

(i) Research Design in Comparative Political Science and two methods options (compulsory for Comparative Government and European Politics and Society students). Candidates will submit three summative coursework assignments, full details of which will be set out in the Student Handbook.

(ii) Methods and Approaches in Political Theory and Reasoning in Contemporary Political Philosophy (compulsory for Political Theory students). Candidates will submit two summative coursework assignments, full details of which will be set out in the Student Handbook.

5. Research methods assignments may also be submitted as part of the thesis providing:
(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

6. To pass the qualifying examination and proceed to the second year each candidate must pass both courses. Candidates who fail either course will normally be able to retake it before the beginning of the next academic year.

Final Examination

7. Candidates will take two option papers from a list of those approved by the Politics Graduate Studies Committee. With the special permission of the Politics Graduate Studies Committee candidates may take an option paper from outside this list. Option papers will be assessed by written examination, research paper or essay as set out in the Student Handbook.

8. Candidates will submit a thesis of not more than 30,000 words by noon on Tuesday of week 1 of Trinity term.

9. Research methods assignments and option paper essays or research papers and the thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

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Master of Philosophy in Russian and East European Studies

The regulations made by the Russian and East European Studies Management Committee are as follows:

All candidates will be required to follow a course of instruction in Russian and East European Studies for six terms.

First year examinations

Candidates will be required to sit written examinations on two compulsory papers, to be taken in Trinity Full Term at the end of the first year of the course:

1. An examination paper on *Contemporary Russian and East European Studies Part 1.*
2. An examination paper on *Contemporary Russian and East European Studies Part 2.*

Candidates will also be required to submit one extended essay on History of Russia, the USSR and Eastern Europe in the Twentieth Century of 5,000 words, excluding bibliography. The extended essay should be uploaded to the University approved online assessment platform by 12 noon on Monday of week 1 of Hilary Term in the first year of the course.

Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home paper in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home paper in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term. Each of the items of written work described above must be uploaded to the University approved online assessment platform.

Candidates who pass these qualifying papers and the extended essay may proceed to the second year of the course and take the final examination. Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. Candidates who fail the extended essay will be required to re-submit by 12 noon on Monday of week 1 of Trinity Term of the same year. Candidates who fail one or more of the examination papers may, by permission of the Russian and East European Studies Management Committee, proceed to the second year of the programme and re-sit the failed papers on one subsequent occasion during the final examination.

Final Examination

The final examination shall consist of:

(a) A thesis of at least 25,000 words but not more than 30,000 words on a subject approved by the Management Committee for Russian and East European Studies, to be uploaded to the University approved online assessment platform by 12 noon on Monday of week 4 of Trinity Term in the second year of the programme.

(b) Two option courses chosen from a list, which is approved annually by the Russian and East European Studies Management Committee and assessed either by written examination or submitted coursework. Coursework assignments must be submitted using the University approved online assessment platform. The selection of options has to be approved by the Russian and East European Studies Management Committee in Trinity Term, Year 1.

(c) A Russian language examination taken in Hilary term of the second year. Candidates who on matriculation are deemed by the Russian and East European Studies Management Committee to have an excellent knowledge of Russian may take the examination in Hilary term of their first year. Candidates who fail the language examination will be permitted to re-sit the examination in Trinity term of the second year.

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Master of Philosophy in Slavonic Studies

1. Candidates will be required to satisfy the examiners in a Qualifying Examination identical with that for the M.St. in Slavonic Studies, in the academic year in which their names are first entered on the Register of M.Phil. Students, before proceeding to the final examination for the M.Phil. in the following year. Holders of the M.St. in Slavonic Studies are exempt from this Qualifying Examination.

2. In the final examination for the M.Phil. each candidate will be required to take two subjects from the Schedules listed in A - C, excluding the thesis in Schedule 2. Candidates may not repeat subjects which they have taken for the M.St. or for the Qualifying Examination, nor take more than one subject from Schedules from which they have already taken two subjects for the M.St. or for the Qualifying Examination. Candidates may not take subjects which they have already studied in a first degree course. The list of options in each Schedule will be available in the handbook for that year.

A.

Schedule 1 — Unseen translation

B.

Schedule 2 – Methodology

C.

Schedule 3 – Slavonic Philology in Context

Schedule 4 – The History of a chosen language

Schedule 5 – The Structure and Present State of a chosen language

Schedule 6 – Russian Literature, Culture and History

Schedule 7 - Central European Literature, Culture and History

3. Each candidate will be required to present a thesis of approximately 20,000 words and not more than 25,000 words. Candidates are required to register the subject area or title of their thesis with the Modern Languages Graduate Office by the end of the fourth week of Hilary Term of their second year. The subject of the thesis should fall within the area of Slavonic languages and literatures. The MPhil thesis should be submitted electronically as specified in the course handbook by noon on Thursday of sixth week of Trinity Term in the second year. Work submitted in the thesis for the Degree of M.Phil. may subsequently be incorporated in a thesis submitted for the Degree of D.Phil.

4. Candidates must present themselves for oral examination unless dispensed by the examiners.

5. Candidates will be expected to be able to read secondary literature in at least one European language other than English and the Slavonic languages, and may be required to demonstrate this ability. Candidates will also be expected to attend a course of lectures on bibliographical, library, and archival resources in the field of Slavonic Studies.

6. If it is the opinion of the examiners that the work done by a candidate is not of sufficient merit to qualify him for the Degree of M.Phil. but that nevertheless his or her work in the Qualifying Examination was of sufficient merit to qualify him or her for the Degree of M.St. in Slavonic Studies, the candidate shall be given the option of resitting the M.Phil. examination under the appropriate regulation or of being granted permission to supplicate for the Degree of Master of Studies.

7. The examiners may award a distinction for excellence in the whole examination.

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Master of Philosophy in Social Anthropology

1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

2. Candidates will be required to follow a course of instruction in Social Anthropology for six terms.

3. The examinations shall consist of the following:

Qualifying Examination

Each candidate will be required to satisfy the examiners in papers 1-4 as described in the regulations for the MSc in Social Anthropology.

To pass the qualifying examination and proceed to the second year of the MPhil, candidates must achieve an average mark of 60 or above across the four examination papers.

Final Examination

(i) Candidates will take one option paper from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term, other than that taken by the candidate in the MPhil Qualifying Examination. The option paper will be assessed by one or more submissions, full details of which are set out in the Course Handbook.

(ii) Candidates will submit an essay of no more than 5,000 words to be submitted by noon on Thursday of week 5 of Trinity term, in the field of Social Anthropology, on a topic to be selected from a list set by the examiners at the beginning of the third week of Trinity Term.

(iii) Candidates will submit a thesis of not more than 30,000 words, and an abstract of up to 250 words, on a subject approved by the supervisor, by noon on Thursday of week 2 of Trinity term.

(iv) Candidates may be requested to attend an oral examination if required by the examiners.

4. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

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Master of Philosophy in Sociology and Demography

The Course shall be under the supervision of the Graduate Studies Committee of the Department of Sociology, which is under the supervision of the Social Sciences Divisional Board.

The regulations are as follows:

Qualifying test

In the first year, every candidate must offer four compulsory papers.

1. *Methods of Social Research*, will be assessed by written examination and two written coursework submissions.

2. *Sociological Analysis*, will be assessed by a written examination.

3. *Demographic Analysis*, will be assessed by two written coursework submissions.

4. *Life Course Research*, will be assessed by two written coursework submissions.

In addition, candidates must also offer one option paper. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

Full details of the methods of assessment and timings will be set out in the Course Handbook.

Where coursework forms a part of any assessment for an option paper, an electronic copy must be uploaded to the University approved online assessment platform by the time and date specified in the Course Handbook.

Candidates who fail the qualifying test are allowed to retake the test before the beginning of the first week of the next academic year. Such candidates are required to retake only those elements of the qualifying test that they have failed. Candidates who fail only one out of the five papers may, by permission of the Sociology Graduate Studies Committee, proceed to the second year of the course and re-sit the failed paper at the same time as the final examination. No candidate will be permitted to re-sit any of the compulsory papers more than once.

Final Examination

Every candidate must offer:

1. One further option paper from the list of option papers specified by the Department of Sociology;

2. A paper in the *Replication Project* as specified in the Graduate Studies Handbook;

3. A thesis of not more than 30,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student; an electronic copy to be uploaded to the University-approved online assessment platform by noon on Friday of week 6 of Trinity Term. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised.

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Master of Philosophy in Theology

The regulations made by the Board of the Faculty of Theology and Religion are as follows:

Candidates for the M.Phil. in Theology are required to follow a course of instruction and directed research for six terms and to present themselves for examination in one of five subjects:

I. Old Testament

II. New Testament

III. Christian Doctrine, specialising in one of the following:

History of Doctrine: Patristic Theology (c. AD 100-787)

Issues in Theology with special reference to Theology from 1780 to the present day

IV. Ecclesiastical History, specialising in one of five historical periods:

AD 200-600

AD 400-1100

AD 1000-1500

AD 1400-1800

AD 1800-the present

V. Christian Ethics

The examination consists of three elements as set out below.

Each candidate should be prepared to present themselves for an oral (viva voce) examination. This may include discussion of both the written examination papers and pre-submitted work.

Dissertation: Candidates in all streams of the degree must submit a dissertation of up to 30,000 words, to be submitted to the University approved online assessment platform by Friday of Week 8 of Trinity Term in Year 2.

I. OLD TESTAMENT

A. There will be one written examination in Prescribed Hebrew Texts. The written examination will take place at the end of Trinity Term in Year 2.

B. Candidates will write *both* one long essay (up to 15,000 words) in one of the following subject areas, *and* three short essays (up to 5,000 words each) in another. The topic(s) will be chosen by the candidates in liaison with the supervisor. The completed essays must be uploaded to the University approved online assessment platform by Monday in Week 8 of Trinity Term of Year 1.

II. NEW TESTAMENT

A. Two written examinations in Trinity Term Year 1.

1. The Religion and Literature of the New Testament: the Four Gospels and Acts in Greek.

2. The Religion and Literature of the New Testament: The Epistles and Apocalypse in Greek.

B. Candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics in any of the following subject areas: (1) New Testament Theology; (2) Varieties of Judaism, 200 B.C. – C.E. 200; (3) the History and Principles of Biblical Study. The topic(s) will be chosen by the candidates in liaison with the supervisor. The completed essays must be uploaded to the University approved online assessment platform by Friday in Week 0 of Trinity Term of Year 2.

III. CHRISTIAN DOCTRINE

Candidates will be required to offer one of the following sections:

Section A. History of Doctrine: Patristic Theology

Section B. Issues in Theology with special reference to Patristic Theology

Section C. Issues in Theology with special reference to Theology from 1780 to the present day

Section A. History of Doctrine: Patristic Theology

A. There will be two written examinations:

1. The Development of Christian Doctrine to A.D. 451 in Trinity Term of Year 1.

2. *Either* **(a) Hellenistic Philosophy and Christian Theology**

Or **(b) Christology of the Patristic Era** in Trinity Term of Year 2.

Candidates may choose whether to translate and comment on Greek or on Latin texts. The prescribed texts for both examination papers will be listed in the Handbook for the M.Phil. in Theology for the year in which the candidates commenced their course.

B. In Year 1, candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics falling within the Patristic era, chosen by each candidates in liaison with the supervisor; if necessary a special supervisor will be appointed in addition to the overall supervisor. The completed essays must be uploaded to the University approved online assessment platform by Monday in Week 8 of Trinity Term of Year 1.

C. All candidates offer a dissertation of up to 30,000 words.

Section B. Issues in Theology with special reference to Patristic Theology

A. There will be two written examinations:

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1.Themes in Modern Theology in Trinity Term of Year 1.

2. *Either* **(a) The Development of Christian Doctrine to 451 A. D.**, as in Section A.A.1 above;

or **(b) Issues in Theology: Hellenistic Philosophy and Christian Theology (English);**

or **(c) Issues in Theology: Christology of the Patristic Period (English)** in Trinity Term of Year 2.

Passages for comment in (b) and (c) will be chosen from the same texts prescribed in Section A.A.2 above, but here in English only.

B. Candidates will write either one long essay (up to 15,000 words) or three short essays (up to 5,000 words each) on a topic or topics falling within the Patristic era, chosen by each candidate in liaison with the supervisor; if necessary a special supervisor will be appointed in addition to the overall supervisor. The completed essays must be uploaded to the University approved online assessment platform by Monday in Week 8 of Trinity Term of Year 1.

C. All candidates offer a dissertation of up to 30,000 words.

Section C. Issues in Theology with special reference to Theology from 1780 to the present day

A. There will be two written examinations in Trinity Term of Year 1:
1. Themes in Modern Theology and

2. *Figures in Modern Theology;*

B. Candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics falling within Modern Theology chosen by each candidate in liaison with the supervisor. The completed essays must be uploaded to the University approved online assessment platform by Monday in Week 8 of Trinity Term of Year 2.

IV. ECCLESIASTICAL HISTORY

A. There will be two general papers, assessed in Trinity Term of Year 1

1. Nature and Practice of Ecclesiastical History: submission of two take-home papers of 3,000 – 5,000 words each, to be completed over a two-week period following the release of essay questions.

2. A General paper on *one* of the following historical periods, assessed by three essays (up to 5,000 words each):

(a) AD 200-600

(b) AD 400-1100

(c) AD 1000-1500

(d) AD 1400-1800

(e) AD 1800 - the present

The completed essays must be uploaded to the University approved online assessment platform by Monday in Week 8 of Trinity Term of Year 1.

B. In Year 2, candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics in ecclesiastical history, chosen by each candidate in liaison with the supervisor. Students may choose to write their long essay or one or more of their short essays on a topic which falls outside their primary period of study, provided that they obtain the prior written permission of their supervisor and the course coordinator. The completed essays must be uploaded to the University approved online assessment platform by Monday in Week 8 of Trinity Term of Year 2.

V. CHRISTIAN ETHICS

A. There will be two written examinations in Trinity Term of Year 1:

1. Christian Moral Concepts and Methodology.

2. Select Texts and Practical Issues in Christian Ethics.

B. Candidates will write *either* one long essay (up to 15,000 words) *or* three short essays (up to 5,000 words each) on a topic or topics in Christian ethics, chosen by each candidate in liaison with the supervisor. The completed essays must be uploaded to the University approved online assessment platform by Monday in Week 8 of Trinity Term of Year 2.

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Master of Philosophy in Visual, Material, and Museum Anthropology

1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

2. Candidates will be required to follow a course of instruction in Visual, Material, and Museum Anthropology for six terms.

3. The examinations shall consist of the following:

Qualifying Examination

Each candidate will be required to satisfy the examiners in papers 1-4 as described in the regulations for the MSc in Visual, Material, and Museum Anthropology.
To pass the qualifying examination and proceed to the second year of the MPhil, candidates must achieve an average mark of 60 or above across the four examination papers.

Final Examination

(i) Candidates will take one option paper from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term, other than that taken by the candidate in the MPhil Qualifying Examination. The option paper will be assessed by one or more submissions, full details of which are set out in the Course Handbook;

(ii) Candidates will submit an essay of no more than 5,000 words to be submitted by noon on Thursday of week 5 of Trinity term, in the field of Visual, Material, and Museum Anthropology, on a topic to be selected from a list set by the examiners at the beginning of the third week of Trinity Term;

(iii) Candidates will submit a thesis of not more than 30,000 words, and an abstract of up to 250 words, on a subject approved by the supervisor, by noon on Thursday of week 2 of Trinity term;

(iv) Candidates may be requested to attend on oral examination if required by the examiners.

4. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

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Master of Philosophy in Water Science, Policy and Management

1. The Social Sciences Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. During the first year, candidates for the MPhil will:

(*a*) follow a course of instruction for three terms in the MSc in Water Science, Policy and Management under the aegis of the School of Geography and the Environment. They will be assessed in all aspects of the MSc programme, with the exception of the dissertation.

(*b*) develop a thesis topic, the title and proposal for which will be submitted for approval to the Course Director by the end of Hilary Term of the first year, together with the name and approval of a person who has agreed to act as their supervisor during the preparation of the dissertation, on the date specified by the department. Candidates registered for the MSc programme in Water Science, Policy and Management may request a transfer to the MPhil degree by submitting an application by the deadline stipulated by the Standing Committee.

3. Examinations at the end of the first year will serve to qualify for entry into the second year of the MPhil course. Candidates who fail one or more papers at the end of the first year will be required to resit and pass the failed paper or papers, normally when next offered the following year, before being permitted to proceed with the degree.

4. In the second year, candidates for the MPhil will:

(*a*) offer a thesis of not more than 30,000 words accompanied by an abstract not exceeding 300 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook. The thesis must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September at the end of the second year. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

(*b*) submit one extended essay based on new work set as part of the assessment of the appropriate SoGE MSc elective module not taken in the first year of study. Essays based on an elective taken during Michaelmas Term shall be submitted by noon on Friday of Week 0 of Hilary Term. Essays based on an elective taken during Hilary Term, shall be submitted by noon on Friday of Week 0 of Trinity Term. These essays must be uploaded to the University approved online assessment platform by the dates indicated above and must be accompanied by a declaration indicating that it is the candidate's own work. Approval for the topic of the essay must have been obtained from the elective leader prior to submission.

5. Arrangements for reassessment shall be as follows:

Candidates who fail to satisfy the examiners on the thesis and/or the extended essay may resubmit the thesis and/or the extended essay on not more than one occasion, which shall normally be within one year of the original failure.

6. Viva voce examination: Candidates must present themselves for viva voce examination when required to do so by the examiners.

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General Regulations for the Degree of Master of Studies

§1. Degree of Master of Studies

1. Any person who has

(*a*) been admitted as a student for the Degree of Master of Studies under the provisions of this section,

(*b*) satisfied the examiners in one of the examinations prescribed in this section, and

(*c*) kept three terms of statutory residence as a matriculated member of the University after admission as a Student for the Degree of Master of Studies,

may supplicate for the Degree of Master of Studies.

2. For the purpose of this section the words 'board' or 'faculty board' shall include any committee or other body authorised to admit candidates for the Degree of Master of Studies.

§2. Examinations for the Degree of Master of Studies

1. The examinations for the degree and the bodies responsible for the supervision of each examination shall be as listed below.

[See Table 25 (#univ-9780199202669-tableGroup-26)]

2. The subjects of each examination shall be determined, subject to the approval of the Education Committee, by regulation of the board concerned, which shall have power to arrange lectures and courses of instruction for the examination.

3. No full-time student shall be admitted as a candidate for examination for the degree until he or she shall have spent at least three terms at work in Oxford after his or her admission as a student for the degree; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

4. Part-time students for the degree shall in each case be required to pursue their course of study for twice the number of terms required of an equivalent full-time student. Part-time students will not be required to keep statutory residence but must attend for such instruction and undertake such supervised fieldwork as the faculty board or committee concerned shall require. The Director of Graduate Studies of the faculty board concerned, or the director of the department concerned, as the case may be, shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

5. Final examination marks shall be released to candidates at the conclusion of the examination. Exceptions to this may be made where assessment takes place throughout the course. In such cases, examination boards must meet formally, with all members present, at interim points in the year in order to agree final marks for specified assessment components. Marks released as final marks may not subsequently be amended without permission of the Proctors.

6. A candidate who has failed to satisfy the examiners in any one of the examinations may enter again for that examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination.

7. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

§3. Admission of Candidates

1. Any person may be admitted by the board concerned as a candidate for an examination for the Degree of Master of Studies provided the following conditions have been satisfied:

(*a*) The application must be supported by the candidate's college.

(*b*) A candidate must either (i) have passed all the examinations required for the Degree of Bachelor of Arts and have obtained first or good second class honours in the Second Public Examination, or have obtained such honours in a degree examination of another university, such university having been approved by Council for the purpose of senior status, or (ii) in the opinion of the board, be otherwise adequately qualified to undertake the course.

2. An application for admission of a candidate who has passed the examinations required for the Degree of Bachelor of Arts shall be sent to the Registrar by the head or tutor of his or her college, and shall be accompanied by a statement of the subject which he or she proposes to study and evidence of his or her fitness to undertake a course of study therein.

3. An application for admission by a graduate of another university shall be sent to the Registrar by the head or tutor of the college to which he or she belongs or to which he or she has applied for admission, and shall be accompanied by all the necessary certificates from his or her previous university and by a statement of the subject which he or she proposes to study and evidence of his or her fitness to undertake a course of study therein.

4. An application for admission by any other candidate shall be sent to the Registrar by the head or tutor of the college to which he or she belongs or to which he or she has applied for admission, and shall be accompanied by evidence of his or her previous education and by a statement of the subject which he or she proposes to study and evidence of his or her fitness to undertake a course of study therein.

5. The Registrar shall bring any application submitted under cll. 2, 3, or 4 before the appropriate board for its approval. Such approval shall not be granted unless the board is satisfied that the candidate is well-fitted to enter on the course of study proposed by him or her.

6. A board shall have power to appoint a standing committee of its own members to consider the applications of candidates and to report to the board.

7. It shall be the duty of the Registrar to notify a candidate of the decision of a board as soon as may be.

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8. A member of the University who holds the status of student for another graduate taught degree within the University may, with the approval of the board which admitted him or her, transfer to the status of Student for the Degree of Master of Studies, in which case the date of his or her admission to the status of student for a graduate taught degree shall then be reckoned, unless the board shall determine otherwise, as the date of his or her admission as a Student for the Degree of Master of Studies.

9. A candidate for the B.Phil. in Philosophy may, with the approval of the Board of the Faculty of Philosophy, transfer to the status of a Student for the Degree of Master of Studies in Philosophy. The application must be submitted not later than Friday of the fourth week of the Hilary Full Term of the year in which he or she wishes to take the examination for the Degree of Master of Studies. The date of the candidate's admission as a B.Phil. Student shall then be reckoned as the date of his or her admission as a Student for the Degree of Master of Studies.

10. A Student for the Degree of Master of Studies who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.
11. A Student for the Degree of Master of Studies shall cease to hold such status if

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Studies, or

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall not have entered for the relevant examination within six terms for a full-time student and twelve terms for a part-time student.

§4. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Studies shall be placed by the board which admitted him or her under the supervision of a graduate member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student.

2. It shall be the duty of a supervisor of a student to direct and superintend the work of the student for any part of the student's course in which supervision is required and to undertake such duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall send a report on the progress of the student to the board at the end of each term and at any other time when the board so requests, or he or she deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, he or she shall inform the board at once if he is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Studies.

The Registrar shall send a copy of each report by the supervisor to the student's society.

Table 25 ()

Examination	Board
Ancient Philosophy	Philosophy
Bible Interpretation	Oriental Studies
Celtic Studies	Modern Languages
Classical Archaeology	Social Sciences
Classical Armenian Studies	Oriental Studies
Classical Hebrew Studies	Oriental Studies
Comparative Literature and Critical Translation	Humanities
Creative Writing	Continuing Education
Diplomatic Studies	Continuing Education
English	English Language and Literature
Film Aesthetics	Modern Languages
Global and Imperial History	History
Greek and/or Latin Languages and Literature	Classics
Greek and/or Roman History	Classics
Historical Studies	Continuing Education
History	History
History of Art and Visual Culture	History
History of Design	Continuing Education
Islamic Art and Architecture	Oriental Studies
Islamic Studies and History	Oriental Studies
Jewish Studies	Oriental Studies

Examination	Board
Jewish Studies in the Graeco-Roman Period	Oriental Studies
Korean Studies	Oriental Studies
Late Antique and Byzantine Studies	Classics and History
Linguistics, Philology and Phonetics (Advanced Study)	Linguistics, Philology and Phonetics
Linguistics, Philology and Phonetics (Research Preparation)	Linguistics, Philology and Phonetics
Literature and Arts	Continuing Education
Medieval Studies	History
Mindfulness-Based Cognitive Therapy	Continuing Education
Modern Languages	Modern Languages
Music	Music
Oriental Studies	Oriental Studies
Philosophical Theology	Theology
Philosophy	Philosophy
Philosophy of Physics	Philosophy
Practical Ethics	Humanities/Continuing Education
Psychodynamic Practice	Continuing Education
Slavonic Studies	Modern Languages
Study of Religions	Theology
Syriac Studies	Oriental Studies
Theology	Theology
Traditional China	Oriental Studies
Women's Studies	Modern Languages
Yiddish Studies	Modern Languages

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Master of Studies in Ancient Philosophy

1. Every candidate must follow for at least three terms a course of instruction in Ancient Philosophy.

2. Every candidate shall be required to offer (i) three essays in Ancient Philosophy: one on the first subject (refer to 4. below) and the other two on the second subject (refer to 5. below); and (ii) a thesis in Ancient Philosophy of 10,000-15,000 words.

3. The first subject shall be chosen from the list of undergraduate papers in ancient philosophy 0130-0135, as specified in the special regulations for *Philosophy in all Honour Schools including Philosophy*. The subject will be assessed by one 5,000 word essay on a topic (relevant to the subject) to be chosen by the candidate and approved by the Chair of Examiners no later than Friday of seventh week of Michaelmas Term. The essay must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on the Friday of ninth week of Michaelmas Term in the year in which the examination is taken.

4. The second subject shall be a dedicated class taught across the Michaelmas and Hilary terms of the year of examination. The subject will be assessed by two 5,000 word essays on two topics (relevant to the subject) to be chosen by the candidate and approved by the Chair of Examiners no later than Friday of fifth week of Hilary Term. The essays must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on Friday of ninth week of Hilary Term in the year in which the examination is taken.

5. Candidates may not be permitted to offer certain combinations of subjects.

6. The reading lists for all subjects will include texts both in the original language and in translation; candidates' readings will be guided by their supervisor(s) according to their level of Ancient Greek.

7. Candidates must offer a thesis of no more than 10,000-15,000 words, exclusive of bibliographical references, on a subject proposed by the candidate in consultation with his or her supervisor and approved by the Graduate Studies Committee in Philosophy. A subject and thesis title must be submitted to the Committee no later than the fifth week of the Hilary Term of the year in which the examination is to be taken. Requests for permission to make later changes to the thesis title should be submitted, with the support of the candidate's supervisor to the Director of Graduate Studies in Philosophy *as soon as the candidate has decided to seek permission*. The thesis must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on Wednesday of eighth week of Trinity Term in the year in which the examination is taken. The thesis shall be accompanied by a brief abstract and statement of the number of words it contains (exclusive of bibliographical references).

8. Candidates who have not submitted any assessment as prescribed by the due date shall, unless they show exceptional cause, be deemed to have failed the assessment in question.

9. Each essay shall be the candidate's own work. The candidate may discuss a draft (but not more than one) of each essay with his or her supervisor. The candidate's supervisor may provide bibliographical advice on essays throughout.

10. A candidate who fails one or more elements of the examination may apply to retake them either in the September immediately following the failed examination, or in the year immediately following the failed examination, in line with the normal assessment timetable for the course. A candidate may retake only the failed element(s) of the examination; all failed elements have to be retaken together, either in the September immediately following the examination or during the immediately following academic year. No resubmitted essay or thesis can receive a mark of more than 50. Failure to satisfy the examiners a second time in any part of the examination will lead to failure of the whole MSt.

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Master of Studies in Asian and Middle Eastern Studies

The Regulations made by the Board of the Faculty of Asian and Middle Eastern Studies are as follows:

§1. General Regulations

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies that they possess the necessary qualifications to profit by the course. The Board will not permit students to be admitted to the course if an M.St. in a particular subject under the aegis of the Board is considered more appropriate.

2. Candidates shall be required to attend for at least three terms such lecture courses and participate in such seminars as their supervisor shall specify.

3. In the case of failure in at most one examination, candidates may retake that examination at the next opportunity following their initial attempt.

§2. Syllabus

1. Each candidate will be required to offer all of the following three papers:

(a) Option paper 1; and

(b) Option paper 2; and

(c) Research methods and materials.

1.1. Papers 1(a) and 1(b) will be examined either by timed written examination or by submission, depending on the option taken. They may be any combination of language or non-language papers. If a chosen paper is also available to be offered for another degree, the regulations of that other degree will apply to the examination of the chosen paper.

1.2. Paper 1(c) will be examined by coursework submission. The candidate must submit an essay of between 5,000 and 7,000 words on research methods and materials relating to the thesis. The essay must be submitted not later than seven days from the date on which the topic was set and as outlined in the course handbook.

2. In addition to the papers in §2.1, each candidate will be required to offer one of the following two papers:

(a) Option paper 3;

(b) A substantial draft chapter or chapters of a proposed thesis for the M.Litt or the D.Phil.

2.1. For paper 2(a), each candidate shall submit two essays of between 5,000 and 7,000 words in length each (excluding bibliography), on a topic to be approved as defined in the course handbook.

2.2. For paper 2(b), each candidate shall submit a paper of between 12,000 and 15,000 words in length, excluding bibliography, on a topic to be approved as defined in the course handbook.

3. Each candidate may be required to attend a viva.

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Master of Studies in Bible Interpretation

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies that they possess the necessary qualification in Classical Hebrew, Aramaic or Syriac, to profit by the course. Teaching for a second language from these three will be provided during the course if required. Evidence of proficiency in Greek or Latin will be expected if options in either of these languages are chosen.

2. Every candidate must follow for at least three terms a course of study in Bible Interpretation.

3. *Syllabus*

There will be four Units. Units (i), (ii), and (iii) are each assessed by a written examination paper.

Unit (i) Essay questions on general background and methodology.

Unit (ii) Prescribed texts I. Passages for translation and comment, and essay questions on prescribed texts (a passage, or passages, for unprepared translation may also be set).

Unit (iii) Prescribed texts II. Passages for translation and comment, and essay questions on prescribed texts (a passage, or passages, for unprepared translation may also be set).

Units (ii) and (iii) must be chosen from two of the following:

(*a*) Hebrew biblical and exegetical texts

(*b*) Aramaic (Targum) texts

(*c*) Syriac biblical and exegetical texts

(*d*) Greek biblical and exegetical texts

(*e*) Latin biblical and exegetical texts

Unit (iv) A thesis of not more than 15,000 words (excluding bibliography), on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. Applications for such approval should be submitted to the Faculty office by Monday of Week 0 of Hilary Term. The thesis in PDF format must be submitted using the University approved online assessment platform, not later than 12 noon on Friday of fourth week of Trinity Term. The work must bear the candidates' examination number (but not the candidates' name.) Candidates must provide a declaration that the work is the candidates own.

4. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for some options may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Celtic Studies

1. All candidates must follow a course of instruction in Celtic Studies at Oxford for a period of three terms.

2. Candidates shall be required to offer themselves for written examination as defined below.

3. The subjects and papers of the examination shall be as follows:

(*a*) *Either*

(1) Two papers, one on each of two subjects selected from the following:

(i) Historical and comparative Celtic linguistics.

(ii) Irish literature up to the Cromwellian wars

(iii) Welsh literature up to the Reformation

Or

(2) Two papers as follows:

(i) One paper on a subject selected from those described in section (*a*) (1) above.

(ii) One paper on a Special Subject to be chosen from the list given in the course handbook.

The papers will be examined by one essay each; the two essays must be submitted by noon on Tuesday of Week 8, Hilary term.

(*b*) A dissertation of approximately 8,000 words and not more than 10,000 words, to be submitted by noon on Tuesday of Week 7 of Trinity term.

The examiners may examine any candidate viva voce.

A candidate who has failed to satisfy the examiners in the examination may enter again for the examination as outlined in the General Regulations for the Degree of Master of Studies.

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Master of Studies in Classical Archaeology

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.
2. Each candidate will be required to follow a course of instruction in Classical Archaeology for three terms full-time.
3. Candidates will complete a module selected from Schedule A as set out in the Course Handbook, assessed by written examination at the end of Trinity term.
4. Candidates will submit two pre-set essays (each of no more than 5,000 words) on a module from Schedule B as set out in the Course Handbook, by noon on Tuesday of week 0 of Hilary term.
5. Candidates will submit *either*:

   (a) Two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook, by noon on Tuesday of week 0 of Trinity term on *either:*

      (i) a module offered and available from Schedule C as set out in the Course Handbook of the MSt in Classical Archaeology, *or*
      (ii) a module offered and available from List B in any subject stream of the MSc in Archaeology, *or*
      (iii) a module offered and available for the MSc in Archaeology Science.

or

   (b) With the permission of the Graduate Studies Committee, a dissertation of no more than 10,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on Tuesday of week 5 of Trinity term.

6. With the permission of the Graduate Studies Committee, candidates may substitute a module offered from Schedule C with a module offered for another relevant degree programme.
7. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
8. Candidates must present themselves for an oral examination as required by the examiners.

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Master of Studies in Classical Armenian Studies

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies that they possess the necessary qualifications to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Classical Armenian Studies.

3. *Syllabus*

There will be four Units. Each unit is examined by a written paper.

Unit (i). Essay questions on the language, literature, history, and culture of Ancient and Medieval Armenia.

Units (ii), (iii), (iv). Passages for translation and commentary, and essay questions on prescribed texts in Classical and, where relevant, post-Classical Armenian, with special reference to three of the following subjects (passages for unprepared translation from and into Classical Armenian will be set):

(1) Biblical texts.

(2) Homiletic and polemical literature.

(3) Hagiographic texts.

(4) Historical literature of the 5th-9th centuries.

(5) Historical literature of the 10th-14th centuries.

(6) Religious and secular verse.

(7) Any other subject approved by the Board.

4. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for the course may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Classical Hebrew Studies

1. Every candidate must follow for at least three terms a course of study in Classical Hebrew Studies.

2. *Syllabus*

There will be four Units. Each unit is examined by either a written paper in Trinity Term or a submission; the mode of assessment and deadline for each unit will be specified in the course handbook.

Unit (i) Essay questions on the history and literature of Israel and Judah in the Biblical period.

Unit (ii) Prepared and unprepared Biblical texts.

Units (iii) and (iv) *Two* of the following:

(1) Classical Hebrew Language;

(2) The principles and practice of textual criticism;

(3) North-west Semitic epigraphy;

(4) Aramaic;

(5) Dead Sea Scrolls;

(6) Ugaritic;

(7) Any other subject approved by the Board.

3. Candidates may be required to attend a viva.

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Master of Studies in Comparative Literature and Critical Translation

1. Candidates must follow a course of instruction in Comparative Literature and Critical Translation at Oxford for a period of three terms, unless the Humanities Divisional Board in exceptional circumstances shall permit an extension of time.

2. The course shall comprise:

(a) A core course of one lecture and one seminar each week during Michaelmas Term, weeks 1-6, and Hilary Term, weeks 1-6.

(b) An option taken during Michaelmas Term. This option may be taught and examined within the faculties of Asian and Middle Eastern Studies, Medieval and Modern Languages, or English Language and Literature.

(c) An option taken during Hilary Term. This option may be taught and examined within the faculties of Asian and Middle Eastern Studies, Medieval and Modern Languages, or English Language and Literature.

(d) Dissertation supervision in Hilary and Trinity Terms.

3.Assessment shall comprise:

(a) A 4,000 word essay relating to the core course.

(b) The option will be assessed in the mode specified in the regulations of the host faculty, relating to the option taken during Michaelmas term.

(c) The option will be assessed in the mode specified in the regulations of the host faculty, relating to the option taken during Hilary term.

(d) A dissertation of between 10,000 and 12,000 words.

4. There should not be substantial overlap between any of the pieces of writing offered for assessment.

5. Assessment (a) will be the essay relating to the core course. This must consist of an answer to a question on the take-home examination paper which will be released at noon on Thursday of the sixth week of Hilary Term; the answer must be submitted by noon on Thursday of the eighth week of Hilary Term.

6. Assessment (b) will be the written work relating to the option taken during Michaelmas term. This element must follow the regulations of the faculty providing the option.

7. Assessment (c) will be the written work relating to the option taken during Hilary term. This element must follow the regulations of the faculty providing the option.

8. Assessment (d) will be the dissertation, which must be submitted by noon on Tuesday of the eighth week of Trinity Term.

9. Assessments (b) and (c) must be formatted and submitted according to the specifications of the faculty that is providing the option being examined.

10. Assessments (a) and (d) must be formatted as specified in the handbook for the MSt in Comparative Literature and Critical Translation. The assessments must be submitted by uploading them to the University approved online assessment platform.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Studies in Creative Writing

1. Every candidate must follow for at least six terms a part-time course of instruction in Creative Writing.

2. The course will consist of lectures, seminars, workshops, individual tutorials, and a placement.

3. The examination will consist of the following parts:

(*a*) Two assignments selected from two of the genres listed in the schedule below. Assignments submitted for 1, 4, or 5 in the schedule should be no more than 2,500 words of prose. Assignments submitted for 3 in the schedule should be no more than 130 lines of poetry. Assignments submitted for 2 in the schedule should be: no more than 15 minutes (or *c*. 2500 words) of radio drama; between 12 and 15 minutes stage play (no more than 2,500 words); approximately 15 minutes or no more than 2,500 words of screen play.

(*b*) Two critical appraisal assignments of no more than 2,500 words, selected from two of the genres listed in the schedule below.

(*c*) A portfolio of creative writing which may be no more than either approximately 7,000 words of prose or approximately 350 lines of poetry; or no more than 40 minutes (or *c*. 7,000 words) of radio drama; or a stage play of between 35 and 40 minutes (no more than 7,500 words); or approximately 40 minutes or no more than 7,000 words of screenplay.

(*d*) Two extended critical essays, one of no more than 4,000 words and one of no more than 5,000 words, the latter related to the genre in which the final project is written, and both to be approved by the candidate's supervisor.

(*e*) A report on the candidate's placement of no more than 2,500 words.

(*f*) A final project on a topic selected by the candidate in consultation with his or her supervisor and approved by the examiners. The final project may take the format of one of the following:

(i) Apiece of prose fiction or narrative non fiction of approximately 25,000 words;

(ii) Radio drama totalling 90 minutes or approximately 18,000 words;

(iii) Stage play of 80 to 120 minutes (approximately 12,000 to 23,000 words)

(iv) Screenplay (entire) of 90 to 120 minutes in length (approximately 18,000-25,000 words)

(v) TV drama of up to 90 minutes (approximately 18,000 words)

(vi) A collection of poetry of between 40 and 60 pages AND between 600 and 1,200 lines.

The second extended essay under 3(*d*) and the final project under 3(*f*) must be submitted using the University approved online assessment platform not later than noon on the third Thursday in September of the final year of the course.

All other elements of assessed work shall be submitted via the University approved online assessment platform by dates published in the course handbook at the start of the course.

4. A candidate who fails to satisfy the examiners in 3 will be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on one further occasion, not later than one year after the initial attempt.

Schedule

1. Prose fiction

2. Drama

3. Poetry

4. Narrative non-fiction

5. Any other option approved by any two of the examiners.

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Master of Studies in Diplomatic Studies

1. Candidates must follow a course of instruction over one year in the subject of diplomatic studies.

2. Candidates will be required to satisfy the examiners in the following:

   i. Four written papers, one on each of the topics below:

      a) Diplomatic Practice

      b) International Politics

      c) International Trade and Finance

      d) Public International Law

   ii. A dissertation of not more than 15,000 words on a topic chosen by the candidate in consultation with the supervisor and approved by the examiners. The dissertation must be uploaded in a format to be prescribed in the course handbook, to the University approved online assessment platform. Submision deadlines and information are published in the course handbook.

3. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

4. Candidates who fail to satisfy the examiners in each of the written papers or in the dissertation will be permitted to resit the part or parts of the examination which they have failed on one further occasion only not later than one year after the initial attempt.

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Master of Studies in English

Every candidate must follow for at least three terms a course of study in English.

Syllabus

The following subjects are prescribed:

A. Literature, Contexts, and Approaches

B. Bibliography, Palaeography, and Theories of Text

C. Special Options

The Faculty Board shall prescribe from year to year the particular courses which will be offered for each of these subjects. Courses under A will be taught over Michaelmas and Hilary Terms. Courses on bibliography and palaeography will be taught mainly in Michaelmas Term and courses on Theories of Text in Hilary Term. There will be two lists of Special Options, one for Michaelmas Term and one for Hilary Term, or candidates may request that one of their two Special Options be chosen from the list of Special Subjects published by the Faculty of Medieval and Modern Languages. Where a candidate is permitted to take an option from Medieval and Modern Languages, the exam regulations, handbook and conventions from Medieval and Modern Languages relating to that option will be followed.

Candidates must take A and B and two Special Option subjects from C: one in Michaelmas Term and one in Hilary Term. They must also offer a dissertation. Courses under A will be divided according to chronological period or subject and candidates must take a course appropriate to their period or subject of specialisation.

Candidates will be required to attend the lectures and classes prescribed by the Faculty Board for the courses they have chosen, and undertake such written work, exercises or presentations for those courses as the course tutors shall prescribe.

Essays

In Michaelmas Term candidates will be required to submit an essay of 5,000-6,000 words on the special option taken under C in that term; to be formatted and submitted as specified in the course handbook, not later than noon on Thursday of the tenth week of Michaelmas Term.

In Hilary Term, candidates will be required to submit the following:

1. An essay of 5,000-6,000 words on a topic related to the special option taken under C in that term, to be formatted and submitted as specified in the course handbook, not later than noon on Monday of the tenth week of Hilary Term.

2. An essay of 5,000-6,000 words on a topic related to an option taken under B (in either term), to be formatted and submitted as specified in the course handbook, not later than noon on Thursday of the tenth week of Hilary Term.

Candidates must gain approval of the topic of their essays by writing to the Chair of the M.St./M.Phil. Examiners, care of the English Faculty Office, by Friday of the sixth week of Michaelmas Term (for the first essay) and of Hilary Term (for the second and third essays).

Candidates offering the course in bibliography, palaeography and theories of text in the period up to 1550 under B will be required to pass a test in transcription and dating in week 5 of Hilary Term. Those who do not achieve a satisfactory mark in the test will be required to retake it at the start of Trinity Term. Any candidate not achieving a satisfactory mark at that stage will be deemed to have failed the whole examination. The test will not contribute to the final marks awarded by the examiners.

Candidates offering the course in bibliography in the period 1550 to 1700 under B will be required also to attend a course in manuscript reading and transcription and to pass a test in transcription at the end of Michaelmas Term. Those who do not achieve a satisfactory mark in this test will be required to retake it at the start of Hilary Term. Any candidate not achieving a satisfactory mark at that stage will be deemed to have failed the whole examination. The test will not contribute to the final marks awarded by the examiners.

Not later than noon on Monday of the eighth week of Trinity Term, candidates must submit a dissertation (10,000-11,000 words) on a subject related to their course of study. The dissertation must be formatted and submitted electronically as specified in the course handbook. The dissertation must be presented in proper scholarly form. Candidates must gain approval of the topic of their dissertation by writing to the Chair of the M.St./M.Phil. Examiners, care of the English Graduate Studies Office, by Friday of the sixth week of Hilary Term, providing an outline of the topic of not more than 200 words.

No candidate who has failed any of the above subjects will be awarded the degree in that examination. Candidates who fail any part of the examination other than the test in bibliography described above may resubmit that part by noon on the last Monday of the following Long Vacation. A candidate may resubmit a paper on only one occasion.

Candidates whose course of study includes the American Studies C Special Option and a dissertation on a topic recognised by the English Graduate Studies Committee for English as being within the interdisciplinary field of English and American studies shall be awarded, if successful, degree of Master of Studies with the title English and American Studies.

Candidates whose course of study includes the World Literatures in English A and a dissertation on a topic recognised by the English Graduate Studies Committee for English as being within the field of World Literatures in English shall be awarded, if successful, the degree of Master of Studies with the title World Literatures in English.

The examiners may award a distinction for excellence in the whole examination.

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Master of Studies in Film Aesthetics

1. Candidates must follow a course of instruction in Film Aesthetics at Oxford for a period of three terms, unless the Humanities Division in exceptional circumstances shall permit an extension of time.

2. Assessment shall comprise two essays of between 6,000 and 7,000 words, and a dissertation of between 10,000 and 12,000 words.

3. Each essay topic should bear a clear and identifiable relation to a specified part of the course and there should not be substantial overlap between the essay topics.

4. The topic of the first essay will be drawn from one or more of the courses specified for Michaelmas Term and it is to be submitted by noon, Tuesday of Week 9 of Hilary term.

5. The topic of the second essay will be drawn from one or more of the courses specified for Hilary Term and it is to be submitted by noon, Tuesday Week 1, Trinity Term.

6. The dissertation is to be submitted by noon, Tuesday of Week 9, Trinity Term.

7. Assessments must be formatted and submitted as specified in the course handbook.The assessments must be submitted by uploading it to the University approved online assessment platform.

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Master of Studies in Global and Imperial History

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for this degree must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their supervisor shall determine, in addition to the formally examined programme elements described below.

3. The final examination shall comprise (i) one extended essay of 4,000-5,000 words based on the programme's Concepts and Themes course, (ii) one extended essay of between 6,500 and 7,500 words based on an Advanced Option, or other assessment as required by the relevant regulations where an Advanced Option is taken from another programme of study, and (iii) a dissertation of not more than 15,000 words.

I. During Michaelmas Term each candidate will attend core classes on concepts and themes in global and imperial history from CE 1400. The core classes will be assessed by an extended essay of between 4,000 and 5,000 words, which must be uploaded to the University approved online assessment platform by 12 noon on Monday of Week One of Hilary Term.

In Hilary Term, candidates will take one Advanced Option. Details of available Advanced Options are published in the course handbook. Approval of an Advanced Option choice must be obtained from the programme convenor and the Director of Graduate Studies by Friday of Week 4 of Michaelmas Term. The Advanced Option essay must be uploaded to the University approved online assessment platform by 12 noon on Monday of Week 9 of Hilary Term. The essay should reflect the skills and understanding acquired by the candidate through attending the Advanced Option classes. It may complement – but may not share significant content with – the dissertation.

Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the programme convenor, the person responsible for the delivery of the requested Option paper, and their supervisor. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that Option (i.e. the regulations of the programme under which the Option paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force

II. Each candidate must submit a dissertation of not more than 15,000 words on a topic, to be negotiated with the supervisor, in the candidate's chosen subject area. The dissertation must include a short abstract which concisely summarises in about 300 words its scope and principal arguments.

The dissertation must be uploaded to the University approved online assessment platform by 12 noon on Monday of Week Nine of Trinity Term. Material submitted under (i) and (ii) may be summarised or further developed in the dissertation, but no significant part of the dissertation should reproduce or paraphrase other work submitted for examination. Each submission will require the candidate to make a declaration that it is their own work.

4. A candidate who fails one component of the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

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Master of Studies in Greek and/or Latin Languages and Literature

1. *Course*.

Candidates must follow for at least three terms a course of instruction in Greek and/or Latin Languages and Literature.

2. *Syllabus*

Candidates must take three options from lists A, B, C, and D below, at least one of which must be drawn from B or C. Every candidate must offer at least one option that requires detailed study of Greek or Latin or of texts in those languages. Options which meet this criterion are specified in the Handbook.

3. The choice of options and/or dissertation will be subject to the approval of the candidate's supervisor and the Graduate Studies Committee in Classical Languages and Literature.

4. Presubmitted essays should each be no more than 5,000 words in length. Where two essays are required, they should between them display knowledge of more than a narrow range of the topic. Supervisors or others are permitted to give bibliographical help with, and to discuss a first draft of, such essays.

5. The word limits for presubmitted essays and for dissertations exclude only the bibliography. Candidates may apply to the Graduate Studies Committee no later than three weeks before the submission deadline for dispensation to exclude certain other types of material from the word-count; guidance is provided in the Handbook.

6. Submission of essays and dissertations:

Candidates who offer a combination of options requiring the submission of four or more presubmitted essays in total must submit any two of those essays in Hilary Term.

Candidates who offer a combination of options requiring the submission of fewer than four presubmitted essays in total may submit two essays in Hilary Term if they wish, Alternatively, they may submit the essays in Trinity Term as described below.

Essays to be assessed in Hilary Term should be uploaded to the University approved online assessment platform not later than noon on the Thursday of Week 5 of Hilary Full Term. All remaining presubmitted essays and the dissertation (if offered) should be uploaded to the University approved online assessment platform not later than noon on the Wednesday of Week 6 of Trinity Full Term.

7. *Use of bilingual dictionaries in examinations*. Any candidate whose first language is not English may bring a bilingual (first language to English) dictionary for use in any examination paper where candidates are required to translate Ancient Greek and/or Latin texts into English.

8. Candidates are required to present themselves for oral examination if summoned by the examiners.

A

Candidates may offer up to two options from List A. Each option will be examined by (a) one written paper of translation and (b) two pre-submitted essays.

A list of available options and the associated prescribed texts and editions will appear in the Handbook issued in Week 0 of the Michaelmas Term preceding the examination.

In addition to the options set out in the Handbook, candidates may offer an option based on any other text or combination of texts in Ancient Greek and/or Latin of their choice, subject to the approval of the Graduate Studies Committee in Classical Languages and Literature.

B

B1. *Methods and Techniques of Scholarship*. Candidates choosing this option are required to offer *two* of the following topics:

(*a*) Greek Literary Papyrology;

(*b*) Greek Palaeography;

(*c*) Latin Palaeography;

(*d*) Greek Metre;

(*e*) Latin Metre.

Each of these topics will be examined in one written paper, except for (a) Greek Literary Papyrology, which will be examined by a practical test taken in the candidate's own time, to be uploaded to the University approved online assessment platform not later than noon on the Wednesday of Week 6 of Trinity Full Term. Option B1(a) may not be combined with option B8.

B2. *Greek textual criticism*: (Honour School of Literae Humaniores, subject 513).

B3. *Latin textual criticism. Either*

(*a*) Seneca, *Medea*: (Honour School of Literae Humaniores, subject 524) *or*

(*b*) Catullus (Honour School of Literae Humaniores, subject 515)

University classes will be given for only one of these options each year.

B4. *Historical Linguistics and Comparative Philology*.

Each of options B2-B4 will be examined in one written paper.

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B5. An option from Schedule B of the M.Phil. in Classical Archaeology, subject to the approval of the Graduate Studies Committee in Classical Languages and Literature and the Graduate Studies Committee in Archaeology. The submission deadline will be as specified under 6. above.

B6. An option from Lists B or C of the M.St. in Greek and/or Roman History, subject to the approval of the Graduate Studies Committee in Classical Languages and Literature and the Graduate Studies Committee in Ancient History. The submission deadline will be as specified under 6. above.

B7. *Reception: Theory and Methods*. This option will be examined by two presubmitted essays and requires attendance at the associated classes.

B8. *Greek and Latin Literary Papyrology*. This option will be examined by one presubmitted essay of up to 5,000 words and by a practical test taken in the candidate's own time, to be uploaded to the University approved online assessment platform not later than noon on the Wednesday of Week 6 of Trinity Full Term. This option may not be combined with option B1(*a*) above.

B9. Any other subject proposed with the aim of developing skills needed for future research and approved by the Graduate Studies Committee in Classical Languages and Literature, which will determine the method of examination.

C

Candidates may offer one of the following. Options C1 and C3 will be examined in one written paper; options C2 and C4 will be examined in two written papers.

C1. Elementary Greek.

C2. Intermediate Greek.

C3. Elementary Latin.

C4. Intermediate Latin.

D

A dissertation of not more than 10,000 words on a subject approved by the Graduate Studies Committee in Classical Languages and Literature.

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Master of Studies in Greek and/or Roman History

1. Every candidate must follow, for at least three terms, a course of instruction in Greek and/or Roman History.

2. *Syllabus*. Candidates must offer (1) an option from A below, (2) an option from B or C below, and (3) a dissertation as described in D below. In addition, all candidates must attend and participate in either the "Greece and the East" or the "Rome and the West" graduate seminar, although this will not be a subject of examination.

3. All options, including the dissertation, require the approval of the candidate's supervisor and the Graduate Studies Committee for Ancient History.

4. Unless otherwise stated below, options from Lists B and C will be assessed by two essays of not more than 5,000 words in length, which between them display knowledge of more than a narrow range of the topic covered by the course.

Supervisors or others are permitted to give bibliographical help with and to discuss drafts of essays.

The essays must be uploaded to the University approved online assessment platform, by noon on the Wednesday of Week 6 of the Trinity Term in which the examination is to be taken.

5. The word limits for presubmitted essays and for dissertations exclude the bibliography and certain other categories of material as described in the MSt/MPhil course handbook, which is to be consulted for further guidance.

6. *Oral Examination*. Candidates are required to present themselves for oral examination if summoned by the examiners.

A

Candidates must offer *one* of the following. They must offer one of A (i)-(iv), unless individually dispensed from this requirement by the Graduate Studies Committee in Ancient History.

Each option will be assessed in one written paper.

Any candidate taking options A (i)-(iv) whose first language is not English may bring a bilingual (first language-English) dictionary for use in the examination. Candidates taking options A (v)-(viii) may bring a dictionary (language of examination – English) for their use in the examination.

Candidates will not normally be allowed to be examined in their first languages or which they have previously studied in taught courses for more than two years.

(i) Elementary Greek.

(ii) Intermediate Greek.

(iii) Elementary Latin.

(iv) Intermediate Latin.

(v) French

(vi) German

(vii) Italian

(viii) Any other language which the candidate has satisfied the Graduate Studies Committee for Ancient History is relevant to any part of the work which they propose to submit.

B

(i) Greek Numismatics.

(ii) Roman Numismatics.

(iii) Greek Epigraphy.

(iv) The epigraphy of the Roman World.

(v) Documentary papyrology. Candidates taking this option will produce an edition of a documentary papyrus and one essay of not more than 5,000 words in length. These should be submitted in accordance with the arrangements set out in 2(d) above.

(vi) Roman Law.

(vii) One of the options B1-4 and B7 in the M.St. in Greek and/or Latin Languages and Literature, subject to the approval of the Graduate Studeis Committe in Ancient History and the Graduate Studies Committe in Classical Languages and Literature. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.St. in Greek and/or Roman History.

(viii) An option from Schedule B of the M.St. in Classical Archaeology, subject to the approval of the Graduate Studies Committee in Ancient History and the Graduate Studies Committee in Archaeology. Presubmitted essays offered under this option will be subject to the normal regulations for the submission of presubmitted essays in the M.St. in Greek and/or Roman History.

(ix) Any other subject approved by the Graduate Studies Committee for Ancient History.

C

An option on a historical topic. A list of available options will appear in the Handbook issued in Week 0 of the Michaelmas Term preceding the examination.

In addition to the options set out in the Handbook, candidates may offer an option on any other historical topic relating to the Ancient Greek and Roman World of their choice, subject to the approval of the Graduate Studies Committee in Ancient History.

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D

A dissertation of not more than 10,000 words on a subject approved by the Graduate Studies Committee for Ancient History.

The dissertation (typewritten) must be uploaded to the University approved online assessment platform, no later than noon on the Wednesday of Week 6 of the Trinity Full Term in which the examination is to be taken.

Master of Studies in Historical Studies

1. Candidates must follow a course of instruction in Historical Studies. The course is available on a part time basis only, to be studied over a period of three terms.

2. Candidates for admission will be required to have successfully completed the Postgraduate Certificate in Historical Studies normally not more than three terms before admission to the MSt.

3. Every candidate shall be required to satisfy the examiners in the following:

(*a*) A survey of secondary literature of not more than 2,500 words;

(*b*) A survey of primary sources for dissertation of not more than 2,500 words;

(*c*) A dissertation proposal of not more than 1,500 words;

(d) A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

Assignments under 3(a) to (c) shall be uploaded to the University approved online assessment platform by the dates published in the course handbook at the start of each academic year.

The dissertation under clause 3 (d) shall be submitted to the University approved online submission platform by noon on the Tuesday of Week 7 Trinity Term of the year in which the course is taken. The format is prescribed in the course handbook.

4. A candidate who fails to satisfy the examiners in any of the assessments in 3 (a) to (d) will be permitted to resubmit on one further occasion only, not later than one year after the initial failure.

5. A candidate who is successful in the examination for the MSt in Historical Studies shall have their Postgraduate Certificate subsumed by the Master of Studies.

Schedule

Unit 1: Using Archives and Analysing Sources

Unit 2: Theoretical Approaches to History

Unit 3: Writing History

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Master of Studies in History (Full-Time)

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for this degree must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their lead supervisor shall determine. In addition to the formally examined programme elements described below, each candidate will be expected to attend and complete in-course requirements for a series of skills options based on a schedule to be published from year to year by the Faculty's Graduate Studies Committee. The candidate's individual programme, agreed with their supervisor, will be subject to approval by the programme convenor, by Friday of Week One of Michaelmas Term; subsequent changes must be agreed by the programme convenor not later than Friday of Week Three of Hilary Term.

3. Candidates must apply for and follow a particular named strand of the programme, chosen from a list published by the Faculty by 1 September of the year before entry. They may only change to a different strand with the written agreement of their supervisors, and of the Convener of the MSt in History.

4. The final examination for candidates in History shall comprise (i) one extended essay based on the programme's core component, (ii) one extended essay based on an Option, and (iii) a dissertation of not more than 15,000 words.

I. During Michaelmas Term each candidate shall attend a core programme, comprising introductory lectures, strand-specific classes on sources and historiography, and mixed classes on historical theory and methodological approaches. The core course will be assessed by an extended essay of between 3,000 and 5,000 words. The essay must be submitted by 12 noon on Monday of Week Nought of Hilary Term.

II. In Hilary Term candidates must choose one Option course, normally from the Options for the Master of Studies in History. The choice of Option must be discussed with the candidate's supervisors and will depend on the candidate's training objectives or dissertation project. Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the programme convenor, the person responsible for the delivery of the requested Option paper, and their supervisor. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that Option (i.e. the regulations of the programme under which the Option paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. This part of the programme will be assessed by one essay of 6,000-7,000 words. The essay should be submitted by 12 noon on Friday of Week Ten of Hilary Term. This essay should reflect skills and understanding that the candidate has developed by following the choice of Option paper. This essay may complement but must not share significant content with the essay submitted under I. above.

III. Each candidate must prepare a dissertation of not more than 15,000 words on a topic in his or her chosen subject area. The dissertation must include a short abstract which concisely summarises in about 300 words its scope and principal arguments. The dissertation must be submitted by 12 noon of Monday of Week Nine of Trinity Term. Material submitted under I. and II. may be summarised or substantially further developed in the dissertation, but no significant part of the dissertation should reproduce or paraphrase other work submitted for examination.

5. A candidate who has failed to satisfy the examiners in any one of the papers may enter again to be examined on the failed assessment on one, but not more than one, subsequent occasion. This resubmission of paper will be made within twelve months of the original assessment deadline (Oxford Calendar). No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

6. All submitted assessments should be accompanied by a declaration that they are the candidate's own work.

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Master of Studies in History (Part-Time)

The regulations of the Board of the Faculty of History are as follows:

1. Candidates for this degree must follow for at least six terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars and classes as their lead supervisor shall determine. In addition to the formally examined programme elements described below, each candidate will be expected to attend and complete in-course requirements for a series of skills options based on a schedule to be published from year to year by the Faculty's Graduate Studies Committee. The candidate's individual programme, agreed with their supervisor, will be subject to approval by the the programme convenor, by Friday of Week One of Michaelmas Term; subsequent changes must be agreed by the programme convenor not later than Friday of Week Three of Hilary Term.

3. Candidates must apply for and follow a particular named strand of the programme, chosen from a list published by the Faculty by 1 September of the year before entry. They may only change to a different strand with the written agreement of their supervisors, and of the Convener of the MSt in History.

4. The final examination for candidates in History shall comprise (i) one extended essay based on the programme's core component, (ii) one extended essay based on an Option, and (iii) a dissertation of not more than 15,000 words.

I. During Michaelmas Term of the first year each candidate shall attend two elements of a core programme, comprising introductory lectures and strand-specific classes on sources and historiography.

II. In Hilary Term of the first year candidates must choose one Option course, normally from the Options for the Master of Studies in History. The choice of Option must be discussed with the candidate's supervisors and will depend on the candidate's training objectives or dissertation project. Candidates wishing to take an Option paper from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the programme convenor, the person responsible for the delivery of the requested Option paper, their supervisor. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that Option (i.e. the regulations of the programme under which the Option paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force. This part of the programme will be assessed by one essay of 6,000-7,000 words. The essay should be submitted by 12 noon on Tuesday of Week 1 of Trinity Term of the first year. This essay should reflect skills and understanding that the candidate has developed by following the choice of Option paper. This essay may complement but must not share significant content with the essay submitted under I. above.

III. During the Michaelmas Term of the second year each candidate will attend core classes on theory and methods. The core classes will be assessed by an extended essay of between 3,000 and 5,000 words. The essay must be submitted site by 12 noon on Monday of Week Nought of Hilary Term in the second year.

IV. Each candidate must prepare a dissertation of not more than 15,000 words on a topic in their chosen subject area. The dissertation must include a short abstract which concisely summarises in about 300 words its scope and principal arguments. The dissertation must be submitted by 12 noon of Monday of Week Nine of Trinity Term of the second year. Material submitted under I. and II. may be summarised or substantially further developed in the dissertation, but no significant part of the dissertation should reproduce or paraphrase other work submitted for examination.

5. A candidate who has failed to satisfy the examiners in any one of the papers may enter again to be examined on the failed assessment on one, but not more than one, subsequent occasion. This resubmission of paper will be made within twelve months of the original assessment deadline (Oxford Calendar). No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

6. All submitted assessments should be accompanied by a declaration that they are the candidate's own work.

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Master of Studies in History of Art and Visual Culture

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least three terms a course of instruction in the History of Art, and must, upon entering for the examination, produce from his or her society a certificate to this effect.

2. *Syllabus*

The course shall comprise: I, one compulsory paper; II, one optional paper chosen by the candidate; and III, a dissertation.

I. The compulsory paper entitled 'Issues in Art History' will be assessed by three essays of between 1,200 and 1,500 words each. A choice of topics for these essays as prescribed by the examiners will be published by the department by noon on Monday of 0th week of Trinity Term. Each essay must be uploaded to the University approved online assessment platform by noon on Thursday of 0th week of Trinity Term in the year in which the examination is to be taken.

II. Optional papers will cover topics and issues of art history and visual culture from the later Middle Ages to the present, as approved from time to time by the Committee of the History of Art. A definitive list of the optional papers available in any one year will be posted on the notice boards of the Faculty of History by Friday of fourth week of Michaelmas Term at the latest. Optional papers will be examined by one short essay of 2,500 words and one research project of 7,500 words.

III. A dissertation of not more than 15,000 words on a topic in the history of art, to be approved by the candidate's supervisor and the Head of the Department of History of Art prior to the submission of essay and dissertation titles to the Chair of Examiners for the degree.

3. Candidates shall make written application for the approval of the titles of their essay and research project in their optional paper, and also notify the examiners of the title of their dissertation by the examination entry date.

4. Each essay and research project for the optional paper must be uploaded to the University approved online assessment platform by noon on Friday of Week Nine of Hilary Term. The dissertation must be uploaded to the University approved online assessment platform by noon on Monday of Week Nine of Trinity Term. The dissertation must include a short abstract which concisely summarizes its scope and principal arguments, in about 300 words. For both the essays and the dissertations, the presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the *Conventions for the presentation of dissertations and theses* of the Board of the Faculty of History.

5. A candidate who fails the examination will be permitted to re-take the examination on one further occasion only, not later than one year after the initial attempt. Such a candidate whose dissertation has been of satisfactory standard will not be required to re-submit the dissertation, while a candidate who has reached a satisfactory standard on *both* the option and the prescribed issues in art history essays will not be required to re-take those parts of the examination.

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Master of Studies in History of Design

1. Candidates must follow a course of instruction in the History of Design. The course is available on a part time basis only to be followed over a period of six terms.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) A written assignment for each of the three papers taught in Year 1

(i) Materials and Techniques: an object case study of not more than 2,500 words

(ii) Historical Methods: a methodology and critical sources review of not more than 3,000 words

(iii) A research project of not more than 5,000 words.

(*b*) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below.

(*c*) A dissertation of not more than 15,000 words on a topic approved by any two of the examiners.

Assignments under 2(*a*) and (*b*) shall be uploaded to the University approved online assessment platform for consideration by such dates as are published in the course handbook issued at the start of the course. The dissertation under 2(*c*) must be submitted in digital copy, format to be prescribed in the course handbook, not later than noon on the first Wednesday in September of the second year of the course to the University approved online assessment platform.

3. Candidates who fail to satisfy the examiners in any of the assignments or the dissertation under 2 above will be permitted to resubmit work in respect of the part or parts they have failed on one occasion only, normally within one year of the original failure.

Schedule

Advanced Papers are available in the following areas:

- *The Arts and Crafts Traditions: Local and Transnational Perspectives*
- *Machine Age to Digital: Histories and Technologies*
- *Design, Body, Environment*
- *Design for War and Peace*
- *Modern Design and the Home*

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be circulated to candidates and their supervisors during the second week of Michaelmas Term.

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Master of Studies in Islamic Art and Architecture

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies that they possess the necessary qualifications in Arabic or Persian or Ottoman Turkish to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Islamic Art and Architecture.

3.The examination will consist of the following four units:

Unit 1.

Candidates shall submit a thesis of between 12,000 and 15,000 words in length (excluding bibliography), which should be equivalent to a substantial draft chapter or chapters of a proposed thesis for the M.Litt. or the D.Phil. (For submission, see under 7 below.)

Unit 2.

Candidates shall submit **EITHER**

2A: a portfolio containing reports on the practical work completed during the course, according to the schedule given in the Course Handbook. (For submission, see under 6 below.)

OR

2B: a report or reports on practical work completed on one or more objects, buildings or sites that will form part of a proposed thesis for the M.Litt. or the D.Phil., to be selected by the candidate in consultation with the candidate's supervisor. (For submission, see under 6 below.)

Units 3 and 4.

Candidates shall take any one of the following:

a. two examination papers, which may be any combination of language and non-language papers. When an elective paper is shared with another degree, the regulations for the paper follow that of the home degree.

b. two essays of between 5,000 and 7,000 words in length, which may be any two of the following:

(i) an essay on the theoretical issues raised by the subject which the candidate is proposing for the thesis for the M.Litt. or D.Phil.;

(ii) an essay on a topic relevant to the subject of the proposed thesis for the M.Litt. or D.Phil.;

(iii) an essay discussing the historical or literary background, or the source material, relevant to the proposed thesis for the M.Litt. or D.Phil.

c. one examination paper under (a) above and one essay under (b) above.

4. Applications for the approval of the choice between Unit 2A and Unit 2B and, if applicable, of the title or titles of the reports under 2B, and of the titles of the examination papers and/or essays for Units 3 and 4, to the Faculty Office on or before Monday of second week of Michaelmas Term.

5. Applications for the approval of the subject of their thesis must be submitted to the Faculty Office by Monday of nought week of Hilary Term.

6. Lists of any set texts prescribed for examination under Units 3 and 4 of the examination must be submitted to the Faculty Office by Friday of seventh week of Michaelmas Term.

7. All work submitted to the Chair of Examiners must be in typewritten form (except for figure, illustrations and images). A PDF copy (Unit 1, Unit 2 and, where applicable, Units 3 and 4, above) must be uploaded to the University-approved online assessment platform. Extended Essay 1 is due not later than noon on Monday of week 9 of Michaelmas Term.

Extended Essay 2 is due not later than noon on Monday of week 9 of Hilary Term.

The Report or Portfolio in 2A or 2B above must be submitted not later than noon on Monday of week 2 of Trinity Term.

The thesis must be submitted not later than noon on Thursday of week 6 of Trinity Term.

The work must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a declaration that the work is the candidate's own.

8. Candidates may be required to attend a viva.

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Master of Studies in Islamic Studies and History

The regulations of the Board of the Faculty of Asian and Middle Eastern Studies is as follows:

1. Candidates for the MSt in Islamic Studies and History must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. Candidates must attend such lectures, seminars, classes, and language classes as the convenors of the course shall determine, and must undertake any language tests set by the language teachers.

The final examination consists of the following four units, which all candidates must take:

(i) and (ii) Two optional papers chosen from the M.Phil. in Islamic Studies and History. Tuition for each of these two papers will take place either in Michaelmas or Hilary Term.

(iii) A prescribed take-home essay on methods and research materials related to one of the subjects studied under (i) and (ii). A choice of essay questions as prescribed by the examiners will be published for this degree programme by noon on Friday of fourth Week of Hilary Term. They will be required to select one question from this paper, and prepare an essay of up to 4,000 words (excluding bibliography). Candidates must submit this essay to the University approved online assessment platform by noon on Friday of eighth week of the Hilary Term. The work must bear the candidates examination number (but not the candidates' name). Candidates must include a declaration that the work is the candidates own.

(iv) A thesis of no more than 15,000 words (excluding bibliography), or two essays of no more than 6,000 words (excluding bibliography), on a topic (or topics) selected in consultation with the candidate's supervisor and approved by the Faculty Board. Candidates are required to submit the dissertation to the University approved online assessment platform by noon on Friday of fourth Week of Trinity Term.

3. The examiners may examine any candidate by viva voce.

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Master of Studies in Jewish Studies

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies that they possess the necessary qualifications to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Jewish Studies.

3. There will be two tracks: Syllabus A and Syllabus B:

Syllabus A:

Unit (i) Three terms of *either* Biblical Hebrew, *or* Modern Hebrew, *or* Yiddish. Written examination will take place at the end of Trinity Term.

Unit (ii) Two options, one option to be taken in Michaelmas Term and one option to be taken in Hilary Term.

Unit (iii) A thesis of not more than 15,000-words (excluding bibliography), on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. Applications for such approval should be submitted to the Faculty office by Monday of Week 0 of Hilary Term. The thesis must be submitted to the University approved online assessment platform not later than 12 noon on Friday of Week 6 of Trinity Term. The work must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a declaration that the work is the candidate's own.

Syllabus B:

Unit (i): Three terms of *either* Biblical Hebrew, *or* Modern Hebrew, *or* Yiddish. Written examination will take place at the end of Trinity Term.

Unit (ii): Four options to be taken in Michaelmas Term, Hilary Term or Trinity Term. Options examined by essay must be taken in Michaelmas or Hilary Term.

4. A list of options for unit (ii) will be published in the Course Handbook.

The method of examination will be either by three-hour written examination held at the end of Trinity Term or by essay examination. The method of examination of each option will be determined in advance and will be published in the course handbook. The essay topics will be published on the Friday of Week 8 of the term in which the option is taught. Candidates will be contacted with details of how to collect or access the question paper. The essay examination will consist of two essays of not more than 2,500 words each for *Syllabus A* and not more than 3,000 words each for *Syllabus B*. Each essay must be submitted to the University approved online assessment platform by 12 noon on the Friday of Week 0 of the term following that in which the option was taught. The work must bear the candidate's examination number (but not the canidate's name, which must be concealed). Candidates must include a declaration that the work is the candidate's own.

5. Lists of set texts must be submitted to the Faculty office by Friday of Week 7 of Michaelmas Term.

6. Candidates may be required to attend a viva.

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Master of Studies in Jewish Studies in the Graeco-Roman Period

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies that they possess the necessary qualification in the Hebrew language to profit by the course. Those wishing to take options (*e*) or (*f*) must show evidence of their knowledge of Greek.

2. Every candidate must follow for at least three terms a course of study in Jewish Studies in the Graeco-Roman Period.

3. *Syllabus*

There will be four Units. Each unit is examined by a written paper.

Unit (i) Essay questions on Jewish history and institutions from 200 BCE to 135 CE.

Units (ii), (iii) and (iv) Prescribed texts. Select one paper for each unit from the following list:

(*a*) Dead Sea scrolls

(*b*) Mishnah

(*c*) Midrash

(*d*) Targum

(*e*) Septuagint

(*f*) Hellenistic Jewish literature

(*g*) Any other subject approved by the Board.

4. Lists of set texts must be submitted to the Faculty office by Friday of Week 7 of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for some options may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Korean Studies

1. Before admission to the course, candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies that they possess the necessary qualification to profit by the course. Candidates must have a knowledge of Korean at least up to the standard of a first degree.

2. Every candidate must follow for at least three terms a course of instruction in Korean Studies.

3. *Syllabus*

There will be four Units:

Unit (i) Set texts.

Unit (ii) *Either* Korean Language

or Classical Chinese

or Modern Japanese

or Classical Japanese

or Middle Korean

Candidates who already possess a sufficient knowledge of Modern Korean will be required to choose one of the other language options.

Unit (iii) Bibliography and techniques of Koreanology.

The examination will take the form of exercises to be set after examinations for Units (i) and (ii) have taken place. Each candidate will be assigned one or more exercises set on a topic directly relating to the course of instruction they have followed, and will be required to upload a written answer to the University approved online assessment platform by a date which the Chair will announce at the conclusion of the written papers, but which shall, in any case, be not sooner than two days and not later than seven days from the date of the examination. The work must bear the candidate's examination number (but not the candidate's name, which must be concealed). Candidates must include a declaration that the work is the candidate's own.

Unit (iv) A thesis of not more than 15,000 words (excluding bibliography), on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. Applications for such approval should be submitted to the Faculty office by Monday of noughth week of Hilary Term.

The thesis must be submitted to the University approved online assessment platform not later than 12 noon on Friday of sixth week of Trinity Full Term.

4. Lists of set texts must be submitted to the Faculty office by Friday of seventh week of Michaelmas Term.

5. Every candidate will be examined by a viva unless he or she shall have been individually excused by the examiners.

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Master of Studies in Late Antique and Byzantine Studies

1. Candidates must satisfy the Committee for Byzantine Studies and the appropriate Faculty Boards that they possess the necessary qualifications in Greek (ancient or modern) and/or Latin to profit by the course.

2. Every candidate must follow for at least three terms a course of instruction in Late Antique and Byzantine Studies. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

3. Candidates must take three of the following five papers. All candidates take the core paper on History, Art and Archaeology, *or*, if they already have the required linguistic competence, History and Byzantine Literature. For the remainder of their course they choose either the two Language and Literature papers, or, Auxiliary Disciplines and one Special Subject.

I. Core paper on History, Art and Archaeology , *or* History and Byzantine Literature:

Either

(*a*) Late Antiquity (covering the Roman Empire and adjoining regions)

or

(*b*) Byzantium

The core paper will be taught in classes in Michaelmas and Hilary Terms. Examination will be by two 5,000 word essays, to be uploaded to the University approved online assessment platform by Monday of sixth week of Hilary Term (essay 1) and Monday of sixth week of Trinity Term (essay 2). Each submission will require the candidate to make a declaration indicating that it is their own work.

II. and III. Language and Literature (teaching in Greek, Latin, Slavonic, Armenian, Syriac, and Arabic will normally be available).

These papers are taught over three terms in classes, with reference to a selection of texts and/or extracts from texts which may vary from year to year according to the interests of candidates. Examination is by two three-hour papers (candidates are permitted the use of relevant bilingual dictionaries, which will be provided by the faculty):

(*a*) translation, and

(*b*) set texts (with passages for translation and comment).

Candidates who are embarking on the study of one of the above languages will normally be expected to take both examinations in that language, but the Committee for Byzantine Studies may in special circumstances permit them to substitute another paper for one of these examination papers. Candidates cannot normally offer an examination in the language which qualified them for admission to the degree programme in the first instance.

IV. Auxiliary Discipline(s):

Either

(*a*) any two of the following: epigraphy, palaeography, numismatics, sigillography

or

(*b*) papyrology: Greek or Coptic or Arabic

or

(*c*) artefact studies: one of ceramics or mosaics or ivories or carved marbles.

Paper IV will be taught by lectures/classes/tutorials. Examination will be by a three-hour paper, except for papyrology which is assessed by two 5,000 word essays on distinct aspects of the subject. The essays for papyrology are to be submitted by Monday of Week 9 of Trinity Term.

V. A Special Subject selected from the subject areas listed under 4. below.

Special Subjects will be taught by lectures/classes/tutorials. Examination will be either by two 5,000 word essays or by a 10,000 word dissertation (to be uploaded to the University approved online assessment platform by Monday of sixth week of Trinity Term). Each submission will require the candidate to make a declaration indicating that it is their own work.

4. Overview of Special Subject (for details please consult the Course Handbook)

(*a*) History: Special Subjects on offer deal either with specific periods or with certain aspects of late Roman and Byzantine history (including military, diplomatic, political, social economic and religious history) between the fourth and fifteenth centuries, as well as important developments in neighbouring regions.

(*b*) Art and Archaeology: Special Subjects on offer cover sculpture, portraiture, minor arts, monumental art and architecture of the late Roman, Byzantine and Islamic spheres of influence, as well as the archaeology of town and country throughout the Mediterranean and Near Eastern worlds.

(*c*) Literature (texts prescribed in translation): Special Subjects on offer range through historiography, hagiography, poetry, popular literature and scholarship in the languages available for the degree programme.

(*d*) Religion: Special Subjects on offer cover theological debates and practical spirituality in the fields of Judaism, Christianity, and Islam.

(*e*) Such other subjects as may be approved on application to the Committee for Byzantine Studies.

Candidates wishing to take an option paper/advanced paper (language varying by programme) from another programme offered by the History Faculty, and exceptionally, by other Faculties, may do so with the permission of the Programme Convenor, the person responsible for the delivery of the requested option/advanced paper, the candidate's supervisor, and the Director of Graduate Studies. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (ie the regulations of the programme under which the option/advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

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Note. The list of Special Subjects detailed in the Course Handbook reflects the expertise and interests of current postholders. The list may be altered from time to time with development of expertise and changes of interest on the part of the postholders.

5. Teaching in all the options may not be available each year, and applicants for admission will be advised whether teaching will be available in the options of their choice.

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Master of Studies in Linguistics, Philology and Phonetics (Advanced Study)

1. Candidates shall normally have a degree in a subject which has given them at least some experience of linguistic or philological work. Those intending to offer options chosen from C or D below should normally have, and may be required to demonstrate, some knowledge of the chosen (group of) language(s) and those intending to offer options chosen from C will normally be expected to be able to read secondary literature in French and German.

2. The examination shall consist of three parts:

(a) one general paper as indicated in A;

(b) two papers both of which must be chosen from those listed in B, or those listed in C (except that, at the discretion of the faculty, candidates may submit a paper from list B in place of one of those from list C), or those listed in D.

In addition, the award of the degree is subject to:

(c) the completion and submission at a time specified by the lecturers of the practical courses preparing for (a) of sets of practical problems; a complete list of names of students who have satisfied this condition is to be made available by the lecturers concerned to the Chair of Examiners.

A.

Linguistic Theory.

B.

(i) Phonetics and phonology.

(ii) Syntax.

(iii) Semantics and pragmatics.

(iv) Historical and comparative linguistics.

(v) Psycholinguistics and neurolinguistics.

(vi) History and structure of a language.

(vii) Experimental phonetics.

(viii) Sociolinguistics.

(ix) Computational linguistics.

(x) Any other subject which, from time to time, the Faculty of Linguistics, Philology and Phonetics at its own discretion may consider suitable.

C.

(i) The comparative grammar of Indo-European languages.

(ii) The historical grammar of Indo-European languages.

(iii) Translation from, and linguistic comment upon, texts in Indo-European languages.

D.

(i) The history of one language, or of two or more historically related languages.

(ii) The structure of the language or languages selected.

(iii) One of:

(a) Translation from, and/or linguistic comment upon, texts in the language or languages selected, *or*

(b) Any paper from B above except B(vi), *or*

(c) A project on an aspect of the structure or history of the language, or family of related languages, studied.

3. The general paper A and the papers in C and D are each assessed by a three-hour written examination. The paper in D(iii)(c) is examined by method (b). The papers in B are assessed by:

Either:

(a) A three-hour written examination

Or:

(b) An essay of between 5,000 and 7,500 words. Candidates are required to submit the thesis by uploading to the University approved online assessment platform, not later than noon of Friday of Week 5, Trinity term.

Or:

(c) A written report of between 5,000 and 7,500 words on the design and execution of an original research project. Candidates are required to submit the thesis by uploading to the University approved online assessment platform, not later than noon of Friday of Week 5, Trinity term.

In addition, the lecturer on the course of instruction may require:

(a) one or more practical problem set(s), to be completed and submitted at a time specified by the lecturer; and

(b) one or more oral presentation(s) in a public forum.

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For each paper in B, the lecturer on the course of instruction shall prescribe a suitable combination of these options, and shall make available to the Chair of Examiners evidence showing the extent to which each candidate has pursued an adequate course of work.

4. Candidates who wish to offer papers listed in C above must select two Indo-European languages or language groups, one of which must be studied in greater depth than the other. All such combinations are subject to the availability of teaching and the approval of the faculty.

5. The language or languages selected by candidates who wish to offer the papers mentioned in D above may be ancient (e.g. Ancient Greek, Latin, Sanskrit, Akkadian, etc.) or modern (e.g. French, Italian, German, English, Turkish, etc.). Only languages for which teaching is available at the time can be offered.

6. Each candidate is required to present themselves for an oral examination if and when required by the examiners.

7. Candidates requesting re-examination should be required to resit or resubmit any unit of assessment in which they have failed to achieve a pass mark. The highest mark awarded for a re-examined unit of assessment should be the pass mark.

Master of Studies in Linguistics, Philology and Phonetics (Research Preparation)

1. Candidates shall normally have a degree in which linguistics forms at least 50% of the teaching and assessment, or who can otherwise demonstrate that they have studied linguistics to an equivalent level. Those intending to offer options chosen from C or D below should normally have, and may be required to demonstrate, some knowledge of the chosen (group of) language(s) and those intending to offer options chosen from C will normally be expected to be able to read secondary literature in French and German.

2. The examination shall consist of two parts:

(a) two papers both of which must be chosen from those listed in B, or those listed in C (except that, at the discretion of the faculty, candidates may submit a paper from list B in place of one of those from list C), or those listed in D.

(b) a thesis of no more than 15,000 words to be written on a subject within the field of the MSt.

The thesis must be uploaded to the University approved online assessment platform not later than noon on the Friday of the third week of the Trinity Term.

B.

(i) Phonetics and phonology.

(ii) Syntax.

(iii) Semantics and pragmatics.

(iv) Historical and comparative linguistics.

(v) Psycholinguistics and neurolinguistics.

(vi) History and structure of a language.

(vii) Experimental phonetics.

(viii) Sociolinguistics.

(ix) Computational linguistics.

(x) Any other subject which, from time to time, the Faculty of Linguistics, Philology and Phonetics at its own discretion may consider suitable.

C.

(i) The comparative grammar of Indo-European languages.

(ii) The historical grammar of Indo-European languages.

(iii) Translation from, and linguistic comment upon, texts in Indo-European languages.

D.

(i) The history of one language, or of two or more historically related languages.

(ii) The structure of the language or languages selected.

(iii) One of:

(a) Translation from, and/or linguistic comment upon, texts in the language or languages selected, *or*

(b) Any paper from B above except B (vi), *or*

(c) A project on an aspect of the structure or history of the language, or family of related languages, studied.

3. The papers in C and D are each assessed by a three-hour written examination. The paper in D(iii) (c) is examined by method (b). The papers in B are assessed by:

Either:

(a) A three-hour written examination.

Or:

(b) An essay of between 5,000 and 7,500 words. Candidates are required to submit the thesis by uploading to the University approved online assessment platform, not later than noon of Friday of Week 5, Trinity term.

Or:

(c) A written report of between 5,000 and 7,500 words on the design and execution of an original research project. Candidates are required to submit the thesis by uploading to the University approved online assessment platform, not later than noon of Friday of Week 5, Trinity term.

In addition, the lecturer on the course of instruction may require:

(a) one or more practical problem set(s), to be completed and submitted at a time specified by the lecturer; and

(b) one or more oral presentation(s) in a public forum.

For each paper in B, the lecturer on the course of instruction shall prescribe a suitable combination of these options, and shall make available to the Chair of Examiners evidence showing the extent to which each candidate has pursued an adequate course of work.

4. Candidates who wish to offer papers listed in C above must select two Indo-European languages or language groups, one of which must be studied in greater depth than the other. All such combinations are subject to the availability of teaching and the approval of the faculty.

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5. The language or languages selected by candidates who wish to offer the papers mentioned in D above may be ancient (e.g. Ancient Greek, Latin, Sanskrit, Akkadian, etc.) or modern (e.g. French, Italian, German, English, Turkish, etc.). Only languages for which teaching is available at the time can be offered.

6. Each candidate is required to present themselves for an oral examination if and when required by the examiners.

7. Candidates requesting re-examination should be required to resit or resubmit any unit of assessment in which they have failed to achieve a pass mark. The highest mark awarded for a re-examined unit of assessment should be the pass mark.

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Master of Studies in Literature and Arts

1. Every candidate must follow for six terms a part-time course of instruction in interdisciplinary study in the Humanities (Literature, History and History of Art).

2. The course will consist of lectures, seminars, on-line courses and individual tutorials.

3. Every candidate will be required to satisfy the examiners in the following parts:

(*a*) Four essays, each of no more than 5,000 words in length.

(*b*) A dissertation on a topic selected by the candidate in consultation with the Course Director and their supervisor and approved by the examiners. The dissertation must be of no more than 11,000 words in length, and will need to demonstrate knowledge and awareness of more than one subject discipline.

The dissertation under 3(*b*) must be submitted in digital copy, format to be prescribed in the course handbook, not later than noon on the third Thursday in September of the final year of the course to the University approved online assessment platform. All other elements of assessed work shall be uploaded to the University approved online assessment platform for consideration by such dates as the examiners shall determine and shall notify the candidates and tutors at the start of each academic year.

The assessed work under 3(*a*) and 3(*b*) must be accompanied by a statement that it is the candidate's own work.

4. Candidates may be required to attend a viva voce examination if the Examiners require further information in order to make a judgement on an individual candidate.

5. A candidate who fails to satisfy the examiners in 3 will be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on one further occasion. In the case of 3(*a*), candidates should resubmit work within one year, but normally not later than three months after the initial attempt. In the case of 3(*b*), candidates should resubmit work not later than twelve months after the initial attempt.

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Master of Studies in Medieval Studies

1. Candidates for the M.St. in Medieval Studies must follow for at least three terms a course of instruction and directed research and must, upon entering the examination, produce from their society a certificate to that effect.

2. The course shall be assessed by the following:

(a) Attendance at classes and seminars of one compulsory medieval language course, taken over three terms, and any associated tests.

(b) Attendance at the Interdisciplinary Research Methods seminars and workshops.

(c) Assessment of a course of Palaeography and/or codicology classes taught within one of the participating faculties.

(d) One option taken during Michaelmas Term, from the subject options made available by the participating faculties in any given year and term. Students are required to write an essay of between 5,000 and 7,000 words as specified in the regulations of the host faculty, relating to this option.

(e) One option taken during Hilary Term, from the subject options made available by the participating faculties in any given year and term. Students are required to write an essay of between 5,000 and 7,000 words as specified in the regulations of the host faculty, relating to this option.

(f) A dissertation of between 10,000 and 12,000 words.

3. Assessment (a) will be the certification of the candidate's attendance and participation, and, where appropriate test results, submitted by the medieval language class teacher to the Chair of the Board of Examiners.

4. Assessment (b) will be the certification of satisfactory participation of the Interdisciplinary Research Methods seminar and workshops, submitted by the convenors of the seminars to the Chair of the Board of Examination.

5. Assessment (c) will be assessed and submitted according to the practices of the faculty within which the candidate is working for the Palaeography/ codicology element. Unless otherwise instructed through the host programme.

6. Assessment (d) will be the written work relating to the option taken during Michaelmas term. This element must follow the regulations of the faculty providing the option. Candidates will be assessed in the format prescribed by the procedures of the host programmes, provided the assessment does not exceed the equivalent of an essay of between 5,000 and 7,000 words. Assessments must be submitted to, and according to the practices of, the host programme.

7. Assessment (e) will be the written work relating to the option taken during Hilary term. This element must follow the regulations of the faculty providing the option Candidates will be assessed in the format prescribed by the procedures of the host programmes, provided the assessment does not exceed the equivalent of an essay of between 5,000 and 7,000 words. Assessments must be submitted to, and according to the practices of, the host programme.

8. Assessment (f) will be the dissertation, which must be formatted as specified in the handbook for the MSt in Medieval Studies and accompanied by a short abstract which concisely summarises its scope and principal arguments, in about 300 words. The dissertation must be submitted to the University approved online assessment platform no later than 12 noon on Tuesday of Week 9 of Trinity Term.

9. Assessments (a), (c), (d) and (e) must be formatted and submitted according to the specifications of the faculty that is providing the material being examined.

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Master of Studies in Mindfulness-Based Cognitive Therapy

1. Candidates must follow a course of instruction in Mindfulness-Based Cognitive Therapy (MBCT) over six terms. The course develops knowledge and understanding of the theoretical and empirical foundations of mindfulness and MBCT in psychological science and Buddhist psychology; professional knowledge and skills for teaching MBCT curricula competently and ethically, and experiential understanding of mindfulness through personal practice and reflection. The course is available on a part-time basis only.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Assignments as follows:

(i) two essays, each of not more than 4,000 words, demonstrating understanding and critical appraisal of theory and research relevant to MBCT;

(ii) one written reflective analysis of not more than 4,000 words, integrating personal experiences of mindfulness practice with theoretical and empirical foundations of MBCT;

(iii) one written teaching project report, of no more than 4,000 words, describing the set-up, teaching and evaluation of an 8-week course of MBCT suitable for the student's professional context, submitted with digital recordings of all sessions of the 8-week MBCT course taught.

(*b*) One dissertation of not more than 10,000 words on a topic selected by the candidate and approved by any two of the examiners, related to the theory and practice of MBCT.

The written assignments under 2(*a*) shall be uploaded to the University approved online assessment platform by the dates published in the course handbook at the start of the course. Recordings shall be submitted by such means and such dates as are provided in the course handbook.

The dissertation under 2*(b)* shall be submitted to the University approved online assessment platform by noon on the third Tuesday of July in the second year of the course.

3. Candidates who fail to satisfy the examiners in any of the assessed work may be permitted to resubmit work in the part or parts of the examination which they have failed on one further occasion only which shall normally be within one year of the original failure.

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Master of Studies in Modern Languages

1. All candidates must follow a course of instruction in Modern Languages at Oxford for a period of three terms.

2. All candidates shall be required to offer A, B, C, and D as defined in 3 below.

Unless otherwise stated, candidates will be expected to write in English unless explicit permission is obtained to write in the language (or one of the languages) studied. In the case of Comparative Literature candidates, writing in more than one language in addition to English will not be authorised.
3. The examination shall consist of the following:

(A) One of the Method Options specified in the Handbook for Taught-Course Graduate Students in Medieval & Modern Languages (the course handbook).
Candidates are required to submit an essay on one of the options above of between 5,000 and 7,000 words in total.

The essays should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Hilary Term.

The work submitted must be written in English, unless otherwise approved by the Faculty Board or Director of Graduate Studies.

(B) A dissertation of between 10,000 and 12,000 words written in English, or, with the approval of the Director of Graduate Studies, in the language appropriate to the literature concerned, on a topic connected with those offered in (A) above or (C) below, but distinct from those covered by the essays submitted under (A) or (C), and approved by the Modern Languages Board of Examiners.

The dissertation should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 7 of Trinity Term.

(C and D) Two Special Subjects

Candidates may select two Special Subjects from those listed in the Handbook for Taught-Course Graduate Students in Medieval & Modern Languages as being associated with the programme which they are following; candidates may select a special subject from a different programme subject to availability.

Candidates will be examined on an essay, or two essays (which may be written in English, or, with the approval of the Director of Masters Courses, in the language appropriate to the literature concerned), on the topics they have agreed with the supervisor of each Special Subject. The length of the work submitted for each Special Subject should be between 5,000 and 7,000 words in total.

4. Candidates for Comparative Literature should ensure that either at least one of the special subjects (C and D) is comparative in scope or the two special subjects are concerned with different languages. The dissertation must deal explicitly with comparative issues.

The Special Subject essays for Michaelmas Term should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Michaelmas Term. The Special Subject essays for Hilary Term should be formatted and submitted electronically as specified in the course handbook, by noon on Thursday of Week 10 of Hilary Term.

5. In order to pass the degree, a student must pass all its assessed components. A candidate who has failed to satisfy the examiners in any one of the examinations may enter again for that examination and will be required to submit new assessment material for the relevant component(s) by noon of the final Monday of September following their first examination. Candidates may resubmit on one occasion only.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Studies in Music

1. Each candidate will be required:

   (*a*) to follow for at least three terms a course of study in music;

   (*b*) to specialise in musicology, performance or composition;

   (*c*) to take a two-part examination (Part 1 and Part 2).

2. The elements of the examination will be determined by the candidate's chosen specialism.

3. Candidates specialising in musicology will be required to submit:

   Part 1a: an essay or exercise on issues and methods in music studies, in response to a core seminar, must be submitted, not later than noon on Tuesday of Week 10 of Michaelmas Term.

   Part 1b: an essay in response to an elective seminar. The essay must be submitted, not later than noon on Tuesday of Week 10 of Hilary Term.

   A portfolio of appropriately assessed language work that is directly relevant to the candidate's intended field of research may be substituted for Part 1b with the approval of the Masters Convenor which must be sought by noon on Friday of Week 4 of Michaelmas Term.

   Part 1c: an annotated bibliography, explicitly related to the dissertation. The bibliography must be submitted, not later than noon on Tuesday of Week 3 of Trinity Term.

   Part 2: a dissertation in musicology or ethnomusicology, or an editorial exercise (edition), with prefatory matter, of comparable length. The topic for the dissertation or edition must be submitted for approval to the Masters Course Convenor, Faculty of Music, by noon on Friday of Week 3 of Hilary Term. The dissertation or edition must be submitted, not later than noon on Tuesday of Week 10 of Trinity Term.

4. Candidates specialising in performance will be required to submit:

   Part 1a: a lecture-recital consisting of a 10-minute lecture on a research topic related to a 20-minute recital, both to be given by the candidate in an examination in Week 0 or Week 1 of Hilary Term.

   Part 1b: an essay in response to an elective seminar. The essay must be submitted, not later than noon Tuesday of Week 10 of Hilary Term.

   Part 1c: an essay on a topic of the candidate's choice. The essay must be submitted, not later than noon on Tuesday of Week 3 of Trinity Term.

   Part 2: a recital of not more than forty-five minutes' duration, vocal or instrumental, to be performed not later than Week 10 of Trinity Term; and a programme note of no more than 1,200 words.

5. Candidates specialising in composition will be required to submit:

   Part 1a: a musical composition produced in response to techniques and to ideas presented in composition seminars, which must be submitted not later than noon on Tuesday of Week 10 of Michaelmas Term.

   Part 1b: EITHER an essay, in response to a core or an elective musicology seminar. The essay must be submitted, not later than noon on Tuesday of Week 10 of Hilary Term.

   OR a composition in response to ideas presented in the Hilary Term composition seminars, to be submitted by noon on the Tuesday of 10th week of Hilary Term.
   Part 1c: an essay that is explicitly related to the composition portfolio and serves to situate the candidate's ideas in relation to the field of contemporary music and other fields/domains of the candidate's choosing, to be submitted not later than noon on Tuesday of Week 3 of Trinity Term.

   Part 2: a musical composition or portfolio of compositions, which must be submitted not later than noon on Tuesday of Week 10 of Trinity Term.

6. All submissions must be formatted and submitted as specified in the handbook for the course. The assessments must be submitted by uploading it to the University approved online assessment platform; no concomitant copy submission may be submitted, for any purpose. Electronic submissions must be received by the deadline; technical problems external to the online assessment platform will not be accepted as grounds for excusing lateness. Written work shall be submitted as word-processed files converted to PDF using the course coversheet as first page of the work, bearing on the front the candidate's examination number but neither their name nor the name of their college. Candidates must themselves retain a copy of each piece of work.
7. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt. Such a candidate whose work has been of satisfactory standard in one or more elements examined will be required to resubmit for examination the element(s) which fell below the passmark when originally examined.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(*i*) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(*ii*) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Studies in Philosophical Theology

Candidates shall be required:

(*a*) to present themselves for a written examination in two of the papers prescribed below;

(*b*) to present a dissertation of not more than 15,000 words on a topic in philosophical theology to be approved by the Joint Standing Committee for Graduate Studies in Philosophical Theology;

(c) Each candidate should be prepared to present themselvs for an oral (viva voce) examination. This may include discussion of both the examination papers and pre-submitted work. Please refer to the PGT Conventions for more information about viva voce examinations.

The dissertation must be uploaded to the University approved online assessment platform by the Friday of the eighth week of Trinity Term of the year in which the examinations are taken.

1. *Philosophy of Religion*

The examination will contain questions on arguments for and against the existence of God, problems related to various supposed divine attributes and perhaps problems of religious language, on other standard issues in the philosophy of religion, and occasionally on some Christian doctrines.

2. *History of Philosophical Theology*

The paper will contain questions on philosophical influences on theology during the patristic period, the early medieval period, and the period 1760-1860. Candidates are required to show knowledge of two of the three periods and, within each of those two periods, of some of the principal relevant writings, viz. for the patristic period of works of Origen and Augustine, for the early medieval period of works of Anselm and Aquinas, and for the period 1760-1860 of works of Kant, Kierkegaard, and Schleiermacher. Study of texts in the original languages will not be required. Lectures, tutorials etc.: as for Paper 3 of the M.Phil. in Philosophical Theology.

3. **Either** *The Development of Christian Doctrine to AD 787*

Or *Theology in Western Europe from Gabriel Biel to Jacob Arminius*

Candidates will be expected to write essays on different topics, showing knowledge of the main lines of development of Christian Doctrine or Theology in Western Europe from Gabriel Biel to Arminius, and discussing particular developments in relation to the historical conditions which influenced them.

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Master of Studies in Philosophy

1. Every candidate must follow for at least three terms a course of instruction in Philosophy. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

2. Candidates will be required to attend the BPhil Pro-seminar. In addition, candidates will be required to attend two graduate classes in each of the three terms of their studies.

3. Candidates will be examined by submitting four essays of no more than 5,000 words each, in conformity with the following distribution requirement. One essay must be on a subject from Group 1 (Theoretical Philosophy), one on a subject from Group 2 (Practical Philosophy) and one on a subject from Group 3 (History of Philosophy).The one remaining essay may be assigned to a subject in any of the three Groups. The list of approved subjects in each Group will be the same as the list published for the BPhil in Philosophy in the Graduate Student Handbook.

4. Topics for the essays will be chosen by the candidates. Candidates may offer up to two essays on at most one subject not included in the list of approved subjects in the Graduate Student Handbook. Candidates wishing to offer an essay or essays on a subject not on the prescribed list must seek approval for the proposed subject from the Graduate Studies Committee in Philosophy *as soon as they decide they would like to offer it*, and in any case no later than the Wednesday of the fifth week of Trinity Term. Any such application must be supported by the relevant Course Coordinator. Where a subject is approved by the Graduate Studies Committee in Philosophy, the Committee will assign it to one of Groups 1-3.

5. All essays must be word-processed and submitted electronically via an online assessment submission platform by 10 a.m. on the Wednesdays of the following weeks: two essays are due in noughth week of Trinity Term and two essays must be submitted in noughth week of the Michaelmas Term following the year in which candidates are first entered on the Register of M.St. students. Candidates must give notice of the subject of each essay and the Group to which it will be assigned in accordance with the procedures and deadlines specified in the Graduate Student Handbook.

6. Candidates who fail any essays towards the degree of MSt in Philosophy will be permitted to resubmit those essays at one of two subsequent BPhil essay submission dates; a resubmitted essay may be on a new topic, and may be on a new subject, provided that the distribution requirement is met. Candidates need only resubmit work for those elements of the examination that they failed. No resubmitted essay can receive a mark of more than 50. Candidates who fail to satisfy the examiners a second time in any part of the examination may not re-submit work for any part of the examination on any subsequent occasion.

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Master of Studies in Practical Ethics

1. The Divisional Board of Humanities, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Practical Ethics. The course is available on a part time basis only.

3. The policy of the Continuing Education Board on variable intensity part-time study shall apply to this award.

4. The minimum period of registration on the MSt shall be four terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 9. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in the following:

(a) Assignments totalling not more than 3,500 words for each of six modules, which must include the module listed in Schedule A and five modules selected from the list in Schedule B; and

(b) A dissertation of not more than 15,000 words on a research project selected by the candidate in consultation with the supervisor and approved by the Standing Committee. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

7. The assessed work and dissertation set out in clause 6 shall be submitted via the University approved online assessment platform to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year.

8. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

9. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the MSt as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSt is not more than two years.

10. The maximum number of modules taken prior to registration for the MSt shall be three.

Schedule A

1. Ethical Concepts and Methods (Introductory Module)

Schedule B (not all modules may be available every year)

2. Ethics of Beginning and End of Life
3. Neuroethics
4. Philosophy, Psychiatry and Mental Health
5. Well-Being, Disability and Enhancement
6. Research Ethics and Empirical Ethics
7. Artificial Intelligence Ethics
8. Data Ethics
9. Climate, Environment and Animals

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Master of Studies in Psychodynamic Practice

1. Candidates will be expected to have satisfactorily completed the Postgraduate Diploma in Psychodynamic Practice.

2. The course will consist of Day Workshops, research methodology and application seminars, clinical seminars, individual clinical and research tutorials, and continuing personal therapy and supervised practice. The course will be taken on a part-time basis for a period of one year's duration.

3. Every candidate will be required to satisfy the examiners in the following:

(*a*) submission of a dissertation of no more than 15,000 words on a topic selected by the candidate in consultation with the research tutor and course director and approved by any two of the examiners. The dissertation must be submitted in digital copy, format to be prescribed in the course handbook, to the University approved online assessment platform. Submission deadlines and information are published in the course handbook. Material already submitted for the Postgraduate Diploma in Psychodynamic Practice may not be included;

(*b*) participation in a minimum of 200 hours of client/patient contact, with placement supervisions at a minimum ratio of 1:6, and submission of an end-of-year report by a candidate's placement supervisor, including those client/patient and supervision hours completed during the Postgraduate Diploma in Psychodynamic Practice, with the condition that placement work is ongoing throughout the MSt course;

(*c*) participation in a minimum of 40 hours of personal therapy (exceptions may be made for candidates who have had extensive personal therapy previously);

(*d*) submission of annual reports from both research and clinical tutors;

(*e*) a viva voce examination at the end of the course of study.

4. A candidate whose dissertation fails to satisfy the examiner will be permitted to resubmit on one further occasion only not later than one year after the initial failure.

5. If any candidate who is successful in the examination for the Degree of Master of Studies in Psychodynamic Practice has previously successfully completed the Postgraduate Diploma in Psychodynamic Practice, the Master of Studies will subsume their diploma.

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Master of Studies in Slavonic Studies

1. Candidates must follow for at least three terms a course of instruction in Slavonic Studies.

2. Each candidate will be required to take:

a) one language from Schedule 1 (A);
b) one subject from Schedule 2(B);
c) two further subjects from Schedules 2-7 of which not more than one may be from Schedule 2 (B and C).

The list of schedules will be available in the handbook for that year and will be made available to incoming students by the Graduate Studies Office early in the Long Vacation.

A.

Schedule 1 - Unseen translation

B.

Schedule 2 - Methodology

C.

Schedule 3 – Slavonic Philology in Context
Schedule 4 – The History of a chosen language
Schedule 5 – The Structure and Present State of a chosen language
Schedule 6 – Russian Literature, Culture and History
Schedule 7 – Central European Literature, Culture and History

3. Candidates may not take subjects which they have already studied in a first degree course.

4. Candidates will be examined by written examination, unless otherwise specified in the handbook.

5. Options available from the M.St./M.Phil. in Modern Languages will be examined under the regulations for those courses.

6. In lieu of written examination in one subject a candidate may elect under Schedule 2 to submit a thesis of 5,000 to 7,000 words on a subject of the candidate's choice.

7. The subject of the thesis should fall within the areas of Slavonic languages and literatures. Candidates are required to register the subject area or title of their thesis with the Modern Languages Graduate Office by the end of the fourth week of Hilary Term. The thesis should be submitted electronically as specified in the course handbook by noon on Thursday of sixth week of Trinity Term. Work submitted in the form of an thesis for the Degree of M.St. may subsequently be incorporated in a thesis submitted for the Degree of M.Phil., or may be used as the basis for the piece of written work required for admission to the status of student for the Degrees of M.Litt. or D.Phil.

8. Candidates must present themselves for oral examination unless dispensed by the examiners.

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Master of Studies in Study of Religions

1. Each candidate will be required to follow a course of instruction for three terms and present themselves for examination in three subjects as set out in the syllabus.

2. A 10,000-15,000 word dissertation must be offered. The dissertation must be uploaded to the University approved online assessment platform by Friday of 8th week in Trinity Term in the year of examination.

Each essay must be uploaded to the University approved online assessment platform by the Friday of 0th week of Trinity Term in the year in which the examination is taken.

3. Each candidate should be prepared to present themselves for an oral (viva voce) examination. This may include discussions both of the examination papers and pre-submitted work.

4. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt. Such a candidate whose 10,000-15,000 word essay has been of satisfactory standard may resubmit the same piece of work, while a candidate who had reached a satisfactory standard on the written papers will not be required to retake that part of the examination.

Syllabus

Candidates must offer the paper on the Nature of Religion, which is comprised of the following two elements: Theories and Methods in the Study of Religion and Themes in the Interaction between Religions, and two papers selected from papers on the major texts and doctrines of (*a*) Buddhism, (*b*) Christianity, (*c*) Islam, (*d*) Judaism, or (*e*) Hinduism, or (*f*) any other paper that may from time to time be approved by the Board of the Faculty of Theology and Religion.

The candidate's two chosen religions will be examined by two papers, of which one will consist of two essays of up to 5,000 words and one will consist of a dissertation of 10,000–15,000 words. Between them, essays and dissertations must deal with the two chosen religions only. Essays and dissertations on the interactions, relations or comparisons between the two religions, or approaches taken from one view towards others, are also encouraged, with the proviso that there is no overlap between essays and dissertation.

Candidates will not normally be allowed to substitute a long essay or two short essays for the paper on The Nature of Religion (Theories and Methods in the Study of Religion and Themes in the Interaction between Religions). Any candidate who believes that they have special grounds for seeking a dispensation must present a case to the Graduate Studies Committee, with the supervisor's approval, before the fifth week of Hilary Term.

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Master of Studies in Syriac Studies

1. Candidates must satisfy the Board of the Faculty of Asian and Middle Eastern Studies before admission to the course that they possess the necessary qualification in the Syriac language to profit by the course.

2. Every candidate must follow for at least three terms a course of study in Syriac Studies.

3. *Syllabus*

There will be four Units. Each unit is examined by a written paper.

Unit (i) Essay questions on the history, literature, and culture of the Syriac Churches.

Units (ii), (iii), and (iv) Passages for translation and comment, and essay questions on prescribed texts in Syriac, with special reference to *three* of the following subjects (a passage, or passages, for unprepared translation may also be set):

(1) Biblical versions;

(2) Exegetical literature;

(3) Early poetry;

(4) Liturgy;

(5) Historical literature;

(6) Secular literature;

(7) Monastic literature;

(8) Hagiography;

(9) Translations of Greek patristic texts;

(10) Theological texts;

(11) Any other subject approved by the Board.

4. Lists of set texts must be submitted to the Faculty office by Friday of Week 7 of Michaelmas Term.

5. Candidates may be required to attend a viva.

Teaching for the course may not be available in every year. Applicants for admission will be advised of this.

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Master of Studies in Theology

Candidates for the M.St. in Theology are required to follow a course of instruction and directed research for three terms and to present themselves for examination in one of seven subjects

I. Old Testament

II. New Testament

III. Christian Doctrine, specialising in one of two fields:

History of Doctrine: Patristic Theology (c. AD 100-787)

Modern Theology (post-1789)

IV. Ecclesiastical History, specialising in one of five historical periods:

AD 200-600

AD 400-1100

AD 1000-1500

AD 1400-1800

AD 1800-the present

V. Christian Ethics

VI. Science & Religion

VII. Biblical Interpretation

The examination consists of three elements:

A Two essays of not more than 5,000 words each to be submitted for examination *by Friday of Week 0 of Trinity Term*.

B A dissertation of not more than 15,000 words. The dissertation must be submitted for examination *by Friday of Week 8 of Trinity Term*.

C A written examination or take-home paper as specified for each stream in the course handbook.

The written examination takes place *in Trinity Term*.

All submitted work must be uploaded to the University approved online assessment platform.

Each candidate should be prepared to present themselves for an oral (viva voce) examination. This may include discussion of both the written examination papers and pre-submitted work. Please refer to the PGT Conventions for more information on viva voce examinations.

Within this general pattern, particular requirements pertain to certain subjects, as indicated below.

I. OLD TESTAMENT

A and B (essays and dissertation) as above.

C (the written examination) is on prescribed Old Testament Texts in Hebrew.

II. NEW TESTAMENT

A and B (essays and dissertation) as above.

C (the written examination) is on prescribed New Testament Texts in Greek.

III. CHRISTIAN DOCTRINE

A and B (essays and dissertation): All work must fall within one of the two specialised fields listed above under Christian Doctrine.

C (the written examination) takes particular forms for the different fields. In the History of Doctrine specialisms, the examination includes passages for translation and comment from prescribed texts: Greek or Latin texts in the case of Patristic Theology. Essays will be set on the prescribed texts and general topics within the same period. In the Modern Doctrine field, the examination will be on Methods & Styles in Theology.

IV. ECCLESIASTICAL HISTORY

A and B (essays and dissertation): Students may choose to write one of their essays on a topic which falls outside their primary period of study, provided that they obtain the prior written permission of their supervisor and the course coordinator.

C Nature and Practice of Ecclesiastical History: submission of two take-home papers of 3,000 – 5,000 words each, to be completed over a two-week period following the release of essay questions.

V. CHRISTIAN ETHICS

A and B (essays and dissertation): The topic of one essay must be one or more select texts in Christian Ethics, which may include classic expressions of diverse Christian traditions, the works of major theologians, or texts on a chosen ethical theme; the topic of the other essay must be a practical issue—whether sexual, medical, economic, or political—in terms of Christian ethics; the topic of the dissertation must fall within Christian Ethics.

C (the written examination) is on Christian Moral Concepts & Methodology: Contemporary & Historical Discussions.

VI. SCIENCE AND RELIGION

A and B (essays and dissertation) as above. In proposing titles for essays and the dissertation, candidates should explain in which pieces of work they will demonstrate competence in (a) exploring a historical debate in which scientific and religious issues are involved; (b) exploring a philosophical debate with a bearing on the discussion of science and religion; (c) analysing a contemporary

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issue on the interface between science and religion.

C (the written examination) is on topics in Science and Religion.

VII. BIBLICAL INTERPRETATION

A and B (essays and dissertation): All work must fall within one period in the history of biblical study. The period is selected by the student in consultation with his or her supervisor.

C (the written examination) is on the History & Principles of Biblical Study with special reference to a selected period. The period is the same one as that on which the student has worked for the essays and dissertation; where there is more than one candidate in the examination, each will be able to answer on the period which he or she has studied.

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Master of Studies in Traditional China

1. Candidates must follow a course of instruction in Chinese Studies at Oxford for a period of three terms, unless the Faculty Board in exceptional circumstances shall permit an extension of time.

2. Assessments will consist of four units. Essays and thesis must be submitted to the University approved online assessment platform.

3. Unit (i) Prescribed texts, to be selected from a list published by the Faculty in the course handbook. Candidates will be required to submit two 5,000 word maximum essays. The first essay will be submitted by 12 noon on Tuesday of week 9 of Michaelmas Term and the second essay will be submitted by 12 noon on Tuesday of week 9 of Hilary Term.

4. Unit (ii) one from:

a. Classical Chinese unprepared translation

or

b. another Asian language approved by the Board

or

c. a second *Prescribed Texts Paper* as described in Unit (i) above.

Candidates wishing to take b., or c., will need to satisfy the board of their level of Classical Chinese language knowledge and will be assessed at the start of the course. Candidates who have taken Chinese in the Honour School of Asian and Middle Eastern Studies at Oxford are required to take another Asian language or a second Prescribed Texts Paper.

5. Unit (iii) Bibliography and techniques of sinology. In Trinity term, candidates will be assigned an essay, to be of no more than 3,000 words, and will be required to submit it by a date not sooner than five days and not later than seven days following the release of the paper.

6. Unit (iv) A thesis of not more than 15,000 words (excluding bibliography) on a topic selected in consultation with the candidate's supervisor and approved by the Faculty Board. The thesis must be submitted not later than 12 noon on Thursday of Week 4 of Trinity Term.

7. Candidates may be required to attend a viva.

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Master of Studies in Women's, Gender, and Sexuality Studies

1. Every candidate must follow, for at least three terms, a course of instruction in Women's, Gender, and Sexuality Studies. Candidates will, when they enter for the examination, be required to produce from their society a certificate that they are following such a course.

2. Candidates are required to present themselves for viva voce examination if summoned by the examiners.

3. *Syllabus:*

Candidates must offer A and B below, two options from C, and a dissertation (D).

A. Feminist Theory

B. Approaches to Feminist Research

C. Options. Candidates must follow two of a range of option courses from a list published in course information, and approved by the Steering Committee for Women's, Gender, and Sexuality Studies.

D. A dissertation of 10,000-12,000 words. The subject matter of the dissertation may be related to that of either or both of the two pieces of written work submitted for the Options courses, but material deployed in such pieces of work may not be repeated in the dissertation.

4. In the case of C candidates will be examined by the submission of written work. The essays submitted under C should be of 6,000-7,000 words. The first piece of written work under C must be submitted not later than noon on Thursday of Week 8 of Hilary Term; the second piece of written work under C must be submitted not later than noon on Thursday of Week 1 of Trinity Term. Students must also include in the same documents a brief abstract of no more than 300 words outlining the rationale and the approach of the option essays.

5. In the case of D, the dissertation must be submitted not later than noon on Thursday of Week 8 of Trinity Term. Students must also include in the same document a brief abstract (no more than 500 words) outlining the rationale and approach of the thesis.

6. In order to pass the degree, a student must pass all its assessed components. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination as outlined in the General Regulations for the Degree of Master of Studies by Coursework.

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Master of Studies in Yiddish Studies

1. All candidates shall be required at the time of admission to satisfy the board (if necessary, by written and oral tests) that they possess the appropriate qualifications for the proposed course, including suitable proficiency in written and spoken Yiddish. Normally the course will be restricted to candidates who have taken a first degree in a relevant subject area.

2. All candidates must follow a course of instruction in Yiddish Studies at Oxford for a period of three terms, unless the Board of the Faculty of Medieval and Modern Languages in exceptional circumstances shall permit an extension of time and they shall, when they enter their names for the examination, be required to produce from their society a certificate stating that they are following the course of instruction for the period prescribed.

3. *Syllabus*

Candidates must offer both components of A below, one option from B, and a dissertation (C).

A.

(i) Modern Yiddish Literature (1864-1939).

(ii) History of the Yiddish Language.

Assessment of these subjects is by 'take-home' examination, one of which must be submitted by Friday of Week 9 of Hilary Term and one by Friday of Week 1 of Trinity Term. The examination papers will be distributed on the Friday of the preceding week.

B.

(i) Old Yiddish Literature (survey).

(ii) Old Yiddish Literature: Secular and Religious Trends.

(iii) Old Yiddish: Between Folklore and Literature.

(iv) Nineteenth-Century Yiddish Literature.

(v) Modern Yiddish Poetry.

(vi) Yiddish Drama and Theatre.

(vii) Twentieth-Century Centres of Yiddish Literature and Culture.

(viii) Sociology of Yiddish.

(ix) History of Yiddish Studies.

(x) Yiddish Stylistics.

(xi) Yiddish Bibliography and Booklore.

(xii) Any other option approved by the board.

Unless the subject is governed by regulations laid down elsewhere, the subject is examined by submission of an essay of 5,000–7,000 words, to be submitted by Friday of Week 1 of Trinity Term.

Candidates shall seek approval (by application to the Modern Languages Graduate Office, 37 Wellington Square, Oxford) of their proposed option by the end of the fourth week of their first term.

Teaching for some options listed under B may not be available in every year. Applicants for admission will be advised of this.

C.

A dissertation of approximately 10,000 words and not more than 12,000 words on a subject proposed by the candidate in consultation with the supervisor and approved by the Board of the Faculty of Medieval and Modern Languages. Candidates shall seek approval (by application to the Modern Languages Graduate Office, 41 Wellington Square, Oxford) for the proposed topic of their dissertation by the end of the fourth week of their second term.

The dissertation must be presented in proper scholarly form, typed in double-spacing on A4 paper, bearing on the front the candidate's examination number but neither his or her name nor the name of his or her college, must be uploaded to the University approved online assessment platform not later than noon on the Friday of the eighth week of Trinity Term. Candidates must themselves retain one copy of the dissertation.

Supervisors or others are permitted to give bibliographical help during the preparation of the dissertation and to discuss drafts.

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MSt in Philosophy of Physics

1. Every candidate must follow for at least three terms a course of instruction in Philosophy of Physics.

2. Every candidate shall be required to offer the following subjects:

   (i) *Philosophy of Physics*.

   (ii) *Philosophy of Science*.

   (iii) One further subject chosen from the following list: Metaphysics and the Theory of Knowledge; Philosophy of Mind and Action; Philosophical Logic and the Philosophy of Language; Philosophy of Mathematics.

3. Candidates will be examined by submitting:

   (i) Two essays of no more than 5,000 words each on topics within the philosophy of physics. At most one essay may fall under each of the following subjects: (a) the philosophy of quantum theory; (b) the philosophy of space, time and symmetry; (c) the philosophy of statistical mechanics and thermodynamics; (d) other topics in the philosophy of physics.

   (ii) One essay of no more than 5,000 words on a topic in the philosophy of science (to be understood as excluding topics specifically in the philosophy of physics as specified under 4. (i) above).

   (iii) One essay of no more than 5,000 words, falling under one of the following subjects: (a) Metaphysics and the Theory of Knowledge; (b) Philosophy of Mind and Action; (c) Philosophical Logic and the Philosophy of Language; (d) Philosophy of Mathematics.

4. Topics for the two Philosophy of Physics essays will be prescribed by the examiners and topics for the Philosophy of Science and the elective subject will be chosen by the candidates.

5. All assessments must be word-processed and submitted in electronic format to an online assessment submission platform. The Philosophy of Physics essays must be submitted by 10am on Wednesday of Week 0 immediately preceding Trinity Term in the year that the examination is to be taken. The Philosophy of Science essay must be submitted by 10am on Friday of Week 9 of Trinity Term in the year that the examination is to be taken. The last essay (for Metaphysics and the Theory of Knowledge; Philosophy of Mind and Action; Philosophical Logic and the Philosophy of Language; or Philosophy of Mathematics) must be submitted by 10am on Monday of Week 10 of Trinity Term in the year that the examination is to be taken.

6. Candidates who have not submitted any essay(s) as prescribed by the due dates above shall, unless they show exceptional cause to the examiners, be deemed to have failed the essay in question.

7. A candidate will be deemed to have passed the examination if they obtain a passing mark on all four essays. In addition, a mark for the Philosophy of Science or elective paper (but not both) judged to be narrowly below passing quality may be compensated for by strong performance on the Philosophy of Physics papers, provided that the candidate's average performance remains above the level judged sufficient for a pass by the Examiners.

8. A candidate who fails one element of the examination (i.e. one of the four essays), which has not been compensated in line with the provisions made under paragraph 8., may apply to retake that element either in the September immediately following the examination, or in the year immediately following the failed examination, in line with the normal assessment submission timetable for the course. A candidate who fails two or more elements may retake the examination in the year immediately following the failed examination. It is necessary for a candidate to retake only the failed elements of the examination. No resubmitted essay can receive a mark of more than 50. Failure to satisfy the examiners a second time in any part of the examination will lead to failure of the whole MSt.

9. In the case of candidates whose formal application to transfer to the second year of the B.Phil in Philosophy has been conditionally approved by the Graduate Studies Committee of the Faculty, the Board of Examiners for the M.St in Philosophy of Physics shall assess whether the candidate's overall performance meets the level of performance specified in the Graduate Student Handbook as a condition for entrance to the B.Phil in Philosophy. If so, the candidate shall be deemed to have withdrawn from the examination for the M.St in Philosophy of Physics, and their MSt essays shall be deemed to have been submitted for the B.Phil in Philosophy.

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General Regulations for the Degree of Master of Science by Coursework

§ 1. Degree of Master of Science by Coursework

1. Any person who has been admitted to the status of student for the degree of Master of Science by Coursework, who has satisfied the conditions prescribed by this section, and has satisfied the examiners as required, may supplicate for the Degree of Master of Science by Coursework.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section, the words 'board', 'faculty board', or 'board of the faculty' shall include any committee authorised to admit candidates for the Degree of Master of Science by Coursework.

4. A Student for the Degree of Master of Science by Coursework who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§ 2. Admission of Candidates for the Degree of Master of Science by Coursework

1. A candidate seeking admission as a Student for the Degree of Master of Science by Coursework shall apply to the board under whose aegis the proposed course of study falls. Candidates for admission shall be required to provide such information as the board may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Education Committee, a board may determine by regulation.

2. Applications shall be made through the Registrar, and it shall be the duty of the Registrar to submit each application to the board concerned and to inform the candidate of the outcome, as soon as may be.

3. No person shall be admitted as a Student for the Degree of Master of Science by Coursework under these provisions unless he or she is also a member of a college, and unless the application for admission as a Student for the Degree of Master of Science by Coursework has the approval of that college. The Registrar shall forward the application to the candidate's college or to the college to which the candidate wishes to apply for membership, as appropriate; and admission by the faculty board shall be conditional upon admission by an approved society.

4. A student registered for any other graduate taught degree in the University may apply for transfer to the status of Student for the Degree of Master of Science by Coursework. The board concerned shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Science by Coursework from the time of admission to his or her previous status, unless the board shall determine otherwise.

§ 3. Supervision of Students for the Degree of Master of Science by Coursework

1. Every candidate on admission as a Student for the Degree of Master of Science by Coursework shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall from time to time be set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall submit a report on the progress of a student to the board three times a year, and at any other time when the board so requests or the supervisor deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion the student is unlikely to reach the standard required for the Degree of Master of Science by Coursework.

4. It shall be the duty of every Student for the Degree of Master of Science by Coursework to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Education Committee as set out in relevant Policy and Guidance issued by the Education Committee.

§ 4. Residence and other Requirements for Students for the Degree of Master of Science by Coursework

1. No full-time Student for the Degree of Master of Science by Coursework shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least three terms.

2. No full-time Student for the Degree of Master of Science by Coursework shall retain that status for more than six terms in all, except that any candidate for the Examination in Education may retain that status for nine terms in all.

3. Part-time students for the Degree of Master of Science by Coursework shall in each case be required to pursue their course of study for twice the number of terms required of an equivalent full-time student. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised fieldwork as the faculty concerned shall require. The Director of Graduate Studies of the board concerned, or director of the department concerned, as the case may be, shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by him or her.

4. Part-time students may hold the status of Student for the Degree of Master of Science by Coursework for up to twice the number of terms for which equivalent full-time students may hold that status except where an extension of time is permitted by special regulation.

5. A Student for the Degree of Master of Science by Coursework shall cease to hold that status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Science by Coursework;

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

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(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall not have entered for the relevant examination within the time specified under this subsection.

§ 5. Examination of Students

1. The examinations for the Degree of Master of Science by Coursework shall be under the supervision of the boards authorised to admit candidates for the Degree of Master of Science by Coursework. The examinations for the degree and the bodies responsible for the supervision of each examination are listed below.

[See Table 26 (#univ-9780199202669-tableGroup-27)]

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the body responsible for the course and has satisfied any other conditions prescribed in the regulations for that course.

3. Final examination marks shall be released to candidates at the conclusion of the examination. Exceptions to this may be made where assessment takes place throughout the course. In such cases, examination boards must meet formally, with all members present, at interim points in the year in order to agree final marks for specified assessment components. Marks released as final marks may not subsequently be amended without permission of the Proctors.

4. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.
5. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

Table 26 ()

Examination	*Board*
African Studies	Social Sciences
Applied Cancer Science	Medical Sciences
Applied Digital Health	Medical Sciences
Applied Landscape Archaeology	Continuing Education
Applied Linguistics and Second Language Acquisition	Social Sciences
Applied Linguistics for Language Teaching	Social Sciences
Archaeological Science	Social Sciences
Archaeology	Social Sciences
Biodiversity, Conservation, and Management	Social Sciences
Clinical and Therapeutic Neuroscience	Medical Sciences
Clinical Embryology	Medical Sciences
Clinical Trials	Medical Sciences
Cognitive and Evolutionary Anthropology	Social Sciences
Cognitive Behavioural Therapy	Continuing Education
Comparative Social Policy	Social Sciences
Computer Science	Mathematical, Physical and Life Sciences
Contemporary Chinese Studies	Social Sciences
Criminology and Criminal Justice	Law
Economic and Social History	History
Economics for Development	Social Sciences
Education	Social Sciences
Educational Assessment	Social Sciences
Energy Systems	Mathematical, Physical and Life Sciences
English Local History	Continuing Education
Environmental Change and Management	Social Sciences
Evidence-Based Health Care	Medical Sciences/Continuing Education

Examination	*Board*
Evidence-Based Social Intervention and Policy Evaluation	Social Sciences
Experimental and Translational Therapeutics	Medical Sciences/Continuing Education
Financial Economics	Social Sciences
Genomic Medicine	Medical Sciences
Global Governance and Diplomacy	Social Sciences
Global Health Science and Epidemiology	Medical Sciences
Global Healthcare Leadership	Medical Sciences/Social Sciences
History of Science, Medicine, and Technology	History
Integrated Immunology	Medical Sciences
Intellectual Property	Social Sciences
International Health and Tropical Medicine	Medical Sciences
International Human Rights Law	Social Sciences
Japanese Studies	Social Sciences
Latin American Studies	School of Interdisciplinary Area Studies
Law and Finance	Social Sciences
Learning and Teaching	Social Sciences
Major Programme Management	Social Sciences
Management Research	Social Sciences
Mathematical and Computational Finance	Mathematical, Physical and Life Sciences
Mathematical and Theoretical Physics	Mathematical, Physical and Life Sciences
Mathematical Finance	Mathematical, Physical and Life Sciences
Mathematical Modelling and Scientific Computation	Mathematical, Physical and Life Sciences
Mathematical Sciences	Mathematical, Physical and Life Sciences
Mathematics and Foundations of Computer Science	Mathematical, Physical and Life Sciences
Medical Anthropology	Social Sciences
Medical Education	Social Sciences
Medical Physics with Radiobiology	Medical Sciences
Microelectronics, Optoelectronics and Communications	Continuing Education/Mathematical, Physical and Life Sciences
Migration Studies	Social Sciences
Modelling for Global Health	Medical Sciences
Modern Middle Eastern Studies	Social Sciences
Modern South Asian Studies	Social Sciences
Musculoskeletal Sciences	Medical Sciences
Nanotechnology for Medicine and Health Care	Continuing Education/Mathematical, Physical and Life Sciences
Nature, Society, and Environmental Governance	Social Sciences
Neuroscience	Medical Sciences
Paediatric Infectious Diseases	Medical Sciences/Continuing Education
Pharmacology	Medical Sciences

Examination	*Board*
Political Theory Research	Social Sciences
Politics Research	Social Sciences
Precision Cancer Medicine	Medical Sciences
Psychological Research	Medical Sciences
Public Policy Research	Social Sciences
Radiobiology	Medical Sciences
Refugee and Forced Migration Studies	Social Sciences
Russian and East European Studies	Social Sciences
Sleep Medicine	Medical Sciences
Social Anthropology	Social Sciences
Social Data Science	Social Sciences
Social Science of the Internet	Social Sciences
Sociology	Social Sciences
Software and Systems Security	Mathematical, Physical and Life Sciences
Software Engineering	Mathematical, Physical and Life Sciences
Statistical Science	Mathematical, Physical and Life Sciences
Surgical Science and Practice	Medical Sciences/Continuing Education
Sustainability, Enterprise and the Environment	Social Sciences
Sustainable Urban Development	Continuing Education
Taxation	Social Sciences
Teacher Education	Social Sciences
Theoretical and Computational Chemistry	Mathematical, Physical and Life Sciences
Translational Health Sciences	Medical Sciences/Continuing Education
Visual, Material and Museum Anthropology	Social Sciences
Water Science Policy and Management	Social Sciences

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Master of Science by Coursework in Advanced Computer Science

1. The Divisional Board of Mathematical, Physical and Life Sciences, in consultation with the Department of Computer Science, shall elect for the supervision of the course an Organising Committee which shall have power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Computer Science for at least three terms and a substantial part of the three subsequent vacations, as determined by the course timetable.

3. Candidates must satisfy the examiners in the following:

(i) Six options. The list of options will be published in the Course Handbook and on the website of the Department of Computer Science, by the beginning of Michaelmas Full Term. The mode of assessment shall be as detailed in the Course Handbook.

(ii) A dissertation of not more than 30,000 words, plus not more than 30 pages of diagrams, tables, listing etc., and (where applicable) the source code, on a subject selected by the candidate in consultation with the supervisor and approved by the MSc Course Director. The associated source code is neither included in the word count nor the 30-page limit of additional material.

4. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

5. Candidates will be expected to demonstrate in their dissertation an understanding of relevant areas of Computer Science.

6. An electronic copy of the dissertation and, where applicable, associated source code, must be submitted as specified in the Course Handbook by not later than 12 noon on Tuesday of week minus 5, of Michaelmas Term, as stated in the Course Handbook.

7. No candidate is permitted to choose any options which substantially overlap the candidate's undergraduate degree or other recent academic study. Candidates are allowed to take examinations in a maximum of four courses per term.

8. For each option, the lecturer on the course of instruction shall prescribe a schedule of practical work, class exercises and a written assignment or written examination, and shall make available to the Board of Examiners evidence showing the extent to which each candidate has pursued an adequate course of practical and class work.

9. By not later than noon on the date given in the Course Handbook, practicals for all options must be submitted as described in the Course Handbook.

10. No candidate shall attend classes or receive any form of individual tuition in the subject of an assignment between the time when the assignment is made available to the candidate and the time fixed for the delivery of the assignment to the examiners.

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Master of Science by Coursework in African Studies

1. Each candidate will be required to follow a course of instruction in African Studies for three terms, and will, when they enter their names for the examination, be required to produce a certificate from their supervisors to this effect.

2. Each candidate will be required to submit the following written work:

(i) One 3,500 word essay for the compulsory core course in Methodology, Ethics and Research Strategies selected from a list of questions approved by the African Studies Teaching Committee and made available to candidates by Friday of Week 7 of Michaelmas Term. The essay must be submitted via the University approved online assessment platform no later than 12 noon on Friday, Week 0 of Hilary Term in the year in which the examination is taken.

(ii) One essay of no more than 3,500 words for the compulsory core course in Disciplines in African Studies selected from a list of questions approved by the African Studies Teaching Committee, to be made available to candidates by Friday of Week 8, Michaelmas Term for submission via the University approved online assessment platform not later than 12 noon on Friday, Week 1 of Hilary Term in the year in which the examination is taken.

(iii) One essay of no more than 3,500 words for the compulsory core course in Debates in African Studies selected from a list of questions approved by the African Studies Teaching Committee to be made available to candidates by Friday of Week 8, Hilary Term for submission via the University approved online assessment platform not later than 12 noon on Monday, Week 1 of Trinity Term.
(iv) One 14,000 to 15,000 word dissertation, which must include discussion of the comparative reading, historiography, or theory relevant to the dissertation. The title of the dissertation must be approved by the African Studies Teaching Committee not later than 12 noon on the last day of ninth week of Michaelmas Full Term in the year in which the examination is taken. An electronic version of the dissertation must be submitted via the University approved online assessment platform not later than 12 noon on Friday of Week 8 of Trinity Term. The electronic copy must be anonymous and submitted in Word format.

(v) One 4,500 word essay for one option paper, selected from a list of at least eight questions prepared by the course convenor and made available to candidates by Monday of Week 6 of Hilary Term. The essay must be submitted via the University approved online assessment platform not later than 12 noon on Friday, Week 3 of Trinity Term.

Schedule

The structure of the course is as follows:

(*a*) *Compulsory core course in Methodology, Ethics and Research Strategies*: ethics, politics; disciplinary approaches including history, politics, anthropology; conducting interviews: oral traditions, questionnaires, archives on and in Africa; visual materials, photographs and films; practical aspects of research.

(*b*) *Compulsory core course in Disciplines in African Studies*: the evolution of African states; the rise and fall of colonial rule, social and economic change and the dilemmas of development; politics, globalisation and conflict in the post-colonial era.

(c) Compulsory core course in Debates in African Studies: thematic enquiries into the social, political, cultural and economic dynamics that shape the African continent today; historical perspectives on the present; global context and comparisons between African and other regions.
(d) *Optional paper*: Candidates must choose one optional paper from a list published annually and distributed to students by the last day of eighth week of Michaelmas Full Term.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Applied Cancer Science

1. The Medical Sciences Board will appoint an Organising Committee for the supervision of the course. The Organising Committee will arrange lectures and other instruction.

2. The Organising Committee will assign a Dissertation Supervisor for each candidate.

3. Each candidate will follow a course of study in Applied Cancer Science for at least three terms and for a substantial part of the long vacation, as determined by the course timetable.

4. Each candidate will be required pass all of the following assessments:

a) An examination related to Module 1 in the Schedule
b) An examination related to Module 2 in the Schedule
c) A written assignment related to Module 3 in the Schedule
d) A presentation related to Module 4 in the Schedule
e) A written assignment related to Module 5 in the Schedule
f) A written assignment related to Module 6 in the Schedule
g) A written assignment related to Module 7 in the Schedule
h) A presentation related to Module 8 in the Schedule
i) An original research project. Candidates will be examined on their project by submission of a 10,000 word written dissertation on the last Thursday in August and presentation of a research poster at an event held in the third week in September.

5. The submitted coursework assessments including the dissertation will be submitted via the authorised online submission platform, by dates and according to the instructions published in the Course Handbook.

6. Candidates must pass each assessment in order to pass the examination overall.

7. Candidates who fail any assessment shall be permitted to re-take it on one further occasion only.

8. Where a candidate fails less than 50% of their summative assessments from taught modules (up to 3 out of 8 modules) on the first attempt, they may resit these at the next opportunity, alongside the research project.

9. If a candidate fails 50% or greater of their summative assessments from taught modules (4 out of 8 modules or more), they are required to defer the start of the research project until all resit assessments are passed. If the student is successful in passing all assessments on the second attempt, they will be able to progress to the dissertation.

10. Candidates are able to defer reassessment to the following academic year should they wish. However, those candidates with required resits on 50% or greater of their summative assessments from taught modules will not be permitted to progress to the dissertation until all resit assessments have been passed.

11. Candidates who fail an assessment on the second attempt will be deemed to have failed the requirements of the MSc.

12. Candidates who have failed the requirement of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

13. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not start or do not complete the research project, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

1) Genome Regulation
2) The Cancer Cell
3) The Tumour Niche
4) Cancer Immunology
5) DNA and Cellular Targeted Therapies
6) Tumour Microenvironment Targeted Therapies
7) Immunological Therapies
8) Translational Research Methods and Applications

Research Project

A research project will be conducted under the supervision of a dissertation supervisor. The subject of each student's research project, the dissertation and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Applied Digital Health

1. The Medical Sciences Divisional Board will appoint a Programme Committee for the supervision of the course. The Programme Committee will arrange teaching and student supervision and will appoint an Academic Advisor and a Dissertation Supervisor for each candidate.
2. Candidates will follow a course of study in Applied Digital Health for at least three terms and for a substantial part of the subsequent vacations, as determined by the course timetable.
3. The programme will consist of eight compulsory modules, as prescribed in the schedule, with one assessment unit for each module as well as a dissertation. Candidates must satisfy the Examiners in each assessment unit.
4. The dissertation research project must have been granted final approval by the MSc Academic Directors by the end of the Hilary term. The dissertation deadline will be published in the course handbook each year.
5. All module summative assessments and the dissertation must be submitted via the authorised online submission site, by dates to be specified by the Programme Committee and published in the course handbook.
6. Candidates who fail to satisfy the Examiners in any of the eight module assessment units, either as a result of poor academic performance or non-submission of an assessment item or assessment unit, may enter again for the assessment unit on one, but not more than one, subsequent occasion. Ideally this will be within the same academic year before the final examination board. Alternatively it may be at the time these assessments are submitted during the following academic year. No candidate who has satisfied the examiners in an assessment unit may enter again for the same assessment unit.
7. Candidates who fail to satisfy the Examiners in the dissertation will be given the opportunity to work on improving the write-up of their project and may resubmit their dissertation once (and only once) more, normally in the same academic year, prior to the final Exam Board meeting in September. Where extensions or other unforeseen circumstances mean that resubmission in the same academic year is not possible, resubmission should take place in the following academic year, by a date agreed with the Exam Board.
8. Candidates must pass each assessment unit in order to pass the examination overall.
9. Candidates who have failed the requirements of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.
10. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule of Modules

1. Foundations of Digital Health
2. Harnessing Big Data for Clinical Decision Support
3. AI for Efficient Healthcare Systems
4. Remote Monitoring and Digital Diagnostics
5. Supporting Health Behaviour Change Using Digital Tools
6. Digital Transformation of Primary Care
7. Economics of Digital Health
8. User-Focused Design and the Lifecycle of Digital Health Innovation

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Master of Science by Coursework in Applied Landscape Archaeology

1. Candidates must follow a course of instruction in Applied Landscape Archaeology. The course is available on a part-time basis only over a period of six terms.

2. Every candidate will be required to satisfy the examiners in the following:

a) Two written assignments each of no more than 2,500 words for each of the two core topic courses on:

i. Method and Theory in Landscape Archaeology;

ii. Managing 21st Century Landscapes;

One core topic will be taken in each year of the course;

b) A written assignment of not more than 5,000 words for each of four Advanced Papers taken from the Schedule below. At the discretion of the Course Director, one of the Advanced Papers may be substituted by a portfolio of not more than 5,000 words on topics covered during a placement undertaken with the approval of the Course Director. Candidates will take two Advanced Papers per year of the MSc;

c) A log book of not more than 2,500 words documenting the field training week;

d) A dissertation of not more than 15,000 words, on a topic selected by the candidate in consultation with the supervisor and approved by the examiners;

e) A viva voce examination at the end of the course of study.

Assignments shall be uploaded to the University approved online assessment platform for consideration by the examiners by such dates as the examiners shall determine and of which they shall notify candidates. The dissertation must be submitted in the digital format prescribed in the course handbook not later than noon on the last Monday in September of the second year of the course to the University approved online assessment platform.

3. A candidate who fails a core topic or advanced paper, or whose dissertation fails to satisfy the examiners, may be permitted to retake the paper, or resubmit the dissertation, on one further occasion only, not later than one year after the initial attempt.

Schedule

Advanced Papers are available in the following areas:

1. Archaeological prospection

2. Reading the historic landscape

3. Artefacts and Ecofacts in the landscape

4. Digital landscapes

5. Placement work

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Master of Science by Coursework in Applied Linguistics and Second Language Acquisition

1. The Course shall be under the supervision of the Academic Committee of the Department of Education.
2. Candidates must follow a course of instruction for three terms, full-time.
3. Candidates will take six one-term core modules. Each core module will be assessed through a take-home summative assessment, consisting of an essay of up to 2,500 words.
4. Candidates are also required to submit a dissertation of between 15,000 and 20,000 words by no later than noon on the second Thursday in August.
5. All assessments must be submitted using the University's online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
6. If a candidate receives a failing mark for any of the summative assessments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.
7. Candidates may also be required to attend an oral examination for any assessment.

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Master of Science by Coursework in Applied Linguistics for Language Teaching (Part-time)

1. The Course shall be under the supervision of the Academic Committee of the Department of Education.
2. Candidates will be expected to participate in a course of instruction for six terms part-time, including a one-week induction session and a series of online lectures and seminars.
3. Candidates will take six one term papers. Each of the six papers will be assessed by coursework as set out in the Course Handbook.
4. In each of the two years, candidates will take three summatively assessed modules, two in Michaelmas Term and one module in Hilary Term.
5. Candidates are required to submit a dissertation of between 15,000 and 20,000 words by no later than noon on the second Thursday in August.
6. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
7. If a candidate receives a failing mark for any of the summative assessments, including the dissertation, they may resubmit the assessment on one further occasion, on a date which will be published in the Course Handbook.
8. Candidates may also be required to attend an oral examination for any assessment.
9. Candidates who successfully complete the six summatively assessed modules, and who choose not to continue with their programme of study, may be awarded a Postgraduate Diploma in Applied Linguistics for Language Teaching. If a failing mark is received on the dissertation, either at the time of the original submission or upon re-sit and a passing mark has been received for the six summatively assessed modules, the student may apply to exit the programme with a Postgraduate Diploma in Applied Linguistics for Language Teaching.

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Master of Science by Coursework in Archaeological Science

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.
2. Each candidate will be required to follow a course of instruction in Archaeological Science for three terms full-time.
3. Candidates will complete two of the following three modules, each assessed by written examination in early Trinity term:

   (i) Principles and practice of scientific dating
   (ii) Bio-archaeology
   (iii) Materials analysis and the study of technological change
4. Candidates will complete *either*:

   (a) One pre-set essay as set out in the Course Handbook of no more than 8,000 words by noon on Tuesday of week 0 of Trinity term AND the third module listed in clause 3, assessed by written examination in early Trinity term; *or*
   (b) One pre-set essay as set out in the Course Handbook of no more than 4,000 words by noon on Tuesday of week 0 of Trinity term AND submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook, by noon on Tuesday of week 0 of Trinity term on *either:*

   (i) a module offered and available from List B in any subject stream of the MSc in Archaeology, *or*
   (ii) a module offered and available from Schedule C of the MSt in Classical Archaeology.
5. Candidates will complete a dissertation of no more than 16,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on the first Tuesday of September.
6. All essays and the dissertation must be submitted using the Univeristy approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
7. The examiners may require to see the records of practical work carried out during the course.
8. Candidates must present themselves for an oral examination if required by the examiners.

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Master of Science by Coursework in Archaeology

1. The programme shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.
2. Each candidate will be required to follow a course of instruction in Archaeology for three terms full-time.
3. Candidates will have chosen a subject stream as part of their application. Candidates wishing to change this stream will be required to apply to the Graduate Studies Committee by no later than Friday of week 2 of Michaelmas term. Changes beyond this date will not normally be permitted. Not all streams will be offered every year, and changes to stream are subject to availability.
4. Candidates will submit three take-home essays (each no more than 2,000 words) for a module from List A of their chosen subject stream as outlined in clause 3, as set out in the Course Handbook, by noon on Tuesday of Week 0 of Hilary term.
5. Candidates will complete the core module in Archaeological Principles: Data and Theory and will submit a portfolio of work as set out in the Course Handbook, by noon on Tuesday of week 1 of Hilary Term.
6. Candidates will submit two pre-set essays (each of no more than 5,000 words) as set out in the Course Handbook, by noon on Tuesday of week 0 of Trinity term on *either:*

   (i) a module offered and available from List B in any subject stream of the MSc in Archaeology, *or*
   (ii) a module offered and available from Schedule C of the MSt in Classical Archaeology, *or*
   (iii) a module offered and available for the MSc in Archaeological Science (unless that module is also to be offered under clause 7).

7. Candidates will submit two pre-set essays (each of no more than 5,000 words) on a module from List B of their chosen subject stream as set out in the Course Handbook, by noon on Tuesday of week 4 of Trinity term.
8. Candidates will complete a dissertation of no more than 15,000 words on a topic agreed with their supervisor. The dissertation must be submitted by noon on the last Tuesday of August.
9. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
10. Candidates must present themselves for an oral examination if required by the examiners.
11. In the case of failure of the Archaeological Principles' portfolio, candidates will have the opportunity to resubmit a revised portfolio within three weeks of publication of the fail, on a date to be specified by the Chair of Examiners.

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Master of Science by Coursework in Biodiversity, Conservation, and Management

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee.

2. Candidates must follow a course of instruction in Biodiversity, Conservation, and Management for at least three terms.

3. The examination will consist of:

   (i) a written examination of three papers based on core courses in *Biodiversity Science; Conservation; Ethics and Values;* and *Biodiversity, Policy and Management;*

   (ii) two assessed essays based on elective courses. These must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work;

   (iii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

6. The dissertation must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination, the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation, or both.

9. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

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Master of Science by Coursework in Clinical and Therapeutic Neuroscience

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee which shall have power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic advisor.

3. Each candidate shall follow a course of study in Clinical and Therapeutic Neuroscience for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable, and will, when entering for the examination, be required to produce a certificate from the Organising Committee to this effect.

4. Candidates shall be examined in all of the following ways:

(i) each candidate must pass a qualifying examination at the end of Michaelmas term. This will consist of one two-hour computer-based 'Best Answer Question' paper on the topics covered in Modules 1 and 2, as set out in the Schedule. Candidates who fail the qualifying examination once shall be permitted to take it again in the first week of Hilary term.

(ii) each candidate will be required to submit to the examiners online via the approved submission system a pdf of a typed essay of not more than 3,000 words on a topic chosen by the student and approved by the Organising Committee for each of the two modules in Hilary and Trinity terms (4 essays in total), as set out in the Schedule. Candidates must submit their essay titles for approval by the Organising Committee.

(iii) each candidate will be required to submit to the examiners online via the approved submission system a pdf dissertation of not more than 6,000 words on each of the two research projects chosen for study, as set out in the Schedule.

(iv) each candidate will be required to give a public poster presentation on each of their research projects, on dates to be determined by the Organising Committee. The poster presentation for the first research project is compulsory for each candidate but will not be formally assessed or contribute to the final marks. The poster presentation for the second research project is compulsory for each candidate and will be summatively assessed by viva voce.

(v) each candidate will be required to participate in the compulsory Journal Club where papers are critically analysed. Journal club analyses will not contribute to the final marks.

5. The dissertations on the first and second research projects must be submitted to the Chair of Examiners, online via the approved submission system, by dates to be specified by the Organising Committee and which will be provided to students in the Examination Conventions. The essays for each module must be submitted online via the approved submission system by deadlines determined by the Organising Committee and provided to students in the Examination Conventions.

6. Each submission must be accompanied by a certificate indicating that it is the candidate's own work.

7. The viva voce examinations will be conducted in September of the third term of the course on dates to be determined by the examiners.

8. A candidate who fails any of the assessments for the award is permitted to retake only those assessments that have been failed. `

9. The examiners shall retain one copy of each dissertation of each successful candidate for deposit in the most appropriate departmental library.

SCHEDULE

The syllabus for study will include three principal components:

(a) Introduction to brain disorders and treatments

Two modules consisting of lectures on psychiatric and neurological disorders, their current treatments and unmet needs. Candidates will be required to attend a seminar and practical class on statistics, and instruction on essay writing and journal clubs, approved by the Organising Committee.

Module 1: *Clinical features, pathophysiology and treatments of psychiatric disorders.*

Module 2: *Clinical features, pathophysiology and treatments of neurological disorders.*

(b) *Therapeutic neuroscience courses*

This will consist of four taught courses consisting of lectures, seminars, practicals, and journal clubs, approved by the Organising Committee. Candidates will be required to attend some lectures (specified by the Organising Committee) provided by the taught MSc in Pharmacology course, and will receive instruction on poster design and presentation, and dissertation reports.

Module 3: *Medicinal Chemistry and Computational Modelling*

Module 4: *Experimental Models*

Module 5: *Bioassays and Biomarkers*

Module 6: *Clinical Trials, Mobile Technology and Digital Health*

(c) *Laboratory research projects*

Two research projects based on the candidate's laboratory placements, each under the supervision of a research supervisor, on subjects selected in consultation with the Organising Committee. The research projects shall be in separate areas of clinical and therapeutic neuroscience. The research project will normally be laboratory-based, but in exceptional circumstances students may undertake a library-based project, subject to approval by the Organising Committee.

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Master of Science by Coursework in Clinical Embryology

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic adviser.

3. Each candidate shall follow a course of study in Clinical Embryology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable, and will, when entering for the examination, be required to produce a certificate from their academic adviser to this effect.

4. Candidates shall be examined in all of the following ways:

(i) Each candidate must pass a Multiple Choice Question (MCQ) examination at the end of Michaelmas Term. The examination shall normally consist of a two-hour computer-based assessment on the topics covered in modules I–V, as set out in the Schedule. Candidates who fail the examination shall be permitted to take it on one further occasion in Week 0 of Hilary Term. Candidates must pass this examination in order to proceed with the remainder of the course.

(ii) Each candidate must submit a typewritten essay of not more than 4,000 words (appendices, bibliography, tables, and figure legends should not be included in the final word count; in-text reference citations are to be included in the final word count) on a topic approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. The essay must be submitted by noon, Thursday of Week 9 of Hilary Term. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their essay by noon, Friday of Week 3 of Trinity Term.

(iii) Each candidate must pass a written examination in Week 0 of Trinity Term. The examination shall consist of a three-hour written paper on the topics covered in modules VI-X, as set out in the Schedule. Candidates who fail the examination shall be permitted to take it on one further occasion, no sooner than three weeks after the first occasion. Candidates must pass this examination in order to proceed with their research project.

(iv) Each candidate must submit a typewritten dissertation of not more than 10,000 words (appendices, bibliography, tables, and figure legends should not be included in the final word count; in-text reference citations are to be included in the final word count) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Organising Committee. The arrangements for approval will be notified to candidates not later than the start of Michaelmas Term of the academic year in which the examination is taken. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to revise and resubmit their dissertation by the date to be determined by the examiners.

(v) Each Candidate shall be examined viva voce on their dissertation, and shall give a short oral presentation on their research project. The presentation will be composed of 5 slides, take no more than 5 minutes and will be assessed as part of the viva. The viva voce examination will normally be conducted in September of the year in which the candidate is examined on dates to be determined by the examiners. In the event that they are deemed not to have achieved the required standard in this element of the examination, candidates will have the opportunity to have another viva voce, date to be determined by the examiners.

5. Each written submission must be uploaded to the University approved online assessment platform on the following dates:

(*a*) The dissertation on the research project must be submitted by dates to be specified by the Organising Committee and published in the *University Gazette* not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(*b*) The essay must be submitted by noon on Thursday of Week 9 of Hilary Term.

Each written submission must be accompanied by a statement confirming that it is the candidate's own work.

Schedule

(A) *Modules*

I Essential Cellular and Molecular Biology

II Laboratory Methods and Practical Skills

III The Mammalian Reproductive System

IV Fertilisation and Early Embryogenesis

V Embryonic Development and Pregnancy

VI Infertility

VII Assisted Reproductive Technology (ART)

VIII Assisted Conception: Skills and Techniques

IX Micromanipulation in ART

X Infertility and ART: Developments and Current Issues

(B) *Research project*

A research project under the supervision of a research supervisor. Students will undertake reading and research in relation to their research project during Trinity Term and the Long Vacation. The subject of each student's dissertation and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Clinical Trials

A. Definition of the Programme

The Divisional Board of Medical Sciences will offer a Master's Course in Clinical Trials at postgraduate level.

The Divisional Board of Medical Sciences will appoint an Organising Committee to supervise the course, which will have the power to arrange teaching, assessments and other instruction.

The Organising Committee will appoint a dissertation supervisor for each candidate.

B. Progression

Students admitted with the intention of studying towards the award of the MSc are required to matriculate, involving admission by a college of the University. Matriculation will be *in absentia* for MSc in Clinical Trials students.

C. Duration

To be eligible for the award of an MSc, each candidate will follow a course of study in Clinical Trials for at least six terms.

Candidates may be permitted in certain circumstances to suspend status, for a maximum of six terms. Any such period shall not count to the minimum permitted period of registration and no fee liability will be incurred during such periods.

D. Study criteria for eligibility for awards

The modules available within the Programme are specified in the Schedule below. Every candidate for the MSc award will be required to satisfy the examiners as detailed below:

(i) completion of all modules in the Schedule below;

(ii) submission of three summative assessments as follows:

a) A report of not more than 2,500 words to be submitted online via the approved submission system before the start of Trinity Term in Year 1.

b) An essay of not more than 2,500 words to be submitted online via the approved submission system in Hilary term in Year 2.

c) A recorded PowerPoint presentation of no more than 10 minutes to be submitted online via the approved submission system at the end of Trinity term in Year 2.

(iii) Submission of a dissertation of not more than 10,000 words, comprising a research proposal in the style of a grant application for a randomized trial, and to include a systematic review of previous evidence, on a topic selected by the candidate in consultation with the supervisor and approved by the Organising Committee. Approval must be sought no later than the end of Michaelmas term in the academic year of submission. The dissertation must be submitted online via the approved submission system, after the end of Trinity term in Year 2 on a date to be specified in the course handbook;

(iv) Attendance at at least one Residential School following at least 3 terms of study.

(v) An examination to be held in the Long Vacation of Year 1.

E. Exit Awards

(i) Candidates who have failed the requirement of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

(ii) Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

1. Introduction to the principles of randomised trials
2. Design to implementation
3. Data management and analysis
4. Regulatory and ethical framework and participant involvement
5. Routine health care data, big data and new technologies
6. Health economics for clinical trials and patient reported outcomes
7. Meta-analysis and reporting
8. Different types of trials and populations

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Master of Science by Coursework in Cognitive and Evolutionary Anthropology

1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

2. Candidates will be required to follow a course of instruction in Cognitive and Evolutionary Anthropology for three terms.

3. Candidates will complete the following four core courses:

   (a) Practical Quantitative Methods (Paper 1) assessed by a take-home paper to be submitted by noon on Thursday of week 0 of Hilary term.

   (b) Principles of Evolution and Behaviour (Paper 2) assessed by two essays of no more than 2,500 words each, to be submitted by noon on Monday of week 4 of Trinity term.

   (c) Evolution and Human Behaviour (Paper 3) assessed by two essays of no more than 2,500 words each, to be submitted by noon on Thursday of week 5 of Trinity term.

   (d) Mind and Culture (Paper 4) assessed by two essays of no more than 2,500 words each, to be submitted by noon on Monday of week 7 of Trinity term.

4. Candidates will complete a dissertation of no more than 15,000 words, and an abstract of up to 250 words. The dissertation and abstract must be submitted by noon on the last Wednesday in August.

5. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

6. Candidates may be requested to attend on oral examination on any of the examination papers and/or dissertation.

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Master of Science by Coursework in Cognitive Behavioural Therapy

1. The MSc shall only be available to those who are enrolled on or who have successfully completed the Postgraduate Diploma in Cognitive Behavioural Therapy.

2. The course will consist of research seminars and supervision, lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy and clinical practice in cognitive behavioural therapy as appropriate.

3. The course will be taken on a part-time basis. Where a dissertation is submitted under 4.b)(i), this will be over a period of six terms. Where an additional specialism is undertaken under 4.b)(ii), this be over a period of three terms. This does not include time taken to complete the requirements for the Postgraduate Diploma in Cognitive Behavioural Therapy.

4. Every candidate will be required to satisfy examiners in the following:

a) the assessment requirements for the Postgraduate Diploma in Cognitive Behavioural Therapy;

and
b) *Either* (i) submission of a dissertation of no more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the course tutors;

Or (ii) an additional specialism taken from the Schedule for the Postgraduate Diploma in Cognitive Behavioural Therapy and assessed according to the regulations for that specialism. Students may not offer a specialism that has already been examined for the Postgraduate Diploma in Cognitive Behavioural Therapy.

The dissertation must be submitted to the examiners in digital format as prescribed in the course handbook using the University approved online assessment platform by the deadline given in the course handbook. Material already submitted for the Postgraduate Diploma in Cognitive Behavioural Therapy may not be included.

Written assignments for the additional specialism shall be submitted via the approved online submission system by the dates published in the specialism handbook.

Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the specialism handbook. Presentations shall be delivered at such times and locations as are provided in the specialism handbook.

5 . A candidate whose dissertation fails to satisfy the examiners under 4.b)(i) will be permitted to resubmit on one further occasion only not later than one year after the initial failure. A candidate who fails to meet the assessment requirements for an additional specialism under 4.b)(ii) will be permitted to retake the assessment on one occasion only in accordance with the regulations for the Postgraduate Diploma in Cognitive Behavioural Therapy within one year of the initial failure.

6. A candidate who fails to satisfy the examiners in the requirements for the MSc may supplicate for the Postgraduate Diploma in Cognitive Behavioural Therapy provided the requirements of that award have been met.

7. Where a candidate who has been awarded a Postgraduate Diploma in Cognitive Behavioural Therapy or a Postgraduate Certificate in Cognitive Behavioural Therapy or a Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy is subsequently awarded the Master of Science in Cognitive Behavioural Therapy, the MSc will subsume the lower award(s).

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Master of Science by Coursework in Comparative Social Policy

Every candidate must follow, for at least three terms, a course of instruction in Comparative Social Policy.

The examination will be in four parts.

A. One compulsory paper in *Methods of Social Research*. As specified for the M.Phil. in Comparative Social Policy.

B. The core paper in *Comparative Social Policy and Social Policy Analysis.* As specified for the M.Phil. in Comparative Social Policy.

C. One option paper. This will be from the list of optional papers as specified for the M.Phil. in Comparative Social Policy. In exceptional circumstances and with the special permission of the Course Director, the option paper may be from subjects outside this list.

D. A thesis of not more than 10,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student. The thesis should employ comparative method in the study of a social policy topic. This word count applies to the text, but does not include graphs, tables and charts in the main text, or bibliography. An additional word limit of 2,000 words in total applies to the abstract, footnotes, endnotes and technical appendices (including graphs, tables and charts). Candidates are required to submit the thesis using the University approved online assessment platform by noon of the weekday on or nearest to 15 August of the year in which the examination is to be taken.Technical information on the requirements for online submissions is provided in the Course Handbook. Successful candidates may be required to deposit a copy of their thesis in the Social Science Library.

The examiners may examine any candidate viva voce.

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Master of Science by Coursework in Contemporary Chinese Studies

1. The Course shall be under the supervision of the Chinese Studies Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Contemporary Chinese Studies for three terms.

3. Candidates will take a written examination on the core course Study of Contemporary China in Week 0 of Hilary Term.

4. Candidates will choose two option papers from a list approved by the Chinese Studies Committee. This list, including details of the assessment method, will be published in the Course Handbook by the Course Director and distributed to students by no later than Friday of week 0 of Michaelmas Term. Students should select two of these papers in consultation with their supervisor. With special permission of the Chinese Studies Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment papers for such options.

5. Candidates will complete a course in Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home test in qualitative methods to be set on Monday of week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term.

6. Candidates will complete a 12,000 word thesis (including all footnotes and appendices but excluding the table of contents, abstract and the bibliography of cited works). The title of the thesis must be approved by the Course Director not later than 12 noon on Friday of week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Friday of Week 6 in Trinity Term in the academic year in which the examination is taken. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

7. Each submission must be accompanied by a declaration indicating it is the candidate's own work. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified for each paper. Successful candidates will be required to deposit a hard copy of the thesis in the Bodleian Library.

8. Students wishing to transfer from the MSc in Contemporary Chinese Studies to the MPhil in Modern Chinese Studies must apply to the Course Director no later than noon on Friday of week 8 of Michaelmas Term. Permission to change programme will only be granted for students who have satisfactorily passed any formative language assessments agreed by the Course Committee and published in the Course Handbook.

9. Candidates who fail Research Methods for Area Studies overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date to be specified by the Chair of Examiners. Candidates who fail one or more of the examination papers or the thesis will be permitted to retake the examination paper(s) or resubmit the thesis on one further occasion only, not later than one year after the first attempt.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Criminology and Criminal Justice (Full-time)

1. Every candidate must follow, for at least three terms, a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, Associate Dean for Graduate Students (Taught) and a student representative (the latter for open business only).

3. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the dissertation is the common format prescribed for all law theses, which is published in the Centre for Criminology Graduate Students' Handbook.

4. Details of the option modules available will be published in the Centre for Criminology Graduate Student Handbook for the year of admission, subject to any amendment posted on the Virtual Learning Environment by Monday of Week Minus One of the Michaelmas Term of each academic year. Not all options will necessarily be taught or examined in any one year.

5. The course shall be assessed as follows:

(i) *Criminological Theories and Understanding Criminal Justice*: Examined by an examination in Week Nought of Trinity Term.

(ii) *Options* and *Research Design and Data Collection*:
The compulsory course Research Design and Data Collection and the option course Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and Wednesday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the Virtual Learning Environment by noon on Friday of Week Seven of the relevant term. The essay shall be submitted electronically by noon on Wednesday of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the course syllabus on the Virtual Learning Environment for the relevant year.

All other option courses shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the Virtual Learning Environment by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on Wednesday of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Dissertation*: The dissertation shall be submitted electronically by noon on Wednesday of Week Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

6. Arrangements for reassessment shall be as follows:

(i) *Core Course*: Candidates who fail, or withdraw from, the core course examination may resit the examination. This will normally be according to the standard timetable for examination in the following academic year. Candidates who fail one or more of the written examinations will have the opportunity to re-sit in September.

(ii) *Options* and *Research Design and Data Collection*: Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted electronically, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods:* Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Wednesday of Week Ten of the relevant term.

(iv) *Dissertation*: Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Criminology and Criminal Justice (Part-time)

1. Every candidate must follow, for at least six terms on a part-time basis, a course of instruction in Criminology and Criminal Justice.

2. There shall be a Board of Studies for the course, to be chaired by the Director of Graduate Studies for Criminology and also comprising all the members of the Board of Examiners for the Master of Science in Criminology and Criminal Justice for the current year, the Director or Assistant Director of the Centre for Criminology, Associate Dean for Graduate Students (Taught) and a student representative (the latter for open business only).

3. The course will consist of the following elements: a core course in Criminological Theories and Understanding Criminal Justice; a compulsory course in Research Design and Data Collection; five option courses; and a 12,000-15,000 word dissertation on a topic agreed by the Board of Studies submitted in the final term. The required format for the dissertation is the common format prescribed for all law theses, which is published in the Centre for Criminology Graduate Students' Handbook.

4. Details of the option modules available will be published in the Centre for Criminology Graduate Student Handbook for the year of admission, subject to any amendment posted on the Virtual Learning Environment by Monday of Week Minus One of the Michaelmas Term of each academic year. Not all options will necessarily be taught or examined in any one year.

5. The course shall be assessed as follows:

(i) *Criminological Theories and Understanding Criminal Justice:* Examined by an examination in Week Nought of Trinity Term in the first year of the course.

(ii) *Options and Research Design and Data Collection:*

The compulsory course Research Design and Data Collection, and option courses Quantitative Analysis for Social Scientists, and Qualitative Methods shall be examined by an assessed essay of 2,500 to 3,000 words (inclusive of footnotes, but excluding bibliography and appendices), to be written between Friday of Week Seven and Wednesday of Week Ten of the term in which the course runs. A choice from three titles (as determined by the Board of Examiners) will be emailed to students and posted on the Virtual Learning Environment by noon on Friday of Week Seven of the relevant term. The essay shall be uploaded to the University approved online assessment platform by noon on Wednesday of Week 10 of the relevant term. On submitting the essay, candidates will also be required to submit an online declaration. In addition, candidates taking Quantitative Analysis for Social Scientists and/or Qualitative Methods shall be required to complete to the satisfaction of the Course Tutor for the option a form of continuous assessment, which will be approved by the Board of Studies and the details of which will be published in the course syllabus on the Virtual Learning Environment for the relevant year.

All other option courses shall be examined by means of an assessed essay of no less than 3,500 and no more than 4,500 words (inclusive of footnotes, but excluding bibliography and appendices), for which time will be set aside during Weeks 8, 9 and 10 of Michaelmas and Hilary terms. A selection of three titles (as determined by the Board of Examiners) shall be emailed to students and posted on the Virtual Learning Environment at the Centre for Criminology by noon on Friday of Week 7 of the relevant term. Each essay shall be submitted by noon on Wednesday of Week 10 of the relevant term. On submitting each essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Dissertation:* The dissertation shall be uploaded to the University approved online assessment platform by noon on Wednesday of Week Eight of the final term. On submitting the dissertation, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the dissertation.

6. Arrangements for reassessment shall be as follows:

(i) *Core Course:* Candidates who fail, or withdraw from, the core course examination may resit the examination. This will normally be according to the standard timetable for examination in the following academic year. Candidates who fail one or more of the written examinations will have the opportunity to re-sit in September.

(ii) *Options and Research Design and Data Collection:* Candidates who have failed to obtain an aggregate mark of 50 per cent for assessment for the optional courses or Research Design and Data Collection, or who have withdrawn from any assessment, may resubmit assessments for which they obtained a mark of 49 per cent or less. Candidates may resubmit assessed essays, according to the standard timetable for submitting essays in the following academic year. Essays must be submitted via the University approved online assessment platform, and on submitting the essay, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essay.

(iii) *Continuous assessment element of Research Design and Data Collection, Quantitative Analysis for Social Scientists and Qualitative Methods:* Candidates who fail to complete an assignment which forms part of the continuous assessment element of Quantitative Analysis for Social Scientists and/or Qualitative Methods to the satisfaction of the respective Course Tutor may be required to resubmit that assignment once by noon on Wednesday of Week Ten of the relevant term.

(iv) *Dissertation:* Candidates who fail, or withdraw from, the dissertation may resubmit the dissertation by the required date in Trinity Term of the following academic year.

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Master of Science by Coursework in Digital Scholarship

1. The examination in this school will be under the supervision of the Humanities Divisional Board.

2. Candidates must follow a course of instruction in Digital Scholarship for a period of three terms, full-time.

3. The programme will be examined by a core paper, three option papers, a core practical component, and a dissertation.

4. Assessments shall comprise:

I. For the *Elements of Digital Scholarship* Core Paper: two essays of 2,000 words each.

a) The first essay must be submitted by noon, on Thursday of Week 0 of Hilary term; the questions for the essay will be released on Thursday of Week 4, Michaelmas term.
b) The second essay must be submitted by noon, on Thursday of Week 0 of Trinity term; the questions for the essay will be released on Thursday of Week 4, Hilary term.

II. For the *Methods of Digital Scholarship* Papers: candidates will follow a course of instruction on two papers of their choice from a list published each year. For *each* of the two papers, and as specified in the Course Handbook for the individual courses, candidates will be assessed by:

Either
i. An assignment, due to take place at a time determined by the course tutor
or
ii. One essay of 2,000 words.

Assessments for *Methods of Digital Scholarship* will be due in Michaelmas term. For courses running Weeks 1-4, essays/assignments must be submitted by noon, on Thursday of Week 5 and for courses running Weeks 5-8, essays/assignments must be submitted by noon, on Thursday of Week 9.

III. For the *Subject-Specific Paper*: Candidates will follow a course of instructions on an option paper of their choice delivered by one of the Humanities faculties and chosen from a list published in early Michaelmas term. The assessment will take place in the manner of, and be due by the date specified in, the regulations governing that paper.

IV. For the *Practicum Placement*: creation of a digital asset, as described in the Course Handbook, together with a 1,000 word report commenting on student's learning of the placement. The digital asset and accompanying report must be submitted by noon, Thursday of Week 9 of Trinity Term.

V. For the *Dissertation*:

Either
i. A dissertation of 10,000-12,000 words,
or
ii. A dissertation of at least 8,000 words accompanied by a practical component, as described in the Course Handbook, appropriate to the topic of the dissertation.

The dissertation must be submitted by noon on Thursday of Week 15 in Trinity term.

Candidates wishing to opt for V(ii) must apply to their supervisor and to the Course Director for permission to do so according to the procedure in the Course Handbook.

5. All assessments must be formatted and submitted according to the specifications given in the Course Handbook for the MSc in Digital Scholarship in the Humanities. The assessments must be submitted by uploading them to the University approved online assessment platform.

6. In order to pass the degree, a student must pass all its assessed components.

7. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination as outlined in the General Regulations for the Degree of Master of Science by Coursework.

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Master of Science by Coursework in Economic and Social History

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least three terms a course of instruction in Economic and Social History and must upon entering for the examination produce from his or her society a certificate to that effect.

2. The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of two courses on

(1) Methodological introduction to research in the social sciences and history.

(2) Quantitative Methods course. Candidates can choose either Quantitative Methods 1 or Quantitative Methods 2, depending on their mathematical and statistical background.

The methodological introduction course will be assessed by an end-of-course essay of up to 4,000 words. The essay must be submitted by noon on Monday of Week 1 of Hilary Term. A quantitative methods course is assessed by an assignment to be completed over the Christmas Vacation; the completed assignment must be submitted by noon on Monday of Week 1 of Hilary Term. No candidate who has failed the qualifying test of two courses will be permitted to supplicate for the degree. Candidates who fail a qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Final examination

The examination shall consist of two papers and a dissertation.

I. One advanced paper selected from Schedule I below.

II. *Either* (i) one paper in a relevant discipline or skill or sources or methods selected from Schedule II below;

or (ii) a second advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in Economic and Social History approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

For I and II, the assessment requirements for the individual papers set out in Schedule I ('Advanced Papers for M.Phil. and M.Sc. in Economic and Social History') and Schedule II below will be determined by the Faculty of History and specified in the course handbook. The assessment will take the form either of a timed written examination, or the submission of one essay of 8,000-10,000 words, or the submission of two essays of 5,000 words each. The essay must be the work of the candidate alone. The candidate must not consult any other person, including their supervisor, in any way concerning the method of handling the themes chosen. The themes chosen by the candidate must be submitted for approval by the Course Tutor of that Advanced Paper by the examination entry date. The finished essays must be submitted by noon on Monday of Week 9 of Trinity Full Term.

III. A dissertation of not more than 15,000 words, including appendices but excluding bibliography, on a topic approved by the candidate's supervisor. The dissertation must be submitted not later than noon on the last Friday in August of the year in which the examination is taken. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the *Conventions for the presentation of dissertations and theses* of the Board of the Faculty of History.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word limit.

3. The examiners will permit the use of any hand-held pocket calculator subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

4. A candidate who fails the examination of an advanced paper will be permitted to re-take it on one further occasion only, not later than one year after the initial attempt.

5. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

6. All submitted essays for assessment should be accompanied by a declaration that they are the candidate's own work.

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in Economic and Social History

A broad range of the course resources are shared with the corresponding courses in History of Science, Medicine, and Technology, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history
2. History of science and technology
3. Social history
4. Historical demography
5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year).

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

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2. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of the Faculty of History.

3. One suitable paper in a related skill or discipline other than those specified in paragraphs 1 to 2 above on the recommendation of the candidate's supervisor and endorsed by the Course Convenor.

Choices under Schedule II have to be approved by the Course Convenor not later than Monday of the fourth week of Michaelmas Term. Candidates wishing to take a paper under 1 or 3 will also need the approval of the of Course Convenor of the Master's Programme in Economic and Social History and the person responsible for the delivery of the requested option/advanced paper, who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in every year. Such candidates will be assessed according to the regulations with respect to the form of assessment and deadlines governing that option (i.e. the regulations of the programme under which the advanced paper is offered), but the modes of assessment and deadlines for the other course elements of the programme for which the candidate is registered will remain in force.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

Master of Science by Coursework in Economics for Development

1. The course shall be under the joint supervision of the Graduate Studies Committees of the Department of International Development and the Department of Economics, which are under the supervision of the Social Sciences Divisional Board.

2. Every candidate for the M.Sc. must follow a course of instruction in Economics for Development for at least three terms. Candidates will, when entering for the examination, be required to produce a certificate from their society to this effect.

3. The examination will consist of:

(*a*) the following compulsory written papers, the syllabuses for which are given in the schedule:

(i) Macroeconomic Theory and International Trade

(ii) Microeconomic Theory

(iii) Development Economics

(iv) Quantitative Methods

(*b*) a compulsory dissertation.

The dissertation shall be on a topic falling within the general field of development economics. The topic shall be selected by the student in consultation with the supervisor, and approved by the Course Director by the end of the first week of the Trinity Full Term in which the examination is taken. The maximum length and form of the dissertation and instructions for submission will be communicated to candidates by the Chair of Examiners. The dissertation is to be submitted by noon on Tuesday of week 5 Trinity term.

4. The candidate may also be examined orally.

Schedule

(i) *Macroeconomic Theory and International Trade*

Questions will be set on aspects of macroeconomic theory and the theory of international trade, central to the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

(ii) *Microeconomic Theory*

Questions will be set on aspects of microeconomic theory central to the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

(iii) *Development Economics*

Questions will be set on topics in development economics from a series of taught modules. The modules offered, which may vary from year to year, will normally be listed in the *M.Sc. Economics for Development Handbook* issued at the beginning of Michaelmas Full Term of the academic year in which the examination is taken, or as an addendum to the Handbook no later than 8th week of Michaelmas Full Term.

With the approval of the Course Director, a candidate may substitute a topic from the *Development Economics* course with an appropriate option from the MPhil Development Studies. MSc Global Governance & Diplomacy, MSc Migration Studies, or MSc Refugee & Forced Migration Studies. Where a topic has been substituted, the candidate will sit a pro-rata *Development Economics* written examination and the assessment from the option course as published in the Course Handbook.

(iv) *Quantitative Methods*

Questions will be set on the theory and practice of quantitative methods used in the study of economic development. Full details of course content and structure will be provided in the *M.Sc. Economics for Development Handbook* published at the beginning of Michaelmas Full Term of the academic year in which the examination is taken.

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Master of Science by Coursework in Education

1. The course shall be under the supervision of the Academic Committee of the Department of Education.
2. Candidates will specialise in one of the following pathways:
    i. Comparative and International Education
    ii. Higher Education
    iii. Digital and Social Change
    iv. Child Development and Education
    v. Research Design and Methodology
3. Candidates must follow a course of instruction for three terms full-time or for the Research and Design Methodology pathway either three terms full-time or six terms part-time.
4. For each pathway candidates will take a combination of six one term papers as set out in the Schedule below. Details of the option papers available will be published by Friday of week 0 of Michaelmas Term. For part-time students, four papers will be taken in year 1, and two papers in year 2.
5. Each paper will be assessed by course work as set out in the Course Handbook.
6. Exceptionally, candidates may offer one paper from a relevant Master's degree in another department in the University, in place of one option paper, subject to permission from the relevant pathway convenor, the Course Director and the owning department. Applications to take such a paper must normally be made by Thursday of week 5 of Michaelmas Term. In such cases, the method of assessment shall be as described for the owning department. Further details are set out in the Course Handbook.
7. Candidates are also required to submit a dissertation of 15,000–20,000 words on a topic relevant to the pathway being followed. The dissertation must be submitted by no later than noon on the second Thursday in August. For part-time students, this will be during the second year of the course.
8. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
9. Candidates may also be required to attend an oral examination for any assessment.
10. If a candidate receives a failing mark for any of the summative assessments, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.

Schedule

Child Development and Education

i. Foundations of Educational Research I: Concepts and Design
ii. Foundations Learning and Wellbeing
iii. Introduction to Quantitative Research
iv. Cognitive Development and Educational Attainment
v. Two option papers as set out in the Course Handbook

Comparative and International Education

i. Foundations of Educational Research I: Concepts and Design
ii. Comparative and International Education: An overview of the field
iii. Systems Thinking in Comparative and International Education
iv. Foundations of Educational Research II: Strategies and Methods
v. The Implementation of the Rights of Children
vi. One option paper as set out in the Course Handbook

Digital and Social Change

i. Foundations of Educational Research I: Concepts and Design
ii. Key Concepts in Digital Education
iii. Social Justice and Technology
iv. EITHER Foundations of Education Research II: Strategies and Methods, OR Perspectives and Debates on Qualitative Research, OR Intermediate Quantitative Research
v. EITHER Critical Digital Innovation OR Education, the Internet and Society
vi. EITHER Critical Digital Innovation OR Education, the Internet and Society (if not already taken), OR one option paper as set out in the Course Handbook

Higher Education

i. Foundations of Educational Research I: Concepts and Design
ii. Higher Education: Systems, Structures and Institutions

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iii. Higher Education in the Economy and Society

iv. Foundations of Education Research II: Strategies and Methods

v. Global Higher Education

vi. One option paper as set out in the Course Handbook

Research Design and Methodology

i. Introduction to Quantitative Research

ii. Foundations of Educational Research I: Concepts and Design

iii. Philosophy of Educational Research

iv. Foundations of Education Research II: Strategies and Methods

v. EITHER Intermediate Quantitative Research, OR Perspective and Debates on Qualitative Research

vi. One option paper as set out in the Course Handbook

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Master of Science by Coursework in Educational Assessment (Part-time)

1. The Course shall be under the supervision of the Academic Committee of the Department of Education.

2. Candidates must follow for six terms a course of instruction specializing in Educational Assessment. This course is available on a part-time basis only.

3. The examination shall consist of three core papers, one option paper, and a dissertation. Candidates will be informed of the available options by Friday of 0th week of Michaelmas Term in the year they start their course.

4. Papers are normally assessed by one or more coursework assignments totalling no more than 5,000 words. The details of the assessment requirements for each paper will be provided in the Course Handbook.

5. Candidates are required to submit a dissertation of 15,000 – 20,000 words, the title to be selected in consultation with the supervisor, on a topic relevant to the course. The dissertation must be submitted no later than noon on the third Thursday in September in the final year of the course.

6. If a candidate receives a failing mark for any of the assessments, including the dissertation, they may resubmit the assessment on one further occasion, when this is next examined the following year, or at an earlier date which will be published in the Course Handbook.

7. Candidates may also be required to attend an oral examination for any assessment.

Schedule

Core:

1. Assessment issues and practices
2. Assessment design and evaluation
3. Research synthesis for development of policy and practice

Options:

1. Classroom-based assessment
2. Research methods to investigate educational assessment issues

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Master of Science by Coursework in Energy Systems (Full-time)

1. The Divisional Board of Mathematical Physical and Life Sciences shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction. The Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Energy Systems.

3. The course is available on a full-time basis for a minimum of 3 terms.

4. In the following 'the Course Handbook' refers to the Energy Systems Handbook and supplements to this published by the Standing Committee for Energy Systems.

5. Candidates will complete and be assessed on the following parts:

(a) Submission of written assignments in each of the following foundation modules:

i. Energy Sources

ii. Energy Demand

iii. Energy Infrastructure

(b) Submission of written assignments corresponding to a minimum of six and a maximum of seven further taught modules chosen from those listed in the Course Handbook,

(c) A group case study project,

(d) The whole cohort industrial case study,

(e) A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

6. Candidates must satisfactorily complete the Industrial visit and associated dissemination activity to the satisfaction of the examiners.

7. The assessed work set out in clause 5(a) to 5 (c) shall be submitted electronically, in accordance with details given in the Course Handbook.

8. Electronic copies of the dissertation in clause 5(e) must be submitted via the approved online submission system not later than noon on the first Monday in September.

9. The examiners may also examine any candidate viva voce on any of the elements listed in clause 5.

10. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Master of Science by Coursework in Energy Systems (Part-time)

1. The Divisional Board of Mathematical Physical and Life Sciences shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction. The Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Energy Systems.

3. The course is available part-time as either:

(i) a 2-year programme for a minimum of 6 terms

or

(ii) a 3-year programme for a minimum of 9 terms.

For both programmes, the Board (or its delegate) may approve up to three terms of extension and up to three terms of suspension.

4. In the following 'the Course Handbook' refers to the Energy Systems Handbook and supplements to this published by the Standing Committee for Energy Systems.

5. The course is split into three core themes and within each of these themes will be a set of modules. The modules for each theme are listed in the schedule below:

i. Resources

ii. Systems

iii. Services

6. Candidates will complete and be assessed on the following parts:

(a) Submission of written assignments in each of the following foundation modules:

i. Energy Sources (Resources 1)

ii. Energy Infrastructure (Systems 1)

iii. Energy Demand (Services 1)

(b) Submission of written assignments corresponding to a minimum of six and a maximum of seven further modules from the modules given in the schedule below

(c) A small group case study project, in any year the candidate is registered for the programme

(d) The whole cohort exercise, in any year the candidate is registered for the programme

(e) A dissertation of not more than 15,000 words on a topic selected by the candidate in consultation with the supervisor and approved by the Standing Committee in the final year of the programme.

7. Candidates must satisfactorily complete the Industrial visit and associated dissemination activity to the satisfaction of the examiners.

8. The assessed work set out in clause 5(a) to 5 (c) shall be submitted electronically, in accordance with details given in the Course Handbook.

9. Electronic copies of the dissertation in clause 5(e) must be submitted via the University approved online assessment platform not later than noon on the first Monday in September at the end of the second year of the programme for those on the 2-year programme and at the end of the third year of the programme for those on the 3-year programme.

10. The examiners may also examine any candidate viva voce on any of the elements listed in clause 5.

11. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule of Themes and Modules

Resources

R1. Energy Sources
R2. Energy Conversion 1
R3. Energy Conversion 2

Systems

Sy1. Energy Infrastructure
Sy2. Energy for Development
Sy3. Digitization, Smart Energy and Communication
Sy4. Energy Systems: Economics and Markets

Services

Se1. Energy Demand
Se2. Energy and Society
Se3. Energy Policy and Governance

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Master of Science by Coursework in English Local History

1. Candidates must follow a course of instruction in English Local History. The course is available on a part-time basis only over a period of six terms.

2. Every candidate will be required to satisfy the examiners in the following:

(a) A qualifying test consisting of satisfactory completion of a course on Concepts and Methods: an introduction to research into local history;

(b) Skills for local history: one written assignment of no more than 3,000 words in length for each of two courses from the list below:

(1) Sources, Methods and Foundations in Medieval Local History

(2) Sources, Methods and Foundations in Early Modern Local History

(3) Sources, Methods and Foundations in Modern Local History

(c) Advanced papers

Two written assignments for each of two papers, each assignment to be of not more than 5,000 words.

Papers taken are to be chosen from a list in the handbook to be published by the first week of Michaelmas Term each year. Not all options may be available every year. Other papers may be offered subject to the approval of the Graduate Studies Committee of the History Faculty Board and the examiners.

(d) Dissertation

A dissertation of not more than 15,000 words, on a topic selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

Assignments under a), b) and c) shall be submitted via the University approved online assessment platform for consideration by the examiners by such dates as the examiners shall determine and of which they shall notify candidates. The dissertation must be uploaded to the University approved online assessment platform in a digital format as prescribed in the course handbook not later than noon on the last Monday in September of the second year of the course.

3. Candidates may be required to attend a viva voce examination by the examiners.

4. Candidates who fail to satisfy the examiners in any part or parts of the examination may be permitted to resubmit work in respect of the part or parts which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Master of Science by Coursework in Environmental Change and Management

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Environmental Change and Management for at least three terms, and will, when entering for the examination be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

(i) a written examination of three papers: a two hour paper on Methods and Techniques for Environmental Management and three hour papers on Understanding Environmental Change and Responding to Environmental Change.

(ii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the Course and Academic Directors.

(iii) two assessed essays based on Elective courses. These must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

(iv) one assessed piece of coursework on methods and techniques for environmental management. This must be uploaded to the University approved online assessment platform by the time and date specified at the start of the course. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

4. Candidates must submit to the Course Director by the end of the Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and be published in the course handbook.

6. The dissertation must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination the examiners will permit the use of any hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation, or both.

9. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

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Evidence-Based Health Care Programme

A. Definition of the Programme

1. The Continuing Education Strategic Management Board and the Medical Sciences Board shall jointly offer a Programme in Evidence-Based Health Care Studies at postgraduate level.

2. The Continuing Education Strategic Management Board and the Medical Sciences Board shall jointly elect for the supervision of the Programme a Standing Committee which shall have the power to arrange lectures and other instruction.

3. The subject of the Programme shall be Evidence-Based Health Care Studies.

4. The policy of the Continuing Education Strategic Management Board on variable intensity part-time postgraduate study applies to this Programme.

5. The following awards shall be available within the Programme:

I. MSc in Evidence-Based Health Care

II. MSc in Evidence-Based Health Care (Teaching and Education)

III. MSc in Evidence-Based Health Care (Medical Statistics)

IV. MSc in Evidence-Based Health Care (Systematic Reviews)

V. Postgraduate Diploma in Evidence-Based Health Care

VI. Postgraduate Certificate in Evidence-Based Health Care

VII. Postgraduate Diploma in Health Research

VIII. Postgraduate Certificate in Health Research

IX. Postgraduate Certificate in Teaching Evidence-Based Health Care

X. Postgraduate Certificate in Qualitative Health Research Methods

B. Progression

6. Students admitted to the Programme with the intention of studying towards one of the MSc awards are required to matriculate, involving admission by a college of the University. Students admitted to the Programme intending to study towards a Postgraduate Certificate or Postgraduate Diploma who subsequently apply for admission to one of the MSc awards will be required at that point to matriculate and to be admitted by a college.

C. Exit Awards

7. Students admitted to one of the MSc awards who wish to cease their studies without submitting a dissertation may end their registration at that point and be awarded:

(i) a Postgraduate Certificate in Evidence-Based Health Care if they have satisfied the examiners in three modules from the MSc to which they were admitted, of which at least two must be core modules, or

(ii) a Postgraduate Diploma in Evidence-Based Health Care if they have satisfied the examiners in six modules from the MSc to which they were admitted, of which at least two must be core modules.

8. Students admitted to the Postgraduate Diploma in Health Research who wish to cease their studies before completion of all the assessment requirements for that award but who have satisfied the examiners in Modules (1) and (2) and in at least one further module from those specified in 15 VIII or module (40) below, may end their registration at that point and the examiners may award a Postgraduate Certificate in Health Research.

9. Any candidate wishing to cease their registration and be awarded an exit award must have met the requirements to complete a minimum number of in-person modules as specified in 13. and 14. below.

D. Duration

10. The minimum period of registration on the Programme shall be three terms for each of the Postgraduate Certificates or Postgraduate Diplomas, and four terms for each of the MSc awards.

11. The maximum period of registration shall be six terms for each of the Postgraduate Certificates, nine terms for each of the Postgraduate Diplomas and twelve terms for each of the MSc awards.

E. Assessment requirements for awards

12. The modules available in the Programme are specified in the Schedule below. Not all modules are available for each award. Any additional restrictions on permitted combinations of modules will be given on the course website. Modules available will be published by the end of the Michaelmas Term in the year before registering on the programme. Additional modules may become available during a student's period of registration on the programme.

13. For candidates registered for the MSc or Postgraduate Diploma, at least one of the compulsory modules and at least one other module must be completed in the in-person mode. Up to four modules may be taken wholly online.

14. For candidates registered for the Postgraduate Certificate, at least one of the compulsory modules must be completed in the in-person mode. Up to two modules may be taken wholly online.

15. Every candidate for a given award will be required to satisfy the examiners in the following:

I. *MSc in Evidence-Based Health Care*

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(i) submission of the required assessed work relating to modules (1) and (2), and from four modules selected from (3) to (20), or (29) or (40) of the schedule at I. Each of the assessments shall be of not more than 4,000 words per module;

(ii) submission of a dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

II. *MSc in Evidence-Based Health Care (Teaching and Education)*

(i) Submission of the required assessed work relating to modules (12), (22), (23), and (26) and from two modules selected from (2), (4), (7) to (10), (15), (18) to (20), (28) to (29), or (40) of the schedule at I. Each of the assessments shall be of not more than 4,000 words per module;

(ii) Submission of a dissertation as set out in I(ii) above.

III. *MSc in Evidence-Based Health Care (Medical Statistics)*

(i) Submission of the required assessed work relating to modules (11) and (16), and from four modules of which up to three may be selected from (17), (18), (21), (27) or (40) and up to two may be selected from modules (2), (6) and either (8) or (19) (but not both), (29) or (40) of the schedule at I. Each of the assessments shall be of not more than 4,000 words per module;

(ii) Submission of a dissertation as set out in I(ii) above.

IV. *MSc in Evidence-Based Health Care (Systematic Reviews)*

(i) Submission of the required assessed work relating to each of the four modules: (1), (8), (18) and (19) and relating to two modules selected from (2), (11), (20), (28), (29) and (40) of the Schedule at I. Each of the assessments shall be of not more than 4,000 words per module.

(ii) Submission of a dissertation as set out in I(ii) above.

V. *Postgraduate Diploma in Evidence-Based Health Care*

Submission of the required assessed work relating to six modules selected from those available for the MSc to which the student was admitted, at least two of which must be core modules.

VI. *Postgraduate Certificate in Evidence-Based Health Care*

Submission of the required assessed work relating to three modules selected from those available for the MSc to which the student was admitted, at least two of which must be core modules.

VII. *Postgraduate Diploma in Health Research*

(i) submission of the required assessed work, relating to:

a. modules(1) and (2) and any three of modules selected from modules (3) to (11), (14), (15), or (40) of the schedule at I, or of the modules indicated as available in the regulations for the MSc in Experimental and Translational Therapeutics;

b. one additional module taken from VII(i)a above or (12) of the schedule at I, or from those indicated in the regulations for the MSc in Surgical Science and Practice;

Each of the assessments shall be of not more than 4,000 words.

VIII. *Postgraduate Certificate in Health Research*

(i) submission of the required assessed work, relating to modules (1) and (2) and any one module selected from modules (3) to (10), (14) or (15) in the schedule at I, or one of the modules indicated as available from the regulations for the MSc in Experimental and Translational Therapeutics. Each of the assessments shall be of not more than 4,000 words.

IX. *Postgraduate Certificate in Teaching Evidence-Based Health Care*

Submission of the required assessed work relating to modules (12), (22) and (23). Each of the assessments shall be of not more than 4,000 words.

X. *Postgraduate Certificate in Qualitative Health Research Methods*

Submission of the required assessed work relating to modules (10), (15) and (24). Each of the assessments shall be of not more than 4,000 words.

16. Assignments and dissertations shall be submitted using the University approved online assessment platform to the examiners for consideration by dates published in the course handbook at the beginning of each academic year.

17. Candidates are required to attend a viva voce examination at the end of the course of studies leading to each award unless dispensed by the examiners

18. Provided the Standing Committee is satisfied that a student on the Programme has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee shall have the discretion to permit the candidate to be exempted from the submission of a written assignment in respect of one module for a Postgraduate Certificate, two modules for a Postgraduate Diploma and three modules for any of the MSc awards. In exercising this discretion the Standing Committee shall have consideration to the length of time that has elapsed since the study or work experience was undertaken.

F. Reassessment

19. Candidates who fail to satisfy the examiners in any of the assignments or the dissertation under 15. above will be permitted, normally within one year of the original failure, to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules.

G. Prior undertaking of modules for credit

20. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for an award listed under 5. above as having met the examination requirements in respect of that module under 15. above. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years.

21. The maximum number of modules taken prior to registration for an award that can contribute to the achievement of the award shall be one for the Postgraduate Certificates, three for the Postgraduate Diplomas and three for each of the MSc awards.

H. Subsuming of previous modules and awards under the Programme

22. If any student who has previously successfully completed one of the Postgraduate Certificates or Diplomas and ended their registration on the Programme subsequently is re-admitted to another award listed under 5., the Standing Committee shall have the discretion to deem satisfactory completion of modules within that Postgraduate Certificate or Diploma as having met the

examination requirements in respect of the modules under 15. above. Such discretion will normally only be exercised if the time elapsed between first registration on a module contributing to the Postgraduate Certificate or Diploma and registering for the higher award is not more than two years.

23. If any student is admitted to any of the MSc awards while registered for one of the Postgraduate Certificates or Postgraduate Diplomas, the Standing Committee shall have the discretion to deem some or all of the modules taken while registered for the Postgraduate Certificate or Postgraduate Diploma as having met the requirements for the MSc provided that no more than two years have elapsed since first registration on a module contributing to the Postgraduate Certificate or Postgraduate Diploma.

24. If a student who has been awarded a Postgraduate Diploma or Postgraduate Certificate is subsequently awarded a higher award, the MSc or Postgraduate Diploma will subsume the lower award.

I. Schedule of Modules

1. Practice of Evidence-Based Health Care
2. Introduction to Study Design and Research Methods
3. Ethics for Biosciences
4. Knowledge into Action
5. Clinical Epidemiology
6. Evidence-Based Diagnosis and Screening
7. Introduction to Statistics for Health Care Research
8. Systematic Reviews
9. Randomized Control Trials
10. Qualitative Research Methods
11. Essential Medical Statistics
12. Teaching Evidence-Based Practice
13. The History and Philosophy of Evidence-Based Health Care
14. Clinical Trial Management
15. Mixed Methods in Health Research
16. Statistics for Clinical Trials
17. Big Data Epidemiology
18. Meta-Analysis
19. Complex Reviews
20. Realist Reviews and Realist Evaluation
21. Statistical Computing for Health Care Research
22. Developing Practice in Medical Education
23. Course Design, Assessment and Evaluation
24. Advanced Qualitative Research Methods
25. Discontinued
26. Developing Online Education and Resources
27. Clinical Prediction Rules
28. Qualitative and Mixed Methods Systematic Review
29. Economics of Health Care

40. Any of modules (1)-(29) approved by the Standing Committee for an individual candidate.

Additional modules available for the PGDip/PGCert Health Research from the MSc in Experimental and Translational Therapeutics

Structure of clinical trials and experimental therapeutics
Drug development, pharmacokinetics and imaging
Pharmacodynamics, biomarkers and personalised therapy
Adverse drug reactions, drug interactions, and pharmacovigilance
How to do research on therapeutic interventions: protocol preparation
Biological therapeutics

Additional modules available for the PGDip Health Research from the MSc in Surgical Science and Practice

Human factors, teamwork and communication
Becoming a clinical educator
Quality improvement science and systems analysis

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Master of Science by Coursework in Evidence-Based Social Intervention and Policy Evaluation (EBSIPE)

1. The programme shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.

2. Candidates must follow for at least three terms a course of instruction in Evidence-Based Social Intervention and Policy Evaluation.

3. Every candidate will be assessed by:

(i) A compulsory paper, in *either* Evidence-Based Social Intervention *or* Policy Evaluation, examined by an unseen written examination;

(ii) A compulsory Research Methods paper assessed by three assignments (consisting of one research methods essay (up to 2,500 words), one statistics assignment (up to 3,000 words), and a qualitative critical appraisal (up to 2,500 words)).
(iii) One option paper assessed by a 4,000 word coursework assignment to be submitted by no later than noon on Tuesday of week 0 of Trinity term. The list of options will be published annually by Friday of week 6 of Michaelmas term. In exceptional circumstances and with the permission of the Course Director, the option paper may be from subjects outside this list.

(iv) One research thesis on a topic related to, and attentive to evidence-based intervention, policy evaluation or evaluation methods. The subject of the thesis must be approved by the supervisor on behalf of the Department and should not exceed 10,000 words in length. The thesis must be submitted by no later than noon on 15 August or the weekday nearest 15 August.

4. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

5. The examiners may examine any candidate viva voce.

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Master of Science by Coursework in Experimental and Translational Therapeutics

1. The Medical Sciences Board, in consultation with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction.

2. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Experimental and Translational Therapeutics.

3. The policy of the Continuing Education Board on variable intensity part-time postgraduate study shall apply to this award.

4. The minimum period of registration for the M.Sc. course shall be four terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in the following:

(*a*) six written assignments, each of not more than 4,000 words in length, one from each of the six modules specified;

(*b*) a dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

The assignments and dissertation set out above shall be submitted via the University approved online assessment platform, format to be prescribed in the course handbook, for consideration by the dates published in the handbook at the beginning of each academic year.

6. Candidates who fail to satisfy the examiners in any of the assignments or the dissertation under 5 above may be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

7. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

8. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) undertaken prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may be counted in this way shall be three.

Module Schedule

(1) Structure of clinical trials and experimental therapeutics*
(2) Drug development, pharmacokinetics and imaging*
(3) Pharmacodynamics, biomarkers and personalised therapy*
(4) Adverse drug reactions, drug interactions, and pharmacovigilance*
(5) How to do research on therapeutic interventions: protocol preparation*
(6) Biological therapeutics*
(7) Any other module as defined by the programme director and approved by the Standing Committee.

* Also available to students on the PG Certificate and Diploma in Health Research.

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Master of Science by Coursework in Financial Economics

1. Candidates must follow for at least three terms a course of instruction in Financial Economics. Candidates must complete:

(*a*) all courses from the Schedule, and satisfy the examiners in the assignment and/or examination associated with each course;

(*b*) five electives, chosen from Lists A and B as set out in the Course Handbook, of which one may be an individual project. Candidates must select at least one elective from List A and any other four electives. Candidates must satisfy the examiners in the assignment/examination/written report associated with each course, the list of electives to be published annually by the MFE Standing Committee before the first Monday of Hilary Term. If chosen, individual project written reports to be of not more than 10,000 words and must be submitted using the University approved online submission system, as set out in the assessment section of the programme learning platform. Such projects must be approved by the MFE Standing Committee;

(*c*) candidates may be required to attend an oral examination on any of the above.

2. Assignments and projects must be presented not later than the time and date stipulated for each exercise; these will be published by the MFE Standing Committee before the first Monday of each term in which the assignment or project must be undertaken. Assignments, projects and practical work should be submitted online, as set out in the assessment section of the programme learning platform.

3. Candidates are permitted on only one occasion to resubmit or retake failed assessment items on any course on which they have failed to achieve the required standard.

Schedule

The following courses are required to be taken during Michaelmas and Hilary Terms. Details can be found in the course handbook:

(*a*) Corporate Finance

(*b*) Economics

(*c*) Asset Pricing

(*d*) Financial Econometrics

(e) Ethics and Finance

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Master of Science by Coursework in Genomic Medicine

1. The Medical Sciences Divisional Board will appoint an Organising Committee for the supervision of the course. The Organising Committee will oversee teaching provision and nominate Examiners for the Exam Board.

2. The Organising Committee will assign an academic adviser and a research project supervisor for each candidate.

3. Each candidate will follow a course of study in Genomic Medicine for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. Candidates must complete the following assessment:

(i) Four computer-based examinations on the Core Modules as set out in the Schedule below.

(ii) For each of two Elective Modules selected from Set A and one Elective Module selected from Set B, as set out in the Schedule below, a written assessment or oral presentation appropriate to the elective module content.

(iii) A dissertation of 10,000-12,000 words on the research project (as set out in the Schedule below) undertaken in an academic, industry or clinical setting. A research project supervisor will be assigned to each candidate in addition to their academic adviser. The subject of each candidate's dissertation, the research project, and the supervision arrangements for each candidate must be approved by the Organising Committee.

5. Candidates may be examined viva voce.

6. Candidates will complete and submit coursework assessments via the approved online assessment platform and/or give an oral presentation for the chosen elective modules from Week 6 onwards of Hilary Term on dates specified in the course handbook.

7. Candidates will submit their dissertation via the approved online assessment platform by 12 noon on the last working day of July; exact dates will be specified by the Organising Committee and published in the course handbook.

8. Candidates must pass each assessment in order to pass the examination overall.

9. A candidate who fails any of the submitted assessments may re-sit the failed component(s) on one further occasion.

10. Exit Awards

(i) Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements of the MSc, except completion of the dissertation) and who do not wish to continue their studies may end their registration at that point and be awarded the Postgraduate Diploma.

(ii) Candidates who have failed the requirement of the MSc but have satisfied the requirements of the Postgraduate Diploma (all the requirements of the MSc, except completion of the dissertation) may end their registration at that point and be awarded the Postgraduate Diploma.

Schedule

A. *Core Modules*

1. Fundamentals in Human Genetics and Genomics

2. Genomics of Common and Rare Inherited Diseases

3. Omic Technologies and their Application to Genomic Medicine

4. Bioinformatics and Statistics for Genomic Data Interpretation

B. *Elective Modules*

Set A

1. Molecular Pathology and Precision Medicine

2. Advanced Quantitative Methods (Bioinformatics and Statistics)

3. Genome Engineering and Gene-based Therapeutics

4. Single-cell and Spatial Omics for Precision Medicine

Set B

5. Genomics in Clinical Practice

6. Applications of Genomics in Therapeutics, Vaccinology and Industry

C. *Research project*

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Master of Science by Coursework in Global Governance and Diplomacy

1. The Course shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

2. Each candidate will be required to follow a course of instruction in Global Governance and Diplomacy for three terms.

3. Candidates will complete the following two core courses assessed by written examination at the end of Trinity term.
   (i) A foundation paper in Global Governance and Diplomacy.

   (ii) Research Methods.

4. Candidates will choose two option papers to be selected from a list published annually by the Course Director at the start of Michaelmas term. Each option paper will be assessed by a 3000 word essay to be submitted by no later than noon on Friday of Week 0 of the term following that of the teaching. Candidates choosing an option from another degree programme will be expected to follow the timings and the mode of assessment for the owning programme.

5. Candidates will complete a 10,000-12,000 word dissertation on the analysis of an issue in global governance or diplomacy. The topic of the dissertation must be approved by the Course Director at the end of Hilary term by the date specified in the Course Handbook. The dissertation must be submitted by no later than noon on Thursday of Week 6 of Trinity term.

6. The essays for the option papers and the dissertation must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

7. Candidates may be required to attend an oral examination on any part of the examination.

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Master of Science by Coursework in Global Healthcare Leadership

1. The course shall be under the supervision of the MSc Global Healthcare Leadership (MGHL) Course Oversight Committee of the Nuffield Department of Primary Care Health Sciences.

2. Candidates will follow a programme of instruction in Global Healthcare Leadership for twenty-four months (part-time).

3. The programme will consist of eight compulsory courses, as prescribed in the schedule, and a dissertation of 10,000 words. Candidates must satisfy the examiners in the assessment associated with each component. Modes of assessment for each compulsory course will be published in the course handbook at the start of the course. Further details including, where applicable, submission and examination dates will also be published in the course handbook by the first week of the Michaelmas Term of the year in which the assessment takes place.

4. Dissertation

(a) The title of the dissertation must be approved by the MGHL Programme Committee no later than the end of February in the second year of the programme.
(b) The dissertation supervision schedule is laid out in the dissertation guide, available on the programme learning platform. In exceptional circumstances additional supervision may be provided; requests should be made to the MSc Director.
(c) The dissertation, not exceeding 10,000 words in length, should demonstrate an ability to identify, formulate, implement and present a project in the area of Global Healthcare Leadership. The submission deadline will be given in the course handbook.
5. Assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the course handbook.

6. The Examiners may choose to examine any candidate viva voce.

7. If, for good cause, a student is temporarily unable to carry out their studies, one of the MSc Director(s) may grant the student a request for a temporary suspension of status, for not less than one month and not more than twelve months at any one time. Applications for suspension of status should be made to the MSc Director(s), c/o the Programme Manager. No student may be granted more than twenty-four months' suspension of status in this way by the MSc Director.

Schedule of Core Courses

Module 1: Healthcare Leader: Personal Perspectives and Challenges
Module 2: Organisational Leadership
Module 3: Systems Leading in Comparative Health Systems
Module 4: Leading with Evidence-Based Healthcare
Module 5: Healthcare Innovation
Module 6: Health Care Policy and Systems
Module 7: Challenges in Global Health
Module 8: Evidence Based Healthcare: Study Design and Research Methods
Dissertation

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Master of Science by Coursework in Global Health Science and Epidemiology

1. The Divisional Board of Medical Sciences will appoint an Organising Committee to supervise the course, which will have the power to arrange lectures and other instruction.

2. The Organising Committee of the course will appoint an academic adviser for each candidate.

3. Each candidate must follow a course of study in Global Health Science and Epidemiology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. Candidates must complete the following assessment:

(i) A report of not more than 2500 words on an analysis of a dataset based on a research question based on material studied in the Principles of Statistics and Principles of Epidemiology modules. Candidates must submit an annotated copy of all statistical code used for the data analysis.

(ii) An examination paper relating to the Principles of Epidemiology.

(iii) An examination paper relating to the Principles of Statistics.

(iv) Four option modules from those listed in the Schedule. For each option module candidates must submit a report of not more than 2500 words. The topic and structure of the report will be set out in the course handbook. Candidates will be expected to draw on the content of the Introduction to Global Health Science module in the reports for the four option modules.

(v) A dissertation of not more than 10,000 words on a research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Course Directors. Candidates will be required to draw on the content of the International Research Ethics module when conducting their research project and in the dissertation.

5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.

6. The arrangements for submission of the dissertation will be published in the course handbook at the start of the course.

7. The written submissions for assessment (i) and (iv) must be uploaded to the University approved online assessment platform by the dates to be specified in the course handbook at the start of the course. Each submission must be accompanied by a declaration of authorship by the candidate.

8. The Dissertation must be uploaded to the University approved online assessment platform by the dates to be specified in the course handbook at the start of the course. The submission must be accompanied by a declaration of authorship by the candidate.

Exit Awards

(i) Candidates who have failed the requirement of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

(ii) Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

A. Core Modules

1. Introduction to Global Health Science

2. Principles of Epidemiology

3. Principles of Statistics

4. International Research Ethics.

B. Option Modules

1. Clinical Trials and Meta-Analyses

2. Communicable Diseases Epidemiology

3. Genetic Epidemiology

4. Health Economics

5. Maternal and Child Health

6. Non-Communicable Diseases

7. Nutritional Epidemiology

8. Principles and Applications of Data Science

C. Research Project

A research project will be conducted under the supervision of a research placement supervisor. Following the written examinations, students will undertake reading and research in relation to their research project during Trinity Term and part of the long vacation. The subject of each student's dissertation, and the supervision arrangements for each student must be approved by the Course Directors.

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Master of Science by Coursework in History of Science, Medicine, and Technology

The regulations of the Board of the Faculty of History are as follows:

1. Every candidate must follow for at least three terms a course of instruction in History of Science, Medicine and Technology, and must upon entering for the examination produce from his or her society a certificate to that effect.

2. The examination will consist of the following parts:

Qualifying test

Every candidate must pass a qualifying test. The test shall consist of a course in Methods and Themes in History of Science, Medicine and Technology (HSMT).

The Methods and Themes in HSMT course will be assessed by a methodological essay of up to 4,000 words. The essay must be uploaded to the University approved online assessment platform by noon on Monday of Week 10 of Michaelmas Term accompanied by a declaration that it is the candidate's own work. In addition, convenors of qualifying courses will confirm in writing to the chair of examiners not later than Friday of eighth week of Hilary Term the candidates' satisfactory participation in their classes, including the completion of any assignments for the weekly sessions. No candidate who has failed the qualifying test will be permitted to supplicate for the degree. Candidates who fail the qualifying course once will be permitted to take it again, not later than one year after the initial attempt.

Candidates will submit two 'practice' essays of 3,000 words, one on Friday of Week 3 of Michaelmas Term and one on Friday of Week 6 of Michaelmas Term. Of these two essays and the Methods and Themes in HSMT essay, at least one must address a topic in the history of medicine and at least one must address a topic in the history of science and technology. The essays must address a range of topics in the history of science, medicine, and technology, and may not overlap considerably in subject matter.

Final examinations

The examination shall consist of two papers and a dissertation.

These papers are each assessed by either two essays of 4,000-5,000 words or one essay of 8,000-10,000 words. The essays must be the work of the candidates alone and they must not consult any other person including their supervisors in any way concerning the method of handling the themes chosen. The finished essays must be uploaded to the University approved online assessment platform by noon on Monday of Week 9 of Trinity Full Term.

I. One advanced paper selected from Schedule I below.

II. *Either* (i) one paper in a relevant discipline or skill or sources or methods selected from Schedule II below;

or (ii) a second advanced paper selected from Schedule I or from any additional list of papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology approved by the Graduate Studies Committee of the Board of the Faculty of History and published in the definitive list of Advanced Papers as set out in Schedule I.

III. A dissertation of not more than 15,000 words, including appendices but excluding bibliography, on a topic approved by the candidate's supervisor. The dissertation must be uploaded to the University approved online assessment platform not later than noon on the last Friday in August of the year in which the examination is taken. Dissertations submitted must not exceed the permitted length. If they do the examiners will reduce the marks awarded. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the *Conventions for the presentation of dissertations and theses* of the Board of the Faculty of History. The dissertation should be accompanied by a declaration that it is the candidate's own work.

Each dissertation must include a short abstract which concisely summarises its scope and principal arguments, in about 300 words. This is not included in the dissertation word count.

3. A candidate who fails the examination will be permitted to retake it on one further occasion only, not later than one year after the initial attempt.

Such a candidate whose dissertation has been of satisfactory standard may resubmit the same piece of work, while a candidate who has reached a satisfactory standard on the written papers will not be required to retake that part of the examination.

Schedule I

Advanced Papers for the M.Phil. and M.Sc. in History of Science, Medicine, and Technology

A broad range of the course resources are shared with the corresponding courses in Economic and Social History, and Advanced Papers are therefore available in the subject areas listed here.

1. Economic and business history

2. History of science and technology

3. Social history

4. Historical demography

5. History of medicine

A descriptive list of Advanced Papers will be published by the Board of the Faculty of History in September for the academic year ahead (not all options may be available in every year). The definitive list of the titles of Advanced Papers for any one year will be circulated to candidates and their supervisors and posted on the Faculty notice board not later than Friday of third week of Michaelmas Term.

Schedule II

The paper in a relevant discipline or skill may be:

1. One of the papers from the M.Phil. in Sociology or in Comparative Social Policy.

2. One suitable paper from another Master's degree under the auspices of the Faculty of History approved from time to time by the Graduate Studies Committee of the Board of the Faculty of History.

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3. One suitable paper in a related skill or discipline other than those specified in paragraphs 1 to 2 above on the recommendation of the candidate's supervisor and endorsed by the Course Director.

Choices under Schedule II have to be approved by the Chair of the Graduate Studies Committee of the Board of the Faculty of History not later than Monday of the fourth week of Michaelmas Term. Candidates wishing to take a paper under 1 or 3 will also need the approval of the appropriate course convenor and the Graduate Studies Committee of the relevant faculty board or inter-faculty committee who need to be satisfied that each candidate has an adequate background in the subject. Not all options may be available in any one year.

Master of Science by Coursework in Integrated Immunology

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange the teaching, assessment and other instruction.

2. The Organising Committee shall appoint an academic supervisor for each candidate.

3. Each candidate shall:

(*a*) follow a course of study in Integrated Immunology for at least three terms and for a substantial part of the three vacations, as determined by the course timetable;

(b) attend all timetabled sessions, which will be compulsory.

4. Candidates shall be examined in all of the following ways:

(i) At the end of Michaelmas Term (normally in Week 10), each candidate must pass a computer-based examination on the topics in the Schedule for Term 1. Candidates who fail the examination once will be permitted to take it again on one further occasion.

(ii) At the end of Hilary Term (normally in Week 10), each candidate must pass a computer-based examination on the topics in the Schedule for Term 2. Candidates who fail the examination once will be permitted to take it again on one further occasion.

(iii) Each candidate will be required to upload to the University approved online assessment platform a typed essay of not more than 4,000 words by noon on Monday of Week 8 of Michaelmas Term. Candidates will propose their own essay titles based on a list of topics provided at the start of Michaelmas Term. Essay titles will be subject to approval by the Organising Committee. Candidates who fail the assessment will have one further opportunity to revise and re-submit their essay.

(iv) Each candidate will be required to upload to the University approved online assessment platform two typed clinical commentaries of not more than 3,000 words each by noon on Monday of Week 8 of Hilary Term. The subjects of clinical commentaries must have been approved by the Organising Committee. Candidates who fail the assessment will have one further opportunity to revise and re-submit their clinical commentaries.

(v) Each candidate will be required to upload to the University approved online assessment platform a typed research dissertation of not more than 10,000 words on a research project as set out in the Schedule. The dissertation must be submitted by the date to be specified in the course handbook. Candidates who fail the assessment may resubmit the research dissertation at one of three opportunities in the following academic year. In exceptional circumstances, candidates may be permitted to redo the research project and resubmit the research dissertation, usually in Trinity Term of the following year.

(vi) Each candidate shall be examined viva voce, normally in the first week of September in the year of examination, on a date determined by the Examiners. Candidates who fail this assessment may retake it at one of three opportunities in the following academic year, at the Examiners' discretion.

5. The examiners may examine any candidate viva voce on any part of the examination.

6. Candidates must pass each element of the examination to pass overall.

7. Candidates must pass each element of the examination in each term before being permitted to progress to the next term.

8. Candidates who fail any assessment on the second attempt will normally have failed to reach the necessary standard for the award.

Schedule

The syllabus for study will be:

Term 1: Fundamental aspects of immunology

Fundamentals in immunology

Innate immunity and inflammation

Antigen presentation and recognition

Adaptive immunity

Evolution of human immunity

Term 2: Clinical and Applied Aspects of Immunology

Infection and immunity

Failure of immunity

Aberrant and unwanted immunity

The immunology of cancer

Manipulation of immunity

Term 3: A basic or clinical research project

The project will be chosen in consultation with the Organising Committee. A research supervisor will be assigned who will provide regular supervision and guidance during the course of the 14-week research project in Oxford.

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Master of Science by Coursework in Integrated Immunology (Part-time)

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange the teaching, assessment and other instruction.

2. The Organising Committee shall appoint an academic supervisor for each candidate.

3. Each candidate shall:

(*a*) follow a course of study in Integrated Immunology for at least six terms and for a substantial part of the six vacations, as determined by the course timetable;

(*b*) attend all the synchronous teaching and learning sessions for the Units in the Schedule.

4. Candidates shall be examined in all of the following ways:

(i) At the end of Hilary Term in Year One (normally in Week 10), each candidate must pass a computer-based examination on the topics in the Schedule for Unit 1. Candidates who fail the examination will be permitted to take it again on one further occasion.

(ii) At the end of Year 1 (normally in the first week of September), each candidate must pass a computer-based examination on the topics in the Schedule for Unit 2. Candidates who fail the examination will be permitted to take it again on one further occasion.

(iii) Each candidate will be required to upload to the University approved online assessment platform an essay of not more than 4,000 words by noon, Monday of Week 5 of Hilary Term of Year 1. Candidates will propose their own essay titles from a list of topics provided. Candidates will submit essay titles for approval- by the Organising Committee as detailed in the Course Handbook. Candidates who fail this assessment will have one further opportunity to revise and re-submit their essay.

(iv) Each candidate will be required to upload to the University approved online assessment platform two clinical commentaries of not more than 3,000 words each by noon, Monday of Week 13 of Trinity Term of Year 1. The subjects of the clinical commentaries must have been approved by the Organising Committee. Candidates who fail this assessment will have one further opportunity to revise and re-submit their clinical commentaries.

(v) Each candidate will be required to upload to the University approved online assessment platform a research dissertation of not more than 10,000 words. The dissertation must be submitted by Monday of Week 10 of Trinity Term of Year 2. Candidates who fail this assessment will have the opportunity to resubmit the dissertation at one of three opportunities in the following academic year. In exceptional circumstances, candidates may be permitted to redo the research project and resubmit the research dissertation, usually in Trinity Term of the following year.

(vi) Each candidate will be examined viva voce at the end of Year 2 (normally in the first week of September in Year 2). Candidates who fail this assessment will have the opportunity to retake it at one of three opportunities in the following academic year at the Examiners' discretion.

5. The examiners may examine any candidate viva voce on any part of the examination.

6. Candidates must pass each assessment to pass overall.

7. Candidates must pass each assessment of the examination for Units 1 and 2 of the Schedule to progress to Unit 3 and undertake a research project.

8. Students who do not pass an assessment on the second attempt will normally have failed to reach the necessary standard for the award.

9. Candidates who have failed or do not submit the research dissertation but have satisfied the assessment requirements for Units 1 and 2 will be awarded a Postgraduate Diploma in Integrated Immunology.

10. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma and who do not wish to undertake the research project year, may end their registration at the end of year 1 and be awarded a Postgraduate Diploma in Integrated Immunology.

Schedule

The syllabus for study will be:

- *Unit 1*: *Fundamental aspects of immunology*
  - Fundamentals in immunology
  - Innate immunity and inflammation
  - Antigen presentation and recognition
  - Adaptive immunity
  - Evolution of human immunity
- *Unit 2*: *Clinical and applied aspects of immunology*
  - Infection and immunity
  - Failure of immunity
  - Aberrant and unwanted immunity
  - The immunology of cancer
  - Manipulation of immunity
- *Unit 3*: *A basic or clinical research project*
  - The project and an appropriate Oxford-based supervisor will be assigned by the Organising Committee. The project supervisor will provide regular supervision and guidance during the course of the desk-based research project.

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Master of Science by Coursework in Intellectual Property (Part-time)

1. The Course shall be under the supervision of the Graduate Studies Committee of the Faculty of Law.
2. The course shall only be available to those who have successfully completed the Postgraduate Diploma in Intellectual Property Law and Practice.
3. Each candidate will be required to follow a course of instruction in intellectual property for three terms. This course is available on a part-time basis only.
4. Candidates will choose two half-option papers offered from a list which will be published in the Course Handbook at the start of the academic year. The timings and methods of assessment shall be set out in the Course Handbook.
5. Candidates will complete a dissertation of between 10,000-12,500. The dissertation must be submitted by no later than noon on Friday of Week 9 of Trinity term.
6. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
7. Where a candidate successfully completes the MSc in Intellectual Property, this will subsume the Postgraduate Diploma in Intellectual Property Law and Practice.

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Master of Science by Coursework in International Health and Tropical Medicine

1. The Divisional Board of Medical Sciences will appoint for the supervision of the course an Organising Committee, which will have the power to arrange lectures and other instruction.

2. The Organising Committee will appoint for each candidate an academic adviser.

3. Each candidate must follow a course of study in International Health and Tropical Medicine for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. Candidates will be examined in all of the following ways:

(i) Two written examination papers relating to the Paradigms and Tools for Global Health module.

(ii) An examination in the form of a 2,000-2,500 word piece of written work, to be completed within 48 hours of receipt of the examination questions, relating to Challenges and Change in International Health, and Global Health Research and Practice.

(iii) For all options, of which candidates must take two: a 3,000-4,000 word submission (excluding bibliography, references, tables and figures). The topic of the submission must be selected from a choice of titles approved by the Examination Board and based on the optional modules studied as set out in the Schedule.

(iv) A type-written dissertation of not more than 10,000 words (excluding references, tables, figures, bibliography and appendices) on the research project as set out in the Schedule below. The research project and the subject of the dissertation must have been approved by the Placement Committee.

5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.

6. The arrangements for approval of written work for submission will be notified to candidates not later than the start of the Michaelmas Term of the academic year in which the examination is taken.

7. Candidates will submit their two submissions online via the authorised online submission site, by dates to be specified by the Organising Committee and published in the University Gazette not later than the start of Michaelmas Term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of the candidate's authorship.

8. Candidates will submit the dissertation online via the authorised online submission site. The submission must be accompanied by a declaration of the candidate’s authorship.

9. A candidate who fails the written examination paper described in section 4 (i) or the examination described in section 4 (ii) will be permitted to re-sit the failed component(s) on one further occasion, during September of the Long Vacation of the same academic year as their original examination attempt. A candidate who fails any of the submitted assessments will be permitted to re-submit the failed component(s) on one further occasion, ideally within the same academic year before the final examination board or alternatively at the time these assessments are submitted during the following academic year.

Schedule

A. *Core Modules*

1. Paradigms and Tools for Global Health

2. Challenges and Change in International Health

3. Global Health Research and Practice

B. *Options*

1. Vaccinology

2. International Development and Health

3. Development, Environment and Health

4. Health Innovation and Entrepreneurship

5. Introduction to Mathematical Modelling for Infectious Diseases

C. *Research placement*: Students will produce a dissertation based on a research placement that will normally be undertaken overseas. A research placement supervisor will be assigned to each student in addition to their academic adviser. The subject of each student's dissertation, the research placement, and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in International Human Rights Law (Part-time)

1. The Course shall be under the supervision of the Graduate Studies Committee of the Faculty of Law.

2. Candidates must follow a course of instruction in International Human Rights Law. The course will be taken on a part-time basis over six terms.

3. Candidates will be expected to participate in two in-person residential study sessions and a course of online guided study including a series of asynchronous online seminars.

4. Candidates are required to satisfy the examiners in the following:

First-year

(a) Two assignments on the subject of The Fundamentals of International Human Rights Law of no more than 3,000 words each, as set out in the Course Handbook;

(b) Two written examinations, one from Group A and one from Group B as set out in the Course Handbook.

Second year

(c) Two written examinations, one from Group A and one from Group B as set out in the Course Handbook;

(d) A dissertation of not more than 12,000 words. The dissertation must be submitted by no later than noon on the third Wednesday in April, on a topic selected by the student in consultation with their supervisor and agreed by any two of the Examiners.

5. The assignments and the dissertation must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

6. Candidates who fail any assessments may enter again for that assessment on one further occasion. Resubmissions for the assignments will usually be within the same academic year as the first attempt. Re-sits for the examinations and resubmission of the thesis shall normally be within one year of the original failure.

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Master of Science by Coursework in Japanese Studies

1. The Course shall be under the supervision of the Japanese Studies Teaching Committee. The Course Director will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a course of instruction in Japanese Studies for three terms.

3. Candidates will be required to present themselves for examination in either:

Mode A:

(i) a compulsory paper in Japanese Language.

(ii) and in two option subjects at the end of Trinity Term in the year of registration.

Or Mode B:
(iii) three option subjects at the end of Trinity Term in the year of registration.

Candidates taking the examination in Japanese Language will also be required to undertake a series of written tests and essays as specified by the Japanese Studies Teaching Committee. The forms of assessment, and the dates and times of submission, where applicable, will be notified to students not later than Friday of week 0 of Michaelmas Term.

Candidates must choose option papers from a list which will be published annually and distributed to students by not later than Friday of week 0 of Michaelmas Term.

4. In addition, all candidates will be required to undertake the following assessment:

(i) Research Methods for Area Studies: A take-home paper on the collection and analysis of qualitative data (word limit: 2500 words including footnotes but excluding bibliography) will be released on Monday of Week 8 of Michaelmas Term with the work to be uploaded to the University's approved online assessment platform by 12 noon on Monday of Week 9 of Michaelmas Term; and a take-home paper in quantitative analysis to be set on Monday of Week 8 with the work to be uploaded to the University's approved online assessment platform by 12 noon on Monday of Week 9 of Hilary Term.

(ii) One 12,000 word dissertation (excluding abstract/summary, footnotes, bibliography, and appendices). The title of the dissertation must be approved by the Course Director by not later than 12 noon on Friday of week 4 of Hilary Term in the year in which the examination is taken. The dissertation must be submitted by not later than 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The dissertation must be accompanied by a statement that the dissertation is the candidate's own work except where otherwise indicated.

Each submission must be accompanied by a declaration indicating it is the candidate's own work. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified for each paper.

5. Candidates who fail the research methods course overall will be permitted to resubmit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark(s), on a date specified by the Chair of Examiners.

Candidates who fail one or more of the examination papers or the dissertation will be permitted to retake the examination paper(s) or resubmit the dissertation on one further occasion only, not later than one year after the first attempt.

6. Students wishing to apply to change programme of study to the MPhil in Japanese Studies must submit their application by the end of week 4 of either Michaelmas or Hilary term. Students should make their decision to switch programmes in consultation with their supervisor.

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Master of Science by Coursework in Latin American Studies

For the purposes of this examination, 'Latin America' will be interpreted as the eighteen Spanish-speaking republics of the Western Hemisphere, plus Brazil, Haiti, and Puerto Rico.

The regulations are as follows:

1. Candidates for the MSc in Latin American Studies will:

   (*a*) Follow a course of instruction for three terms. Students take three courses in the year of registration. These courses must include at least two of the disciplinary courses from among the following five disciplines: Economics, History, International Relations, Politics and Sociology. Details of the assessment for each course will be published in the Course Handbook.

   (*b*) Submit a dissertation, not exceeding 10,000 words, including footnotes and appendices. A draft title for the dissertation must be submitted for approval by the Latin American Centre Management Committee by 12:00 noon on the Friday of Week 2 of the Hilary Term preceding the written examination. An electronic copy of the dissertation must be uploaded to the University approved online assessment platform by noon on the Monday of Week 5 of Trinity Term in the calendar year in which the examination is taken. Only the file uploaded via the University approved online assessment platform constitutes a valid submission; no concomitant hard-copy may be submitted. The submission must be anonymous, and the submission must be accompanied by a declaration indicating that it is the candidate's own work.

   (*c*) Candidates may also be required to present themselves for an oral examination if requested to do so by the examiners. The oral examination may focus on any of the candidate's assessments, including the dissertation.

2. The list of option courses will be published on the Latin American Centre website and in the *University Gazette* in Week 0 of Michaelmas Term. Candidates must take the disciplinary course in Economics if they wish to take a further paper in that discipline. Specialisation on a single country or a combination of countries is permitted so long as the choice appears in the list of available papers published.

3. Candidates shall be deemed to have passed if they have passed all three assessment papers and the dissertation.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Law and Finance

1. Candidates must follow for at least three terms a course of instruction in Law and Finance.

2. Candidates must complete the following courses, and satisfy the examiners in the summative assessment in each case:

(*a*) all courses from Schedule A; *and*

(*b*) either two law electives from Schedule B, or one law elective from Schedule B and an individual dissertation, or one elective from Schedule B and the Corporate Valuation course plus one further elective from Schedule C, as prescribed for the Master in Business Administration or Master of Science in Financial Economics.

3. Not all electives will necessarily be taught or examined in any one year. Details of those which are available will be published in the M.Sc. in Law and Finance Handbook for the year of the examination, subject to any amendment posted on the designated course website by Monday of week minus 1 of the Michaelmas Term before the examination is held.

4. With the consent of the MLF Academic Director and the Subject Group Convener of the Course in question, candidates may offer as an alternative to one law elective from Schedule B, to take any other course listed in the handbook for BCL and M.Jur students (subject to the same limitations imposed on BCL and M.Jur students).

5. With the consent of the MLF Academic Director and the agreement of the Saïd Business School, candidates may offer as an alternative to an elective from Schedule C, to take one course from the list of electives prescribed for the Master in Business Administration or Master of Science in Financial Economics which are not already listed in Schedule C.

6. Candidates may offer a dissertation under the regulations for the Bachelor of Civil Law and Magister Juris. Further details will be published in the M.Sc. Law and Finance Handbook and Examination Conventions.

7. Course assignments, where set, must be submitted not later than the time and date stipulated for each exercise; these will be published by the Board of Examiners before the first Monday of each term in which the assignment or project must be undertaken. Such assignments shall be uploaded to the University approved online assessment platform by the times and dates specified. Candidates will be contacted with details of how to submit the assignments. On submitting the assignments, candidates will also be required to submit a declaration of authorship.

8. The degree of M.Sc. shall be awarded to any candidate who achieves marks of at least 50 per cent in assessments for all courses (for which purposes a dissertation, if offered, shall count as one course), with satisfactory completion of pass/fail course assessment components where relevant.

9. Candidates are permitted on only one occasion to resubmit or retake failed assessment items on any course on which they have failed to achieve the required standard.

Schedule A

- Law and Economics of Corporate Transactions
- Finance
- First Principles of Financial Economics

Schedule B

- Business Taxation in a Global Economy
- Commercial Negotiation and Mediation
- Comparative Corporate Governance
- Competition Law
- Corporate Finance Law
- Corporate Insolvency Law
- European Business Regulation
- International Economic Law
- International Environmental Law
- Law and Computer Science
- Legal Concepts in Financial Law
- Principles of Financial Regulation
- Regulation
- Transnational Commercial Law

Schedule C

- Corporate Valuation
- Investing in Public Equity
- Entrepreneurial Finance Project
- Mergers, Acquisitions and Restructuring
- Buyside Private Equity - The Essentials
- Buyside Private Equity - Advanced
- Investing in Private Markets
- Financial Crises and Risk Management

Oxford 1+1 MBA Programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will includes as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

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(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be requested to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Learning and Teaching

1. The Course shall be under the supervision of the Academic Committee of the Department of Education.

2. Every candidate must follow for six terms a part-time course of instruction in Learning and Teaching.

3. The course will consist of four main topics as set out in the Schedule, and a research and development project. The examination shall consist of one coursework assignment, relating to the programme of study, and a research and development project.

4. The coursework assignment will relate to topics one to four of the course content and must be between 8,000 and 10,000 words in length, or their equivalent. The details of the assessment requirements will be provided in the Course Handbook. The deadline for submission of the assignment must be before Week 10 of Trinity Term of the candidate's first year of study, and will be no later than noon on a date specified by the examiners and published in the course handbook.

5. Candidates must submit a research and development project of between 15,000 and 20,000 words in length, or their equivalent. The details of the assessment requirements will be provided in the Course Handbook. The research and development project must be submitted no later than noon on the third Tuesday in September of the candidate's final year on the course.

6. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

7. If a candidate receives a failing mark for any of their assessments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.

8. Candidates may also be examined orally for any assessment.

Schedule

Programme of study:

Teachers and Learners
Curriculum, pedagogy and assessment
Responding to pupils
Schools, equity and achievement

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Master of Science by Coursework in Major Programme Management

1. The course shall be under the supervision of the MSc Major Programme Management Course Committee of the Saïd Business School.
2. Candidates will be required to follow a course of instruction in Major Programme Management for twenty-four months.
3. If, for good cause, a student is temporarily unable to carry out their studies, the Course Committee may grant a request for temporary suspension of status for twelve months, though slightly shorter periods of suspension may be approved depending on the exact delivery dates for teaching of each of the core courses. No student may be granted more than twenty-four months of suspension.
4. Candidates must submit the following portfolios of work associated with the eight core courses and a dissertation as set out below.

Design: Organisations and Systems

5. Candidates will complete the core courses in Designing and Managing Successful Programmes and Systems Thinking and submit a 4,000 word individual assignment.

Governance: Control, Relationship, Risk

6. Candidates will complete the core courses in Governance and Stakeholder Management and Major Programme Risk and submit a 5,000 word individual assignment, a 1,500 personal reflective piece, and make a 20 minute group presentation.

Research Methods

7. Candidates will complete the core course in Research Methods and submit a 5,000 word group project report.

Impact: Performance, Value Society

8. Candidates will complete the core courses in Strategic Leadership and Programme Performance, Major Programme Impact and Major Programme Management Futures and submit a 5,000 word individual assignment and a 1,500 personal reflective piece.

Dissertation

9. Candidates will complete a dissertation of no more than 10,000 words.
10. All assessments must be submitted using a University approved online submission system. All assessment deadlines and technical information on the requirements for online submissions will be provided on the online course learning platform.
11. Candidates who fail any of the assessments associated with the core courses will have the opportunity to resubmit and/or make a further presentation. Candidates will be informed of the exact dates after the exam board has confirmed that reassessment is required. In the case of failure of the dissertation, the resubmission will be due by the date specified in the year following the examination.
12. Candidates must present themselves for an oral examination if required by the examiners.

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Master of Science by Coursework in Management Research

1. Candidates must follow for three terms a course of instruction in Management Research and will, when entering for the examination be required to produce a certificate from a supervisor for the M.Sc. in Management Research appointed for the purpose to this effect.

2. The course will consist of two parts and candidates must satisfy the examiners in the assessment (assignment/examination/practical work) associated with each component in Part One and Part Two. Modes of assessment and submission dates will be published by the M.Sc. Director and distributed to all candidates in the first week of the term in which the assessment takes place.

(a) *Part One*

(i) *Introduction to Research Methods*, as prescribed in the Schedule. This course has two components-Management Research Methods, and Statistical Research Methods (both of which are assessed in Part One).

(ii) *Management and Organisational Theory*, (core course in Management Research) as prescribed in the Schedule.

(b) *Part Two*

(i) *Advanced Research Methods*. One of two possible Advanced Research Methods courses (Qualitative or Quantitative).

(ii) *Two elective courses*. Two required specialist elective courses, one elective to be taken and assessed in Hilary Term, and one elective to be taken and assessed in Trinity term, chosen from the list of subjects and rubrics approved by the M.Sc. Director and published in the *Gazette* not later than the end of the Trinity term of the academic year preceding the year of the examination.

(iii) *Dissertation.* Candidates are required to submit a dissertation in an agreed field of management research. The dissertation should demonstrate an ability to identify, formulate, implement and present a research project. The dissertation, not exceeding 15,000 words in length (including endnotes, appendices, tables, but excluding references), must be uploaded to the University approved online assessment platform by noon on the first Monday of August in the calendar year in which the examination is taken.

3. Candidates who fail to satisfy the Examiners in any one of the *Part One* Introduction to Research Methods components, or the Management and Organisational Theory core course assessment may retake/resubmit the failed assessment only once, by Week 10 of Trinity Term in the year in which the examination is taken. Candidates who fail to satisfy the examiners in *Part Two* the Advanced Research Methods course or in either one of the two required electives my resit or resubmit the failed elective only once, by Week 0 of Hilary Term in the following year. Candidates who fail to satisfy the Examiners in Part Two in the dissertation may resubmit it on one, but no more than one, subsequent occasion, which shall be by Week 0 of Hilary term in the following year.

4. The Examiners may choose to examine any candidate or group viva voce.

Schedule

(*a*) *Research Methods (Introduction to Research Methods and Advanced Research Methods)*

The two components address and discuss the nature of research in management studies and its relation to other social sciences, epistemology, strategies for literature review, research design, qualitative methods, interviewing, questionnaire design and ethnography, data sources and data collection, statistical methods, statistical and econometric modelling, analysis and interpretation of qualitative and quantitative data and the presentation of research results.

(*b*) *Management and Organisational Theory*

The course aims to demonstrate and introduce the wide range of social science perspectives which can be brought to bear in the study of management and organisations. It will explore a range of epistemological and ontological interpretations of management in organisations, especially emphasising recent developments in theory. It will do so by treating a series of key substantive issues and topics-for example, trust and accountability; rationality; language and discourse, technology-from each of two broadly contrasting theoretical commitments. The first commitment comprises those perspectives and frameworks that focus on structure and institutionalised arrangements. A second comprises those approaches that emphasise action and process.

By the end of the course students should be equipped to identify and evaluate the relative merits of a diversity of theoretical perspectives. A second and complementary purpose of the course is to provide sufficient understanding of key concepts within management and organisation theory to enable the student to make informed decisions on optional areas of study offered in subsequent terms.

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Master of Science by Coursework in Mathematical and Computational Finance

1. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a course organiser who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

2. The course organiser shall arrange for the appointment of a supervisor for each candidate.

3. Each candidate shall follow a course of study in Mathematical and Computational Finance for at least three terms and for a substantial part of the intervening vacations.

4. The examination will consist of the following parts:

(i)Two written examinations, and one open-book examination, which will cover the Michaelmas Term core courses in mathematical methods, data and numerical analysis, based on the schedule below.

(ii) Two written examinations, and one open-book examination, which will cover the Hilary Term core and optional courses in mathematical methods, data and numerical analysis, based on the schedule below.

(iii) Two courses in Financial Computing with C++ which will be assessed by open-book examination. The details will be specified in the Course Handbook on the Course Website.

(iv) A dissertation of between twenty-five and forty pages on a topic approved by the examiners.

More detail on these requirements will be set out each year in the Course Handbook on the Course Website.

5. Open-book examinations shall be submitted electronically using the University approved online assessment platform. Submission shall be in accordance with both the details given in the Course Handbook on the Course Website and with the deadlines which the examiners shall determine and notify candidates of.

6. An electronic version of the dissertation along with a declaration of authorship form must be submitted no later than noon on a date in June to be specified by the examiners. The dissertation should be submitted in pdf or other machine-readable format in accordance with instructions which the examiners shall determine and notify candidates of.

7. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion.

8. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of Michaelmas Full Term in the academic year of the examination.

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Master of Science by Coursework in Mathematical and Theoretical Physics

1. The Examination in Mathematical and Theoretical Physics shall be under the supervision of the Mathematical, Physical and Life Sciences Board.

2. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a Director of Studies who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

3. The subject of the MSc of Mathematical and Theoretical Physics shall be Mathematical and Theoretical Physics and related subjects.

4. In the following 'the Course Handbook' refers to the Mathematical and Theoretical Physics Handbook and supplements to this published by the Joint Supervisory Committee for Mathematical and Theoretical Physics.

5. Each candidate shall follow a course of study in Mathematical and Theoretical Physics for three terms.

6. Candidates will complete and be assessed on units according to the following:

(i) Candidates will offer a minimum of 10 units for examination but may offer further units if they wish, subject to the guidance in the Course Handbook. One unit corresponds to a 16 hour lecture course.

(ii) At least four units will be assessed by written, invigilated examinations. Examination details will be published in the Course Handbook.

(iii) Candidates may offer a dissertation which may count as one or two units. The dissertation will follow the guidelines and procedures of the Mathematical and Theoretical Physics Course Handbook.

(iv) Three further units will be assessed by marked timed written examinations, take-home papers or mini-projects. The remaining three units may either consist of practicals or formal assessments. The Course Handbook will specify which units will be assessed by each method mentioned above and will set out the rules governing submission of coursework.

7. A candidate who fails to satisfy the Examiners may retake the examination on at most one subsequent occasion. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which components of the examination may or must be redone.

8. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of the Michaelmas Full Term in the academic year of the examination.

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Master of Science by Coursework in Mathematical Finance

For students registering on the M.Sc. in Mathematical Finance in or after January 2012 and available to those who enrolled on the M.Sc. or PG Dip. in Mathematical Finance in or before January 2011 and who have not already been awarded the relevant qualification.

1. Every student must follow a part-time course of instruction in the theory and practice of Mathematical Finance.

2. The Mathematical, Physical and Life Sciences Board shall elect for the supervision of the M.Sc. a Supervisory Committee which shall have the power to arrange lectures and other instruction.

3. The following awards shall be available to students registering on the M.Sc. in Mathematical Finance:

(i) M.Sc. in Mathematical Finance

(ii) Postgraduate Diploma in Mathematical Finance

4. Admission is only to the M.Sc. in Mathematical Finance.

5. Exceptionally, a candidate for the M.Sc. in Mathematical Finance may apply to be awarded the Postgraduate Diploma in Mathematical Finance, subject to such a candidate having satisfied the criteria for that award as set out in clauses 7 and 10 below. Candidates so awarded the Postgraduate Diploma cease, at that point, to be registered for the M.Sc. in Mathematical Finance, and may not normally be re-admitted to the M.Sc.

6. To be eligible for the award of an M.Sc., a student must be on the Register for the M.Sc. for at least seven terms.

7. To be eligible for the Postgraduate Diploma, a student must be on the Register for the M.Sc. for at least four terms.

8. A student may apply to extend for five further terms up to a maximum of twelve terms in total.

9. Every candidate will be required to satisfy the examiners in the following:

(*a*) *M.Sc. in Mathematical Finance*

(i) attendance at each core module as detailed in Section A, and three advanced modules from Section B, of the Schedule below;

(ii) two written examinations, covering material relevant to the core modules in Section A of the Schedule;

(iii) three assignments chosen from the advanced modules in Section B of the Schedule. Assignments should be of no more than ten sides of A4 in length (excluding tables, appendices, footnotes and bibliography);

(iv) a dissertation of not more than forty five sides of A4 in length (excluding the abstract, tables, appendices, footnotes and bibliography), on a subject selected by the candidate in consultation with the supervisor and approved by the Supervisory Committee.

(*b*) *Postgraduate Diploma in Mathematical Finance*

(i) attendance at each core module as detailed in Section A, and three advanced modules from Section B, of the Schedule below;

(ii) two written examinations, covering material relevant to the core modules in Section A of the Schedule;

(iii) three assignments chosen from the advanced modules in Section B of the Schedule. Assignments should be of no more than ten sides of A4 in length (excluding tables, appendices, footnotes and bibliography).

The assignments under (*a*) (iii) and (*b*) (iii) above, and the dissertation under (*a*) (iv) above, shall usually be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and shall notify candidates.

Any candidate who is unable, for some reason, to submit work electronically must apply to the Supervisory Committee for permission to submit the work in paper form to the examiners c/o the Academic Administrator for Mathematical Finance, Mathematical Institute. Such applications must reach the Mathematical Institute two weeks before the deadline for submitting the work.

10. Candidates may be required to attend a viva voce examination at the end of the course of studies (for the M.Sc. or the Postgraduate Diploma) at the discretion of the examiners.

11. The examiners may award a distinction to candidates for the M.Sc. or Postgraduate Diploma.

12. Candidates who fail to satisfy the examiners in the written examinations under 9 (*a*) (ii) or (*b*) (ii), the assignments under 9 (*a*) (iii) or (*b*) (iii), or the dissertation under 9 (*a*) (iv) may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on one further occasion. In the case of the written examinations, this shall normally be on the occasion of the written examinations next following; in the case of assignments or the dissertation, the work shall normally be resubmitted within one year of the decision of the examiners.

13. In the exceptional circumstances that a candidate previously awarded the Postgraduate Diploma is re-admitted to the M.Sc. and is successful in the examination for the M.Sc. having for that examination incorporated the assignments submitted for the Postgraduate Diploma, then the subsequent award will subsume his or her previous award.

Schedule

Section A: Core Modules

The Supervisory Committee shall approve the content of four core modules to be given each year which shall be published in the handbook. The following components will be covered: Mathematical Techniques; Derivative Pricing; Portfolio Theory and Asset Pricing; Numerical Methods; Interest Rates.

Candidates may, in exceptional circumstances, and with the permission of the Supervisory Committee, be exempt from attendance at part of the first core module undertaken.

Section B: Advanced Modules

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The Supervisory Committee shall approve the content of at least three advanced modules to be given each year which shall be made known to students by the end of Week Eight of the Trinity term in the calendar year in which the written examination is held.

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Master of Science by Coursework in Mathematical Modelling and Scientific Computing

1. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a supervisory committee, including a member from outside the University, which shall have the power to approve lectures and other instruction. The committee shall appoint a Course Director who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

2. The Course Director shall arrange for the appointment of a supervisor for each candidate.

3. Each candidate shall follow a course of study in Mathematical Modelling and Scientific Computing for three terms and their corresponding vacations.

4. Candidates will complete and be assessed on all the following parts:

(i) Four written examinations on core course material in mathematical methods and numerical analysis. These examinations will be organised within the department [1 unit each];

(ii) Two Special Topics chosen from a list that will be published each year. One special topic should be labelled 'Modelling' and one should be labelled 'Scientific Computing'. These Special Topics will be assessed by a written project [1 unit each];

(iii) Case Studies in Mathematical Modelling and Scientific Computing. Students will submit a project on each of these courses for assessment [1 unit each];

(iv) A dissertation on a topic approved by the examiners. The dissertation need not necessarily contain original research to pass. [4 units].

The detailed requirements will be set out each year on the course website.

5. The dissertation must be submitted not later than noon on a date to be specified by the examiners which will normally be at the end of August or early September.

6. Candidates will be required to attend an oral examination at the end of the course of studies.

7. In addition to the academic elements of the course there will be a programme of career development activities requiring participation from each student.

8. A candidate who fails the course will be permitted to retake it on one further occasion only. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which of the assessed components of the course may or must be redone. No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination.

9. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of Michaelmas Full Term in the academic year of the examination.

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Master of Science by Coursework in Mathematical Sciences

1. The Examination in Mathematical Sciences shall be under the supervision of the Mathematical, Physical and Life Sciences Board.

2. The Divisional Board of Mathematical, Physical and Life Sciences shall appoint for the supervision of the course a Joint Supervisory Committee, which shall have the power to approve lectures and other instruction. The committee shall appoint a Course Director who will be responsible for ensuring that the programme is set up and the decisions of the committee are carried out.

3. The subjects of the MSc in Mathematical Sciences shall be Mathematics, Statistics and related subjects.

4. In the following, 'the Course Handbook' refers to the MSc in Mathematical Sciences Handbook and course web pages published by the Joint Supervisory Committee.

5. Each candidate shall follow a course of study in Mathematical Sciences for at least three terms.

6. Candidates shall offer a minimum of eight units and a maximum of ten units from the schedule of units (see below).

(a) Up to two of these units may be from the schedule of Computer Science units.

(b) Two of the units offered must be a dissertation.

7. The examiners may award a distinction for excellence in the whole examination.

8. A candidate who fails the course will be permitted to retake it on one further occasion only. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which of the assessed components of the course may or must be redone. No candidate who has satisfied the examiners in any one of the examinations may enter again for the same examination.

9. Syllabus and examination details will be published each year in the Course Handbook and on the course web pages by the beginning of the Michaelmas Full Term in the academic year of the examination.

Schedule of Units

The final list of units will be published in the Course Handbook by the beginning of the Michaelmas Full Term in the academic year of the examination concerned, together with the following details:

1. *'weight' as either a unit or double unit;*

2. *method of assessment;*

   (The course handbook will indicate the method of assessment or indicate where details on the method of assessment are specified.)

3. *rules governing submission of any dissertation or mini-project, including deadlines;*

   (No part of any dissertation or mini-project submitted may include work previously submitted for this or any other degree).

4. *syllabus content;*

5. *whether there is a requirement to register or apply for a place to take a unit, and details of any registration or application procedure.*

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Master of Science by Coursework in Mathematics and Foundations of Computer Science

1. The Divisional Board of Mathematical, Physical and Life Sciences shall elect for the supervision of the course a Standing Committee which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Mathematics and the Foundations of Computer Science.

3. The examination shall be in three parts, as follows:

(*a*) Candidates shall successfully complete a written assignment on each of five courses chosen from a list of courses approved by the Standing Committee and published in the course handbook. The list of courses shall be divided into two schedules: schedule I (basic) and schedule II (advanced). Candidates shall be required to satisfy the examiners in at least two courses taken from schedule II. Candidates may, with the permission of the Course Director, substitute no more than one of these written assignments with an appropriate course of study from outside the published list, which need not be examined by written assignment.

(*b*) Candidates shall submit a short dissertation on a topic selected by the candidate in consultation with the supervisor and approved by the Standing Committee. The dissertation must bear regard to course material. Between thirty-five and sixty-five typed pages is the preferred length.

(*c*) There shall be an oral examination on the dissertation and its background material, and the candidate shall normally be expected to give a short presentation on the dissertation.

4. Candidates must submit to the chair of the Standing Committee by the end of the second week of Trinity Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during the preparation of the dissertation.

5. The typewritten copies of the dissertation must be submitted in accordance with guidance provided in the Course Handbook not later than noon on a date specified by the examiners which will normally be in early September in the year in which the examination is taken.

6. Each candidate in consultation with their supervisor shall notify the director of the course of their intention to offer a written assignment for a lecture course not later than the deadlines as specified in the Course Handbook. Candidates must offer at least four courses from among those available in Michaelmas and Hilary Terms. No candidate may offer more than four courses in one term. Any exceptions must be approved by the Course Director. There will be a written assignment for each course. The topics in the assignment will be suggested by the relevant lecturer not later than the Friday of eighth week of the term during which the course is given. These topics will be sufficient to offer options appropriate to the course. The choice of topics will vary from year to year. Completed assignments must be submitted not later than noon on the date specified by the examiners in the Course Handbook, together with a signed statement that the work offered for assessment is the candidate's own.

7. If a candidate is deemed to have failed a particular course, he or she shall not be permitted to re-enter for examination in that course in the same year.

8. A candidate who fails the examination will be permitted to retake it on one further occasion only. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In such a case the examiners will specify at the time of failure which of the assessed components of the course may or must be redone. No candidate who has satisfied the examiners in this examination may enter again for the same examination.

9. The examiners may award a distinction for excellence in the whole examination.

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Master of Science by Coursework in Medical Anthropology

1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

2. Candidates will be required to follow a course of instruction in Medical Anthropology for three terms.

3. Candidates will complete the following three core courses:

   (a) Critical Medical Anthropology (Paper 1) assessed by two essays each of no more than 2,500 words, to be submitted by noon on Thursday of week 0 of Hilary term.

   (b) Biocultural Approaches to Medicine (Paper 2) assessed by two essays each of no more than 2,500 words, to be submitted by noon on Thursday of week 4 of Trinity term.

   (c) Anthropologies of the Body (Paper 3) assessed by two essays each of no more than 2,500 words, to be submitted by noon on Thursday of week 6 of Trinity term.

4. Candidates will take one option paper (Paper 4) from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term. The option paper will be assessed by one or more submissions, full details of which are set out in the Course Handbook.

5. Candidates will complete a dissertation of no more than 10,000 words, and an abstract of up to 250 words. The dissertation must be submitted by noon on the last Wednesday in August.

6. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

7. Candidates may be requested to attend on oral examination on any of the examination papers and/or dissertation.

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Master of Science by Coursework in Medical Education (Part-time)

1. The Course shall be under the supervision of the Academic Committee of the Department of Education.

2. Candidates must follow a course of instruction for six terms specializing in Medical Education. This course is available on a part-time basis only.

3. Candidates are required to submit two written assignments of no more than 5,000 words each. For a module where it would be appropriate, if an assignment involves substantial statistical analysis, the word count may be reduced to no more than 2,500 words. The details of the assessment requirements for each paper will be set out in the Course Handbook.

4. Candidates are required to submit a dissertation of 15,000 – 20,000 words. The dissertation must be submitted no later than noon on the second Thursday in September in the final year of the course.

5. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

6. If a candidate receives a failing mark for either of the assignments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.

7. Candidates may also be required to attend an oral examination for any assessment.

Schedule

Programme of study:

1. Patients/Learners/Teachers
2. Curriculum and pedagogy
3. Assessment issues and practices
4. Educational theory and philosophy
5. Work-based learning and skill development
6. Educational research methods

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Master of Science by Coursework in Medical Physics with Radiobiology

1. The Medical Sciences Board will appoint an Organising Committee for the supervision of the course. The Organising Committee will arrange lectures and other instruction.

2. The Organising Committee will assign a Dissertation Supervisor for each candidate.

3. Each candidate will follow a course of study in Medical Physics with Radiobiology for at least three terms and for a substantial part of the long vacation, as determined by the course timetable.

Qualifying Examination

4. Each candidate must pass a qualifying examination related to the pre-course material on 'Underpinning Biology for Cancer Science' and 'Human Anatomy for Medical Physics' before the start of Hilary term.

5. Candidates who fail the qualifying examination on the first attempt will be permitted to re-take it on one further occasion. Candidates may defer the resit to the following academic year but they will not be able to progress to Hilary term teaching and assessment until the qualifying examination has been passed. Candidates who fail the assessment on the second attempt will fail the course and will end their registration at that point.

Final Examination

6. Each candidate will be required pass all of the following assessments:

a) An examination related to Module 1 in the Schedule
b) An examination related to Module 2 in the Schedule
c) A written assignment related to Module 3 in the Schedule
d) An examination related to Module 4 in the Schedule
e) An examination related to Module 5 in the Schedule
f) A written assignment and oral examination related to Module 6 in the Schedule
g) An examination related to Module 7 in the Schedule
h) A presentation related to Module 8 in the Schedule
i) An original research project. Candidates will be examined on their project by submission of a 10,000 word written dissertation on the last Thursday in August and presentation of a research poster at an event held in the third week in September.

7. The submitted coursework assessments including the dissertation will be submitted via the authorised online submission platform, by dates and according to the instructions published in the Course Handbook.

8. Candidates must pass each assessment in order to pass the examination overall.

9. Candidates who fail any assessment shall be permitted to re-take it on one further occasion only.

10. Where a candidate fails less than 50% of their summative assessments from taught modules (up to 3 out of 8 modules) on the first attempt, they may resit these at the next opportunity, alongside the research project.

11. If a candidate fails 50% or greater of their summative assessments from taught modules (4 out of 8 modules or more), they are required to defer the start of the research project until all resit assessments are passed. If the student is successful in passing all assessments on the second attempt, they will be able to progress to the dissertation.

12. Candidates are able to defer reassessment to the following academic year should they wish. However, those candidates with required resits on 50% or greater of their summative assessments from taught modules will not be permitted to progress to the dissertation until all resit assessments have been passed.

13. Candidates who fail an assessment on the second attempt will be deemed to have failed the requirements of the MSc.

14. Candidates who have failed the requirement of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

15. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not start or do not complete the research project, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

1) Physics of Radiation Interactions
2) Molecular Radiation Biology
3) Radiobiology of Cells and Tissues
4) Radiation Safety
5) Ionising Radiation Imaging Technologies
6) Radiation Therapy Physics
7) Non-ionising Radiation Technologies
8) Translational Research Methods and Applications

Research Project

A research project will be conducted under the supervision of a dissertation supervisor. The subject of each student's research project, the dissertation and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Microelectronics, Optoelectronics and Communications

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Microelectronics, Optoelectronics and Communications. The course is available on a part-time basis only over a period of not less than six terms.

3. Where for urgent reason a student is unable to attend a unit they may be permitted by the course director to seek an extension of time for up to three terms.

4. Every candidate shall be required to satisfy the examiners in the following:

(a) A portfolio of work for the units listed in the Schedule below;

(b) Completion of all practicals to the satisfaction of the examiners;

(c) A dissertation of not more than 15,000 words selected by the candidate in consultation with the supervisor and approved by the Standing Committee.

The assessed work set out in clause 4(a) shall be submitted electronically via the University approved online assessment platform, in accordance with details given in the handbook, by such date as the examiners shall determine and of which they shall notify candidates.

The dissertation in 4(c) shall be submitted electronically via the University approved online assessment platform, in accordance with details given in the handbook by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule

1. Fundamentals of Microelectronics and Communications

2. Wireless Communications

3. Advanced Microelectronics

4. Fundamentals of Optoelectronic Devices and Applied Optics

5. Optical Communications

6. *Either*

Engineering in Society

or

Organic Electronics and Nanotechnology for Optoelectronic Devices

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Master of Science by Coursework in Migration Studies

1. The course shall be under the supervision of the Migration Studies Teaching Committee and regulated by the joint Graduate Studies Committee of the Department of International Development and the School of Anthropology and Museum Ethnography.

2. Candidates must follow a course of instruction in Migration Studies for at least three terms and will be expected to attend such lectures and seminars as their supervisor/Course Director shall recommend.

3. Each candidate will be required to satisfy the examiners in six papers and a dissertation.

Papers I-II

4. Each candidate will be required to satisfy the examiners in two core papers:

Paper I: Migration: Economics and Governance

Paper II: Migration: Anthropology and Development

5. Each core paper will be assessed by written examination; Paper I in early Hilary term and Paper II in early Trinity term.

Papers III- IV: Thematic and Regional Electives

6. Each candidate will be required to choose two thematic and regional electives, one from the Migration Studies home pool, and one from either the Migration Studies pool, the Anthropology pool or from another pool available in the Department of International Development. Candidates will be expected to follow the format and mode of examination of the examinations of the electives they choose. A list of electives including the timings and methods of assessment will be published by the Course Director at the start of Michaelmas Term.

Papers V-VI: Methods in Social Research

7. Each candidate will be required to satisfy the examiners in Methods in Social Research assessed by two 2,500 word essays. The Qualitative assignment (Paper V) must be submitted no later than 12 noon on Tuesday of Week 1 of Hilary Term and the Quantitative assignment (Paper VI) must be submitted by no later than 12 noon on Tuesday of week 0 of Trinity Term.

Dissertation

8. Each candidate shall be required to submit a dissertation of not more than 15,000 words on a subject agreed in consultation with their supervisor. Each candidate will submit the proposed title of their dissertation for approval by the Chair of Examiners by 12 noon on the Friday of Week 2 of Hilary Term.

9. The dissertation must be submitted no later than 12 noon on Thursday of Week 8 of Trinity Term.

10. All assessments must be submitted using the University approved online assessment platform. Technical information on the requirements for online submissions is provided in the Course Handbook.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Modelling for Global Health

1. The Medical Sciences Divisional Board will appoint an Organising Committee for the supervision of the course. The Organising Committee will arrange lectures and other teaching.

2. The Organising Committee will appoint an academic adviser for each candidate.

3. Each candidate will follow a course of study in Modelling for Global Health for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. Candidates will be expected to complete the core modules in the Schedule but there will be no separate summative assessment associated with the core modules.

5. Candidates must complete the following assessment:

i. For each of three elective modules selected by the candidate: a computer program, piece of mathematical analysis, or app, accompanied by a written report of 1,500 to 2,000 words. An open-ended question will be set for each elective module, specific to the subject and skill(s) to be tested, as set out in the Schedule.

ii. A dissertation, in the form of a draft journal paper of up to 4,000 words on the research project as set out in the Schedule below, plus supplementary files (up to 2,000 words, excluding code files). This should be accompanied by an explanatory narrative document (500 words) describing the candidate's considerations in selecting a target journal, how they worked individually or as part of their placement teams to make the selection and how they prepared their manuscript for submission according to the criteria for the journal in question. The research project and the subject of the dissertation must have been approved by the Organising Committee.

6. Candidates must complete a research placement as set out in the Schedule.

7. Candidates will submit their three elective assignments and dissertations online via the University approved online submission system, by dates to be specified by the Organising Committee and published in the course handbook. Each submission must be accompanied by a declaration of the candidate's authorship.

8. Candidates must pass each assessment in order to pass the examination overall.

Schedule

A. Core Modules

I. Introduction to R for Modellers
II. Mathematics for Modellers
III. Medical Statistics
IV. Foundations in Global Health
V. Research Skills and Professional Practice
VI. Mathematical Modelling of Infectious Diseases
VII. Introduction to Health Economics
VIII. Model Communication

B. Elective Modules

I. Spatial Analysis of Public Health Data
II. Global Health Financing
III. Translational Science and Policy Analysis
IV. Pharmacokinetic-pharmacodynamic Modelling
V. Model Fitting and Uncertainty
VI. Malaria Modelling for Strategy Design
VII. Individual based models in C++
VIII. Introduction to Genetics and Evolution for Infectious Diseases Modellers

Elective modules may not be available every year.

C. Research Placement

Students will produce a dissertation based on a research placement either in the UK or in international locations. A research placement supervisor will be assigned to each student in addition to their academic adviser. The subject of each student's dissertation, the research placement, and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Modern Middle Eastern Studies

1. Candidates in Mode A or 'language track' of the MSc in Modern Middle Eastern Studies (MMES) will be required to present themselves for a written examination in an intermediate or advanced paper in Arabic Language. Mode A students will take two optional papers in Hilary and Trinity Terms, examined through 5,000 word take-home essays. Candidates in Mode B or 'non-language track' will take three optional papers over Michaelmas, Hilary and Trinity Terms, examined through 5,000 word take-home essays. Students will collect essay titles on Monday of week 6 of the term in which the option is taught. The deadline for submitted finished essays will be Monday Noon of 0th week in the following term in the case of Michaelmas and Hilary terms, and Friday Noon of 12th week in Trinity Term.

Candidates will choose optional papers from a list approved by the Course Committee. This list will be published in the Course Handbook at the beginning of each academic year. Candidates will choose these papers in consultation with their supervisor. With special permission of the Course Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will follow the same examination procedures for such options as for the listed options.

2. In addition, all candidates will be required to undertake the following assessment:

(i) Research Methods for Area Studies: Candidates will submit a 2,500 word maximum practical take-home paper in qualitative methods to be set on Monday of Week 6 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; a take-home paper in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term.

(ii) One 12,000 word dissertation (including all notes and references but excluding the bibliography): the title of the dissertation must be approved by the Course Coordinator by 12 noon on Friday of week 2 of Hilary Term in the year in which the examination is taken. The dissertation must be submitted by 12 noon of the weekday on or nearest to 1 September in the year in which the examination is taken. The dissertation must be accompanied by a statement that the dissertation is the candidate's own work except where otherwise indicated.

Each of the items of written work detailed above must be uploaded to the University approved online assessment platform by the times and days specified. Successful candidates will be required to deposit one copy of the dissertation in the Bodleian Library.

3. Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. Candidates who fail one or more of the elements of the final examination will be permitted to resubmit the relevant work or retake the examination paper(s), as applicable, on one further occasion only, not later than one year after the first attempt.

Schedule

The structure of the course is as follows:

Either **Mode A** (for students who do not have sufficient Arabic or Hebrew for research purposes)

(a) Compulsory class in either intermediate or advanced Arabic Language; taught throughout Michaelmas, Hilary and Trinity Terms.

(b) Research Methods: taken in Michaelmas and Hilary Terms (qualitative and quantitative methods respectively).

(c) Optional papers: Candidates must choose **two** optional papers, taken in Hilary and Trinity Terms.

(d) Dissertation: submitted by 12 noon of the weekday on or nearest to 1 September in the year in the examination is taken.

Or **Mode B** (for students who have sufficient Arabic or Hebrew for research purposes)

(a) Research Methods: taken in Michaelmas and Hilary Terms (qualitative and quantitative methods respectively).

(b) Optional papers: Candidates must choose **three** optional papers, taken in Michaelmas, Hilary and Trinity Terms.

(c) Dissertation: submitted by 12 noon of the weekday on or nearest to 1 September in the year in the examination is taken.

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Master of Science by Coursework in Modern South Asian Studies

1. The course shall be under the supervision of the Modern South Asian Studies Teaching Committee. The Course Director(s) will, where possible, rotate between members of the Faculty of Asian and Middle Eastern Studies and the Oxford School of Global and Area Studies.

2. Each candidate will be required to follow a full-time course of instruction in Modern South Asian Studies for three terms.

3. Candidates will complete the core course in Modern South Asian Studies. The course will be assessed by one 5,000 word maximum essay. Essay questions will be issued on Monday of Week 1 of Michaelmas Term and should be submitted by 12 noon on Monday of Week 1 of Trinity Term.

Research Methods

Candidates will complete one of the following two courses in Research Methods:

(i) Research Methods for Area Studies: Candidates will submit a 2,500 word maximum submitted assignment in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a 2,500 word maximum take-home test in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Hilary Term.

(ii) Qualitative Research Methods in Humanities: Candidates will submit a 2,500 word maximum submitted assignment in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of Week 9 of Michaelmas Term; and a 2,500 word submitted essay on qualitative methods in literature, language and history to be set by Monday of Week 4 of Hilary Term and submitted by 12 noon on Monday of Week 9 of Hilary Term.

4. Candidates will choose two option papers from a list approved by the Modern South Asian Studies Teaching Committee. The list of options and methods of assessment will be published by the Course Director(s) in the Course Handbook at the beginning of each academic year. The availability of options in any one year will depend on teaching resources and the level of student interest. Students should select two of these papers in consultation with their supervisor. Native speakers or advanced learners may substitute one option paper with an appropriate advanced language option (further details are provided in the Course Handbook). With special permission of the Modern South Asian Studies Teaching Committee, candidates may choose papers offered by other relevant Master's degrees in the University, subject also to permission by the relevant Graduate Studies Committee. Candidates will take the standard assessment for such options.

5. Candidates will complete a 12,000 word thesis (full details of what is included in the word count are provided in the Course Handbook). The title of the thesis must be approved by the Course Director(s) by 12 noon on Friday of Week 1 of Hilary Term in the academic year in which the examination is taken. The thesis must be submitted by 12 noon on Friday of Week 6 of Trinity term in the academic year in which the examination is taken. The thesis must be accompanied by a statement that the thesis is the candidate's own work except where otherwise indicated.

6. Each of the items of written work detailed above must be uploaded to the University approved online assessment platform at the times and days specified for each paper. Each submission must be accompanied by a declaration indicating it is the candidate's own work. Successful candidates may be required to deposit a hard copy of the thesis in the Bodleian Library.

7. Students wishing to transfer from the MSc in Modern South Asian Studies to the MPhil in Modern South Asian Studies (non-language track) must normally apply to the Course Director(s) by 12 noon of Monday of Week 4 of Hilary Term. Candidates will need the support of their supervisor(s), and must satisfy the Teaching Committee that they have good reasons for wishing to change and well thought-out plans for the second year of the MPhil including the thesis.

8. A candidate who fails the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners. A candidate who fails the core course essay will be permitted to re-submit the essay on one further occasion, normally at the beginning of the September following the term in which the written papers are first taken but at the latest within one year of the original submission. If a candidate fails either of the written papers or the thesis, they may re-sit/resubmit one further time on the next occasion when examined.

9. Candidates may be required to attend an oral examination on any part of the examination.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Musculoskeletal Sciences

1. The Medical Sciences Board shall elect for the supervision of the course an Organising Committee, which shall have the power to arrange teaching, assessments and other instruction.

2. The Organising Committee shall appoint for each candidate two academic supervisors.

3. Candidates will hold a first-class or strong upper second-class undergraduate degree with honours (or equivalent international qualifications), in biological sciences and/or related topics or will be medically qualified. In special circumstances, candidates from other medically related subjects (e.g. nurses and/or allied health professionals) will be considered.

4. Candidates shall follow a course of study in Musculoskeletal Sciences on a part-time basis for at least six terms, and including vacations, as determined by the course timetable. The course commences every two years and runs for two years.

5. Candidates shall be examined in all of the following ways:

(i) Year 1

(*a*) Each candidate shall submit a literature review of no more than 4,000 words on a topic selected by the candidate and approved by the Organising Committee. The review must be submitted in June on a date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term in year one of the programme.

(*b*) Each candidate must pass an examination in September on a date to be specified by the Organising Committee which will be published in the course handbook not later than the start of Michaelmas Term in year one of the programme. The examination will comprise two elements: the first of these will consist of a computer-based assessment comprising multiple-choice questions; the second of these will constitute a written paper.

(ii) Year 2

(*a*) Each candidate will be assessed on their presentation skills by means of a public oral presentation on his or her research topic. The presentation must take place in March on a date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term in year two of the programme.

(*b*) Each candidate must submit a written summative research proposal of no more than 10,000 words on a topic selected by the candidate and approved by the Organising Committee. The proposal must be submitted in June on a date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term in year two of the programme.

(*c*) Each candidate must pass an examination in September on the date to be specified by the Organising Committee and published in the course handbook not later than the start of Michaelmas Term in the year two of the programme. The examination will comprise two elements: the first of these will consist of a computer-based assessment comprising multiple-choice questions; the second of these will constitute a written paper.

6. Candidates may be examined viva voce on their research proposal. The viva voce examination will normally be conducted at the end of the course.

7. Candidates must pass each examination and written assignment in order to pass overall.

8. Candidates will be allowed one opportunity to retake or resubmit each of the required elements, normally within two months of the original failure, should they fail to reach the necessary standard. Candidates failing to pass any element at the second attempt will normally be judged to have failed to reach the necessary standard for the award and will not be permitted to continue.

9. The required written submissions must be uploaded to the virtual learning environment specified by the organising committee and published in the course handbook not later than the start of Michaelmas Term of the academic year in which the examination is taken. The assignments will be checked for plagiarism with a software programme called Turnitin.

10. Candidates who have failed the requirements of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the written summative research proposal and the research proposal presentation) may be awarded the Postgraduate Diploma.

11. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the written summative research proposal and the research proposal presentation) and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

Candidates are required to complete all of the following modules:

1. Musculoskeletal Diseases: Scientific Principles
2. Research, Statistics and Epidemiology
3. Musculoskeletal Diseases: Applied Clinical Sciences
4. Advanced Rheumatology
5. Advanced Orthopaedics

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Master of Science by Coursework in Nanotechnology for Medicine and Health Care

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. Candidates must follow a course of instruction in Nanotechnology for Medicine and Healthcare. The course is available on a part time basis only.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the M.Sc. shall be four terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 8. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in the following:

(*a*) A portfolio of assignments (written reports, problem sheets and presentations) for each of Modules 1-3 in the Schedule, totalling not more than 2500 words in length for Module 1, and not more than 6000 words for each of Modules 2 and 3;

(*b*) A portfolio of assignments (written reports and scientific posters) totalling not more than 4,000 words for each of Modules 4, and 5 in the Schedule;

(c) A written assignments of not more than 4,000 words for Module 6 in the Schedule;
(d) A dissertation of not more than 15,000 words on a research project selected by the candidate in consultation with the supervisor and approved by the Standing Committee. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

The assessed work set out in clause 6 shall be submitted via the University approved online assessment platform to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

8. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the M.Sc. as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the M.Sc. is not more than two years.

9. The maximum number of modules taken prior to registration for the M.Sc. shall be three.

10. If any student who has previously successfully completed the Postgraduate Certificate and ended their registration on the Programme is subsequently re-admitted to the M.Sc., the Standing Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Certificate as having met the examination requirements in respect of the module. Such discretion will normally only be exercised if the time elapsed between first registration on a module contributing to the Postgraduate Certificate and registration for the M.Sc. is not more than two years.

11. If a student who has been awarded the Postgraduate Certificate in Nanotechnology is subsequently awarded the M.Sc. then the M.Sc. will subsume the Postgraduate Certificate.

Schedule

1. The Wider Context of Nanotechnology
2. The Fundamental Science of Nanotechnology
3. Fundamental Characterisation for Nanotechnology
4. Introduction to Bionanotechnology
5. Nanomedicine –Science and Applications
6. Clinical Translation and Commercialisation of Nanomedicine

Alternative modules where approved by the Standing Committee from those listed for the Postgraduate Programme in Evidence Based Health Care and from those listed for the MSc in Experimental Therapeutics.

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Master of Science by Coursework in Nature, Society, and Environmental Governance

1. The programme shall be under the supervision of the Graduate Teaching and Examinations Committee of the School of Geography and the Environment.

2. Each candidate will be required to follow a course of instruction in Nature, Society, and Environmental Governance for three terms full-time.

3. Candidates must submit three portfolios of work and a dissertation as detailed below, and also attend two elective courses.

Portfolio 1 - Foundations

4. Candidates must submit a 2,000 word annotated bibliography by noon on Thursday of week 8 of Michaelmas term and a 3,000 word written assignment by noon on Thursday of week 0 of Hilary term.

Portfolio 2 – Theory and Analysis

5. Candidates must submit a 10 minute recorded presentation by noon on Thursday of week 8 of Hilary term and a 3,000 word written assignment by noon on Thursday week -1 of Trinity term.

Portfolio 3 – Research Skills

6. Candidates must submit a 1,750 word dissertation proposal by noon on Thursday of week -1 of Trinity term, a 1,500 word fieldtrip report by noon on Thursday of week 2 of Trinity term, and will make a 10 minute presentation on their dissertation topic during Trinity term.

Dissertation

7. Candidates must submit a dissertation of no more than 12,000 words by noon on the first Tuesday in September.

8. Candidates should refer to the Course Handbook for full details of the requirements for each assessment.

9. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

10. Candidates who fail either assessment for Portfolio 1 will have the opportunity to resubmit in week 5 of Trinity term, candidates who fail any of the assessments for Portfolios 2 and 3 will have the opportunity to resubmit and/or make a further presentation in the first week in September. Candidates will be informed of the exact dates for re-submissions/further presentations after the exam board has confirmed that reassessment is required. In the case of failure of the dissertation, this may be resubmitted either by noon on Tuesday of week 1 of Hilary term the following year, or by the deadline in clause 7 in the following year.

11. Candidates must present themselves for an oral examination if required by the examiners.

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Master of Science by Coursework in Neuroscience

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee which shall have power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic advisor.

3. Each candidate shall follow a course of study in Neuroscience for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable, and will, when entering for the examination, be required to produce a certificate from the Organising Committee to this effect.

4. Candidates shall be examined in all of the following ways:

(i) each candidate must pass a qualifying examination at the end of the first term from the beginning of the course. The test shall consist of the satisfactory completion of the Neuroscience Introductory Course and one written paper on the topics covered in that course, as set out in the Schedule; the Organising Committee shall not later than the end of the Hilary Term preceding the examination submit to the examiners a list of candidates who have satisfactorily completed the qualifying examination. Candidates who fail the qualifying examination once shall be permitted to take it again before the first week of Hilary Term of the year of the final examination;

(ii) each candidate will be required to upload to the University approved online assessment platform a pdf of a typed essay of not more than 3,000 words on a topic approved by the Organising Committee in each of the four modules chosen for study, as set out in the Schedule, or in the case of the modules specified by the Organising Committee one practical notebook in each module chosen for study; candidates must submit their titles for approval by deadlines determined by the Organising Committee and posted in the Gazette no later than the end of the preceding term;

(iii) each candidate will be required to upload to the University approved online assessment platform a dissertation of not more than 10,000 words (excluding bibliography and appendices) on each of the two research projects chosen for study, as set out in the Schedule;

(iv) each candidate will be required to give a public oral presentation on each of his or her research projects, on dates to be determined by the Organising Committee.

(v) each candidate will be required to participate in the compulsory Journal Club and give a presentation.

5. Each candidate will be examined viva voce.

6. Before being given leave to supplicate, candidates must have demonstrated understanding of and competence in the topics covered by the professional development programme as set out in the Schedule, to the satisfaction of the programme organisers, who shall submit a certificate to the examiners to this effect.

7. The dissertations on the first and second research projects must be uploaded to the University approved online assessment platform by dates to be specified by the Organising Committee and which will be published in the University Gazette not later than the start of Michaelmas Term of the academic year in which the examination is taken.

8. The essays for each module must be uploaded to the University approved online assessment platform by deadlines determined by the Organising Committee and posted in the Gazette no later than the end of the preceding term.

9. The practical notebooks must be uploaded to the University approved online assessment platform by deadlines determined by the Organising Committee and posted in the Gazette no later than the end of the preceding term.

10. Each submission must be accompanied by a certificate indicating that it is the candidate's own work.

11. The viva voce examinations will be conducted in September in the year in which the candidate is examined on dates to be determined by the examiners.

12. The examiners shall retain one copy of each dissertation of each successful candidate for deposit in the most appropriate departmental library.

Schedule

The syllabus for study will include four principal components:

(*a*) *Professional Development Programme for Neuroscientists*

Candidates will be required to follow a programme of Professional Development courses to provide transferable skills for a career in scientific research. The programme will consist of practical exercises and taught classes with interactive discussions and practical assignments in the following areas:

(i) Presentation skills, verbal and written;

(ii) Career planning, assessing personal skills and values, curricula vitae, and interview techniques;

(iii) Exploitation of science: patents and intellectual property;

(iv) Ethical and social issues in science.

(*b*) *Introduction to Neuroscience*

Five module introduction to neuroscience, each consisting of lectures and practicals. Candidates who have already received training in neuroscience may, at the discretion of the Organising Committee, be exempted from attendance at one or more of the introductory modules. Such candidates will be required to pass the qualifying examination which will cover the topics covered in the Introduction to Neuroscience. They will be required to follow an alternative course of instruction approved by the Organising Committee.

Module I: Introduction to the brain

Module II: Neuroanatomy

Module III: Neuronal Cell and Molecular Biology

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Module IV: Synapses and transduction

Module V: Systems overview.

Candidates will also be required to take courses on experimental design, computing, and statistics, approved by the Organising Committee.

(*c*) *Specialist neuroscience courses*

This will consist of five taught courses consisting of lectures, seminars, practicals, and demonstrations, chosen from a list of courses in neuroscience to be approved annually by the Organising Committee. These will be grouped under three headings: molecular, cellular, and systems, and candidates will be required to choose at least one course under each of the three headings. Details of the courses available in each academic year will be published in the Course Handbook and on the course website not later than the start of Michaelmas Term of the academic year in which the examination is taken.

(*d*) *Laboratory research projects*

Two research projects based on the candidate's laboratory placements, each under the supervision of a research supervisor, on subjects selected in consultation with the Organising Committee. The research projects shall be in separate areas of neuroscience.

Paediatric Infectious Diseases Postgraduate Programme

A. Definition of the Programme

1. The Medical Sciences Board shall offer a Programme in Paediatric Infectious Diseases at postgraduate level.

2. The Medical Sciences Board shall appoint for the supervision of the Programme an Organising Committee which shall have the power to arrange lectures and other instruction.

3. The Programme is available on a part-time basis only.

4. The following awards shall be available within the Programme:

i. Postgraduate Certificate in Paediatric Infectious Diseases
ii. Postgraduate Diploma in Paediatric Infectious Diseases
iii. Master of Science in Paediatric Infectious Diseases

B. Admission and Progression

5. Students may be admitted to the Programme to study for the Postgraduate Certificate or the Postgraduate Diploma or the MSc. The MSc is only available to students who have completed the Postgraduate Diploma.

6. Students registered for the Postgraduate Diploma who have satisfied the examiners in the requirements for the award of the Postgraduate Certificate and who do not wish to continue their studies may end their registration at that point and be awarded the Postgraduate Certificate.

7. Students who have completed the Postgraduate Diploma, and subsequently apply for admission to the MSc, will be required at that point to matriculate and be accepted by a college.

8. Candidates for the Postgraduate Diploma will be expected to have completed the Postgraduate Certificate not more than two years before registering for the Postgraduate Diploma. Candidates for the MSc will be expected to have satisfactorily completed the Postgraduate Diploma not more than four years before registering for the MSc, and to show evidence of current experience in the field.

C. Duration

9. The Postgraduate Certificate will be taught over three terms, the Postgraduate Diploma over six terms, and the MSc over three terms.

D. Criteria for awards

10. Every candidate for an award will be required to satisfy the examiners in the following:

Postgraduate Certificate in Paediatric Infectious Diseases

i. Two written assignments, each of not more than 4,000 words, one for each of Modules 1 and 2 in the Schedule below;
ii. One multiple choice examination covering material taught in Modules 1 to 3 in the Schedule below;
iii. Attendance at the annual Infections in Children Conference.

Postgraduate Diploma in Paediatric Infectious Diseases

i. Four written assignments, each of not more than 4,000 words, one for each of Modules 1, 2, 4 and 5 in the Schedule below;
ii. Two multiple choice examinations, the first covering material taught in Modules 1 to 3 in the Schedule below and the second covering material taught in Modules 4 to 6 in the Schedule below;
iii. Attendance at two annual Infections in Children Conferences.

MSc in Paediatric Infectious Diseases

A dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Organising Committee.

11. Written work for the Postgraduate Certificate and the Postgraduate Diploma shall be submitted via the University approved online submission system according to the deadlines and instructions in the course handbook published at the beginning of each academic year.

12. The dissertation for the MSc shall be uploaded to the University approved online assessment platform in the format to be prescribed in the course handbook, no later than noon on the 30th September in the final year of the course, or the immediately preceding Friday if that date falls on a weekend.

13. The examinations will be taken in Trinity Term of each year of the Postgraduate Certificate and the Postgraduate Diploma. Dates for the Infections in Children Conference will be published in the course handbook.

E Reassessment

14. Candidates who fail to satisfy the examiners in any of the assessments are permitted to resubmit work in respect of the part or parts of the examination that they have failed on not more than one occasion without being required to repeat attendance at the relevant module or modules. The resubmission will normally be within one year of the original failure.

F Prior undertaking of modules for credit

15. The Organising Committee may deem satisfactory completion, including the associated coursework, of modules 1, 2, 4 or 5, prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be one for the Postgraduate Certificate and two for the Postgraduate Diploma.

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G Subsuming of previous modules and awards under the Programme

16. If any student who has previously successfully completed the Postgraduate Certificate and ended their registration on the Programme is subsequently admitted to the Postgraduate Diploma, the Organising Committee shall have the discretion to deem satisfactory completion of the Postgraduate Certificate as having met the examination requirements in 10. above. Such discretion will normally only be exercised if the time elapsed between completion of the Postgraduate Certificate and registration for the Postgraduate Diploma is not more than two years.

17. If a student who has been awarded a Postgraduate Diploma or Postgraduate Certificate is subsequently awarded a higher award, the MSc or Postgraduate Diploma will subsume the lower award.

Schedule

1. Infectious Syndromes

2. Diagnostics, Therapeutics, Infection Control and Prevention

3. Important Viral Infections

4. Immunology

5. Global Child Health

6. Neonatal Infections

Master of Science by Coursework in Pharmacology

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange lectures and other instruction.

2. The Organising Committee shall appoint for each candidate an academic advisor (*mentor*).

3. Candidates shall:

(*a*) follow a course of study in Pharmacology for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable;

(*b*) attend compulsory practical classes (a record of attendance will be kept);

4. Candidates shall be examined in all of the following ways:

(i) each candidate must pass a computer-based qualifying examination at the end of Michaelmas Term. The test shall consist of multiple choice questions on the topics covered by the Pharmacology Introductory Course, as set out in the Schedule.

(ii) each candidate will sit a theory and data handling examination (also known as the quantitative examination) before the end of Hilary term.

(iii) each candidate will sit an Advanced Pharmacology paper as a two part examination at the beginning of Trinity Term:

Part A: essay paper on the material covered in the Advanced Pharmacology course;

Part B: critical analysis of a research paper.

(iv) each candidate will be required to complete a dissertation and upload this to the University approved online assessment platform, by dates to be specified by the Organising Committee and which will be published in the University Gazette not later than the start of Michaelmas Term of the academic year in which the examination is taken. The dissertation should be of not more than 10,000 words on the research project selected for study as set out in the Schedule.

(v) each candidate will be required to keep a record of practical work using the designated electronic system for review by the examiners.

5. Each candidate shall be examined by giving an oral presentation (viva voce) on their research project to the examiners. The viva voce examination will normally be conducted in September in the year in which the candidate is examined on dates to be determined by the examiners.

6. Each candidate must pass all assessment units, or a resit, in order for the degree to be awarded.

7. Before being given leave to supplicate, candidates must have demonstrated understanding of and competence in the topics covered by the professional development programme as set out in the Schedule, to the satisfaction of the programme organisers, who shall submit a certificate to the examiners to this effect.

8. The examiners shall retain one copy of each dissertation of each successful candidate for deposit in the Department of Pharmacology.

Schedule

The syllabus for study will include four principal components:

(*a*) *Professional Development Programme for Pharmacologists*

To provide transferable skills for a career in scientific research, this programme will consist of classes, exercises and interactive discussions in the following areas:

(i) Presentation skills, verbal and written;

(ii) Career planning, assessing personal skills and values, curricula vitae and interview techniques;

(iii) Exploitation of science: getting ideas to the marketplace, patents, intellectual property rights; the relationship between academic and industrial research; government science policy and research funding;

(iv) Ethical and social issues in science.

Creativity and teamwork are integral components of the learning undertaken during the practical classes and research projects. Time management and learning skills are developed as part of the structured timetable of examinations and coursework submission deadlines throughout the year.

(*b*) *Introduction to Pharmacology*

Three module introduction to pharmacology, each consisting of lectures and practical classes. Candidates who have already received training in some of the topic areas covered may, at the discretion of the Organising Committee, be exempted from attendance at one or more of the introductory lecture series. Such candidates will be required to pass the qualifying examination, which will cover the topics covered in the Introduction to Pharmacology.

Module I: Cell & Receptor Pharmacology

Module II: Tissue and Organ Pharmacology

Module III: Neuropharmacology

Candidates will also be required to take courses on experimental design, data interpretation, computing and statistics, approved by the Organising Committee. Candidates will have the option to obtain a Home Office licence. Those candidates who wish to carry out a research project involving animal work will be required to attend the Home Office Licence course for modules 1 to 4 in due time. Students will not be permitted to carry out a project involving animal work without the licence should they change their mind at a later stage.

(*c*) *Advanced pharmacology courses*

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This will consist of the following five taught courses consisting of lectures, seminars and practical classes: Cardiovascular & Systems Pharmacology, Cell Signalling, Neuropharmacology I, Neuropharmacology II, Drug Discovery.

(*d*) *Research Project Dissertation*

Candidates shall submit a dissertation on a research project undertaken under the supervision of a research supervisor. The subject of each dissertation and the supervision arrangements for each student must be approved by the Organising Committee. The research project will normally be laboratory-based, but in exceptional circumstances students may undertake a library-based project, subject to approval by the Organising Committee.

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Master of Science by Coursework in Political Theory Research

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in Political Theory Research for three terms full-time.

3. Candidates will complete a core course in *Theory of Politics* assessed by a written examination.

Research methods

4. Candidates will complete courses in *Methods and Approaches in Political Theory and Reasoning in Contemporary Political Philosophy,* both assessed by a summative coursework assignment, full details of which will be set out in the Student Handbook.

5. Research methods assignments may also be submitted as part of the thesis providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

6. Candidates will submit a thesis of not more than 15,000 words by noon on the last Thursday in August.

7. Research methods assignments and the thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

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Master of Science by Coursework in Politics Research

1. The programme shall be under the supervision of the Politics Graduate Studies Committee of the Department of Politics and International Relations.

2. Candidates will be required to follow a course of instruction in Politics Research for three terms full-time.

3. Candidates will complete a core course in either *Comparative Government* or *European Governance*, assessed by a written examination.

Research methods

4. Candidates will complete courses in Research Methods Design in Comparative Political Science and two methods options. Candidates will submit three summative coursework assignments, full details of which will be set out in the Student Handbook.

5. Research methods assignments may also be submitted as part of the thesis providing:

(i) it has not been submitted in whole or in part for another degree of the University of Oxford, or a degree of any other university, and the candidate submits a statement to that effect;

(ii) the thesis itself is substantially new; and

(iii) the candidate also submits a statement specifying the extent of what is new.

6. Candidates will submit a thesis of not more than 15,000 words by noon on the last Thursday in August.

7. Research methods assignments and the thesis must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Student Handbook.

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Master of Science by Coursework in Precision Cancer Medicine

1. The Medical Sciences Divisional Board will elect an Organising Committee for the supervision of the course. The Organising Committee will oversee teaching provision and will nominate Examiners for the Examinations Board.

2. The Organising Committee will arrange teaching and student supervision and will appoint an Academic Advisor and a Dissertation Supervisor for each candidate.

3. Each candidate will follow a course of study in Precision Cancer Medicine for at least six terms.

4. Each candidate for the MSc award will be required to satisfy the examiners in the following:

(i) Online attendance at all modules specified in the Schedule.
(ii) Completion of formative coursework.

Year One
(iii) An essay of a maximum of 2,500 words selected from a choice of essay titles based on modules 1-3 of the Schedule.
(iv) A problem-solving assessment of a maximum of 2,500 words selected from a choice of tasks based on modules 1-5 of the Schedule.

Year Two
(v) Attendance at the Residential School following at least five terms of study.
(vi) A 3-hour written examination that will consist of short written essays. As the materials from modules 1-5 will be tested via the assessed coursework, the exam will focus mainly on material taught in the later modules (modules 6-8) but will also draw on some topics from the earlier modules.
(vii) A dissertation of not more than 10,000 words on the research project as set out in the Schedule. The research project and the subject of the dissertation must be approved by the Organising Committee.

5. The essay, problem-solving assessment and the dissertation will be submitted via an authorised online submission platform, details of which will be notified to students by the Course Administrator, by dates to be specified by the Organising Committee and published in the course handbook no later than the start of Michaelmas Term of the first year of the course.

6. Candidates must pass each assessment in order to pass the examination overall.

7. Candidates who have failed any assessment at second attempt will be deemed to have failed the requirements of the MSc.

8. Candidates who have failed the requirements of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

9. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

1. Introduction to Human Genetics and Genomics
2. Applied Precision Diagnostics
3. Omics Techniques and their application to Genomic Medicine
4. Clinical Bio-informatics
5. Treatment, Pharmacogenomics, Clinical Trials and Experimental Cancer Therapeutics
6. Ethics and Health Economics
7. Molecular Pathology and Imaging
8. Onco-immunology and Genomics

Research Project

A research project will be conducted under the supervision of a dissertation supervisor. The subject of each student's dissertation and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Psychological Research

1. The Divisional Board of Medical Sciences shall appoint for the supervision of the course an Organising Committee, which shall have the power to arrange lectures and other instruction.

2. The Organising Committee shall appoint an academic adviser for each candidate.

3. Each candidate shall follow a course of study in Psychological Research for at least three terms and for a substantial part of the three subsequent vacations, as determined by the course timetable.

4. The examination shall consist of the following parts:

A. Core Modules

Candidates shall be examined in each of five core modules:

I. *Research Evaluation*

Each candidate shall be required to submit one electronic copy of a 2,000 word review of a journal article assigned by the Organising Committee. This assignment must be uploaded to the University approved online assessment platform by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work

II. *Statistical Theory and Methods*

Each candidate shall be required to submit one electronic copy of each of the three Statistical Workshop assessments based on data analyses carried out during statistical workshops. All such assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

III. *MatLab Programming for Experimental Psychology*

Each candidate shall be required to submit one electronic copy of a piece of MatLab code that they have produced, as well as one electronic copy of a report of no more than 3,000 words that explains the code. All such assignments must be uploaded to the University approved online assessment platform by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Each candidate shall make a brief oral presentation of their code to a group of two assessors, after which, the candidate shall be assessed *viva voce* on the code. The form of the presentation to the assessors shall be specified in the course information at the beginning of the academic year of the examination. Candidates who do not give a presentation and do not pass the viva voce assessment to a satisfactory standard will be deemed to have failed the module.

IV. *Philosophical Foundations of Psychology*

Each candidate shall be required to submit one electronic copy of an essay of no more than 3,000 words. This assignment must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Essay topics must be approved by the Organising Committee.

V. *Project Design*

Each candidate shall be required to submit one electronic copy of a 3,000 word review of relevant literature and methods relating to their chosen research project. This assignment must be uploaded to the University approved online assessment platform by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Each candidate shall make an oral presentation on the methodological aspects of their own research project. Candidates who fail to give a presentation will be deemed to have failed the module.

B. Optional Modules

Candidates shall be assessed in each of three optional modules, selected from the following list:

I. *Computer Modelling of Brain Function*

II. *Brain and Cognition*

III. *Affective Science*

IV. *Developmental Science*

For each optional module undertaken, candidates shall be required to submit one electronic copy of an essay of no more than 3,000 words. All such assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work. Essay topics must be approved by the Organising Committee.

For the Computer Modelling of Brain Function optional module, each candidate shall additionally be required to submit one electronic copy of a portfolio of reports based on practical work completed during the module. This assignment must be uploaded to the University approved online assessment platform by the time and date specified at the start of the course in the Course Handbook. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

C. Research Project

Candidates shall be required to submit not later than noon on the first Monday in September, one electronic copy of a dissertation of not more than 10,000 words in length (excluding bibliography and any appendices) on their research project. This assignment must be uploaded to the University approved online assessment platform. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

Candidates shall also be required to deliver a poster presentation based on their research project. However, this shall not contribute to the overall result for this module. The date on which candidates are required to deliver their presentations will be in the Long Vacation.

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5. Candidates must achieve a pass in each of the modules in order to pass the examination overall. In the event that a candidate is deemed not to have achieved the required standard in an element of the examination, they will have the opportunity to re-submit or re-sit the relevant assessment on one further occasion.

6. Each written submission must be accompanied by a statement signed by the candidate confirming that it is their own work.

7. Candidates may be required to attend an oral examination at the discretion of the examiners and this may include questions on the candidate's dissertation, or on any other element of the examination.

Schedule

A. Core Modules

I. *Research Evaluation* This module is delivered as a series of oral presentations prepared by individual students followed by group discussions. The focus is on research articles that illustrate the use of particular kinds of methodology and/or design.

II. *Statistical Theory and Methods* This module comprises a series of statistical lectures and statistical workshops.

III. *MatLab Programming for Experimental Psychology* This module provides practical training in MatLab programming for psychologists. This will provide students with programming skills early on in the course, which can then be used in research projects.

IV. *Philosophical Foundations of Psychology* This module begins with historical and foundational issues and progresses to philosophical issues arising from areas of contemporary research in psychology. Topics studied will include some of: the subject matter of psychology; levels of description; the epistemology of psychology; psychological understanding; cognitive science; the study of neuropsychological and psychiatric disorders; the scientific study of consciousness; and philosophical issues arising from areas of contemporary research.

V. *Project Design* This module provides practical instruction in research and presentation skills. Students will undertake detailed planning of the Research Project.

B. Optional Modules

I. *Computer Modelling of Brain Function* This module provides an introduction to the goals and methods of computational modelling in the context of cognitive neuroscience, covering the architecture, function, and properties of a number of basic prototypical classes of neural network. It also looks at how these basic neural networks provide building blocks for larger-scale models of brain function. Lectures will be supplemented by practical sessions providing hands-on experience of computational modelling.

II. *Brain and Cognition* This module covers methods used in research in cognitive psychology and neuropsychology. It presents foundational knowledge from neuroanatomy, neurological disorders, neurological and psychological assessment and the use of experimental methods, to familiarise students with the diverse methodologies which contribute to cognitive neuropsychology. Methodologies deployed in the investigation of perception and cognition are discussed and evaluated.

III. *Affective Science* This module provides a critical analysis of the range of methods and approaches used in social psychology and the study of individual differences.

IV. *Developmental Science* This module addresses theories and methods used in selected areas of developmental psychology. Experimental methods are reviewed and evaluated with examples from recent research. Attention is also given to studies of brain function during typical and atypical development and to the uses of fMRI, EEG and other neuroimaging techniques. We will discuss particular issues arising from the study of infants, children and those with developmental disorders, and consider translation to the clinic and the classroom.

C. Research Project

Each student shall carry out a project involving data collection and analysis under the supervision of a research supervisor, on a subject selected in consultation with the academic advisor and approved by the Organising Committee. The Organising Committee shall be responsible for the appointment of the research supervisor.

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Master of Science by Coursework in Public Policy Research

1. The Course shall be under the supervision of the Blavatnik School MSc Teaching Committee.

2. Each candidate will be required to follow a course of instruction in Public Policy Research for three terms.

3. Candidates will complete the following two core courses:

(a) Theories and Approaches in Public Policy Research, assessed by a 5,000 word essay to be submitted by no later than 12 noon on Friday of week 9 of Michaelmas term.

(b) Research in a Public Policy Context, assessed by a 3,000 word essay to be submitted by no later than 12 noon on Friday of week 0 of Trinity term.

4. Candidates will complete a course in Research Design and Methods comprising of the following three components:

(a) Qualitative Methods for Public Policy Research, assessed by a 3,000 word submission to be submitted by no later than 12 noon on Friday of week 0 of Hilary term.

(b) Research Design, assessed by a 3,000 word research proposal to be submitted by no later than 12 noon on Friday of week 9 of Hilary term.

(c) Statistics for Public Policy

(i) assessed by one submission (a practical exercise task) to be submitted by no later than 12 noon on Friday of week 9 of Hilary term;

(ii) assessed by one 3,000 word essay to be submitted by no later than 12 noon on Friday of week 10 of Hilary term.

5. Candidates will choose one option paper offered for the Master of Public Policy in Trinity term from a list which will be published by the Blavatnik School MPP Committee before the first Monday that term. The option paper will be assessed by a 3,000 word essay or policy brief which must be submitted by no later than 12 noon on Friday of week 9 of Trinity term. Candidates who have previously completed the Master of Public Policy may not select any option previously completed to meet the requirements of that degree.

6. Candidates will complete a 10,000 word thesis which addresses a specific policy problem. A certificate of approval must be granted by the Blavatnik School of Government prior to the commencement of the thesis. Candidates must also submit a 1,500 word research brief which summarises the main findings and conclusions of the thesis in a style and a format suitable for policymakers. The thesis and research brief must be submitted by no later than 12 noon on 1 September, or the first working day thereafter where 1 September falls on a weekend.

7. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

8. A candidate who fails any assessment may enter again for that assessment on one further occasion. The reassessment attempt for assessments under clauses, 3 and 4 above will usually be within the same academic year as the first attempt. The deadline for resubmission of the assessment under clause 5 and thesis and research brief is 30 June (or the first working day thereafter where 30 June falls on a weekend) in the year following the first submission.

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Master of Science by Coursework in Radiobiology

1. The Medical Sciences Board will appoint an Organising Committee for the supervision of the course. The Organising Committee will arrange lectures and other instruction.

2. The Organising Committee will assign a Dissertation Supervisor for each candidate.

3. Each candidate will follow a course of study in Radiobiology for at least three terms and for a substantial part of the long vacation, as determined by the course timetable.

4. Each candidate will be required pass all of the following assessments:

a) An examination related to Module 1 in the Schedule
b) An examination related to Module 2 in the Schedule
c) A written assignment related to Module 3 in the Schedule
d) A written assignment related to Module 4 in the Schedule
e) A written assignment related to Module 5 in the Schedule
f) An examination related to Module 6 in the Schedule
g) An examination related to Module 7 in the Schedule
h) A presentation related to Module 8 in the Schedule
i) An original research project. Candidates will be examined on their project by submission of a 10,000 word written dissertation on the last Thursday in August and presentation of a research poster at an event held in the third week in September.

5. The submitted coursework assessments including the dissertation will be submitted via the authorised online submission platform, by dates and according to the instructions published in the Course Handbook.

6. Candidates must pass each assessment in order to pass the examination overall.

7. Candidates who fail any assessment shall be permitted to re-take it on one further occasion only.

8. Where a candidate fails less than 50% of their summative assessments from taught modules (up to 3 out of 8 modules) on the first attempt, they may resit these at the next opportunity, alongside the research project.

9. If a candidate fails 50% or greater of their summative assessments from taught modules (4 out of 8 modules or more), they are required to defer the start of the research project until all resit assessments are passed. If the student is successful in passing all assessments on the second attempt, they will be able to progress to the dissertation.

10. Candidates are able to defer reassessment to the following academic year should they wish. However, those candidates with required resits on 50% or greater of their summative assessments from taught modules will not be permitted to progress to the dissertation until all resit assessments have been passed.

11. Candidates who fail an assessment on the second attempt will be deemed to have failed the requirements of the MSc.

12. Candidates who have failed the requirement of the MSc but have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) may be awarded the Postgraduate Diploma.

13. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma (all the requirements for the MSc, except completion of the dissertation) and who do not start or do not complete the research project, may end their registration and at that point be awarded the Postgraduate Diploma.

Schedule

1) Physics of Radiation Interactions
2) Molecular Radiation Biology
3) Radiobiology of Cells and Tissues
4) Tumour Immuno-Microenvironment and Radiation Response
5) Hazards of Radiation
6) Clinical Radiation Oncology
7) Combination Therapies and Theranostics
8) Translational Research Methods and Applications

Research Project

A research project will be conducted under the supervision of a dissertation supervisor. The subject of each student's research project, the dissertation and the supervision arrangements for each student must be approved by the Organising Committee.

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Master of Science by Coursework in Refugee and Forced Migration Studies

1. The course shall be under the supervision of the Refugee and Forced Migration Studies Teaching Committee of the Department of International Development.

2. Candidates must follow a course of instruction in Refugee and Forced Migration Studies for at least three terms and will be expected to attend such lectures and seminars as their supervisor/Course Director shall recommend.

3. Each candidate will be required to satisfy the examiners in six papers and a thesis.

Papers I-II

4. Each candidate will be required to satisfy the examiners in two core papers:

Paper I: International Legal and Ethical Frameworks

Paper II: Political and Anthropological Frameworks

5. Each core paper will be assessed by a written examination in early Trinity term.

Papers III-IV: Two elective courses

6. Each candidate will be required to choose two elective courses, with at least one from the Refugee and Forced Migration Studies pool, and the second from either the Refugee and Forced Migration Studies pool or from another pool available in the Department of International Development. Candidates will be required to follow the mode of assessment for the owning programme of the elective. A list of electives including the timings and methods of assessment will be published by the Course Director at the start of Michaelmas Term.

Paper V and VI: Research Methods

7. Each candidate must display an understanding of research methods relevant to forced migration. This will be in the form of two individual 2,500 word essays.

Paper V: The Individual Qualitative Research Design Essay must be presented in a proper scholarly form and submitted using the University approved online submission system no later than 12 noon on Thursday of Week 9 of Michaelmas Term.

Paper VI: The Individual Quantitative Research Methods Essay must be presented in a proper scholarly form and submitted using the University approved online submission system no later than 12 noon on Thursday of Week 9 of Hilary Term.

Multidisciplinary thesis

8. Each candidate will be required to submit a thesis of not less than 10,000 and not more than 15,000 words on a topic relevant to forced migration approved by the Chair of Examiners.

9. The thesis must be submitted no later than 12 noon on Thursday of Week 8 of Trinity Term.

10. All assessments must be submitted using the University approved online assessment platform. Technical information on the requirements for online submissions is provided in the Course Handbook.

11. Candidates may be required to attend an oral examination on one of more elements of the candidate's assessed work.

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Master of Science by Coursework in Russian and East European Studies

The regulations made by the Russian and East European Studies Management Committee are as follows:

Candidates will be required to follow a course of instruction in Russian and East European Studies for three terms and to sit written examinations on two compulsory papers, to be taken in Trinity Full Term:

1. An examination paper on Contemporary Russian and East European Studies Part 1.

2. An examination paper on Contemporary Russian and East European Studies Part 2.

Candidates will also be required to submit one extended essay on History of Russia, the USSR and Eastern Europe in the Twentieth Century of 5,000 words, excluding bibliography. The extended essay should be uploaded to the University approved online assessment platform by 12 Noon Monday in the first week of Hilary Term.

Research Methods for Area Studies: Candidates will submit a 2,500 word maximum take-home paper in qualitative methods to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Michaelmas Term; and a take-home paper in quantitative analysis to be set on Monday of Week 8 and submitted by 12 noon on Monday of week 9 of Hilary Term. Each of the items of written work described above must be uploaded to the University approved online assessment platform.

Candidates will be required to submit a thesis of at least 12,000 words but not more than 15,000 words on a subject approved by the Management Committee for Russian and East European Studies, to be uploaded to the University approved online assessment platform, by 12 Noon on Monday in the sixth week of Trinity Term.

Candidates who fail the research methods course overall will be permitted to re-submit a new submission for the failed piece(s) of work within four weeks of publication of the failed mark, on a date specified by the Chair of Examiners.

Candidates who fail the extended essay will be required to re-submit by 12 noon on Monday of week one of Trinity term of the same year. Candidates who fail one or more of the examination papers will be permitted to retake it on one subsequent occasion the following year.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Sleep Medicine

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee. The Organising Committee will oversee teaching provision and will nominate Examiners for the Examinations Board.

2. The Course Committee shall arrange teaching, student supervision and assessments and shall appoint for each candidate a dissertation supervisor.

3. Students admitted to the M.Sc. course are required to matriculate, involving admission by a college of the University.

4. To be eligible for the award a candidate must have been on the Course Register for a period of not less than two years, and not more than four years.

5. Candidates may be permitted in certain circumstances to suspend status, for a maximum of six terms. Any such period shall not count to the minimum permitted period of registration and no fee liability will be incurred during such periods.

6. Every candidate for an M.Sc. award will be required to satisfy the examiners in the following:

(i) attendance at all modules specified in the *Schedule*;

(ii) completion of each end of module MCQ assessment;

(iii) completion of the assessment for modules (i) to (viii) specified in the *Schedule*. For modules (i), (iii), (v) and (vii), submission of one essay per module of not more than 4,000 words. For module (ii), completion of an online examination. For module (iv), submission of an oral presentation and an online *viva voce*. For module (vi), completion of a live online case-study-based *viva voce* examination. For module (viii), submission of a poster presentation and an online *viva voce*.

Assessments will be submitted/conducted as follows: modules (i) and (ii) at the end of Hilary term in year 1 of the course; modules (iii) and (iv) at the end of Trinity Term in year 1 of the course; modules (v) and (vi) at the end of Hilary term in year 2 of the course; and modules (vii) and (viii) at the end of Trinity Term in year 2 of the course*;*

(iv) submission of a dissertation of not more than 10,000 words, on a subject selected by the candidate in consultation with the dissertation supervisor and approved by the Course Committee. Approval must be sought by no later than the end of Hilary Term in the first year of the course. The dissertation must be submitted in the Long Vacation of the second year of the course on a date published in the course handbook no later than the start of Michaelmas Term of the first year of the course;

(v) attendance at the Residential School following at least 2 terms of study and prior to submission of the dissertation.

7. Candidates who are not registered for an award but are undertaking any module from the Schedule for credit (see clause 18) will submit an essay of not more than 4,000 words each for each module completed. Information on assessment requirements and submission deadlines is provided in the course handbook.
8. Candidates may be required to attend a viva voce after submission of the dissertation, on a date to be arranged by the examiners. Viva voce will normally cover the content of all the assessed work and will be conducted via video conference.

9. Submitted assessments shall be submitted, in electronic format via the University approved assessment platform. The format of each submission and the deadlines for submission shall be published in the course handbook at the start of Michaelmas Term of the first year of the course.

10. Dissertations shall be submitted in electronic format via the University approved assessment platform by dates published in the course handbook no later than the start of Michaelmas Term of the first year of the course.
11. All written submissions must be accompanied by a statement that they are the candidate's own work except where otherwise indicated.

12. Candidates must pass each assessment in order to pass the examination overall.

13. Candidates who fail to satisfy the examiners in any of the assessments in clause 6. (iii) or (iv) may attempt the failed assessment(s) on no more than one further occasion usually within one year of the original failure.

14. Candidates who fail any of the ssessments for modules (i)-(viii) or dissertation at the second attempt will be judged to have failed to reach the necessary standard for the award.

15. Candidates who have failed the dissertation but have satisfied the requirements for the award of the Postgraduate Diploma may be awarded the Postgraduate Diploma.

16. Candidates who have satisfied the requirements for the award of the Postgraduate Diploma and who do not wish to continue their studies, may end their registration and at that point be awarded the Postgraduate Diploma.

17. In the case that a candidate who has been awarded the Postgraduate Diploma is readmitted to the M.Sc. then the following apply:

(i) If any candidate who is successful in the examination for the M.Sc. has previously successfully completed the Postgraduate Diploma, then the subsequent award will subsume his or her previous award.

(ii) If any student who has previously successfully completed the Postgraduate Diploma and ended their registration on the Programme subsequently is re-admitted to the M.Sc., the Course Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Diploma as having met the attendance and examination requirements in respect of the modules (i)-(viii) specified in the *Schedule*. Such discretion will normally only be exercised if the time elapsed between completion of the final module contributing to the Postgraduate Diploma and registering for the M.Sc. is not more than three years.

(iii) Candidates will be required to submit a dissertation as specified in clause 6(v) above, however the deadline for approval of the dissertation subject will be the end of Friday of Week 8 of Michaelmas Term following readmission.

18. In the case that a candidate has undertaken a module (as outlined in the *Schedule*) for credit prior to enrolling onto the MSc in Sleep Medicine programme, the organising committee shall have discretion to deem satisfactory completion of the module (including the associated assessment) prior to registration for the MSc in Sleep Medicine as having met the examination requirements in respect of that module under clause 6. above. Such discretion will normally only be exercised if the time elapsed

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between commencement of the accredited module concerned and registration for the MSc in Sleep Medicine is not more than three years. The maximum number of modules taken for credit prior to registration for the MSc in Sleep Medicine that can contribute to the achievement of the award shall be three.

Schedule

(i) The Physiological Basis of Sleep

(ii) Introduction to Sleep Medicine and Methodological Approaches

(iii) Circadian Rhythm Disruption and Sleep

(iv) Insomnia

(v) Sleep-disordered Breathing and Sleep-related Movement Disorders

(vi) Hypersomnias and Parasomnias

(vii) Sleep in Specialist Populations

(viii) Sleep and Society

(ix) Research Methods 1: Introduction to scientific method and research design

(x) Research Methods 2: Handling data and research dissemination

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Master of Science by Coursework in Social Anthropology

1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography
2. Candidates will be required to follow a course of instruction in Social Anthropology for three terms.
3. Candidates will complete the following two core courses:
    a. Theories, Approaches and Themes in Social Anthropology (Paper 1) assessed by an essay of no more than 5,000 words, to be submitted by noon on Thursday of week 1 of Hilary term;
    b. Comparing Cultures (Paper 4) assessed by two essays of no more than 2,500 words each, to be submitted by noon on Monday of week 6 of Trinity term.
4. Candidates will take two option papers (Paper 2 and 3) from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term. The option papers will be assessed by one or more submissions, full details of which are set out in the Course Handbook.
5. Candidates will complete a dissertation of no more than 10,000 words, and an abstract of up to 250 words. The dissertation and abstract must be submitted by noon on the last Wednesday in August.
6. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.
7. Candidates may be requested to attend an oral examination on any of the examination papers and/or dissertation.

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Master of Science by Coursework in Social Data Science

1. The course shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute, which is under the supervision of the Social Sciences Divisional Board.

2. Candidates must follow for three terms a course of instruction in Social Data Science.

3. The examination will be in seven parts, as follows:

Part 1: Compulsory core paper in 'Foundations and Frontiers of Social Data Science' assessed by the submission of written course work.

Part 2: Compulsory core paper in 'Applied Analytical Statistics' assessed by written coursework.

Part 3: Compulsory core paper in 'Introduction to Data Science and Machine Learning' assessed by written coursework.

Part 4: Compulsory core paper in 'Research Design for Social Data Science' assessed by written coursework.

Parts 5-6: Two option papers, to be chosen from a list to be published on the Oxford Internet Institute website annually by Monday of week 1 of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper.

Part 7: A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the Chair of the Board of Examiners. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to the 1st of August of the year in which the examination is to be taken.

4. All written assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

5. The examiners may examine any candidate viva voce.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include, as a minimum, the following two compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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Master of Science by Coursework in Social Science of the Internet (Full-time)

1. The Course shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute, which is under the supervision of the Social Sciences Divisional Board.

2. Candidates must follow for three terms a course of instruction in Social Science of the Internet.
3. The examination will be in eight parts, as follows:

Part 1: Compulsory core methods paper in 'Digital Social Research Methods: Methods Core' assessed by written coursework.

Part 2: Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by examinations. With the agreement of the Director of Graduate Studies, the 'Applied Analytical Statistics' course (assessed by written coursework) may be taken in lieu of this paper.

Part 3: Compulsory core paper in 'Internet and Society', assessed by examination.

Part 4: Compulsory core paper in 'Internet Technologies and Regulation', assessed by examination.

Part 5: One methods option paper to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module.

Part 6: One (1) substantive option paper to be chosen from a list to be published on the Oxford Internet Institute annually by the first Monday of Michaelmas Term. Not all substantive options may be available every year. The substantive option papers will be assessed by arrangements which are specified in the reading lists for each module.
Part 7: One further option paper, to be chosen from the list of methods and substantive option papers published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper.

Part 8: A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the Chair of the Board of Examiners. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken.

3. All written assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

4. The examiners may examine any candidate viva voce.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following three compulsory elements:

(i) Normally two meetings during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

(iii) Attendance of the MBA pre-course as described in the joining instructions for the MBA class, unless granted exemption by the MBA Committee on the grounds of prior formal study or work experience.

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Master of Science by Coursework in Social Science of the Internet (Part-time)

1. The Course shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute, which is under the supervision of the Social Sciences Divisional Board.
2. Candidates must follow for six terms a course of instruction in Social Science of the Internet.

3. The examination will be in eight parts, normally split over two years as follows:

(i) **First year:**

Part 1: Compulsory core methods paper in 'Digital Social Research Methods: Methods Core' assessed by written coursework.

Part 3: Compulsory core paper in 'Internet and Society', assessed by examination.

Part 5: One methods option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all methods options may be available every year. The methods option papers will be assessed by arrangements which are specified in the reading lists for each module.

Part 6: One substantive option paper, to be chosen from a list to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all substantive options may be available every year. The substantive option papers will be assessed by arrangements which are specified in the reading lists for each paper.

In addition, students will be required to write a thesis proposal during Trinity Term of the first year, to be submitted to their supervisor by Friday of Week 4 of Michaelmas Term of their second year. Students will receive written formative feedback on this proposal from their supervisor.

(ii) **Second year:**

Part 2: Compulsory core paper in 'Digital Social Research Methods: Statistics Core' assessed by examinations. With the agreement of the Director of Graduate Studies, the 'Applied Analytical Statistics course (assessed by written coursework) may be taken in lieu of this paper.

Part 4: Compulsory core paper in 'Internet Technologies and Regulation', assessed by examination.

Parts 7: One further option paper, to be chosen from the list of methods and substantive option papers to be published on the Oxford Internet Institute website annually by the first Monday of Michaelmas Term or another paper agreed by the Director of Graduate Studies. Not all options may be available every year. The option papers will be assessed by arrangements which are specified in the reading lists for each paper.

Part 8: A thesis not to exceed 15,000 words on a topic within the subject of the course, to be specified jointly by supervisor and student, and approved by the Chair of the Board of Examiners. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to the 1st of August of the year in which the degree is to be taken.

4. Under exceptional circumstances, with permission from the Director of Graduate Studies, students may elect to delay until the second year an examination that would normally take place during the first year, or may elect to sit during the first year an examination that would normally take place during the second year (provided the student is able to meet all prerequisites for the paper). No changes to the normal examination sequence will be approved by the Director of Graduate Studies that would result in more than 70% of the non-thesis marks being examined in a single year.

5. All written assignments must be uploaded to the University approved online assessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work.

6. The examiners may examine any candidate viva voce.

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Master of Science by Coursework in Sociology

The Course shall be under the supervision of the Graduate Studies Committee of the Department of Sociology, which is under the supervision of the Social Sciences Divisional Board.

Every candidate must follow, for at least three terms, a course of instruction in Sociology.

The examination will be in four parts:

A. A compulsory paper in *Methods of Social Research,* will be assessed by a written examination and three written coursework submissions.

B. A compulsory paper in *Sociological Analysis,* will be assessed by a written examination.

C. Two option papers. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

D. A thesis of not more than 10,000 words on a topic within the subject of the course to be specified jointly by supervisor and student. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised. The thesis must be uploaded to the University approved online assessment platform by noon of the weekday on or nearest to 1 September of the year in which the examination is to be taken.

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Master of Science by Coursework in Sociology (Part-time)

The Course shall be under the supervision of the Graduate Studies Committee of the Department of Sociology, which is under the supervision of the Social Sciences Divisional Board.

Every candidate must follow, for at least six terms, a course of instruction in Sociology.

The examination will be in five parts, split over two years as follows:

First year

A. A compulsory paper in *Methods of Social Research,* will be assessed by a written examination and three written coursework submissions.

B. One option paper. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

Second Year

C. A compulsory paper in *Sociological Analysis,* will be assessed by a written examination and three written coursework submissions.

D. A second option paper. Details of the option papers available including the method and timing of the assessment will be published annually in the Course Handbook.

E. A thesis of not more than 10,000 words on a topic within the subject of the course to be specified jointly by supervisor and student. Candidates are warned that they should avoid repetition in their theses of material used in their option papers and that substantial repetition may be penalised. The thesis must be uploaded to the University approved online assessment platform, by noon of the weekday on or nearest to 1 September of the second year.

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Software Engineering Programme

A. Definition of the Programme

1. The Mathematical, Physical and Life Sciences Divisional Board shall offer a Programme of Studies in Software Engineering at postgraduate level.

2. The subjects of the Programme shall be Software Engineering and Software and Systems Security.

3. The following awards shall be available within the Programme:

i. M.Sc. in Software Engineering

ii. M.Sc. in Software and Systems Security

iii. Postgraduate Diploma in Software Engineering

iv. Postgraduate Diploma in Software and Systems Security

v. Postgraduate Certificate in Software Engineering

vi. Postgraduate Certificate in Software and Systems Security

4. The Mathematical, Physical and Life Sciences Divisional Board shall elect for the supervision of the Programme a Supervisory Committee which shall have the power to arrange lectures and other instruction.

B. Progression

5. Entry to the Programme is to the M.Sc. in Software Engineering or the M.Sc. in Software and Systems Security.

6. With the approval of the Programme Director, a candidate may transfer from the M.Sc. in Software Engineering to the Postgraduate Diploma or Postgraduate Certificate in Software Engineering, and from the MSc in Software and Systems Security to the Postgraduate Diploma or Postgraduate Certificate in Software and Systems Security.

7. Candidates who do not enter for or do not successfully complete the dissertation or do not otherwise meet the requirements for either the MSc Software Engineering or the MSc Software and Systems Security may be awarded a Postgraduate Diploma or Postgraduate Certificate provided they meet the requirements for those awards given in Section D.

C. Eligibility for awards: duration of study

8. The minimum period of registration for the award is two years and the maximum period of registration is four years.

9. If, for good cause, a student is temporarily unable to study, the Programme Director may grant the student's request for a temporary suspension of status up to a maximum of three terms. Applications for suspension of status should be made to the Programme Office and should be accompanied by statements of support from the student's supervisor and society.

D. Eligibility for awards: study and examinations

10. Schedules I and II of modules will be published on the programme's website. If insufficient students register for a module the Programme Director may make the decision not to offer that iteration of the module.

11. Every candidate will be required to satisfy the examiners in the following:

a. M.Sc. in Software Engineering

(i) assessment for ten modules chosen from those in Schedule I and II, as specified in the course handbook;

(ii) participation in a project module;

(iii) a dissertation of not more than 20,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Supervisory Committee. In preparation for the dissertation, candidates will be required to submit a proposal following participation in the project module. Dissertations submitted which differ from the topic approved by the Supervisory Committee may not be marked by the examiners.

b. M.Sc. in Software and Systems Security

(i) assessment for ten modules chosen from those in Schedule I and II, as specified in the course handbook;

(ii) participation in a project module;

(iii) a dissertation of not more than 20,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Supervisory Committee. In preparation for the dissertation, candidates will be required to submit a proposal following participation in the project module. Dissertations submitted which differ from the topic approved by the Supervisory Committee may not be marked by the examiners.

c. Postgraduate Diploma in Software Engineering

(i) assessment for eight modules chosen from those in Schedules I and II, as specified in the course handbook.

d. Postgraduate Diploma in Software and Systems Security

(i) assessment for eight modules chosen from those in Schedules I and II, as specified in the course handbook.

e. Postgraduate Certificate in Software Engineering

(i) assessment for four modules, chosen from Schedules I and II, as specified in the course handbook.

f. Postgraduate Certificate in Software and Systems Security

(i) assessment for four modules, chosen from Schedules I and II, as specified in the course handbook.

12. The assessments, the project and the dissertation, shall be submitted as described in and by the date given in the Course Handbook.

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13. Provided the Supervisory Committee is satisfied that a candidate has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, the committee shall have the discretion to permit the candidate to be exempted from completing modules chosen from Schedule A, B, or C, as required under clause 11 above as follows:

a. For the M.Sc.: up to two of the total of ten modules;

b. For the award of the Postgraduate Diploma: up to two of the total of eight modules;

c. For the award of the Postgraduate Certificate: up to one of the total of four modules.

That equivalent study might consist of modules from Schedules I and II completed and assessed prior to the commencement of the student's period of study; or it might take the form of courses of an appropriate standard from another institution of higher education. In either case, the equivalent study should have been completed no longer than 2 years prior to first registration for the programme.

14. Candidates may be required to attend a viva voce examination as part of the examination for each award at the discretion of the examiners.

15. Candidates who fail to satisfy the examiners in the assignments under clause 11 above may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for reassessment on not more than one occasion which shall normally be within one year of the initial failure.

E. Subsuming of previous awards under the Programme

16. In the exceptional circumstances that a candidate granted approval under clause 7 above to be awarded one of the Postgraduate Certificates or Postgraduate Diplomas (set out in clause 3 above) is readmitted to one of the M.Scs (set out in clause 3 above), then the following apply:

a. If any candidate who is successful in the examination for the Postgraduate Diploma has previously successfully completed the Postgraduate Certificate, and for that examination has incorporated the assignments submitted for the Postgraduate Certificate into the Postgraduate Diploma, then the Postgraduate Diploma will subsume their Certificate.

b. If any candidate who is successful in the examination for the M.Sc. has previously successfully completed the Postgraduate Diploma or the Postgraduate Certificate, and for that examination has incorporated the assignments submitted for the Postgraduate Certificate or Postgraduate Diploma into the M.Sc., then the subsequent award will subsume their previous award.

Master of Science by Coursework in Statistical Science

1. The Divisional Board of Mathematical, Physical and Life Sciences shall elect for the supervision of the course a Standing Committee which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Statistical Science.

3. In the following, 'the Course Handbook' refers to the MSc in Statistical Science Handbook and course web pages published by the Supervisory Committee.

4. The examination will be in three parts:

(i) Candidates shall offer eight units from the schedule of units (see below). These must include SB1 (a double-unit) and SB2 (a double-unit).

(ii) Candidates shall submit a practical assignment on Statistical Programming.

(iii) Candidates shall also submit a dissertation on a subject selected in consultation with the supervisor and approved by the director of the course.

5. The mode of assessment of SB1 and SB2 shall be a combination of written examinations and practical assignments, as detailed in the Course Handbook. The supervisory committee may specify that one of the practical assignments will be carried out as group projects, as detailed in the Course Handbook.

6. The mode of assessment of other units shall be either written assignment or written examination, as detailed in the Course Handbook.

7. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

8. If it is the opinion of the examiners that the work done by the candidate is not of sufficient merit to qualify for the Degree of M.Sc., but is nevertheless of sufficient merit to qualify for the Postgraduate Diploma in Statistical Science, the candidate shall be given the option of retaking the M.Sc. examination on one further occasion or of being issued with a postgraduate diploma. In the event of a candidate's work not being of sufficient merit to qualify for the award of the M.Sc., the examiners will specify which of the assessed components of the course may or must be redone.

9. A candidate who fails the course, or who declines the option of being issued with a postgraduate diploma, will be permitted to retake on one further occasion only. This resit attempt shall be taken at the next opportunity. The examiners will specify at the time of failure which of the assessed components of the course may or must be redone. No candidate who has achieved a mark of at least 50 (pass) in any one of the assessed components may enter again for the same component.

Schedule

The schedule of units and the mode of assessment details for each unit will be published in the Course Handbook by the beginning of the Michaelmas Full Term in the academic year of the examination.

The Course Handbook will also include the rules governing the submission of dissertations, practical assignments and any units assessed by written assignment, including deadlines.

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Master of Science by Coursework in Surgical Science and Practice

1. The Medical Sciences Board, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Surgical Science and Practice.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the M.Sc. shall be four terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in the following:

(a) Six written assignments, one on each of the modules in the Schedule below, each of not more than 4,000 words in length.

(b) A dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval, notwithstanding the maximum permitted period of registration.

The assignments and dissertation set out above shall be submitted to the examiners via the University approved online assessment platform, in a format to be prescribed in the course handbook, by the dates published in the course handbook at the beginning of each academic year.

6. Candidates who fail to satisfy the examiners in any part of the examination under 5 (a)-(b) above will be permitted to resubmit work in respect of the part or parts of the examination that they have failed, on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission will normally be within one year of the original failure.

7. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

8. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule

Practice of Evidence-Based Healthcare
Quality improvement science and systems analysis*
Leadership and Management in Health Care
Becoming a Clinical Educator*
Human factors, teamwork and communication*
Healthcare Innovation and Technology
Any other module as defined by the Course Director and approved by the Standing Committee.

* Also available to students registered for the PG Diploma in Health Research

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Master of Science by Coursework in Sustainability, Enterprise and the Environment

1. The Course shall be under the supervision of the Graduate Teaching and Examining Committee of the School of Geography and the Environment.

2. Each candidate will be required to follow a course of instruction in Sustainability, Enterprise and the Environment for three terms.

3. The examination will consist of:

(i) three written examinations on core courses: *Transitions from Net Zero and Sustainable Development; Economics; Markets and Society for Sustainability; and Enterprise, Finance and the Environment*

(ii) two assessed essays of no more than 4,000 words plus a 150 word abstract based on elective courses. These must be uploaded to the University approved online assessment platform by noon on the first Monday of the term following the term in which the elective course was taken. Each submission must be accompanied by a declaration indicating that it is the candidate's own work;

(iii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has agreed to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum length of 15,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Graduate Teaching and Examining Committee, and published in the course handbook.

6. The dissertation must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination, the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the *Regulations for the Conduct of University Examinations*.

8. Candidates must present themselves for an oral examination if required by the examiners.

9. Candidates who fail one or more of the examination papers, the assessed essays or the dissertation will be permitted to retake the examination paper(s) or resubmit the assessed essay(s) and/or dissertation on one further occasion only, not later than one year after the first attempt.

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Master of Science by Coursework in Sustainable Urban Development

1. The Continuing Education Board shall elect for the supervision of the course a course committee that shall have the power to arrange lectures and other instruction in the theory and practice of Sustainable Urban Development.

2. The course is available on a part-time basis only over a period of six terms.

3. Candidates may be permitted to seek an extension of time for up to three terms.

4. Every candidate will be required to satisfy the examiners in the following:

a) seven written assignments, each being on one of the units listed in the Schedule below, and each of not more than 3000 words in length;

b) a dissertation of not more than 15,000 words (excluding tables, appendices, footnotes and bibliography), on a subject selected by the candidate in consultation with the supervisor and approved by the course committee.

The assignments set out in (a) and the dissertation set out in (b) shall be submitted via the University approved online assessment platform. All work must be delivered for consideration by such date as the examiners shall determine and shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the MSc.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination that they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

8. The course committee shall have the discretion to permit any candidate to be exempted, in exceptional circumstances, from submitting an assignment, provided that the committee is satisfied that such a candidate has undertaken equivalent study, or have appropriate work experience to an equivalent standard.

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Introducing Sustainable Urban Development

Climate Change and the Built Environment

Place-making and Urban Design

Financing Sustainability

Sustainable Transport

Urbanism, Community and City-building

Urbanisation in the Global South

Leadership, Governance and Future Cities

Any other subject approved by the course committee.

Not all units will be available in any one year.

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Master of Science by Coursework in Taxation (Part-time)

1. Candidates must follow for six terms, a part-time programme of instruction in Taxation.

2. Candidates will be required to take a total of nine courses, comprised of three compulsory courses and six elective courses. The three compulsory courses are (i) Tax Principles and Policy, (ii) Principles of International Taxation and (iii) Tax Research Round Table.

3. The six elective courses must be taken from the list of courses prescribed in the MSc Taxation handbook and/or examination conventions. The details of the electives are set out in the relevant Student Handbook and shall be determined by regulation by the M.Sc. Management Committee, which shall arrange lectures and courses of instruction for the assessment. In addition to the elective courses in the MSc Taxation handbook and/or examination conventions, candidates may substitute one other course that may be approved by the M.Sc. Management Committee from time to time and notified to students by the end of the Monday of week minus 1 of the Michaelmas Term of the year in which the assessment for the subject takes place.

4. Not all elective courses will necessarily be taught or examined in any one year. Depending on the availability of teaching resources, the Law Faculty may limit the number of candidates who may take a course.

5. The assessment shall consist of course assignments. Candidates must satisfy the examiners in the assessment associated with each component. Modes of assessment and submission dates will be published by one of the Directors of the M.Sc. in Taxation and distributed to all candidates in the first week of the Michaelmas Term of the academic year in which the assessment takes place. All course assignments shall be submitted electronically via the University approved online assessment platform. On submitting the assignments, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the assignments.

6. The date for notification of the electives to be offered by candidates is the first week of the Michaelmas Term of each year in which the assessments for those electives take place. Save in exceptional circumstances, no student may change their choice of elective at a later date.

7. Candidates for the M.Sc. may, with permission, offer a dissertation to replace two electives, which must be written in English and must not exceed 12,000 words (including notes, but excluding bibliography and tables of cases or other legal sources) on a subject to be proposed by the candidate in consultation with the supervisor, and approved by one of the Directors of the M.Sc. in Taxation. The dissertation shall be wholly or substantially the result of work undertaken whilst registered for the Degree of Master of Science in Taxation. In deciding whether to give approval, the Director of the M.Sc. in Taxation shall take into account the suitability of the subject matter and availability of appropriate supervision. Candidates should submit the proposed title of the dissertation and a synopsis of its scope in not more than 500 words not later than noon on Monday of Week Zero of the candidate's fourth term of study to the administrator of the M.Sc. in Taxation. Once the topic and supervisor have been confirmed by or on behalf of a Director of the M.Sc. in Taxation, the M.Sc. Administrator will communicate that information to the student and Chair of the Examination Board for the Master of Science in Taxation.

8. The required format for this dissertation is the common format prescribed for all law theses, which is printed in the relevant Student Handbook.

9. No later than noon on Friday of the fifth week of the candidate's sixth term the dissertation should be submitted electronically via the University approved online assessment platform. In order to ensure anonymity, the dissertation must bear the candidate's examination number but not the candidate's name nor the name of the candidate's college. The examiners shall exclude from consideration any part of the candidate's dissertation which is not the candidate's own work or which has been submitted to satisfy the requirements of another programme, and the examiners shall have power to require the candidate to produce for their inspection the work so submitted.

10. Candidates who fail to satisfy the examiners in the assessment of any one of the components (other than the dissertation) may retake/resubmit the failed assessment only once, no more than six months after the release of results for the original piece of assessment. Candidates who fail to satisfy the examiners in the dissertation may resubmit it on one, but no more than one, occasion which shall be by 12 noon on Thursday of Week 10 of the Hilary Term in the following year.

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Master of Science by Coursework in Teacher Education (Part-time)

1. The Course shall be under the supervision of the Academic Committee of the Department of Education.

2. Candidates will be expected to participate in a course of instruction for six terms part-time, including two one-week residential sessions and a series of online lectures and seminars.

3. Candidates are required to submit three assignments relating to the content of each of the three units. Assignments one and two must be between 4,000 and 5,000 words in length, and assignment three must be a maximum of 10,000 words in length. Assignments one and two must be submitted by no later than noon on Tuesday of Week 1 of Hilary and Trinity terms respectively. Assignment three must be submitted no later than noon on the third Thursday in September in the candidate's first year of the course.

4. Candidates are required to submit a dissertation of between 15,000 and 20,000 words. The dissertation must be submitted by no later than noon on the third Tuesday in September in the candidate's second year on the course.

5. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

6. Candidates may also be required to attend an oral examination for any assessment.

7. If a candidate receives a failing mark for any of their assessments, including the dissertation, they may resubmit the assessment on one further occasion, when the assessment is next examined the following year, or on an earlier date which will be published in the Course Handbook.

8. Candidates who successfully complete the three summatively assessed units of study and who choose not to continue with their programme of study may be awarded a Postgraduate Diploma in Teacher Education.

Schedule

Programme of study:

1. Understanding your learner teachers and their actions: implications for your practice as teacher educator.
2. What knowledge does a teacher need?
3. Teacher and teacher educator learning: implications for the design of a teacher education session.

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Master of Science by Coursework in Theoretical and Computational Chemistry

1. An Organising Committee shall be appointed which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Theoretical and Computational Chemistry, as determined by the course timetable.

3. The examination shall be in two parts, as follows:

(*a*) Candidates shall successfully complete the prescribed coursework and/or tests on each of the eight taught modules offered, as specified below, and five option modules.

(*b*) Candidates shall submit a project report on a project selected by the candidate in consultation with the supervisor, and approved by the organising committee. The project report shall be assessed by the supervisor and one other academic appointed by the organising committee.

4. The nature of the assessed work for each module will depend on the nature of the module and will be specified in the course handbook. Completed assignments must be submitted in accordance with the instructions and by the deadlines specified in the course handbook.

5. Assessed work for any failed module may be resubmitted before noon on 1st September for consideration by the board of examiners.

6. A candidate who has failed to satisfy the examiners may enter again for the examination on one, but not more than one, subsequent occasion, not later than one year after the initial attempt, and need only resubmit the assessed work for failed modules.

7. Candidates may be examined viva voce at the Examiners' discretion.

List of taught modules

8. Candidates are required to take the following eight core modules:

- Quantum Mechanics
- Statistical Mechanics
- Mathematics 1
- Statistics
- Introduction to Programming
- Methods of Computer Simulation
- Electronic Structure Theory
- Software Development

9. Candidates are also required to take five option modules from a list published in the Course Handbook. Not all option modules will be available every year.

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Master of Science by Coursework in Translational Health Sciences (Full-time)

1. The Medical Sciences Board, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course shall consist of instruction in the theory and practice of Translational Health Sciences.

3. The minimum period of registration for the M.Sc. shall be three terms.

4. A candidate may transfer from full-time to part-time status with the approval of the Standing Committee. Candidates will not normally be permitted to transfer from part-time to full-time status.

5. The following awards shall be available within the Programme:

i. MSc in Translational Health Sciences

ii. Postgraduate Diploma in Translational Health Sciences

iii. Postgraduate Certificate in Translational Health Sciences

6. Candidates who have satisfied the requirements for the award of the Postgraduate Certificate or the Postgraduate Diploma and who do not wish to continue their studies may end their registration at that point and be awarded the Postgraduate Certificate or Postgraduate Diploma as the case may be. The awards of Postgraduate Diploma and Postgraduate Certificate are only available to those students registered for the MSc.

7. Every candidate for an award will be required to satisfy the examiners in the following:

i. MSc in Translational Health Sciences

(a) The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

(b) A dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee no later than the first day of the third term.

ii. Postgraduate Diploma in Translational Health Sciences

The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

iii. Postgraduate Certificate in Translational Health Sciences

The module listed under Schedule A and two of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

The assignments set out in clause 7 shall be submitted via the University approved online assessment platform by the dates specified in the handbook provided at the beginning of the course. Presentations shall be delivered at such times and locations as are provided in the course handbook.

The dissertation under 7 i. (b) shall be uploaded, format to be prescribed in the course handbook, to the University approved online assessment platform by no later than noon on the third Friday in September of the year in which the course is taken.

Assignments and dissertations must be accompanied by a statement that they are the candidate's work except where otherwise indicated.

8. Candidates who fail to satisfy the examiners in any of the written assignments are permitted to resubmit work in respect of the part or parts of the examination that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission will normally be within one year of the original failure.

9. Candidates who fail to satisfy the examiners in the required number of group presentations are permitted a resit attempt in respect of the presentation or presentations that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resit attempt will require submission of an individual written assignment of not more than 1,000 words. The resubmission will normally be within one year of the original failure.

10. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

11. The Standing Committee may deem satisfactory completion of a module (including the associated coursework and presentation) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule A

i. Introduction and Research Methods for Translational Health Sciences

Schedule B

ii. Behavioural Science and Complex Interventions

iii. Economics and Regulation in Translational Science

iv. Ethics and Justice in Translational Science

v. Healthcare Organisations and Policy

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vi. Patients, Citizens and the Politics of Evidence

vii. Healthcare Evaluation and Research Impact

viii. Technological Innovation and Digital Health

ix. Translational Science and Global Health

x. Sustainable Health Care

xxx. Any other module as defined by the Programme Director and approved by the Standing Committee.

Note: not all modules may be available in all years in which the course is run

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Master of Science by Coursework in Translational Health Sciences (Part-time)

1. The Medical Sciences Board, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course shall consist of instruction in the theory and practice of Translational Health Sciences

3. The policy of the Continuing Education Strategic Management Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration shall be four terms. The maximum period of registration shall be twelve terms.

5. A candidate may transfer from full-time to part-time status with the approval of the Standing Committee. Candidates will not normally be permitted to transfer from part-time to full-time status.

6. The following awards shall be available within the Programme:

i. MSc in Translational Health Sciences

ii. Postgraduate Diploma in Translational Health Sciences

iii. Postgraduate Certificate in Translational Health Sciences

7. Candidates who have satisfied the requirements for the award of the Postgraduate Certificate or the Postgraduate Diploma and who do not wish to continue their studies may end their registration at that point and be awarded the Postgraduate Certificate or Postgraduate Diploma as the case may be. The awards of Postgraduate Diploma and Postgraduate Certificate are only available to those students registered for the MSc.

8. Every candidate for an award will be required to satisfy the examiners in the following:

i. MSc in Translational Health Sciences

(a) The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

(b) A dissertation of not more than 15,000 words on a subject selected by the candidate in consultation with the supervisor and approved by the Standing Committee. Approval must be sought no later than the first day of the ninth term of registration. The dissertation must be submitted within three terms of the date of approval which will be by the end of the ninth term, notwithstanding the maximum permitted period of registration.

ii. Postgraduate Diploma in Translational Health Sciences

The module listed under Schedule A and five of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

iii. Postgraduate Certificate in Translational Health Sciences

The module listed under Schedule A and two of the modules listed under Schedule B. For each of the modules, candidates will be required to submit a written assignment of not more than 4,000 words and participate in a group presentation of twenty minutes.

The assignments set out in clause 8 shall be submitted via the University approved online assessment platform by the dates specified in the handbook provided at the beginning of the course. Presentations shall be delivered at such times and locations as are provided in the course handbook.

The dissertation under 8 i. (b) shall be submitted, format to be prescribed in the course handbook, to the University approved online assessment platform by such date as the examiners shall determine and shall notify candidates. Assignments and dissertations must be accompanied by a statement that they are the candidate's work except where otherwise indicated.

9. Candidates who fail to satisfy the examiners in any of the written assignments are permitted to resubmit work in respect of the part or parts of the examination that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission will normally be within one year of the original failure.

10. Candidates who fail to satisfy the examiners in the required number of group presentations are permitted a resit attempt in respect of the presentation or presentations that they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resit attempt will require submission of an individual written assignment of not more than 1,000 words. The resubmission will normally be within one year of the original failure.

11. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

12. The Standing Committee may deem satisfactory completion of a module (including the associated coursework and presentation) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule A

i. Introduction and Research Methods for Translational Health Sciences

Schedule B

ii. Behavioural Science and Complex Interventions

iii. Economics and Regulation in Translational Science

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iv. Ethics and Justice in Translational Science

v. Healthcare Organisations and Policy

vi. Patients, Citizens and the Politics of Evidence

vii. Healthcare Evaluation and Research Impact

viii. Technological Innovation and Digital Health

ix. Translational Science and Global Health

x. Sustainable Health Care

xxx. Any other module as defined by the Programme Director and approved by the Standing Committee.

Note: not all modules may be available in all years in which the course is run.

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Master of Science by Coursework in Visual, Material, and Museum Anthropology

1. The course shall be under the supervision of the Teaching Committee of the School of Anthropology and Museum Ethnography.

2. Candidates will be required to follow a course of instruction in Visual, Material, and Museum Anthropology for three terms.

3. Candidates will complete the following two core courses:

(a) Contemporary Themes in Visual, Material, and Museum Anthropology (Paper 1) assessed by an essay of no more than 5,000 words, to be submitted by noon on Thursday of week 1 of Hilary term.

(b) Fundamental Concepts in Visual, Material, and Museum Anthropology (Paper 4) assessed by two essays of no more than 2,500 words each, to be submitted by noon on Monday of week 6 of Trinity term.

4. Candidates will complete a course in Research Methods in Visual, Material, and Museum Anthropology (Paper 3) assessed by an outline research proposal for the dissertation of no more than 2,500 words (Paper 3(a)) and a research methods portfolio (Paper 3(b)), both to be submitted by noon on Thursday of week 4 of Trinity term.

5. Candidates will take one option paper (Paper 2) from a list of those approved by the School of Anthropology and Museum Ethnography to be published by the end of week 2 of Michaelmas term. The option paper will be assessed by one or more submissions, full details of which are set out in the Course Handbook.

6. Candidates will complete a dissertation of no more than 10,000 words, and an abstract of up to 250 words. The dissertation and abstract must be submitted by noon on the last Wednesday in August.

7. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided in the Course Handbook.

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Master of Science by Coursework in Water Science, Policy and Management

1. The Social Sciences Divisional Board shall elect for the supervision of the course a Standing Committee. The Academic Director and Course Director will be responsible to the Standing Committee.

2. Candidates must follow a course of instruction in Water Science, Policy and Management for at least three terms, and will, when entering for the examination, be required to produce a certificate from the Course Director to this effect.

3. The examination will consist of:

(i) a written examination of three papers based on core courses as described in the schedule;

(ii) two assessed essays based on elective courses. These must be uploaded to the University approved online asessment platform by the times and dates specified at the start of the course. Each submission must be accompanied by a declaration indicating that it is the candidate's own work;

(iii) a dissertation on a subject selected in consultation with the supervisor and Course Director and approved by the Course and Academic Directors.

4. Candidates must submit to the Course Director by the end of Hilary Term in the year in which they enter the examination, the title and a brief statement of the form and scope of their dissertation, together with the name of a person who has been agreed by the Course Director or Academic Director to act as their supervisor during preparation of the dissertation.

5. The dissertation shall be of a maximum length of 12,000 words and accompanied by an abstract not exceeding 150 words. The maximum word count shall include footnotes, but exclude appendices, references and the abstract. The detailed format and specification of the dissertation shall be approved by the Standing Committee, and published in the course handbook.

6. The dissertation must be uploaded to the University approved online assessment platform no later than noon on the first weekday of September in the year in which the written examination is taken. The submission must be accompanied by a declaration indicating that it is the candidate's own work.

7. In the written examination, the examiners will permit the use of hand-held pocket calculators subject to the conditions set out under the heading 'Use of calculators in examinations' in the Special Regulations concerning Examinations.

8. The examiners may also examine any candidate viva voce on the candidate's written papers, dissertation or both.

9. Arrangements for reassessment shall be specified by the Standing Committee and published in the course handbook.

Schedule

(*a*) *Core courses*

The core courses will be examined under the following heads:

1. *Water Science*

Candidates will be expected to have knowledge and a critical understanding of the physical, chemical and biological processes, and interactions across the hydrological cycle at the global, basin/catchment and hillslope scale, of the relationship of water to health and disease, and of the engineering and technological solutions to water supply and sanitation.

2. *Water and Society*

Candidates will be expected to have knowledge and a critical understanding of the arguments and issues related to the legal, social, political and institutional dimensions of water decision-making. Along with the economic approaches, modelling tools, and analysis techniques that can be used to support policy.

3. *Water Management*

Candidates will be expected to have knowledge and a critical understanding of relevant debates and issues concerning water management.

(*b*) *Elective courses*

Candidates will be expected to show advanced knowledge of two of the elective courses on offer in any year.

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Master of Theology (in Applied Theology) and Postgraduate Diploma in Applied Theology

There shall be a Committee for the supervision of arrangements for the Degree of Master of Theology and for the Postgraduate Diploma in Applied Theology which shall be called the Master of Theology Steering Committee.

Postgraduate Diploma

A candidate may complete the course either in ONE year full-time (residential) or TWO years part-time (non-residential).

Candidates who have successfully completed the PG Diploma at an appropriate level may subsequently proceed to Part II of the MTh on the recommendation of the MTh Steering Committee. At the discretion of the Committee, transfer of PG Diploma candidates to Part II of the MTh course may be allowed to those candidates who have reached the required standard in the four papers submitted by the end of their first year.

In the event that a student has not received all their marks for Part I by the time they need to begin Part II of the MTh, they may be provisionally accepted onto Part II of the MTh course by the MTh Steering Committee. When the students' marks for Part I are released, if the student has successfully completed the PG Diploma at an appropriate level, the MTh Steering Committee may confirm the student's place on Part II of the MTh course. When the marks are released, if the student has not successfully completed the PG Diploma at an appropriate level, the MTh Steering Committee may not confirm the student's place on Part II of the MTh course.

MTh

Full-time residential candidates will complete Part I of the course in one year and one additional residential year for Part II [dissertation]. Submission of Unit 2 (Experiential Project with Theological Reflection) may be delayed until the April submission after the first year of the course.

MTh part-time non-residential candidates will complete Part I of the course in two years part-time and two additional years for Part II [dissertation]. For part-time students there shall be no residential requirement for Part II.

MTh candidates may change from full-time to part-time after the first year of study.

Candidates who fail the MTh but have fulfilled the requirements for Part I shall be given the option of re-submitting the MTh dissertation once under the appropriate regulation or of being granted permission to supplicate for the PG Diploma in Applied Theology.

Candidates who fail a second dissertation submission or who withdraw from the MTh having fulfilled the requirements for Part I shall be granted permission to supplicate for the PG Diploma in Applied Theology.

Assessment

It is the student's responsibility to ensure that research is carried out according to good research ethics practice, and that CUREC clearance has been received, where needed, before any research has taken place. For information please see the student pamphlet.

In the PG Diploma and in Part I of the MTh all candidates will take the first two units and any two others. All units in the PG Diploma and in Part I of the MTh are examined by extended essays of not more than 7,000 words.

In Part I of the MTh, a candidate whose extended essay fails to reach the level which the examiners have determined to be the pass mark may be allowed at the discretion of the examiners to resubmit the same title on one further occasion only, within the next two examination periods, provided that no extended essay is submitted later than the submission of the dissertation. Permission to resubmit the same titles as the failed extended essay must be sought in writing from the Chair of Examiners by Friday week 6 Hilary Term (for essays to be submitted in the following Trinity Term), and by the Friday in week 6 Trinity Term (for essays to be submitted in the following Long Vacation).

Part II of the MTh will consist of a dissertation of between 15,000 and 20,000 words on an aspect of applied theology. Each candidate should be prepared to present themselves for an oral (viva voce) examination. This may include discussion of both the written examination papers and pre-submitted work. Please refer to the PGT Conventions for more information about viva voce examinations.

In Part II, if the dissertation fails to reach the required level, a candidate may revise and resubmit a dissertation at one further examination period, not later than three terms after the first submission.

Any PG Diploma or MTh candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

Assessed work must be uploaded by Friday 0th week Trinity Term and/or Friday 0th week Michaelmas Term.

All submitted work must be uploaded to the University approved online assessment platform.

Full-time students for the MTh must submit their dissertation within six terms of beginning the course; part-time students must submit their dissertation within twelve terms of beginning the course; students who change from full-time to part-time status after three terms must submit their dissertation within nine terms of beginning the course. This regulation is not affected by a student's need to resubmit a Part I Unit, except in the event of a full-time student needing to resubmit Unit 2 in the Trinity Term of the student's second year of study. At its absolute discretion, the MTh Steering Committee may grant permission, either for the resubmission to occur after the submission of the dissertation or for the submission of the dissertation to be delayed until the Trinity Term examination in the following academic year.

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Regulations for the Degree of Master of Business Administration

Executive Master of Business Administration (Part-time) (https://examregs.admin.ox.ac.uk/Regulation?code=emofbusiadmi)

Master of Business Administration (Full-time) (https://examregs.admin.ox.ac.uk/Regulation?code=mofbusiadmi)

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Executive Master of Business Administration (Part-time)

§1. Degree of Master of Business Administration

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the EMBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless they are also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other graduate taught degree in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the EMBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of their work during the period in question. In addition, the supervisor shall inform the committee at once if they are of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

§4. Residence and other Requirements

1. Part-time students for the Degree of Master of Business Administration admitted in September shall be required to pursue their course of study for 26 months and part-time students for the Degree of Master of Business Administration admitted in January shall be required to pursue their course of study for 24 months. Part-time students shall not be required to keep statutory residence but must attend for such instruction and undertake such supervised coursework as the EMBA committee shall require. The Programme Director shall keep a register of attendance of part-time students. No student shall be granted leave to supplicate unless the register shows satisfactory attendance by them.

2. Part-time students may hold the status of Student for the Part-time Degree of Master of Business Administration for a period not exceeding 50 months (September entry) or 48 months (January entry).

3. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(*a*) they shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(*b*) the EMBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) they shall have been transferred under the relevant provisions to another status; or

(*d*) they shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Suspension and Transfer

1. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than 12 months at any one time. No student may be granted more than twenty-four months of suspension of status in this way.

2. Candidates admitted to the 26-month programme cannot transfer to the 24-month programme; nor can candidates admitted to the 24-month programme transfer to the 26-month programme.

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§6. Examination of Students

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the EMBA Course Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment. All coursework submissions must be submitted using the University-approved online submissions system. Details are available on the programme learning platform.

2. No candidate shall be permitted to take an examination under the preceding clause unless they have been admitted as a candidate for the examination in question by the committee and have satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed an assessment must retake or resubmit the failed assessment on one, but not more than one, subsequent occasion. Re-sits or re-submissions must take place no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

5. Candidates must follow a course of study in Business Administative. They must complete components (*a*) to (*d*):

(*a*) all thirteen core courses from the Schedule listed below;

(*b*) four electives, a maximum of two of which can be completed by taking equivalent (up to four) 'half' electives. The list of electives, including the method of assessment, will be published by the Programme Director not later than the first day of the first module of the second year of the programme;

(*c*) an Entrepreneurship Project (EP) (Group presentation and group project);

(*d*) Global Opportunities & Threats Oxford (GOTO) (Coursework submission and group project).

6. Students must attempt all assessments associated with components (a)-(d) above, but may fail one of the elective courses from component (b) (or two half elective courses) and still pass the programme as a whole. Candidates may be required to attend an oral examination on any part of the assessment.

7. The EMBA Course Committee shall have the discretion to permit any candidate to the part-time MBA to be exempted from up to four courses providing that the Committee is satisfied that such a candidate has completed equivalent study of an appropriate standard, and has passed the assessment associated with that equivalent study, on either the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, or the Postgraduate Diploma in Strategy and Innovation no more than five years before initial registration for the part-time MBA.

8.With the approval of the Programme Director, a candidate may substitute core courses or electives on the part-time MBA with core courses from the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Leadership Coaching, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the part-time MBA.

9.The examiners may award a distinction for excellence in the whole examination to candidates for the Degree.

Schedule

(a) Accounting (Written Examination)

(b) Analytics (Coursework submission)

(c) Business Finance (Coursework submission)

(d) Business in Emerging Markets (Group coursework submission)

(e) Firms and Markets (Coursework submission)

(f) Global Rules of the Game (Group coursework submission)

(g) Governance and Ethics (Coursework submission)

(h) Leadership Fundamentals (Coursework submission)

(i) Marketing (Coursework submission)

(j) Negotiations: Strategy and Practice (Coursework submission)

(k) Strategy (Coursework submission)

(l) Technology and Operations Management (Coursework submission)

(m) The Strategic Leader (Coursework submission)

Master of Business Administration (Full-time)

§1. Degree of Master of Business Administration

1. Any person who has been admitted to the status of student for the Degree of Master of Business Administration, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Business Administration.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Business Administration who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Business Administration shall apply to the MBA Committee. Candidates for admission shall be required to provide such information as the committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the committee may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Business Administration under these provisions unless they are also a member of some college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Business Administration has the approval of that society. The Head of Admissions shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the committee shall be conditional upon admission by an approved society.

3. A student registered for any other graduate taught degree in the University may apply for transfer to the status of Student for the Degree of Master of Business Administration. The committee shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Business Administration from the time of admission to his or her previous status, unless the committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Business Administration shall be placed by the MBA Committee under the supervision of a member of the University or other competent person selected by the committee, and the committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the Divisional Board's memorandum of guidance for students and supervisors.

3. The supervisor shall submit a report on the progress of a student to the committee three times a year, and at any other time when the committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of their work during the period in question. In addition, the supervisor shall inform the committee at once if they are of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Business Administration.

4. It shall be the duty of every Student for the Degree of Master of Business Administration to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the Divisional Board as set out in its memorandum of guidance for students and supervisors.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Business Administration shall be granted leave to supplicate unless, after admission, they have kept statutory residence and pursued their course of study at Oxford for at least thirty-seven weeks.

2. No full-time Student for the Degree of Master of Business Administration shall retain that status for more than six terms in all.

3. A Student for the Degree of Master of Business Administration shall cease to hold that status if:

(*a*) they shall have been refused permission to supplicate for the Degree of Master of Business Administration;

(*b*) the MBA Committee shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) they shall have been transferred under the relevant provisions to another status; or

(*d*) they shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

1. The examination for the Degree of Master of Business Administration shall be under the supervision of the MBA Committee. The subjects of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment.

2. No candidate shall be permitted to take an examination under the preceding clause unless they have been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

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4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which they failed. Re-sits or re-submissions of assessed course components must take place no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

5. Candidates must follow for at least three terms a course of instruction in Management Studies.

6. Candidates must complete the components below:

(*a*) all eight courses from the Schedule;

(*b*) four electives from the list offered for Hilary term;

(*c*) six electives from the list offered for Trinity term;

(*d*) EITHER two electives from the list offered for the Summer OR a Strategic Consulting Project which must be approved by the MBA Director OR an Internship for Credit which must be approved by the MBA Director.

Lists of Hilary term, Trinity term and Summer electives, including the method of assessment, will be published by the MBA Director no later than the preceding term. Candidates who have taken an MBA elective as part of another degree programme successfully completed at Oxford cannot normally take the same elective again as part of the MBA.

7. Students must attempt all assessments associated with the components above, the methods of assessment and associated deadlines will be published on the programme's Virtual Learning Environment.

8. All assessments must be submitted using the University approved online submission system. Technical information on the requirements for online submissions is provided on the programme's Virtual Learning Environment.

9. Candidates may fail one elective credit and still pass the programme as a whole.

10. Candidates may be required to attend an oral examination on any part.

Schedule

(*a*) Analytics

(*b*) Firms & Markets

(*c*) Accounting

(*d*) Strategy

(*e*) Business Finance

(*f*) Organisational Behaviour

(*g*) Technology & Operations Management

(*h*) Marketing

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Regulations for the Degree of Master Of Fine Art

§1. Degree of Master of Fine Art

1. Any person who has been admitted to the status of Student for the Degree of Master of Fine Art, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Fine Art.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A Student for the Degree of Master of Fine Art who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Fine Art shall apply to the Committee for the Ruskin School of Art. Candidates for admission shall be required to provide such information as the Committee may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Education Committee, the Committee may determine by regulation.

2. A student registered for any other graduate taught degree in the University may apply for transfer to the status of Student for the Degree of Master of Fine Art. The Committee shall have power to make such transfer, provided that it is satisfied that the student is well-qualified and well-fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Fine Art from the time of admission to his or her previous status, unless the Committee shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Fine Art shall be placed by the Committee for the Ruskin School of Fine Art under the supervision of a member of the University or other competent person selected by the Committee, and the Committee shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall submit a report on the progress of a student to the Committee three times a year, and at any other time when the Committee so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the Committee at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Fine Art.

4. It shall be the duty of every Student for the Degree of Master of Fine Art to undertake such guided work and to attend such seminars and lectures as his or her supervisor requests; to attend such meetings with his or her supervisor as the supervisor reasonably arranges; and to fulfil any other requirements of the relevant Policy and Guidance issued by the Education Committee.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Fine Art shall be granted leave to supplicate unless, after admission, he or she has kept statutory residence and pursued his or her course of study at Oxford for at least forty weeks. No part-time Student for the Degree of Master of Fine Art shall be granted leave to supplicate unless, after admission, he or she has pursued his or her course of study at Oxford for at least six terms on a part-time basis, including attendance for university-based work for a minimum of 30 days annually, ten days per term.

2. No full-time Student for the Degree of Master of Fine Art shall retain that status for more than two years in all. No part-time students shall retain that status for more than four years in all.

3. A Student for the Degree of Master of Fine Art shall cease to hold that status if:

(*a*) he or she shall have been refused permission to supplicate for the Degree of Master of Fine Art;

(*b*) the Committee for the Ruskin School of Fine Art shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) he or she shall have been transferred under the relevant provisions to another status; or

(*d*) he or she shall not have entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

1. The examination for the Degree of Master of Fine Art shall be under the supervision of the Committee for the Ruskin School of Fine Art. The subjects of each examination shall be determined by regulation by the Committee, which shall have power to arrange lectures and courses of instruction for the examination.

2. No candidate shall be permitted to take an examination under the preceding clause unless he or she has been admitted as a candidate for the examination in question by the Committee and has satisfied any other conditions prescribed in the regulations for that course.

3. Unless otherwise provided in this sub-section, the number and distribution of examiners shall be as set out in the relevant regulation.

4. A candidate who has failed to satisfy the examiners in the examination may enter again on one, but not more than one, subsequent occasion for that part of the examination which he or she failed.

1. The examination shall include both practical and written work.

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2. Every candidate for the examination must follow a programme of study in the practice of art, which will include the development of individually determined projects of artwork, presented for discussion in a series of group seminars.

3. Every candidate for the examination must follow a programme of seminars for the discussion of contemporary art and cultural theory.

4. Syllabus

(a) Every candidate must submit an extended text of at least 4,000 words, and not more than 6,000 words, in support of their studio work. This may be an account of the methodology used in the studio project, an exposition of its theoretical framework, or an essay on another topic of direct relevance to the practice. The completed essay should be submitted to the University approved online assessment platform by noon of Monday of Week 9 in Hilary Term.

(b) Every candidate must submit a Final Exhibition of artwork in any medium including 2D, 3D installation, performance, moving image, writing and sound. The Final Exhibition and a declaration of submission should be submitted by noon of Tuesday of the Week 8 in Trinity term.

(c) Every candidate must submit a digital portfolio of Studio Practice that is documented by photographic and/or other means and textual material of up to 2,000 words, to include labels, notes of explanation, and any contextualising statements. The completed Portfolio should be submitted via the University approved assessment platform by noon of Tuesday of Week 8 in Trinity term.

5. A candidate who fails the examination may re-sit at the end of the following Michaelmas Term.

6. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

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Regulations for the Degree of Master Of Public Policy

General Regulations

§1. Degree of Master of Public Policy

1. Any person who has been admitted to the status of student for the Degree of Master of Public Policy, who has satisfied the conditions prescribed by this section, and who has satisfied the examiners as required, may supplicate for the Degree of Master of Public Policy.

2. The Social Sciences Board with the concurrence of the Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. A student for the Degree of Master of Public Policy who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates

1. A candidate seeking admission as a Student for the Degree of Master of Public Policy shall apply to the Blavatnik School of Government. Candidates for admission shall be required to provide such information as the School may determine from time to time by regulation. Applicants shall in addition be required to undertake such other tests and meet such conditions as, subject to the approval of the Social Sciences Board, the School may determine by regulation.

2. No person shall be admitted as a Student for the Degree of Master of Public Policy under these provisions unless they are also a member of a college, hall, or other approved society, and unless the application for admission as a Student for the Degree of Master of Public Policy has the approval of that society. The School shall forward the application to the candidate's society or to the society to which the candidate wishes to apply for membership, as appropriate; and admission by the School shall be conditional upon admission by an approved society.

3. A student registered for any other graduate taught degree in the University may apply for transfer to the status of Student for the Degree of Master of Public Policy. The School shall have power to make such transfer, provided that it is satisfied that the student is well qualified and well fitted to undertake the course of study for which application is made, and that the application has the support of the candidate's society. A candidate who transfers status in this way shall be reckoned as having held the status of Student for the Degree of Master of Public Policy from the time of admission to their previous status, unless the School shall determine otherwise.

§3. Supervision of Students

1. Every candidate on admission as a Student for the Degree of Master of Public Policy shall be placed by the School under the supervision of a member of the University or other competent person and the School shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems necessary.

2. It shall be the duty of the supervisor of a student entered upon a course of study to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in the relevant Policy issued by the Education Committee.

3. The supervisor shall submit a report on the progress of a student to the School three times a year, and at any other time when the School so requests or the supervisor deems expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of their work during the period in question. In addition, the supervisor shall inform the School at once if they are of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Public Policy.

4. It shall be the duty of every Student for the Degree of Master of Public Policy to undertake such work and to attend such seminars and lectures as their supervisor requests; to attend such meetings with their supervisor as the supervisor reasonably arranges; and to fulfil any other requirements as set out in relevant Policy issued by the Education Committee.

§4. Residence and other Requirements

1. No full-time Student for the Degree of Master of Public Policy shall be granted leave to supplicate unless, after admission, they have kept statutory residence and pursued their course of study at Oxford for at least thirty-two weeks.

2. No full-time Student for the Degree of Master of Public Policy shall retain that status for more than six terms in all.

3. A Student for the Degree of Master of Public Policy shall cease to hold that status if:

(*a*) they have been refused permission to supplicate for the Degree of Master of Public Policy;

(*b*) the School shall, in accordance with provisions set down by regulation by the Divisional Board, and after consultation with the student's society and supervisor, have deprived the student of such status;

(*c*) they have been transferred under the relevant provisions to another status; or

(*d*) they have not entered for the relevant examination within the time specified under this sub-section.

§5. Examination of Students

1. The examination for the Degree of Master of Public Policy shall be under the supervision of the Blavatnik School MPP Committee. The subjects and methods of each examination shall be determined by regulation by the committee, which shall have power to arrange lectures and courses of instruction for the assessment.

2. No candidate shall be permitted to take an examination under the preceding clause unless they have been admitted as a candidate for the examination in question by the committee and has satisfied any other conditions prescribed in the regulations for that course.

3. If a candidate receives a failing mark for any of the summative assessments, they may resubmit or retake the assessment on one further occasion as set out in the course handbook.

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Special Regulations

1. Candidates must complete and satisfy the examiners in the assessments associated with each of the following:

   (*a*) all courses from the Schedule;

   (*b*) four Applied Policy modules;

   (*c*) two electives;

   (*d*) an approved policy report. Reports submitted on projects which have not been approved will deem the candidate ineligible to enter the report for examination and result in the assessment being failed;

   (*e*) candidates may be required to attend an oral examination on any of the above.

2. Full details of each course, the assessment methods, submission arrangements and deadlines will be published by the Blavatnik School MPP Committee before the first Monday of each term in which they are taken.

3. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

4. In exceptional circumstances, a candidate wishing to take an examination later than the one to which they have been admitted may do so by application to the Chair of Examiners, via their College Senior Tutor or Tutor for Graduates.

Schedule

Economics

Evidence and Public Policy

Foundations

Law and Public Policy

Policy Challenge I

Policy Challenge II

The Politics of Policymaking

Regulations for the Degrees of Bachelor of Civil Law and Magister Juris

1. The Bachelor of Civil Law and the Magister Juris shall be under the supervision of the Graduate Studies Committee of the Faculty of Law.

2. Candidates whose previous qualifications are primarily in the common law will normally be admitted to the BCL. Candidates whose previous qualifications are not primarily in the common law will normally be admitted to the MJur.

3. Any person who has been admitted as a candidate for the BCL or the MJur under the provisions of this section, has kept statutory residence for three terms, and has satisfied the examiners in the examination prescribed in this section, may supplicate for the BCL or the MJur as the case may be.

4. Candidates who are not graduates of the University may wear the same gown as that worn by candidates studying for the Degree of Doctor of Philosophy.

5. No full-time student shall be admitted as a candidate for examination for the degree until they shall have spent at least three terms at work in Oxford after their admission as a student for the degree; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

6. Students shall follow a course of instruction comprising options chosen from the lists set out in the Handbook for BCL and MJur students:

(i) BCL candidates select four options from List I.

(ii) MJur candidates select either four options from List I, or three options from List I and one option from List II.

Candidates may, in place of either one or two options, complete two or four half-options from List III.

Not all options will be available in every year.

7. The form of assessment for each option will be specified in the subject description appearing in the Handbook, and examination conventions. No candidate may offer a subject which they have previously offered in the Final Honour School of Jurisprudence or Diploma in Legal Studies.

8. Candidates will enter for their examinations in accordance with Part 9 of the Regulations for the Conduct of University Examinations. Only in exceptional circumstances may a candidate change their choice of examination paper entries after Friday of Week 1 of Hilary Term.

9. Details of the statutes and other source material which will be available to candidates in the examination room for certain papers will be given in the examination conventions.

10. For both the BCL and the MJur candidates may substitute a dissertation for one full option. The dissertation shall be wholly or substantially the result of work undertaken whilst registered for the BCL or MJur and must not exceed 12,500 words and should not normally be less than 10,000 words (including footnotes, but excluding bibliography, tables of cases or other legal sources). Candidates should submit the proposed title of the dissertation and a synopsis of its scope in not more than 500 words not later than Friday of Week 1 of Michaelmas Term to the BCL/MJur Course Administrator. In deciding whether to give approval, the Graduate Studies Committee shall take into account the suitability of the subject matter and availability of appropriate supervision. The required format for the dissertation is set out in the BCL and MJur Handbook. The dissertation must be uploaded to the University approved online assessment platform by noon on Friday of Week 5 of Trinity Term with an online declaration of authorship. The examiners shall exclude from consideration any part of the dissertation which is not the candidate's own work or which has been or will be submitted to satisfy the requirements of another course.

11. Candidates who fail to satisfy the examiners may enter for the failed elements on one further occasion only, usually within one year of the initial failure. Candidates who fail the dissertation may resubmit by the deadline in clause 10. in the following year.

Oxford 1+1 MBA programme

Candidates registered on the Oxford 1+1 MBA programme will follow an additional two or three-month bridging programme at the end of their third term of the combined programme.

Each candidate will be appointed an academic advisor from the Saïd Business School to plan an individual course of study which will include as a minimum, the following two compulsory elements:

(i) Normally two meeting during the bridging programme with the senior advisor appointed by the Saïd Business School at the start of the Oxford 1+1 MBA programme.

(ii) A formatively assessed Integrative Development Plan of up to 3,000 words. Candidates would be required to critically reflect on their learning from the Masters programme and relate this both to their forthcoming MBA programme as well as to their career goals. The meetings with the advisor will frame the design, delivery and discussion of the plan.

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General Regulations Governing Research Degrees

§1. Probationer Research Students

1. Any person intending to work for the Degree of Master of Letters or of Master of Science by research or of Doctor of Philosophy must apply in the first instance for admission as a Probationer Research Student, except as provided in the appropriate regulation.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section the words ‘board’, ‘faculty board’, ‘board of the faculty’ or 'divisional board' shall include any body with powers to admit students to the status of Probationer Research Student.

4. A Probationer Research Student who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Admission of Candidates as Probationer Research Students

1. The board to which a prospective student's branch of study belongs may admit any person as a Probationer Research Student provided that the board is satisfied:

(1) that the candidate is well-fitted and well-qualified to conduct work for a research degree,

(2) that the branch of study proposed by the candidate is one which may profitably be pursued under the superintendence of the board,

(3) that supervision will be available, and

(4) that the faculty board or department under whose aegis the research is to be conducted has adequate facilities to enable the research to be undertaken.

2. Applications for admission shall be forwarded to the Registrar, according to such timetables as the Education Committee shall determine. The Registrar shall be responsible for transmitting the candidate's application to the faculty board or department concerned, together with a statement of the branch of study which the candidate intends to pursue, and such evidence of his or her fitness to undertake the proposed study as may be required by the board or department.

3. No person shall be admitted as a Probationer Research Student unless he or she is also a member of a college, and unless the application for admission as a Probationer Research Student has the approval of his or her college. The Registrar shall forward the application to the candidate's college or to the college to which the candidate wishes to apply for membership, as appropriate; and admission by the board shall be conditional upon admission by an approved society.

4. It shall be the duty of the Registrar to notify candidates of the decision of the board as soon as may be and to inform a candidate whose application has been approved by the board of the term from which his or her admission as a Probationer Research Student is to be reckoned.

5. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Probationer Research Student.

6. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

7. Exceptionally, it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement to the Register as a Probationer Research Student. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student’s name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of a Probationer Research Student did not exceed five terms in the case of a full-time student, or ten terms in the case of a part-time student.

8. In exceptional circumstances, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council’s Education Committee for reinstatement to the Register of Students as a Probationer Research Student. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate’s name was on the Register of Students, the seriousness of the causes for the delay, and the views of the student’s department/faculty, supervisor and college.

§3. Supervision of Probationer Research Students

1. Every candidate, on admission as a Probationer Research Student, shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to advise a student as to the courses of instruction and classes, if any, which he or she should attend, and generally to direct and superintend the student's work. It shall also be the supervisor's duty to assist a student, when satisfied of his or her competence, in the selection of a subject for his or her thesis.

3. The supervisor shall submit a report on the progress of the student to the board three times each year, and at any other time when the board so requests or the supervisor deems it expedient; and shall undertake such other duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion that a student is unlikely to reach the standard required for admission at least to the status of student for the Degree of Master of Letters or of Science.

The Registrar shall send a copy of each report by the supervisor to the student's college, and to the Director of Graduate Studies or other nominated person under the board concerned.

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2018-19 version (/Regulation/Difference?code=grgoveresedegr&Year1=2024&Term1=1&Year2=2018&Term2=1)
2017-18 version (/Regulation/Difference?code=grgoveresedegr&Year1=2024&Term1=1&Year2=2017&Term2=1)
2016-17 version (/Regulation/Difference?code=grgoveresedegr&Year1=2024&Term1=1&Year2=2016&Term2=1)
2015-16 version (/Regulation/Difference?code=grgoveresedegr&Year1=2024&Term1=1&Year2=2015&Term2=1)
2014-15 version (/Regulation/Difference?code=grgoveresedegr&Year1=2024&Term1=1&Year2=2014&Term2=1)

4. It shall be the duty of a Probationer Research Student to pursue any course of study preparatory to research recommended by his or her supervisor, and in particular to attend such courses of instruction as the supervisor may advise or the board concerned may require. A board may award a certificate of graduate attainment at the end of the Trinity Term in the year of the student's admission as Probationer Research Student. Subject to the approval of the Education Committee, each board shall have power to determine by regulation what test or condition, if any, it may require before awarding such a certificate.

§4. Residence and other Requirements of Probationer Research Students

1. A full-time Probationer Research Student who has been admitted under the provisions of the preceding sub-section shall normally keep statutory residence and pursue his or her course of study at Oxford during the period in which he or she holds the status of Probationer Research Student. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. A board may, on application from a candidate, and with the support of his or her college and supervisor, grant dispensation from such residence in exceptional circumstances, on the grounds that it is necessary to the student's work that he or she should be allowed to study at some other place than Oxford.

3. Part-time students holding the status of Probationer Research Student shall in each case be required to pursue their course of study for a minimum of four terms, and a maximum of eight terms. (*For students admitted before 1 October 2011*, a minimum of six terms and maximum of twelve terms), prior to an application for transfer of status, save that students who have completed the requirements for the Degrees of Master of Studies or Master of Science (by Coursework) by part-time study may, with the permission of the board or other relevant body, apply for transfer of status after three terms. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant faculty board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the board or other relevant body.

4. Any student may, with the permission of the board, alter the subject of research approved by the board, provided that the conditions of suitability set out in §2, cl. 1 of this section continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall determine otherwise.

For Probationer Research students admitted after 1 October 2011

5. A full-time student (other than students to whom cl.9 and 10 in this section may apply) may hold the status of Probationer Research Student for up to four terms and a part-time student for up to eight terms, including the term in which he or she was admitted.

6. A candidate whose first application for transfer to D.Phil. status is not approved shall be permitted to make one further application, following the procedures laid down in clauses 1-4 above, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

7. Subject to the approval of the student's college and the responsible divisional board or the CE Board as appropriate, and for good cause, a full-time student may be permitted to hold the status of PRS (prior to the first application for transfer of status) for a further one or two terms, and a part-time student for a further one to four terms. A first application for transfer of status must have been submitted and assessed within the six term limit of PRS status. Any application outside those limits (other than in clause 6 above) must be approved by or on behalf of Education Committee.

8. A Probationer Research Student (other than a student to whom cl. 9 and 10 in this section apply) shall cease to hold such status if:

(i)

(*a*) he or she shall not have gained admission to another status within four terms of admission as a full-time student to the status of Probationer Research Student, or within eight terms for a part-time student, and

(*b*) he or she has not been given approval under clause 6 above to hold Probationer Research Student status for a further one or two terms as a full-time student or one to four terms as a part-time student;

(ii) he or she has failed to gain admission to either doctoral status or to the status of the applicable lower degree after the two transfer applications allowed under clause 7 above;

(iii) the board concerned shall in accordance with provisions set down in section 5.2 below, and after consultation with the student’s college and supervisor, have deprived the student of such status.

9. For a full-time Probationer Research Student registered on a doctoral training programme listed in the special regulations for the Mathematical, Physical and Life Sciences and the Medical Sciences Division. Found in the ‘Research Degrees in the Mathematical, Physical and Life Sciences Division’ and ‘Research Degrees in the Medical Sciences Division’ sections, the maximum number of terms for which he or she may hold that status is specified in the special regulations.

10. A Probationer Research Student registered on a Doctoral Training Centre Programme or the Doctoral Training Partnership Programme shall cease to hold such status if:

(i)

(*a*) he or she shall not have gained admission to another status within the number of terms specified in the special regulations for that programme and

(*b*) he or she has not been given approval as specified in the special regulations or under clause 7 above to hold Probationer Research Student status for a further one or two terms as a full-time student or one to four terms as a part-time student;

(ii) he or she has failed to gain admission to either doctoral status or to the status of the applicable lower degree after the two transfer applications allowed under clause 7 above;

(iii) the board concerned shall in accordance with provisions set down in and after consultation with the student’s college and supervisor, have deprived the student of such status.

§5. Register of Graduate Students

1. Suspension of Graduate Research Students from the Register

1. If, for good cause, a student is temporarily unable to carry out his or her research, the board concerned may grant him or her a request for a temporary suspension of status, for not less than one and not more than three terms at any one time. Applications for suspension of status should be made to the board concerned, c/o the relevant Graduate Studies Assistant; and should be accompanied by statements of support from a student's supervisor and society. No student may be granted more than six terms' suspension of status in this way by a board. No student may be granted any terms of retrospective suspension of status, including for the term in which they submit their thesis, after having submitted their thesis for examination.

2. A board may for sufficient reason, and after consultation with the student's supervisor and college, temporarily suspend him or her from the Register on its own initiative.

2. Removal of Graduate Research Students from the Register

1. A board which considers that it may be necessary to consider the removal of a student from the Register on academic grounds shall, except in cases requiring immediate action, follow the procedures for counselling and warnings set out in paras. 4-6.

2. A board shall not be required to follow the procedures for the removal of a graduate research student from the Register where a student ceases to hold the status of a student for a degree through failure to meet the requirements laid down in the decrees and regulations governing that degree. In particular where a student fails to achieve transfer within the prescribed time his or her status automatically lapses, and his or her name is removed from the Register.

3. A board shall not be required to follow the procedures for counselling and warnings set out below in cases of particular gravity and/or urgency or where it considers, for whatever reason, that immediate action is required, and in such circumstances a board may immediately notify the Education Committee as set out at paragraph 6 below and the matter will proceed as set out in that and subsequent paragraphs. In these circumstances, the board should indicate to the Education Committee why the procedures for counselling and warnings are not to be followed in that instance.

4.1. Subject to para. 3 above, wherever practicable, the formal procedures for the removal of a student from the Register should be preceded by private and informal counselling involving the student's supervisor and college, with the object of establishing the cause of any problem and advising appropriate remedial action.

4.2. If informal means are not effective in producing the necessary improvement, the student will be invited to a formal interview. Written notice of a formal interview should be given at least seven days before it takes place. Such notice will include an indication of the nature and purpose of the interview and the problem or problems that the interview is intended to address. The student will have the right to put his or her case and to be accompanied by a friend. The formal interview will be conducted by the head of department or Director of Graduate Studies who on conclusion of the interview and if further action is considered necessary will issue either (a) a first formal warning, to be confirmed in writing to the student and to his or her supervisor and society, setting out the reason for which it is given, and specifying a period of time for improvement to be made (which period should in no case be less than one month or more than three months); or (b) a final warning as set out in 5 below.

4.3. If the student unreasonably fails to attend the formal interview, a formal warning in writing may be issued without interview, and the student shall be required to acknowledge receipt of the formal warning.

5.1. If the first formal warning issued under 4.2 above is not effective in producing the necessary improvement, the head of department or Director of Graduate Studies shall invite the student to a second formal interview. The procedure will be as for the first formal interview. At the conclusion of the interview the head of department or Director of Graduate Studies shall, if further action is required, issue a final warning, which shall be confirmed in writing to the student and to his or her supervisor and society.

5.2. Where a final warning is issued under 4.2 or 5.1 above the warning itself and the written confirmation should make it clear that if the necessary improvement is not achieved within the specified period, the board may initiate action for the removal of the student from the Register of Graduate Students.

6. Where a final written warning is issued to a graduate student, a copy of the written warning shall be sent to the Education Committee. Where, following a final written warning, the necessary improvement is not achieved within the specified period and further action is indicated, the Education Committee shall be informed by the Secretary of the board concerned. A full report of the action taken by the board in relation to the student shall be made to the Proctors who shall decide whether further action should be taken and, if so, whether under the relevant disciplinary procedures of the University or under the board's power to remove a student from the Register of Graduate Students on academic grounds. The Proctors' ruling (which may include a decision that no further action is to be taken) shall be taken without reference to the Education Committee, and shall be final.

7.1. Where the Proctors determine that it is appropriate for the matter to be considered under the board's power to initiate action for the removal of a student from the Register of Graduate Students, the board shall seek the approval of the Chair of the Education Committee to undertake any such action. Where such approval is given, the board shall inform the student and the student's college and supervisor, in writing, with a minimum of seven days' notice, of its intention to consider the removal of the student from the Register, set out its reasons and invite comments. In particular the board shall inform the student of his or her right under paragraph 7.3 to present his or her case.

7.2. A board shall delegate the task of hearing the student's case to a panel comprising at least three of its members and shall set out the terms of reference to be followed by the panel. The board shall not appoint any member who has had a previous connection with the student or his or her work.

7.3. The student may be accompanied by a friend and shall have the right to hear and to challenge any evidence presented to the panel. The student may present his or her case in writing or orally, or both, as the student wishes, and the student's society and supervisor shall have the same rights. (All written evidence shall be circulated to the student, the student's supervisor, and the student's college not less than four days before the panel considers the case.) In conducting a hearing, the panel shall ensure that the student has every opportunity to hear and to challenge the case made out by the board for the removal of the student from the Register including any evidence (written or oral) which the panel will consider in reaching a conclusion. Where the student fails to appear without good cause, the panel may proceed in the student's absence.

8. The panel shall then determine its decision as to whether the student's name shall, or shall not, be removed from the Register of Graduate Students. The decision shall be communicated to the student, college, and supervisor. The student shall also be advised in writing of the reasons for the decision and of his or her rights of appeal. The board shall also inform the Education Committee of all cases where the board has decided to deprive a student of his or her status.

9.1. A student or his or her society may appeal in writing against the decision of the faculty board within fourteen days of the date of the letter from the board conveying its decision. The appeal shall be addressed to the Education Committee (c/o the Secretary, Education Committee, University Offices, Wellington Square, Oxford OX1 2JD), which shall appoint a sub-committee to conduct a hearing of the student's appeal.

9.2. The sub-committee shall include a minimum of three members of the Education Committee, which shall appoint one of the chosen members as chair, with the power to cast an additional vote if necessary. The sub-committee may seek such legal advice as it believes to be necessary for the proper conduct of its duties, and shall have power to require any members of the University to assist it in the hearing.

9.3. The sub-committee shall give the board, the student, the student's college, and the student's supervisor, not less than seven days' notice in writing, of the date and time of the hearing, and shall give them the opportunity to make representations to the sub-committee orally and/or in writing. The student may be accompanied by a friend and shall have the right to hear and to challenge any evidence (written or oral) presented to the sub-committee; the student may present his or her case in writing, or orally, or both, as the student wishes: the board, the student's college, and the student's supervisor shall have the same rights. (All written evidence shall be circulated to the faculty board, the student, the student's supervisor, and the student's college not less than four days before the sub-committee considers the case.)

9.4. At the conclusion of a hearing, the sub-committee shall have power to:

(i) confirm the board's decision to remove the student's name from the Register of Graduate Students;

(ii) uphold the student's appeal and direct that the student's name shall remain on the Register of Graduate Students;

(iii) impose such lesser penalty or requirement in place of the removal of the student's name from the Register of Graduate Students as it deems appropriate.

9.5. In reaching its decision, the sub-committee shall have regard to:

(*a*) whether the board correctly followed the required procedures, and, in the case of procedural irregularity or irregularities, whether any irregularity or irregularities were such as to have materially prejudiced the board's inquiry;

(*b*) whether the board's decision could reasonably have been reached on the evidence before it;

(*c*) any evidence presented to the sub-committee which was not available to the board's panel;

(*d*) any mitigating circumstances offered by or on behalf of the student;

(*e*) any other factors which in the opinion of the sub-committee are relevant to a fair consideration of the student's appeal.

9.6. The sub-committee shall communicate its decision to the student, to the student's society and supervisor, and to the board, in writing, within two months of the conclusion of any hearing. The decision of the sub-committee will be final, subject only to a complaint to the Proctors.

3. Reinstatement of Graduate Research Students to the Register

1. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement to their former status on the Register. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student’s name was removed from the Register; and

(ii) the number of terms the candidate spent on the Register of Students did not exceed the maximum number of terms allowed under the regulations governing that status.

The board shall determine the date from which any reinstatement granted under these provisions shall be effective.

2. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council’s Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate’s name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate’s department/faculty, supervisor and college.

§6. Students with Disabilities

1. This part is concerned with candidates for research degree assessments who have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry our normal activities.

2. Candidates may apply for alternative arrangements where the impairment which they have significantly affects their ability to undertake the following assessments in the manner in which they are normally undertaken by candidates.

3. Research degree assessments are taken to include interviews, presentations, and oral examinations for Transfer of Status, Confirmation of Status, and the final oral examination for the degrees of M.Litt., M.Sc. by Research, and D.Phil.

4. Candidates may apply for alternative assessment arrangements to the appropriate Board in advance of, or at the same time as, submitting their application for assessment.

5. The relevant Director of Graduate Studies will determine whether the arrangement is one that they can approve, or one that must be approved by the Proctors. The Proctors shall issue guidance periodically on the adjustments to assessments that the DGS may approve, and those that should be referred to the Proctors.

6. The application must be supported by evidence as set out on the application form. If the DGS is not satisfied that the evidence supports the request, the application must be forwarded to the Proctors for determination.

7. Decisions on applications shall be communicated to the department or faculty who shall be responsible for putting the approved arrangements into place.

8. Alternative assessment arrangements approved by the DGS or the Proctors under these regulations shall normally apply to all assessments for the duration of the candidate’s course of study. It shall be the responsibility of the candidate to apply for any subsequent change to these arrangements which he or she may wish, and to inform the DGS of any material change in his or her circumstances which might affect the suitability of these arrangements.

Appeals

9. A candidate who is dissatisfied with any decision made by the Proctors under these regulations, may appeal against it in accordance with the following provisions.

10. An appeal must be made in writing within 14 days of the date of the Proctors’ decision, addressed to the Chair of the Education Committee.

11. The appeal shall be determined expeditiously by the Chair or another member of the Committee, other than one of the Proctors, nominated by the Chair.

§7. Regulations concerning the Examination of Graduate Research Students

1. Regulations governing the content and length of theses

(i) *Material for transfer or submission*

Material submitted for transfer to, or for the award of, the degrees of M.Litt., M.Sc. by Research, and D.Phil., shall be wholly or substantially the result of work undertaken while the student holds the status of Probationer Research Student or the status of a student for the degree concerned, except that a candidate may make application for a dispensation from this requirement to the Education Committee.

(ii) *Prior publication*

Prior publication of material arising from research undertaken while holding the status of Probationer Research Student or the status of a student for the M.Litt., M.Sc. by Research, or D.Phil., is fully acceptable, but the inclusion of published papers within a thesis may be subject to special regulation by the board concerned. Candidates should note that the acceptance of such material for publication does not of itself constitute proof that the work is of sufficient quality or significance to merit the award of the degree concerned. This remains a judgement of the relevant board on the recommendation of its examiners.

(iii) *Thesis length*

If a thesis exceeds the permitted length, the board concerned may decline to appoint examiners or to forward the thesis to examiners already appointed, and may return it to the candidate for revision. If the examiners find that a thesis which has been forwarded to them exceeds the permitted length, they should report the fact to the relevant board and await further instructions before proceeding with the examination.

2. Preparation and submission of theses for the Degrees of M.Litt., M.Sc. by Research, and D.Phil.

(i) *Text and footnotes*

Candidates should note that the purpose of these regulations is not only to ease the task of the examiners (which is obviously in the candidates' interests), but also to ensure that the copy finally deposited in the Bodleian or other university library is of a standard of legibility which will allow it (subject to applicable copyright rules) to be photocopied or microfilmed if required in future years.

The thesis must be word-processed with a margin of 3 to 3.5 cm on the left-hand edge of each page. The main text should be double-spaced with quotations and footnotes in single spacing. Double spacing should be taken to mean a distance of about 0.33 inch or 8 mm between successive lines of text. Text should be typed using an easily readable font, with a minimum font size of 11 pt. Footnotes should be font size 10 pt.

Footnotes should normally be placed at the bottom of each page. Where they are given at the end of each chapter or at the end of the thesis, a separate pdf of footnotes should be uploaded to the Research Digital Thesis Submissions (RTDS) application under “Additional Materials”, for the convenience of the examiners.

Candidates should carefully note the regulations concerning word limits which individual boards have made. In such cases, candidates should state the approximate number of words in their thesis.

Theses must be submitted in English unless for exceptional reasons a board otherwise determines in the term in which the candidate is first admitted as a research student.

The thesis must have an abstract included (see vii below), and the pages of the thesis must be numbered.

(ii) *Proof-reading*

Work submitted for examination must be solely the work of the candidate, except where otherwise clearly indicated. It is not permitted for a student to ask or allow someone else to make material changes to their work, for example, by rewriting passages of text or rewriting formulae or code. Failure to adhere to these regulations could constitute a breach of academic integrity and contravene the Proctors' Disciplinary Regulations for Candidates in Examination.

Candidates are responsible for the proof-reading of their work. Proof-reading by a third party is acceptable provided it constitutes no more than advice on the following: spelling and punctuation, formatting, grammar and syntax. A third party may not be used to change the text of the thesis so as to clarify, develop or change the ideas and arguments, reduce the length of the thesis, provide help with referencing, correct information within the thesis, or translate the thesis into English.

(iii) *Examiners' copies*

At the time of their examination, candidates must submit a digital pdf copy of their thesis via RTDS. Additional materials (footnotes, appendices, image files, etc.) should be saved within a single zip file and uploaded at the same time. The thesis may be subject to scanning by text-matching software.

Fine Art candidates offering studio practice as part of their submission must submit, together with the written portion of their thesis, documentation in appropriate form of the exhibition or portfolio of works to be examined. Wherever possible, this documentation should be contained within the written portion of the thesis but can be uploaded as a separate file under “Additional Materials” if necessary. Where this is not possible, two copies of additional items should be submitted to the Research Degrees Team, Examination Schools, High Street, Oxford OX1 4BG.

Candidates are responsible for ensuring that their examiners have no difficulty in communicating with them. Any change in address or contact details since application for the appointment of examiners must be notified immediately to the Research Degrees Team (researchdegrees@admin.ox.ac.uk (mailto:researchdegrees@admin.ox.ac.uk)).

Examiners may request a soft-bound copy of the thesis from the Research Degrees Team.

(iv) *Date of submission of examiners' copies*

Candidates may submit the digital examination copy of their thesis, prepared as described above, at the same time as they apply for the appointment of their examiners. If they intend, however, to submit the examiners' copy at a later date, they will be required to state, at the time of their application for appointment of examiners, the date by which they will submit. This should be as soon as possible after the date of application and may in no case be later than the last day of the vacation immediately following the term in which application for the appointment of examiners has been made. In order for a thesis to be considered as having been submitted during a particular term, it must be submitted at the latest on the Saturday (in UK time) of the last week before the following Full Term.

(v) *Library copies: binding and presentation*

Once the board has granted a candidate leave to supplicate, they must submit an electronic version of their finalised thesis, as approved by the examiners, to the Oxford Research Archive. This should incorporate any corrections or amendments which the examiners may have requested of the candidate. The examiners must confirm in writing in their report to the board that any corrections required have been made. No corrections, changes or additions of any kind shall be made to the thesis after the board has granted a candidate leave to supplicate.

Fine Art candidates offering studio practice as part of their submission must submit the written portion of their thesis electronically using the Oxford Research Archive together with documentation in appropriate form of their exhibition or portfolio of works.

Candidates should note that leave to supplicate is conditional upon receipt by the Oxford Research Archive of the electronic copy of this finalised thesis no later than by the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Candidates may not proceed to take their degree until they have fulfilled this requirement.
Students who have been granted dispensation from consultation of their entire thesis (see (vi) below) should, in addition to the finalised copy of the thesis submitted to the Oxford Research Archive, submit a finalised hard copy of their thesis to the university by the means advertised on the University website for deposit in the relevant University library.

(vi) *Dispensation from Consultation of Thesis (D.Phil, M.Litt. M.Sc. by Research)*

A candidate may apply to the relevant board for dispensation from consultation of thesis for all or part(s) of the hard copy and/or digital version of their thesis if a good reason is presented. Applications should be submitted to the relevant board and should be supported by the student’s supervisor. If dispensation from consultation is granted, access to the hard copy and/or digital thesis will be restricted from the date of deposit, and will not be made available for consultation until the approved end date.

In exceptional circumstances, a candidate’s supervisor may apply to the relevant board for dispensation from consultation of thesis, or an extension to an existing dispensation from consultation. Every effort should first be made to consult the candidate on the proposed application. The board has the power to grant the supervisor’s request provided it is satisfied that the request is appropriate and relevant.

(vii) *Abstracts*

The abstract of the thesis should concisely summarise its scope and principal arguments, in about 300 words. It should be placed within the thesis, generally immediately following the Table of Contents. When the examination is completed, the abstract should be included in the library copy of their thesis.

It should be noted that some boards have made regulations requiring the submission of more detailed abstracts in addition to the general requirement of an abstract not normally exceeding 300 words.

3. Conduct of Oral Examinations for the Degrees of M.Litt., M.Sc. by Research, and D.Phil.

(i) The oral examination shall be held at Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and both the examiners have agreed in writing to the proposed arrangements. In the case of Fine Art candidates offering studio practice as part of their submission, where it does not take place in the presence of the exhibition or portfolio of works, the candidate's supervisor must arrange for the examiners to view this part of the submission prior to the commencement of the oral examination. It shall, except in special circumstances, begin not earlier than 9 a.m. nor later than 5 p.m. and may be held in term or vacation.

(ii) The examination may be attended by any member of the University in academic dress. No person who is not a member of the University may attend it except with the consent of both examiners. The relevant board may decide (either at its own discretion or at the request of the candidate or the supervisor or department) to forbid the attendance of any person or all persons (other than the examiners and the candidate) or to impose any condition on attendance if and to the extent that such action is in their view necessary to protect the interests of the University or the candidate or both, and the examiners shall be informed accordingly and shall include this information in the notice of examination.

(iii) The place and time of the examination shall be fixed by the examiners, who shall be responsible for informing the candidate of the arrangements made. It shall be the duty of candidates to ensure that any letter addressed to them at their college or any other address which they have given is forwarded to them if necessary. The examiners shall allow reasonable time for receiving an acknowledgement from the candidate of their summons.

(iv) Except as provided in clause (v) below, the day shall be fixed by the examiners to suit their convenience. So that candidates may know what arrangements for absence from Oxford they may safely make, the examiners shall inform candidates within a reasonable time of the date fixed.

(v) Candidates may apply to the board concerned for the oral examination to be held not later than a certain date, provided that this date shall not be earlier than four weeks after the date on which the thesis was uploaded to the RTDS or after the date on which the examiners have formally agreed to act, whichever is the later. If the board is satisfied that there are special circumstances justifying this application, it will ask the examiners to make arrangements to enable the oral examination to be held within the period specified. In such cases the examiners, when invited to act, will be informed that the candidate has asked that the oral examination should be held not later than a certain date, and acceptance of the invitation to examine will be on the understanding that they would seek to meet this request. If it is not practicable to meet the student's request, then the board shall decide how to proceed.

If, for any reason, examiners wish to hold a viva within four weeks of receiving their copy of the thesis, a request should be sent to the relevant board which shall decide whether to grant it. The reasons for the request should be provided, along with an assurance that both examiners will have sufficient time to consider the thesis before the viva. The request shall only be granted where the candidate and both the examiners have agreed in writing to the proposed date of the viva. Requests for vivas to be held fewer than 14 days after receipt of the thesis by the examiners should only be granted in the most exceptional circumstances.

(vi) Notice of the examination shall be given in one of the following ways:

1. It may be published in the University Gazette not later than the day before it is due to take place;

2. Not later than two days before the examination the examiners may:

   (*a*) inform the Submissions and Research Degrees Team in writing; and

   (b) if the examination is to be held at a place other than the Examination Schools, post a notice at the place of the examination.

The notice shall state the name of the candidate, the subject of the thesis, the place, day, and hour of the examination, and the names of the examiners.

(vii) If, owing to illness or other urgent and unforeseen cause, an examiner is unable to attend the examination, it shall be postponed to a later date, provided that, if the Proctors are satisfied that postponement would be a serious hardship to the candidate, they may authorize another member of the board concerned to attend the examination as a substitute, but such substitute shall not be required to sign the report. The Proctors shall determine what payment, if any, the substitute examiner shall receive.

(viii) Candidates are strongly recommended to take a copy of their thesis to the examination. In the case of Fine Art candidates offering studio practice as part of their submission, where the oral examination is not taking place in the presence of the exhibition or portfolio of works, it is recommended they attend with the written portion of their thesis together with documentation of the work.

(ix) An oral examination shall normally be held in Oxford as prescribed in clause (i). In exceptional circumstances, application may be made to the relevant board for special permission to hold the examination using audiovisual electronic communication. Such circumstances will normally relate to the ability of the external examiner to take part in an Oxford-based oral examination, but in exceptional circumstances, special permission may be granted for any or all of the candidate and examiners to take part in the examination using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to both examiners and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the oral examination takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the oral examination and to determine the outcome will be decided by the Proctors.

Regulations for the Degrees of Master of Philosophy in Law and Master of Philosophy in Socio-Legal Research

1. The MPhil in Law and the MPhil in Socio-Legal Research shall be under the supervision of the Graduate Studies Committee of the Faculty of Law.

2. Any person who has been admitted as a candidate for the MPhil in Law or the MPhil in Socio-Legal Research under the provisions of this section, and has satisfied the examiners in the examination prescribed in this section, may supplicate for the MPhil in Law or the MPhil in Socio-Legal Research as the case may be.

3. Candidates who are not graduates of the University may wear the same gown as that worn by candidates studying for the Degree of Doctor of Philosophy.

4. Candidates must keep statutory residence for three terms and may hold status for a maximum of six terms.

Suspension of status

5. If, for good cause, a student is temporarily unable to carry out their research, the Graduate Studies Committee may grant them a request for a temporary suspension of status, for not less than one and not more than three terms at any one time. Applications for suspension of status should be made to the Graduate Studies Administrator; and should be accompanied by statements of support from a student's supervisor and society. No student may be granted more than three terms' suspension of status in this way. Students who have submitted their thesis are not permitted to suspend.

Termination of status

6. A student shall cease to hold the status of Student for the Master of Philosophy in Law/Socio-Legal Research through failure to meet the requirements laid down in these regulations including failure to meet the requirements within the maximum terms permitted for completion.

Reinstatement

7. It shall be open to a candidate who has withdrawn or who has been withdrawn to apply to the Graduate Studies Committee for reinstatement within twenty-four months of their status ceasing. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Graduate Studies Committee provided that:

(i) no more than twenty-four months have passed since the candidate withdrew or was withdrawn; and

(ii) the number of terms for which the candidate held MPhil status did not exceed six terms.

The Graduate Studies Committee shall determine the date from which any reinstatement granted under these provisions shall be effective.

8. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Graduate Studies Committee and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the Faculty, supervisor and college.

Students with Disabilities

9. Students with disabilities may apply for alternative arrangements in accordance with the provisions of section 6 of the General Regulations Governing Research Degrees. The list of degrees in clause 3 of section 6 shall include the MPhil in Law and the MPhil in Socio-Legal Research for this purpose.

Transfer to the MPhil in Law or MPhil in Socio-Legal Research

10. A candidate holding the status of Probationer Research Student or the status of a candidate for another postgraduate degree within the University may, with the approval of the Graduate Studies Committee, be admitted as a candidate for the MPhil in Law or MPhil in Socio-Legal Research. Time spent as a candidate holding the previous status shall count as time spent working for the relevant qualification.

Research methodology

11. Candidates must follow a suitable course of instruction in Research Methodology appropriate to the qualification and must satisfy the examiners that they have completed to the required standard such tests or exercises as may be prescribed by the Graduate Studies Committee. Where the Graduate Studies Committee judges that it has sufficient evidence of a candidate's proficiency in Research Methodology, it may in exceptional circumstances dispense a candidate from this requirement.

Supervision

12. MPhil students shall be placed by the Graduate Studies Committee under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

13. It shall be the duty of a supervisor to advise a student as to the courses of instruction and classes, if any, which they should attend, and generally to direct and superintend the student's work.

14. The supervisor shall submit a report on the progress of the student to the board three times each year, and at any other time when the board so requests or the supervisor deems it expedient; and shall undertake such other duties as shall be from time to time set out in the relevant Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of their work during the period in question.

Subject of research

15. Any student may, with the permission of the board, alter the subject of their research providing the new topic is deemed to be academically viable and the student is deemed capable of completing a thesis on the topic; and providing the Faculty has the necessary resources to provide supervision.

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Examination requirements

16. Examination for the Degree shall be by thesis, and by oral examination. The thesis must not exceed 30,000 words and should not normally be less than 25,000 words in length (the limit to include all notes but to exclude all tables and the bibliography, and the candidate should state the number of words in the thesis to the nearest hundred words). The thesis shall be wholly or substantially the result of work undertaken whilst registered for the degree of MPhil in Law or the MPhil in Socio-Legal Research, except that a candidate may make application for a dispensation from this requirement to the Education Committee. It may cover the same area of Law as a dissertation offered in the BCL or MJur or MSc in Law and Finance, but the text of the dissertation must not be incorporated into the thesis.

17. Theses shall be prepared in accordance with Section 7 clause 2 (i)-(iii) and (vii) of the General Regulations Governing Research Degrees with appropriate amendments.

Appointment of examiners

18. By noon on Friday of Week 8 of Trinity Term, candidates must submit an application for appointment of examiners via Student Self Service. The choice of examiners should be made in consultation with the supervisor and one of the examiners should normally be external to the University.

Submission requirements for the MPhil in Law

19. Candidates must upload a copy of their thesis to the Research Thesis Digital Submission (RTDS) application by noon on 1st August (or by noon on the preceding Friday, if 1st August falls on a weekend). This must include a statement as to what part, if any, of the thesis has already been accepted, or is being concurrently submitted, for any degree in this University or elsewhere; and a statement that the thesis is the candidate's own work, except where otherwise indicated.

Submission requirements for the MPhil in Socio-Legal Research

20. Candidates must upload a copy of their thesis to RTDS by noon on the second Friday in September. This must include a statement as to what part, if any, of the thesis has already been accepted, or is being concurrently submitted, for any degree in this University or elsewhere; and a statement that the thesis is the candidate's own work, except where otherwise indicated.

21. The examiners shall consider the thesis excluding any part which has already been accepted, or is being concurrently submitted, for any degree in this University or elsewhere.

22. If a thesis exceeds the permitted length, the board concerned may decline to appoint examiners or to forward the thesis to examiners already appointed, and may require the candidate to submit a revised thesis. If the examiners find that a thesis which has been forwarded to them exceeds the permitted length, they should report the fact to the relevant board and await further instructions before proceeding with the examination.

23. The examiners must satisfy themselves that the thesis affords evidence of serious study by the candidate and of the ability to discuss a difficult problem critically; that the candidate possesses a good general knowledge of the field of learning within which the subject of the thesis falls; that the thesis is presented in a lucid and scholarly manner, and that the candidate has made a worthwhile contribution to knowledge or understanding in the field of learning within which the subject of the thesis falls to the extent that could reasonably be expected within the time normally spent as a candidate for the Degree.

Extensions of time

24. Applications for extensions of time will be governed by Part 14 of the Regulations for the Conduct of University Examinations except that clauses regarding academic penalties for non-submission shall not apply; any appeals against decisions taken under Part 14 will be governed by Part 18 of the same Regulations.

Conduct of oral examinations

25. Candidates will be required to attend an oral examination which shall be conducted in accordance with Section 7 clause 3 of the General Regulations Governing Research Degrees except that clause 3. (v) shall not apply.

Outcome of the examination

26. The examiners shall write a report and make one of the following recommendations to the Graduate Studies Committee:

(i) that the candidate be awarded the Degree;

(ii) that the candidate be awarded the Degree with Distinction;

or

(iii) that the thesis be referred for revision, and the candidate given the opportunity to re-submit for the Degree within three months of the formal notification of the outcome.

27. Candidates who wish to re-submit for the Degree after referral must submit a further application for appointment of examiners and a revised copy of the thesis via RTDS. The procedures for the first submission will apply, except that the deadline for both submission of the thesis and the application for appointment of examiners will be three months after the formal notification of the outcome.

28. The examiners shall conduct a second examination under the terms outlined in clauses 21-23 and 25 above, except that they may exempt a candidate from oral examination if they are satisfied that they can recommend to the board that the candidate has reached the standard required for the Degree without an oral examination.

29. On the occasion of the second examination, the examiners shall write a report and make one of the following recommendations to the Graduate Studies Committee.

(i) that the candidate be awarded the Degree;

(ii) that the candidate be deemed to have failed the requirements of the Degree.

30. Candidates are not required to submit a hard bound copy of a successful thesis to the Bodleian, but if they wish to do so, they must first undertake any minor corrections identified by the examiners, and submit a corrected copy of the thesis for approval by the internal examiner before depositing the Bodleian copy.

31. If a candidate wishes to re-submit for the Degree after referral under clause 26 above, but is unable to do so within three months of formal notification of the first assessment, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Master of Philosophy in Law/Socio-Legal Research. The application should have the support of their society and supervisor, a revised copy of the thesis should have been submitted to the Graduate Studies Committee via RTDS, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

32. Permission for reinstatement to the Register of Students may be granted by the Graduate Studies Committee within twenty-four months of the date the student was notified of the outcome of their examination.

33. Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Graduate Studies Committee and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education

Committee will consider the length of time since the candidate was last examined, the seriousness of the causes for the delay, and the views of the Faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.

General Regulations for the Degree of Master of Letters

§1. Degree of Master of Letters

1. Any person who has been admitted to the status of Student for the Degree of Master of Letters and who has satisfied the conditions prescribed by this decree may supplicate for the Degree of Master of Letters.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section the words ‘board’, ‘faculty board’, ‘board of the faculty’, 'divisional board' shall include any body with powers to admit students to read for the Degree of Master of Letters.

4. A Student for the Degree of Master of Letters who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Status of Student for the Degree of Master of Letters

1. The following may be admitted to the status of Student for the Degree of Master of Letters:

(i) a member of the University who, having held the status of Probationer Research Student under the provisions of the appropriate regulation has successfully completed the relevant qualifying test or tests and fulfilled the other requirements for transfer to M.Litt. status prescribed in §3 of this section;

(ii) a member of the University who, having held the status of student for another higher degree within the University, has successfully completed the relevant qualifying test or tests and fulfilled the other requirements for transfer to M.Litt. status prescribed in §3 of this section;

(iii) a member of the University who has successfully completed the examination for the Degree of Bachelor or Master of Philosophy or Master of Science by Coursework or of Bachelor of Civil Law and who has fulfilled the conditions laid down in §3 of this section for applicants in that category.

2. It shall be the duty of the Registrar to keep a register of those admitted to the status of Student for the Degree of Master of Letters.

3. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow the procedures determined by the Education Committee by regulation.

4. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Letters. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i)no more than twenty-four months have passed since the student’s name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of Student for the Degree of Master of Letters did not exceed fifteen terms in the case of a full-time student, or eighteen terms in the case of a part-time student. (This limit includes any time spent with the status of Probationer Research Student or other relevant status before admission to the status of Student for the Degree of Master of Letters.)

5. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council’s Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate’s name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate’s department/faculty, supervisor and college.

§3. Admission of Candidates to the Status of Student for the Degree of Master of Letters

1. Candidates qualified under §2 of this section may apply for admission as a Student for the Degree of Master of Letters to the board concerned through the Registrar. Such applications shall be accompanied by:

(i) a statement from the supervisor that he or she approves the proposed subject for a thesis and considers the candidate well qualified to undertake research in that subject;

(ii) a statement of support for the application from the candidate's college;

(iii) a statement of the subject of the thesis and of the manner in which the candidate proposes to treat it.

2. Candidates qualified under §2, cl. 1 (i) and (ii) of this section shall in addition be required to submit written work, the precise manner and form of which shall be determined by regulation by each board. This shall be considered by two assessors appointed by the board, neither of whom shall normally be the candidate's supervisor, and who shall examine the candidate orally. Upon completion of their examination of the candidate's application, the assessors shall make a recommendation as to whether it should be granted. In each case the assessors shall make a reasoned written report to the board in support of their recommendation.

3. The board shall consider the candidate's application together with the material supplied in accordance with clauses 1 and 2 above. No application shall be granted unless the board is satisfied that the candidate is capable of carrying out research, that the subject of the thesis and the manner of its treatment proposed by the candidate are acceptable, that the subject is one which may profitably be pursued under the superintendence of the board, and that the board or department concerned is satisfied that it has adequate facilities to enable the research to be undertaken.

4. Subject to the approval of the Education Committee, each board may determine by regulation what other test or condition, if any, it requires before admitting a candidate to M.Litt. status. Each board shall be empowered, without further authority, to require from the supervisor any further confidential report on an applicant's suitability to pursue research towards the Degree of Master of Letters.

5. It shall be the duty of the Registrar to submit any application made under these provisions to the board concerned, and to notify the candidate of the outcome as soon as may be.

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6. A student qualified under §2, cl. 1 (i) or (ii) of this section whose application for transfer to M.Litt. status is successful shall be reckoned as having been admitted to the status of student for the Degree of Master of Letters with effect from the date of admission to his or her previous status, unless the board determines otherwise.

7. A student qualified under §2, cl. 1 (iii) of this section whose application for admission to M.Litt. status is successful shall be admitted as a Student for the Degree of Master of Letters from the beginning of the term in which admission takes place.

8. The oral examination required under cl.2 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and both the assessors have agreed in writing to the proposed arrangements.

9. In exceptional circumstances, application may be made to the relevant board for special permission to hold the oral examination required under cl.2 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the candidate and assessors to take part in the oral examination using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to both the assessors and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the oral examination takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the oral examination and to determine the outcome will be decided by the Proctors.

§4. Supervision of Students for the Degree of Master of Letters

1. Every candidate on admission as a Student for the Degree of Master of Letters shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall from time to time be set out in the relevant Policy and Guidance issued by the Education Committee.

3. The supervisor shall submit a report on the progress of the student to the board three times a year, and at any other time when the board so requests or he or she deems it expedient. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Master of Letters.

The Registrar shall send a copy of each report by the supervisor to the student's college, and to the Director or other nominated person under the faculty board concerned.

4. It shall be the duty of every Student for the Degree of Master of Letters to undertake such guided work as his or her supervisor requests; to attend such meetings with his or her supervisor as the latter reasonably arranges; and to fulfil any other requirements of the General Board set out from time to time in the relevant Policy and Guidance issued by the Education Committee.

§5. Residence and other Requirements for Students for the Degree of Master of Letters

1. Except as provided in clause 3 of this sub-section, a Student for the Degree of Master of Letters who has been admitted for full-time study under the provisions of §3 of this section shall be required to be on the Register for at least six terms, and during this period shall keep statutory residence and pursue his or her course of study at Oxford. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. The board concerned may dispense a student on application through his or her college and with the support of the supervisor from not more than three terms of such residence and study in Oxford, provided that such dispensation shall be granted only on grounds that it is necessary to the student's work that he or she should be allowed to study at some other place than Oxford.

3. A student who has successfully completed the examination for the Degree of Master or Bachelor of Philosophy or of Master of Studies or of Master of Science by Coursework, or a student under the supervision of the Board of the Faculty of Law admitted under the provisions of §2, cl. 1 (iii) of this section, shall keep statutory residence and pursue his or her course of study at Oxford for not less than three terms after such admission.

4. Any student who, after admission under §3 of this section, has kept statutory residence and studied at Oxford for a period of forty-two days, not necessarily consecutive, but falling within the same academic year, may apply to the board concerned for leave to reckon such period as one term towards the total required under clause 1 of this sub-section. The board shall have power to grant such leave provided that:

(i) no day so reckoned which falls within any term shall also be reckoned for the purpose of keeping that term;

(ii) no student who has kept the Michaelmas, or the Hilary, or the Trinity Term shall be allowed to reckon in this manner any day that falls within the eight weeks beginning on the first day of Full Term in Michaelmas, or Hilary, or Trinity Term, as the case may be;

(iii) no student shall be allowed to reckon in this manner more than one such period in the same academic year;

(iv) no student shall be allowed to reckon more than three terms in the same academic year.

For the purposes of this clause, the academic year shall begin on the first day of Michaelmas Term and end on the day preceding the first day of Michaelmas Term in the following calendar year.

Applications for leave to reckon any period as a term under the provisions of this clause shall be made to the board, through the Registrar, by the student's college.

5. Part-time students holding the status of student for the Degree of Master of Letters shall in each case be required to pursue their course of study for a minimum of twelve terms, subject to the provisions of §3, cl. 6. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant faculty board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the board or other relevant body.

6. For a student who changes from full-time to part-time study or vice-versa, the period of study will be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student must pursue his or her course of study for a minimum equivalent to six FTE terms.

7. Any student may, with the permission of the board, alter the subject of research approved by the board, provided that the conditions of suitability set out in §2 above continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall determine otherwise.

8. If a full-time Student for the Degree of Master of Letters has held that status for nine terms, or a part-time student for fifteen terms, but has been prevented by exceptional circumstances from completing his or her thesis, the board shall have power to grant an extension of time for a period or periods not exceeding three terms in all for a full-time student, or three terms in all for a part-time student, to be determined by the board. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate, and must be accompanied by statements of support from the student's society and supervisor.

9. A Student for the Degree of Master of Letters shall cease to hold such status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Letters;

(ii) the board concerned shall in accordance with §2 cl. 3 of this section, and with the provisions set down by regulation by the Education Committee, and after consultation with the student's college and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall have failed to complete his or her thesis within nine terms for a full-time student, or fifteen terms for a part-time student or within such further extension of time as may have been granted by the board concerned.

§6. Examination of Students for the Degree of Master of Letters

1. A Student for the Degree of Master of Letters who has fulfilled the applicable residence and other requirements set out in §5, and whose status has not expired, may apply for the appointment of examiners and for leave to supplicate for the Degree of Master of Letters.

2. Such applications should be made to the board concerned through the Registrar. They shall include:

(i) a certificate from the supervisor that the candidate has pursued their course of study in Oxford in accordance with the provisions of §5 of this section;

(ii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is being concurrently submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere;

(iii) a statement by the candidate that the thesis is their own work, except where otherwise indicated.

3. The supervisor shall consult with the candidate concerning possible examiners, and forward to the board the names of suggested examiners with details of any special considerations which the candidate wishes to make known about any potential examiners.

4. The student shall also submit for examination, at such time as the Education Committee shall by regulation require:

[For all students submitting their thesis for the first time before MT 2019: (i) two printed or typewritten copies of a thesis;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.**]**

[For all students submitting their thesis for the first time from MT 2019: (i) a digital pdf copy of their thesis via the Research Thesis Digital Submissions (RTDS) application.

(ii) an abstract of the thesis which should concisely summarise its scope and principal arguments, in about 300 words. The abstract should be placed within the thesis, generally immediately following the Table of Contents.**]**

5. On receipt of an application for the appointment of examiners the board concerned shall appoint two examiners, neither of whom shall be the candidate's supervisor, and whose duties shall be:

(i) to consider the thesis and the abstract of it submitted by the student under the provisions of the preceding clause, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted, for any degree or other qualification in this University or elsewhere (except for the Degree of Bachelor of Civil Law of this University) and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) to examine the student orally, and also, if they think fit, by a written examination, in the subject of the thesis and in other relevant subjects;

(iii) to report to the board through the Registrar;

[For all students submitting their thesis for the first time before MT 2019: (iv) to return to the student the copies of the thesis and of the abstract thereof submitted for examination.**]**

[For all students submitting their thesis for the first time from MT 2019: (iv) to delete all digital copies of the thesis and return to the student any soft-bound copies of the thesis received from Student Registry.**]**

The Education Committee shall have power to make regulations concerning the notice to be given of the oral examination and of the time and place at which it may be held.

6. Having completed the examination of a candidate for the first time, the examiners may make recommendation (i) or (ii) below only. Having completed the examination of a candidate who has revised and re-submitted their thesis, the examiners may make any one of recommendations (i) to (iii). **[For all students submitting their thesis for the first time from MT 2019:** Where a candidate is required to revise and re-submit their thesis, the revised thesis and, where required, a report indicating the specific changes made must also be submitted via the Research Thesis Digital Submission (RTDS) application.**]**

The recommendations are:

(i) that the candidate should be granted leave to supplicate for the Degree of Master of Letters. In this case the examiners must include in their report statements that:

1. the candidate possesses a good general knowledge of the field of learning within which the subject of the thesis falls;

2. that the candidate has shown competence in investigating the chosen topic;

3. that the candidate has made a worthwhile contribution to knowledge or understanding in the field of learning within which the subject of the thesis falls;

4. that the thesis is presented in a lucid and scholarly manner;

5. that it merits of the award of the Degree of Master of Letters.

Examiners shall bear in mind that their judgement of the extent of the candidate's contribution to knowledge or understanding of the relevant field of learning shall take into account what may reasonably be expected of a capable and diligent student after two years of full-time study in the case of a full-time student, or twelve terms in the case of a part-time student.

If the examiners are satisfied that the candidate's thesis is of sufficient merit for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within one calendar month of the date of the oral

examination, their name shall be removed by the Registrar from the Register of Students for the Degree of Master of Letters, provided that the board may, on good cause shown by the candidate, grant an extension of time of one further calendar month in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Letters. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within six months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.
(ii) that the board should refer the thesis back to the student in order that the student may revise it for re-examination. If the examiners so recommend they shall annex to their report to the board a statement (for transmission to the student) setting out the respects in which the thesis falls below the standard required for the degree. If the board adopts this recommendation the student shall retain the status and obligations of a Student for the Degree of Master of Letters, and may apply again for the appointment of examiners, in accordance with the procedure laid down in this subsection, not later than the third term after that in which the board gave permission so to reapply. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. On re-submission of the thesis, students should submit a separate report indicating the specific changes made. The word limit for the accompanying report shall be 1,000 words.

If the student is unable to apply again for the appointment of examiners within three terms, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Letters. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required changes should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twenty-four months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(iii) that the board should refuse the candidate's application for leave to supplicate.

7. In each case the examiners must embody in their report, in support of their recommendation, an account of the scope, character, and quality of the candidate's work.

8. On receipt of the examiners' report the board shall reach a decision on whether to accept the examiners' recommendation, provided that no candidate shall be given leave to supplicate unless the examiners have made the statements required in clause 6 (i) above.

9. A candidate who has been granted leave to supplicate by a board must submit a finalised electronic copy of the thesis, as approved by the examiners, to the Oxford Research Archive in line with the requirements of the General Regulations governing Research Degrees. This copy must be submitted no later than the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Permission to supplicate shall in all cases be conditional upon fulfilment of these requirements. No corrections, changes or additions of any kind shall be made to the thesis after the board has granted a candidate leave to supplicate.

10. In an exceptional case in which a board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners as it deems necessary, to conduct such further examination of the candidate as the board may require. The board shall make a report on any such case to the Education Committee.

11. The board may exempt a candidate who is being re-examined under the provisions of clause 6 (ii) above from the oral examination, provided that the examiners are able to certify that they are satisfied, without examining the candidate orally, that they can recommend to the board in the terms required by clause 6 (i) above that he or she be given leave to supplicate for the Degree of Master of Letters.

12. It shall be the duty of the Registrar to notify the candidate of the board's decision as soon as may be. The Registrar shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

13. When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the board shall have power to hold a new examination.

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General Regulations for the Degree of Master of Science by Research

§1. Degree of Master of Science by Research

1. Any person who has been admitted to the status of Student for the Degree of Master of Science by Research and who has satisfied the conditions prescribed by this decree, may supplicate for the Degree of Master of Science.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purpose of this section the words 'board', 'faculty board', 'board of the faculty' or 'divisional board' shall include any committee with powers to admit candidates for the Degree of Master of Science by Research.

4. A Student for the Degree of Master of Science by Research who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

§2. Status of Student for the Degree of Master of Science by Research

1. The following may be admitted to the status of Student for the Degree of Master of Science by Research:

(i) a member of the University who, having held the status of Probationer Research Student under the provisions of the appropriate regulation, has successfully completed the relevant qualifying test for transfer to M.Sc. status prescribed in §3 of this section;

(ii) a member of the University who, holding the status of student for another higher degree within the University, has successfully completed the relevant qualifying test for transfer to M.Sc. status prescribed in §3 of this section.

2. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Student for the Degree of Master of Science by Research.

3. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

4. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Science by Research. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii)the number of terms the candidate spent with the status of Student for the Degree of Master of Science by Research did not exceed fifteen terms in the case of a full-time student, or eighteen terms in the case of a part-time student. (This limit includes any time spent with the status of Probationer Research Student or other relevant status before admission to the status of Student for the Degree of Master of Science by Research.)

5. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate's department/faculty, supervisor and college.

§3. Admission of Candidates for the Degree of Master of Science by Research

1. A candidate qualified under §2 of this section may apply for admission as a Student for the Degree of Master of Science by Research to the board under whose aegis the proposed subject of research falls. Such applications should be made through the Registrar, and must be accompanied by:

(i) a statement from the supervisor (where appropriate) that he or she approves the proposed subject for a thesis and considers the candidate well fitted to undertake research;

(ii) a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it;

(iii) a statement of support for the application from the candidate's society.

2. Applicants shall in addition be required to undertake such other tests and meet such other conditions as, subject to the approval of the Education Committee, a board may determine by regulation.

3. The board shall consider the candidate's application together with the material supplied in accordance with clauses 1 and 2 above. No application shall be granted unless the board is satisfied that the candidate is capable of carrying out research, that the subject of the thesis and the manner of its treatment proposed by the candidate are acceptable, that the subject is one which may profitably be pursued under the superintendence of the board, and that the board or department concerned is satisfied that it has adequate facilities to enable the research to be undertaken.

4. It shall be the duty of the Registrar to submit any application made under these provisions to the board concerned and to inform a candidate of the outcome as soon as may be.

5. A candidate who is admitted to the status of Student for the Degree of Master of Science by Research shall be reckoned as having held that status from the time of admission to his or her previous status, unless the board shall determine otherwise.

6. Any oral examination or interview which the board may require under cl.2 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and the assessors have agreed in writing to the proposed arrangements.

7. In exceptional circumstances, application may be made to the relevant board for special permission to hold any oral examination or interview which the board may require under cl.2 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the candidate and assessors to take part in the oral examination or interview using audiovisual electronic communication. The board concerned may approve the application where:

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(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to the assessors and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the oral examination or interview takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the oral examination or interview and to determine the outcome will be decided by the Proctors.

§4. Supervision of Students for the Degree of Master of Science by Research

1. Every candidate on admission as a Student for the Degree of Master of Science by Research shall be placed by the board concerned under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in Policy and Guidance issued by the Education Committee. The supervisor shall submit a report on the progress of the student to the board three times a year, and at any other time when the board so requests or the supervisor deems it expedient; and shall carry out such other duties as are set out in Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion the student is unlikely to reach the standard required for the Master of Science by Research.

The Registrar shall send a copy of each report by the supervisor to the student's college and to the Director of Graduate Studies or other nominated person under the faculty board concerned.

3. It shall be the duty of every Student for the Degree of Master of Science by Research to undertake such guided work as his or her supervisor requests; to attend such meetings with his or her supervisor as the latter reasonably arranges; and to fulfil any other requirements set out in Policy and Guidance issued by the Education Committee.

§5. Residence and other Requirements for Students for the Degree of Master of Science by Research

1. A Student for the Degree of Master of Science by Research shall, after admission for full-time study, keep statutory residence and pursue his or her work at Oxford for at least three terms. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. Any student who, after admission under §3 of this regulation, has kept statutory residence and studied at Oxford for a period of forty-two days, not necessarily consecutive, but falling within the same academic year, may apply to the board concerned for leave to reckon such period as one term towards the total required under the preceding clause. The board shall have power to grant such leave provided that:

(i) no day so reckoned which falls within any term shall also be reckoned for the purpose of keeping that term;

(ii) no student who has kept the Michaelmas, or the Hilary, or the Trinity Term shall be allowed to reckon in this manner any day that falls within the eight weeks beginning on the first day of Full Term in Michaelmas, or Hilary, or Trinity Term, as the case may be;

(iii) no student shall be allowed to reckon in this manner more than one such period in the same academic year;

(iv) no student shall be allowed to reckon more than three terms in the same academic year.

For the purposes of this clause, the academic year shall begin on the first day of Michaelmas Term and end on the day preceding the first day of Michaelmas Term in the following calendar year.

3. Applications for leave to reckon any period as a term under the provisions of the preceding clause shall be made to the board, through the Registrar, by the student's society.

4. Part-time students holding the status of Student for Degree of Master of Science by Research shall in each case be required to pursue their course of study for a minimum of six terms, subject to the provisions of § 3, cl. 5. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the board or other relevant body.

5. For a student who changes from full-time to part-time study or vice-versa, the period of study will be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student must pursue his or her course of study for a minimum equivalent to three FTE terms.

6. Any student may, with the permission of the board, alter the subject of research approved by the board, provided that the conditions of suitability set out in §2 above continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall determine otherwise.

7. If a full-time Student for the Degree of Master of Science by Research has held that status for nine terms, or a part-time student for fifteen terms but has been prevented by exceptional circumstances from completing his or her thesis, the board shall have power to grant an extension of time for a period or periods not exceeding three terms in all for a full-time student, or three terms in all for a part-time student, to be determined by the board. Applications for such an extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.

8. A Student for the Degree of Master of Science by Research shall cease to hold such status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Master of Science;

(ii) the board concerned shall, in accordance with provisions set down by regulation by the Education Committee, and after consultation with the student's society and supervisor, have deprived the student of such status;

(iii) he or she shall have failed to complete his or her thesis within nine terms for a full-time student, or fifteen terms for a part-time student, or within such further extension of time as may have been granted by the board concerned.

§6. Examination of Students for the Degree of Master of Science by Research

1. Candidates who have fulfilled the applicable residence and other requirements set out in §5 of this section, and whose status has not expired, may apply for the appointment of examiners and for leave to supplicate for the Degree of Master of Science by Research.

2. Applications for the appointment of examiners should be made to the board concerned through the Registrar. They shall include:

(i) a certificate from the supervisor that the candidate has pursued their course of study in Oxford in accordance with the provisions of §5 of this section;

(ii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is being concurrently submitted for any degree or diploma or certificate or other qualification in this University or elsewhere;

(iii) a statement by the candidate that the thesis is their own work, except where otherwise indicated.

3. The supervisor shall consult with the candidate concerning possible examiners, and forward to the board the names of suggested examiners with details of any special considerations which the candidate wishes to make known about any potential examiners.

4. The student shall also submit for examination, at such time as the Education Committee shall by regulation require:

[For all students submitting their thesis for the first time before MT 2019: (i) two printed or typewritten copies of a thesis;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.**]**

[For all students submitting their thesis for the first time from MT 2019: (i) a digital pdf copy of their thesis via the Research Thesis Digital Submissions (RTDS) application.

(ii) an abstract of the thesis which should concisely summarise its scope and principal arguments, in about 300 words. The abstract should be placed within the thesis, generally immediately following the Table of Contents.**]**

5. On receipt of an application for the appointment of examiners the board concerned shall appoint two examiners neither of whom shall be the candidate's supervisor, and whose duties shall be:

(i) to consider the thesis and the abstract of it submitted by the student under the provisions of the preceding clause, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted, for any degree or other qualification in this University or elsewhere and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) to examine the student orally, and also, if they think fit, by a written examination, in the subject of the thesis and in other relevant subjects;

(iii) to report to the board through the Registrar;

[For all students submitting their thesis for the first time before MT 2019; (iv) to return to the student the copies of the thesis and of the abstract thereof submitted for examination.**]**

[For all students submitting their thesis for the first time from MT 2019: (iv) to delete all digital copies of the thesis and return to the student any soft-bound copies of the thesis received from Student Registry.**]**

The Education Committee shall have power to make regulations concerning the notice to be given of the oral examination and of the time and place at which it may be held.

6. Having completed the examination of a candidate for the first time, the examiners may make recommendation (i) or (ii) below only. Having completed the examination of a candidate who has revised and re-submitted their thesis, the examiners may make any one of recommendations (i) to (iii). **[For all students submitting their thesis for the first time from MT 2019:** Where a candidate is required to revise and re-submit their thesis, the revised thesis and, where required, a report indicating the specific changes made must also be submitted via the Research Thesis Digital Submission (RTDS) application.**]**

The recommendations are:

(i) that the candidate should be granted leave to supplicate for the Degree of Master of Science by Research. In this case the examiners must include in their report statements that:

1. the candidate possesses a good general knowledge of the field of learning within which the subject of the thesis falls;
2. that the candidate has shown competence in investigating the chosen topic;
3. that the candidate has made a worthwhile contribution to knowledge or understanding in the field of learning within which the subject of the thesis falls;
4. that the thesis is presented in a lucid and scholarly manner;
5. that it merits of the award of the Degree of Master of Science.

Examiners shall bear in mind that their judgement of the extent of the candidate's contribution to knowledge or understanding of the relevant field of learning shall take into account what may reasonably be expected of a capable and diligent student after two years of full-time study in the case of a full-time student, or twelve terms in the case of a part-time student.

If the examiners are satisfied that the candidate's thesis is of sufficient merit for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within one calendar month of the date of the oral examination, their name shall be removed by the Registrar from the Register of Students for the Degree of Master of Science by Research, provided that the board may, on good cause shown by the candidate, grant an extension of time of one further calendar month in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Science by Research. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within six months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(ii) that the board should refer the thesis back to the student in order that the student may revise it for re-examination. If the examiners so recommend they shall annexe to their report to the board a statement (for transmission to the student) setting out the respects in which the thesis falls below the standard required for the degree. If the board adopts this recommendation the student shall retain the status and obligations of a Student for the Degree of Master of Science, and may apply again for the appointment of examiners, in accordance with the procedure laid down in this subsection, not later than the third term after that in which the board gave permission so to reapply. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. On re-submission of the thesis, students should submit a separate report indicating the specific changes made. For students in the Medical Sciences Division and the Department for Continuing Education, the word limit for the accompanying report shall be 1,000 words; for students in the Mathematical, Physical and Life Sciences Division, the word limit shall be 2,000 words.

If the student is unable to apply again for the appointment of examiners within three terms, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Master of Science by Research. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required changes should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twenty-four months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(iii) that the board should refuse the candidate's application for leave to supplicate.

7. In each case the examiners must embody in their report, in support of their recommendation, an account of the scope, character, and quality of the candidate's work.

8. On receipt of the examiners' report the board shall reach a decision on whether to accept the examiners' recommendation, provided that no candidate shall be given leave to supplicate unless the examiners have made the statements required in clause 6 (i) above.

9. A candidate who has been granted leave to supplicate by a board must submit a finalised electronic copy of the thesis, as approved by the examiners, to the Oxford Research Archive in line with the requirements of the General Regulations governing Research Degrees. This copy must be submitted no later than the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Permission to supplicate shall in all cases be conditional upon fulfilment of these requirements. No corrections, changes or additions of any kind shall be made to the thesis after the board has granted a candidate leave to supplicate.

10. In an exceptional case in which a board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners as it deems necessary, to conduct such further examination of the candidate as the board may require. The board shall make a report on any such case to the Education Committee.

11. The board may exempt a candidate who is being re-examined under the provisions of clause 6 (ii) above from the oral examination, provided that the examiners are able to certify that they are satisfied, without examining the candidate orally, that they can recommend to the board in the terms required by clause 6 (i) above that he or she be given leave to supplicate for the Degree of Master of Science.

12. It shall be the duty of the Registrar to notify the candidate of the board's decision as soon as may be. The Registrar shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

13. When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the board shall have power to hold a new examination.

General Regulations for the Degree of Doctor of Philosophy

§1. Degree of Doctor of Philosophy

1. Any member of the University who has been admitted to the status of Student for the Degree of Doctor of Philosophy and who has satisfied the conditions prescribed by this decree may supplicate for the Degree of Doctor of Philosophy.

2. The Education Committee shall have power to make and vary such regulations as may be necessary for carrying out the duties laid upon it and upon the Registrar by this section.

3. For the purposes of this section the words 'board', 'faculty board', 'board of the faculty', or 'divisional board' shall include any body which has power to admit students to read for the Degree of Doctor of Philosophy.

4. Students for the Degree of Doctor of Philosophy who are not graduates of the University may wear a long gown of black stuff, whose shape and ornaments shall be in accordance with a pattern approved by the Vice-Chancellor and Proctors and preserved in the University Offices, Wellington Square.

§2. Status of Student for the Degree of Doctor of Philosophy

1. The following may be admitted to the status of Student for the Degree of Doctor of Philosophy:

(i) a member of the University who, having held the status of Probationer Research Student under the provisions of the appropriate regulation, or having held the status of student for another higher degree within the University, or having completed the requirements for another higher degree within the University, has successfully completed the relevant qualifying test for entry to D.Phil. status prescribed in §3 of this section;

(ii) a member of the University who has been given leave to supplicate for the Degree of Master or Bachelor of Philosophy, or of Master of Science by Research, or of Master of Letters, provided that the subject of the thesis offered by the candidate in the examination for that degree shall be in the broad field of research proposed for the D.Phil.

2. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Student for the Degree of Doctor of Philosophy.

3. A board may grant a student suspension from the Register or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

4. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of Student for the Degree of Doctor of Philosophy did not exceed eighteen terms in the case of a full-time student, or twenty-seven terms in the case of a part-time student. (This limit includes any time spent with the status of Probationer Research Student or other relevant status before admission to the status of Student for the Degree of Doctor of Philosophy.)

5. Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the candidate's department/faculty, supervisor and college.

§3. Admission of Candidates to the Status of Student for the Degree of Doctor of Philosophy

1. Candidates qualified under §2 of this section may apply for admission as Student for the Degree of Doctor of Philosophy to the board concerned through the Registrar. Such applications shall be accompanied by:

(i) a statement from the supervisor containing their view of the proposed subject for a thesis and of the readiness of the candidate to undertake advanced research (here and hereafter in these regulations, in the case of Fine Art candidates offering studio practice as part of their submission, and in the case of Music candidates offering a portfolio of musical compositions as part of their submission, 'thesis' shall be understood to include the totality of the candidate's submission). A supervisor may delay an early application in the interests of the student, but must enable students to apply for their assessment within the prescribed time limits;

(ii) a statement of support for the application from the candidate's society;

(iii) a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it.

2. Save for those applying under the provisions of §2, cl. 1 (ii) of this section, applicants shall in addition be required to submit written work to the board, which work shall be assessed by two assessors appointed by the board, neither of whom shall normally be the candidate's supervisor. The precise manner and form of the written work shall be determined by regulation by each board. In the case of Fine Art candidates offering studio practice, and in the case of Music candidates offering a portfolio of musical compositions as part of their submissions, this will include such studio or compositional work as the board requires. The process of assessment must always include an interview with the applicant. Upon completion of their assessment of the candidate's work, the assessors shall make a recommendation as to whether the application for transfer to D.Phil. status should be granted. In each case the assessors shall make a reasoned written report to the board in support of their recommendation.

3. The board shall consider the candidate's application together with the material supplied in accordance with clauses 1 and 2 above. No application for transfer shall be granted unless the assessors shall have certified and the board is satisfied that the candidate is capable of carrying out advanced research, and that the subject of the thesis and the manner of its treatment proposed by the candidate are acceptable; and unless the board or department under whose aegis the research is to be conducted has adequate facilities to enable the research to be undertaken.

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4. Subject to the approval of the Education Committee, each board shall have power to determine by regulation what other test or condition, if any, it may require before approving admission to D.Phil. status. Each board shall be empowered, without further authority, to require from the supervisor any further confidential report on an applicant's suitability to pursue research towards the D.Phil.

5. It shall be the duty of the Registrar to submit any application made under these provisions to the board concerned, and to inform the candidate of the outcome as soon as may be.

6. A candidate whose first application for transfer to D.Phil. status is not approved shall be permitted to make one further application, following the procedures laid down in clauses 1–4 above, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

7. An applicant who transfers to the status of Student for the Degree of Doctor of Philosophy shall be reckoned as having held that status from the time he or she was admitted to his or her previous status unless the board shall determine otherwise.

8. The interview required under cl.2 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the applicant and both the assessors have agreed in writing to the proposed arrangements.

9. In exceptional circumstances, application may be made to the relevant board for special permission to hold the interview required under cl.2 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the applicant and assessors to take part in the interview using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to both assessors and to the applicant, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the interview takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the interview and to determine the outcome will be decided by the Proctors.

§4. Confirmation of Status as a Student for the Degree of Doctor of Philosophy

1. A candidate who has been admitted to the status of Student for the Degree of Doctor of Philosophy must, not later than the ninth term or normally earlier than the sixth term after that in which he or she was initially admitted to the status of a Probationer Research Student or to the status of a student for another higher degree of the University, or the eighteenth and twelfth terms respectively in the case of a part-time student, complete the assessment process prescribed by the relevant board for confirmation of his or her status as a D.Phil. Student. A board or committee may, for good reason, and with the support of the student's college, permit a candidate to defer for a maximum of three terms his or her application for confirmation of status. A student who has been admitted to the status of Student for the Degree of Doctor of Philosophy after successfully completing the requirements for the Degree of Master (or Bachelor) of Philosophy, or having held the status of Student for the M.Litt. or M.Sc. by Research, may be exempted by the board or committee concerned from the requirement for confirmation of status. With the exception of students who have been exempted under this provision, all Students for the Degree of Doctor of Philosophy must have their status confirmed before making an application for the appointment of examiners.

2. Candidates applying for confirmation of their status shall submit their application to the board concerned, through the Registrar; and such applications shall be accompanied by:

(i) a statement from the supervisor containing their view of the candidate's progress towards confirmation of status. A supervisor may delay an early application in the interests of the student, but must enable students to apply for their assessment within the prescribed time limits;

(ii) a statement of support for the application from the candidate's society;

(iii) a statement confirming that the student has successfully completed any required research integrity training.

3. Each faculty board shall, subject to the approval of the Education Committee, determine by regulation any other conditions which a student must fulfil before his or her status may be confirmed. The process of assessment must always include an interview with the candidate.

4. A candidate whose first application for confirmation of their status is not approved shall be permitted to make one further application following the procedures laid down in this section normally within one term of the original application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

5. A Student for the Degree of Doctor of Philosophy shall cease to hold such status unless it has been confirmed within nine terms of his or her admission to that status (or within a maximum of twelve terms where deferral has been approved in accordance with paragraph 4.1) in the case of a full-time student, or eighteen terms (or a maximum of twenty-four terms where deferral has been approved in accordance with paragraph 4.1) in the case of a part-time student, in accordance with the provisions of this section.

6. If, after considering a candidate's second application for confirmation of status, a board concludes that the student's progress does not warrant this, the board may approve his or her transfer to the status of Student for the Degree of Master of Science by Research or of Master of Letters, as appropriate.

7. The interview required under cl.3 of this section shall be held in Oxford in a suitable university or college building, unless in exceptional circumstances the board concerned gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and the assessors have agreed in writing to the proposed arrangements.

8. In exceptional circumstances, application may be made to the relevant board for special permission to hold the interview required under cl.3 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the candidate and assessors to take part in the interview using audiovisual electronic communication. The board concerned may approve the application where:

(i) it accepts that no alternative and timely arrangements may reasonably be put in place;

(ii) the proposed arrangements are acceptable to the assessors and to the candidate, all of whom have agreed to them in writing;

(iii) it is content to bear the additional cost of the necessary arrangements;

(iv) the interview takes place according to the protocol approved by the Education Committee;

(v) in the event of any technical or other problems, the validity of the process used to conduct the interview and to determine the outcome will be decided by the Proctors.

§5. Supervision of Students for the Degree of Doctor of Philosophy

1. Every candidate on admission as a Student for the Degree of Doctor of Philosophy shall be placed by the board which approved his or her application under the supervision of a member of the University or other competent person selected by the board, and the board shall have power for sufficient reason to change the supervisor of any student or to arrange for joint supervision by more than one supervisor, if it deems it necessary.

2. It shall be the duty of a supervisor to direct and superintend the work of the student, to meet the student regularly, and to undertake such duties as shall be from time to time set out in Policy and Guidance issued by the Education Committee. The supervisor shall submit a report on the progress of the student to the board three times a year as required, and at any other time when the board so requests or the supervisor deems it expedient; and shall carry out such other duties as are set out in Policy and Guidance issued by the Education Committee. The supervisor shall communicate the contents of the report to the student on each occasion that a report is made, so that the student is aware of the supervisor's assessment of his or her work during the period in question. In addition, the supervisor shall inform the board at once if he or she is of the opinion the student is unlikely to reach the standard required for the Degree of Doctor of Philosophy.

The Registrar shall send a copy of each report by the supervisor to the student's college, and to the Director of Graduate Studies or other nominated person under the board concerned.

3. It shall be the duty of every Student for the Degree of Doctor of Philosophy to undertake such guided work as his or her supervisor requests; to attend such meetings with his or her supervisor as the latter reasonably arranges; and to fulfil any other requirements of the Education Committee set out in its memorandum of guidance for students and supervisors.

§6. Residence and other Requirements for Students for the Degree of Doctor of Philosophy

1. Except as provided in clause 2 of this subsection, a Student for the Degree of Doctor of Philosophy shall after admission for full-time study keep statutory residence and pursue his or her course of study at Oxford for at least six terms, provided that a Student for the Degree of Doctor of Philosophy who is also a Bachelor or Master of Philosophy or Master of Science or Master of Letters or Master of Studies or Bachelor of Civil Law or Magister Juris or Master of Theology (except for those who hold the degree having studied for it at Westminster College) shall keep statutory residence and pursue his or her course of study at Oxford for at least three terms after admission as a Student for the Degree of Doctor of Philosophy. Time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. The board concerned may dispense a student for the Degree of Doctor of Philosophy, on application through his or her society and with the support of his or her supervisor, from not more than three terms of residence and study in Oxford either on the ground that it is necessary to the student's work that he or she should be allowed to pursue his or her course of study at some other place than Oxford, or for other good cause.

3. Students exceptionally permitted to undertake their research in a well-found laboratory outside Oxford shall not be required to keep statutory residence, but must attend for such instruction as the board shall require.

4. Any student who, after admission under §3 of this section, has kept statutory residence and studied at Oxford for a period of forty-two days, not necessarily consecutive, but falling within the same academic year, may apply to the board concerned for leave to reckon such period as one term towards the total required under the preceding clause. The board shall have power to grant such leave provided that:

(i) no day so reckoned which falls within any term shall also be reckoned for the purpose of keeping that term;

(ii) no student who has kept the Michaelmas, or the Hilary, or the Trinity Term shall be allowed to reckon in this manner any day that falls within the eight weeks beginning on the first day of Full Term in Michaelmas, or Hilary, or Trinity Term, as the case may be;

(iii) no student shall be allowed to reckon in this manner more than one such period in the same academic year;

(iv) no student shall be allowed to reckon more than three terms in the same academic year.

For the purposes of this clause, the academic year shall begin on the first day of Michaelmas Term and end on the day preceding the first day of Michaelmas Term in the following calendar year.

Applications for leave to reckon any period as a term under the provisions of this clause shall be made to the board, through the Registrar, by the student's society.

5. Part-time students holding the status of Student for the Degree of Doctor of Philosophy shall in each case be required to pursue their course of study for a minimum of twelve terms, subject to the provisions of §3, cl. 6. Part-time students shall not be required to keep statutory residence, but must attend for such instruction as the board or other relevant body shall require, subject to the approval of the Education Committee. No student may apply to the relevant faculty board or other body for the appointment of examiners unless his or her supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the faculty board or other relevant body.

6. For a student who changes from full-time to part-time study or vice-versa, the period of study will be calculated on the basis that each term of full-time study counts as 1 FTE, and each term of part-time study counts as 0.5 FTE, and the student must pursue his or her course of study for a minimum of 6 FTE terms.

7. Any student may, with the permission of the board alter the subject of the research originally approved provided that the conditions of suitability set out in §3 of this section continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the board shall order otherwise.

8. If a full-time Student for the Degree of Doctor of Philosophy has held that status for twelve terms, or a part-time student for twenty-four terms, but has been prevented by exceptional circumstances from completing his or her thesis, the board shall have power to grant an extension of time for a period or periods, not exceeding six terms in all for a full-time student, or three terms in all for a part-time student, to be determined by the board. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.

9. A Student for the Degree of Doctor of Philosophy shall cease to hold that status if:

(i) he or she shall have been refused permission to supplicate for the Degree of Doctor of Philosophy; or

(ii) the board concerned shall in accordance with §2, cl. 3 of this section, and with the provisions set down by regulation by the Education Committee and after consultation with the student's college and supervisor, have deprived the student of such status;

(iii) he or she shall have been transferred under the relevant provisions to another status;

(iv) he or she shall have failed to complete his or her thesis within twelve terms for a full-time student, or twenty-four terms for a part-time student or within such further extension of time as may have been granted by the board concerned.

§7. Examination of Students for the Degree of Doctor of Philosophy

1. A Student for the Degree of Doctor of Philosophy who has fulfilled the applicable residence and other requirements set out in §6 of this section and whose status has not expired, may apply to the board concerned for the appointment of examiners and for leave to supplicate for the Degree of Doctor of Philosophy.

2. Such applications should be made to the board concerned through the Registrar. They shall include:

(i) a certificate from the supervisor that the student has pursued their course of study in Oxford in accordance with the provisions of §6 of this section;

(ii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is concurrently being submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere;

(iii) a statement by the candidate that the thesis is their own work, except where otherwise indicated.

3. The supervisor shall consult with the candidate concerning possible examiners, and forward to the board the names of suggested examiners together with details of any special considerations which the candidate wishes to make known about any potential examiners.

4. The candidate shall also submit for examination, at such time and in such format as the Education Committee shall by regulation permit:

[For all students submitting their thesis for the first time before MT 2019: (i) two printed or typewritten copies of a thesis; or (in the case of Fine Art candidates offering studio practice as part of their submission) two printed or typewritten copies of the written portion of the thesis, and a portfolio or exhibition of work, together with documentation of that work;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.**]**

[For all students submitting their thesis for the first time from MT 2019: (i) a digital pdf copy of their thesis via the Research Thesis Digital Submissions (RTDS) application; or, in the case of Fine Art candidates offering studio practice as part of their submission, a digital pdf copy of the written portion of the thesis via the Research Thesis Digital Submissions (RTDS) application, and a portfolio or exhibition of work, together with documentation of that work;

(ii) an abstract of the thesis which should concisely summarise its scope and principal arguments, in about 300 words. The abstract should be placed within the thesis, generally immediately following the Table of Contents.**]**

5. On receipt of an application the board concerned shall appoint two examiners, neither of whom shall be the candidate's supervisor, and whose duties shall be:

(i) to consider the thesis and the abstract of it submitted by the student, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted, for any degree or other qualification in this University or elsewhere otherwise than as part of the requirements of this University for the Degree of Bachelor of Philosophy or of Master of Philosophy or of Bachelor of Civil Law, or as part of the dissertation submitted by a Student for the Degree of Master of Science by Coursework or of Master of Studies, and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) (in the case of Fine Art candidates offering studio practice as part of their submission) to consider the portfolio or exhibition of work documented under section 4 (i) of these regulations, and presented or mounted by the candidate in partial satisfaction of the examination requirements;

(iii) to examine the student orally in the subject of their thesis;

(iv) to satisfy themselves by examination (oral, written, or both) whether the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;

(v) to report to the board through the Registrar on the scope, character, and quality of the work submitted;

[For all students submitting their thesis for the first time before MT 2019: (vi) to return to the student the copies of the thesis and the abstracts thereof.**]**

[For all students submitting their thesis for the first time from MT 2019: (vi) to delete all digital copies of the thesis and return to the student any soft-bound copies of the thesis received from Student Registry.**]**

The Education Committee shall have power to make regulations concerning the notice to be given of the oral examination, and of the time and place at which it may be held.

6. Having completed the examination of a candidate for the first time, the examiners may make any one of recommendations (i), (ii), or (iv) below only. Having completed the examination of a candidate who has revised and re-submitted their thesis, the examiners may make any one of recommendations (i)-(vi). **[For all students submitting their thesis for the first time from MT 2019:** Where a candidate is required to revise and re-submit their thesis, the revised thesis and, where required, a report indicating the specific changes made must also be submitted via the Research Thesis Digital Submission (RTDS) application.**]**

The recommendations are:

(i) that the board should grant the candidate leave to supplicate for the Degree of Doctor of Philosophy. In making this recommendation, the examiners must include in their report statements that:

1. the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;

2. the student has made a significant and substantial contribution in the particular field of learning within which the subject of the thesis falls;

3. the thesis is presented in a lucid and scholarly manner;

4. in their opinion the thesis merits the Degree of Doctor of Philosophy;

5. the student has presented a satisfactory abstract of the thesis.

Examiners shall bear in mind that their judgement of the substantial significance of the work should take into account what may reasonably be expected of a capable and diligent student after three or at most four years of full-time study in the case of a full-time student, or eight years in the case of a part-time student.

(i) (*a*) **Minor corrections**

If the examiners are satisfied that the candidate's thesis is of sufficient merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination and which should be capable of completion within one month), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within one calendar month of the date of receipt of the list of minor corrections from the examiners, their name shall be removed by the Registrar from the Register of Students for the Degree of Doctor of Philosophy, provided that the board may, on good cause shown by the candidate, grant an extension of time of one further calendar month in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within six months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.

(i) (*b*) **Major corrections**

If the examiners are satisfied that the candidate's thesis is of sufficient potential merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make major corrections (which are not sufficiently substantial to justify reference back for re-examination and which should be capable of completion within six months), they should report this preliminary recommendation to the board with a description of the major corrections which they require the candidate to make before they confirm their recommendation.

Where the examiners make this recommendation, and the board, considering the extent and nature of the major corrections, takes the view that the recommendation ought to be reference of the thesis back to the candidate in order that the candidate may revise it for re-examination, the board may, exceptionally, ask the examiners to review their recommendation.

If the candidate has not completed these corrections within six calendar months of the date of receipt of the list of major corrections from the examiners, their name shall be removed by the Registrar from the Register of Students for the Degree of Doctor of Philosophy, provided that the board may, on good cause shown by the candidate, grant an extension of time of up to three further calendar months in which the candidate may fulfil this requirement before the removal of their name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required corrections should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twelve months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination.

Where a recommendation of approval subject to major corrections has been made, the examiners, on receipt of the corrected thesis on the first occasion, may conclude and report one of the following:

(*a*) the original recommendation is now fully substantiated;

(*b*) the work as submitted still requires minor corrections prior to confirmation of the original recommendation and a further one month may be allowed for this from that date;

(*c*) the work as now submitted still requires major corrections prior to confirmation of the original recommendation and a further six months may be allowed for this from that date.

Recommendation (*a*) or (*b*) may be made without a further oral examination on condition that both examiners have reviewed and approved the major corrections. A further oral examination must be held if either of the examiners requires it or if the recommendation is likely to be (*c*).

In the exceptional instance where (*c*) applied and the outcome of the second and final submission of corrections still remained unsatisfactory, the examiners will amend their original recommendation to (ii) below.

(ii) that the board should offer the candidate a choice between (a) reference of the thesis back to the candidate in order that they may revise it for re-examination for the Degree of Doctor of Philosophy, and (b) leave to supplicate for the Degree of Master of Letters or of Master of Science, as appropriate, on the basis that the thesis has not reached the standard required for the Degree of Doctor of Philosophy but has nevertheless reached that required for the Degree of Master of Letters or of Master of Science.

(*a*) If the board adopts this recommendation, and the student chooses to revise the thesis for re-examination for the Degree of Doctor of Philosophy, the student shall retain the status and obligations of a Student for the Degree of Doctor of Philosophy and shall be permitted to apply again for the appointment of examiners, in accordance with the procedure laid down in this sub-section, not later than the sixth term after that in which the board gave permission so to reapply. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. Accompanying the revised thesis at re-submission should be a separate report indicating the specific changes made. For students in the Humanities, Medical Sciences and Social Sciences Divisions and the Department for Continuing Education, the word limit for the accompanying report shall be 1,000 words; for students in the Mathematical, Physical and Life Sciences Division, the word limit shall be 2,000 words.

If the student is unable to apply again for the appointment of examiners within six terms, no subsequent extension shall be granted, but it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy. The application should have the support of their society and supervisor, a copy of their thesis incorporating the required changes should have been submitted to the relevant Board along with a separate report indicating the specific changes made, and such reinstatement fee as may from time to time be prescribed by Council should have been paid. Leave to supplicate shall not be granted until this fee has been paid.

Permission for reinstatement to the Register of Students may be granted by the Board within twenty-four months of the date the student was notified of the outcome of their examination.

Exceptionally, a candidate who is not able to apply for reinstatement within that timeframe may make an application to Council's Education Committee for reinstatement to the Register of Students. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the student was last examined, the seriousness of the causes for the delay, and the views of the student's department/faculty, supervisor and college. Education Committee will not normally consider applications if sixty months or more have elapsed since the notification of the outcome of the examination;

(*b*) If the board adopts this recommendation and the student chooses leave to supplicate for the Degree of Master of Letters or Master of Science by Research, the examiners may still determine that before the thesis is deposited the candidate should make minor corrections in accordance with the regulations under (i) above.

(iii) that the board should refer the student's thesis back in order that the student may present it for re-examination for the Degree of Master of Letters or of Master of Science, as determined by the examiners (if appropriate), only. If the board adopts the recommendation the student shall be transferred forthwith to the status of Student for the Degree of Master of Letters or Student for the Degree of Master of Science as the case may be, and shall be permitted to apply for permission to supplicate for the Degree of Master of Letters or Master of Science in accordance with the provisions of the appropriate regulation. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation. The word limit for a thesis resubmitted under this provision shall be that specified by the DPhil regulations under which it was originally submitted;

(iv) that the board should refer the student's thesis back in order that the student may present it for re-examination either under (ii) above for the Degree of Doctor of Philosophy or, if the student chooses, under (iii) above for the Degree of Master of Letters or of Master of Science only. The board shall adopt such a recommendation only if it is fully satisfied that the thesis as it stands is not of the standard required for the Degree of Doctor of Philosophy, nor for the Degree of Master of Letters or of Master of Science as the case may be, but that the candidate could reach the standard required for the Degree of Doctor of Philosophy. If such permission shall have been given by a board during a vacation, it shall be deemed to have been given in the term preceding that vacation;

(v) that the thesis has not reached the standard required for the Degree of Doctor of Philosophy but has nevertheless reached that required of the Degree of Master of Letters or of Master of Science, and that the candidate may be granted leave to supplicate for one of the latter degrees on the basis of the thesis as it stands; the examiners may still determine that before the thesis is deposited the candidate should make minor corrections in accordance with the regulations under (i) above.

(vi) that the student's application for leave to supplicate should be refused.

7. If the examiners recommend reference back of the student's application under clause 6 (ii) or (iii) or (iv) above, they shall annex to their report to the board a statement (for transmission to the candidate) setting out the respects in which the thesis falls below the standard required for the degree in question, and what changes are necessary for it to reach that standard, save that examiners of a thesis submitted for the first time may, in exceptional circumstances, and notwithstanding a recommendation under clause 6 (ii) or (iv) above, certify that they are unable to indicate how the thesis might be changed, within the time allowed, in order to reach the required standard for the degree of Doctor of Philosophy.

8. On receipt of the examiners' report the board shall reach a decision on whether to accept the examiners' recommendation, provided that no candidate shall be given leave to supplicate for the Degree of Doctor of Philosophy unless the examiners have made the statements required in clause 6 (i) above.

9. A candidate who has been granted leave to supplicate by a board must submit a finalised electronic copy of the thesis, as approved by the examiners, to the Oxford Research Archive in line with the requirements of the General Regulations governing Research Degrees. This copy must be submitted no later than the end of the fifth day before the date of the degree ceremony booked by the candidate for conferral of their degree. Permission to supplicate shall in all cases be conditional upon fulfilment of these requirements. No corrections, changes or additions of any kind shall be made to the thesis after the board has granted a candidate leave to supplicate.

10. In an exceptional case in which a board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners as it deems necessary, to conduct such further examination of the candidate as the board may require. The board shall make a report on any such case to the Education Committee.

11. The board may exempt a candidate who is being re-examined under the provisions of clause 6 (ii)–(v) above from the oral examination, provided that the examiners are able to certify that they are satisfied without examining the candidate orally that they can recommend to the board in the terms required by clause 6 (i) above that he or she be given leave to supplicate for the Degree of Doctor of Philosophy.

12. It shall be the duty of the Registrar to notify the candidate of the board's decision as soon as may be. The Registrar shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

13. When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the board shall have power to hold a new examination.

Research Degrees in the Humanities Division

TRANSFER OF STATUS AND CONFIRMATION OF STATUS

1. *Transfer of Status*

Purpose and criteria

(i) To assess whether the candidate is capable of carrying out advanced research, and has had suitable preparation in terms of subject-specific research training.

(ii) To assess whether the subject of the thesis and the manner of its treatment as proposed by the candidate are acceptable and potentially of D.Phil quality.

(iii) To assess whether the thesis can reasonably be completed in no more than 6 to 9 terms from transfer in the case of full-time students, and of no more than 12 to 18 terms from transfer in the case of part-time students.

Applying for transfer of status

(i) **Students admitted to Probationer Research Student (PRS) status**

Students who have completed a one-year Master's degree at the University of Oxford or elsewhere, or a two-year M.Phil degree at a university other than the University of Oxford are admitted to Probationer Research Student (PRS) status. Transfer of status from PRS to M.Litt. or D.Phil will normally take place in the third or fourth term (sixth to eighth term for part-time students) as measured from the admission to PRS status.

(ii) **Students admitted to D.Phil status**

Students who have completed a two-year M.Phil degree (or, in the case of Philosophy, B.Phil degree) at the University of Oxford will be admitted either as a Probationer Research Student or as a student with D.Phil status. The decision will be made by the relevant University Admitting Body based on the proposed doctoral research and on previous qualifications, including research undertaken at Master's level. For students who are admitted to PRS status, transfer of status from PRS to D.Phil must take place in the third or fourth term (between the sixth and eighth term for part-time students), as measured from the admission to PRS status.

The relevant University Admitting Body may only admit students directly to D.Phil status if the Admitting Body is satisfied that the student meets the three conditions described under 'purpose of transfer of status' above. In such cases, the admissions process should follow the same pattern as the transfer of status process, and normally all candidates who are admitted directly to D.Phil status must be interviewed. For students who are admitted directly to D.Phil status, the transfer of status process is waived.

Material normally required for applications for transfer of status

Candidates applying for transfer of status from Probationer Research Student (PRS) to D.Phil should normally submit the following documents:

(i) GSO.2 form: Application to transfer status.

(ii) Two copies of a detailed outline (not exceeding 1,000 words) of the proposed thesis subject and of the manner in which it will be treated, including a provisional list of chapters and their proposed coverage.

(iii) Two copies of a piece of written work (or equivalent, e.g. a portfolio, score or CD/DVD). The submitted work should be on the topic of the proposed thesis, and if this consists of written work, should be about 10,000 words long (usually a draft chapter of the thesis; if the submitted work is not a draft chapter, then the candidate should provide a written explanation of the written work's relationship to the thesis).

(iv) A reference from the supervisor: the supervisor (or supervisors, if there is more than one) must provide a full and detailed assessment of the student and the student's application for transfer in the 'Comment' section of the GSO.2 form. Where there are two supervisors, either each one must submit an assessment report or both must sign a joint assessment.

(v) Information about subject-specific research or other training completed by the student, e.g. proof of linguistic competence. The faculty should specify any research training/research skills (e.g. linguistic competence, ability to use archives, handling of ancient documents) which students are expected to have acquired by this stage of their doctoral studies.

Entries for individual Faculty Boards, below, specify any differences in the submission requirements for transfer of status from those listed above.

Assessment

(i) Assessors: the faculty must appoint two assessors, neither of whom must be the candidate's supervisor.

(ii) Interview: an interview by both assessors, based on the submitted written materials, is compulsory.

(iii) Report: the assessors must submit a joint written report, making a clear recommendation to the relevant faculty Graduate Studies Committee (or equivalent) of 'transfer' or 'not transfer', and providing reasons for their recommendation. The report should note any subject-specific research training still required by the student successfully to complete their doctorate.

Outcome of assessment

(i) The assessors may recommend that the candidate be transferred to D.Phil status.

(ii) The assessors may judge that the candidate is not (yet) ready to transfer, in which case they may:

(*a*) recommend that the candidate should reapply after undertaking further preparatory work, which should be clearly described in their report, or

(*b*) recommend that the candidate should transfer to a lower level of research degree, such as the Master of Letters (M.Litt).

Unsuccessful applications

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(i) A candidate whose first application for transfer to D.Phil status is not approved shall be permitted to make one further application, and will be granted an extension of time for one term (full-time students) or two terms (part-time students) if this is necessary for the purposes of making the application. Normally the assessors should be the same as for the original application.

(ii) If, after considering a candidate's second application for transfer of status, the relevant board concludes that the student's progress does not warrant transfer, the board must consider whether to approve his or her transfer to the status of Student for the Degree of Master of Letters (M.Litt).

Reporting The report of the assessors must be considered by the Faculty Graduate Studies Committee (or equivalent), which may delegate authority to the Director of Graduate Studies. Where authority is delegated, the Director of Graduate Studies must report his or her decision to the Faculty Graduate Studies Committee (or equivalent). A copy of the transfer report must also be sent to the student, supervisor and college.

Appeals Candidates who wish to contest the outcome of the transfer assessment, either on procedural or academic grounds, should first discuss the matter with their Director of Graduate Studies. Where a concern is not satisfactorily settled by that means, the candidate, their supervisor or their college authority may make an appeal directly to the Proctors. In accordance with the University's complaints and appeals processes, the Proctors can only consider whether the procedures for reaching an academic decision were properly followed, and cannot challenge the academic judgement of the assessors.

Loss of Probationer Research Student status Candidates will lose their Probationer Research Student status if they have not gained admission to another status (e.g. D.Phil or M.Litt) within six terms of admission as a full-time student, or within twelves terms of admission as a part-time student,to the status of Probationer Research Student, or if the faculty board concerned deprives them of such status (after consultation with the college/hall and supervisor). If a candidate loses his or her status as a Probationer Research Student and has not gained admission to another status, the candidate is no longer registered as a student of the University.

2. ***Confirmation of Status***

Purpose and criteria

The purpose of confirmation is to:

(i) assess the progress of the student's research, and

(ii) to ensure that the student's research progress is such that the student may reasonably be expected to submit within six months to one year (one to two years for part-time students).

Applying for confirmation of status

(i) Candidates who were admitted to Probationer Research Student (PRS) status must apply for confirmation of status not later than the eighth term and normally no earlier than the sixth term (not later than the sixteenth term and normally no earlier than the twelfth term for part-time students), after admission to the status of Probationer Research Student. Candidates who have been admitted directly to the status of Student for the Degree of Doctor of Philosophy after taking the MPhil are deemed to have been admitted to the status of Probationer Research Student when they began the MPhil. The normal time for application for confirmation of status, in such cases, is the end of the eighth term (tenth term for part-time students) after admission to the status of Probationer Research Student.

(ii) Application for confirmation of status should be made at least *three months* (i.e. one term, or the summer vacation) prior to submission of the thesis.

Material normally required for applications for confirmation of status

Candidates applying for confirmation of D.Phil status should normally submit the following documents:

(i) GSO.14 form: Application to Confirm D.Phil status.

(ii) An abstract of the thesis, a list of chapters with a paragraph describing each chapter, a clear statement indicating which chapters have been written, and a detailed timetable for the completion of the remaining chapters.

(iii) Written work (or equivalent, e.g. a portfolio, score or CD/DVD). The submitted work should be on the topic of the proposed thesis, and if this consists of written work, should be about 10,000 words long (usually a draft chapter of the thesis including all footnotes, bibliography etc.; if the submitted work is not a draft chapter, then the candidate should provide a written explanation of the written work's relationship to the thesis).

(iv) A reference from the supervisor: the supervisor (or supervisors, if there is more than one) must provide a confidential assessment of the student and their application (this must be in addition to, or instead of, the 'Comment' section of GSO.14). The faculty may specify additional references.

(v) Confirmation material should normally include copies of the report(s) from the transfer process.

Entries for individual Faculty Boards, below, specify any differences in the submission requirements for confirmation of status from those listed above.

Assessment

(i) Assessors: the faculty must appoint at least one assessor, who must not be the candidate's supervisor. Ideally two assessors should be appointed.

(ii) Interview: an interview by at least one assessor who is not the supervisor, based on the submitted written materials, is compulsory.

(iii) Report: the assessor(s) must submit a written report on both the written and interview components of the application, making a clear recommendation to the relevant Faculty Graduate Studies Committee (or equivalent).

Outcome of assessment

(i) The assessor(s) may recommend that the candidate's D.Phil status be confirmed.

(ii) The assessor(s) may judge that the candidate does not (yet) satisfy the purpose of the confirmation process as described above, and may:

(*a*) recommend resubmission of the application at a later date within the normal timetable;

(*b*) recommend that the candidate should transfer to a lower level of research degree, such as the M.Litt.

Unsuccessful applications If the candidate's first application for confirmation of status is not approved, the candidate is permitted to make one further application, normally within one term (full-time students), or two terms (part-time students) of the original application. The candidate will be granted an extension of time for one term (full-time students), or two terms (part-time students), if this is necessary for the purposes of making the application. If, after considering a candidate's second application for confirmation of status, a board concludes that the student's progress does not warrant confirmation, the board may approve his or her transfer to the status of Student for the Degree of Master of Letters (M.Litt).

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Deferral of confirmation In exceptional circumstances where unforeseen and unavoidable obstacles have arisen since transfer of status so as to delay a student's research progress, the student may apply to their faculty board for deferral of confirmation of status up to a maximum of three terms (full-time students) or six terms (part-time students). An application for deferral must consist of:

(i) a clear and detailed description of the obstacles;

(ii) a statement of support from the student's supervisor;

(iii) a statement of support from the Director of Graduate Studies.

Reporting The report of the assessor(s) must be considered by the Faculty Graduate Studies Committee (or equivalent), which may delegate authority to the Director of Graduate Studies. Where authority is delegated, the Director of Graduate Studies must report their decisions to the Faculty Graduate Studies Committee (or equivalent). A copy of the transfer report must also be sent to the student, supervisor and college.

Research Degrees for the Ruskin School of Art

1. *Admission*

Fine Art candidates are initially admitted as Probationer Research Students. Candidates may apply for admission on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Committee of the Ruskin School of Art shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Committee.

Candidates may elect to pursue research by thesis alone, or by a combination of thesis and studio practice; where the latter course is proposed, the studio work produced must be original work developed and realised in respect of the stated aims of the research programme, exemplifying and locating the ideas that have been developed in conjunction with the written part of the thesis.

2. *Transfer of status to M.Litt. or D.Phil.*

During the first year of study, Probationer Research Students are required to attend lectures, seminars, and classes within the University as directed by their supervisor(s). Students will also undertake foundation work related to their research area. Students must satisfy the committee that (a) they have followed and completed their prescribed courses of study, (b) they have undertaken preparatory research (and, where applicable, studio work) to the satisfaction of their supervisor(s), (c) the proposed research topic is acceptable, and that they are competent to undertake it, (d) (in the case of those intending to offer studio practice as part of the final submission) the proposed work to be undertaken is of sufficient substance. Candidates for transfer should submit a brief statement (1,000 words) on the topic of their research and the manner in which they propose to treat it. This should be accompanied by:

EITHER

(A) an essay of about 5,000 words relevant to the topic proposed for the thesis.

OR

(B) (for those intending to offer studio practice as part of the final submission) a portfolio or exhibition of studio work with slides or other documentation of work not available for inclusion and a related essay of 3,000 words. Application for transfer (including all the submitted material) should be submitted no later than the third week of the third term and accompanied by a report from the student's supervisor(s). (Upon the recommendation of the supervisor(s), a student may be permitted to submit no later than Monday of the week before full term in the fourth term.)

3. *Confirmation of D.Phil. status*

Every student seeking confirmation of status should make a submission consisting of:

EITHER

(A)

1. a thesis title, together with an outline of the thesis, and an essay of about 6,000 words on the current state of the student's research, or a portion of the thesis of comparable length.

OR

(B)

1. a portfolio or exhibition of studio work, accompanied by a statement of future plans;

2. an essay on a related topic (3,000 words). All candidates will be examined orally by two assessors. In the case of those intending to offer studio practice as part of the final submission, both assessors will view the portfolio or exhibition of studio work prior to the oral examination. Confirmation of status may take place only when the committee has received satisfactory reports from the assessors, and from the student's supervisor(s).

4. *Final submission*

EITHER

(A) For the Degree of D.Phil., a thesis of up to 80,000 words, including notes and appendices, but excluding acknowledgements, bibliography, glossary, image captions and table of contents; or for the Degree of M.Litt. a thesis of up to 40,000 words, including notes and appendices, but excluding acknowledgements, bibliography, glossary, image captions and table of contents.

OR

(B) Subject to points (i-iv) below, for the Degree of D.Phil., a thesis of art practice that makes an original contribution to knowledge and comprises (a) a portfolio of artwork that is documented by textual material and photographic and/or other images including labels or notes of explanation, and (b) a written component of up to 20,000 words that includes all such textual documentation, labels and notes of explanation, as well as footnotes, endnotes and appendices, but excludes acknowledgements, bibliography, glossary, image captions and table of contents; or for the Degree of M.Litt. a thesis of art practice that makes an original contribution to knowledge and comprises (a) a portfolio of artwork that is documented by textual material and photographic and/or other images including labels or notes of explanation, and (b) a written component of up to 10,000 words that includes all such textual documentation, labels and notes of explanation, as well as footnotes, endnotes and appendices, but excludes acknowledgements, bibliography, glossary, image captions and table of contents.

In the case of those candidates offering a thesis of art practice:

(i) For the purpose of these regulations, “portfolio” means a body of original artwork that may take the form of one or more objects, images, environments, performances, texts, virtual or conceptual works, or any comparable form as agreed between the candidate and his/her supervisor.

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(ii) This body of work should be accompanied by documentation of high technical standards and theoretical sophistication that is sufficiently comprehensive as to fully record and communicate all aspects of the artwork where it is not possible to include the artwork itself within the written dissertation.

(iii) The candidate will also prepare a presentation of the body of original artwork, which the assessors will view in situ in advance of the oral examination, or in exceptional cases review on the basis of the documentation provided. This presentation may take the form of an exhibition, performance, screening, demonstration or any comparable form as agreed between the candidate and his/her supervisor. The supervisor will ensure that the assessors view this presentation, which may take place in a different venue from, and on a day prior to, the oral examination. There should normally be no more than three months between the dates of the viewing and the oral examination.

(iv) In conducting the oral examination, the assessors will be concerned to establish that the argument of the additional written component has been clearly presented in relation to the artwork, and that the artwork has been set in its relevant theoretical, historical, technical and/or critical context.

In exceptional circumstances, candidates may apply for permission to submit a written component that exceeds the specified word limit. An application for permission to exceed the limit should be submitted to the Ruskin School of Art's Director of Graduate Studies with a detailed explanation and statement of the amount of excess length requested, and with a covering letter from the supervisor.

Research Degrees in Asian and Middle Eastern Studies

1. *Admission as a Probationer Research Student*

Candidates must apply for admission as Probationer Research Student on a full-time basis.

2. *Transfer to M.Litt. and D.Phil. status*

All students will normally be expected to submit:

(*a*) a piece of formal written work related to the field of their proposed thesis of between 5,000 and 10,000 words in length;

(*b*) a satisfactory outline (of not more than 1000 words) of the proposed subject of the thesis.

3. *Confirmation of D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above. The piece of written work is expected to be a draft chapter or two chapters of the candidate's thesis, approximately 10,000-15,000 words in total.

4. *Theses*

Theses submitted for the Degree of M.Litt. should not exceed 50,000 words and those for the Degree of D.Phil. should not exceed 100,000, exclusive of any text that is being edited, and of bibliography, but including notes, glossary, appendices, etc. Leave to exceed this limit will be given only in exceptional cases.

Examination by integrated thesis

An integrated thesis may constitute an acceptable thesis for students registered on a research degree in Asian and Middle Eastern Studies.

An integrated thesis may either be a hybrid of conventional chapters and high-quality papers, or be fully paper-based. Regardless of the format, the content of the thesis should reflect the amount, originality and level of work expected for a conventional thesis. Students should note that an integrated thesis is not an easier option than a conventional thesis. It should not be assumed that the act of publication (in whatever form) means the work is of suitable academic quality and content for inclusion in a thesis, and students should discuss all papers in detail with their supervisor before inclusion. It would be anticipated that the candidate would be a lead contributor, rather than a minor author, on at least some of the papers in order to consider this format. There is no minimum, or maximum, number of papers a candidate is expected/allowed to include as part of such a thesis but the thesis must address an overarching research question, represent a coherent and focused body of research, and be of the appropriate standard and scope to pass a doctoral examination. It will remain a matter for the examiners to conclude whether the contributions are equivalent to that which would be expected of a standard DPhil.

Any papers utilised must concern a common subject, constitute a continuous theme and conform to the following guidelines:

a) If a candidate for the Degree of Doctor of Philosophy wishes to be examined through an integrated thesis, they should apply for permission to be examined in this way when they apply for Confirmation of Status, as detailed in the Faculty handbook. A candidate for the Degree of Master of Letters should normally apply for permission to be examined in this way six months before submitting their papers for examination. To revert to being examined by a conventional thesis rather than an integrated thesis, the candidate must inform the faculty of the change as detailed in the faculty graduate handbook.

b) Work can be included regardless of its acceptance status for publication but candidates may be questioned on the publication status of their work by the examiners.

c) Any submitted/published papers should relate directly to the candidate's approved field of study, and should have been written whilst holding the status of PRS or a student for the DPhil or MLitt. it is not permitted for articles published prior to the start of the DPhil to be used as part of an integrated thesis.

d) The collection of papers must include a separate introduction, a full literature review, discussion and a conclusion , so that the integrated thesis can be read as a single, coherent document. Students are expected to clarify in the introduction and/or conclusion how the chapters are integrated as a complete text or how the papers relate to one another. In some cases, students may wish to rewrite portions of the published material to make it fit the structure of their thesis. If they have done so, this should be clearly indicated, normally with a footnote or endnote. The original sources of published papers should always be clearly cited.

e) The candidate must ensure all matters of copyright are addressed before a paper's inclusion. A pre-print version of any published papers may be included, as an appendix, as detailed in the Faculty handbook.

f) Joint/multi-authored papers are acceptable if the candidate can both defend the paper in full and provide a written statement of authorship, agreed by all authors, that certifies the extent of the candidate's own contribution. If the Faculty Graduate Studies Committee is not satisfied that the greater part of the work included in the thesis is the student's own, the committee will not proceed to appoint examiners.

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Research Degrees in Classics

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Classics shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committees of the Board of the Faculty of Classics. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. *Transfer to M.Litt. and D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

The written work to be submitted should be a single essay on a subject relevant to the candidate's proposed thesis. The essay should be approximately 7,000 words in length. In *Languages and Literature* candidates will also be required to have attended such classes as the Graduate Sudies Committee shall from time to time determine.

3. *Confirmation of D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

Candidates are required to submit a fully worked chapter or section of a chapter of the thesis, of approximately 10,000 words in length.

In Languages and Literature candidates will also be required to provide evidence of reading competence in German and a second modern language by the time of confirmation. Further details on the modern language policy are set out in the Faculty's D.Phil handbook.

4. *Theses*

All candidates when they submit their theses must state the approximate number of words therein both (a) including citations and, if they have been granted permission to count citations separately, (b) excluding citations. Theses exceeding the limit are liable to be returned unexamined for reduction to the proper length. Candidates who have submitted in their final term may be allowed a maximum period of two terms to effect the necessary reduction.

Theses submitted for the Degree of M.Litt. in *Ancient History and Archaeology* should not exceed 50,000 words, and those submitted for the Degree of D.Phil. should not exceed 100,000 words, excluding the bibliography, any text that is being edited or annotated, and any descriptive catalogue, but including footnotes and appendices. Leave to exceed these limits will only be given in exceptional cases, and upon the presentation of a detailed explanation by the candidate, together with a statement of the excess length required and the written support of the supervisor. Such applications should be made immediately it becomes clear that authorisation to exceed the limit will be required, and in any case not later than the Friday of the fifth week of the term before that in which application is made for appointment of examiners. Every candidate submitting a thesis must state the number of words therein.

A thesis submitted for the Degree of M.Litt. in Classical Languages and Literature should not exceed 60,000 words. There is no minimum word limit but approximately 50,000 words would be accepted as a guideline. A thesis submitted for the Degree of D.Phil. should not exceed 100,000 words. There is no minimum word limit but approximately 80,000 words would be accepted as a guideline. The word limit excludes the bibliography, any text that is being edited or annotated, translations of Greek or Latin quoted, and any descriptive catalogue, but includes Greek or Latin quoted, footnotes and appendices.

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Research Degrees in English Language and Literature

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as a Probationer Research Student on a full-time or part-time basis.

2.*Transfer to M.Litt. and D.Phil. status*

(i) Full-time Probationer Research Students will be required to submit an application to transfer to M.Litt or D.Phil status no later than Friday of noughth week in the third term of their study as a Probationer Research Student (normally Trinity term), with Transfer of Status being completed by the end of the fourth term. In exceptional cases the English Graduate Studies Committee may permit the candidate to postpone submission; candidates seeking such postponement must apply to the Director of Graduate Studies well in advance, and no later than Monday of fifth week of Hilary term.

Part-time Probationer Research Students will be required to submit an application to transfer to M.Litt or D.Phil status no later than Friday of noughth week in the sixth term of their study as a Probationer Research Student (normally Trinity term), with Transfer of Status being completed by the end of the eighth term. In exceptional cases, the English Graduate Studies Committee may permit the candidate to postpone submission; candidates seeking such postponement must apply to the Director of Graduate Studies well in advance, and no later than Monday of fifth week of the fifth term (normally Hilary term).
(ii) Full-time candidates must write to the English Graduate Studies Office by Friday of the eighth week of their second term as a Probationer Research Student (normally Hilary term), giving notice of their intention to apply for transfer to D.Phil status, and providing the title of their proposed thesis.

Part-time candidates must write to the English Graduate Studies Office by Friday of the eighth week of their fifth term as a Probationer Research Student (normally Hilary term), giving notice of their intention to apply for transfer to D.Phil status, and providing the title of their proposed thesis.
(iii) All candidates must submit the documents detailed in the *Regulations for Research Degrees in the Humanities Division*.

3.*Confirmation of D.Phil. status*

(i) For full-time students, application for confirmation of D.Phil. status, with endorsements by the candidate's society and supervisor, shall normally be presented to the English Graduate Studies Office not later than Friday of fifth week in the eighth term after admission to the D.Phil. programme (normally Hilary term). In exceptional cases the English Graduate Studies Committee may permit the candidate to postpone submission by up to one term: candidates seeking such postponement should apply to the Committee through the Director of Graduate Studies well in advance.

For part-time students, application for confirmation of D.Phil status, with endorsements by the candidate's society and supervisor, shall normally be presented to the English Graduate Studies Office not later than Friday of fifth week in the sixteenth term after admission to the D.Phil programme, with Confirmation of Status being achieved by the end of the eighteenth term. In exceptional cases, the English Graduate Studies Committee may permit the candidate to postpone submission by up to two terms: candidates seeking such postponement should apply to the Committee through the Director of Graduate Studies well in advance.
(ii) Application for confirmation of D.Phil. status shall be accompanied by: (1) a full outline of chapters (c.100 words per chapter), summarising the scope of individual chapters and their state of completion, including a timetable for completion of the work which remains to be done before submission of the thesis; (2) a draft abstract of the thesis as a whole, of approximately 1,000 words; (3) a sample chapter, of 10,000 words. The English Graduate Studies Office will send the written work as well as any previous reports on transfer to the interviewer appointed by the English Graduate Studies Committee on behalf of the English Faculty Board.

4.*Theses*

Theses submitted to the Board of the Faculty of English Language and Literature for the Degree of M.Litt. should normally be around 40,000 words in length and should in no case exceed 50,000 words, exclusive of the bibliography and of any text that is being edited but including notes, glossary, appendices, etc. Theses submitted for the Degree of D.Phil. should normally be around 80,000 words in length and should in no case exceed 100,000 words, exclusive of the bibliography and of any text being edited, but including notes, glossary, appendices, etc. Leave to exceed these limits will be given only in exceptional cases (e.g. when the subject of the thesis requires extensive quotation from unpublished or inaccessible material, or where substantial and supplementary bibliographical or biographical listings are essential or helpful for an understanding of the arguments of the thesis) and on the recommendation of the supervisor. Applications to exceed the limit of 50,000 words for the M.Litt. or 100,000 words for the D.Phil. must be made in writing to the English Graduate Studies Committee in advance of the application for appointment of examiners. Each application should include a detailed explanation, a statement of the excess length requested, and a covering letter from the supervisor.

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Research Degrees in History

1. *First year course work*

Research students in History (which includes economic and social history, history of science and medicine, and history of art) are admitted as Probationer D.Phil students, and are required to undertake the following work in their probationary period:

(*a*) attend such lectures, seminars and master's classes as their supervisor shall determine; and

(*b*) present one seminar paper during the first year. Such paper shall normally be assessed by two assessors. Such assessors should not include the candidate's supervisor. The work done for the seminar paper may form the basis of the essay required under (2) below.

Applications for admission/transfer to full M.Litt. or D.Phil. status shall be accompanied by:

(1) one copy of a statement (of 500 to 1,000 words) of the subject of the thesis and the manner in which the candidate proposes to treat it; such a statement will also normally include a descriptive title for the research project, an indication of identified or envisaged primary sources, an outline of the time table for background reading, archival or field work, and writing-up; also an account of how the research project relates to work done for any relevant master's dissertation;

(2) one copy of a piece of written work, between 3,000 and 5,000 words long, being on the topic of the proposed thesis (usually an early draft of a chapter of the thesis); if the submitted work is not a draft chapter, then the candidate should provide an explanation of the written work's relationship to the thesis;

(3) one copy of a confidential report from the supervisor(s), which should be sent direct to the Faculty's Graduate Office.

All work should be emailed as a PDF or Word copy to the Graduate Office.

Successful completion of the work prescribed above is not in itself sufficient qualification for students to advance to M.Litt. or D.Phil. status.

2. *Transfer to full M.Litt. or D.Phil. status*

(i) The application form, endorsed by the candidate's society and supervisor, and the supporting material as outlined under 1. above shall normally be presented to the Faculty's Graduate Office not later than Friday of eighth week in the candidate's first Hilary Term (or Friday of eighth week in the candidate's second Hilary Term in the case of part-time students). In exceptional cases the Director of Graduate Studies may permit the candidate to postpone submission: candidates seeking such postponement should apply for deferral of transfer of status well in advance.

(ii) The Graduate Office shall send copies of the written work and the confidential report to the candidate's interviewer who will pass on one copy to the second assessor nominated as below.

(iii) The interviewer shall then, together with a second assessor appointed in conjunction with the Director of Graduate Studies, examine the candidate orally. The interviewer shall be entitled, after consultation with the Director of Graduate Studies, to appoint a deputy to act instead. When the interviewer is also the supervisor, the Director of Graduate Studies shall act as if he or she were the interviewer and shall have power to appoint a deputy and the second assessor.

(iv) The assessors shall report to the Director of Graduate Studies in writing whether the candidate's subject is satisfactory for the degree in question and whether he or she is competent to tackle it.2 If they think this is not the case, they may recommend resubmission after a set period of further probation; such resubmission will constitute the second attempt at Transfer of Status provided for in the General Regulations for the degree. If the assessors disagree, the Director of Graduate Studies shall decide what should be done.

(v) Candidates holding the status of M.Litt. student may apply for transfer to D. Phil. status at any time, within the statutory limit of nine terms. Their Transfer of Status application will be considered according to the procedure laid down for confirmation of D. Phil. status (see below). The interviewer appointed by the Faculty Board shall follow that procedure, except that the interviewer will be asked to state explicitly whether in addition to this procedure a subsequent formal confirmation of D. Phil. status would be desirable, or not.

3. *Confirmation of D.Phil. status*

(i) Application for confirmation of D. Phil. status, with endorsements by the candidate's society and supervisor, shall normally be presented to the Faculty's Graduate Office not later than Friday of fifth week in the eighth term after admission to the D. Phil. programme (or, in the case of part-time students, in the candidate's twelfth term after admission to the D. Phil. Programme, or, if switching from full-time to part-time while on-course, an equivalent number of terms). In exceptional cases the Director of Graduate Studies may permit the candidate to postpone submission by up to one term: candidates seeking such postponement should apply to the Director of Graduate Studies well in advance.

(ii) Application for confirmation of D.Phil status shall be accompanied by: (1) a full outline of chapters (1-2 pages), summarising the scope of individual chapters and their state of completion, including a timetable for completion of the work which remains to be done before submission of the thesis; (2) a draft abstract of the thesis as a whole, of between 1,000 and 2,000 words; (3) a sample chapter, of between 6,000 and 10,000 words; (4) a confidential report from the supervisor(s) which should be sent direct to the Faculty's Graduate Office. The Graduate Office shall send the written work and the confidential report to the interviewer appointed by the Faculty Board.

(iii) The interviewer shall then examine the candidate orally. If the interviewer considers it necessary, a second assessor may be appointed in conjunction with the Director of Graduate Studies. In cases where the interviewer is also the supervisor, the Director of Graduate Studies shall act as if they were the interviewer and shall have power to appoint a deputy and, if necessary, a second assessor.

(iv) The interviewer shall report to the Director of Graduate Studies in writing whether the candidate's subject is satisfactory and whether he or she is competent to tackle it. If confirmation is not recommended the interviewer may recommend reapplication after a further period of study (within the timeframe provided for in the General Regulations) or alternatively transfer to M.Litt. status, subject to the general regulations governing confirmation of status.

4. *Theses*

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Theses submitted for the Degree of M.Litt. should not exceed 50,000 words and those submitted for the Degree of D.Phil. should not exceed 100,000 words, including all notes, appendices, any source material being edited, and all other parts of the thesis whatsoever, excluding only the bibliography and abstract; any thesis exceeding these limits is liable to be rejected on that ground. Any application for permission to exceed the limit should be submitted with a detailed explanation and statement of the amount of excess length requested, and with a covering letter from the supervisor. Applications should be made as soon as possible and may not be made later than the last day of the fifth week of the term before that in which application is made for appointment of examiners. The presentation and footnotes should comply with the requirements specified in the Regulations of the Education Committee for the degrees of M.Litt. and D.Phil. and follow the Conventions for the presentation of essays, dissertations and theses of the Faculty of History.

All candidates must submit with their thesis an abstract of the thesis, which shall not normally exceed 1,500 words for the M.Litt. or 2,500 words for the D. Phil., prepared by the student. This is in addition to the requirement to submit an abstract of not more than 300 words in length required by the Education Committee's regulations. Copies of both abstracts shall be bound into the copy of the thesis which shall be deposited in the Bodleian Library.

Research Degrees in Linguistics, Philology & Phonetics

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis.

2. *Transfer to M.Litt. and D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

3. *Confirmation of D.Phil. status*

Candidates must submit the documents detailed in the Divisional regulations, above.

4. *Theses*

Theses submitted for the Degree of M.Litt. in Linguistics, Philology and Phonetics should not exceed 50,000 words. The word limit excludes the bibliography, appendices consisting of a catalogue of data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but includes quotations and footnotes.

Theses submitted for the Degree of D.Phil. in Linguistics, Philology and Phonetics should not exceed 100,000 words. The word limit excludes the bibliography, appendices consisting of a catalogue of data, any extensive text which is specifically the object of a commentary or linguistic analysis, and any translation of that text, but includes quotations and footnotes.

Integrated Thesis

An integrated thesis may constitute an acceptable thesis for students registered on the DPhil in Linguistics, Philology & Phonetics.

An integrated thesis may either be a hybrid of conventional chapters and high-quality papers, or be fully paper-based. Regardless of the format, the content of the thesis should reflect the amount, originality and level of work expected for a conventional thesis. It should not be assumed that the act of publication (in whatever form) means the work is of suitable academic quality and content for inclusion in a thesis, and students should discuss all papers in detail with their supervisor before inclusion. It would be anticipated that the candidate would be a lead contributor, rather than a minor author, on at least some of the papers in order to consider this format. There is no minimum, or maximum, number of papers a candidate is expected/allowed to include as part of such a thesis and it will remain a matter for the examiners to conclude whether the contributions are equivalent to that which would be expected of a standard DPhil.

Any papers utilised must concern a common subject, constitute a continuous theme and conform to the following guidelines:

a) If a candidate for the Degree of Doctor of Philosophy wishes to be examined through an integrated thesis, they should apply for permission to be examined in this way when they apply for confirmation of status, as detailed in the Faculty handbook. A candidate for the Degree of Master of Letters should normally apply for permission to be examined in this way six months before submitting their papers for examination. To revert to being examined by a conventional thesis rather than an integrated thesis, the candidate must inform the faculty of the change as detailed in the faculty graduate handbook.

b) Work can be included regardless of its acceptance status for publication but candidates may be questioned on the publication status of their work by the examiners.

c) Any submitted/published papers should relate directly to the candidate's approved field of study, and should have been written whilst holding the status of PRS or a student for the DPhil or MLitt. in Linguistics, Philology & Phonetics. It is not permitted for articles published prior to the start of the DPhil to be used as part of an integrated thesis.

d) The collection of papers must include a separate introduction, a full literature review, discussion and a conclusion, so that the integrated thesis can be read as a single, coherent document.

e) The candidate must ensure all matters of copyright are addressed before a paper's inclusion. A pre-print version of any published papers should be included as standard, as an appendix.

f) Joint/multi-authored papers are acceptable if the candidate can both defend the paper in full and provide a written statement of authorship, agreed by all authors, that certifies the extent of the candidate's own contribution.

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Research Degrees in Medieval & Modern Languages

1. *Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Medieval & Modern Languages shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee of the Board of the Faculty of Medieval & Modern Languages. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. *Transfer to M.Litt. and D.Phil. status*

Candidates must give notice of intention to apply for transfer in writing to the Modern Languages Graduate Office, 41 Wellington Square, Oxford, by the end of the fourth week of the third term before they seek entry to D.Phil. status, giving the title of the proposed thesis. By Friday of the sixth week they shall submit an application form together with:

(i) one electronic copy, or three typed copies, of a statement (not more than 1,000 words) of the title of the proposed thesis and of the manner in which the subject will be treated, and of the way in which the proposed treatment relates to existing work relevant to the chosen topic, the statement to include a provisional scheme of the contents of the chosen topic, and

(ii) one electronic copy, or two typed copies of a piece of written work normally not more than about 10,000 words long.

(iii) The application for transfer of status shall be submitted to the Modern Languages Graduate Office, 41 Wellington Square, Oxford.

3. *Confirmation of D.Phil. status*

(i) Each applicant for confirmation of D.Phil. status must submit one electronic copy, or two typed copies of a piece of written work of 15,000 words in length (except where text is accompanied by graphs or statistical material), being a draft of a chapter or chapters of the thesis (excluding the introductory or concluding chapters and any section submitted for the first transfer examination). The student shall show on a provisional list of the contents of the thesis the place he or she plans for the draft chapter(s). Each applicant must also submit, at the time of application, one electronic copy, or three typed copies of a statement (of not more than 1,000 words) of the title of the proposed thesis and of the manner in which the subject will be treated, and of work achieved on other parts of the thesis and work remaining to be done.

(ii) The application for confirmation of D.Phil. status shall be submitted to the Modern Languages Graduate Office, 41 Wellington Square, Oxford.

4. *Theses*

Theses submitted for the Degree of M.Litt. should not exceed 50,000 words and those submitted for the Degree of D.Phil. should not exceed 80,000 words, excluding the bibliography and any text that is being edited but including notes, glossary, appendices, etc. Leave to exceed these limits will be given only in exceptional cases. Any application for permission to exceed the limit should be submitted with a detailed explanation and statement of the amount of excess length requested, and with a covering letter from the supervisor. Application must be made immediately it seems clear that authorisation to exceed the limit will be sought and normally not later than six months before the intended date of submission of the thesis.

Every candidate who is editing a text must also state the length of the text being edited.

In addition to the arrangements for an abstract of the thesis set out in the Education Committee's regulations above, a fuller abstract of the thesis (which shall not normally exceed 1,500 words for the M.Litt. and 2,500 words for the D.Phil.) prepared by the student is required. A copy of the fuller abstract must be included with the electronic copy of the thesis which, if the application for leave to supplicate for the degree is successful, the candidate must submit to the Oxford Research Archive (ORA).

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Research Degrees in Music

1. *Admission as a Probationer Research Student*

Research students are admitted as Probationer Research Students. Candidates may apply for admission on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Music shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee of the Board of the Faculty of Music. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. *Transfer to the status of M.Litt. or D.Phil. Student*

Applications for admission/transfer to M.Litt. or D.Phil. status shall be accompanied by:

EITHER (A) or (B):

(A) For those intending to offer compositions as part of the final submission:

(1) a portfolio of two significantly contrasted compositions (together lasting between 10 and 15 minutes maximum);

(2) a related essay of 5,000-6,000 words (not exceeding 6,000 words);

(3) a stand alone 250-word overview of the topic of their thesis;

(4) a proposed work-schedule for the following year.

(B) For all other candidates:

(1) a literature review essay of c.5,000 words that provides a discursive review of the historical and/or theoretical literature relevant to the thesis topic and its field;

(2) an essay of c.5,000 words on a focused topic relevant to the proposed thesis, and intended to constitute a part of it.

Please note that (1) and (2) should not exceed 10,000 words combined. There is flexibility in the distribution of word count between the two essays, with a 4,000-word minimum and a 6,000-word maximum per essay; the combined minimum for the two documents is 9,500 words.

(3) a stand-alone 500-word overview of the topic of the thesis;

(4) a provisional timetable for completion of the thesis.

The submissions should normally be made electronically as pdf files.

3. *Confirmation of D.Phil. status*

In addition to the general requirements of the Humanities Divisional regulations above, the Board of the Faculty of Music requires that every student seeking confirmation of status must make a submission consisting of:

EITHER (A) or (B):

(A) For those intending to offer compositions as part of the final submission:

(1) an annotated inventory of the proposed contents of the final portfolio of compositions, along with the title and a detailed plan of the supporting dissertation, normally presented in chapter-by-chapter form as a series of abstracts;

(2) a portfolio of two or more well-contrasted compositions, with a total duration of approximately 25 minutes;

(3) a critical or analytical essay of 5,000-10,000 words.

(B) For all other candidates:

(1) Thesis title, together with an annotated outline of the whole thesis, normally presented in chapter-by-chapter form as a series of abstracts and including a detailed timeline for completion and submission;

(2) A portion of the thesis of up to 10,000 words (normally a chapter or chapter section which represents a central part of their argument, and excluding those dealing with biographical issues and prefatory materials).

Confirmation should normally take place between the sixth and ninth terms following admission as a student, and not normally closer than three months before final submission.

4. *Final submission for the Degree of M.Litt*
EITHER (A) or (B)

(A) For those offering compositions as part of the final submission: a portfolio of between three and six musical compositions, totalling approximately 45 minutes' duration, and a dissertation of not more than 15,000 words either on the candidate's own music or on some aspect of music related to the candidate's compositional concerns.

(B) For all other candidates: a thesis of not more than 50,000 words.

5. *Final submission for the Degree of D.Phil.*

EITHER (A) or (B)

(A) For those offering compositions as part of the final submission,either:

(1) a portfolio of between three and six musical compositions, totalling between 50 and 80 minutes' duration, with at least one composition being of large scale (defined as for large-scale forces, such as orchestra, and/or of more than 30 minutes' duration). The portfolio will be prefaced by a critical writing submission of up to 5,000 words situating the candidate’s portfolio

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submissions with respect to the field of contemporary music, and where appropriate to musicological studies or other academic fields/domains of the candidate's choosing; and (2) a separate dissertation of up to 20,000 words.

OR

(1) a portfolio of between three and six musical compositions, totalling between 60 and 100 minutes' duration, with at least one composition being of large scale (defined as for large-scale forces, such as orchestra, and/or of more than 30 minutes' duration); and (2) a dissertation of up to 20,000 words situating the candidate's portfolio submissions with respect to the field of contemporary music, and where appropriate to musicological studies or other academic fields/domains of the candidate's choosing.

(B) For all other candidates: a thesis of not more than 100,000 words, exclusive of any editions of text or music being submitted as supporting material, notes, bibliography, glossary, appendices, etc.

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Research Degrees in Philosophy

1.*Admission as a Probationer Research Student*

Candidates may apply for admission as Probationer Research Student, or directly to D.Phil. status, on a full-time basis

2.*Transfer to M.Litt. or D.Phil. status*

Applications should be accompanied by a thesis outline of about two pages and a piece of written work of approximately 5,000 words in the area and philosophical style of the proposed thesis.

Candidates admitted as Probationer Research Students after completing the Master of Studies degree in Ancient Philosophy at the University of Oxford must complete all of the following requirements by the end of Week 8 of their third term as a Probationer Research Student:

(*a*) Attend two graduate classes with at least one from the following subject areas: moral philosophy; metaphysics; theory of knowledge; philosophical logic and philosophy of language; philosophy of mind and action.

(*b*) Submit one 5,000 word essay on a topic of the student's choice for one of the above listed classes, the pass mark for which is 65.

(*c*) Submit a thesis outline of about two pages.

(*d*) Submit a piece of written work of approximately 5,000 words in the area and philosophical style of the proposed thesis.

The board will appoint two assessors, who will read the submissions and conduct an interview with the candidate. If the mark for the essay mentioned in (*b*) above is between 50 and 64 (inclusive) then the assessors may, depending on the quality of the candidate's other submitted work, recommend approval or refusal of the Transfer of Status application.

The Philosophy Graduate Studies Committee may, depending on the student's prior experience and education, waive requirements (*a*) and/or (*b*). If it waives both requirements then the student must complete the requirements by the end of Week 2 of their third term as a Probationer Research Student.

Candidates admitted as Probationer Research Students after completing the Master of Studies degree in Philosophy of Physics at the University of Oxford must complete the following requirements by the end of the Week 0 before the start of their fourth term as a Probationer Research Student:

(*a*) Attend two graduate classes (which cannot be in the subject area of their MSt in Philosophy of Physics elective option, Philosophy of Physics or Philosophy of Science) with at least one from the following subject areas: moral philosophy; metaphysics; theory of knowledge; philosophical logic and philosophy of language; philosophy of mind and action.

(*b*) Submit one 5,000 word essay on a topic of the student's choice for one of the above listed classes, the pass mark for which is 65.

(*c*) Submit a thesis outline of about two pages.

(*d*) Submit a 20,000 word dissertation on a topic of their choice, preferably in the area and philosophical style of their thesis.

The board will appoint two assessors, who will read the submissions and conduct an interview with the candidate. If the mark for the essay mentioned in (*b*) above is between 50 and 64 (inclusive) then the assessors may, depending on the quality of the candidate's other submitted work, recommend approval or refusal of the Transfer of Status application.

The Philosophy Graduate Studies Committee may, depending on the student's prior experience and education, waive requirements (*a*) and/or (*b*), and it has the power to replace requirement (*d*) by requirement

(*e*) Submit a piece of written work of approximately 5,000 words in the area and philosophical style of the proposed thesis.

If it waives (*a*) and (*b*) and replaces (*d*) by (*e*) then the student must complete the requirements by the end of Week 2 of their third term as a Probationer Research Student.

Candidates admitted as Probationer Research Students after completing the Master of Studies degree in Practical Ethics at the University of Oxford must complete all of the following requirements by the end of Week 8 of their third term as a Probationer Research Student:

(*a*) attend at least one graduate class, which cannot be in Practical Ethics. This could potentially include Moral Philosophy; Political Philosophy; Ancient Ethics; Philosophy of Mind; Philosophy of Action.

(*b*) submit one 5,000 word essay on a topic of the student's choice, for one of the above listed classes, the pass mark for which is 65;

(*c*) submit a thesis outline of about two pages;

(*d*) submit a piece of written work of approximately 5,000 words in the area and style of the proposed thesis.

The board will appoint two assessors, who will read the submissions and conduct an interview with the candidate. If the mark for the essay mentioned in (b) above is between 50 and 64 (inclusive) then the assessors may, depending on the quality of the candidate's other submitted work, recommend approval or refusal of the Transfer of Status application.
The Philosophy Graduate Studies Committee may, depending on the student's prior experience and education, waive requirements (a) and/or (b). If it waives both requirements then the student must complete the requirements by the end of Week 2 of their third term as a Probationer Research Student.

3.*Confirmation of D.Phil. status*

Applications should be accompanied by a thesis outline of about two pages and a piece of written work of approximately 5,000 words, intended as a part of the thesis, in final or near-final draft.

4.*Theses*

M.Litt. theses should not exceed 50,000 words, and D.Phil. theses should not exceed 75,000 words, exclusive of bibliographical references, unless the candidate has, with the support of his or her supervisor, secured the leave of the board to exceed this limit. All candidates when they submit their theses must state the approximate number of words therein both (a) including citations and, if

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they have been granted permission to count citations separately, (b) excluding citations. Theses exceeding the limit are liable to be returned unexamined for reduction to the proper length. Candidates who have submitted in their final term may be allowed a maximum period of two terms to effect the necessary reduction.

Research Degrees in Theology and Religion

1. Admission as a Probationer Research Student

Candidates may apply for admission as Probationer Research Student, or directly to DPhil status, on a full-time or part-time basis. In assessing applications from candidates seeking to undertake a research degree through part-time study, the Graduate Studies Committees of the Board of the Faculty of Theology & Religion shall have regard to evidence that the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee of the Board of the Faculty of Theology & Religion. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Faculty.

2. Transfer to M.Litt. or D. Phil. status

All students admitted to Probationer Research Student (PRS) status will be required to submit an application to transfer to M.Litt. or D.Phil. status no later than Monday of Week 0 in the candidate's third term (or Monday of Week 0 in the candidate's sixth term in the case of part-time students). In exceptional cases the Faculty's Graduate Studies Committee may permit the candidate to postpone submission; candidates seeking such postponement must apply to the Director of Graduate Studies for deferral of transfer of status well in advance, and no later than Monday of Week 5 of the candidate's second term (or the Monday of Week 5 of the candidate's fourth term in the case of part-time students).

3. Confirmation of D.Phil. status

Application for confirmation of D.Phil. status, with endorsements by the candidate's college and supervisor, shall normally be presented by Monday of Week 0 in the seventh term after admission to the D.Phil. programme (or in the candidate's fourteenth term after transfer to full D.Phil. status in the case of part-time students) but must be presented no later than Monday of Week 5 in the eighth term (or in the candidate's sixteenth term in the case of part-time students). In exceptional cases the Faculty's Graduate Studies Committee may permit the candidate to postpone submission by one term; candidates seeking such postponement should apply to the Committee through the Director of Graduate Studies well in advance.

4. Theses

Theses submitted for the Degree of M.Litt. should not exceed 50,000 words, or 100,000 for the D.Phil., excluding only the bibliography in both cases. The faculty board is prepared to consider an application for a relaxation of this limit in special circumstances.

All candidates must submit an abstract of the thesis, of between 1,000 and 1,500 words for an M.Litt., and between 1,500 and 2,500 for a D.Phil., prepared by the candidate. This is in addition to the requirement to submit an abstract of not more than 300 words in length required by the Education Committee's regulations. One copy of each abstract prepared at the time of the examination should be included in the examiners' copies of the thesis. Copies of both abstracts shall be included in the copy of the thesis which shall be deposited in the Bodleian Library.

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Research Degrees in the Mathematical, Physical and Life Sciences Division

1. PERMISSION TO WORK IN A WELL-FOUND LABORATORY OUTSIDE THE UNIVERSITY

Applicants who are admitted to undertake research under the supervision of the Mathematical, Physical and Life Sciences Divisional Board may, exceptionally, be permitted by the divisional board to undertake their research in a well-found laboratory outside the University. Such candidates shall be dispensed from the residence requirements, but shall be required to attend the University for such instruction as the division and department concerned shall require. Before admitting a candidate on this basis, the department concerned shall be required to satisfy itself and the divisional board that appropriate arrangements are in place for approving all aspects of the student's academic work, including the following:

(i) the availability of the equipment and facilities necessary for the project in the agency concerned;

(ii) the existence of a wider collaboration between the department and the agency in which the student is based;

(iii) the subject of their doctoral studies;

(iv) satisfactory induction procedures;

(v) satisfactory health and safety arrangements;

(vi) satisfactory supervision arrangements, to include specification of a minimum number of contact hours between student and supervisor, which shall include not less than two face-to-face meetings between student and supervisor, for a total of at least 8 hours, each term;

(vii) satisfactory arrangements for monitoring the student's progress within the department;

(viii) provision for the student to attend the University for such instruction as the division and department shall require.

Dispensation from these rules shall be sought from the Director of the Graduate School through the departmental Director of Graduate Studies.

2. Examination by integrated thesis

Subject to approval, students registered on research programmes (DPhil, MSc (Res) and CDTs/DTPs) in the following departments may submit an integrated thesis rather than a conventional thesis:

- Biology,
- Chemistry,
- Earth Sciences,
- Engineering Science,
- Statistics.

Where a student is admitted to an interdisciplinary doctoral training programme (CDT/DTP), the regulations for the department hosting the student will determine whether the student can apply for permission to submit an integrated thesis.

An integrated thesis may either be a hybrid of conventional chapters and high-quality scientific papers, or be fully paper-based. Regardless of the format, the content of the thesis should reflect the amount, originality and level of work expected for a conventional thesis. It should not be assumed that the act of publication (in whatever form) means the work is of suitable academic quality and content for inclusion in a thesis, and students should discuss all papers in detail with their supervisor before including. It would be anticipated that the candidate would be a lead contributor, rather than a minor author, on at least some of the papers in order to consider this format. There is no minimum, or maximum, number of papers a candidate is expected/allowed to include as part of such a thesis and it will remain a matter for the examiners to conclude whether the contributions are equivalent to that which would be expected of a standard DPhil.

Any papers utilised must concern a common subject, constitute a continuous theme and conform to the following guidelines:

(i) If a candidate for the Degree of Doctor of Philosophy wishes to be examined through an integrated thesis, they should apply for permission to be examined in this way when they apply for confirmation of status, as detailed in the relevant departmental handbook. A candidate for the Degree of Master of Science by Research should normally apply for permission to be examined in this way six months before submitting their papers for examination. To revert to being examined by a conventional thesis rather than an integrated thesis, the candidate must inform their department of the change as detailed in the relevant departmental handbook.

(ii) Work can be included regardless of its acceptance status for publication but candidates may be questioned on the publication status of their work by the examiners.

(iii) Any submitted/published papers should relate directly to the candidate’s approved field of study, and should have been written whilst holding the status of PRS or a student for the MSc (by Research), or DPhil.

(iv) The collection of papers must include a separate introduction, a full literature review, discussion and a conclusion, so that the integrated thesis can be read as a single, coherent document.

(v) The candidate must ensure all matters of copyright are addressed before a paper’s inclusion. A pre-print version of any published papers should be included as standard.

(vi) Joint/multi-authored papers are common in science based subjects and thus acceptable if the candidate can both defend the paper in full and provide a written statement of authorship, agreed by all authors, that certifies the extent of the candidate’s own contribution. A standard template is available for this purpose.

The length and scope of theses, including word limits for each subject area in the Division are set out in Departmental guidelines.

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Doctoral Training Programmes in MPLS

1. *Programmes covered by these regulations*

(a) The regulations in cl. 2 to 6 shall apply to all research students registered on the following doctoral training programmes, irrespective of the division or department they are based within for their research project:

(i) Centres for Doctoral Training in: Autonomous Intelligent Machines and Systems; Biomedical Imaging; Chemical Synthesis for a Healthy Planet; Cyber Security; Engineering Biology; Fusion Power; Health Data Science; Industrially Focused Mathematical Modelling; Inorganic Chemistry for Future Manufacturing; Inorganic Materials for Advanced Manufacturing; Materials 4.0; Mathematics of Random Systems: Analysis, Models and Algorithms; Modern Statistics and Statistical Machine Learning; Partial Differential Equations: Analysis and Applications; Renewable Energy Marine Structures; Science and Technology of Fusion Energy; Statistical Science; Statistics and Machine Learning; Superconductivity: Enabling Transformative Technologies; Sustainable Approaches to Biomedical Science; Synthesis for Biology and Medicine; Synthetic Biology; Systems Approaches to Biomedical Science; and Wind and Marine Energy Systems and Structures;

(ii) Centres for Doctoral Training in: Intelligent Earth (AI for the Environment); and EcoWild;
(iii) Doctoral Training Centres in Systems Biology;

(iv) Doctoral Training Partnership in Environmental Research;

(v) Doctoral Training Partnership in Interdisciplinary Bioscience.

The programmes listed in (i) and (iii) shall be under the supervision of the Board of the Mathematical, Physical, and Life Sciences Division.

The programmes listed in ((ii) and (iv) shall be under the joint supervision of the Boards of the Mathematical, Physical, and Life Sciences Division, and the Social Sciences Division. They shall appoint a Management Board to run the programme.

The programme listed in (v) shall be under the joint supervision of the Boards of the Mathematical, Physical, and Life Sciences Division, and the Medical Sciences Division. They shall appoint a Management Board to run the programme.

(b) The regulations in cl. 2 to 4 shall not apply to the doctoral training programmes listed below. The regulations in cl. 5 and 6 will apply. Students shall be registered for the first year of their programme as follows:

(i) Centre for Doctoral Training in Gas Turbine Aerodynamics and Future Propulsion and Power: students shall be registered for the first year of this programme at the University of Cambridge,

(ii) Centre for Doctoral Training in Diamond Science and Technology: students shall be registered for the first year of this programme at the University of Warwick,

(iii) Centre for Doctoral Training in Theory and Modelling in Chemical Sciences shall be registered for the first year of this programme on the MSc in Theoretical and Computational Chemistry.

These programmes shall be under the supervision of the Board of the Mathematical, Physical, and Life Sciences Division.

Students on the programmes listed in b (i) and (ii) must pass the postgraduate taught course that they are registered on for the first year in order to be admitted to the status of Probationer Research Student. Students on the programme listed in b (iii) must meet the conditions specified in the regulations for the MSc in Theoretical and Computational Chemistry in order to be admitted to the status of Probationer Research Student. Students listed in b (i) to (iii) who are admitted to the status of Probationer Research Student may hold that status for up to four terms (eight for a part-time student). The General Regulations Governing Research Degrees, the General Regulations for the Degree of Doctor of Philosophy and the regulations for Research Degrees in Physical Sciences shall then apply.

2. *Probationer Research Student Status*

All research students will be admitted to the status of Probationer Research Student in the first instance. Candidates should discuss with their supervisors the most appropriate time at which to apply for transfer of status.

For Transfer of Status requirements, the regulations for the department that the student is hosted in will also be applied.

(a) Students admitted to the doctoral programmes listed in (1) (a), with the exception of Mathematics of Random Systems: Analysis, Models and Algorithms, EcoWild and Superconductivity: Enabling Transformative Technologies, shall hold the status of Probationer Research Student for a maximum of six terms (twelve for a part-time student). Students admitted to Mathematics of Random Systems: Analysis, Models and Algorithms, EcoWild and Superconductivity: Enabling Transformative Technologies shall hold the status of Probationer Research Student for a maximum of four terms (eight for a part-time student).
(b) Students admitted by The University of Warwick to the Centre for Doctoral Training in Statistical Science, and students admitted by the University of Bristol or the University of Warwick to the Centre for Doctoral Training in Synthetic Biology, and students admitted by the University of Nottingham to the Centre for Doctoral Training in Biomedical Imaging shall be matriculated and hold the status of Probationer Research Student Status at the University of Oxford for the first three terms of their doctoral training programme.

(c) A Probationer Research Student on a doctoral training programme listed in (1) (a) shall apply for admission to D.Phil. status normally before the end of the fifth term (tenth term for a part-time student), and no later than the eighth week of the sixth term (twelfth term for a part-time student), with the exception of Mathematics of Random Systems: Analysis, Models and Algorithms, EcoWild and Superconductivity: Enabling Transformative Technologies where the General Regulations Governing Research Degrees apply,

(d) A Probationer Research Student registered on the Centre for Doctoral Training in Renewable Energy Marine Structures or Wind and Marine Energy Systems and Structures programmes may choose to apply for admission to either the degree of Doctor of Engineering or the degree of Doctoral of Philosophy. A Student must choose which degree to apply for no later than the end of the third full-term. The Regulations below apply to students seeking to apply for and supplicate for the degree of Doctor of Philosophy. For students seeking to apply for the degree of Doctor of Engineering, the Regulations for the Doctor of Engineering shall apply.

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(e) A candidate whose first application for transfer to D.Phil. status is not approved shall be permitted to make one further application, following the procedures laid down in the General Regulations Governing Research Degrees §4, clauses 1-4, and shall be granted an extension of time for one term (two terms for a part-time student) if this is necessary for the purposes of making the application.

(f) Subject to the approval of the divisional board, and for good cause, a student may be permitted to hold the status of PRS prior to the first application for transfer of status for a further one or two terms (or one to four terms for a part-time student), on the condition that the first application for transfer of status is submitted and assessed within eight terms (sixteen for a part-time student) of the student being admitted to PRS status. Any application outside this limit (other than in clause 2(e) above) must be approved by or on behalf of Education Committee.

(g) A Probationer Research Student on a doctoral training programme shall cease to hold such status in accordance with General Regulations Governing Research Degrees §4.10 (i)–(iii).

(h) The board may grant a student suspension from the Register of those admitted to the status of Probationer Research Student or deprive a student of their status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

(i) It shall be open to a candidate whose name has been removed from the Register to apply to the board for reinstatement to the Register as a Probationer Research Student. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of a Probationer Research Student did not exceed eight terms (sixteen terms for a part-time student) in the case of a Student on a doctoral training programme listed in (1) (a), with the exception of Mathematics of Random Systems: Analysis, Models and Algorithms, EcoWild, and Superconductivity: Enabling Transformative Technologies, and for students registered on Future Propulsion and Power where it did not exceed six terms (twelve terms for a part-time student).

For exceptional reinstatement to the Graduate Register, for candidates unable to make an application under the provisions above, please refer to cl 3 of the General Regulations Governing Research Degrees.

3. *Confirmation of Status as a Student for the Degree of Doctor of Philosophy*

For the requirements of Confirmation of Status, the regulations for the department that the student is hosted in will also be applied.

A candidate on a doctoral training programme listed in (1) (a) with the exception of Mathematics of Random Systems: Analysis, Models and Algorithms, EcoWild and Superconductivity: Enabling Transformative Technologies, who has been admitted to the status of Student for the Degree of Doctor of Philosophy must apply to the board for confirmation of his or her status as a D.Phil. student no later than the eighth week of the tenth term (twentieth term for a part-time student) after admission as a research student; and not normally earlier than the ninth term (eighteenth term for a part-time student) after that in which he or she was initially admitted to the status of a Probationer Research Student or to the status of a student for another higher degree of the University. For students registered on the Mathematics of Random Systems: Analysis, Models and Algorithms, EcoWild, and Superconductivity: Enabling Transformative Technologies programme the General Regulations for the Degree of Doctor of Philosophy shall apply.

A Student for the Degree of Doctor of Philosophy on a doctoral training programme listed in (1) (a) shall cease to hold such status unless it has been confirmed within ten terms of his or her admission to Probationer Research Student status, or nine terms for students registered on the Mathematics of Random Systems: Analysis, Models and Algorithms, EcoWild, Superconductivity: Enabling Transformative Technologies.

4. *Other requirements for students for the Degree of Philosophy following a doctoral training programme*

A full-time Student for the Degree of Doctor of Philosophy following a doctoral training programme may hold the status of a registered research student for a maximum of twelve terms (twenty-four for a part-time student) excluding extensions and suspensions. If such a student has been prevented by exceptional circumstances from completing their thesis by that time, the Board shall have power to grant an extension of time for a period or periods, not exceeding six terms (three terms for a part-time students) in all, to be determined by the Board. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.

5. *Theses*

For thesis requirements, the regulations for the department that the student is hosted in will be applied. For integrated thesis regulations students should refer to the Research Degrees in the Mathematical, Physical and Life Sciences Division regulations, cl 2.

6. *Special provisions for part-time students*

Part-time students shall not be required to keep statutory residence. Part-time research students are normally required to attend for a minimum of thirty days, or the minimum set by their programme, whichever is greater, of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Board. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Board.

Part-time students holding the status of Probationer Research Student shall in each case be required to pursue their course of study for a minimum of four terms, and a maximum of eight terms, prior to an application for transfer of status. No student may apply to the relevant board or other body for the appointment of examiners unless their supervisor has certified that the student has fulfilled the requirements for part-time students laid down by the board or other relevant body.

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Research Degrees in Biological Sciences (Plant Sciences and Zoology)

All research students will be admitted to the status of Probationer Research Student in the first instance. Individuals may hold this status for a maximum of four terms. The provisions for extension to this time limit are set out in the General Regulations Governing Research Degrees, §4. Candidates should discuss with their supervisors whether to apply for transfer to M.Sc. status or to D.Phil. status, and the most appropriate time at which to apply. It is possible to transfer to M.Sc. status initially and thereafter to D.Phil. status if this is appropriate.

1. *Admission of students to the status of Student for the M.Sc. by Research*

Applicants should submit the material specified in Regulations for the Degree of Master of Science by Research, §3, cl. 1; the board does not normally require any further test under §3, cl. 2. Candidates may obtain full details from the Director of Graduate Studies.

2. *Admission of students to the status of Student for the Doctor of Philosophy*

The form of written work to be submitted by candidates for admission as Students for the Doctor of Philosophy, and the manner of its examination, as required by Regulations for the Degree of Doctor of Philosophy, §3, cl. 2, shall be determined by the board acting through the candidate's department or sub-department. Details may be obtained from the Director of Graduate Studies.

3. *Confirmation for Status of Student for the Doctor of Philosophy*

The status of Students for the Doctor of Philosophy will be confirmed by the board under the provisions of Regulations for the Degree of Doctor of Philosophy, §4, cl. 2, when it has received a certificate from the candidate's head of department that he or she is continuing satisfactorily to conduct research. Details may be obtained from the Director of Graduate Studies.

4. *Theses*

D.Phil. theses should normally be not more than 50,000 words in length (approximately 170 sides of A4 paper), exclusive of bibliography, appendices, diagrams, and tables. In exceptional circumstances the permission of the board can be sought to exceed this limit, but in no case may a thesis be longer than 75,000 words.

Candidates with some published work may also include that as part of a traditional thesis, normally as an appendix.

Approval to submit a thesis using this format must be sought in advance from the appropriate Director of Graduate Studies.

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Research Degrees in Mathematical Sciences (Computer Science, Mathematics and Statistics)

1. *Admission to the status of Probationer Research Student*

Applicants (other than those from overseas) will be notified individually if they are required to attend for interview before a decision is taken on an application for admission.

2. *Admission to the status of Student for the Degree of Master of Science by Research*

A Probationer Research Student may apply for transfer to M.Sc. status at any time within four terms of admission to the status of Probationer Research Student. Assessment for transfer shall be by oral examination. Two persons appointed by the board shall conduct the examination.

3. *Admission to the status of Student for the Degree of Doctor of Philosophy*

(i) Any person seeking transfer to the status of D.Phil. student must apply to the board, which will approve such application only if two (or, in exceptional cases, three) assessors appointed by the board shall have certified

(*a*) that they have considered the written work submitted by the applicant and are satisfied that it demonstrates a capability of producing research work of the requisite standard and presenting the findings clearly; and

(*b*) that together they have interviewed the candidate and satisfied themselves that the planned programme of research is one that may be profitably undertaken at Oxford and that the candidate has a good knowledge and understanding of the work that is likely to be needed to embark on the programme.

(ii) Before making application to the board for transfer to the status of D.Phil. student, the applicant shall, in consultation with his or her supervisor, prepare a body of written work which shall be submitted as evidence of suitability for transfer. The applicant should also complete any mandatory courses or training as specified in the relevant Course Handbook.

(iii) Applications shall be in one of two categories:

Category A (open to students who have had no previous experience of research work, this includes all candidates in the Department of Computer Science.)

For students admitted before 1 October 2021

In this category the written work submitted for Computer Science shall be a qualifying dissertation, consisting of an extensive literature review and a thesis proposal. There is no formal word limit, but as a rough guide, the literature review should be around 5000 words (or more), and the thesis proposal should be around 6 pages. For Mathematics & Statistics the written work submitted shall consist of a short dissertation on a topic selected in consultation with the supervisor. For the Departments of Mathematics and Statistics the preferred length is between 25-50 pages of TeX with a font no smaller than 11pt.

For students admitted after 1 October 2021

In this category the written work submitted for Computer Science shall be a qualifying dissertation, consisting of an extensive literature review and a thesis proposal. There is no formal word limit, but as a rough guide, the literature review should be around 5000 words (or
more), and the thesis proposal should be around 6 pages. For Mathematics and Statistics the written work shall consist of a short dissertation on a topic selected in consultation with the supervisor. For the Department of Statistics the preferred length is between 25-50 pages of TeX with a font no smaller than 11pt. For the Mathematical Institute the preferred length is between 25-50 pages, with a strict upper bound of 50 pages, including bibliography, figures, tables and appendices, and with a font no smaller than 11pt. A candidate who wishes to exceed this page limit must write to the assessors for permission to submit a longer piece of written work, with an explanation of why this is necessary.

For all students

Students in Category A should apply to transfer from the status of Probationer Research Student to the status of Student for the degree of Doctor of Philosophy between the second and fourth term after admission as a research student. Students with no previous experience of research work are advised to apply in the third term after admission. Cases to defer application for the transfer of status must be made by the candidate's supervisor to the departmental Director of Graduate Studies by the end of the fourth full-term after admission. Approval will only be granted in exceptional cases. The provisions governing deferral are set out in the General Regulations Governing Research Degrees, §4. A form of application for the assessment together with a form of application for transfer should be sent to the relevant departmental administrator. The applicant should include with the application a brief description of the proposed subject of research for the D.Phil. degree and a brief statement (courses attended, texts and publications studied etc.) setting out the steps taken to ensure that he or she has the knowledge and understanding likely to be necessary to embark on the planned research work. The applicant should also name a date (not later than four weeks before the start of the Full Term following the date of application (applications made in vacation to be counted as if they had been made in the following term)) by which time he or she undertakes to make available two (or in exceptional cases three) copies of the written work supporting the application.

A student whose first application for transfer to D.Phil. status under Category A is not approved, shall be permitted to make one further application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application. A candidate failing to secure a Category B transfer to D.Phil. status will be allowed to apply for transfer under Category A.

Category B (open to applicants who have had previous experience of research work; it is expected that this will include many students who have successfully completed a taught master's course. This category is not available to candidates in the Department of Computer Science.)

In this category the written work submitted with the application may consist of either

(*a*) a thesis or dissertation produced in connection with another course of research or study; or

(*b*) work that has been accepted for publication in a learned journal or journals; or

(*c*) other work which is in the opinion of the supervisor of comparable standing.

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Students under Category B will make applications immediately after admission to Probationer Research Student status. A form of application for assessment together with a form of application for transfer together with two copies of the written work, should be sent to the relevant departmental administrator. In exceptional cases a third copy may be required. The applicant should include with the application a brief description of the proposed subject of research for the D.Phil. degree and a brief statement (courses attended, texts and publications studied, etc.) setting out the steps taken to ensure that he or she has the knowledge and understanding likely to be necessary to embark on the planned research work.

(iv) In both types of application, on receipt of a form of application for assessment the board will appoint two (or in exceptional cases, three) members of the faculty to advise the board on the suitability of the applicant for transfer. Having considered the work submitted they shall arrange to interview the applicant to assess his/her suitability. They shall subsequently report to the board as to whether or not they are satisfied that the conditions described in clause 3(i) above have been met.

(v) On receipt of the report from the board's advisers, and after due consideration of any supervisor's reports that are available the board shall determine

(*a*) that the application be approved; or

(*b*) that the application be rejected, but that the student be allowed to apply for transfer to the status of Student for the Degree of M.Sc. by Research; or

(*c*) that the candidate make one further application (under Category A).

4. *Transfer from status of Student for the Degree of Master of Science by Research to status of Student for the Degree of Doctor of Philosophy*

(i) Any person seeking transfer to the status of a D.Phil. student must apply to the board, which will approve such application only if two (or, in exceptional cases, three) persons appointed by the board shall have certified:

(*a*) that they have considered written work submitted by the applicant and are satisfied that it demonstrates a capability of producing research work of the requisite standard and presenting the findings clearly; and

(*b*) that together they have interviewed the candidate and satisfied themselves that the planned programme of research is one that may be profitably undertaken at Oxford and that he or she has a good knowledge and understanding of the work that is likely to be needed to embark on the programme.

(ii) Before making application to the board for transfer to the status of D.Phil. student, the applicant shall in consultation with his/her supervisor prepare a body of written work which shall be submitted as evidence of suitability for transfer.

(iii) Application for transfer from M.Sc. status to D.Phil. student status shall consist of a short dissertation on a topic selected in consultation with the supervisor, the preferred length being of between twenty-five and fifty typed pages (or fifteen to thirty printed pages of TEX, depending on fount used), or a part-written thesis.

Application may be made at any time up to the ninth term after admission. A form of application for assessment together with a form of application for transfer should be sent to the relevant departmental administrator. The applicant should include with the application a brief description of the proposed subject of research for the D.Phil. degree and a brief statement (courses attended, texts and publications studied etc.) setting out the steps taken to ensure that he or she has the mathematical knowledge and understanding likely to be necessary to embark on the planned research work. The applicant should also name a date (not later than four weeks before the start of the Full Term following the date of application (applications made in vacation to be counted as if they had been made in the following term)) by which time he or she undertakes to make available two (or in exceptional cases three) copies of the written work in support of the application.

A student whose first application for transfer from M.Sc. by Research status to D.Phil. status is not approved, shall be permitted to make one further application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

(iv) On receipt of a form of application for assessment the board will appoint two (or in exceptional cases, three) members of the faculty, neither of whom shall normally be the applicant's supervisor, to advise the board on the suitability of the applicant for transfer. Having considered the work submitted they shall arrange to interview the applicant to assess suitability. They shall subsequently report to the board as to whether or not they are satisfied that the conditions described in clause (i) above have been met.

(v) On receipt of the report from the board's assessors, and after due consideration of any supervisor's reports that are available the board shall determine that the application be approved; or that the application be rejected.

5. *Confirmation of D.Phil. status*

Confirmation of D.Phil. Student status, which will normally take place by the end of the ninth term after that in which the candidate was admitted as a Probationer Research Student, will take the form of an oral examination with two assessors appointed by the board, based on the candidate's own written report of progress. The candidate should also complete any mandatory teaching as specified in the relevant Course Handbook.

The assessors shall recommend to the board either that D.Phil. status be confirmed or that one further application may be made, normally within one term of the original application. An extension of time for one term shall be granted if this is necessary for the purposes of making the application. If D.Phil. status is not confirmed, the second application shall normally be made by the end of the tenth term after that in which the candidate was admitted as a Probationer Research Student. Two assessors appointed by the board shall require evidence of progress such as written work and shall indicate to the student precisely what is required. A second oral examination may be held.

If, after considering a candidate's second application for confirmation of status, the board concludes that the student's progress does not warrant this, it may approve his or her transfer to the status of Student for the Degree of Master of Science by Research.

6. *Thesis*

Where some part of the thesis is not solely the work of the candidate or has been carried out in collaboration with one or more persons, the candidate shall submit a clear statement of the extent of his or her own contribution.

In *Computer Science*, the text of a thesis submitted for the Degree of D.Phil. shall not exceed 250 pages of A4, single-spaced in normal size type, but there is no limit in references, diagrams, tables of empirical data or other forms of computer output, etc. Most theses are between 150 and 200 pages, though what is normal depends on the topic. Theses on certain topics in theoretical computer science tend to be shorter; those that rely on the collection and interpretation of empirical data presented as evidence may be closer to the upper limit.

In *Mathematics*, the text of theses submitted for the Degree of D.Phil. shall not exceed 200 pages, A4 size, double-spaced in normal-size type. This page limit includes references, appendices, numerical tables, diagrams, etc. If a candidate believes their thesis must necessarily exceed this page limit they should write to the DGS for permission to submit a longer thesis, with an explanation of why this is necessary.
In *Statistics*, the text of theses submitted for the Degree of D.Phil. shall not exceed 200 pages, A4 size, double-spaced in normal-size type, but there is no limit on references, numerical tables, diagrams, computer output, etc. The normal length of a thesis, however, is nearer 100 pages (exclusive of the material defined above).

Research Degrees in Physical Sciences

All research students will be admitted to the status of Probationer Research Student in the first instance. Students may hold the status of Probationer Research Student for a maximum of four terms (or eight terms in the case of a student on the part-time Engineering Science). Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or sixth to eighth terms after admission for part-time students).

Candidates should discuss with their supervisor whether to apply for transfer to M.Sc. status or D.Phil. status, and the most appropriate time at which to apply. In exceptional circumstances, the Board may grant up to two terms' extension to this deadline (or up to four terms for a part-time student).

1. *Master of Science by Research*

Applicants for admission as students for the Degree of Master of Science by Research shall in addition to the requirements of Regulations for the Degree of Master of Science by Research, §3, cl. 1, be required to undertake such other tests as the department concerned, acting through the candidate's head of department or sub-department shall determine. The Notes of Guidance provided by the department or sub-department will give details of these requirements.

2. *Doctor of Philosophy*

The form of written work to be submitted by candidates for admission as Students for the Degree of Doctor of Philosophy, and the manner of its examination, as required by Regulations for the Degree of Doctor of Philosophy, §3, cl. 2, shall be determined by the department concerned, acting through the candidate's head of department or sub-department. The notes of guidance provided by the department or sub-department will give details of these requirements. All candidates will be examined orally.

3. *Confirmation of status of students for the Degree of Doctor of Philosophy*

Candidates shall normally apply for confirmation of status in the eighth term from their admission as a research student, and no later than the ninth term from their admission as a research student (or the sixteenth and eighteenth terms respectively in the case of a student on the part-time Engineering Science). In exceptional circumstances, the Board may grant up to three terms' extension to this deadline (or up to six terms for a part-time student).

The Board strongly advises candidates to apply for confirmation of status a minimum of one term before they intend to submit their thesis (two terms for a part-time student).

The status of Students for the Degree of Doctor of Philosophy will be confirmed by the board under the provisions of Regulations for the Degree of Doctor of Philosophy, §4, cl. 1, when it has received a certificate from the candidate's head of department or sub-department that he or she is continuing satisfactorily to conduct research. The candidate and the supervisor will be required to provide a clear indication of the proposed time-table for submission of the thesis.

4. *Theses*

(*a*) **Longer abstracts: Earth Sciences, Chemistry, and Engineering**

Candidates for the Degrees of M.Sc. and D.Phil. in *Chemistry, Earth Sciences* or *Engineering* may if they wish submit with their theses, in addition to the abstract required of all candidates, a longer abstract of not more than 1,500 words for the M.Sc. and 2,500 for the D.Phil.. Should such an abstract be submitted, a copy of it must be bound into the copy of the thesis which, if the application for leave to supplicate for the degree is successful, will be deposited in the Bodleian Library.

(*b*) **Word limits**

Theses submitted by candidates in *Chemistry* should not normally be longer than 250-300 pages for the D.Phil., excluding appendices, and 150-200 pages, excluding appendices for the MSc(Res). If a candidate believes that their thesis must necessarily exceed these limits, excluding appendices, they must write to the Director of Graduate Studies for permission to submit a longer thesis. The candidate should explain why they believe that an exception should be made for their thesis, and the request should be supported by the supervisor.

Theses submitted by candidates in *Materials* shall not exceed 25,000 words for the M.Sc. and 40,000 words for the D.Phil., A4 size, double-spaced, but there is no limit on references, diagrams, tables, photographs, computer programmes, etc.
Theses submitted by candidates for the Degree of D.Phil. in *Physics* (except *Theoretical Physics*) must not exceed 250 pages, A4 size, double spaced in normal-size type (elite), the total to *include* all references, diagrams, tables, etc.

The text of theses submitted for the degree of D.Phil. in *Theoretical Physics* must not exceed 150 pages as defined above.

Theses submitted by candidates for the Degree of M.Sc. in P*hysics* must not exceed 150 pages as defined above.

Theses submitted by candidates in *Engineering Science* must not exceed 250 pages for the Degree of D.Phil. or 200 pages for the Degree of M.Sc. They should be double spaced, A4 size, in normal size type (Times New Roman, 12 point), the total to *include* all references, diagrams, tables, appendices, etc.

The text of theses submitted for the Degree of D.Phil. in *Earth Sciences* must not exceed 250 pages as defined above, but there is no limit on diagrams, tables, etc.

In special circumstances the Graduate Studies Committee of the appropriate department or sub department may, on application made *before* the thesis is submitted, grant leave to exceed the limit by a stated amount. Applications to exceed these limits must explain why the candidate believes the nature of the thesis is such that an exception should be made, and must be supported by the supervisor.

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Research Degrees in the Medical Sciences Division

[These regulations do not apply to the degrees of Doctor of Clinical Psychology and Doctor of Medicine.]

1. ADMISSION OF RESEARCH STUDENTS

All research students will be admitted to the status of Probationer Research Student in the first instance.

Special provisions for part-time students

In assessing applications from candidates seeking to undertake a research degree through part-time study in Clinical Medicine, Clinical Neurosciences, Experimental Psychology, Medical Sciences, Molecular and Cellular Medicine, Musculoskeletal Sciences, Population Health, Psychiatry, Primary Care Health Sciences, Translational Health Sciences, and Women's and Reproductive Health, the responsible admitting body shall have regard to evidence that:

(i) the candidate is suitable to undertake research at doctoral level;

(ii) the candidate's proposed topic of research is suitable for part-time study;

(iii) the candidate's personal and professional circumstances are such that it is both practicable for them to fulfil the requirements of the course, and necessary for them to study on a part-time basis;

(iv) if appropriate, the candidate has the written support of their present employer for their proposed course of study and its obligations;

(v) the candidate can meet the following attendance requirements for their period of part-time study: attendance for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Board. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Board.

2. PROBATIONER STATUS

Students may hold the status of Probationer Research Students for a maximum of four terms (or eight terms in the case of a part-time student). Candidates should discuss with their supervisors whether to apply for transfer to M.Sc. status or D.Phil. status, and the most appropriate time at which to apply. In exceptional circumstances the Board may grant up to two terms' extension to this deadline (or one to four terms' extension for a part-time student).

Students on the programmes listed below may hold Probationer Research Student status for a maximum of six terms:

D.Phil. in Advanced Bioscience of Viral Products

D.Phil. in Cancer Science (track 3 only, for non-clinical/fundamental scientists)

D.Phil. in Cardiovascular Science (BHF)

D.Phil. in Cellular Structural Biology

D.Phil. in Chemistry in Cells

D.Phil. in Chromosome and Developmental Biology
D.Phil. in Genomic Medicine and Statistics

D.Phil. in Health Data Science (HDR UK/Turing Wellcome)
D.Phil. in Infection, Immunology and Translational Medicine

D.Phil. in Ion Channels and Membrane Transport in Health and Disease (OXION)

In exceptional circumstances the Board may grant up to one term's extension to this deadline.

3. ADMISSION OF STUDENTS TO THE STATUS OF STUDENT FOR THE DEGREE OF MASTER OF SCIENCE BY RESEARCH

Candidates should submit the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Master of Science by Research. All candidates must include a completed Training Needs Analysis detailing the skills training that they have undertaken and planned. In addition, candidates should submit an outline of their project of no more than 500 words and a timetable for completion. Candidates will be required to give a presentation on their work. Further guidance on the form of the written submission and the form of the presentation should be sought from the departmental Director of Graduate Studies.

4. ADMISSION OF STUDENTS TO THE STATUS OF STUDENT FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Candidates should submit the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Doctor of Philosophy. All candidates must include a completed Training Needs Analysis detailing the skills training that they have undertaken and planned. In addition, candidates, with the exception of those on the Doctor of Philosophy in Experimental Psychology, should submit a report of no more than 5,000 words which should include an abstract, introduction, methods, results, discussion, any appendices, and future plans including a proposed timetable for completion. Candidates on the Doctor of Philosophy in Experimental Psychology should submit a report of no more than 7,000 words which should include an abstract, introduction, methods, results, discussion, any appendices, and future plans including a proposed timetable for completion. These are maximum word limits, exclusive of tables and references. Candidates will not be penalised for submitting reports of shorter length, so long as they include sufficient material to merit admission. However, if the maximum word limit is exceeded the report may be returned to the candidate for amendment. Further guidance on the form of report should be sought from the departmental Director of Graduate Studies.

5. PERMISSION TO WORK IN A WELL-FOUND LABORATORY OUTSIDE OF OXFORD

Applicants who are admitted to undertake research under the supervision of the Medical Sciences Divisional Board may, exceptionally, be permitted by the Divisional Board to undertake their research in a well-found laboratory outside of Oxford. Such candidates shall be dispensed from the residence requirements, but shall be required to attend Oxford for such instruction as the Division and department concerned shall require. Before admitting a candidate on this basis, the department concerned shall be required to satisfy itself and the Divisional Board that appropriate arrangements are in place for approving all aspects of the student's academic work, including the following:

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(i) the availability of the equipment and facilities necessary for the project in the agency concerned;

(ii) the existence of a wider collaboration between the department and the agency in which the student is based;

(iii) the subject of their doctoral studies;

(iv) satisfactory induction procedures;

(v) satisfactory health and safety arrangements;

(vi) satisfactory supervision arrangements, to include specification of a minimum number of contact hours between student and supervisor, which shall include not less than two face-to-face meetings between student and supervisor, for a total of at least 8 hours, each term;

(vii) satisfactory arrangements for monitoring the student's progress within the department;

(viii) provision for the student to attend Oxford for such instruction as the division and department shall require.

6. CONFIRMATION OF STATUS OF STUDENTS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

Candidates shall normally apply for confirmation of status in the eighth term from their admission as a research student, and no later than the ninth term from their admission as a research student (or the sixteenth and eighteenth terms respectively for a part-time student). The Board strongly advises candidates to apply for confirmation of status a minimum of one term before they intend to submit their thesis (two terms for a part-time student).

Candidates should submit the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Doctor of Philosophy. Candidates must include a completed Training Needs Analysis detailing the skills training that they have undertaken. This paperwork should be accompanied by a full contents list for the thesis, and include the milestones of any remaining work to be undertaken, and dates for the submission of draft chapters to the supervisor(s) for comment.

Candidates shall be required to deliver a formal, oral presentation of their work. The presentation will be attended by two assessors who are deemed to have the appropriate expertise to comment on the content of the project. The assessors will be appointed by the candidate's department; neither assessor will have had direct supervisory involvement with the student. Following the presentation the assessors will conduct an interview with the candidate.

The assessors will report to the Board on the candidate's suitability for confirmation of D.Phil. status. This report will be based on the information provided in the statement from the supervisor and the statement from the candidate's society as specified by the regulations governing the degree of Doctor of Philosophy, and in the supplementary statement from the candidate in conjunction with their presentation and interview. In cases where confirmation of status is not recommended the assessors will attach a short written report detailing where the work submitted falls below the standard required.

7. THESES

For students admitted prior to 1 October 2009.

A set of scientific papers that concern a common subject may exceptionally constitute an acceptable thesis, but only if with the addition of an introduction, general discussion, and general conclusion they constitute a continuous theme. Joint papers may not be included unless the supervisor certifies the extent of the candidate's own contribution. Joint papers may be included as appendices in a thesis. Approval to submit a thesis using this format should be sought from the divisional board (via the Chair, Medical Sciences Graduate School Committee, c/o Medical Sciences Office, Level 3 John Radcliffe Hospital, Oxford OX3 9DU) as soon as possible after admission and not later than the date at which the appointment of examiners is requested.

Candidates with some published work may also include that as part of a traditional thesis, normally as an appendix.

The length and scope of theses in each subject area in the Division is set out in the Graduate School Canvas site https://canvas.ox.ac.uk/courses/22105 (https://canvas.ox.ac.uk/courses/22105) .

Biochemistry: Joint Doctoral Programme with the Scripps Research Institute

1. General

(*a*) The University may, in collaboration with The Scripps Research Institute, La Jolla, California (TSRI), through the Department of Biochemistry, admit a candidate to the full-time status of Probationer Research Student, and, on successful transfer of status, of Student for the Degree of Doctor of Philosophy (or, exceptionally, Master of Science) jointly with TSRI and permit such a student to supplicate for the degree of Doctor of Philosophy (or, exceptionally, Master of Science by Research) jointly awarded with TSRI.

(*b*) The Board shall, in consultation with TSRI, elect for the supervision of the programme a Joint Programme Committee, which shall have the power to arrange research supervision, lectures, and other instruction, and shall be responsible to both institutions. The programme directors in each institution will be responsible to the Oxford-Scripps Joint Programme Committee ('the Joint Programme Committee'), membership of which will consist of faculty members from both institutions.

(*c*) All students accepted on this programme will be admitted simultaneously as students of both institutions, and will be subject to the regulations and guidelines of both institutions, **except** as provided in the following regulations. Students admitted to the programme will be matriculated as students of the University of Oxford at the beginning of the programme, which is of five years' duration, irrespective of whether they begin their studies at Oxford or at TSRI; and, for the purpose of University of Oxford regulations, numbers of terms shall be reckoned from the term in which the student is admitted to the joint programme, irrespective of whether they begin their studies at Oxford or at TSRI.

(*d*) The joint programme shall be subject to the following detailed regulations for the conduct of the programme and the admission of students, and the granting of leave to supplicate shall be subject to those regulations and any other relevant provisions agreed by the University and TSRI.

(*e*) For the purposes of these regulations 'Board' shall mean the Medical Sciences Divisional Board of the University of Oxford or any body or person authorised to act on its behalf in these matters.

(*f*) For the purposes of these regulations, 'term' shall mean a term as prescribed in the University of Oxford's Regulations on the Number and Length of Terms, and when the required time in these regulations is reckoned in years, a year shall be deemed to be the equivalent of three terms. (For example, if five years are required, fifteen terms shall be understood.)

(*g*) In the event of a conflict between the regulations and guidelines of the two institutions, the procedure for resolution described in the Inter-Institutional Agreement between the two institutions will apply.

2. Admission

(*a*) All students will be admitted to the status of Probationer Research Student (Joint Oxford/TSRI) in the first instance. The provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§§1**, **2**, relating to the Status of Probationer Research Student and to the Admission of Candidates as Probationer Research Students, apply **except** that the Board will discharge its duties under these regulations following consultation with TSRI, through the Joint Programme Committee.

(*b*) Although students may hold this status for a maximum of six terms, candidates should normally apply to transfer from Probationer Research Student (Joint Oxford/TSRI) status in the third term after admission as a research student.

3. Induction

All students admitted to the programme will undertake an induction session at TSRI, and thereafter will start the full programme of study at Oxford or TSRI in accordance with the regulations set out above and below. Students starting at Oxford will be required to attend the induction course in the Department of Biochemistry.

4. Residence and other requirements

(*a*) With the exception of the references to part-time students, the provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§4**, relating to the Residence and other Requirements of Probationer Research Students, apply to Probationer Research Students (Joint Oxford/TSRI).

(*b*) With the exception of the references to part-time students, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§6**, relating to Residence and other Requirements for Students for the Degree of Doctor of Philosophy, apply to Doctor of Philosophy (Joint Oxford/TSRI) students **except** that he or she shall be deprived of that status if he or she shall have failed to complete his or her thesis within fifteen terms or within such further extension of time as may have been granted by the Board (see 7(*f*) below).

(*c*) In line with the regulations referred to in (*a*) and (*b*) above which make provision that 'time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause', study at TSRI shall qualify as residence under these regulations; the normal patterns of study, after completion of the induction session under 3. above, shall be as follows:

(i) *For students commencing the programme at Oxford*: Students will study in Oxford for up to the first three years of the programme, during which period they will be subject to the regulations and disciplinary procedures of the University of Oxford, and for the remaining years at TSRI.

(ii) *For students commencing the programme at TSRI*: Students will study at TSRI for up to the first three years of the programme, and for the remaining years in Oxford, during which period they will be subject to the regulations and disciplinary procedures of the University of Oxford.

5. Fees

The following provisions of Appendix I, Regulations on Financial Matters, apply:

§1 *Fees payable at matriculation*

§2 *Fees payable by candidates on registration, entry for an examination, application for leave to supplicate, or resubmission of a thesis for certain degrees*

§5 *In respect of certificates and personal data*

§6 *Composition fees payable by members of the University*, except that students who begin their study at TSRI shall pay no composition fee in respect of the first two years of their programme.

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Students who begin their study at Oxford will therefore be liable for composition fees at the HomeEU or Overseas rate as appropriate in respect of their first nine terms of residence under the terms of section 3, thereafter being exempt under the terms of section 4, of **§6**; and students who begin their study at TSRI will be liable for composition fees at the HomeEU or Overseas rate as appropriate in respect of their final nine terms of residence (noting in both cases that residence, under the terms of 4(*c*) above, includes study at TSRI).

6. Supervision

The Department of Biochemistry and TSRI, in consultation through the Joint Programme Committee, will each appoint academic supervisors for each student, who will be required to make termly reports on students' progress while the student remains in the joint degree programme, i.e. until the thesis has been accepted for the award of the Doctor of Philosophy (Joint Oxford/TSRI).

(i) For Probationer Research Students (Joint Oxford/TSRI), the provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§3**, relating to Supervision of Probationer Research Students, apply.

(ii) For Doctor of Philosophy (Joint Oxford/TSRI) Students, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§5**, relating to Supervision of Students for the Degree of Doctor of Philosophy, apply.

(iii) For all students, the provisions of the Memorandum of Guidance for Supervisors and Research Students will apply (see 11 below).

7. Student progress

(*a*) *Completion of coursework at TSRI*

(i) All students will be required to undertake a sequence of taught coursework in connection with the proposed field of research at TSRI and to pass the associated examinations in accordance with the TSRI requirements unless exempted from this requirement under (ii) following.

(ii) Candidates may, in advance of registration for the joint degree programme, apply to the Joint Programme Committee for exemption from all or part of this requirement in recognition of study and examinations previously undertaken.

(iii) A student who fails any element of the coursework will be required to resit the examination, or to pass an equivalent element, before proceeding to the next stage of the programme.

(*b*) *Admission of students to the status of Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)*

(i) Students who begin their programme of study at TSRI will apply for transfer of status according to the stated requirements, i.e. by entering the TSRI qualifying examination for PhD candidacy, having completed and passed the taught coursework elements as provided under (*a*)(i) and (*a*)(iii) above.

(ii) For students who begin their programme of study at the University of Oxford, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§3**, Admission of Candidates to the Status of Student for the Degree of Doctor of Philosophy, shall apply, and **in addition**, unless exempted under the provisions of (*a*)(ii) above, such students will be required to undertake the sequence of taught coursework at TSRI, and to pass the coursework examinations, as provided under (*a*)(i) and (*a*)(iii) above, when they have moved to TSRI.

(iii) Application for transfer of status should normally take place during the third term after admission to the programme. However, if a student undertakes work in two or more different laboratories within the particular institution during the first year, application for transfer of status may be delayed until after the third term, but *must* be made before the end of the sixth term. A candidate whose first application for transfer to Doctor of Philosophy (Joint Oxford/TSRI) status is not approved shall be permitted to make one further application, following the procedures laid down in the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§3**, cll.1 to 4, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

(iv) The recommendations open to the assessors of the application for the *first time* shall be:

Transfer to Doctor of Philosophy (Joint Oxford/TSRI) status; or

Transfer to Master of Science by Research (Joint Oxford/TSRI) status; or

Rejection of application to transfer to either Doctor of Philosophy (Joint Oxford/TSRI) status or Master of Science by Research (Joint Oxford/TSRI) status, with the opportunity for submission of a second application, if the candidate chooses.

(v) The recommendations open to the assessors of the application for the *second time* shall be:

Transfer to Doctor of Philosophy (Joint Oxford/TSRI) status; or

Transfer to Master of Science by Research (Joint Oxford/TSRI) status; or

Rejection of application to transfer to either Doctor of Philosophy (Joint Oxford/TSRI) status or Master of Science by Research (Joint Oxford/TSRI) status, with consequent removal from the Register of Graduate Students.

(vi) It is possible to transfer to M.Sc. (Joint Oxford/TSRI) status initially and thereafter apply to transfer to Doctor of Philosophy (Joint Oxford/TSRI) status if this is appropriate.

(*c*) *Admission of students to the status of Student for the Degree of Master of Science by Research (Joint Oxford/TSRI): Guidelines for transfer to M.Sc. status*

If, exceptionally, it is agreed that the student should apply for transfer to the status of student for the degree of Master of Science by Research (Joint Oxford/TSRI), the procedures set out in the programme guidelines will be followed.

The decision to work towards the Degree of M.Sc. by Research (Joint Oxford/TSRI) should be reached in discussion with the supervisor(s) concerned and agreed by the Director of Graduate Studies at Oxford and the Dean of Graduate Studies at TSRI.

(*d*) *Confirmation of Status of Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)*

With the exception of the references to part-time students, the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§4**, Confirmation of Status as a Student for the Degree of Doctor of Philosophy, will apply to Doctor of Philosophy (Joint Oxford/TSRI) students. The status of a Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) will be confirmed under the provisions above, on the basis of supporting statements from the supervisors from both institutions, when it has been confirmed by the Director of Graduate Studies in consultation with the Dean of Graduates at TSRI that the student is continuing satisfactorily to conduct research. Confirmation of Doctor of Philosophy (Joint Oxford/TSRI) status exists to give faculties and departments an opportunity to monitor the direction and progress of a student's work in the period between transfer of status and submission of thesis. It intends both to assess the progress of the research work and to support the work of a student and his or her supervisor(s) by ensuring that the Director of Graduate Studies and the Dean of Graduates at TSRI are aware of the state of the research in progress, and the likely timetable for submission. Application for confirmation of Doctor of Philosophy (Joint Oxford/TSRI) status should be made normally after the ninth term, and *must* be made before the fifteenth term; the detailed arrangements for application at Oxford and at TSRI are as set out in the programme guidelines.

A candidate whose first application for confirmation of his or her status is not approved shall be permitted to make one further application following the procedures laid down in this section, normally within one term of the original application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application. If, after considering a candidate's second application for confirmation of status, the Board concludes that the student's progress does not warrant this, the Board may approve his or her transfer to the status of Student for the Degree of Master of Science by Research (Joint Oxford/TSRI).

(*e*) *Termination of status*

(i) *Probationer Research Student (Joint Oxford/TSRI)*

The provisions of the University of Oxford Regulations for Admission as a Probationer Research Student, **§4**, cl.6, apply. Decisions made under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

(ii) *Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)*

The provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§6**, cl.8, apply **except** that he or she shall be deprived of that status if he or she shall have failed to complete his or her thesis within fifteen terms or within such further extension of time as may have been granted by the Board (see (*f*) below). Decisions made under these provisions will be the subject of consultation between the two institutions, through the Joint Programme Committee.

(*f*) *Extension of time*

Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI)

If a full-time Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) has held that status for fifteen terms, but has been prevented by exceptional circumstances from completing his or her thesis, the Board shall have power to grant an extension of time for a period or periods, not exceeding nine terms in all, to be determined by the Board. Applications for such extension of time shall be made through the relevant Graduate School Assistant at the University of Oxford not later than the term in which the student is due to apply for permission to supplicate; applications made under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

8. Suspension of Graduate Students from the Register

The provisions of the General Regulations of the Education Committee Governing Research Degrees §5.1, apply; action proposed under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

9. Removal of Graduate Students from the Register

The provisions of the General Regulations of the Education Committee Governing Research Degrees §5.2, apply; action proposed under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

10. Reinstatement of Graduate Students to the Register

The provisions of the General Regulations of the Education Committee Governing Research Degrees §5.3, apply; action proposed under these provisions will be the subject of consultation between the two institutions through the Joint Programme Committee.

11. Complaints and appeals

(*a*) While at Oxford students may seek advice on matters of concern from a number of individuals who have responsibility for different aspects of the well-being of graduate students; these include supervisors, Director of Graduate Studies, college tutors, the student's college and departmental advisors, head of department, and college head. If resolution of a complaint or appeal is not possible by means of procedures in place within the Department of Biochemistry, then a student may refer the matter to the Proctors for formal consideration, under the Statutes and Regulations of the University of Oxford relating to the powers of the Proctors.

(*b*) While at TSRI, students may seek advice on matters of concern from numerous individuals and a committee who have responsibility for aspects of the well-being of graduate students. These individuals include the thesis research advisor, the student-chosen Advisory and Qualifying Examination Committee (consisting of at least two members of the TSRI faculty, one Oxford representative, and the student's advisor at TSRI) that meets annually or when requested by the student or a faculty member, and the Dean and the Associate Deans. In the absence of a resolution of a conflict, the student is permitted to present his or her case to the President of TSRI who will make every reasonable effort to resolve the conflict.

12. Appointment of examiners

(*a*) A Student for the Degree of Doctor of Philosophy (Joint Oxford/TSR) who has fulfilled the applicable requirements set out in the preceding clauses of this section and whose status has not expired, may apply to the Board for the appointment of examiners and for leave to supplicate for the Degree of Doctor of Philosophy (Joint Oxford/TSRI).

(*b*) Such applications should be made to the Board through the relevant Graduate School Assistant at the University of Oxford. They shall include:

(i) a certificate from the student's college that the application has the approval of that college;

(ii) a certificate from the supervisors that the student has pursued his or her course of study in Oxford and at TSRI in accordance with the preceding clauses of this section;

(iii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is currently being submitted, for any degree or diploma or certificate or other qualification in the University of Oxford, TSRI, or elsewhere;

(iv) a statement by the candidate that the thesis is his or her own work, except where otherwise indicated.

(*c*) The supervisors shall consult with the candidate concerning possible examiners, and forward to the Board the names of suggested examiners together with details of any special considerations which the candidate wishes to make known about any potential examiners.

(*d*) The candidate shall also submit, to the University of Oxford, for examination, at such time and in such format as provided by the General Regulations Governing Research Degrees, and by the Special Regulations of the Board as set out in this section:

(i) two printed or typewritten copies of a thesis;

(ii) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words.

Submission of additional copies of the thesis, and abstract as appropriate, to the Thesis Committee at TSRI shall be according to the TSRI guidelines.

(*e*) On receipt of an application the Board shall appoint two examiners, in consultation with The Scripps Research Institute, neither of whom shall be the candidate's supervisor. The appointment of examiners by the Board shall be in accordance with the provisions of the Education Committee's Notes of Guidance for Research Degrees, i.e. that it is an absolute requirement for examinations for the Degree of Doctor of Philosophy that one examiner should be external to the University of Oxford, and that this is the preferred convention for the Degree of M.Sc. by Research. In addition, both the examiners appointed by the Board for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) and for the Degree of Master of Science by Research (Joint Oxford/TSRI) should be external to TSRI. For examinations which are undertaken at TSRI (see 15(*a*) below), the examiners shall act together with such members of the candidate's Thesis Committee as shall be determined by TSRI, and for examinations which are undertaken at Oxford, up to two members of the candidate's Thesis Committee, as determined by TSRI, shall take part in the examination; the student's TSRI thesis advisor may attend the examination on a non-participatory basis.

The duties of the examiners (jointly with the members of the Thesis Committee) shall be:

(i) on behalf of the University of Oxford and TSRI, to consider the thesis and the abstract of it submitted by the student, provided that they shall exclude from consideration in making their report any part of the thesis which has already been accepted, or is being concurrently submitted for any degree or other qualification in this University or TSRI or elsewhere, and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted;

(ii) to examine the student orally in the subject of his or her thesis;

(iii) to satisfy themselves by examination (oral, written, or both) whether the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;

(iv) to report to the Board through the relevant Graduate School Assistant at the University of Oxford on the scope, character, and quality of the work submitted;

(v) to return to the student the copies of the thesis and the abstracts thereof.

13. Theses

The provisions of the General Regulations of the Education Committee Governing Research Degrees §6. cll. 1, and 2, apply.

Theses for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) should not normally be more than 50,000 words in length (amounting to approximately 170 sides of A4 paper), exclusive of bibliography, appendices, diagrams, and tables. In exceptional circumstances the permission of the Board can be sought to exceed this limit, but in no case may a thesis be longer than 75,000 words.

14. Conduct of Oral Examinations

(*a*) The oral examination may be held in either institution, as agreed by the student, the supervisors, and the Thesis Committee in consultation and as endorsed by the Joint Programme Committee, in a suitable institutional or college building. It shall, except in special circumstances, begin not earlier than 9 a.m. nor later than 5 p.m., and may be held in term or vacation. The examiners shall be responsible for informing the candidate of the final arrangements made and shall give reasonable time for the candidate to make himself or herself available. It shall be the duty of candidates to ensure that any letter addressed to them at their college or any other address which they have given is forwarded to them if necessary. The examiners shall allow reasonable time for receiving an acknowledgement from the candidate of their summons.

(*b*) Candidates may apply to the Board for the oral examination to be held not later than a certain date, provided that this date shall not be earlier than one calendar month after the date on which the thesis has been received at Oxford by the Examination Schools, or after the date on which the examiners have agreed to act, whichever is the later. If the Board is satisfied that there are special circumstances justifying this application, it will ask the examiners to make arrangements to enable the oral examination to be held within the period specified. In such cases the examiners, when invited to act, will be informed that the candidate has asked that the oral examination be held not later than a certain date, and acceptance of the invitation to examine will be on the understanding that they would seek to meet this request. If it is not practicable to meet the student's request, then the Board shall decide how to proceed.

(*c*) Notice of the examination shall be given in the University of Oxford in one of the following ways:

(i) It may be published in the *University Gazette* not later than the day before it is due to take place;

(ii) Not later than two days before the examination the examiners may inform the relevant Graduate School Assistant in writing; and post a notice in the Examination Schools; and if the examination is to be held in Oxford in a place other than the Examination Schools, post a notice also at the place of examination.

(*d*) The notice shall state the name of the candidate, the subject of the thesis, the place, day, and hour of the examination, and the names of the examiners. If an examination is held without the giving of notice required by this regulation it shall be invalid, unless the Proctors, on receipt of a written application from the examiners, shall determine otherwise. The student or his or her college, other society, or approved institution, may within fourteen days of the date of the Proctors' decision in respect of the granting of consent, appeal in writing to the Education Committee (who may nominate another member of the committee, other than one of the Proctors, to adjudicate the appeal).

(*e*) An examination held in Oxford may be attended by any member of the University in academic dress. Up to two members of the candidate's Thesis Committee, as determined by TSRI, may take part in the examination, and the student's TSRI thesis advisor may attend on a non-participatory basis, but otherwise no person who is not a member of the University may attend it except with the consent of the examiners. The Proctors, after consultation with the Board, may decide (either at their own discretion or at the request of the candidate or the supervisor(s) or the department) to forbid the attendance of any person or all persons (other than the examiners, including the agreed members of the candidate's Thesis Committee, and the candidate) or to impose any condition on attendance if and to the extent that such action is in their view necessary to protect the interests of the University or the candidate or both, and the examiners shall be informed accordingly and shall include this information in the notice of examination. The student or his or her college may within fourteen days of the date of the Proctors' decision appeal in writing to the Chair of the Education Committee (who may nominate another member of the committee, other than one of the Proctors, to adjudicate the appeal).

(*f*) Candidates are strongly recommended to take a copy of their thesis to the examination.

(*g*) If, owing to illness or other urgent and unforeseen cause, an examiner is unable to attend the examination, it shall be postponed to a later date; however, if, after appropriate consultation between the Department of Biochemistry and TSRI through the Joint Programme Committee, the Proctors are satisfied that postponement would be a serious hardship to the candidate, they may authorise another member of the Board to attend the examination as a substitute but such substitute shall not be required to sign the report containing the recommendation as described in 16 below. The Proctors shall determine what payment, if any, the substitute examiner shall receive.

(*h*) Oral examinations held at The Scripps Research Institute shall be subject to such detailed regulations of that institute as are relevant.

15. Recommendation of the examiners

Having completed the examination of a candidate *for the first time*, the examiners appointed by the Board and by TSRI may make any one of the recommendations (*a*), (*b*) or (*d*) below *only*. Having completed the examination of a candidate *who has revised and resubmitted his or her thesis*, the examiners may make any one of the recommendations (*a*) to (*f*). The recommendations are:

(*a*) That the Board should grant the candidate leave to supplicate for the Degree of Doctor of Philosophy (Joint Oxford/TSRI). In making this recommendation, the examiners must include in their report statements that:

- the student possesses a good general knowledge of the particular field of learning within which the subject of the thesis falls;
- the student has made a significant and substantial contribution in the particular field of learning within which the subject of the thesis falls;
- the thesis is presented in a lucid and scholarly manner;
- in their opinion the thesis merits the Degree of Doctor of Philosophy (Joint Oxford/TSRI);
- The student has presented a satisfactory abstract of the thesis.

Examiners shall bear in mind that their judgement of the substantial significance of the work should take into account what may reasonably be expected of a capable and diligent student after completing the five-year joint programme. If the examiners are satisfied that the candidate's thesis is of sufficient merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the candidate should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they must require the candidate to correct the thesis to their satisfaction before they submit their report. If the candidate has not completed these corrections within three calendar months of the date of receipt of the list of minor corrections from the examiners, his or her name shall be removed by the relevant Graduate School Assistant at the University of Oxford on behalf of the Registrar from the Register of Students for the Degree of Doctor of Philosophy (Joint Oxford/TSRI); however, the Board may, on good cause shown by the candidate, grant an extension of time of three further calendar months in which the candidate may fulfil this requirement before the removal of his or her name from the Register. No subsequent extension shall be granted, but it shall be open to a candidate who has failed to fulfil this requirement within those three or six months in total, as the case may be, to apply to the Board for reinstatement as a Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), with the support of his or her society and supervisor(s), upon submission to the relevant Graduate School Assistant of a copy of his or her thesis incorporating the required corrections, and upon payment of such reinstatement fee as is prescribed by Council at that time. Permission to supplicate shall not be granted until this fee has been paid.
(*b*) That the Board should offer the candidate a choice between (i) reference of the thesis back to him or her in order that he or she may revise it for re-examination for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), and (ii) leave to supplicate for the Degree of Master of Science (Joint Oxford/TSRI), as appropriate, on the basis that the thesis has not reached the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) but has nevertheless reached that required for the Degree of Master of Science (Joint Oxford/TSRI). If the Board adopts this recommendation, and the student chooses to revise the thesis for re-examination for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), the student shall retain the status and obligations of a Student for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) and shall be permitted to apply again for the appointment of examiners in accordance with the provisions of the University of Oxford Regulations for the Degree of Doctor of Philosophy, **§7**, relating to Examination of Students for the Degree of Doctor of Philosophy. If such permission shall have been given by the Board during a vacation, it shall be deemed to have been given in the term preceding that vacation.

(*c*) That the Board should refer the student's thesis back in order that he or she may present it for re-examination for the Degree of Master of Science (Joint Oxford/TSRI) only. If the Board adopts the recommendation the student shall be transferred forthwith to the status of Student for the Degree of Master of Science (Joint Oxford/TSRI), and shall be permitted to apply for permission to supplicate for the Degree of Master of Science (Joint Oxford/TSRI) in accordance with the provisions of the University of Oxford Regulations for the Degree of Master of Science by Research, **§6**, relating to Examination of Students for the Degree of Master of Science by Research. If such permission shall have been given by the Board during a vacation, it shall be deemed to have been given in the term preceding that vacation. The word limit for a thesis submitted under this provision shall be that specified for the Doctor of Philosophy (Joint Oxford/TSRI) under 14 above.

(*d*) That the Board should refer the student's thesis back in order that he or she may present it for re-examination either under (*b*) above for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) or, if the student chooses, under (*c*) above for the Degree of Master of Science (Joint Oxford/TSRI) only. The Board shall adopt such a recommendation only if it is fully satisfied that the thesis as it stands is not of the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI), nor for the Degree of Master of Science (Joint Oxford/TSRI), but that the candidate could reach the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI). If such permission shall have been given by the Board during a vacation, it shall have been deemed to have been given in the term preceding that vacation.

(*e*) That the thesis has not reached the standard required for the Degree of Doctor of Philosophy (Joint Oxford/TSRI) but has nevertheless reached that required for Master of Science (Joint Oxford/TSRI), and that the candidate may be granted leave to supplicate for that degree on the basis of the thesis as it stands.

(*f*) That the student's application for leave to supplicate should be refused.

If the examiners recommend reference back of the student's application under (*b*), (*c*), or (*d*) above, they shall annex to their report to the Board a statement for transmission to the candidate setting out the respects in which the thesis falls below the standard for the degree in question, and what changes are necessary for it to reach that standard. In exceptional circumstances, examiners of a thesis submitted *for the first time*, and notwithstanding a recommendation under (*b*) or (*d*) above, may certify that they are unable to indicate how the thesis might be changed, within the time allowed, in order to reach the standard required for the degree of Doctor of Philosophy (Joint Oxford/TSRI).

On receipt of the examiners' report, the Board shall reach a decision on whether to accept the examiners' recommendation; no candidate shall be given leave to supplicate for the degree of Doctor of Philosophy (Joint Oxford/TSRI) unless the examiners have made the statements required in clause (*a*) above. A candidate who has been granted leave to supplicate by the Board shall be required to submit to the Examination Schools a copy of his or her thesis, incorporating any amendments or corrections required by the examiners and approved by the Board, with a view to deposit in the Bodleian or other appropriate library of the University of Oxford. Permission to supplicate shall in all cases be conditional upon fulfilment of this requirement.

In an exceptional case in which the Board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the Board shall have power to appoint one or two new examiners as it deems necessary (subject to consultation with the Joint Programme Committee), to conduct such further examination of the candidate as the Board may require. The Board shall make a report on any such case to the Education Committee.

The Board may exempt a candidate who is being re-examined under the provisions of clauses (*b*)-(*e*) above from the oral examination, provided that the examiners are able to certify that they are satisfied without examining the candidate orally that they can recommend to the Board in the terms required by clause (*a*) above that he or she be given leave to supplicate for the Degree of Doctor of Philosophy (Joint Oxford/TSRI).

It shall be the duty of the relevant Graduate School Assistant, on behalf of the Registrar, to notify the candidate of the Board's decision as soon as may be. The relevant Graduate School Assistant shall also be responsible for publishing at the end of each academic year the names of those candidates to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

When, on the conclusion of the investigation of a complaint made by a candidate, the Proctors recommend that a candidate be re-examined, the Board shall have power to hold a new examination.

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Medical Sciences Doctoral Training Centre

1. General regulations

These regulations shall apply to all students registered for

1. D.Phil. in Biomedical and Clinical Sciences
2. D.Phil. in Computational Discovery
3. D.Phil. in Inflammatory and Musculoskeletal Disease
4. D.Phil. in Cancer Science
5. D.Phil. in Advanced Bioscience of Viral Products
6. D.Phil. in Cardiovascular Science (BHF)
7. D.Phil. in Cellular Structural Biology
8. D.Phil. in Chemistry in Cells
9. D.Phil. in Chromosome and Developmental Biology
10. D.Phil. in Genomic Medicine and Statistics
11. D.Phil. in Health Data Science (HDR UK/Turing Wellcome)
12. D.Phil. in Infection, Immunology and Translational Medicine
13. D.Phil. in Ion Channels and Membrane Transport in Health and Disease (OXION)

within the Medical Sciences Doctoral Training Centre, irrespective of the division or department they are based within for their research project.

Programmes 1-3 above are three-year programmes. Programme 4 above has three different tracks: clinical trainees (track 1) and medical undergraduates (track 2) enrol on a three-year programme; non-clinical/fundamental scientists (track 3) enrol on a four-year programme. Programmes 5-13 above are four-year programmes.

The provisions of the following regulations shall apply, except as specifically provided below: General Regulations Governing Research Degrees; Regulations for the Degree of Master of Science by Research, Regulations for the Degree of Doctor of Philosophy (§1-7); and the Special Regulations of Divisional and Faculty Boards concerning the status of Probationer Research Student and the degrees of M.Litt., M.Sc. by Research, and D.Phil.

For the purposes of these regulations `Board' shall mean the Medical Sciences Divisional Board.

2. Register of Probationer Research Students

The Board may grant a student suspension from the Register of those admitted to the status of Probationer Research Student or deprive a student of his or her status; and in such cases it shall at all times follow procedures determined by the Education Committee by regulation.

It shall be open to a candidate whose name has been removed from the Register to apply to the Board for reinstatement to the Register as a Probationer Research Student. The application should have the support of their society and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) no more than twenty-four months have passed since the student's name was removed from the Register; and

(ii) the number of terms the candidate spent with the status of a Probationer Research Student did not exceed six terms in the case of a student on a four-year Medical Sciences Doctoral Training Centre programme.

Exceptionally, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council's Education Committee for reinstatement to the Register of Students as a Probationer Research Student. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for Education Committee to permit their reinstatement and outlining the circumstances that have prevented earlier submission. For such applications, Education Committee will consider the length of time since the candidate's name was on the Register of Students, the seriousness of the causes for the delay, and the views of the student's department, supervisor and college.

3. Probationer Research Student Status

A student on a four-year Medical Sciences Doctoral Training Centre programme may hold the status of Probationer Research Student for a maximum of six terms, including the term in which the student was admitted. In exceptional circumstances the Board may grant up to one term's extension to this deadline.

4. Confirmation of Status as a Student for the Degree of Doctor of Philosophy

A student on a four-year Medical Sciences Doctoral Training Centre programme who has been admitted to the status of Student for the Degree of Doctor of Philosophy must apply to the Board for confirmation of his or her status as a D.Phil. Student not later than the tenth term and normally during the ninth term after admission to the programme. In all other respects the procedure for confirmation of status of such students will follow the procedures for confirmation of status of students within the Medical Sciences Division.

5. Other requirements for students for the Degree of Doctor of Philosophy following a Medical Sciences Doctoral Training Centre four-year D.Phil. Programme

A full-time Student for the Degree of Doctor of Philosophy following a four-year Medical Sciences Doctoral Training Centre programme may hold the status of a registered research student for a maximum of twelve terms. If such a student has been prevented by exceptional circumstances from completing his or her thesis by that time, the Board shall have power to grant an extension of time for a period or periods, not exceeding six terms in all, to be determined by the Board. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.

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A full-time Student for the Degree of Doctor of Philosophy following a four-year Medical Sciences Doctoral Training Centre Programme shall cease to hold that status if: (i) he or she shall have been refused permission to supplicate for the Degree of Doctor of Philosophy; or (ii) the Board concerned shall in accordance with the Regulations for the Degree of Doctor of Philosophy, Part A., §2, cl. 3, and with the provisions set down by regulation by the Education Committee and after consultation with the student's college supervisor, have deprived the student of that status; (iii) he or she shall have been transferred under the relevant provisions to another status; (iv) he or she shall have failed to complete his or her thesis within twelve terms or within such further extension of time as may have been granted by the Board concerned.

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Research Degrees in the Social Sciences Division

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Doctoral Training Programme in Science and Engineering in Arts, Heritage and Archaeology

(a) Students admitted to the centre for doctoral training with the intent to pursue a research project based at the University of Oxford, will be registered in the first year of the doctoral training programme at University College London, where they will complete an MRes degree. Students are required to pass the MRes with a minimum mark of 60 in order to progress onto the second year of the doctoral training programme.

(b) Students transferring to the University of Oxford from the start of their second year of the doctoral training programme will be admitted to the status of Probationer Research Student. Status will be back-dated to their commencement on the doctoral training programme.

(c) Transfer of Status from Probationer Research Student to D.Phil., M.Litt. or M.Sc. by research should be achieved not later than the third term following transfer to Oxford. Students are required to demonstrate that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil., M.Litt. or M.Sc. by Research thesis on the intended topic. Students are required to submit to the Director of Graduate Studies a report title and abstract (of no more than 300 words/one side of A4) by Friday of eighth week Michaelmas Term. Each student will also give a Transfer of Status Presentation of fifteen minutes (plus ten minutes of questions) during noughth week of Hilary Term. Students should submit two copies (and one electronic copy) of a research proposal of no more than 7,500 words, including an outline of research plans, a preliminary review of the literature, methodology progress to date, bibliography and a timetable for completion to the Director of Graduate studies by Friday of eighth week Hilary Term. On receiving the application, the Director of Graduate studies will, on behalf of the Graduate Studies Committee, appoint two assessors neither of whom will normally be the student's supervisor. The assessors will read the script before submitting to the Board their reports and a joint summary statement supporting their recommendation. Students will be required to attend a Transfer of Status Assessment Meeting with their supervisor(s) and assessors to discuss their report. These meetings will be held during 1st week of Trinity Term. A student whose first application is unsuccessful may be given one further opportunity to apply for transfer, following the procedures laid down in the General Regulations Governing Research Degrees.

(d) Confirmation of D.Phil. Status should normally be achieved not later than the tenth term from commencement on the Doctoral Training Programme. The department expects that, in most cases, the application for confirmation will be made immediately after return from field-work and no later than eighth week Michaelmas Term of the student's fourth year on the doctoral training programme. No candidate may submit a thesis for the doctoral degree without having first obtained confirmed doctoral status. Any student who does not confirm by the end of their tenth term, will be required to apply for a deferral of confirmation of status and may be allowed up to two terms for this purpose. Any student who fails to confirm status within ten terms from commencement on the Doctoral Training Programme (or within a maximum of twelve terms where deferral has been approved) will have their student status lapsed. The purpose of the submission for confirmed status is to ensure that the student is working to a doctoral standard. The confirmation report should show evidence that the research already accomplished gives promise of the ability to produce a satisfactory D.Phil. thesis on the intended topic. For this purpose the candidate must submit to the Director of Graduate Studies two copies (together with an electronic version) of a report describing in approximately 3,000 words the aims and methods of the projected thesis. The student will also be required to include with the written work an outline of the proposed thesis, including the topics to be covered in individual chapters, and a timetable for completion. In addition, two substantive chapters of no more than 10,000 words each must also be submitted. Students wishing to undertake the D.Phil. via scientific papers should substitute the chapters of the thesis with two papers. On receiving the application the Director of Graduate Studies will appoint two assessors (normally two academic members of staff) neither of whom will normally be the student's supervisor. The assessors will read the script before submitting to the Board their written reports and a joint summary statement supporting their recommendation. Students will be required to meet with their assessors and supervisor(s) at an assessment interview to discuss their report. A student whose first application is unsuccessful may be given one further opportunity to apply for confirmation, following the procedures laid down, normally within one term if necessary for the purpose of making the application. Students will be notified of the outcome and they should receive advice from their supervisor(s) on their confirmation assessment.

(e) A full-time Student for the Degree of D.Phil. in the Centre for Doctoral Training in Science and Engineering in Arts, Heritage and Archaeology, may hold status for twelve terms from commencement on the doctoral training programme. A full-time student for the Degree of M.Litt. or M.Sc. by Research may hold that status for nine terms from commencement on the doctoral training programme (six terms from transfer to Oxford). Candidates for the Degrees of D.Phil., M.Litt., or M.Sc. by Research are required to submit at least two sets of all maps, diagrams, and other illustrations, one of which should be a reproduction of the original set. The copy of the thesis deposited in the Bodleian should be one of those with a complete set of maps and illustrations. Applications for leave to present only one set of maps, diagrams and other illustrations may be granted in exceptional circumstances, but such concessions will be granted only very sparingly. M.Sc. by Research theses should be approximately 40,000 words, inclusive of appendices but exclusive of tables, figures, and references. M.Litt. theses should not exceed 50,000 words, exclusive of the bibliography, unless for exceptional reasons and on the recommendation of the candidate's supervisor the board otherwise determines. D.Phil. theses submitted by students in Geography must not exceed 100,000 words, exclusive of the bibliography but including notes, glossary, appendices, etc., unless for exceptional reasons and on the recommendation of the candidate's supervisor the Board otherwise determines. A D.Phil. thesis may be accepted for examination if comprised of a minimum of three scientific papers submitted for publication if not yet accepted or published. Such a body of work will be deemed acceptable provided it represents a coherent and focused body or research. It should include an Introduction, a Survey of Literature, and a Conclusion. Current word limits and conditions remain in place. A D.Phil. thesis submitted under this rubric may include joint publications. In that case, all co-authors must certify in writing to the Director of Graduate Studies that the majority of the work represents that of the candidate. Candidates wishing to proceed in this manner must obtain permission from his/her supervisor(s), and the School, and must be approved at the time of confirmation for D.Phil. status. Evidence must be submitted at the time permission is sought that the scientific papers have been submitted to identified journals. If, after a petition is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must lodge a petition with his/her supervisor(s), and the School.

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Research Degrees in Anthropology

1. Special provisions for part-time students

Candidates are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Teaching Committee of the School of Anthropology and Museum Ethnography. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the School.

2. Transfer from Probationer Research Student status to M.Litt. or D.Phil. status

For transfer of status, the student should submit two copies in typescript of a substantial piece of written work relevant to the proposed thesis. The work should not exceed 20,000 words excluding bibliography and any appendixes, but including notes, and should consist of, or incorporate, a detailed research proposal. The student will be required to show that the research already undertaken shows promise of the ability to produce a satisfactory M.Litt. or D.Phil. thesis, as the case may be, on the intended topic. Students should submit their work to the Departmental Office, School of Anthropology and Museum Ethnography, not later than the end of the third Full Term (or sixth Full Term for part-time students) after admission. An extension of one term (or two terms for part-time students) may be granted in exceptional circumstances. (NB: alternative provisions apply to probationer research students with coursework, as described in paragraph 3, below). The student's submission will be assessed by two assessors appointed by the Teaching Committee of the School of Anthropology and Museum Ethnography, to which they will submit a written report. A student whose first application is unsuccessful may be given one further opportunity to apply for transfer of status, for which an extension of one term (or two terms for part-time students) is automatically granted.

All probationer research students must give presentations on their proposed research projects to the class designated for that purpose or an agreed equivalent to qualify for transfer of status. They will also be expected to attend relevant courses on training and methods, as agreed with, and directed by, their supervisor(s).

3. Probationer research students with coursework

Probationer research students entering the School of Anthropology and Museum Ethnography should normally have a prior, full taught-course degree in social or cultural anthropology at either the graduate or undergraduate levels before being admitted to this status. Exceptionally, however, students who have earned a distinction in either (1) a degree in a closely related subject that includes some social or cultural anthropology, or (2) a mixed degree in social or cultural anthropology and another closely related subject may be admitted directly to the status of probationer research student in anthropology. In addition to the standard requirements for probationer research students in anthropology (and except as varied below), students entering the above Institute via this route should satisfy the following conditions:

(1) they enter the Institute as research students in the Michaelmas term of their first academic year and not in any other term;

(2) the topic of their proposed research lies in the general thematic or geographical area covered by their prior degree;

(3) they undertake a full course of eight tutorials in general anthropology, with essays, in the first term (or first two terms for part-time students) of their admission as probationer research students. Three of the essays produced for these tutorials are to be submitted for assessment as described below;

(4) the proposed supervisor has given his or her approval of this course of action in writing to the Director of Graduate Studies for anthropology or, in case the latter is the proposed supervisor, to the Director of the Institute of Social and Cultural Anthropology.

Note: the work specified in (3) above shall constitute Part I of the assessment for transfer from probationer research student to full D.Phil. student, and the text for transfer that the student will be required to prepare on the basis of his or her proposed research (in the same manner as for ordinary probationer research students in anthropology) shall constitute Part II of the said assessment.

Students following these arrangements must pass an assessment of the work they have carried out under (3) above (Part I), which shall normally involve scrutiny of three tutorial essays. This assessment shall be carried out at the same time as the standard assessment of the text on the proposed research (Part II). An extra assessor or assessors, one of whom in special cases may be the student's supervisor, may but need not be appointed to scrutinise the work carried out for Part I. The extra assessor(s), if any, need not be present at the assessment interview with the student, but should advise the assessors conducting the interview in writing beforehand of the standard of work achieved by the student in Part I.

Both parts of the assessment, i.e. Parts I and II as specified above, must be passed by the student, though not necessarily on the same occasion. If the student fails in either Part I or Part II, or both, he or she will be required to resubmit materials for, and pass, the relevant part(s) within one term (or two terms for part-time students) of the original submission.

The deadline for a student following this path to submit materials for assessment for upgrade to full status as a doctoral student shall normally be the fourth term (or eighth term for part-time students) after admission as a research student. Such students are expected to start work on their text for upgrade during their second term (or fourth term for part-time students) after their admission as probationer research students at the latest.

4. Transfer from M.Phil. status to D.Phil. status

A student who has obtained an M.Phil. may only be admitted direct to D.Phil. status on condition that the research topic is a development of the research contained in the M.Phil. thesis or if the student can otherwise demonstrate his or her competence to undertake the proposed research, and that appropriate supervision can be provided.]

5. Integrated Thesis Format

In consultation with their supervisor(s) and the Director of Graduate Studies, doctoral students may opt to submit a thesis in the integrated format. The thesis chapters must be framed by an introduction, a literature review and a conclusion. Such a body of work must address an overarching research question and represent a coherent and focused body of research and must overall be equivalent to what would normally be acceptable for a thesis in the monograph format. There is no formal limit on the number of chapters, but the normal thesis word limits apply.

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Work that is the product of collaborative effort may be included in the thesis, on condition that the candidate is responsible for the majority contribution to that work, in terms of intellectual development, practical implementation, and writing up, and that their contribution is demonstrated; any collaborators or co-authors must certify in writing to the School's Teaching Committee what part of the work represents that of the candidate.

Candidates who wish to proceed by this route should elect to do so before applying for confirmation of status. Should a candidate subsequently wish to revert to monograph format, they must submit a written application to the Director of Graduate Studies, with the support of their supervisor, detailing the reasons for the change.

Specific procedures relating to the integrated thesis format are detailed in the DPhil student handbook.

6. Confirmation of Status as a student for the Degree of Doctor of Philosophy

The provisions of the Regulations for the Degree of Doctor of Philosophy (§4) shall apply, except as specifically provided below.

Application for confirmation of D.Phil. status shall normally be made not earlier than the sixth term and not later than the ninth term (or not earlier than the twelfth term and not later than the eighteenth term for part-time students) from admission as a research student in the case of a student admitted first to the status of Probationer Research Student, and normally not earlier than the third term and not later than the sixth term (or not earlier than the sixth term and not later than the twelfth term for part-time students) from readmission in the case of a student admitted directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography.

For students admitted directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography before 1 October 2012:

(i) Application for confirmation of D.Phil. status shall normally be made not earlier than the sixth term and not later than the ninth term from readmission.

For students admitted directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography before 1 October 2011:

(i) Application for confirmation of D.Phil. status shall normally be made not earlier than the fourth term and not later than the tenth term from readmission.

The Teaching Committee of the School of Anthropology and Museum Ethnography may in addition, and for good reason, permit a candidate first admitted to the status of Probationer Research Student to defer for a maximum of three terms (or six terms for part-time students) his or her application for confirmation of status.

A student for the Degree of Doctor of Philosophy shall cease to hold such status unless it has been confirmed within nine terms (or eighteen terms for a part-time student) of his or her admission if first admitted as a Probationer Research Student, or within six terms (or twelve terms for a part-time student) from readmission directly to D.Phil. status from an M.Phil. degree within the School of Anthropology and Museum Ethnography (or for students first admitted as a Probationer Research Student within a maximum of twelve terms (or twenty-four terms for part-time students) where deferral has been approved in accordance with the paragraph above).

The student will be required to give evidence confirming that the research already carried out gives promise of the ability to produce a satisfactory D.Phil. thesis on the intended topic. For this purpose the applicant must submit: (a) a detailed outline of the whole of the proposed thesis, including an indication of the topics, theories, arguments etc. to be covered in individual chapters (as applicable); and (b) at least one and not more than two sample chapters. In the latter case, the student is advised to submit one chapter that is basically ethnographic in type (if applicable), the other concerning the more general comparative and/or theoretical issues with which the thesis deals, though this advice may be varied in consultation with the supervisor(s). A student who wishes to proceed by the integrated thesis format must submit instead: (a) the introduction to the thesis together with a statement outlining how the chapters are integrated as a complete text; (b) at least one and not more than two sample chapters; (c) (as front matter) a statement listing any papers published or accepted for publication, or under consideration for publication, linked to the work presented in the thesis, outlining the candidate's contributions to any collaborative efforts; and (d) (as a separate document) a statement of permission from collaborators to include the work in the thesis, with each collaborator confirming the extent of the candidate's contribution. The outline should not exceed 4,000 words, and the submitted chapters should not exceed 20,000 words in total. If these materials do exceed these limits, the assessors are under no obligation to read beyond them, though they are permitted to require the student to submit extra materials to help them in reaching a recommendation. The materials should be submitted, in two copies, to the Departmental Office, School of Anthropology and Museum Ethnography.

On receiving the application the Teaching Committee of the School of Anthropology and Museum Ethnography shall appoint two assessors. The assessors shall read the script and interview the candidate before submitting to the Teaching Committee of the School of Anthropology and Museum Ethnography a reasoned written report supporting their recommendation. A student whose first application is unsuccessful may be given one further opportunity to apply, following the procedures laid down, normally within one term of the original application, and may apply for an extension of time for one term if necessary for the purpose of making the application. A student whose first application is unsuccessful may be given one further opportunity to apply, following the procedures laid down, normally within one term (or two terms for part-time students) of the original application, and will be granted an extension of time for one term (or two terms for part-time students) if necessary for the purpose of making the application.

All D.Phil. students must give presentations on their research projects to the class designated for that purpose or an agreed equivalent to qualify for confirmation of status.

7. Submission of theses

D.Phil. theses submitted by students in Anthropology must not exceed 100,000 words, and M.Litt. theses must not exceed 50,000 words, (including notes and captions to figures within the main text, but excluding the abstract and other front matter, the bibliography, and any appendices, glossaries, etc.), unless for exceptional reasons and on the recommendation of the candidate's supervisor the Teaching Committee of the School of Anthropology and Museum Ethnography otherwise determines.

NB: Appendices should only be used to provide data sets or other factual or methodological material ancillary to the thesis proper. The main text of the thesis should contain all the information required to understand the arguments presented within it, without the need to resort to an appendix.

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Research Degrees in Archaeology

1. Governance

The DPhil in Archaeology, the DPhil in Archaeological Science and the DPhil in Classical Archaeology shall be under the supervision of the Graduate Studies Committee of the School of Archaeology.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy.

3. Transfer to DPhil, MLitt or MSc by Research status

Candidates will normally be expected to achieve Transfer of Status in their fourth term after admission. Applications should be submitted to the Archaeology Graduate Studies Committee by no later than 12 noon on Monday of Week 2 of their fourth term and will comprise the following:

(a) a completed Transfer of Status application form;

In addition, two typewritten copies of:

(b) a substantial piece of written work of between 10,000 and 12,000 words relevant to the proposed thesis;

(c) a precise thesis title and research proposal;

(d) an outline of the proposed chapter structure.

To successfully achieve Transfer of Status, students must also make a satisfactorily oral presentation of their work.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or the MSc by Research) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

4. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must normally achieve Confirmation of Status by the end of their seventh term.

Applications should be submitted to the Archaeology Graduate Studies Committee by no later than 12 noon on Monday of Week 2 of their seventh term and will comprise the following:

(a) a completed Confirmation of Status application form;

In addition, two typewritten copies of:

(b) a research outline of approximately 1,000 words and a timetable for completion of the thesis;

(c) a table of contents indicating how much of each section of the thesis has been completed to date;

(d) a draft chapter or chapters of the thesis of no more than 10,000 words.

To successfully achieve Confirmation of Status, students must also make a satisfactorily oral presentation of their work.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will granted an extension of one term if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

5. Theses

The thesis must not exceed 80,000 words for the DPhil, 50,000 words for the MLitt, or 40,000 words for the MSc by Research, the limit to include abstract, all notes and appendices, but not the bibliography. Any thesis exceeding this limit is liable to be rejected.

Article-based thesis route for the DPhil in Archaeological Science and the DPhil in Archaeology only

A thesis for the DPhil in Archaeological Science or the DPhil in Archaeology may be accepted for examination if it consists of a minimum of three papers of publishable quality, framed by an introduction, a literature survey, and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of work.

Candidates intending to submit an articles-based thesis should indicate this when applying for Transfer of Status. Candidates should normally submit a formal case, supported by their supervisor, to the Graduate Studies Committee between applying for Transfer and Confirmation of Status. If a candidate subsequently wishes to revert to a standard thesis format, they should apply with support of their supervisor, to the Graduate Studies Committee.

The thesis may include co-authored papers where the greater part of the work should be directly attributable to the candidate, and their supervisor and co-author(s) so certify. Statements outlining the student's contribution to each paper should be submitted with the applications for Transfer and Confirmation of Status.

The standard word limit regulations apply for the article-based thesis route.

Further guidance can be found in the DPhil student handbook.

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Research Degrees in Economics

1. Governance

The DPhil in Economics shall be under the supervision of the Graduate Studies Committee of the Department of Economics.

2. Attendance requirements

The DPhil in Economics shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or 60 days in the first year of registration where a first year M.Phil. Economics subject is required as part of the Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Qualifying Examination

Probationer Research Students in Economics are required to take a Qualifying Examination, unless exempted from all or part of the examination by the Graduate Studies Committee, on the grounds of an appropriate previous graduate degree or substantial professional experience since graduation.

For students who have successfully completed the MPhil in Economics at Oxford from entry in the academic year 2021-22 onwards:

The examination shall consist of three “Advanced” papers as offered for the MPhil in Economics chosen from {Advanced Macroeconomics, Advanced Microeconomics, Advanced Econometrics and Advanced Empirical Research Methods} of which one or more may be waived, or substituted with a Field paper as offered for the MPhil in Economics, with support from the supervisor(s) and the agreement of the Graduate Studies Committee. Papers already successfully passed as part of the MPhil in Economics will count towards the fulfilment of this requirement.

For all other students:

The examination shall consist of four papers, at least three of which must be “Advanced” papers as defined above and the fourth paper either being a further “Advanced” paper or a Field Paper. One or more of these papers may be waived, or “Advanced” papers substituted with a Field paper with support from the supervisor(s) and the agreement of the Graduate Studies Committee.

(i) Full-time students

Full-time students will attend teaching for the Qualifying Examination during their first year and will be assessed by the method(s) published on the Department’s VLE for each paper in of their first year. A student who does not achieve the required mark in a paper as set out in the Course Handbook is automatically granted a two term deferral of Transfer of Status and is allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. If a student does not achieve the required mark in any paper on the second attempt they will be withdrawn from the Register of Graduate Students.

(ii) Part-time students

Part-time students will attend teaching for the Qualifying Examination during their first two years and will be assessed by the method(s) published on the Department’s VLE for each paper in the year of completion of the teaching for that paper. A student who does not achieve the required mark in a paper as set out in the Course Handbook is allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Where a student does not achieve the required mark in any paper by the end of Trinity Term of their second year, they will automatically be granted a three term deferral of Transfer of Status to permit time to take the re-sit. If a student does not achieve the required mark in any paper on the second attempt they will be withdrawn from the Register of Graduate Students.

4. Transfer to MLitt (or MSc by Research) or DPhil status

Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their ninth term after admission for part-time students). Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

1. (a) a completed Transfer of Status application form; and
2. (b) a provisional thesis title and a short outline statement of the proposed research topic of between 500-700 words, which should include sources and methods to be used; and
3. (c) a piece of written work relevant to the thesis of between 5,000 and 7,000 words.

Students who have successfully completed the MPhil in Economics at Oxford may, with support from their supervisor(s), submit a letter to the Graduate Studies Committee with their application form for Transfer of Status, to apply for a waiver of the written work requirement in (c) above, based on the work submitted for their MPhil thesis. If approved, students should submit a longer version of the outline statement on the proposed research topic in place of (b) above, of between 1,500-2,000 words.

To successfully achieve Transfer of Status, students must also have satisfactorily passed the Qualifying Examination. In cases where a student is required to re-sit a subject, a deferral of Transfer of Status will granted automatically as set out in section 3 above.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or the MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

5. Confirmation of DPhil status

Students must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

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Applications should be submitted to the Graduate Studies Coordinator and will comprise the following:

1. (a) a completed Confirmation of Status application form; and
2. (b) a comprehensive outline of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and
3. (c) two draft chapters intended to form part of the final thesis.

Candidates applying for Confirmation of Status shall also present their preliminary results of their research at a departmental seminar or workshop as part of the confirmation process, under arrangements to be approved by the Director of Graduate Studies.

The Graduate Studies Committee will appoint an assessor who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. For the second attempt, the Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

6. Theses

DPhil theses which exceed 100,000 words, MLitt theses which exceed 50,000 words and MSc by Research theses which exceed 25,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Integrated thesis format

A DPhil thesis may be accepted for examination if it consists of a minimum of three papers of publishable quality, framed by an introduction, a literature survey (either written as a stand-alone chapter or divided among the constituent chapters), and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of work. A minimum of one paper must be authored solely by the candidate. Any co-authored papers must include a statement indicating the candidate's contribution to the paper. Where the co-author is another student at the University who also intends to include the paper in their thesis, permission to include the paper must be sought from the Director of Graduate Studies prior to applying for appointment of examiners. Current word limits and conditions remain in place.

Research Degrees in Education

1. Admission

All students (whether studying on a full or part-time basis) are normally admitted as Probationer Research Students.

In assessing applications from candidates seeking to undertake a research degree through part-time study, the Department shall have regard to evidence that:

(i) the candidate has normally a minimum of three years' experience as a professional in education (broadly defined);

(ii) the candidate can meet the attendance requirements relating to part-time study

(iii) the candidate has the written support of their present employer for their proposed course of study and its obligations;

(iv) the candidate's proposed topic of research is related to their present or intended professional work (broadly defined).

Attendance requirements (for part-time students)

Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Department's Departmental Board.

2. Candidates with Probationer Research Student status, unless or until they have entered upon another status, or have been otherwise dispensed from some or all of the following requirements by the Director of Doctoral Research, are required to undertake the work set out below during the first year.

A first year student shall be expected to satisfactorily complete a course of lectures, seminars and classes, as set out on the pages of Canvas and in agreement with the Director of Doctoral Research.

3. Transfer from Probationer Research Student status to D.Phil. status

This transfer shall normally take place not later than the fourth term after admission as a Probationer Research Student (sixth term for part-time students). The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory D.Phil thesis on the intended topic. For this purpose the student must submit to the Academic Administration Office of the Department of Education a word-processed, copy of a substantial piece of written work as follows:

The submission must include:

(i) A current thesis title

(ii) Current thesis abstract: max 400 words;

(iii) A document of up to 10,000 words that includes a background to the proposed research, including a review of the relevant literature and theoretical perspectives; the conceptual framework and rationale informing the research design; key research questions; and a reflective discussion of methods, access, research ethics and analysis. The Transfer document should provide evidence of a convincing and realistic research design; this may include a discussion of the pilot study. It should also highlight potential challenges or difficulties that may be encountered.

(iv) CUREC form(s) as required and clear evidence of how commitment to responsible (ethical) conduct of research will be realised

(v) Risk assessment form including evidence that the student has considered carefully issues of safety in fieldwork

(vi) A clear timetable for the research which demonstrates that the project is feasible and practicable and can be completed within the timeframe of 3 years

(vii) A list of references

(viii) Evidence of presentation of work at a seminar (e.g. RTS, Work in Progress, Research Group Seminar, STORIES Conference etc.)

(ix) A Skills Review and Training Analysis

In consultation with the student and supervisor, the Director of Doctoral Research acting on behalf of the Academic Committee shall appoint two assessors who will interview the student and make a recommendation to the committee in an agreed written report. Supervisors may be present at interview in a non-participatory capacity with the direct agreement of the student. Candidates seeking to transfer to D.Phil. Status will be expected during the interview to show evidence of research training through successful completion of the requirements of the Department's educational research methods course, unless specifically exempted by the Director of Doctoral Research from all or part of it. A candidate whose first application for transfer to D.Phil. status is unsuccessful shall be permitted to make one further application to apply for transfer within one term. Those students who fail at the second attempt may be approved for transfer to M.Litt. status, or transfer to M.Sc. by Research status.

4. Confirmation of Status

Confirmation of Status shall normally take place not later than the seventh term after admission as a Probationer Research Student (fourteenth term for part-time students). It is intended to be a comprehensive monitoring of progress towards the final thesis. At this stage a student may apply to submit an integrated thesis, prior to applying for confirmation of status. See *Section 5 Integrated Thesis*.

Students' application for Confirmation of Status will be examined by two assessors appointed for this purpose. Supervisors may be present at interview in a non-participatory capacity with the direct agreement of the student. The student must submit to the Academic Administration Office of the Department of Education a word-processed copy of a substantial piece of written work as follows:

(i) Current Thesis Title.

(ii) Thesis Abstract (up to 300 words).

(iii) Proposed Thesis table of contents (indicating progress on each chapter).

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(iv) A draft Introduction to the thesis, setting out the overall argument and/or contribution of the thesis. The introduction should also describe the proposed contents of each chapter or each article manuscript, explaining how they link together and develop the thesis. These statements should normally be up to 500 words for each chapter or article manuscript. An extended literature review (but not the full chapter) can be submitted as Appendix A (This is important if neither of your Confirmation of Status assessors were your Transfer of Status assessors).

(v) One fully developed methods chapter that documents how the research questions were addressed in practice (for an articles-based thesis, the methods chapter should demonstrate how each of the article manuscripts contributes to the research questions), and reflects on how the initial research designs were refined or developed in the field.

(vi) Either:

For a conventional thesis, one draft Findings chapter. This should show how the research questions are being addressed and describe the emergent findings.

Or

For an integrated thesis, one article manuscript of such quality that is is suitable for submission to a peer-reviewed journal, submitted for consideration, under review, being revised, accepted for publication, or published. This article manuscript should show how the research questions are being addressed and describe the emergent findings.
(vii) A list of references for the confirmation document.

(viii) A list of references being used in the thesis more broadly.

(xi) A clear assessment of progress made, and a timetable leading up to thesis submission.
The Confirmation submission should be up to 30,000 words (not including abstract, references or Appendix A). Further supporting materials can be provided in appendices, for the examiners to consult if they so wish (not counted in the word limit).

Candidates whose first application for confirmation of status is not approved shall be permitted to make one further application within one term.

5. Thesis

Theses submitted for the degree of D.Phil. should build on and develop the material submitted for Transfer of Status and Confirmation of Status.

A thesis for the Degree of M.Sc. by Research which exceeds 30,000 words, or a thesis for the Degree of M.Litt. which exceeds 50,000 words, or a thesis for the Degree of D.Phil. which exceeds 100,000 words, in each case including footnotes/endnotes but excluding appendices and references or bibliography, is liable to be rejected by the board unless the candidate has, with the support of his or her supervisor, secured the leave of the Department's Departmental Board to exceed this limit.

Integrated thesis

A DPhil thesis may be accepted for examination if it consists of a minimum of three article manuscripts of publishable quality. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Literature Survey (either written as a stand-alone chapter or divided among the constituent chapters), a Methods chapter (to cover the whole thesis or to complement the methods sections in the articles, as appropriate), and a Discussion and/or Conclusion as relevant.

A DPhil thesis submitted under this rubric may include co-authored manuscripts. Any co-authored articles must include a statement indicating the candidate's contribution to the article, and all co-authors should certify in writing to the Director of Doctoral Research (DDR), what part of the work represents that of the candidate. Articles or article manuscripts written in collaboration should not be included unless the greater part of the work is directly attributed to the candidate themselves, and the supervisor so certifies.

Requests to submit an integrated thesis should be made with the support of the student's supervisor(s) to the DDR prior to applying for Confirmation of Status (CoS). Applications to submit an integrated thesis will not be considered for students who have already passed their Confirmation of Status. Students who wish to change back to a monograph format are required to make this request in writing to the DDR prior to applying for their final thesis submission.

The standard word limit regulations apply for integrated theses.

Research Degrees in Geography

1. Governance

The DPhil in Geography and the Environment shall be under the supervision of the Graduate Studies Committee of the School of Geography and the Environment.

2. Attendance requirements

The DPhil programme shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Transfer to DPhil, MLitt or MSc by Research status

Students will normally be expected to achieve Transfer of Status in their third term after admission (or sixth term after admission for part-time students).

Students applying for Transfer of Status should:

(a) submit a report title and abstract (or no more than 300 words/one side of A4) to the Research Degrees Coordinator by Friday of eighth week of the first term (second term for part-time students);

(b) make a Transfer of Status presentation of fifteen minutes (plus ten minutes of questions) in noughth week of their second term (fifth term for part time students);

(c) submit a completed Transfer of Status application form and two copies (and one electronic copy) of a research proposal of no more than 7,500 words, including a thesis title, outline of research plans, a preliminary review of the literature, a preliminary review of methodology, progress to date, a timetable for completion, fieldwork design (if applicable), and bibliography to the Research Degrees Coordinator by Friday of eighth week of their second term (fifth term for part-time students).

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or MSc by Research) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt or to the MSc by Research, the student will be removed from the Register of Graduate Students.

4. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students). Students admitted directly to DPhil status having completed a full-time MPhil in the School of Geography and the Environment must achieve Confirmation of Status by the end of their third term (sixth term for part-time students) as a graduate student, exclusive of the time spent on the Register of Students while undertaking the full-time MPhil.
Applications for Confirmation of Status should be submitted to the Research Degrees Coordinator by eighth week of the student's ninth term (eighteenth term for part-time students) and will comprise the following:

(a) a completed Confirmation of Status application form;

In addition, two copies and an electronic copy of:

(b) a report describing in approximately 3,000 words the aims and methods of the project, an outline of the proposed thesis including the topics to be covered in individual chapters, and a timetable for completion;

(c) two substantive chapters of no more than 10,000 words each, or two papers for students submitting an article-based thesis.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

5. Theses

The thesis must not exceed 100,000 words for the DPhil, 50,000 words for the MLitt, or 40,000 words for the MSc by Research, the limit to include notes, glossary, appendices etc, but not tables, figures, and bibliography, unless for exceptional reason and on the recommendation of the student's supervisor the Graduate Studies Committee otherwise determines.

Students are required to include a complete set of all maps, diagrams, and other illustrations, bound into the copy of the thesis deposited in the Bodleian.

Article-based thesis

A DPhil thesis may be accepted for examination if comprised of a minimum of three academic papers submitted for publication in peer review journals. The papers do not have to be accepted or published. The papers must be accompanied by a framing document which will normally be 15,000 to 20,000 words and which comprises an Introduction, Literature Review and Conclusion. Current word limits and conditions remain in place.

A DPhil thesis submitted under this rubric may include joint publications. In such cases, a clear statement should be provided by the student to the examiners to confirm the student's substantive contribution to each of the publications. This statement must be supported with a contributors' agreement for each publication or letters from co-authors.

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Students wishing to proceed in this manner should indicate their intention in their Transfer of Status report and must formally apply to the Graduate Studies Committee with the support of their supervisor when submitting their application for Confirmation of Status. If after permission has been granted, a student wishes to revert to a standard DPhil thesis format, the student must submit an application to the Director of Graduate Studies, with a supporting statement from his/her supervisor showing good cause for the change.

Further details are provided in the Graduate Studies Handbook.

Research Degrees in International Development

(These regulations replace the combined regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT 2019 for all students registered for research degrees in International Development.)

1. Governance

The DPhil in International Development shall be under the supervision of the Graduate Studies Committee of the Department of International Development.

2. Attendance requirements

The DPhil in International Development shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year (or up to 48 days in the first year of registration depending on the choice of paper required as part of the Qualifying Examination), normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Qualifying Examination

Probationer Research Students in International Development are required to take a Qualifying Examination, unless exempted by the Graduate Studies Committee on the grounds of an appropriate previous graduate degree. The examination shall consist of any course listed for the MPhil in Development Studies or an appropriate course from another postgraduate degree at the Oxford University, as agreed by the Course Director for the option, Director of Graduate Studies and Graduate Studies Committee. Details of the required course will be conveyed to the student after the offer of a place is made. Probationer Research Students are required to pass the Qualifying Examination.

All students will attend teaching for the Qualifying Examination during their first year of registration and will be assessed in either Hilary or Trinity Term of their first year. Students who do not achieve the required mark will be allowed to re-sit that paper once more when next offered, unless a special dispensation is obtained from the Graduate Studies Committee. Full-time students will also automatically be granted a two term deferral of Transfer of Status. If a student fails the paper on the second attempt they will be withdrawn from the Register of Graduate Students.

4. Transfer to MLitt or DPhil status

Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted to the Divisional Senior Graduate Studies Administrator and will comprise the following:

(a) a completed Transfer of Status application form; and

(b) a provisional thesis title and an outline of the proposed research; and

(c) a transfer paper of no more than 10,000 words, which justifies and locates the research in relation to earlier work in the field, sets out the questions on which it will focus and explains the methods by which these will be answered.

Candidates will also be required to present their research plan at a Transfer Preparation Workshop.

To successfully achieve Transfer of Status, students must have satisfactorily passed the Qualifying Examination. In cases where a full-time student is required to re-sit the paper, a deferral of Transfer of Status will be granted automatically as set out in section 3 above.

The Graduate Studies Committee will appoint two assessors who will read the transfer paper, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

5. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term (or not later than the eighteenth term for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Development Studies must achieve Confirmation of Status by the end of their eleventh term (sixteenth term for part-time students) as a graduate student, inclusive of the time spent on the MPhil in Development Studies.

Applications should be submitted to the Divisional Senior Graduate Studies Administrator and will comprise the following:

(a) a completed Confirmation of Status application form; and

(b) a comprehensive outline (up to 3,000 words) of the treatment of the thesis topic including details of progress made and an indication of the anticipated timetable for submission; and

(c) a written submission of between 15,000 to 20,000 words of the main thesis which may be one chapter or parts of two or more chapters. The submission should be core material based on fieldwork or other research.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt or MSc by Research, the student will be removed from the Register of Graduate Students.

6. Theses

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DPhil theses which exceed 100,000 words and MLitt theses which exceed 50,000 words (each excluding the bibliography) are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Integrated theses

A D.Phil. thesis may be accepted for examination either in the form of an articles-based thesis if it consists of a minimum of three published articles or articles intended for future publication, or as an integrated thesis which may include one or more published articles or articles intended for future publication combined with one or more conventional chapters.

Such a body of work shall be deemed acceptable provided it represents a coherent body of research. It should include an introduction placing the individual papers in context, a literature review, and an overall conclusion. The articles-based or integrated thesis should reflect the amount, originality and level of work expected for a conventional thesis. Current word limits and conditions remain in place. Co-authored work will only be permitted under exceptional circumstances, and with the approval of the supervisor(s) and Graduate Studies Committee. Where co-authored articles are included, the supervisor(s) and all co-authors must certify in writing to the Graduate Studies Committee that the majority of that work represents the work of the candidate. Co-authored work with supervisors is not normally permitted.

Candidates wishing to submit an articles-based or integrated thesis must obtain permission from their supervisor and the Department's Graduate Studies Committee before applying for Confirmation of D.Phil. status. If, after an application is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must submit an application to their supervisor and the Department's Graduate Studies Committee showing good cause for the change. Students applying for Confirmation of Status will be required to submit a statement of the intended basis for the overall coherence of the work, and may submit draft articles in place of draft chapters.

Further guidance can be found in the Course Handbook.

Research Degrees in Law

[Regulations for students starting from MT 2019 are in the top section of the page. Regulations for students starting from MT 2018 and before MT 2019 are in the middle section of the page. Regulations for student starting before MT 2018 are in the bottom section of the page.]

1. Governance

The DPhil in Law and the DPhil in Socio-Legal Studies shall be under the supervision of the Graduate Studies Committee of the Faculty of Law. The DPhil in Criminology shall be under the supervision of the Criminology Board of Studies.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time DPhil students are required to undertake a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor unless individually dispensed by the Law Faculty Graduate Studies Committee or the Criminology Board of Studies. Attendance arrangements must take account of relevant induction and training events scheduled by the Centre for Criminology.

3. Transfer to MLitt or DPhil status

Students will normally be admitted as Probationer Research Students and, unless they have already completed the MPhil in Law, the MPhil in Socio-Legal Research or the MPhil in Criminology and Criminal Justice, must follow a course on instruction in Research Methodology appropriate to the qualification and must satisfy the assessors that they have completed to the required standard such tests or exercises as may be prescribed by the Graduate Studies Committee or the Board of Studies. Where the Graduate Studies Committee or Board of Studies judges that it has sufficient evidence of a student's proficiency in Research Methodology, it may in exceptional circumstances dispense a student from this requirement.

Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

Applications should be submitted to the Graduate Studies Officer and will comprise the following:

Part A:

(i) a completed transfer of status application form and Law 2 Qualifying Test form;

(ii) two copies of a statement of no more than 2,000 words of the subject of the proposed thesis and details of the manner in which the student proposes to treat it.

Part B:

(i) Two copies of a piece of written work of no more than 10,000 words, relevant to the subject of the proposed thesis. Students who have successfully completed the MPhil in Law, the MPhil in Socio-Legal Research, or the MPhil in Criminology and Criminal Justice will not normally be required to submit Part B (unless the proposed topic of their DPhil thesis has significantly changed from the MPhil) but may be required to provide the assessors with the MPhil thesis, at their request.

Full details of requirements can be found in the relevant course handbook.

The Graduate Studies Committee/Board of Studies will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee/Board of Studies will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (up to two terms for part-time students) to Probationer Research Student status if necessary. Students may be required to resubmit Part A only, Part B only, or both Part A and Part B. If after a second attempt, the Graduate Studies Committee/Board of Studies can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Applications for Confirmation of Status shall normally be made no earlier than the sixth term (twelfth term for part-time students), and Confirmation of Status must normally be completed no later than three terms (six terms for part-time students) after Transfer to DPhil status.

Applications should be submitted to the Graduate Studies Officer and will comprise the following:

(a) a completed confirmation of status form and Law 5 form;

(b) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter;

(c) an overview of the intended thesis of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be completed (with an estimate of the probable date of submission);

(d) two copies of a piece of written work, normally of between 20,000-30,000 words intended to form part of the thesis.

Full details of requirements can be found in the relevant course handbook.

The Graduate Studies Committee/Board of Studies will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee/Board of Studies will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the Graduate Studies Committee/Board of Studies can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil must not exceed 100,000 words, and theses for the Degree of MLitt must not exceed 50,000 words, including all footnotes and appendices, but excluding the abstract, the table of contents, any table of cases, any table of statutes, the bibliography, any headers or footers, and any index. Any thesis exceeding these limits is liable to be rejected unless prior dispensation

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has been granted by the Graduate Studies Committee/Board of Studies on the advice of the student's supervisor. The format of theses must conform to the statements set out in the relevant course handbook.

[For students starting from MT 2018 and before MT 2019:

1. The First Research Year

(i) All those admitted to a research degree in the Faculty of Law must in the first year follow a course of instruction in Legal Research Method approved by the Law Board (or, for students registered for the D.Phil. in Criminology, a course of instruction in Criminal Research Methods), and must satisfy the examiners that they have completed to the required standard such tests or exercises as may be prescribed by the Law Board as part of such a course of instruction. Where the Law Board judges that it has sufficient evidence of a candidate's proficiency in research methods, it may in exceptional circumstances dispense a candidate from this requirement.

(ii) Candidates admitted in the first instance as Probationer Research Students may, with the consent of the Faculty Board, transfer to the status of a student for the M.St. in Legal Research.

2. Special provisions for part-time D.Phil. students

(i) Candidates are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee on the Board of the Faculty of Law. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Law Faculty, or the Centres for Criminology or Socio-Legal Studies.

3. Transfer to the D.Phil. or M.Litt.

(i) Candidates wishing to transfer to the status of student for the degree of D.Phil. or M.Litt. must, subject to sub-paragraphs (ii) and (iii) below, undertake both parts of the Qualifying Test (paragraph 4 below).

(ii) It is not possible to transfer to M.Litt. status, having successfully completed the M.Phil. or M.St. in Legal Research, unless the candidate proposes to write an entirely new thesis. A candidate transferring to D.Phil. status is entitled to incorporate the thesis presented for the M.Phil. or M.St. in Legal Research within the D.Phil. thesis.

(iii) Candidates who at the time of the transfer will have successfully completed the M.Phil. in Law or the M.Phil. in Criminology and Criminal Justice or the M.St. in Legal Research shall submit for Part B of the Qualifying Test their successful M.Phil. or M.St. thesis. In such a case the word limits for Part B in sub-paragraph (ii) of paragraph 4 below do not apply.

(iv) Students who have previously been registered for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice, and have been granted leave to supplicate for either of these degrees, but have been referred on their application to transfer to D.Phil. status, may conditionally hold the status of Probationer Research Student, provided that the Faculty Board is satisfied that the student fulfils the conditions set out in the appropriate regulation. Probationer Research Student status in this instance may not be held for more than six terms beyond the date at which they first held the status of a student for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice.

4. The Qualifying Test

(i) Part A of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it. This statement shall not exceed 2,000 words.

(ii) Subject to sub-paragraph (iii) of paragraph 3 above, Part B of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a substantial piece of written work which may or may not be intended to form part of the proposed thesis but must be relevant to its subject. For transfer to the D.Phil., this Part B submission must not exceed 10,000 words, for the M.Litt., 6,000 words. In each case the candidate must state the number of words used. The required format for this submission is the common format prescribed for all law theses which is printed in the Faculty of Law's Graduate Students' Handbook.

(iii) Supervisors of candidates offering Part B are required to discuss with the candidate the names of possible assessors, and to provide the Board (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)) with the names of three suitable persons who have indicated their willingness to act as assessors if called upon to do so. This notification may be made before the submission of the material, but must be made, at the latest, on the day the material is submitted. (For students registered for the D.Phil. in Criminology, two assessors will be appointed by the Director of Graduate Studies (Research) in consultation with the supervisor).

(iv) Subject to sub-paragraph (v) below, candidates admitted as Probationer Research Students to the doctoral or M.Litt. programmes, must submit all materials for the Qualifying Test by the end of the fourth week of Full Term in the third term after the candidate's admission. Candidates enrolled on the part-time DPhil in Criminology shall submit their materials by the end of the fourth week of Full Term in the sixth term after the candidate’s admission.

(v) Subject to the general time-limit in sub-paragraph (vi) below, the Graduate Studies Committee, having consulted with the supervisor, may, for good cause, allow the Qualifying Test to be deferred. Applications for deferral must be made through the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's third term. For candidates enrolled on a part-time D.Phil., applications for deferral must be made in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate’s sixth term.

(vi) In no case may the materials for the Qualifying Test be submitted or resubmitted after the end of the fourth term from the admission of the student to the doctoral or M.Litt. programmes. A student will in any case cease to hold PRS status if he or she does not gain admission to another status within four terms of admission as a full-time student. In the case of candidates enrolled on a part-time D.Phil., materials for the Qualifying Test may not be submitted or resubmitted after the end of the eighth term from the admission of the student to the doctoral programme.

5. Assessing the Qualifying Test

(i) The Director of Graduate Studies shall appoint two assessors and shall report their appointments to the Board.

(ii) The assessors shall interview the candidate.

(iii) The assessors shall report in writing as to (a) the suitability of the candidate's subject for the kind of thesis in question and (b) the competence of the candidate to handle it at the required level; and, in accordance with their report, the assessors shall make a recommendation.

(iv) On the original submission for the Qualifying Test, the assessors may recommend (a) that the candidate be granted the transfer which has been applied for, or (b) that the candidate be permitted to resubmit Part A or, in the case in which the candidate is a Probationary Research Student, Part B or both Part A and Part B; in the case in which the candidate offers a successful M.Phil. or M.St. thesis for Part B within sub-paragraph (iii) of paragraph 3 above, there can be no reference back except in relation to Part A. Hence in a case in which, despite having earned the degree for which it was submitted, the thesis fails to satisfy the assessors of Part B of the Qualifying Test, the permission to transfer must be refused.

(v) Unless, for good cause shown, the Director of Graduate Studies, after consultation with the supervisor, agrees to an extension of time, the assessors must lodge their report and recommendation with the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) within one calendar month of the date on which the materials are sent out to them.

(vi) The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) shall pass the report and recommendation to the Director of Graduate Studies (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)), who has the authority of the Board to inform the candidate without further delay of the nature of the recommendation and to inform the supervisor of the contents of the report.

(vii) Where the assessors have recommended resubmission, the candidate should normally resubmit at any time before the end of the subsequent term following the original submission. On resubmission the assessors may recommend (a) that the candidate be granted the transfer requested or (b) that the candidate be refused permission to transfer. In the case of a Probationary Research Student the effect of the latter recommendation is to entitle the candidate to apply for transfer to the M.St. in Legal Research under the appropriate regulation, with effect retrospective to the original registration as a Probationary Research Student. Such applications will be considered by the Graduate Studies Committee. For candidates enrolled on a part-time D.Phil., the candidate should normally resubmit at any time before the end of the second term following the original submission.

(viii) The Director of Graduate Studies shall place the report of the assessors before the meeting of the Graduate Studies Committee next following its receipt by The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator at the Centre for Criminology).

6. Confirmation of D.Phil. status

(i) Applications for confirmation of status shall normally be made not earlier than the sixth term, and confirmation of status must normally be completed no later than three terms after the Qualifying Test. Candidates enrolled on a part-time D.Phil. shall normally apply for confirmation of status not earlier than the twelfth term following their admission, and confirmation of status must normally be completed not later than six terms after the Qualifying Test.

(ii) Application for confirmation of D.Phil. status shall be accompanied by (a) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter, (b) an overview of the intended thesis, of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be done (with an estimate of the probable date of completion), and (c) a piece of written work, which shall normally be of 20,000–30,000 words in length and intended to form part of the thesis.

(iii) The candidate's supervisor shall provide a report on the candidate's application upon the form provided for this purpose or in a separate communication sent directly to the Graduate Studies Administrator. The report shall comment upon the accuracy of the account and feasibility of the timetable, and upon the candidate's progress, together with an estimate of the probable date of completion.

(iv) The documents described above under (ii) and (iii) shall be considered by two assessors, appointed by the Graduate Studies Committee, one of whom shall, wherever practicable, be one of those who acted at the time of the candidate's transfer to D.Phil. status. The assessors shall interview the candidate and submit a joint written report to the Graduate Studies Committee, normally within one month of receiving the application. The report shall include a recommendation as to whether the application should be approved. The faculty may grant the application or refer it back for resubmission. Only one resubmission for confirmation may be submitted, and no such resubmission will normally be permitted after the end of the candidate's ninth term. For candidates enrolled in a part-time D.Phil., resubmission will not normally be permitted after the end of the candidate's eighteenth term.

7. All theses and dissertations in law must conform to the statement which appears in the Law Faculty's Graduate Students' Handbook under the title 'Format of Theses in the Faculty of Law'.

[For students starting before MT 2018:

1. The First Research Year

(i) All those admitted to a research degree in the Faculty of Law must in the first year follow a course of instruction in Legal Research Method approved by the Law Board (or, for students registered for the D.Phil. in Criminology, a course of instruction in Criminal Research Methods), and must satisfy the examiners that they have completed to the required standard such tests or exercises as may be prescribed by the Law Board as part of such a course of instruction. Where the Law Board judges that it has sufficient evidence of a candidate's proficiency in research methods, it may in exceptional circumstances dispense a candidate from this requirement.

(ii) Candidates admitted in the first instance as Probationer Research Students may, with the consent of the Faculty Board, transfer to the status of a student for the M.St. in Legal Research.

2. Special provisions for part-time D.Phil. Criminology students and part-time D.Phil. Socio-Legal Studies

(i) Candidates are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee on the Board of the Faculty of Law. During a candidate's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the Centre for Criminology and the Centre for Socio-Legal Studies.

3. Transfer to the D.Phil. or M.Litt.

(i) Candidates wishing to transfer to the status of student for the degree of D.Phil. or M.Litt. must, subject to sub-paragraphs (ii) and (iii) below, undertake both parts of the Qualifying Test (paragraph 4 below).

(ii) It is not possible to transfer to M.Litt. status, having successfully completed the M.Phil. or M.St. in Legal Research, unless the candidate proposes to write an entirely new thesis. A candidate transferring to D.Phil. status is entitled to incorporate the thesis presented for the M.Phil. or M.St. in Legal Research within the D.Phil. thesis.

(iii) Candidates who at the time of the transfer will have successfully completed the M.Phil. in Law or the M.Phil. in Criminology and Criminal Justice or the M.St. in Legal Research shall submit for Part B of the Qualifying Test their successful M.Phil. or M.St. thesis. In such a case the word limits for Part B in sub-paragraph (ii) of paragraph 4 below do not apply.

(iv) Students who have previously been registered for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice, and have been granted leave to supplicate for either of these degrees, but have been referred on their application to transfer to D.Phil. status, may conditionally hold the status of Probationer Research Student, provided that the Faculty Board is satisfied that the student fulfils the conditions set out in the appropriate regulation. Probationer Research Student status in this instance may not be held for more than six terms beyond the date at which they first held the status of a student for the M.St. in Legal Research or for the M.Phil. in Law or M.Phil. in Criminology and Criminal Justice.

4. The Qualifying Test

(i) Part A of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a statement of the subject of the proposed thesis and details of the manner in which the

candidate proposes to treat it. This statement shall not exceed 2,000 words.
(ii) Subject to sub-paragraph (iii) of paragraph 3 above, Part B of the Qualifying Test requires that the candidate shall submit to the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) two typescript or printed copies of a substantial piece of written work which may or may not be intended to form part of the proposed thesis but must be relevant to its subject. For transfer to the D.Phil., this Part B submission must not exceed 10,000 words, for the M.Litt., 6,000 words. In each case the candidate must state the number of words used. The required format for this submission is the common format prescribed for all law theses which is printed in the Faculty of Law's Graduate Students' Handbook.

(iii) Supervisors of candidates offering Part B are required to discuss with the candidate the names of possible assessors, and to provide the Board (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)) with the names of three suitable persons who have indicated their willingness to act as assessors if called upon to do so. This notification may be made before the submission of the material, but must be made, at the latest, on the day the material is submitted. (For students registered for the D.Phil. in Criminology, two assessors will be appointed by the Director of Graduate Studies (Research) in consultation with the supervisor).

(iv) Subject to sub-paragraph (v) below, candidates admitted as Probationer Research Students to the doctoral or M.Litt. programmes, must submit all materials for the Qualifying Test by the end of the fourth week of Full Term in the third term after the candidate's admission. Candidates enrolled on the part-time DPhil in Criminology shall submit their materials by the end of the fourth week of Full Term in the sixth term after the candidate’s admission.

(v) Subject to the general time-limit in sub-paragraph (vi) below, the Graduate Studies Committee, having consulted with the supervisor, may, for good cause, allow the Qualifying Test to be deferred. Applications for deferral must be made through the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator within the Centre for Criminology) in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate's third term. For candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, applications for deferral must be made in time to allow the Graduate Studies Committee to consider the matter in the second week of the candidate’s sixth term.

(vi) In no case may the materials for the Qualifying Test be submitted or resubmitted after the end of the fourth term from the admission of the student to the doctoral or M.Litt. programmes. A student will in any case cease to hold PRS status if he or she does not gain admission to another status within four terms of admission as a full-time student. In the case of candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, materials for the Qualifying Test may not be submitted or resubmitted after the end of the eighth term from the admission of the student to the doctoral programme.

5. Assessing the Qualifying Test

(i) The Director of Graduate Studies shall appoint two assessors and shall report their appointments to the Board.

(ii) The assessors shall interview the candidate.

(iii) The assessors shall report in writing as to (a) the suitability of the candidate's subject for the kind of thesis in question and (b) the competence of the candidate to handle it at the required level; and, in accordance with their report, the assessors shall make a recommendation.

(iv) On the original submission for the Qualifying Test, the assessors may recommend (a) that the candidate be granted the transfer which has been applied for, or (b) that the candidate be permitted to resubmit Part A or, in the case in which the candidate is a Probationary Research Student, Part B or both Part A and Part B; in the case in which the candidate offers a successful M.Phil. or M.St. thesis for Part B within sub-paragraph (iii) of paragraph 3 above, there can be no reference back except in relation to Part A. Hence in a case in which, despite having earned the degree for which it was submitted, the thesis fails to satisfy the assessors of Part B of the Qualifying Test, the permission to transfer must be refused.

(v) Unless, for good cause shown, the Director of Graduate Studies, after consultation with the supervisor, agrees to an extension of time, the assessors must lodge their report and recommendation with the Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) within one calendar month of the date on which the materials are sent out to them.

(vi) The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator, the Centre for Criminology) shall pass the report and recommendation to the Director of Graduate Studies (or, for students registered for the D.Phil. in Criminology, the Director of Graduate Studies (Research)), who has the authority of the Board to inform the candidate without further delay of the nature of the recommendation and to inform the supervisor of the contents of the report.

(vii) Where the assessors have recommended resubmission, the candidate should normally resubmit at any time before the end of the subsequent term following the original submission. On resubmission the assessors may recommend (a) that the candidate be granted the transfer requested or (b) that the candidate be refused permission to transfer. In the case of a Probationary Research Student the effect of the latter recommendation is to entitle the candidate to apply for transfer to the M.St. in Legal Research under the appropriate regulation, with effect retrospective to the original registration as a Probationary Research Student. Such applications will be considered by the Graduate Studies Committee. For candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, the candidate should normally resubmit at any time before the end of the second term following the original submission.

(viii) The Director of Graduate Studies shall place the report of the assessors before the meeting of the Graduate Studies Committee next following its receipt by The Faculty of Law Graduate Studies Office (or, for students registered for the D.Phil. in Criminology, to the Graduate Studies Administrator at the Centre for Criminology).

6. Confirmation of D.Phil. status

(i) Applications for confirmation of status shall normally be made not earlier than the sixth term, and confirmation of status must normally be completed no later than three terms after the Qualifying Test. Candidates enrolled on the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies shall normally apply for confirmation of status not earlier than the twelfth term following their admission, and confirmation of status must normally be completed not later than six terms after the Qualifying Test.

(ii) Application for confirmation of D.Phil. status shall be accompanied by (a) a statement giving the title of the thesis, and summarising each component chapter in approximately 100 words per chapter, (b) an overview of the intended thesis, of approximately 1,000 words, stating how much of the thesis is complete and how much remains to be done (with an estimate of the probable date of completion), and (c) a piece of written work, which shall normally be of 20,000–30,000 words in length and intended to form part of the thesis.

(iii) The candidate’s supervisor shall provide a report on the candidate’s application upon the form provided for this purpose or in a separate communication sent directly to the Graduate Studies Administrator. The report shall comment upon the accuracy of the account and feasibility of the timetable, and upon the candidate’s progress, together with an estimate of the probable date of completion.

(iv) The documents described above under (ii) and (iii) shall be considered by two assessors, appointed by the Graduate Studies Committee, one of whom shall, wherever practicable, be one of those who acted at the time of the candidate’s transfer to D.Phil. status. The assessors shall interview the candidate and submit a joint written report to the Graduate Studies Committee, normally within one month of receiving the application. The report shall include a recommendation as to whether the application should be approved. The faculty may grant the application or refer it back for resubmission. Only one

resubmission for confirmation may be submitted, and no such resubmission will normally be permitted after the end of the candidate's ninth term. For candidates enrolled in the part-time D.Phil. in Criminology or the part-time DPhil in Socio-Legal Studies, resubmission will not normally be permitted after the end of the candidate's eighteenth term.

7. All theses and dissertations in law must conform to the statement which appears in the Law Faculty's Graduate Students' Handbook under the title 'Format of Theses in the Faculty of Law'.**]**

Research Degrees in Migration Studies

1. Governance

The DPhil in Migration Studies shall be under the supervision of the joint Graduate Studies Committee of the School of Anthropology and Museum Ethnography and the Department of International Development.

2. Attendance requirements

The DPhil in Migration Studies shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the joint Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the departments.

3. Transfer to MLitt or DPhil status

Candidates will normally be expected to achieve Transfer of Status in their third term (sixth term for part-time students) and not later than their fourth term after admission (eighth term for part-time students).

Applications should be submitted to the Departmental Office, Institute of Social and Cultural Anthropology not later than Friday of week 8 of their third term (sixth term for part-time students) and will comprise of two copies the following:

(a) a completed Transfer of Status application form; and

(b) a paragraph summary of the research question, methodological and theoretical approaches; and

(c) a research proposal of between 10,000-12,000 words; and

(d) confirmation from the supervisor that all courses identified in the Training Needs Analysis, including completion of research methods training (unless dispensed by the joint Graduate Studies Committee based on prior experience) have been satisfactorily completed.

Full details of each of the requirements are set out in the DPhil student handbook.

Candidates will also be required to give a presentation of their proposed research projects at an appropriate and agreed work in progress seminar convened by the School of Anthropology and Museum Ethnography and the Department of International Development.

The joint Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the joint Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt, the student will be removed from the Register of Graduate Students.

4. Integrated Thesis Format

In consultation with their supervisor(s) and the Director of Graduate Studies, doctoral students may opt to submit a thesis in the integrated format. The thesis chapters must be framed by an introduction, a literature review and a conclusion. Such a body of work must address an overarching research question and represent a coherent and focused body of research and must overall be equivalent to what would normally be acceptable for a thesis in the monograph format. There is no formal limit on the number of chapters, but the normal thesis word limits apply.

Work that is the product of collaborative effort may be included in the thesis, on condition that the candidate is responsible for the majority contribution to that work, in terms of intellectual development, practical implementation, and writing up, and that their contribution is demonstrated; any collaborators or co-authors must certify in writing to joint Graduate Studies Committee what part of the work represents that of the candidate.

Candidates who wish to proceed by this route should elect to do so before applying for Confirmation of Status. Should a candidate subsequently wish to revert to monograph format, they must submit a written application to the Director of Graduate Studies, with the support of their supervisor, detailing the reasons for the change.

Specific procedures relating to the integrated thesis format are detailed in the DPhil student handbook.

5. Confirmation of DPhil status

Candidates will normally be expected to achieve Confirmation of Status in their seventh term (fourteenth for part-time students) and not later than their ninth term (eighteenth for part-time students).

Applications should be submitted to the Departmental Office, Institute of Social and Cultural Anthropology not later than Friday of week 8 of their seventh term (fourteenth term for part-time students) and will comprise of two copies the following:

(a) a completed Confirmation of Status application form; and

(b) an outline structure of the thesis, consisting of chapter headings and a brief statement of the intended outcome; and

(c) an outline timetable detailing the work completed and what activities are planned for the remaining stages; and

(d) two completed draft chapters of the final thesis, not exceeding 20,000 words.

Applications for candidates wishing to submit using the integrated thesis format will comprise the following:

(a) a completed Confirmation of Status application form; and

(b) an introduction to the thesis including a statement outlining how the chapters are integrated as a complete text; and

(c) a statement listing any papers published or accepted for publication, or under consideration for publication, outlining the candidate’s contributions to any collaborative efforts; and (as a separate document) a statement of permissions from collaborators to include the work in the thesis, with each confirming the extent of the candidate’s contribution;

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(d) two completed draft chapters of the final thesis, not exceeding 20,000 words.

Full details of the requirements for Confirmation of Status are set out in the DPhil student handbook.

All candidates will also be required to give a presentation of part of their work at a third year seminar series, workshop, or a conference in Oxford or elsewhere in the UK.

The joint Graduate Studies Committee will appoint two assessors who will read the work, interview the student, and submit a written report to the committee. The committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the joint Graduate Studies Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

6. Theses

DPhil theses which exceed 100,000 words, and MLitt theses which exceed 50,000 words, (including notes and captions to figures within the main text, but excluding the abstract and other front matter, the bibliography, and any appendices, glossaries, etc.) are liable to be rejected unless students have, with the support of their supervisor, been granted permission to exceed the word limit by the joint Graduate Studies Committee.

Appendices should only be used to provide data sets or other factual or methodological material ancillary to the thesis proper. The main text of the thesis should contain all the information required to understand the arguments presented within it, without the need to resort to an appendix.

Research Degrees in Politics and International Relations

(See also the general notice at the commencement of these regulations. The current edition of the relevant Student Handbook contains an elaborated version of these regulations.)

1. Governance

The DPhils in Politics and the DPhil in International Relations shall be under the supervision of the Graduate Studies Committee of the Department of Politics and International Relations.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.

3. Transfer to MLitt or DPhil status

Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students). Applications should be submitted to the Graduate Studies Administrator and will comprise the following:

(i) Politics

(a) a completed transfer of status form;

Either two copies of:

(b) a proposed schedule of work;
(c) a paragraph statement describing the project;
(d) a research design of between 4,000 to 6,000 words maximum;
(e) written work relevant to the thesis of between 5,000 to 7,000 words maximum.

Or for students following the three paper route:

(b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their academic relationship;
(e) a literature review;
(f) a timetable for completion.

(ii) International Relations

(a) a completed transfer of status form;

Either two copies of:

(b) a short outline of the thesis topic including the title and chapter headings;
(c) a proposed schedule of work;
(c) a draft introduction of between 4,000 to 6,000 words maximum;
(d) a draft chapter of the thesis of between 5,000 to 7,000 words maximum.

Or for students following the three paper route:

(b) a submissions of a research design for one paper;
(c) a document setting out the article-isation of the project and previewing the whole thesis;
(d) an introduction to all of the proposed papers and explanation of their academic relationship;
(e) a literature review;
(f) a timetable for completion.

All students must also provide evidence of the satisfactory completion of a course of lectures, seminars, and classes, as set out in the International Relations Student Handbook and supplemented by his or her supervisor, and satisfactorily complete a course of research methods training, as set out in the International Relations Student Handbook and supplemented by his or her supervisor and/or by the International Relations Director of Research Training.

Full details of the timings for submissions and requirements for the Transfer of Status application can be found in the relevant Student Handbook.
The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Students will normally be expected to achieve Confirmation of Status by no later than their ninth term after admission (or in their eighteenth term after admission for part-time students). Students admitted directly to DPhil status having completed the full-time MPhil in Politics or International Relations must achieve Confirmation of Status by the end of their tenth term (fourteenth term for part-time students) as a graduate student, inclusive of the time spent on the full-time MPhil degree.
Applications should be submitted to the Graduate Studies Administrator and will comprise the following:

(i) Politics

(a) a completed confirmation of status form;

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Two copies of:

(b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis.

The combined introduction and the two chapters should not exceed 30,000 words.

(ii) International Relations

(a) a completed confirmation of status form;

Two copies of:

(b) a statement of the thesis title and chapter headings;
(c) a draft introduction;
(d) two additional chapters (or two draft papers for students following the three paper route) intended to form part of the final thesis;

The combined introduction and the two chapters should not exceed 30,000 words.

(e) a self-assessment report of progress of no more than 300 words.

Full details of the timings for submissions and requirements for Confirmation of Status application can be found in the relevant Student Handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil which exceed 100,000 words and theses for the Degree of MLitt which exceed 50,000 words, excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

Three paper route

A D.Phil. thesis may be accepted for examination if it consists of a minimum of three academic papers, framed by an introduction, a survey of literature and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. Current overall word limits and conditions are detailed in the D.Phil. Student Handbook. Candidates wishing to proceed in this manner must be approved at the time of Confirmation of Status.

If, after a petition is accepted, a candidate wishes to revert to a standard D.Phil. thesis format, the candidate must lodge a petition with his or her supervisor to be approved by the Director of Graduate Studies, showing good cause for the change.

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Research Degrees in Social Policy and Intervention

(These regulations replace the regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT 2019 for all students registered for Research Degrees in Social Policy and Intervention.)

1. Governance

The DPhil in Social Policy and the DPhil in Social Intervention and Policy Evaluation (and for those starting before MT2019 the DPhil in Social Intervention) shall be under the supervision of the Graduate Studies Committee of the Department of Social Policy and Intervention.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy.

3. Transfer to MLitt (or MSc by Research) or DPhil status

Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission.

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed transfer of status form

(b) a provisional thesis title and research proposal;

(c) a literature review of between 5,000 to 8,000 words;

(d) a piece of written work relevant to the thesis of between 5,000 to 8,000 words;

(e) a timetable for completion;

(f) evidence of attendance of subject specific courses;

(g) Research Ethics forms (if applicable);

(h) Health and Safety forms (if applicable);

(i) Skills Review and Training Needs Analysis form.

Full details of requirements can be found in the Graduate Research Students handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MSc by Research or MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MSc by Research or MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Students will normally be expected to achieve Confirmation of Status in their seventh term and by no later than their ninth term after admission. Students admitted directly to DPhil status having completed an M.Phil. (with a thesis in the same broad field as the topic for the D.Phil.) must achieve Confirmation of Status by the end of their third term (sixth term for part-time students) as a graduate student, exclusive of the time spent on the Register of Students while undertaking the full-time MPhil.

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed confirmation of status form;

(b) a thesis title and abstract;

(c) a thesis outline;

(d) a research proposal of 4 to 5 pages;

(e) a timetable for completion;

(f) for the monograph thesis route at least two draft chapters, or for the thesis by papers route two draft papers;

(g) evidence of presentation of (part of) the thesis at a seminar/conference/workshop;

(h) Skills Review and Training Needs Analysis form.

Full details of requirements can be found in the Graduate Research Students handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will granted an extension of one term if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MSc by Research or MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil which exceed 100,000 words, theses for the Degree of MLitt which exceed 50,000 words, and theses for the Degree of MSc by Research with exceed 25,000 words excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

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A DPhil thesis may be accepted for examination if it consists of either a minimum of four academic papers of publishable quality for the DPhil in Social Policy, or a minimum of three academic papers of publishable quality for the DPhil in Social Intervention or DPhil in Social Intervention and Policy Evaluation. In either case the thesis should be framed by an introduction, a literature review, and a conclusion. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research, addressing one overarching research question. A thesis submitted under this rubric may include joint publications, but for the DPhil in Social Policy only, at least one paper must be single-authored. Where joint publications are included, all co-authors must certify in writing to the Director of Graduate Studies that at least 70% of that work represents that of the candidate. Current overall word limits and conditions are detailed in the DPhil Notes for Guidance. Candidates wishing to proceed in this manner should with the support of their supervisor obtain approval from the Director of Graduate Studies before applying for Confirmation of DPhil status. If a candidate wishes to revert to a standard DPhil thesis format, with the support of their supervisor, they should obtain approval from the Director of Graduate Studies, showing good cause for the change.

Research Degrees in Sociology

(These regulations replace the regulations for Research Degrees in Social Policy and Intervention, Sociology, and International Development from MT2019 for all students registered for Research Degrees in Sociology.)

1. Governance

The DPhil in Sociology shall be under the supervision of the Graduate Studies Committee of the Department of Sociology.

2. Attendance requirements

The DPhil in Sociology shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.

3. Transfer to MLitt or DPhil status

Students will normally be admitted as Probationer Research Students. Students will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or in their sixth to eighth term after admission for part-time students).

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed transfer of status form;

(b) a provisional thesis title and thesis outline;

(c) a research proposal of between 5,000 to 7,000 words;

(d) a piece of written work relevant to the thesis of between 5,000 to 7,000 words;

(e) a timetable for completion;

(f) evidence of participation in PRS and Departmental seminars;

(g) research ethics forms (if applicable);

(h) risk assessment forms (if applicable).

If submitting an articles-based/integrated thesis, students should also submit statement(s) on the contribution of each co-author, signed by all co-authors.

Full details of requirements can be found in the course handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or up to two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of Status

Students must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

Applications should be submitted to the Graduate Studies Committee and will comprise the following:

(a) a completed confirmation of status form;

(b) a thesis title and abstract;

(c) a thesis outline;

(d) two draft chapters intended to form part of the final thesis;

(e) a timetable for completion;

(f) research ethics forms (if applicable);

(g) risk assessment forms (if applicable).

If submitting an articles-based/integrated thesis, students should also submit statement(s) on the contribution of each co-author, signed by all co-authors.

Full details of requirements can be found in the course handbook.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The Graduate Studies Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (up to two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

Theses for the Degree of DPhil which exceed 100,000 words, and theses for the Degree of M.Litt. which exceed 50,000 words, excluding the bibliography, are liable to be rejected unless students have, with the support of their supervisors, been granted permission to exceed the word limit by the Graduate Studies Committee. These figures are maxima and students are advised that many successful theses have been significantly shorter.

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An articles-based thesis may be accepted for examination if it consists of a minimum of three papers of publishable quality. An integrated thesis may be accepted for examination if it consists of one or more papers combined with one or more conventional chapters. In either case, the thesis should represent a coherent and focused body of work, and should be framed by an introduction, a general survey of the literature, and a conclusion. The thesis may include co-authored papers where the greater part of the work should be directly attributable to the student, and their supervisor and co-author(s) so certify. Statements outlining the student's contribution should be submitted with applications for Transfer and/or Confirmation of Status. The assessors will review the co-authorship statements and confirm whether the greater part of the work is that of the student. Students must also submit a statement with their Application for Appointment of Examiners demonstrating that their work represents the majority contribution to any co-authored papers.

To submit an articles-based or integrated thesis, the student must make a case, supported by their supervisor, when applying for Transfer of Status, and further confirm their intention when applying for Confirmation of Status. The assessors will need to agree the proposed format and recommend approval to the Graduate Studies Committee.

The normal overall word limit for a DPhil thesis will apply. Further guidance can be found in the course handbook.

Research Degrees in the Blavatnik School of Government

1. Governance

The DPhil in Public Policy shall be under the supervision of the DPhil Committee of the Blavatnik School of Government.

2. Attendance requirements

The DPhil in Public Policy shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time research students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the DPhil Committee.

3. Transfer of Status

Students will normally be admitted as Probationer Research Students. Applications for Transfer of Status should be submitted to the DPhil Committee not later than the end of week 8 of their third term (or their sixth term in the case of part-time students). An extension of one term (two terms for part-time students) may be granted by the DPhil Committee in exceptional circumstances.

Applications will comprise the following:

(*a*) a completed transfer of status form. If a student intends to submit an article-based thesis, the student's supervisor should indicate support for this on the application form;

(*b*) confirmation from the student's supervisor that such courses as the student has been required to undertake have been satisfactorily completed;

(*c*) two typewritten or word-processed copies of:

i. a brief, single paragraph summary of the project, including information on methodological and theoretical approach;

ii. a research proposal of no more than 4,000 – 6,000 words;

iii. *either* a draft chapter (for example the literature review) of between 5,000 and 7,000 words;

or, if submitting an article-based thesis, a draft of the introduction, of between 5,000 and 7,000 words.

Full details of requirements can be found in the course handbook.

The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the DPhil Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

4. Confirmation of status

Applications for Confirmation of DPhil status should normally be submitted to the DPhil Committee no earlier than the sixth term and no later than the ninth term from admission as a Probationer Research Student (or no earlier than the twelfth term and no later than the eighteenth term in the case of part-time students).

Applications will comprise the following:

(*a*) a completed confirmation of status application form. If a student intends to submit an article-based thesis, the student's supervisor should indicate support for this on the application form;

(*b*) two typewritten or word-processed copies of:

i. an abstract of the thesis (one side of A4 paper);

ii. an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

iii. an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

iv. *either* two completed draft chapters (other than the literature review) intended to form part of the final thesis;

or, if submitting an article-based thesis, two of each of the following; a completed article, a second article in draft form, and the outline of a third article.

Full details of requirements can be found in the course handbook.

The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will be granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

5. Theses

DPhil theses must not exceed 100,000 words and MLitt theses must not exceed 50,000 words. The word limit must include the abstract, all notes and appendices but not the bibliography.

Article-based thesis route

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To submit an article-based thesis, the student must submit a case supported by their supervisor, to the DPhil Committee. If approved, the student's supervisor should also indicate support on the Transfer of Status and Confirmation of Status application forms. Should a candidate subsequently wish to revert to the traditional-style thesis, they must submit a written application to the DPhil Committee, with the support of their supervisor, detailing the reasons for the change.

A DPhil thesis submitted under this rubric will consist of three articles of publishable quality, framed by an introduction, a literature review (which may be included as part of the introduction) and a conclusion. Such a body of work must address an overarching research question and represent a coherent and focused body of research. The article-based thesis may have only one co-authored article. In the case of a co-authored article, students must submit to the DPhil Committee a description of their contribution to the article and demonstrate that their work represents the majority contribution.

The article-based thesis must not exceed 100,000 words, the limit to include the abstract, all notes and appendices but not the bibliographies. Further guidance can be found in the course handbook.

Research Degrees in the Oxford Internet Institute

1. Governance
The DPhil in Information, Communication and Social Sciences and the DPhil in Social Data Science shall be under the supervision of the Graduate Studies Committee of the Oxford Internet Institute.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to meet the following attendance requirements for their period of part-time study: attendance for a minimum of 30 days of university-based work each year, normally coinciding with the full terms of the academic year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee. During a student's probationary period the attendance arrangements must take account of relevant induction and training events scheduled by the department.

3. Probationer Research Students

All students are normally admitted as Probationer Research Students.

Unless granted a dispensation by the Graduate Studies Committee, all Probationer Research Students shall during their first year (and second year in the case of part-time students) attend such lectures, seminars, and classes as their supervisor and/or the Graduate Studies Committee shall determine.

Students studying Information, Communication and Social Sciences or Social Data Science shall attend and satisfactorily complete with a passing mark such courses or classes as directed by the Graduate Studies Committee.

4. Transfer to DPhil, MLitt or MSc by Research status

Candidates will normally be expected to achieve Transfer of Status in their third or fourth term after admission (or sixth to eighth term after admission for part-time students). Applications should be submitted to the DPhil Coordinator and will comprise the following:

(a) a completed Transfer of Status application form;

(b) confirmation from the candidate's supervisor that such courses as the candidate has been required to undertake have been satisfactorily completed;

(c) an outline of their research (one side of A4 paper);

(d) a detailed research proposal of no more than 15,000 words. This should:

(i) draw upon relevant literature to discuss the background to the research, theoretical perspectives, and possible outcomes to the research;

(ii) state key research questions;

(iii) discuss the overall methodological approach, and specific strategies, to be employed in answering these research questions, paying particular attention to practical and ethical issues relevant to the research.

(iv) include a preliminary timetable for the research;

(v) include a list of references.

(e) confirmation of ethics approval (IREC/CUREC 1A/CUREC 2);

(f) an OII Training Needs Assessment Form;

(g) any other materials, including substantial original research, that may help the assessors evaluate the applicant’s candidacy.

To successfully achieve Transfer of Status, students must also have satisfactorily passed the relevant courses set out in 3 above. In cases where a student is required to re-sit a paper, a deferral of Transfer of Status for one or two terms as appropriate will be granted automatically.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Transfer of Status.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt or MSc by Research) is permitted to make one further application and will be granted an extension of one term (or two terms for part-time students) to Probationer Research Student status if necessary. If after a second attempt, the Graduate Studies Committee can neither approve transfer to the DPhil nor to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

5. Confirmation of DPhil status

Students who were initially admitted to the status of a Probationer Research Student must achieve Confirmation of Status not later than their ninth term or normally earlier than their sixth term (or not later than the eighteenth term or normally earlier than the twelfth term for part-time students).

Applications should be submitted to the Graduate Studies DPhil Coordinator and will comprise the following:

(a) a completed Confirmation of Status application form;

(b) an abstract of the thesis (one side of A4 paper);

(c) an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

(d) an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

e) either:

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i) for monograph theses: two completed draft chapters intended to form part of the final thesis; or

ii) for integrated theses: one completed paper and either a fully-developed literature review or a second completed paper;

(f) an OII Training Needs Assessment Form;

(g) a self-assessment report on progress of not more than 300 words.

The Graduate Studies Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the Committee in a written report. The Committee will decide whether to approve Confirmation of Status.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term (two terms for part-time students) of the original application, and will granted an extension of one term (two terms for part-time students) if necessary. If after the second attempt the Committee can neither approve the application nor approve transfer to the MLitt or the MSc by Research, the student will be removed from the Register of Graduate Students.

6. Theses

The thesis must not exceed 100,000 words for the DPhil, 50,000 words for the MLitt, or 25,000 words for the MSc by Research, the limit to include abstract, all notes and appendices, but not the bibliography. Any thesis exceeding this limit is liable to be rejected unless prior dispensation has been granted by the Graduate Studies Committee on the advice of the candidate's supervisor.

Integrated thesis format

Students may choose to write an integrated thesis consisting of an introduction, literature survey, and conclusion and a combination of chapters including one or more published or publishable articles. Such a body of work must address an overarching research question and represent a coherent and focused body of research. Students should consult with their supervisor on the appropriate thesis format prior to Transfer of Status and Confirmation of Status, and Graduate Studies Committee will evaluate the suitability of the proposed format when considering the recommendation of the assessors for these milestones.

A thesis submitted under this rubric may include co-authored articles. In the case of co-authored articles, students must submit to the Graduate Studies Committee a description of their contribution to the article and demonstrate that their work represents the majority contribution.

Students who wish to change back to a conventional thesis format are required to make this request in writing to the Graduate Studies Committee prior to applying for their next assessment milestone. Applications to change between an integrated thesis format and a conventional thesis format will normally not be considered for students who have already passed Confirmation of Status.

The standard word limit regulations apply for integrated theses.

Further guidance can be found in the DPhil handbook.

Research Degrees in the Oxford School of Global and Area Studies

1. *Governance*

The DPhil in Area Studies shall be under the supervision of the Graduate Studies Committee of the Oxford School of Global and Area Studies.

2. Attendance requirements

The DPhil programme shall be offered on a full-time and part-time basis. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy. Part-time students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor, for the period that their names remain on the Register of Graduate Students unless individually dispensed by the Graduate Studies Committee.

3. *Transfer to MLitt or DPhil status*

Students will normally be admitted as Probationer Research Students. Applications for Transfer of Status should normally be submitted to the Graduate Studies Committee of the Oxford School of Global and Area Studies no later than the end of week four of the fourth term after admission (or the eight term after admission for part-time students). Any student who does not submit an application for Transfer of Status by the end of their fourth term (or eigth term if part-time) will be required to apply for deferral of Transfer of Status.

The student will be required to show that the research already accomplished shows promise of the ability to produce a satisfactory DPhil. For this purpose, applications will comprise the following:

a) a transfer of status form, signed by the student's supervisor and an appropriate officer of the candidate's college;

b) a paragraph summary of the research question, methodological and theoretical approaches;

c) a research proposal of approximately 5,000 words consisting of (i) a short description of the project as a whole and a provisional list of chapter headings; (ii) a brief account of the relevant literature and how the research question and data analysis fit into it; (iii) the methodological approach, paying particular attention to practical and ethical issues relevant to the research; (iv) an account of how the proposed research and analysis bear on the questions posed, and (v) a tentative timetable for the research;

d) a draft chapter of between 5,000 and 7,000 words;

e) evidence of the seminar presentation given as part of the 1st Year DPhil Seminar Series;

f) confirmation that the course(s) set out in the Training Needs Analysis plan agreed with the student's supervisor have been satisfactorily completed.

The application will be considered by two assessors appointed by the Graduate Studies Committee of the Oxford School of Global and Area Studies. The panel will read the work, interview the student and make a recommendation to the committee in a written report.

The committee will decide in the light of the assessors' report whether to approve Transfer of Status. A student whose first application for transfer is not approved (including whether the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term if necessary. If after a second unsuccessful attempt, the Committee can neither approve transfer to the DPhil or the MLitt, the student will be removed from the Register of Graduate Students.

4. *Confirmation of status*

Application for Confirmation of DPhil status should normally be made no later than the end of week four of the ninth term (or the eighteenth term for part-time students). Any student who does not submit an application for Confirmation of DPhil status by the end of their ninth term (or eighteenth term if part-time) will be required to apply for deferral of Confirmation of Status. No candidate may submit a thesis for the doctoral degree without having first obtained confirmed doctoral status.

The student will be required to show that the research already accomplished shows the required potential to produce a satisfactory DPhil. Applications should be submitted to the Graduate Studies Committee of the Oxford School of Global and Area Studies and will comprise the following:

a) a confirmation of status application form signed by the student's supervisor and an appropriate officer of the candidate's college;

b) an outline structure of the thesis, consisting of chapter headings, and a brief statement of the intended content;

c) an outline timetable detailing what work has already been carried out and what activities are planned for the remaining stages;

d) two completed draft chapters intended to form part of the final thesis;

e) confirmation that required courses and seminars agreed with the student's supervisor have been satisfactorily completed;

f) confirmation that the student has presented part of their work at a seminar series, workshop or a conference in Oxford or elsewhere in the UK.

The application will be considered by two assessors appointed by the Graduate Studies Committee of the Oxford School of Global and Area Studies. The panel will read the work, interview the student and make a recommendation to the committee in a written report.

The Committee will decide in the light of the assessors' report whether to approve Confirmation of Status. A student whose first application is not approved will be permitted to make one further application. If after a second attempt the Committee can neither approve Confirmation of Status nor transfer to the MLitt degree, the student will be removed from the Register of Graduate Students.

5. *Thesis*

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The DPhil thesis must not exceed 100,000 words, the limit to include the abstract, all notes and appendices but not the bibliography.

MLitt theses should not exceed 50,000 words, the limit to include the abstract, all notes and appendices but not the bibliography.

Research Degrees in the Saïd Business School

1. Governance

The DPhil in Finance and the DPhil in Management (or the DPhil in Management Studies for those having started before MT2019) shall be under the supervision of the DPhil Committee of the Saïd Business School.

2. Attendance requirements

The DPhil programmes shall be offered on a full-time basis only. Full-time students are required to meet the residence requirements set out in §6 of the General Regulations for the Degree of Doctor of Philosophy.

3. Probationer Research Students

All students are normally admitted as Probationer Research Students (PRS) **[For students admitted before MT2019:** and follow either the 'Management Research' or 'Financial Economics' pathway as set out in the Course Handbook**].**

During their first year, students will be required to attain satisfactory performance in required courses as a precursor to Transfer of Status. Students may be exempted from courses following the procedure outlined in the Course Handbook.

DPhil Management students **[For students admitted before MT 2019:** Management Research pathway (DPhil Management Studies students only)**]**

(a) During their first year, Probationer Research Students will be required to attend the following three core modules, and in consultation with their supervisor, will additionally attend either one or two Advanced Research Methods courses and two or three specialist electives as set out in the Course Handbook.

(i) Introduction to Management Research Methods

(ii) Statistical Research Methods

(iii) Management and Organisation Theory

(b) All students shall satisfactorily complete the courses, examinations and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.

DPhil Finance students **[For students admitted before MT 2019:** Financial Economics pathway (DPhil Management Studies students only)**]**

(a) During their first year, Probationer Research Students will be required to attend the following four core modules from the MSc in Financial Economics programme, and in consultation with their supervisor, will attend four options offered for the second year of the MPhil in Economics, one of which must be either Financial Economics I or Financial Economics II. In special circumstances, where a student has taken a substantially similar course prior to enrolment, they may substitute MPhil in Economics courses for the required MSc in Financial Economics core courses. Any substitution must be agreed to by both the Programme Director and the student's supervisor.

(i) Asset Pricing

(ii) Corporate Finance

(iii) Economics

(iv) Financial Econometrics

(b) All students shall satisfactorily complete the courses, examinations and coursework as determined by the supervisor and/or DPhil Committee, unless granted a dispensation by the DPhil Committee based on completion of a similar course prior to commencement of the DPhil.

4. Transfer of Status

Students will normally be expected to achieve Transfer of Status in their fourth term after admission.

Applications should be submitted to the DPhil Committee and will comprise the following:

(a) a completed transfer of status form;

(b) a completed Training Needs Analysis form;

(c) a substantial piece of written work relevant to the proposed thesis as specified for each stream in the Course Handbook.

To successfully achieve Transfer of Status, students must have satisfactorily passed the appropriate assessment requirements as set out in section 3 above. In cases where a student is required to re-sit/resubmit an assessment item, a deferral of Transfer of Status will be granted automatically.

Full details of requirements can be found in the Course Handbook.

The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Transfer of Status will be approved.

A student whose first application for Transfer of Status is not approved (including where the outcome is a recommendation to transfer to the MLitt) is permitted to make one further application and will be granted an extension of one term to Probationer Research Student status if necessary. If after a second attempt, the DPhil Committee can neither approve transfer to the DPhil or to the MLitt, the student will be removed from the Register of Graduate Students.

5. Confirmation of DPhil status

Students will normally be expected to achieve Confirmation of Status by the end of their ninth term after admission.

Applications should be submitted to the DPhil Committee and will comprise the following:

(a) a completed Confirmation of Status form;

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(b) two draft chapters, which include material particularly central to the thesis;

(c) a substantial thesis outline and list of contents indicating where the submitted material is located in the thesis, a draft abstract and a glossary of key terms;
(d) details of progress made together with a timetable for completion;

a completed Training Needs Analysis form.

(e) Sections (b) and (c) together should not exceed 35,000 words.
Full details of requirements can be found in the Course Handbook.

The DPhil Committee will appoint two assessors who will read the work, interview the student and submit a recommendation to the committee in a written report. The DPhil Committee will then decide whether Confirmation of Status will be approved.

A student whose first application for Confirmation of Status is not approved is permitted to make one further application, normally within one term of the original application, and will be granted an extension of one term if necessary. If after the second attempt the DPhil Committee can neither approve the application nor approve transfer to the MLitt, the student will be removed from the Register of Graduate Students.

6. Integrated Thesis (Three paper route)

A DPhil thesis may be accepted for examination if comprised of a minimum of three academic papers of publishable quality. Such a body of work shall be deemed acceptable provided it represents a coherent and focused body of research. It should include an Introduction, a Survey of Literature, and a Conclusion. Current word limits and conditions are detailed in the Course Handbook.

A DPhil thesis submitted under this rubric may include joint publications. Where a joint publication with another student is included, the candidate must certify that the paper has not been used as part of the co-author's thesis submission. Where joint publications are included, the supervisor must certify and all co-authors must certify in writing to the Director of Graduate Studies of the School that the majority of that work represents the work of the candidate.

A candidate wishing to proceed in this manner must obtain permission from their supervisor and the DPhil Committee and must be approved at the time of Confirmation of DPhil status. The three academic papers submitted should have been written for publication, been submitted for publication and/or been published.

If, after permission is granted, a candidate wishes to revert to a standard DPhil thesis format the candidate must seek the approval of their supervisor and the DPhil Committee showing good cause for the change.

7. Thesis

Theses for the Degree of MLitt which exceed 50,000 words and those for the Degree of DPhil which exceed 100,000 words, excluding the bibliography, are liable to be rejected unless candidates have, with the support of their supervisors, secured the prior dispensation of the DPhil Committee to exceed this limit.


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Research Degrees in the Department for Continuing Education

[Students are advised to look at the most recent edition of the Examination Regulations *for information on current requirements.]*

1. **Admission**

Students will normally be admitted as Probationer Research students. Students may be admitted to one of the subjects listed in the Schedule for D.Phil. below or, exceptionally, under Council Regulations 15 of 2002 (see 7. below). Students are admitted to study on a part-time basis only.

2. **Attendance Requirements**

Students are required to attend for a minimum of thirty days of university-based work each year, to be arranged with the agreement of their supervisor unless individually dispensed by the Board.

3. **Transfer to D.Phil. Status**

(*a*) Candidates are required to undergo a transfer process before they are admitted to D.Phil. status. The purpose and process are laid out in the General Regulations for the Degree of Doctor of Philosophy, section 3.

(*b*) Applications for transfer must be accompanied by such material as is detailed in the conventions for each programme.

(*c*) The Board may give leave to the assessors to request additional evidence.

4. **Confirmation of Status**

(*a*) Candidates are required to undergo a confirmation of status process to demonstrate that work on their thesis is progressing satisfactorily and that the proposed timetable leading to submission is achievable. The process is laid out in the General Regulations for the Degree of Doctor of Philosophy, section 4.

(*b*) Applications for confirmation must be accompanied by such material as is detailed in the conventions for each programme.

(*c*) The Board may give leave to the assessors to request additional evidence.

5. The Continuing Education Board may approve a transfer to the status of Student for the Degree of Master of Science by Research or of Master of Letters, as appropriate, to those candidates who:

(*a*) Have been unsuccesful in their application to transfer or confirm status or;

(*b*) Request to transfer status from PRS to D.Phil., or;

(*c*) Fail to satisfy the examiners in the examination for a D.Phil., but satisfy the examiners in the requirements for the lesser award.

6. **Thesis**

Maximum thesis lengths for D.Phil. and MLitt/MSc(Res) are detailed in the Schedule below. Any thesis exceeding the word count as defined in the conventions for the subject is liable to be rejected on that ground. In exceptional cases the Board may give leave to exceed the limit by a stated amount.

7. Candidates admitted exceptionally under Council Regulations 15 of 2002 shall be subject to the provisions of (1.) - (6.) above. Material required will be as for the D.Phil. in Sustainable Urban Development unless otherwise notified by the Continuing Education Board on admission.

Schedule

D.Phil.

The Continuing Education Board may admit students to read for the Degree of Doctor of Philosophy in the following subjects

Archaeology (thesis up to 80,000 words)

Architectural History (thesis up to 100,000 words)

Cognitive Behavioural Therapy (thesis up to 50,000 words)

English Local History (thesis up to 100,000 words)

Evidence-Based Health Care (thesis up to 50,000 words)

Literature and Arts (thesis up to 100,000 words)

Sustainable Urban Development (thesis up to 100,000 words)

MLitt

The Continuing Education Board may award the degree of Master of Letters in the following subjects

Archaeology (thesis up to 40,000 words)

Architectural History (thesis up to 50,000 words)

English Local History (thesis up to 50,000 words)

Literature and Arts (thesis up to 50,000 words)

Sustainable Urban Development (thesis up to 50,000 words)

MSc(Res)

The Continuing Education Board may award the degree of Master of Science by Research in the following subjects

Cognitive Behavioural Therapy (thesis up to 30,000 words)

Evidence-Based Health Care (thesis up to 30,000 words)

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Doctor of Engineering

1. Any member of the University who has been admitted to the status of student for the degree of Doctor of Engineering by the Mathematical, Physical and Life Sciences Board and who has satisfied the conditions prescribed by these regulations may supplicate for the degree of Doctor of Engineering.

2. Candidates shall follow a programme of study consisting of (a) coursework and (b) research, in engineering or applied science, in the context of industrial or other professional practice. Each candidate must pass a specified number of coursework modules during the programme of study, as detailed in the Special Regulations for the degree of Doctor of Engineering in Renewable Energy Marine Structures. Each candidate shall submit for examination a thesis, or portfolio of a coherent set of linked research projects.

3. A student for the degree of Doctor of Engineering shall normally pursue his or her course of study at Oxford for 12 terms.

4. A student for the degree of Doctor of Engineering may be permitted by the Mathematical, Physical and Life Sciences Divisional Board to undertake their research in a well-found research environment outside the University. Before admitting a candidate on this basis, the conditions set out in the Research Degrees in the Mathematical, Physical and Life Sciences Division shall be met.

5. Candidates shall be admitted initially with the status of Probationer Research Student. Students shall hold the status of Probationer Research Student for a maximum of six terms, and shall apply for admission to the status of student for the degree of Doctor of Engineering normally before the end of the fifth term, and no later than the eighth week of the sixth term.

6. A member of the University who has held the status of Probationer Research Student and has completed the qualifying test for entry to Doctor of Engineering status prescribed in the Special Regulations for the degree of Doctor of Engineering in Renewable Energy Marine Structures may be admitted to the status of student for the degree of Doctor of Engineering.

7. A candidate should normally apply for confirmation of his or her status as a student for the degree of Doctor of Engineering no later than the eighth week of the tenth term after that in which he or she was initially admitted to the status of Probationer Research Student. Candidates applying for confirmation of status must have fulfilled the requirements as specified for the specific programme.

8. Examiners of the thesis submitted for the degree of Doctor of Engineering shall bear in mind that their judgement of the substantial significance of the work should take into account what may reasonably be expected of a capable and diligent student after four years of full-time study.

9. If, after considering a candidate's second application for transfer of status, or a candidate's second application for confirmation of status, the responsible body considers that the student's progress does not warrant this, the responsible body may approve his or her transfer to the status of student for the Degree of Master of Science by Research.

10. Except as specifically provided above, and as provided in the Regulations for the degree of Doctor of Engineering in Renewable Energy Marine Structures, the provisions of the following regulations shall apply: Regulations for Admission as a Probationer Research Student; General Regulations for the Degree of Doctor of Philosophy (§1-7); General Regulations of the Education Committee governing the examination of students for the degrees of M.Sc. by Research, M.Litt., and D.Phil. and concerning the maintenance of the register; Regulations for Research Degrees in the Mathematical, Physical and Life Sciences Division; provided that, in all cases, ‘Doctor of Engineering’ shall be substituted for ‘Doctor of Philosophy’.

Doctor of Engineering in Renewable Energy Marine Structures

1. A Probationer Research Student registered on the Centre for Doctoral Training in Renewable Energy Marine Structures programme may choose to apply for admission to either the degree of Doctor of Engineering or the degree of Doctor of Philosophy. A Student must choose which degree to apply for no later than the end of the third full-term. The Regulations below apply to students seeking to apply for and supplicate for the degree of Doctor of Engineering. For students seeking to apply for the degree of Doctor of Philosophy, the Regulations set out in Doctoral Training Programmes in MPLS shall apply.

2. Candidates shall follow a programme of study in Engineering and related disciplines, consisting of (a) coursework and (b) research, and shall have an industrial or other external sponsor.

3. The University of Oxford shall appoint an academic supervisor for each student. The sponsor shall appoint both an external supervisor and a professional mentor for each student. The student shall meet with their academic supervisor normally at least four times per term, at least one of these meetings taking place in Oxford.

4. In order successfully to fulfil the coursework requirements, candidates are required to pass a specified number of coursework modules in each academic year, as detailed in the Course Handbook. The list of permitted courses is detailed in the Course Handbook, and will be updated annually. If a candidate fails any coursework module they are permitted to re-sit the module according to the details as stipulated in the Course Handbook.

5. Admission to Doctor of Engineering status: Candidates must fulfil the specific conditions as detailed in the Course Handbook. The academic supervisor and external supervisor shall each provide a report on the student's progress. A candidate whose first application for transfer to Doctor of Engineering status is not approved shall be permitted to make one further application, following the procedures laid down above, and shall be granted an extension of time for one term (beyond the six term maximum) if this is necessary for the purposes of making the application.

6. Confirmation of status: Candidates will be required to fulfil the specific conditions, as detailed in the Course Handbook, before applying for confirmation of status. A candidate whose first application for confirmation of Doctor of Engineering status is not approved shall be permitted to make one further application, following the procedures laid down above, normally within one term of the original application, and shall be granted an extension of time for one term (beyond the normal maximum of ten terms) if this is necessary for the purposes of making the application.

7. In order to supplicate for the degree of Doctor of Engineering, candidates will be required to pass a specified number of coursework modules, as detailed in the Course Handbook. They will also submit for examination a thesis, or portfolio of a coherent set of linked research projects, as described in the Course Handbook.

8. The coursework modules shall be provided under arrangements approved by the Mathematical, Physical and Life Sciences Division and the Education Committee, as set out in the Course Handbook. Coursework modules offered by another institution shall be provided under the arrangements approved by the Mathematical, Physical and Life Sciences Division and the Education Committee and set out in a collaboration agreement with that institution. Variation of arrangements for the provision of modules will require the approval of the Mathematical, Physical and Life Sciences Division and the Education Committee.

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General Regulations for Higher Doctorates

Awards

1. The Higher Doctorates shall be the Doctor of Civil Law, Doctor of Divinity, Doctor of Letters, Doctor of Music, and the Doctor of Science.

Eligibility

2. Any person who is a current member of Congregation (or was a member at the point of retirement from the University) or holds a degree of the University may apply for leave to supplicate for one of the higher doctorates. Candidates from the University of Cambridge or the University of Dublin who have been incorporated in this University are precluded from supplicating for one of the higher doctorates, unless they are also a current member of Congregation (or were a member at the point of retirement from the University) or hold a degree of the University.

Application

3. A candidate will make an initial application to the relevant Divisional Board or other responsible body as specified in the information published by the University by the published deadline. The initial application will consist of the materials and application fee specified in the information published by the University. Initial applications will be subject to a screening process to establish whether there is a prima facie case for the candidate to be considered for the degree. The nature of the screening process to be followed shall be published by the relevant responsible body. Should a responsible body conclude that there is not a prima facie case for consideration the candidate will be notified, a proportion of their application fee as specified in information published by the University shall be returned to them and they will not be invited to make a full application. There is no right of appeal in relation to a screening decision; unsuccessful candidates may re-apply at the next available opportunity.

4. If a responsible body concludes that there is a prima facie case for consideration, the candidate will be invited to make a full application. The format required of the full application will be as published by the relevant responsible body and will consist of published papers, books or other materials as specified in the information published by the University. At least one year must have elapsed between the publication of any published paper or book and its submission as evidence in support of an application. For work produced in collaboration, a candidate must state in respect of each item the extent of their own contribution. Any work previously submitted for an award of this or any other institution shall be ineligible for consideration in support of an application for a higher doctorate.

Judgement

5. The responsible body shall appoint two judges to consider the evidence submitted by the candidate. For applications from current members of Congregation both judges shall be external to the University. For other applications one internal and one external judge may be appointed, or two external judges if an internal judge is not available.

6. If a responsible body is not able to engage judges within a reasonable period of time, they may decline to consider the full application. In this case the candidate shall be refunded the full application fee.

7. For the higher doctorates, excluding the Doctor of Music, the appointed judges shall state whether the evidence submitted demonstrates excellence in academic scholarship and is:

(a) of the absolute highest quality;

(b) substantial in scale and in the contribution it has made to knowledge;

(c) sustained over time and showing current and continued contribution to scholarship;

(d) authoritative, being able to demonstrate impact on the work of others;

(e) of global reach and international importance within the field; and

(f) of such breadth or covering such branches of knowledge appropriate to the field and in line with disciplinary norms and expectations.

8. For the Doctor of Music, the appointed judges shall state whether the evidence submitted demonstrates originality and an outstanding level of technical and aesthetic distinction in music composition and:

(a) is of the highest quality;

(b) demonstrates an ability to handle varied musical forces and large-scale structures;

(c) is substantial in scale, showing current and continued contribution to the artistic, intellectual and cultural environment over a substantial period of time;

(d) demonstrates evidence of the communication of ideas and the dissemination of work in the global community;

(e) for acoustic instrumental music, there should be evidence of a range of ambitious structural challenges across varied genres;

(f) for mixed media, studio, ethnic or community approaches, the work should be of comparable quality in its field.

9. Each judge shall submit an independent report for consideration by the responsible body. Should the two judges diverge in their conclusions as to whether the evidence submitted meets the criteria for the award, the responsible body shall seek the opinion of a third judge, who shall be external to the University.

Outcome

10. If the responsible body approves the evidence as of sufficient merit for the degree, it shall give leave to the candidate to supplicate for the degree, and shall notify its decision in the University Gazette. One copy of each of the papers and books submitted as evidence shall remain in the possession of the University for deposit in the Bodleian Library, unless the Library already possesses a copy.

11. An unsuccessful candidate may appeal against the decision of the responsible body to Education Committee if they believe there was a procedural irregularity in the decision-making process.

12. Unsuccessful candidates may re-apply at the next available opportunity.

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Regulations for Degrees in Medicine and Surgery

General Regulations

Examinations leading to the Degree of Bachelor of Medicine

1. A student following the standard 6-year Medicine course will complete the following examinations:

Pre-clinical studies (Years 1-3)

Year 1: Part I of the First Examination for the Degree of Bachelor of Medicine Part I (First BM Part I)

Year 2: Part II of the First Examination for the Degree of Bachelor of Medicine Part I (First BM Part II)

Year 3: Honour School of Medical Sciences (FHS Medical Sciences)

Clinical studies (Years 4-6)

Year 4: Year 4 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 5: Year 5 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Year 6: Year 6 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

2. A student following the accelerated 4-year (Graduate-entry) course will complete the following examinations:

Year 1: Preliminary Examination in Graduate-entry Medicine

Year 2: Year 2 Examination in Graduate-entry Medicine

Year 3: Year 5 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)
Year 4: Year 6 assessments of the Second Examination for the Degree of Bachelor of Medicine (Second BM)

Qualifications of Candidates for the Degree of Bachelor of Medicine

1. A student who has been admitted to the Degree of Bachelor of Arts with Honours may supplicate for the Degree of Bachelor of Medicine, provided that they shall have passed the examinations hereinafter prescribed.

2. A candidate who has been admitted to the Second Examination for the Degree of Bachelor of Medicine by the Medical Sciences Board under the provisions of clause 1 of the special regulations for the Second Examination for the Degree of Bachelor of Medicine may supplicate for the Degree of Bachelor of Medicine without having been admitted to the Degree of Bachelor of Arts with Honours, provided that they shall have passed the Second Examination and shall have kept statutable residence for six terms.

3. A candidate for the Preliminary Examination in Graduate-entry Medicine or the Year 2 Examination in Graduate-entry Medicine or for the Degree of Bachelor of Medicine who has been admitted under the provisions of clause 1 of the special regulations for the Second Examination for the Degree of Bachelor of Medicine and who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

Degree of Bachelor of Surgery

Any person admitted to the Degree of Bachelor of Medicine shall *ipso facto* be admitted also to the Degree of Bachelor of Surgery.

Regulations relating to time on course

1. Medical students may be granted permission by their College to suspend study for up to one year (three terms). Exceptionally, permission may be granted for further periods of suspension. In such cases, consultation with the relevant Director of Studies within the School of Medicine and Biomedical Sciences would be expected.

2. Medical students may be granted permission by their College to repeat a period of study (typically after returning from a period of suspension). In such cases, consultation with the relevant Director of Studies within the School of Medicine and Biomedical Sciences would be expected.

3. Students may apply to take time away from the course between their Pre-clinical and Clinical Studies or during their Clinical Studies in order to pursue a postgraduate qualification or other activity. In the case of a student pursuing a doctorate, the student will not usually be allowed to return to the course if more than four years have elapsed since leaving the course. In the case of a student pursuing a Master's degree, the student will not usually be allowed to return to the course if more than two years have elapsed since leaving the course. In all other cases, the student will not usually be allowed to return to the course if more than two years have elapsed since leaving the course.

4. The length of time taken to complete the standard 6-year medical course should normally be no longer than eight years, including any periods of suspension or repeated study. Where a student has been granted permission to take time away from the course in order to pursue a postgraduate qualification under clause 3 above, this does not count towards the eight-year allowance.

5. The length of time taken to complete the accelerated 4-year (Graduate-entry) medical course should normally be no longer than six years, including any periods of suspension or repeated study. Where a student has been granted permission to take time away from the course in order to pursue a postgraduate qualification under clause 3 above, this does not count towards the six-year allowance.

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First BM Parts I and II

First Examination for the Degree of Bachelor of Medicine

1. The First Examination for the Degree of Bachelor of Medicine shall be under the supervision of the Medical Sciences Board.

2. No candidate shall be admitted to the First Examination unless they have been through the standard selection procedures for the standard medical course (including sitting the prescribed admissions test), has met the published entry requirements for admission to the standard medical course, and their name has been entered on the University Register of Medical Students.

3. A candidate shall be deemed to have passed the First Examination for the degree of Bachelor of Medicine if they have satisfied the examiners in all the subjects of Parts I and II.

4. The examiners may award a Distinction to candidates of special merit in the First BM overall, provided that all assessment units for Part I and Part II have been offered in their entirety and passed in one sitting at the first scheduled opportunity for each Part which shall be the candidate's first attempt, except in one of the following exceptional circumstances:

- The candidate has been given permission by the Education Committee of Council to split the assessment over more than one examination session.
- The candidate has been excused by the Proctors from taking one or more assessment units at the first scheduled opportunity, in accordance with Part 14 of the Regulations for the Conduct of University Examinations.

Part I of the First Examination

1. The assessment units of Part I of the First Examination shall be:

1. Organisation of the Body
2. Physiology and Pharmacology
3. Biochemistry and Medical Genetics
4. Population Health 1: Medical Sociology
5. Learning with Patients 1
6. Practical Work
7. Medical Statistics

2. The syllabus of each subject shall be as prescribed from time to time by the Medical Sciences Board.

3. A candidate must offer all seven assessment units in Part I in one sitting, unless they have been given permission by the Proctors or the Education Committee of Council to split the assessment over more than one examination session, and provided that the Medical Sciences Board may dispense candidates who have already passed a First Public Examination in any subject from the requirement to offer all seven assessment units at one examination. The examiners may request that a candidate attend one or more oral examinations.

4. Assessment units 1, 2, and 3 (Organisation of the Body, Physiology and Pharmacology, and Biochemistry and Medical Genetics).

There will be one examination for each assessment unit.

5. Assessment unit 4 (Population Health 1: Medical Sociology).

This assessment unit is a take-home assignment.

6. Assessment unit 5 (Learning with Patients 1).

The Director of Preclinical Studies or their deputy will provide the Examination Board with evidence to certify that each candidate has participated satisfactorily in the *Learning with Patients 1* course.

7. Assessment unit 6 (Practical Work)

The Director of Preclinical Studies or their deputy will provide the Examination Board with evidence to certify that each candidate has a satisfactory record of attendance for practical classes where attendance is compulsory, as specified in the course handbook.

The Director of Preclinical Studies or their deputy may request practical notebooks from any candidate in order to determine the extent to which each candidate has a satisfactory record of practical work.

8. Assessment unit 7 (Medical Statistics)

The Director of Preclinical Studies or their deputy will provide the Examination Board with evidence to certify that each candidate has engaged fully, has a satisfactory record of attendance at compulsory teaching sessions, and has reached the required standard in Medical Statistics.

Outcomes of Part I of the First Examination

1. The outcomes of Part I of the First Examination are as follows:

a) A candidate who has satisfied the Examiners in all seven assessment units will be deemed to have passed Part I of the First Examination.

b) A candidate who has failed more than one but fewer than seven of the assessment units will be deemed to have achieved a partial pass. They will be permitted one further attempt at the unit(s) they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

2. For assessment units 5-7, the resit attempt will consist of candidates being required to repeat a section of the course or to complete remedial work by a specified deadline. Details of what is required will be decided by and communicated to candidates by the Director of Pre-clinical Studies.

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3. A candidate who has passed Part I of the First Examination for the degree of Bachelor of Medicine shall be deemed to have passed the First Public Examination.

4. No candidate may offer any assessment unit for Part I of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part I of the First Examination shall require application to and approval on behalf of the Education Committee of Council, in accordance with the General Regulations for the First and Second Public Examinations. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

5. The examiners may award a Pass with Merit to candidates of special merit in any of the individual assessment units 1, 2, or 3. The award of Pass with Merit shall be confined to candidates who have offered all seven assessment units of Part in one sitting which shall be the first scheduled opportunity and the candidate's first attempt, except in one of the following exceptional circumstances:

- The candidate has been given permission by the Education Committee of Council to split the assessment over more than one examination session.
- The candidate has been excused by the Proctors from taking one of more assessment units at the first scheduled opportunity in accordance with Part 14 of the Regulations for Conduct of University Examinations.

6. In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine within three terms of the term in which they were originally due to be examined for Part I of the first examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

In line with the General Regulations for the First Public Examination, a person admitted for Part I of the first examination for the Degree of Bachelor of Medicine four or more terms after the term in which they were originally due to be examined for Part I of the first examination shall normally be examined in accordance with the current regulations.

Part II of the First Examination

1. No candidate shall be admitted to the examination for Part II of the First Examination without first having passed all the assessment units of Part I, save in exceptional circumstances. This shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.

2. The assessment units of Part II of the First Examination shall be:

1. Applied Physiology and Pharmacology
2. The Nervous System
3. Principles of Pathology
4. Psychology for Medicine
5. Synoptic questions
6. Learning with Patients 2
7. Practical work
8. Medical Statistics

3. The syllabus of each subject shall be as prescribed from time to time by the Medical Sciences Board.

4. A candidate must offer all eight assessments in Part II in one sitting, unless they have been given permission by the Proctors or the Education Committee of Council to split the assessment over more than one examination session. The examiners may request that a candidate attend one or more oral examinations.

5. Assessment units 1-3 and 5 (Applied Physiology and Pharmacology, The Nervous System, Principles of Pathology and Synoptic Questions)

There will be one examination for each assessment unit.

6. Assessment unit 4 (Psychology for Medicine)

This assessment is a take-home assignment.

7. Assessment unit 6 (Learning with Patients 2)

The Director of Preclinical Studies or their deputy will provide the Examination Board with evidence to certify that each candidate has participated satisfactorily in the *Learning with Patients 2* course.

8. Assessment unit 7 (Practical Work)

The Director of Preclinical Studies or their deputy will provide the Examination Board with evidence to certify that each candidate has a satisfactory record of attendance for practical classes where attendance is compulsory, as specified in the course handbook.

The Director of Preclinical Studies or their deputy may request practical notebooks from any candidate in order to determine the extent to which each candidate has a satisfactory record of practical work.

9. Assessment unit 8 (Medical Statistics)

The Director of Preclinical Studies or their deputy will provide the Examination Board with evidence to certify that each candidate has engaged fully, has a satisfactory record of attendance at compulsory teaching sessions, and has reached the required standard in Medical Statistics.

Outcomes of Part II of the First Examination

1. The outcomes of Part II of the First Examination are as follows:

a) A candidate who has satisfied the Examiners in all eight assessment units will be deemed to have passed Part II of the First Examination.

b) A candidate who has satisfied the Examiners in more than one but fewer than eight assessment units will be deemed to have achieved a partial pass. They will be permitted one further attempt at the unit(s) they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

2. For assessment units 6-8, the resit attempt will consist of candidates being required to repeat a section of the course or to complete remedial work by a specified deadline. Details of what is required will be decided by and communicated to candidates by the Director of Pre-clinical Studies.

3. No candidate may offer any assessment unit for Part II of the First Examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit for Part II of the First Examination shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the procedure set out in the handbook for medical students in Years 1-3. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

4. The examiners may award a Pass with Merit to candidates of special merit in any of the individual assessment units 1-3 or 5. The award of Pass with Merit shall be confined to candidates who have offered all eight assessment units of Part II of the examination in one sitting, which shall be the first scheduled opportunity and the candidate's first attempt, except in one of the following exceptional circumstances:

- The candidate has been given permission by theEducation Committee of Council to split the assessment over more than one examination session.
- The candidate has been excused by the Proctors from taking one or more assessment units at the first scheduled opportunity in accordance with Part 14 of the Regulations for the Counduct of University Examinations.

5. A person admitted for Part II of the first examination for the Degree of Bachelor of Medicine within three terms of the term in which they were originally due to be examined for Part II of the first examination, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

A person admitted for Part II of the first examination for the Degree of Bachelor of Medicine four or more terms after the term in which they were originally due to be examined for Part II of the first examination shall normally be examined in accordance with the current regulations.

Principles of Clinical Anatomy

A

There shall be a Qualifying Examination in the Principles of Clinical Anatomy for medical students who have passed the First Examination for the Degree of Bachelor of Medicine and who are seeking to progress to the clinical stage of the standard 6-year Medicine course. The examination shall be governed by the following provisions.

(*a*) The examination shall be under the supervision of the Medical Sciences Board.

(*b*) No candidate shall be admitted to this Qualifying Examination unless his or her name has been entered on the Register of University Medical Students and he or she has previously passed the First Examination for the Degree of Bachelor of Medicine.

(*c*) Candidates for the Qualifying Examination in the Principles of Clinical Anatomy are required to keep statutory residence and pursue their studies at Oxford, extending to no more than two weeks beyond the end of Trinity Full Term, provided that the divisional board shall have power to permit candidates to vary the dates of their residence so long as the overall programme requirement is met.

(*d*) The syllabus and obligations required of candidates, and the method of examination, shall be as prescribed from time to time by regulations of the Medical Sciences Board.

B

The syllabus shall be published annually in Trinity Term by the Medical Sciences Board.

The examination will consist of in-course assessment of a form approved by the Medical Sciences Board. Any candidate whose performance in any part of this assessment is judged to be unsatisfactory may be reassessed during the course or at some duly advertised time during the Long Vacation by such means as may be deemed appropriate by the examiners. In determining whether a candidate has passed the examination, the examiners will take account of the candidate's overall record of assessment without necessarily requiring a satisfactory performance in every constituent part.

Candidates may be required to undergo oral examination.

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Preliminary Examination in Graduate-entry Medicine

1. A candidate may be admitted to the Preliminary Examination in Graduate-entry Medicine provided that their name is on the Register of Clinical Students and they have been admitted to the Degree of Bachelor of Arts with Honours or have obtained a degree of another university deemed adequate for the purpose by the Medical Sciences Board, that they have been through the standard selection procedures for the Graduate-entry medicine course according to admissions policy and procedures set by the Medical Sciences Board, and that they have met the published entry requirements for admission to the Graduate entry course.

2. Candidates for the Preliminary Examination in Graduate-entry Medicine are required to pursue their studies during a period of: normally 30 weeks in Year 1, provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The examination shall be under the supervision of the Medical Sciences Board.

4. The examination shall comprise such subjects and papers as the Medical Sciences Board shall from time to time by regulation determine.

5. The Preliminary Examination in Graduate-entry Medicine may be offered not earlier than three terms from the date of entry onto the Register of Clinical Students.

6. A syllabus will be published annually at the start of the Michaelmas Term prior to the examination by the Medical Sciences Board.

Candidates must offer all **seven** components (**eight** assessment units) at one examination.

The outcomes of the Examination are as follows:

a) A candidate who has satisfied the Examiners in all eight **assessment units** will be deemed to have passed the Examination.

b) A candidate who has failed one or more components will be permitted one further attempt at the components they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

The first sitting of Paper 2 (Ethics) will take place at the end of Hilary Term. The first sitting of the remaining assessment units will be at the end of Trinity Term. The second sitting of all assessment units will be during the Long Vacation.

For Papers 1A, 1B, 2, the OSCE, and the Clinical Experience component, the result of each assessment unit will be pass or fail, and for Papers 2, 3, the Literature Review and the Behavioural Sciences commentary, the result of each assessment unit will be a percentage mark. Additionally, the Examiners may award a merit for any component of the examination (Papers 1A and 1B will be considered as one component for this purpose), except the Clinical Experience component and OSCE. The criteria for the award of a merit for each component will be specified in the Examination Conventions.

Examiners may award Distinctions for outstanding performance in the examination as a whole, by candidates sitting the examination for the first time.

Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

No candidate may offer any assessment unit on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Education Committee of the University.

No student may progress to Year 2 of the Graduate-entry course unless they have passed all of the assessment units in the Preliminary Examination in Graduate-entry Medicine.

If a candidate has failed one or more of the Year 1 examinations after two attempts, they shall not be allowed to continue as a student enrolled on Year 2 of the Graduate Entry Medicine course, even if they are awaiting the outcome of an academic appeal or an application for an exceptional third attempt.

If a candidate has failed one or more of the Year 1 examinations after one attempt but has not had the opportunity to make a second attempt at that examination / those examinations by the normal time of the second sitting of the examinations, they shall not be allowed to continue as a student enrolled on Year 2 of the Graduate Entry Medicine course until they have passed the outstanding examinations.

1. *Core Medical Science (Part I)*

Candidates will be required to demonstrate their knowledge and understanding of the principles of basic medical science as defined in the syllabus. Two papers will be set.

Paper 1A will consist of multiple-choice questions.

Paper 1B will consist of problem-based questions requiring short answers.

2. *Paper 2: Ethics*

Candidates will be required to answer a series of questions in short notes format, and to write one essay in response to a choice of question topics.

3. *Paper 3: Data Interpretation*

This paper will assess candidates' ability to interpret data contained in primary research material.

4. *Objective Structured Clinical Examination (OSCE)*

Candidates will be required to attend and participate in all stations of the OSCE.

The Director of Graduate-entry Medical Studies will provide the exam board with confirmation that the candidate has completed all stations.

5. *Literature Review*

(i) *Form and subject of the review*

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Candidates will be required to submit a Literature Review on a topic related to an academic special interest approved by the Director of Graduate-entry Medical Studies or a deputy. The submitted work shall be in a format prescribed by the Graduate-entry Education Committee and published on the virtual learning environment by Friday of Week 8 of Michaelmas Term.

Candidates may not submit work that they have previously submitted for any university examination.

Candidates must apply for approval of their proposed title by no later than the end of Week 4 of Hilary Term. Application shall be made via the course administrator and shall include the proposed title, a brief outline of the subject matter, and the topic or topics to which it relates. Decision on the application shall be made by the Director of Graduate-entry Medical Studies or a deputy and shall be communicated to the candidate as soon as possible and in any case not later than Week 5 of Hilary Term.

(ii) *Application to change title of Literature Review*

If required, candidate may apply to change the title of their Literature Review through the course administrator on one occasion and no later than Week 10 of Hilary Term.

(iii) *Authorship*

The Literature Review must be the candidate's own work. Each candidate will nominate or be allocated to a supervisor with expertise in the selected area of study who should act in accordance with the published guidelines for the Literature Review.

(iv) *Submission*

The Review must be submitted via the University's approved assessment platform (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Friday of Week 4 of Trinity Term.

6. *Longitudinal Case Study combined with Behavioural Sciences Commentary*

Candidates will be required to complete a Longitudinal Case Study during their clinical course, details of which will be published each year in the clinical course handbook. This coursework must be submitted to the candidate's GP Tutor by the first Friday following the end of week 9 of Hilary Term.

By noon on the Friday of Week 0 of Trinity Term, candidates should submit to the course administrator a certificate, signed by the relevant clinical supervisor, of satisfactory performance by the candidate in the Longitudinal Case Study.

Candidates will separately submit an essay covering an aspect of Behavioural Sciences, which will relate to the longitudinal case study.

(i) *Form and subject of the essay*

Candidates will be required to submit a Behavioural Sciences commentary, relating to the patient described in the Longitudinal Case Study, in the form of an essay of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format prescribed by the Graduate-entry Education Committee and published on the virtual learning environment.

The essay must refer to an aspect of Behavioural Sciences listed in the syllabus.

(ii) *Authorship*

The essay must be the candidate's own work. On no account may anyone read or comment on any written draft of the commentary. Every candidate shall submit a declaration of authorship to the effect that this rule has been observed and that the commentary is their own work.

Candidates may discuss with their GP Tutor or another member of academic staff of their choice the proposed topic of discussion, the sources available, and the method of treatment.

(iii) *Submission*

The essay must be submitted via the University's approved assessment platform (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Friday of Week 0 of Trinity Term.

7. *Clinical Experience*

The Director of Graduate-entry Medical Studies will make available to the examiners evidence (in the form of a list of names, signed by the Director or a deputy) to certify that each candidate has a satisfactory record of attendance for Clinical teaching days. An unsatisfactory record, in the absence of appropriate documentary evidence, will normally result in the candidate failing this component.

For candidates who have failed this component at their first attempt, the second attempt will consist of a requirement to complete remedial work by a specified deadline.

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Year 2 Examination in Graduate-entry Medicine

1. A candidate may be admitted to the Year 2 Examination in Graduate-entry Medicine provided that their name is on the Register of Clinical Students and they have passed the Preliminary Examination in Graduate-entry Medicine.

2. Candidates for the Year 2 Examination in Graduate-entry Medicine are normally required to pursue their studies for a period of 39 weeks in Year 2; provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The examination shall be under the supervision of the Medical Sciences Board.

4. The examination shall comprise such subjects and papers as the Medical Sciences Board shall from time to time by regulation determine.

5. The examination may be offered not earlier than six terms from the date of entry onto the Register of Clinical Students.

6. A syllabus will be published annually at the start of the Michaelmas Term prior to the examination by the Medical Sciences Board.

A

The examination will consist of eight components. Candidates must offer all eight assessment units at the first scheduled opportunity in one academic year.

A candidate who has satisfied the Examiners in all eight components will be deemed to have passed the Examination.

A candidate who has failed one or more components will be permitted one further attempt at the component(s) they have failed. This resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities.

If a candidate has failed one or more components at the first attempt but has not had the opportunity to make a second attempt at that component / these components before the start of Year 3 of the course, they will not normally be allowed to proceed immediately to Year 3 of the course, unless the Director of Graduate-entry Medical Studies and the Director of Clinical Studies, at their discretion and in exceptional circumstances, decide that the candidate may immediately begin Year 3 of the course. This will be subject to the condition that the candidate passes the outstanding component(s) by a specified deadline.

If a candidate has failed one or more components after two attempts, their name shall be removed from the Register of Clinical Students and they shall not commence Year 3 of the Graduate-entry medical course (subject to appeal to the Medical Sciences Board), unless the Director of Graduate-entry Medical Studies and the Director of Clinical Studies, at their discretion and in exceptional circumstances, decide that the candidate may proceed to the next year of study on condition that they should undertake remedial work and if necessary be reassessed at a later date.

The Core Medical Science (Part II) paper will be set during Michaelmas Term, and the second sitting of these assessments will normally take place during Hilary Term. The remaining assessment units will be set during Trinity Term. The second sitting of the OSCE will be during Trinity Term, and the second sitting of the remaining components will be during the following Vacation.

For Laboratory Medicine, Medicine, Surgery, and the OSCE (which are shared with the Year 4 assessments for the Second BM examination), the Examiners will be provided with information by the relevant Examiners and Assessors for the Year 4 assessments for the Second BM as to whether the candidate has satisfactorily completed the course of instruction and associated assessments.

Candidates may be required, at the discretion of the examiners, to undergo an oral examination which may include a further clinical examination.

No candidate may enter for the examination on more than two occasions, save in exceptional circumstances. A further exceptional opportunity to offer any assessment unit shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board.

1. *Core Medical Science (Part II)*

This paper will consist of a mixture of (i) multiple choice questions to be sat as a computer-based assessment, and (ii) problem-based questions requiring short written answers.

2. *Integrated paper in Medicine, Surgery and Applied Pathology*

This paper will consist of multiple choice questions to be sat as a computer-based assessment.

3. *Critical Appraisal*

This paper will assess candidates' ability to critically appraise primary research material.

4. *Submitted Essay on a Public Health topic*

(i) *Form and subject of the essay*

Candidates will be required to submit an essay on a topic related to Public Health aspects of the diagnosis or management of a clinical case. The submitted essay shall be of not more than 3,000 words, excluding any tables, figures, diagrams or references. It must be in a format according to guidelines approved on behalf of the Graduate-entry Education Committee and published on the virtual learning environment.

The essay must refer to aspects of Public Health from a list included in the published guidelines.

(ii) *Authorship*

The essay must be the candidate's own work. Candidates' tutors, or their deputies nominated to act as advisors, may discuss with candidates the proposed field of study, the sources available, and the method of treatment, but on no account may they read or comment on any written draft. Every candidate shall submit a certificate to the effect that this rule has been observed and that the essay is their own work. The certificate should be submitted alongside the essay.

(iii) *Submission*

The essay must be submitted via the University approved online assessment platform (according to the instructions set out in the notification to candidates from the Chair of Examiners) not later than noon on the Tuesday of Week 1 of Trinity Term.

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5. *Academic special interest project work*

(i) *Form, subject and approval of the project*

Candidates will be required to undertake work on an academic special interest project. Each project shall be supervised. The work may be carried out by the candidate alone or in collaboration with others. Guidelines for students and supervisors produced on behalf of the Graduate-entry Education Committee will be published on the virtual learning environment.

Candidates may not submit work that they have previously submitted for any university examination.

Candidates must apply for approval of their proposed project no later than the end of Week 6 of Hilary Term. The candidate must submit the title of their proposed project, an outline plan, and the details of their proposed supervisor. The topic may be related to the topic of the Literature Review undertaken during Year 1 or it may relate to another area of academic special interest. Decision on the application shall be made by the Director of Graduate-entry Medical Studies or a deputy and shall be communicated to the candidate as soon as possible and in any case not later than Week 8 of Hilary Term.

(ii) *Application to change title of project*

If required, candidates may apply to change the title of their project through the course administrator on one occasion and no later than Friday of Week 4 of Trinity Term.

(iii) *Authorship*

Work on the project may be carried out in collaboration with others, but the work submitted must be the candidate's own work. Each candidate will have a supervisor with expertise in the selected area of study who should act in accordance with the published guidelines for the academic special interest project.

(iv) *Submission*

Candidates will be required to submit an abstract, in a format prescribed in the published guidelines for the academic special interest project.

The abstract must be submitted via the University approved online assessment platform (according to the instructions set out in the notification to candidates from the Chair of Examiners) by a date in Trinity Term to be specified to the candidates in a communication from the Chair of Examiners. .

(v) *Presentation*

Each candidate shall make a brief oral presentation of their academic special interest project work to a group including two examiners or assessors. The form of the presentation to the examiners shall be specified in the published guidelines for the academic special interest project.

6. *Objective Structured Clinical Examination (OSCE)*

Candidates will be assessed on their ability to perform a clinical examination of the systems of the body and on their practical skills, as prescribed for the Year 4 assessments in the Second BM examination.

7. *Laboratory Medicine*

Candidates are required to have satisfactorily completed the course of instruction and assessments, as prescribed for the Year 4 assessments in the Second BM examination.

8. *Clinical placements*

The Director of Graduate-entry Medical Studies will make available to the examiners evidence (in the form of a list of names, signed by the Director or a deputy) to certify that each candidate has a satisfactory record of attendance for clinical attachments and completion of the relevant ePortfolio requirements, to include Medicine, Surgery and attachments outside Oxford. An unsatisfactory record, in the absence of appropriate documentary evidence, will normally result in the candidate being required to complete remedial work by a specified deadline. Failure to complete the remedial work will normally constitute failure of the Year 2 Examination.

Second BM

Second Examination for the Degree of Bachelor of Medicine

1. A candidate may be admitted to the Second Examination if their name has been entered on the University Register of Clinical Students and they have satisfied one of the following conditions:

(a) they have passed in all the subjects of the First Examination and the Qualifying Examination in the Principles of Clinical Anatomy and has either been admitted to the Degree of Bachelor of Arts with Honours or obtained a bachelor's degree at another university; or
(b) they have passed the Preliminary Examination in Graduate-entry Medicine and the Year 2 Examination in Graduate-entry Medicine; or
(c) they have both

(i) successfully completed at a university in the United Kingdom a GMC-approved course of study in medical sciences that has included the subjects of the First Examination and the Principles of Clinical Anatomy, and is deemed by the Medical Sciences Board to qualify the candidate for admission; and
(ii) obtained a bachelor's degree in science or arts at a university, such degree having been approved by the Board.

2. Candidates for the Second Examination for the Degree of Bachelor of Medicine are required to pursue their studies during a period of: normally 38 weeks in Year 4; normally 45 weeks in Year 5; normally 46 weeks in Year 6; provided that the Medical Sciences Board shall have power to permit candidates to vary the dates of their studies so long as the overall programme requirement is met.

3. The Second Examination for the Degree of Bachelor of Medicine shall be under the supervision of the Medical Sciences Board.

4. Parts of the assessment in Year 5/Graduate-entry Year 3 and Year 6/Graduate-entry Year 4 will comprise the Medical Licensing Assessment (MLA) which is required by the General Medical Council to test the core knowledge, skills and behaviours of doctors new to medical practice in the UK. The two parts of the MLA are:

(a) Clinical and Professional Skills Assessment (CPSA): the clinical examination in Year 5/Graduate-entry Year 3 and the clinical examination in Year 6/Graduate-entry Year 4 together make up the CPSA.

(b) Applied Knowledge Test (AKT): this is the Applied Knowledge Test in Year 6/Graduate-entry Year 4, which is a nationally-constructed, university-delivered examination, which has a common format, test standard, delivery process and policy framework. The MLA Board acts as the main oversight and governance group responsible for all elements of the UK MLA AKT.

5. The subject of the Second Examination shall be clinical medicine in all its aspects. The Second Examination shall cover three years, the subjects for each year being prescribed by regulation of the Medical Sciences Board.

6. The examiners may award a Distinction for outstanding performance over the three years. Criteria for Distinctions will be set out in the Examination Conventions.

7. The examiners may award merits in each of the examined subjects in Year 4 and Year 6 / Graduate-entry Year 4. The examiners may award a merit for overall performance in the Integrated Summative Assessment in Year 5 / Graduate-entry Year 3.

8. Breach of the Code of Conduct for Medical Students, as approved and from time to time amended by the Medical Sciences Board, may be deemed to be a ground for removal of a student's name from the University Register of Clinical Students according to procedures which shall always be subject to approval by Council's General Purposes Committee on the recommendation of the Medical Sciences Board.

9. No candidate may offer any assessment unit on more than two occasions, except in exceptional circumstances. A further exceptional opportunity to offer any assessment unit in Year 4, Year 5/Graduate-entry Year 3 or Year 6/Graduate-entry Year 4 shall require application to and approval on behalf of the Educational Policy and Standards Committee of the Medical Sciences Board, according to the published 'Procedure for Exceptional Attempts at the Second BM Examination'. If granted, this exceptional resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. In the event that a candidate's performance is judged to be unsatisfactory at the second attempt, and any application that may have been made for an exceptional further attempt is unsuccessful, then their name shall be removed from the Register of Clinical Students.

Year 4

In Year 4, students are required to satisfy the examiners in the:

(a) Laboratory Medicine course (concerning the application to human disease of the principles of Laboratory Medicine, including Histopathology, Microbiology and Infection, Clinical Biochemistry, Immunology, and Haematology);
(b) Integrated Clinical Course: Medicine and Surgery.

There will be three examinations:

(a) Paper A (Laboratory Medicine). This will be an Applied Knowledge Test (AKT) consisting of multiple choice questions.
(b) Paper B (Integrated paper in Medicine, Surgery and Applied Pathology). This will be an Applied Knowledge Test (AKT) consisting of multiple choice questions.
(c) An Objective Structured Clinical Examination (OSCE).

Candidates must satisfy the relevant head of department or their deputy, or the Director of Clinical Studies and the Associate Director of Clinical Studies, that they have attended a course of instruction, and attained the necessary skills, knowledge and understanding in:

(a) Patient Doctor Course II: introduction to clinical practice (being an introduction to clinical methods, history taking and physical examination);
(b) Clinical Communication Skills;
(c) Medical Ethics and Law;
(d) Primary Health Care;
(e) Population Health;
(f) Special Study.

A candidate in Year 4 who has been deemed to have failed in any unit of assessment at the first attempt will be permitted one further attempt and will only be required to be reassessed in the assessment unit they have failed.

Progression from Year 4 to Year 5

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If a candidate has passed all of the Year 4 examinations but has failed to meet the requirements in one or more of the other course components due to circumstances beyond their control, they will normally be allowed, at the discretion of the Director of Clinical Studies and the relevant Associate Director of Clinical Studies, to continue as a student enrolled on Year 5 of the Clinical Medicine course, subject to the condition that they complete the outstanding course components by a specified date.

If a candidate has passed all of the Year 4 examinations but has failed to meet the requirements in one or more of the other course components, they may be allowed, at the discretion of the Director of Clinical Studies and the relevant Associate Director of Clinical Studies, to continue as a student enrolled on Year 5 of the Clinical Medicine course, subject to the condition that they complete the outstanding course components by a specified date.

If a candidate has failed one or more of the Year 4 examinations after one attempt but has not had the opportunity to make a second attempt at that examination / those examinations by the normal time of the second sitting of the examinations, they shall not be allowed to continue as a student enrolled on Year 5 of the Clinical Medicine course until they have passed the outstanding examinations.

If a candidate has failed one or more of the Year 4 examinations after two attempts, they shall not be allowed to continue as a student enrolled on Year 5 of the Clinical Medicine course, even if they are awaiting the outcome of an academic appeal or an application for an exceptional third attempt.

Year 5 / Graduate-entry Year 3

In order to pass Year 5 / Graduate-entry Year 3, candidates are required to have satisfactorily attended all courses and fulfilled individual course requirements, including completing all relevant formative assessments, for all the subjects specified in (a) to (f) below; and to have satisfied the examiners in the Year 5 / Graduate-entry Year 3 Integrated Summative Assessment, both written and clinical examinations.

1. *(a)* Clinical Neurosciences*;*
(b) Community-based Medicine;
(c) Orthopaedic Surgery, Rheumatology, Trauma and Emergency Medicine;
(d) Paediatrics;
(e) Psychiatry;
(f) Women's and Reproductive Health.

2. The Integrated Summative Assessment consists of:
(a) An Applied Knowledge Test (AKT) consisting of multiple choice questions.
(b) An Objective Structured Clinical Examination (OSCE)

The Integrated Summative Assessment will assess the subjects specified in (a) to (f) above.

A candidate in Year 5 / Graduate-entry Year 3 who has been deemed to have failed in any part of the Integrated Summative Assessment at the first attempt will be permitted one further attempt and will only be required to be reassessed in the part or parts of the assessment they have failed.

Progression from Year 5 / Graduate-entry Year 3 to Year 6 / Graduate-entry Year 4

If a candidate has passed all of the Year 5 / Graduate-entry Year 3 examinations but has failed to meet the requirements in one or more of the other course components due to circumstances beyond their control, they will normally be allowed, at the discretion of the Director of Clinical Studies and the relevant Associate Director of Clinical Studies, to continue as a student enrolled on Year 6 of the Clinical Medicine course / Year 4 of the Graduate-entry Medicine course, subject to the condition that they complete the outstanding course components by a specified date.

If a candidate has passed all of the Year 5 / Graduate-entry Year 3 examinations but has failed to meet the requirements in one or more of the other course components, they may be allowed, at the discretion of the Director of Clinical Studies and the relevant Associate Director of Clinical Studies, to continue as a student enrolled on Year 6 of the Clinical Medicine course / Year 4 of the Graduate-entry Medicine course, subject to the condition that they complete the outstanding course components by a specified date.

If a candidate has failed one or more of the Year 5 / Graduate-entry Year 3 examinations after one attempt but has not had the opportunity to make a second attempt at that examination / those examinations by the normal time of the second sitting of the examinations, they shall not be allowed to continue as a student enrolled on Year 6 of the Clinical Medicine course / Year 4 of the Graduate-entry Medicine course until they have passed the outstanding examinations.

If a candidate has failed one or more of the Year 5 / Graduate-entry Year 3 examinations after two attempts, they shall not be allowed to continue as a student enrolled on Year 6 of the Clinical Medicine course / Year 4 of the Graduate-entry Medicine course, even if they are awaiting the outcome of an academic appeal or an application for an exceptional third attempt.

Year 6 / Graduate Entry Year 4

Students who fail an assessment may have to forfeit part or all of the elective for a period of intensive clinical training.

1. General Clinical Studies

There will be two examinations:

(a) Applied Knowledge Test (AKT) consisting of multiple choice questions.
(b) An Objective Structured Clinical Examination (OSCE).

Candidates must satisfy the Director of Clinical Studies and the relevant Associate Director of Clinical Studies that they have attended a course of instruction in Clinical Options.

2. Vocational Skills

No candidate shall be deemed to have completed the Year 6 / Graduate-entry Year 4 Vocational Skills Course until they have passed the assessments for Year 4 / Graduate-entry Year 2 and Year 5 / Graduate-entry Year 3 and the Year 6 / Graduate-entry Year 4 General Clinical Studies Course.

Students are required to satisfy the Director of Clinical Studies and the relevant Associate Director of Clinical Studies that they have provided work to a satisfactory standard in:

(a) Special Study approved on behalf of the Medical Sciences Board;
(b) An Elective (students who fail an assessment may be required to complete remedial clinical work. These students will forfeit part, or all, of the elective and instead will be required to produce a satisfactory report at the end of an additional clinical attachment);
(c) A student assistantship with a clinical team;
(d) A Course to prepare students for work as a Foundation 1 doctor;
(e) Practical Skills.

A candidate in Year 6 / Graduate-entry Year 4 who has been deemed to have failed in any assessment unit at the first attempt will be permitted one further attempt and will only be required to be reassessed in the assessment unit they have failed. The examiners shall require the candidate to be reassessed after completing the necessary coursework; this assessment shall be carried out and adjudged by the examiners.

Master of Surgery

A

1. Any person may supplicate for the Degree of Master of Surgery provided that:

(*a*) *either*

(i) he or she has been admitted to the Degree of Bachelor of Surgery and has entered upon the thirtieth term from his or her matriculation, or in the case of a person who has incorporated as a Bachelor of Surgery, the thirtieth term from the date of matriculation at the University of Cambridge, or in the case of a person who has been admitted to the Second Examination for the Degree of Bachelor of Medicine under the provisions of the appropriate regulation, the twenty-first term from his or her matriculation;

or

(ii) he or she holds the Degree of Master of Arts of the University (other than a degree by decree or special resolution or a degree honoris causa), has previously been entered in the Register of University Medical Students and has passed the First Examination for the Degree of Bachelor of Medicine of this University, holds a medical degree of another British university qualifying him or her to practise medicine, and has entered upon the thirtieth term from his or her matriculation;

(*b*) he or she has passed the FRCS or equivalent examination, and passed the examination hereinafter prescribed.

2. The examination shall consist of a thesis, and may include a viva voce examination to test the candidate's general competence in his or her own field.

3. No candidate shall be admitted to the examination earlier than the sixteenth term from the date of passing the Second Examination for the Degree of Bachelor of Medicine or an equivalent final medical examination from a university approved by Council i.e. a university approved for the purpose of senior status or a university especially approved for the purpose of this clause.

4. A candidate shall submit as evidence of his or her fitness to supplicate for the degree a thesis upon a subject previously approved by the Medical Sciences Board, or with the previous approval of that board a book or papers which have already been published under his or her own name. A candidate may submit joint publications provided that a substantial portion of the work submitted has been written solely by him or her. He or she shall make his application to the Medical Sciences Board through the Registrar, and shall at the same time submit:

(*a*) evidence that the subject of his or her thesis or published work has been approved by the Medical Sciences Board;

(*b*) four printed or typewritten copies of an abstract, of around 400 to 450 words and not exceeding 600 words, summarising the scope of the thesis or other evidence, the techniques used, and the principal findings;

(*c*) a certificate from the proper officer of his or her society that his or her application has the approval of that society;

(*d*) the fee prescribed in the appropriate regulation;

(*e*) such number of copies of his or her evidence in such form as the board may by regulation direct.

The thesis or other evidence shall be accompanied by a certificate signed by the candidate indicating that it is the candidate's own work except where otherwise indicated. If the thesis or published work has not been submitted for examination before the sixteenth term after approval has been given under this clause, the candidate is required to seek reapproval of his or her submission.

5. On receipt of any such application, the Registrar shall submit it to the Medical Sciences Board. The board shall thereupon appoint two examiners whose duties shall be:

(1) to consider the evidence sent in by the candidate under the provisions of the preceding clause; provided that they shall exclude from consideration in making their report any part of the evidence that *either*

(*a*) has already been accepted, or is being concurrently submitted for any degree in this or any other University, and shall have the power to require the candidate to produce for their inspection the complete thesis so accepted or concurrently submitted; or

(*b*) does not represent the candidate's own work;

(2) if they think fit to examine the candidate orally;

(3) to report to the board through the Registrar;

(4) to return to the Registrar, with their report, the copy or copies of the evidence submitted by the candidate.

6. On receipt of the report of the examiners, it shall be the duty of the board to decide whether to permit the candidate to supplicate for the Degree of Master of Surgery, but permission shall in no case be given unless the examiners have reported that the work as embodied in his or her evidence and tested by his or her examination has resulted in an original contribution to knowledge deserving publication (whether or not already published) based on clinical and/or experimental observations, and that it is in their opinion of sufficient merit to entitle the candidate to supplicate for the Degree of Master of Surgery.

7. If the board approves the evidence as of sufficient merit for the degree, the board shall notify its decision in the University Gazette and one copy of the thesis or of each of the papers and books submitted as evidence shall remain in the possession of the University for deposit in Bodley's Library.

B

M.Ch.

1. Dissertations, theses, or published work for the M.Ch. must be submitted in *English* unless for exceptional reasons the Medical Sciences Board otherwise determines at the time of approving the subject of a dissertation or thesis, or granting leave to submit published work, as the case may be.

2. Candidates are required to send three copies of any dissertation, thesis, book, or papers submitted. Dissertations or theses must be either printed or typewritten and should not normally exceed 50,000 words (excluding appendices and case reports). Only in exceptional circumstances and with the approval of the Medical Sciences Board is it permitted to exceed this limit.

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3. Candidates are required to submit at the same time as their application four printed or typewritten copies of an abstract, of around 400 to 450 words and not exceeding 600 words, summarising the scope of the dissertation, thesis, or published work, the techniques used, and the principal findings. One copy of the abstract will be used for the appointment of judges or examiners. One copy must be bound into the copy of the dissertation or thesis which, if the applicant is successful, will be deposited in the Bodleian Library. The abstract may also be bound into the other two copies of the dissertation, thesis, or published work if the candidate so desires. Each copy of the abstract shall be headed with the title of the dissertation, thesis, or published work, the name and college of the candidate, the degree for which it is submitted, and the term of submission.

4. Unless the board has excused the candidate from this requirement, the dissertation or thesis must be typed on one side of the paper only with a margin of 3 to 3.5 cms on the left-hand edge of each paper. The dissertation, thesis, or published work must have a stabbed binding with covers of stout manila or stiff cardboard and a canvas back, or must be stitched and bound in a stiff case. (It should be noted that the dissertation, thesis, or published work must be bound and that a loose-leaf binder of the screw-in type is not acceptable.)

Candidates are advised to pack each copy of the dissertation, thesis, or published work into a separate parcel, ready in all respects, except the address, to be posted to the judges or examiners when appointed. Each parcel should bear the candidate's name and college and the words ‘M.Ch. THESIS’ as appropriate in BLOCK CAPITALS in the bottom left-hand corner. The separate copies thus packed should be sent to the Examination Schools, High Street, Oxford OX1 4BG, in one covering parcel.

5. Oral Examination for the M.Ch.

(1) The examination may be attended by any member of the University in academic dress. No person who is not a member of the University may attend it except with the consent of both judges or examiners.

(2) The place, day, and hour of the examination shall be fixed by the judges or examiners, who shall be responsible for informing the candidate thereof by post prepaid, and it shall be the duty of the candidate to ensure that any letter addressed to him is forwarded to him if away. The judges or examiners shall allow reasonable time for receiving an acknowledgement from the candidate of their summons. The day shall be fixed by the judges or examiners to suit their own convenience, but they are asked, in order that the candidate may know what arrangements he may safely make, to give the candidate early information of the date fixed, even though it may be some considerable time ahead.

(3) Notice of the examination shall be given by the judges or examiners to the Registrar.

(4) If, owing to illness or other urgent and unforeseen cause, a judge or examiner is unable to attend the examination, it shall be postponed to a later date, provided that, if the Vice-Chancellor is satisfied that postponement will be a serious hardship to the candidate, he may authorise another person to attend the examination as a substitute. Such substitute shall not be required to sign the report, but he shall receive such remuneration as the Vice-Chancellor and Proctors shall determine.

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Regulations for the Degree of Doctor of Medicine

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Doctor of Medicine (for students commencing study from October 2023) (https://examregs.admin.ox.ac.uk/Regulation?code=doctofmedicine)

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Doctor of Medicine (for students commencing study from October 2023)

Regulations for the Degree of Doctor of Medicine

§1. Degree of Doctor of Medicine

1. Any person who has been admitted to the status of Student for the Degree of Doctor of Medicine by the Medical Sciences Board (hereafter 'the Board') and who has satisfied the conditions prescribed by these regulations may supplicate for the Degree of Doctor of Medicine.

2. The Board has the power to remove temporarily or permanently the name of a Student for the Degree of Doctor of Medicine from the Register of Students. This power shall include cases where a student has been found guilty of gross misconduct by their employer or where a student no longer holds full registration with the UK General Medical Council or otherwise where a student's fitness to practise medicine is in question.

3. Students for the Degree of Doctor of Medicine shall be regarded as part-time students within the regulations and shall not be required to keep statutory residence, but must attend in Oxford for such instruction as the Board shall require.

4. Students for the Degree of Doctor of Medicine who are not graduates of the University may wear a long gown of black stuff, whose shape and ornaments shall be in accordance with a pattern approved by the Vice-Chancellor and Proctors and preserved in the University Offices, Wellington Square.

5. The provisions of the General Regulations Governing Research Degrees (§3, §5, §6 and §7) regarding the supervision of Probationer Research Students, suspension and removal of graduate students from the Register of Students, reinstatement to the Register of Students, students with disabilities and appeals, and the examination of Graduate Research Students, shall apply, provided that, in all cases, 'Doctor of Medicine' shall be substituted for 'Doctor of Philosophy'.

6. The provisions of the General Regulations for the Degree of Doctor of Philosophy (§5) regarding the supervision of Students for the Degree of Doctor of Philosophy shall apply, provided that, in all cases, 'Doctor of Medicine' shall be substituted for 'Doctor of Philosophy'.

§2. Admission of Candidates

1. Any person intending to work for the Degree of Doctor of Medicine must apply in the first instance for admission as a Probationer Research Student, except as provided in the appropriate regulation. The Board may admit any person as a Probationer Research Student provided that the Board is satisfied:

(i) that the candidate has achieved a medical degree,

(ii) that the candidate holds full registration with the UK General Medical Council,

(iii) that the candidate holds a contract of employment at Specialty Trainee grade 1 or above with the University of Oxford, Oxford University Hospitals NHS Foundation Trust, Oxford Health NHS Foundation Trust, or another organisational unit of the NHS approved by the Board for this purpose, or in a Primary Care setting within Oxfordshire,

(iv) that the candidate is well-fitted and well-qualified to conduct work for a research degree,

(v) that the branch of study proposed by the candidate is one which may profitably be pursued under the Board,

(vi) that supervision will be available, and

(vii) that the department under whose aegis the research is to be conducted has adequate facilities to enable the research to be undertaken.

2. Applications for admission shall be forwarded to the Registrar, according to such timetables as the Education Committee shall determine. The Registrar shall be responsible for transmitting the candidate's application to the Board, together with such evidence of their fitness to undertake the proposed study as may be required by the Board. All applications shall be accompanied by:

(i) a completed online application form;

(ii) a statement of not more than 1,500 words outlining the proposed scope of the research to be undertaken, which should be in synergy with the candidate's clinical practice, and a provisional thesis title;

3. The Board shall determine for each candidate appropriate timescales for transfer to the status of Student for the Degree of Doctor of Medicine, confirmation of status, and submission for examination, after due consideration of their clinical responsibilities.

4. Upon application for admission to the status of Probationer Research Student the candidate may request that work undertaken in collaboration with the proposed DM supervisor normally not more than 12 months prior to admission to the status of Probationer Research Student be recognised as part of their work towards the Degree of Doctor of Medicine. The Board shall assess such prior work to consider whether it is substantially pertinent to, and coherent with, the student's proposed DM study, and determine whether the timescales for transfer to the status of Student for the Degree of Doctor of Medicine, confirmation of status, and submission for examination should be shortened. The Board may appoint independent assessors for this purpose.

5. Candidates may in exceptional circumstances apply for permission to work for the Degree of Doctor of Medicine with the intention of submitting as their thesis a series of linked papers (thesis by publication) in accordance with §7, cl. 5 of these regulations. The Board shall admit such a candidate directly to the status of Student for the Degree of Doctor of Medicine provided that, in addition to meeting the conditions of suitability set out in cl. 1 of this section, the Board is satisfied:

(i) that the proposed works to be included in the thesis are of sufficient quality,

(ii) that the candidate is of sufficient academic standing.

6. Candidates proposing to submit a thesis by publication shall additionally provide a list of the works proposed to be included, details of their publication, and a statement on whether any part of the work to be submitted has previously been accepted for a degree in this University or elsewhere. A candidate who submits work that has been produced in collaboration shall state in respect of each item the extent of their own contribution. This statement must be certified by each of the senior and primary authors (where they are not the candidate) in the case of each piece of collaborative work submitted. The Board may appoint independent assessors to provide a report on the quality of the work.

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7. Where permission is granted for submission of a thesis by publication, the Board may shorten the timescales for confirmation of status and submission for examination.

8. No person shall be admitted as a Probationer Research Student (or, in the case of candidates permitted to submit a thesis by publication, to the status of Student for the Degree of Doctor of Medicine) unless they are also a member of a college, and unless the application for admission has the approval of their college. The Registrar shall forward the application to the candidate's college or to the college to which the candidate wishes to apply for membership, as appropriate; and admission by the Board shall be conditional upon admission by a college.

9. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Probationer Research Student and to the status of Student for the Doctor of Medicine.

10. The Board may grant a student suspension from the Register up to a maximum of six terms following procedures determined by the Education Committee by regulation.

11. The Board may deprive a student of their status following procedures determined by the Education Committee by regulation.

12. Exceptionally, it shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement to the Register as a Probationer Research Student. The application should have the support of their college and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) the candidate holds full registration with the UK General Medical Council;

(ii) typically, the candidate holds a contract of employment at Specialty Trainee grade 1 or above with the University of Oxford, Oxford University Hospitals NHS Foundation Trust, Oxford Health NHS Foundation Trust, or another organisational unit of the NHS approved by the Board for this purpose, or in a Primary Care setting within Oxfordshire;

(iii) no more than twenty-four months have passed since the student’s name was removed from the Register; and

(iv) the number of terms the candidate spent with the status of a Probationer Research Student did not exceed ten terms.

13. It shall be open to a candidate whose name has been removed from the Register of Students to apply to the Board for reinstatement as a Student for the Degree of Doctor of Medicine. The application should have the support of their college and supervisor, and such reinstatement fee as may from time to time be prescribed by Council should be paid. Permission for reinstatement to the Register of Students may be granted by the Board provided that:

(i) the candidate holds full registration with the UK General Medical Council;

(ii) typically, the candidate holds a contract of employment at Specialty Trainee grade 1 or above with the University of Oxford, Oxford University Hospitals NHS Foundation Trust, Oxford Health NHS Foundation Trust, or another organisational unit of the NHS approved by the Board for this purpose, or in a Primary Care setting within Oxfordshire,

(iii) no more than twenty-four months have passed since the student’s name was removed from the Register; and

(iv) the number of terms the candidate spent with the status of Student for the Degree of Doctor of Medicine did not exceed twenty-seven terms (this limit includes any time spent with the status of Probationer Research Student before admission to the status of Student for the Degree of Doctor of Medicine), or twelve terms in the case of a candidate permitted to submit a thesis by publication.

14. In exceptional circumstances, a candidate who is not able to apply for reinstatement within the provisions above may make an application to Council’s Education Committee for reinstatement to the Register of Students as a Probationer Research Student or as a Student for the Degree of Doctor of Medicine as appropriate. Such candidates must meet the requirements for reinstatement by the Board and in addition must provide a statement explaining why it is reasonable for the Education Committee to permit their reinstatement and outlining the circumstances that have prevented an earlier application for reinstatement. For such applications, the Education Committee will consider the length of time since the candidate’s name was on the Register of Students, the seriousness of the causes for the delay, and the views of the student’s department, supervisor and college.

§3. Requirements of Probationer Research Students

1. Students holding the status of Probationer Research Student shall be required to pursue their course of study for a minimum of four terms, and a maximum of eight terms, prior to an application for transfer of status, save where prior work has been recognised by the Board as part of the work for the Degree of Doctor of Medicine, in which cases the minimum shall be one term. No student may apply to the Board for the appointment of examiners unless their supervisor has certified that the student has fulfilled the requirements laid down by the Board.

2. Any student may, with the permission of the Board, alter the subject of research approved by the Board, provided that the conditions of suitability set out in §2. cl. 1 of these regulations continue to be met. In such cases the date of the student's admission for all the purposes of this section shall remain unchanged, unless the Board shall determine otherwise.

3. A student may hold the status of Probationer Research Student for up to eight terms, including the term in which they were admitted.

4. A candidate whose first application for transfer to DM status is not approved shall be permitted to make one further application and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

5. Subject to the approval of the student's college and the Board, and for good cause, a student may be permitted to hold the status of Probationer Research Student (prior to the first application for transfer of status) for a further one to four terms. A first application for transfer of status must have been submitted and assessed within the twelve-term limit of PRS status. Any application outside those limits (other than in cl. 4 above) must be approved by or on behalf of Education Committee.

6. A Probationer Research Student shall cease to hold such status if:

(i) (a) they have not gained admission to another status within eight terms of admission to the status of Probationer Research Student, and

(b) they have not been given approval under cl. 5 above to hold Probationer Research Student status for a further one to four terms;

(ii) they have failed to gain admission to DM status after the two transfer applications allowed under cl. 4 above;

(iii) the Board shall in accordance with the provisions set down in the General Regulations Governing Research Degrees §5, and after consultation with the student’s college and supervisor, have deprived the student of such status;

(iv) the Board shall in accordance with §1. cl. 2 of these regulations remove the student’s name from the Register of Students.

§4. Admission to the Status of Student for the Degree of Doctor of Medicine

1. The following may be admitted to the status of Student for the Degree of Doctor of Medicine:

(i) a member of the University who, having held the status of Probationer Research Student under the provisions of these regulations, has successfully completed the relevant qualifying test for admission to DM status prescribed in clauses 6 to 14 of this section;

(ii) a candidate permitted to submit a thesis by publication under §2. cl. 5 of these regulations.

2. Candidates qualified under cl. 1 (i) of this section may apply for admission as Student for the Degree of Doctor of Medicine to the Board through the Registrar. Such applications shall be accompanied by:

(i) a statement from the supervisor containing their view of the proposed subject for a thesis and of the readiness of the candidate to undertake advanced research. A supervisor may delay an early application in the interests of the student, but must enable students to apply for their assessment within the prescribed time limits;

(ii) a statement of support for the application from the candidate's college;

(iii) a statement of the subject of the proposed thesis and details of the manner in which the candidate proposes to treat it;

(iv) a statement confirming that the student has successfully completed any required research integrity training;

(v) a completed Training Needs Analysis detailing the skills training that they have undertaken and planned;

(vi) a report of no more than 5,000 words which should include an abstract, introduction, methods, results, discussion, any appendices, and future plans including a proposed timetable for completion. This is a maximum word limit, exclusive of tables and references. Candidates will not be penalised for submitting reports of shorter length, so long as they include sufficient material to merit admission. However, if the maximum word limit is exceeded the report may be returned to the candidate for amendment.

3. Applications shall be assessed by two assessors appointed by the Board, neither of whom shall normally be the candidate's supervisor. The process of assessment must always include an interview with the applicant. Upon completion of their assessment of the candidate's work, the assessors shall make a recommendation as to whether the application for transfer to DM status should be granted. In each case the assessors shall make a reasoned written report to the Board in support of their recommendation.

4. The Board shall consider the candidate's application together with the material supplied in accordance with clauses 2 and 3 above. No application for transfer shall be granted unless the assessors shall have certified and the Board is satisfied that the candidate is capable of carrying out advanced research, and that the subject of the thesis and the manner of its treatment proposed by the candidate are acceptable; and unless the department under whose aegis the research is to be conducted has adequate facilities to enable the research to be undertaken.

5. Subject to the approval of the Education Committee, the Board shall have power to determine by regulation what other test or condition, if any, it may require before approving admission to DM status. The Board shall be empowered, without further authority, to require from the supervisor any further confidential report on an applicant's suitability to pursue research towards the DM.

6. It shall be the duty of the Registrar to submit any application made under these provisions to the Board, and to inform the candidate of the outcome as soon as may be.

7. A candidate whose first application for transfer to DM status is not approved shall be permitted to make one further application, following the procedures laid down in clauses 2-6 above, and shall be granted an extension of time of one term if this is necessary for the purposes of making the application.

8. An applicant who transfers to the status of Student for the Degree of Doctor of Medicine shall be reckoned as having held that status from the time they were admitted to their previous status unless the Board shall determine otherwise.

9. The interview required under cl. 3 of this section shall be held in Oxford in a suitable university or college building, unless the Board gives special permission for it to be held at some other place. Such permission shall only be granted where the applicant and both the assessors have agreed in writing to the proposed arrangements.

10. Application may be made to the Board for special permission to hold the interview required under cl. 3 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the applicant and assessors to take part in the interview using audiovisual electronic communication. The Board may approve the application where:

(i) the proposed arrangements are acceptable to both assessors and to the applicant, all of whom have agreed to them in writing;
(ii) it is content to bear any additional costs of the necessary arrangements;
(iii) the interview takes place according to the protocol approved by the Education Committee;
(iv) in the event of any technical or other problems, the validity of the process used to conduct the interview and to determine the outcome will be decided by the Proctors.

§5. Confirmation of Status as a Student for the Degree of Doctor of Medicine

1. A candidate who has been admitted to the status of Student for the Degree of Doctor of Medicine must, not later than the eighteenth term or normally earlier than the sixth term after that in which they were initially admitted to the status of a Probationer Research Student, or the eighth and fourth terms respectively in the case of a candidate permitted to submit a thesis by publication, complete the assessment process prescribed by the Board for confirmation of their status as a DM Student. The Board may, for good reason, and with the support of the student's college, permit a candidate to defer for a maximum of three terms their application for confirmation of status. All Students for the Degree of Doctor of Medicine must have their status confirmed before making an application for the appointment of examiners. The Board strongly advises candidates to apply for confirmation of status a minimum of one term before they intend to submit their thesis.

2. Candidates applying for confirmation of their status shall submit their application to the Board, through the Registrar; and such applications shall be accompanied by:

(i) a statement from the supervisor containing their view of the candidate's progress towards confirmation of status. A supervisor may delay an early application in the interests of the student, but must enable students to apply for their assessment within the prescribed time limits;
(ii) a statement of support for the application from the candidate's college;
(iii) a statement confirming that the student has successfully completed any required research integrity training;
(iv) a completed Training Needs Analysis detailing the skills training that the student has undertaken;
(v) a full contents list for the thesis, including the milestones of any remaining work to be undertaken, and dates for the submission of draft chapters to the supervisor(s) for comment (or, in the case of a candidate permitted to submit a thesis by publication, a report of no more than 2,500 words on the work undertaken since registration, including a comprehensive outline of the research topic, details of progress made, and the anticipated timetable for submission of the thesis).

3. The Board shall, subject to the approval of the Education Committee, determine by regulation any other conditions which a student must fulfil before their status may be confirmed. The process of assessment must always include an interview with the candidate. Candidates shall be required to deliver a formal, oral presentation of their work. The presentation will be attended by two assessors who are deemed to have the appropriate expertise to comment on the content of the project. The assessors will be appointed by the candidate’s department; neither assessor will have had direct supervisory involvement with the student. Following the presentation, the assessors will conduct an interview with the candidate.

4. The assessors will report to the Board on the candidate’s suitability for confirmation of DM status. This report will be based on the information provided by the candidate in accordance with cl. 2 above in conjunction with their presentation and interview. In cases where confirmation of status is not recommended the assessors will attach a short written report detailing where the work submitted falls below the standard required.

5. A candidate whose first application for confirmation of their status is not approved shall be permitted to make one further application following the procedures laid down in this section normally within one term of the original application, and shall be granted an extension of time for one term if this is necessary for the purposes of making the application.

6. A Student for the Degree of Doctor of Medicine shall cease to hold such status unless it has been confirmed within eighteen terms of their admission to that status or within a maximum of twenty-one terms where deferral has been approved in accordance with cl. 1 of this section, or within eight and eleven terms respectively in the case of a candidate permitted to submit a thesis by publication.

7. The interview required under cl. 3 of this section shall be held in Oxford in a suitable university or college building, unless the Board gives special permission for it to be held at some other place. Such permission shall only be granted where the candidate and the assessors have agreed in writing to the proposed arrangements.

8. Application may be made to the Board for special permission to hold the interview required under cl. 3 of this section using audiovisual electronic communication. Special permission may be granted for any or all of the candidate and assessors to take part in the interview using audiovisual electronic communication. The Board may approve the application where:

(i) the proposed arrangements are acceptable to the assessors and to the candidate, all of whom have agreed to them in writing;
(ii) it is content to bear any additional costs of the necessary arrangements;
(iii) the interview takes place according to the protocol approved by the Education Committee;
(iv) in the event of any technical or other problems, the validity of the process used to conduct the interview and to determine the outcome will be decided by the Proctors.

§6. Requirements for Students for the Degree of Doctor of Medicine

1. A Student for the Degree of Doctor of Medicine shall be required to pursue their course of study for a minimum of six terms, save where prior work has been recognised by the Board as part of the work for the Degree of Doctor of Medicine in accordance with §2, cl. 4 of these regulations, in which cases the minimum shall be three terms. No student may apply to Board for the appointment of examiners unless their supervisor has certified that the student has fulfilled the requirements for laid down by the Board.
2. If a Student for the Degree of Doctor of Medicine has held that status for twenty-four terms, or nine terms in the case of a candidate permitted to submit a thesis by publication, but has been prevented by exceptional circumstances from completing their thesis, the Board shall have power to grant an extension of time for a period or periods, not exceeding three terms in all. Applications for such extension of time shall be made through the Registrar not later than the term in which the student is due to apply for permission to supplicate.
3. A Student for the Degree of Doctor of Medicine shall cease to hold that status if:

(i) they have been refused permission to supplicate for the Degree of Doctor of Medicine; or
(ii) the Board shall in accordance with §1, cl. 2 or cl. 5 of these regulations have deprived the student of such status; or
(iii) they have been transferred under the relevant provisions to another status; or
(iv) they have failed to submit their thesis within twenty-four terms or within such further extension of time as may have been granted by the Board.

§7. Examination of Students for the Degree of Doctor of Medicine

1. A Student for the Degree of Doctor of Medicine who has fulfilled the requirements set out in §6 of these regulations and whose status has not expired may apply to the Board for the appointment of examiners and for leave to supplicate for the Degree of Doctor of Medicine.

2. Such applications should be made to the Board through the Registrar. They shall include:

(i) a certificate from the supervisor that the student has pursued their course of study in accordance with the provisions of §6 of these regulations;
(ii) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is concurrently being submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere;
(iii) a statement by the candidate that the thesis is their own work, except where otherwise indicated.

3. The supervisor shall consult with the candidate concerning possible examiners, and forward to the board the names of suggested examiners together with details of any special considerations which the candidate wishes to make known about any potential examiners.

4. The provisions of the General Regulations for the Degree of Doctor of Philosophy (§7, clauses 4-13) regarding the examination of Students for the Degree of Doctor of Philosophy shall apply, provided that, in all cases, ‘Doctor of Medicine’ shall be substituted for ‘Doctor of Philosophy’. In addition to the criteria enumerated in §7, cl. 6 of the General Regulations for the Degree of Doctor of Philosophy, examiners for the Degree of Doctor of Medicine must also include in their report a statement that:

(i) the thesis embodies original observations on either clinical or experimental material.

5. A candidate who has been granted permission by the Board to submit a thesis by publication may submit for examination a thesis comprised of a series of linked papers published at least twelve months before the date of submission. Submission of published works as a thesis in this manner shall be permitted only when there is evidence of outstanding quality and a substantial body of original research in the scientific papers intended for submission. A thesis by publication must conform to the following:

(i) papers should relate directly to the candidate’s approved field of study;
(ii) papers must be accompanied by a general introduction and a general conclusion and the thesis must form a continuous theme;
(iii) all matters of copyright must be addressed before a paper’s inclusion;
(iv) multi-authored papers are acceptable if the candidate can both defend the paper in full and provide a statement of authorship, agreed by all authors, that certifies the extent of the candidate’s own contribution. It is expected that the candidate will be a lead contributor, rather than a minor author, on at least some of the papers;
(v) there is no minimum, or maximum, number of papers that may be included and it will remain a matter for the examiners to conclude whether the contributions are equivalent to that which would be expected of a standard thesis by research.

6. The word limit for theses submitted for the Doctor of Medicine is 50,000 words. In exceptional circumstance, permission to exceed this limit may be requested from the Medical Sciences Board.

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Doctor of Medicine (for students commencing study prior to July 2016)

[These regulations only apply to students starting before July 2016. For students starting from Michaelmas term 2023 see the separate Regulations Doctor of Medicine (for students commencing study from October 2023).]

Status of Student for the Degree of Doctor of Medicine

1. Any person may supplicate for the Degree of Doctor of Medicine if *either*:

(1) he or she has been admitted to the Degree of Bachelor of Medicine and has entered upon the thirty-sixth term from his or her matriculation, or, in the case of a person who has been admitted to the Oxford Graduate Entry Medical Course, the thirtieth term from the date of his or her matriculation, or, in the case of a person who has incorporated as a Bachelor of Medicine, the thirty-sixth term from the date of his or her matriculation at the University of Cambridge, or, in the case of a person who has been admitted to the Second Examination for the Degree of Bachelor of Medicine under the provisions of clause 1 of the special regulations for the Second Examination for the Degree of Bachelor of Medicine, the twenty-seventh term from his or her matriculation; *or*

(2) he or she holds the Degree of Master of Arts of the University (other than a degree by decree or resolution or an honorary degree), has previously been entered in the Register of University Medical Students and has passed the First Examination for the Degree of Bachelor of Medicine of this University, holds a degree qualifying him or her to be placed on the Medical Register, and has entered upon the thirty-sixth term from his or her matriculation.

2. It shall be the duty of the Registrar to keep a Register of those admitted to the status of Student for the Degree of Doctor of Medicine.

3. On application for admission to the status of Student for the Degree of Doctor of Medicine, the applicant shall state whether he or she will wish to submit as his or her dissertation a series of papers or books, as permitted under clause 3 of the regulations for the Examination of Students for the Degree of Doctor of Medicine.

Registration for the Degree of Doctor of Medicine

1. Except in the case of submission of published work as a dissertation for the degree, no student shall submit a dissertation until at least the beginning of the sixth term after the Medical Sciences Board has granted his or her admission.

2. A student must carry out the bulk of the research for the dissertation during the period in which he or she is registered.

3. If the dissertation, including published work submitted as a dissertation, has not been submitted for examination before the fifteenth term after admission has been granted, a student shall be required to seek readmission.

Advisers of Students for the Degree of Doctor of Medicine

1.

(1) Except in the case of students submitting published work as a dissertation for the degree, every student on admission as a Student for the Degree of Doctor of Medicine shall be allocated to an Adviser in Oxford appointed by the Medical Sciences Board in the student's area of research.

(2) In the case of students working outside Oxford, each student shall be required to seek additional advice from a senior member of the academic or clinical staff at the institution at which the research is to be pursued; and the student shall notify the Medical Sciences Board of the name of that person and provide a written statement signed by that person confirming that he or she is willing to undertake the role of an additional Adviser.

2.

(1) It shall be the duty of the Adviser to offer support and assistance to the student in the manner prescribed in the *Memorandum of Guidance for Advisers and Students for the Degree of Doctor of Medicine* as published from time to time by the Medical Sciences Board.

(2) The Adviser shall submit reports on the progress of the student's work at the beginning of each Michaelmas and Trinity Term, and the reports of Advisers outside Oxford shall, in the case of the relevant students, also be received by the Adviser in Oxford.

(3) It shall be the responsibility of the Adviser at the host institution (whether that is Oxford or elsewhere) to inform the Medical Sciences Board if he or she is of the opinion that the student is unlikely to reach the standard required for the Degree of Doctor of Medicine.

3.

(1) Except when approval has been given for submission of published work as a dissertation for the degree, it shall be the duty of every Student for the Degree of Doctor of Medicine to seek the advice of the Adviser (or, in the case of students working outside Oxford, both Advisers) at an early stage of the proposed research and to seek comments on his or her dissertation before its submission.

(2) During the course of the research the student shall maintain contact with the Adviser or Advisers in the manner prescribed in the *Memorandum of Guidance for Advisers and Students for the Degree of Doctor of Medicine*.

Confirmation of status as a Student for the Degree of Doctor of Medicine

1.

(1) Except in the case of submission of published work as a dissertation, a student registered for the Degree of Doctor of Medicine must, not later than the sixth term and not earlier than the third term after that in which he or she was admitted to the status of Student for the Degree of Doctor of Medicine, apply to the Medical Sciences Board for confirmation of that status.

(2) Except in the case of students submitting published work as a dissertation, all Students for the Degree of Doctor of Medicine shall have their status confirmed before they may make an application for the appointment of examiners.

2. Students applying for confirmation of status shall submit their application to the Medical Sciences Board through the Registrar; and each application shall be accompanied by:

(1) a report on the work undertaken since registration;

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(2) a statement from the Adviser at the place where the work is being undertaken commenting on whether the student's progress provides firm evidence that the work when completed is likely to reach the standard required for the Degree of Doctor of Medicine.

3.

(1) If, after considering a student's application for confirmation of status, the Medical Sciences Board concludes that the student's progress does not warrant confirmation, the board may permit the submission of a further application not later than the third term after the original application.

(2) If the second application is unsuccessful, the student's name shall be removed from the Register of Students for the Degree of Doctor of Medicine.

4. Except in the case of submission of published work as a dissertation for the degree, a Student for the Degree of Doctor of Medicine shall cease to hold that status unless it has been confirmed within nine terms of his or her admission to that status.

Examination of Students for the Degree of Doctor of Medicine

1. A Student for the Degree of Doctor of Medicine who has, where applicable, fulfilled the requirements set out in the regulations for Registration for the Degree of Doctor of Medicine and Confirmation of Status as a Student for the Degree of Doctor of Medicine respectively, and whose status has not expired, may apply to the Medical Sciences Board for the appointment of examiners and for leave to supplicate for the Degree of Doctor of Medicine.

2. Students admitted to the Degree of Doctor of Medicine prior to April 2002 will be given the option of examination under the regulations introduced in April 2002.

3.

(1) A Student for the Degree of Doctor of Medicine may

either

(*a*) submit a dissertation upon a subject which, together with the proposed manner of treating it, has previously been approved by the Medical Sciences Board;

or

(*b*) in exceptional circumstances, submit as his or her dissertation a series of papers or books published at least twelve months before the proposed date of submission, if the previous approval of the Medical Sciences Board has been given after considering the seniority of the student (who shall be required to have held a career-grade post for a period of at least fifteen years prior to submission), and the opinions of any referees who may be consulted.

(2) Submission of published works as a dissertation shall be permitted only when there is evidence of outstanding quality in the scientific papers or other works intended for submission; it shall also be a requirement that the published works be accompanied by a general introduction and a general conclusion and that they form a continuous theme.

4. Applications for the appointment of examiners and for leave to supplicate shall be made to the Medical Sciences Board through the Medical Sciences Graduate School Office and shall include:

(1) a statement by the candidate that the thesis is his or her own work, except where otherwise indicated;

(2) a statement by the candidate of what part, if any, of the thesis has already been accepted, or is concurrently being submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere;

(3) a statement, where applicable, from the Adviser at the place where the research was undertaken certifying that the candidate has sought his or her advice as appropriate;

(4) a statement from the candidate's college in support of the application;

(5) two printed or typewritten copies of an abstract of the thesis, which shall not normally exceed 300 words in length.

5. Where the Medical Sciences Board has given approval for submission of published work as a dissertation, two printed or typewritten copies of the thesis may be submitted by the student immediately after approval, in a format which is in accordance with the instructions obtainable from the Medical Sciences Board through the Medical Sciences Graduate School Office.

6. In all other cases, students shall submit an application in accordance with clause 4 above up to four months in advance of submitting two printed or typewritten copies of the thesis in a format which is in accordance with the instructions obtainable from the Medical Sciences Board through the Medical Sciences Graduate School Office.

7. If a student has not submitted his or her thesis for examination within twelve months from submission of the application under the provisions of clause 4 above, then the application shall lapse.

8.

(1) On receipt of an application the Medical Sciences Board shall appoint two examiners, neither of whom shall be the student's Adviser, and one of whom shall be external to the University.

(2) The duties of the examiners shall be:

(*a*) to consider the thesis and the abstract of it submitted by the candidate, except that they shall exclude from consideration in making their report any part of the thesis that either has already been accepted, or is concurrently being submitted, for any degree or diploma or certificate or other qualification in this University or elsewhere, or does not represent the candidate's own work;

(*b*) to examine the candidate orally in the subject of his or her thesis, unless, in exceptional circumstances in the case of submission of published work as a dissertation, the board agrees, on the recommendation of the examiners, to dispense with this requirement;

(*c*) to report to the Medical Sciences Board through the Registrar on the scope, character, and quality of the work submitted, in the manner prescribed in clause 10 below;

(*d*) to return to the candidate the copies of the thesis and abstract.

9.

(1) The Medical Sciences Board shall have power to make regulations concerning the notice to be given of the oral examination, and of the time and place at which it may be held.

(2) The examination may be attended by any member of the University in academic dress, while non-members may attend only with the consent of the examiners.

(3) The Vice-Chancellor and Proctors after consultation with the board may decide (either at their own discretion or at the request of the student or the supervisor or department) to forbid the attendance of any person or all persons (other than the examiners and the candidate) or to impose any condition on attendance if and to the extent that such action is in their view necessary to protect the interests of the University or the candidate or both, and the examiners shall be informed accordingly and shall include this information in the notice of examination.

10. Having completed the examination, the examiners may make one of the following recommendations in their report to the Medical Sciences Board, or they may alternatively proceed in accordance with the provisions of clause 11 below:

(1) that the board grant the student leave to supplicate for the Degree of Doctor of Medicine, if making this recommendation, the examiners shall include in their report statements that:

(*a*) the student possesses a comprehensive knowledge of the particular field of learning in which the thesis falls;

(*b*) the thesis embodies original observations on either clinical or experimental material;

(*c*) the work done by the student and embodied in the thesis has resulted in an original and substantial contribution to medical science;

(*d*) the thesis is presented in a lucid and scholarly manner;

(*e*) the student has presented a satisfactory abstract of the thesis;

(*f*) in their opinion the thesis merits the award of the Degree of Doctor of Medicine;

(2) that the board offer the student the option of reference of the thesis back to him or her in order that he or she may revise it for re-examination for the Degree of Doctor of Medicine on not more than one occasion, on the basis that the thesis has not reached the standard required for the Degree of Doctor of Medicine; if making this recommendation, the examiners shall annex to their report to the board a statement, for transmission to the student, setting out the respects in which the thesis falls below the standard required for the degree and what changes are necessary for it to reach that required standard, and setting a deadline (subject to the agreement of the board) for resubmission;

(3) that, in the case of a student whose thesis has already been referred back on one occasion, the student's application for leave to supplicate be refused; if making this recommendation, the examiners shall annex to their report a statement, for transmission to the student, setting out the respects in which the thesis falls below the standard required for the degree.

11.

(1) If the examiners are satisfied that the student's thesis is of sufficient merit to qualify for the degree but consider, nevertheless, that before the thesis is deposited the student should make minor corrections (which are not sufficiently substantial to justify reference back for re-examination), they shall require the student to correct the thesis to their satisfaction before they submit their report.

(2) If the student has not completed these corrections within three calendar months of the date of the oral examination, his or her name shall be removed by the Registrar from the Register of Students for the Degree of Doctor of Medicine, except that the board may, on good cause shown by the student, grant an extension of time of three further calendar months in which the student may fulfil this requirement before the removal of his or her name from the Register.

(3) No subsequent extension shall be granted, but it shall be open to a student who has failed to fulfil this requirement within those three or six months in total, as the case may be, to apply to the board for reinstatement as a Student for the Degree of Doctor of Medicine, with the support of his or her college and Adviser(s), upon submission to the Registrar of a copy of his or her thesis incorporating the required corrections, and upon payment of such reinstatement fee as may from time to time be prescribed by Council by decree; leave to supplicate shall not be granted until this fee has been paid.

12. The Medical Sciences Board may exempt a candidate who is being re-examined under the provision of clause 10(2) above from a further oral examination, if the examiners are able to certify that they are satisfied without examining the candidate orally that they can recommend to the board in the terms required by clause 10(1) above that he or she be given leave to supplicate for the Degree of Doctor of Medicine.

13. In an exceptional case in which the Medical Sciences Board is unable to accept the examiners' recommendation, or in which the examiners cannot reach an agreed recommendation, the board shall have power to appoint one or two new examiners, as it deems necessary, to conduct such further examination of the candidate as the board may require.

14.

(1) A student who has been granted leave to supplicate by the board shall be required to submit to the Registrar a copy of his or her thesis, incorporating any amendments or corrections required by the examiners and approved by the board, with a view to deposit in the Bodleian or other appropriate university library.

(2) Leave to supplicate shall in all cases be conditional upon fulfilment of this requirement.

15.

(1) It shall be the duty of the Registrar to notify the student of the board's decision as soon as may be.

(2) The Registrar shall also be responsible for publishing at the end of each academic year (except in so far as it may be necessary not to publish any name in order to comply with the provisions of the Data Protection Act 1998) the names of those students to whom permission to supplicate has been granted during that year, together with a statement of the subject of the thesis written by each.

16. When, on the conclusion of an investigation of a complaint made by a student, the Proctors recommend that a student be re-examined, the board shall have power to hold a new examination.

DM

1. *Admission*

Students qualified under the appropriate regulation may apply for admission as a Student for the Degree of Doctor of Medicine to the Medical Sciences Board through the Registrar. Such application shall be accompanied by:

(i) a completed application form (obtainable from the Medical Sciences Graduate School Office);

(ii) a statement of not more than 1,500 words outlining the proposed scope of the research to be undertaken and provisional thesis title;

and, in the case of students wishing to submit published work, the following additional information:

(iii) a list of the works to be submitted, details of their publication, and a statement on whether any part of the work to be submitted has previously been accepted for a degree. A student who submits work that has been produced in collaboration shall state in respect of each item the extent of his or her own contribution. This statement must be certified by each of the senior and primary authors (where he or she is not the student) in the case of each piece of collaborative work submitted.

A set of published works may constitute an acceptable dissertation but only if with the addition of a general introduction and general conclusion they form a continuous theme.

2. *Confirmation of Status*

Students who have been admitted to DM status, and intend to submit a dissertation for a thesis, must, not later than six terms and not earlier than three terms after admission to DM status, apply for confirmation of that status.

The requirements for confirmation of status are:

(i) completion by the student of the appropriate form (obtainable from the Medical Sciences Graduate School Office);

(ii) submission by the student of a report of no more than 2,500 words on the work undertaken since registration, including a comprehensive outline of the research topic, details of progress made, and the anticipated timetable for submission of the thesis;

(iii) completion of the appropriate form (obtainable from the Medical Sciences Graduate School Office) by the Adviser at the place where the work is being undertaken.

The application shall be directed to the Graduate School Committee of the Medical Sciences Board, which shall appoint two assessors competent in the student's area of research (who may include the Adviser in Oxford in the case of students working outside Oxford). The assessors shall submit to the board's Graduate School Committee a report (using a form obtainable from the Medical Sciences Graduate School Office) after considering the student's report and, if necessary, interviewing the student. Before a decision is reached on whether or not confirmation of status should be approved the Graduate School Committee shall take into account the comments made on the application by the Adviser at the place of work and that Adviser's biannual reports.

If the Graduate School Committee does not consider that the student's progress warrants confirmation of status it may either: (a) permit the resubmission of the application on one further occasion not later than the third term after the original application; or (b) reject the application.

A copy of the assessors' report, amended as necessary by the Graduate School Committee, will normally be made available to the student.

3. *Theses*

The requirements for the submission of a thesis are as follows:

(i) The completion by the student of the appropriate form (obtainable from the Medical Sciences Graduate School Office). The form may be submitted immediately in the case of students submitting published work as a dissertation and up to four months in advance of submitting the thesis in the case of other students.

(ii) The submission of two printed or typewritten copies of the thesis and two printed or typewritten copies of an abstract, formatted and supplied according to the instructions obtainable from the Medical Sciences Board through the Medical Sciences Graduate School Office.

4. *Oral Examination*

(i) The place, day, and hour of examination shall be fixed by the examiners, who shall be responsible for informing the student by post, and it shall be the duty of the student to ensure that any letter addressed to him or her is forwarded to him or her if away. The examiners shall allow reasonable time for receiving an acknowledgement from the student of their summons. The day shall be fixed by the examiners to suit their own convenience but they are asked, in order that the student may know what arrangements he or she may safely make, to give the student early information of the date fixed, even though it may be some considerable time ahead.

(ii) Notice of the examination shall be given by the examiners to the Research Degrees Team at the Examination Schools, High Street, Oxford, OX1 4BG.

(iii) If, owing to illness or other urgent or unforeseen cause, an examiner is unable to attend the examination, it shall be postponed to a later date, except that, if the Proctors are satisfied that postponement will be a serious hardship to the student, the Proctors may authorise another person to attend the examination as a substitute. The substitute shall not be required to sign the report, but he or she shall receive such remuneration as the Vice-Chancellor and Proctors shall determine.

Examinations for Diplomas and Certificates

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Diploma in Legal Studies

General Regulations

1. The Board of the Faculty of Law shall have power to grant Diplomas in Legal Studies to members of the University who have kept residence and pursued a course of study at Oxford for not less than three terms; time spent outside Oxford during term as part of an academic programme approved by Council shall count towards residence for the purpose of this clause.

2. The examination for the Diploma in Legal Studies shall be under the supervision of the Board of the Faculty of Law.

3. The examiners for the diploma shall be such of the Public Examiners in the Honour School of Jurisprudence as shall be required.

4. A Diploma Student must keep statutory residence and pursue a course of study at Oxford for three terms, and may not take the examination for the Diploma earlier or later than in the second term after that with effect from which they were admitted as a Diploma student.

5. The examiners may award a distinction to a candidate for the Diploma in Legal Studies.

Special Regulations

1. The Diploma will normally only be granted to candidates who on admission had no significant previous education in the common law.

2. The examination for the diploma shall be in each Trinity Term.

3. The examination shall consist of any three standard subjects selected by the candidate from such standard subjects specified for the Honour School of Jurisprudence as notified as available in the Diploma in Legal Studies. Notice of these subjects will be given in the edition of the Law Faculty Handbook for Undergraduate Students for the relevant year, which will be published and made available on the Faculty website by Monday of noughth week of Michaelmas Term that year.

4. Candidates in examinations will not be required to answer more than three questions.

5. Candidates may be required to attend a viva voce examination.

6. The Law Board will approve and offer a Legal Research Skills Programme, as outlined in the Special Regulations for the Honour School of Jurisprudence. Candidates for the Diploma are required to undertake unit one of the course and an additional print resources class (details of which will be notified to the students) and to complete the associated assessments to the satisfaction of the Programme Coordinator appointed by the Law Board.

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Postgraduate Certificate in Education

General Regulations

1. The Departmental Board of the Department of Education shall have power to grant Postgraduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

2. Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms. No student shall retain that status for more than six terms in all.

3. Applicants must be graduates and have obtained a suitable standard in GCSE English Language and in GCSE Mathematics (or their equivalent) and should normally have a degree in a subject appropriate for the curriculum area to which they are applying.

4. A student reading for the Postgraduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by students reading for the degree of Doctor of Philosophy.

5. The determination of any candidate's fitness to teach during the course of the Postgraduate Certificate of Education must be carried out in accordance with Council Regulations 8 of 2006: Regulations for Procedures Concerning Fitness to Teach During the Course of the PGCE Programme.

Special Regulations

1. *Course*

(*a*) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, and two extended periods of practical experience in schools or other educational settings.

(*b*) The subjects of the course of study are as follows:

Curriculum studies related to the professional knowledge, understanding and skills required for teaching a specific subject across the 11–18 age range. The subjects offered include English, Geography, History, Mathematics, Modern Foreign Languages, and Science.

A Professional Development Programme presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects.

(c) The course includes experience in schools or other educational settings nominated for this purpose by the Department of Education, normally for a period of not less than 120 days.

2. *Examination*

Every candidate will be required to satisfy the examiners in the following:

(*a*) two PGCE assignments of 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

(*b*) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers' standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Academic Committee of the Department of Education.

Details of submission deadlines for the assignments set out under (*a*) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (*b*) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

Candidates may also be called for viva voce examination.

If it is the opinion of the examiners that any or all of the candidate's written assignments are not of the standard required for the award of the Postgraduate Certificate in Education, but that all assignments are nevertheless of sufficient merit to meet the standards required for the Professional Graduate Certificate in Education, then the board may recommend that the candidate should be awarded the Professional Graduate Certificate in Education, provided that the candidate's professional attributes, knowledge, skills, and understanding are also assessed as having met the Teachers Standards.

Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

Those candidates who have failed the examination, but whose assignments meet the standards required for the Professional Graduate Certificate in Education, may apply for re-examination for the Postgraduate Certificate in Education within one academic year. In such cases the Departmental Board may recommend candidates to the Department for Education for the Award of Qualified Teacher Status even before their assignments have been resubmitted provided that they have satisfied the examiners in 2(*b*) above.

Candidates who fail to satisfy the examiners in 2(*b*) above shall not be granted permission to re-enter for the examination.

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Postgraduate Certificate in Statistics and Epidemiology

1. The Divisional Board of Medical Sciences will appoint an Organising Committee to supervise the course, which will have the power to arrange lectures and other instruction.

2. The Organising Committee of the course will appoint an academic adviser for each candidate.

3. Each candidate must follow a course of study in Statistics and Epidemiology over three terms and for a substantial part of the Michaelmas and Hilary term vacations as determined by the course timetable.

4. Candidates shall be examined in all of the following ways:

> (i) A report of not more than 2500 words on an analysis of a dataset based on a research question set by the Examination Board and based on material studied in the Principles of Statistics and Principles of Epidemiology modules. Additionally, candidates must submit an annotated copy of all statistical code used for the data analysis.
>
> (ii) A written examination paper relating to the Principles of Epidemiology module.
>
> (iii) A written examination paper relating to the Principles of Statistics module.

5. Candidates may be examined viva voce and this examination will take place on dates to be determined by the examiners.

6. The written submissions for assessment (i) must be uploaded to the authorised online submission platform as notified to students by the Course Administrator, by the date to be specified by the Organising Committee of the course and published in the Examination Conventions, not later than the start of Michaelmas term of the academic year in which the examination is taken. Each submission must be accompanied by a declaration of authorship by the candidate.

Schedule

1. Principles of Statistics
2. Principles of Epidemiology

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Postgraduate Diploma in Statistical Science

General Regulations

1. The Divisional Board of Mathematical, Physical and Life Sciences shall have power to grant Postgraduate Diplomas in Statistical Science to candidates who have satisfied the conditions prescribed in this section.

2. The examination for the Postgraduate Diploma in Statistical Science shall be under the supervision of the Divisional Board of Mathematical, Physical and Life Sciences.

3. Subject to the provisions of this section, any member of the University may be admitted to the course and to the examination who has obtained the leave of the Divisional Board of Mathematical, Physical and Life Sciences, provided that

(*a*) he or she has passed all the examinations required for the Degree of Bachelor of Arts and has obtained First or good Second Class Honours in the Second Public Examination, or has obtained such honours in a degree examination of another university, such university having been approved by Council for the purposes of Senior Status, or

(*b*) he or she is, in the opinion of the board, otherwise adequately qualified to undertake the course.

4. Applications for leave under the preceding clauses shall be sent to the Registrar through the head or tutor of the society to which the applicant belongs or desires to belong. The board shall have power to determine the character and length of a course of study to be followed by the applicant before he may be admitted to the examination.

5. On admitting an applicant as a candidate for the postgraduate diploma, the board shall appoint a supervisor who shall direct and superintend the work of the candidate. The supervisor shall submit a report on the progress of the candidate to the board at the end of each term (except the term in which the student enters for the examination) and at any other time when the board so requests or the supervisor believes it expedient. In particular the supervisor shall inform the board at once if he or she is of the opinion that a student is unlikely to reach the standard required for the postgraduate diploma.

6. After admission as a Postgraduate Diploma Student, a candidate must have kept statutory residence and pursued a course of study at Oxford for at least three terms before taking the examination, provided that a candidate for the Degree of Master of Science (Statistical Science) may, with the approval of the Divisional Board of Mathematical, Physical and Life Sciences, transfer to the status of a Student for the Postgraduate Diploma in Statistical Science, in which case the date of his or her admission as a Student for the Degree of Master of Science shall be reckoned as the date of his or her admission as a postgraduate diploma student.

7. A Student reading for the postgraduate diploma who is not a graduate of the University may wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

8. The examiners may award a distinction for excellence in the whole examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of distinction.

9. A candidate who failed to satisfy the examiners in any one of the examinations, may enter again for that examination on one, but not more than one, subsequent occasion.

Special Regulations

1. The Divisional Board of Mathematical, Physical and Life Sciences shall elect for the supervision of the course a supervisory committee which shall have power to arrange lectures and other instruction.

2. Candidates shall follow for at least three terms a course of instruction in Statistical Science.

3. In the following, 'the Course Handbook' refers to the Postgraduate Diploma in Statistical Science Handbook and course web pages published by the Supervisory Committee.

4. The examination will be in two parts:
(i) Candidates shall offer eight units from the schedule of units (see below). These must include SB1 (a double-unit) and SB2 (a double-unit).
(ii) Candidates shall submit a practical assignment on Statistical Programming.

5. The mode of assessment of SB1 and SB2 shall be a combination of written examinations and practical assignments, as detailed in the Course Handbook. The supervisory committee may specify that one of the practical assignments will be carried out as group projects, as detailed in the Course Handbook.

6. The mode of assessment of other units shall be either written assignment or written examination, as detailed in the Course Handbook.

7. The use of calculators is generally not permitted for written papers. However, their use may be permitted for certain exceptional examinations. The specification of calculators permitted for these exceptional examinations will be announced by the Examiners in the Hilary Term preceding the examination.

Schedule

The schedule of units and the mode of assessment details for each unit will be published in the Course Handbook by the beginning of the Michaelmas Full Term in the academic year of the examination.

The Course Handbook will also include the rules governing the submission of dissertations, practical assignments and any units assessed by written assignment, including deadlines.

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Postgraduate Diploma in Theology and Religion

General Regulations

1. It shall be lawful for the Board of the Faculty of Theology and Religion to grant Postgraduate Diplomas in Theology to candidates who have satisfied the conditions prescribed in this Section.

2. The examination shall be under the supervision of the Board of the Faculty of Theology and Religion.

3. Subject to the provisions of this Section, any member of the University who has obtained the leave of the Board of the Faculty of Theology and Religion normally may be admitted to the examination for the Postgraduate Diploma in Theology and Religion provided that they have passed all the examinations required for the Degree of Bachelor of Arts and have obtained First or upper Second Class Honours in the Second Public Examination, or have attained such honours in a degree examination of another university, such university having been approved by Council for the purposes of Senior Status.

4. Applications for leave under cl. 3 shall be sent to the Registrar, through the Head or tutor of the college to which the applicant belongs or desires to belong. The board shall have power to determine the character and length of a course of study in Theology and Religion to be followed by the applicant before they may be admitted to the examination.

5. The examiners may award a distinction in any subject in the examination.

6. A student reading for the diploma who is not a graduate of the University shall wear the same gown as that worn by Students for the Degree of Doctor of Philosophy.

Special Regulations

1. Every candidate is required to follow for at least three terms a course of instruction in Theology and Religion, and they will, when they enter their name for the examination, be required to produce from their College a certificate showing that they are following a course of instruction in Theology and Religion for at least three terms.

2. Candidates may complete the course either in nine months as a full-time student, or in twenty-one months as a part-time student.

3. All candidates will be required to offer three papers (and not more than four) from those which may be offered for the Final Honour School of Theology and Religion, apart from the thesis.

4. Part-time students will study two papers in their first year of study, and the third (and fourth, if this option is chosen) in their second year of study. The examination will be in Trinity Term in the second year of study.

5. Candidates may choose to offer either two short essays of 3,000 to 4,000 words or one long essay of 7,000 to 8,000 words in place of the written examination for one of their chosen papers, if that paper is normally assessed by written examination only. The essay word limit is inclusive of notes and appendices, but excludes the bibliography.

6. Candidates offering three papers must be assessed by written examination for at least one paper or part of one paper. Candidates offering four papers must be assessed by written examination for at least two papers or part of two papers.

7. The final mark for the award will be calculated as the average of the three best papers.

8. Any candidate may be examined viva voce.

Regulations concerning essays

Candidates may choose to submit either two short essays or one long essay in place of an exam for one of their chosen papers; information on restriction on topics and methodology is published in the course handbook.

Essays must be uploaded to the University approved online assessment platform by 12 noon on the Friday of the first week of Trinity Term (or noon on the Friday of the first week of the candidate's second Trinity Term in the case of part-time students).

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Professional Graduate Certificate in Education

General Regulations

1. The Departmental Board of the Department of Education shall have power to grant Professional Graduate Certificates in Education to candidates who have satisfied the relevant conditions prescribed in this section.

2. Candidates are required to keep statutory residence and pursue their studies at Oxford during a period of at least 35 weeks in three terms. No student shall retain that status for more than six terms in all.

3. Applicants must be graduates and have obtained a suitable standard in GCSE English Language and in GCSE Mathematics (or their equivalent) and should normally have a degree in a subject appropriate for the curriculum area to which they are applying.

4. A student reading for the Professional Graduate Certificate in Education, who is not a graduate of the University, may wear the same gown as that worn by students reading for the degree of Doctor of Philosophy.

5. The determination of any candidate's fitness to teach during the course of the Professional Graduate Certificate of Education must be carried out in accordance with Council Regulations 8 of 2006: Regulations for Procedures Concerning Fitness to Teach During the Course of the PGCE Programme.

Special Regulations

1. *Course*

(*a*) The course will consist of lectures, tutorials, seminars, and classes in the theory and practice of education, and two extended periods of practical experience in schools or other educational settings.

(*b*) The subjects of the course of study are as follows:

Curriculum studies related to the professional knowledge, understanding, and skills required for teaching a specific subject across the 11–18 age range. The subjects offered include English, Geography, History, Mathematics, Modern Foreign Languages, and Science.

A Professional Development Programme presented through an integrated programme taught within the University and across the partnership schools, concerned with issues of policy and professional practice which transcend individual subjects.

(c) The course includes experience in schools or other educational settings nominated for this purpose by the Department of Education, normally for a period of not less than 120 days.

2. *Examination*

Every candidate will be required to satisfy the examiners in the following:

(*a*) two PGCE assignments of 6,000 words each (including footnotes/endnotes but excluding appendices, references or bibliography), related to the theory and practice of teaching and learning within and beyond the candidate's own subject discipline (i.e. including reference to issue/s of professional practice which transcend individual subjects).

One electronic copy of the assignment (in a software format available in the department) must be submitted online to a digital address provided by the PGCE Examiners, at such dates and times as the examiners shall determine. Each assignment should be anonymous except for the candidate number.

(*b*) an assessment of the candidate's professional attributes, knowledge, understanding and skills in relation to the Teachers Standards as determined by the Department for Education. This assessment is carried out by persons representing both the University and its partnership schools who are appointed for this purpose by the Academic Committee of the Department of Education.

Details of submission deadlines for the assignments set out under (*a*) above and of the deadlines for the assessment of candidate's professional attributes, knowledge, understanding and skills as set out in (*b*) above shall be published annually in the PGCE course handbook distributed to candidates at the start of the course.

Candidates may also be called for viva voce examination.

Candidates who fail the examination may apply to the Departmental Board to be re-examined on not more than one occasion which should normally be within one year of their initial failure.

Candidates who fail to satisfy the examiners in 2(*b*) above shall not be granted permission to re-enter for the examination.

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General Regulations for the Foundation Year Certificate of Higher Education

Responsible Body

1. The Foundation Year Steering Group shall be responsible for running and managing the Foundation Year programme.

2. The examination for each Certificate shall be under the supervision of the Foundation Year Steering Group which shall have power, subject to the approval of Education Committee, to make regulations governing the examination.

Length of programme and mode of study

3. Students are required to keep statutory residence and to follow a course of study on a full-time basis for three terms.

4. The subject streams available are:

- Chemistry
- Engineering
- Materials Science
- Ancient and Modern History
- Classics
- Classics and English
- English
- History
- Theology
- Law
- Philosophy, Politics, and Economics

Completion and progression requirements

5. A candidate must pass all of the module assessments as specified in the relevant subject regulations in order to be awarded a Certificate of Higher Education (CertHE).

6. Students who successfully complete the requirements for the Certificate and achieve an overall mark of at least 60 will meet the conditions for entry to the first year of the related undergraduate degree programme subject to the special provisions for progression for the Philosophy, Politics, and Economics subject stream.

7. Students who successfully complete the requirements of the foundation year but do not meet the progression requirements for entry to the related undergraduate degree programme or who meet the requirements for progression but decide not to continue to the related undergraduate degree programme will cease to hold the status of Student for the CertHE.

Reassessment Provisions

8. A candidate who has failed to satisfy the examiners in any of the assessments for the Examination may enter again for those assessments that have been failed on one, but not more than one, subsequent occasion. This reassessment attempt shall be taken at the next available opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate may enter again for any assessments that they have passed. No candidate who has satisfied the examiners in the Examination may enter again for the same Examination.

Changes in circumstances, suspension of studies and reinstatement

9. If a student is temporarily unable to carry out their studies, the student‘s college may grant their request for a temporary suspension of status. The college will consult the Foundation Year Steering Group before approving the period of suspension. No student may be granted more than three terms of suspension of status.

10. A candidate for the certificate entering for assessment within three terms of the term in which they were originally due to be examined, shall be entitled to be examined in accordance with the regulations pertaining to the original examination, if they so wish.

11. A candidate for the certificate entering for assessment four or more terms after the term in which they were originally due to be examined shall normally be examined in accordance with the current regulations.

12. A student shall cease to hold the status of Student for the CertHE through failure to meet the requirements laid down in these regulations or in the relevant subject regulations including failure to meet the requirements within two years of commencing study for the award (excluding any period of suspension).

13. A student who has withdrawn or who has been withdrawn may not apply for reinstatement to their former status on the Register.

14. A student who meets the requirements for continuation to the related undergraduate degree programme who decides not to continue to that related programme in the year immediately following completion of the CertHE may be readmitted to the related undergraduate degree with permission of the college.

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Certificate of Higher Education in Ancient and Modern History

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Humanities, Classics, History and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

a) Seven OR eight coursework assignments:

a. One portfolio of four essays in Humanities
b. One revised tutorial essay in Humanities
c. Two revised tutorial essays in History OR Three commentaries on texts or pictures in Classics

b) Two written examinations:

a. One in Humanities
b. One in History OR Classics

c) One presentation

d) One extended coursework assignment of not more than 5,000 on the subject of the candidate's choice relating to the course material and approved by the Course Lead. The topic of this extended coursework assignment must not be in the same subject (Classics or History) as the option papers taken in Module 4.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Foundations in Humanities 1
Module 2: Foundations in Humanities 2
Module 3: Methods in Historical Study OR Methods in Classics: Approaches to Greek Theatre
Module 4: Classics option papers OR History option papers
Module 5: Extended Project

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Certificate of Higher Education in Chemistry

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Chemistry, Mathematics and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

(a) Two revised tutorial essays

(b) One written report

(c) Two oral presentations

(d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

(e) Six written examinations

(a) Two in Maths for Physical Sciences

(b) Two in Chemistry

(c) Two synoptic examinations in Chemistry

(f) One mini project assignment of the candidate's choice relating to the course material and approved by the Course Lead to include production of the written project and oral presentation.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Maths for Physical Sciences 1

Module 2: Chemistry 1

Module 3: Maths for Physical Sciences 2

Module 4: Chemistry 2

Module 5: Subject-specific problem-solving

Module 6: Mini project

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Certificate of Higher Education in Classics

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Humanities, Classics and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:a) Two revised tutorial essaysb) One written report c) Two oral presentationsd) One reflective learning journal.

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, also be required to satisfy the examiners in the following:

a) Eight coursework assignments:

a. One portfolio of four essays in Humanities
b. One revised tutorial essay in Humanities
c. One essay in Classics
d. Three commentaries on texts or pictures in Classics

b) Two written examinations:

a. One in Humanities
b. One in Classics

c) One presentation

d) One extended coursework assignment of not more than 5,000 on the subject of the candidate's choice relating to the course material and approved by the Course Lead.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Foundations in Humanities 1

Module 2: Foundations in Humanities 2

Module 3: Methods in Classics: Approaches to the Greek Theatre

Module 4: Classics option papers

Module 5: Extended Project

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Certificate of Higher Education in Classics and English

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Humanities, Classics, English Language and Literature and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, also be required to satisfy the examiners in the following:

(a) Seven coursework assignments:

a. One portfolio of four essays in Humanities
b. One revised tutorial essay in Humanities
c. Two essays in English

(b) Two written examinations:

a. One in Humanities
b. One in Classics

(c) One presentation

(d) One extended coursework assignment of not more than 5,000 on the subject of the candidate's choice relating to the course material and approved by the Course Lead.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Foundations in Humanities 1

Module 2: Foundations in Humanities 2

Module 3: Enhancing core skills for literary study in English

Module 4: Classics option papers

Module 5: Extended Project

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Certificate of Higher Education in Engineering Science

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Engineering Science, Physics, Mathematics and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

a) Six written examinations:

a. Two in Maths for Physical Sciences
b. Two in Engineering Science
c. Two synoptic examinations in Engineering Science

b) One mini project assignment of the candidate's choice relating to the course material and approved by the Course Lead to include production of a written project and an oral presentation.

4. The coursework assignments under the above clauses must be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Maths for Physical Sciences 1

Module 2: Physics 1

Module 3: Maths for Physical Sciences 2

Module 4: Physics 2

Module 5: Subject specific problem solving

Module 6: Mini project

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Certificate of Higher Education in English Language and Literature

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Humanities, English and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

a) Seven coursework assignments:

a. One portfolio of four essays in Humanities
b. One revised tutorial essay in Humanities
c. Two essays in English

b) Two written examinations:

a. One in Humanities
b. One in English

c) One presentation

d) One extended coursework assignment of not more than 5,000 on the subject of the candidate's choice relating to the course material and approved by the Course Lead.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Foundations in Humanities 1

Module 2: Foundations in Humanities 2

Module 3: Enhancing core skills for literary study in English

Module 4: English option papers

Module 5: Extended Project

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Certificate of Higher Education in History

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Humanities, History and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

a) Seven coursework assignments:

a. One portfolio of four essays in Humanities
b. One revised tutorial essay in Humanities
c. Two revised tutorial essays in History

b) Two written examinations:

a. One in Humanities
b. One in History

c) One presentation

d) One extended coursework assignment of not more than 5,000 on the subject of the candidate's choice relating to the course material and approved by the Course Lead.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Foundations in Humanities 1

Module 2: Foundations in Humanities 2

Module 3: Methods in Historical Study

Module 4: History option papers

Module 5: Extended Project

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Certificate of Higher Education in Law

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Law and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study modules:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will also be required to satisfy the examiners in the following:

a) Five coursework assignments:

(i) One essay for module 1
(ii) One portfolio of essays for each of modules 2 to 5 given in the schedule below
b) Four written examinations
c) One presentation
d) One extended coursework assignment of not more than 5,000 on the subject of the candidate's choice relating to the course material and approved by the Course Lead.

4. The portfolio and written work assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Introduction to the English legal system

Module 2: Historical and comparative perspectives

Module 3: Law and Morality

Module 4: Law and the state

Module 5: Law in focus

Module 6: Law synoptic paper

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Certificate of Higher Education in Materials Science

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Chemistry, Physics, Materials Science, Mathematics and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

a) Six written examinations

a. Two in Maths for Physical Sciences
b. Two in Materials Science
c. Two synoptic examinations in Materials Science

b) One mini project assignment of the candidate's choice relating to the course material and approved by the Course Lead to include production of the written project and oral presentation.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Maths for Physical Sciences 1

Module 2: Physics/ Chemistry 1

Module 3: Maths for Physical Sciences 2

Module 4: Physics/ Chemistry 2

Module 5: Subject specific problem solving

Module 6: Mini project

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Certificate of Higher Education in Philosophy, Politics and Economics

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Philosophy, Politics, Economics, Mathematics for PPE and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

a) Coursework assignments:

a. One submitted essay in Philosophy
b. Two submitted essays in Politics
c. One submitted report in Economics

b) Written examinations:

a. Two in Philosophy
b. Two in Politics
c. Two in Economics
d. Three in Mathematics for PPE

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

5. For a candidate to be awarded the Certificate of Higher Education in Philosophy, Politics and Economics there is a requirement to achieve a mark of 40 in each of the component subjects (Philosophy, Politics, Economics and Mathematics for PPE).

6. For a candidate to progress to the First Public Examination for the Philosophy, Politics and Economics undergraduate degree programme, in addition to the requirement to achieve an overall mark of 60 or more, there is a requirement to achieve subject marks of 60 or more for at least two of Philosophy, Politics and Economics and to achieve no subject mark below 50.

Schedule

Module 1: Foundations in PPE

Module 2: Economics 1

Module 3: Philosophy 1

Module 4: Politics 1

Module 5: Economics 2

Module 6: Philosophy 2

Module 7: Politics 2

Module 8: Mathematics for PPE

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Certificate of Higher Education in Theology and Religion

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Humanities, Theology and Preparation for Undergraduate Study.

2. Every candidate will be required to satisfy the examiners in the following for the Preparation for Undergraduate Study module:

a) Two revised tutorial essays
b) One written report
c) Two oral presentations
d) One reflective learning journal

3. Every candidate will, in addition to the Preparation for Undergraduate Study module, be required to satisfy the examiners in the following:

a) Eight coursework assignments:

a. One portfolio of four essays in Humanities
b. One revised tutorial essay in Humanities
c. Two revised tutorial essays in Theology

b) Two written examinations:

a. One in Humanities
b. One in Theology

c) One presentation

d) One extended coursework assignment of not more than 5,000 on the subject of the candidate's choice relating to the course material and approved by the Course Lead.

4. The coursework assignments under the above clauses will be submitted via the approved online submission system to the examiners by dates given in the course handbook.

Schedule

Module 1: Foundations in Humanities 1

Module 2: Foundations in Humanities 2

Module 3: Methods in Theology and Religion

Module 4: Theology and Religion option papers

Module 5: Extended Project

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General Regulations for Examinations for Diplomas and Certificates Open to Non-Members of the University

General Regulations

1. A Register shall be kept by the Registrar of the University of all students who are studying with a view to obtaining a diploma or certificate granted under the provisions of this Decree and who are not members of the University. The Register shall be entitled the Register of Diploma Students.

2. For the purpose of this Register, each of the bodies empowered to grant diplomas or certificates shall make to the Registrar each term, not later than the end of the second week of Full Term, a return of the names and addresses of all students who have been admitted by such body in that term and who are studying with a view to a diploma or certificate and who are not members of the University.

3. No student shall have his or her name entered, replaced, or retained on the Register unless *either* (1) he or she is more than twenty-five years of age and has satisfied the Vice-Chancellor and Proctors that he or she is of good character, *or* (2) he or she is a graduate of a university approved by Council under the appropriate regulation, *or* (3) he or she has been admitted as a student for a Diploma or Certificate by the Continuing Education Board, *or* (4) he or she is a member of a society or institution in Oxford established for the purpose of higher study and approved for the purpose of this decree by Council,1 *or* (5) he or she is a member of the Public Service, naval, military, or civil, engaged on a course of higher study or research.

4. Before the name of any person is entered or replaced on the Register, he or she shall pay to the Registrar of the University, through the body returning his or her name in pursuance of clause 2 above, a fee as prescribed in the appropriate regulation (see Appendix I). The Registrar shall pay all fees so received to the University Chest. This clause shall not apply to students admitted as candidates for the Special Diploma in Educational Studies, for Postgraduate Diplomas or Postgraduate Certificates awarded by the Continuing Education Board, for the Diploma in Jewish Studies or for the Diploma in Management Studies.

5. The name of any diploma student may be removed, either temporarily or permanently, from the Register either by the Proctors or by the body by which his or her name was returned. No name which has been removed shall be replaced on the Register except with the consent of the authority which removed it. Nothwithstanding the earlier provisions of this clause, the student may within fourteen days of the date of the Proctors' decision appeal in writing to the Chair of the Education Committee (who may nominate another member of the committee, other than one of the Proctors, to adjudicate the appeal). If the Proctors' decision is not upheld, the Education Committee may replace the student's name on the Register.

6. No one whose name is not on the Register, except a member of the University, shall be entitled to attend any lecture or course of instruction given under arrangements made by a body which grants any such diploma or certificate as aforesaid.

7. No one except a member of the University shall be permitted to be a candidate in the examination, or any part of the examination, for any such diploma or certificate unless his or her name (1) is on the Register in the term in which such examination or part of an examination is held, or, if the examination is held in vacation, in the term immediately preceding such examination, (2) has been on the Register during at least one previous term or such longer period as may be prescribed by the body under whose authority the examination is held, provided that such body may dispense from this second requirement any candidate who before registration has attended only lectures or courses of instruction given in vacation under arrangements made by such body, or who is a member of the Public Service, naval, military, or civil, engaged on a course of higher study or research.

8. The bodies empowered to grant diplomas or certificates shall cause lists of candidates in the examinations or any parts of examinations for any such diplomas or certificates to be distributed in the usual manner at least three days before the day fixed for the beginning of any such examination.

9. Candidates entered for examinations in accordance with these regulations may be awarded by the examiners a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction. Education Committee shall maintain a list of programmes that have been given permission to be exempt from the provisions for the award of merit.

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General Regulations for Postgraduate Diplomas in Education

1. The Departmental Board of the Department of Education shall have power to grant Postgraduate Diplomas in Education and Postgraduate Diplomas in Teaching English in University Settings to candidates who have satisfied the conditions prescribed in this section and any further conditions which the committee may prescribe by regulation.

2. The examinations for the diplomas shall be under the supervision of the Departmental Board which shall have power subject to the approval of the Education Committee to make regulations governing the examinations.

3. Candidates, whether members of the University or not, may be admitted as students for the diplomas under such conditions as the committee shall prescribe, provided that

(i) before admission to a course of study approved by the committee, candidates have satisfied the committee that they have received a good general education, that they have had appropriate educational experience acceptable to the committee, and are well qualified to enter the proposed course of study;

(ii) any person so admitted who is not a member of the University, shall be required to pay to the Curators of the University Chest through the committee the composition fee payable under the provisions of the appropriate regulation, notwithstanding that he or she is not a member of the University.

4. The Departmental Board shall make a return to the Registrar by the end of the sixth week of Michaelmas Term, showing the names of all persons admitted in that term as students for the diplomas, and the Registrar shall add the names of non-members of the University to the Register of Diploma Students.

5. Any person who has been accepted as a candidate for the diplomas and who has satisfactorily pursued a course, whose character and length have been approved by the committee, may be admitted to the examinations.

6. A candidate must apply to the committee for admission to the examinations at such time as the committee shall, by regulation, prescribe. His or her application must be accompanied by:

(*a*) a certificate from the Secretary of the Committee that he or she is satisfactorily pursuing a course of study approved by the committee;

(*b*) such other information as the committee may, by regulation, require.

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Postgraduate Diploma in Education

1. Candidates for the Postgraduate Diploma in Education shall be qualified teachers in the United Kingdom, or recognised by the Graduate Studies Committee as being of equivalent status overseas. They shall normally have had not less than three years' educational experience acceptable to the committee. The committee may in exceptional cases admit to the examination candidates with other qualifications.

2. Each candidate for the Postgraduate Diploma in Education will follow a course of study approved by the Graduate Studies Committee. Each candidate shall be required to follow *one* of the following options:

(*a*) A full-time course involving a programme of study of three terms in duration which will consist of: an introduction to research methods; an individual programme of study leading to the submission of the dissertation; and a common programme of studies embracing topics from amongst the following areas of study upon which they will be required to submit essays; the development of the educational system of England and Wales; the nature and control of the curriculum; the organisation, administration, and management of schools; contemporary work in sociology and psychology in relation to the practice of pedagogy in schools; assessment in education; teacher education; comparative education.

(*b*) A course involving a programme of study of three terms in duration in which each candidate will spend at least 40 per cent of the days of these terms in university-based study, and the remainder of these terms working in their own school or local education authority and engaged in a research and development project. Each programme of study will consist of an introduction to research methods, a research and development project concerned with a significant aspect of educational practice, which will lead to the submission of the dissertation, and a programme of studies which shall be equivalent in weight to the common programme of studies indicated in 3(*a*) above, which shall incorporate part of that common programme and which shall be related to the research and development project being undertaken by the candidate. The whole programme for each candidate shall be approved by the Graduate Studies Committee, which shall satisfy itself that the programme is suitable in its standards and scope for the Postgraduate Diploma in Education and is practically viable for the candidate for whom it is proposed. Application for approval of programmes is to be received not later than six weeks before the beginning of the term in which the course starts. The Committee, having considered a proposed programme, will inform the candidate of its decision not later than two weeks before the beginning of that term.

(*c*) A course extending over a minimum period of two years and a maximum period not normally exceeding three years from the beginning of the term in which the candidate is admitted for the Postgraduate Diploma course, with no requirements for full-day attendance, but otherwise involving the same requirements as those prescribed in 3(*b*) above.

3. Each student for the Postgraduate Diploma in Education will be assigned to a supervisor, who will be responsible for directing the student's course of study, including the dissertation. The title of the dissertation is to be submitted to the examiners for approval. The examiners shall notify candidates of the date by which the title must be submitted for approval.

4. All candidates for admission as students for the Postgraduate Diploma in Education and must apply to the department not later than two weeks before the start of the term in which the Postgraduate Diploma Courses start.

5. Every candidate for admission to the examination must apply to the Graduate Studies Committee for entry to the examination by the first day of Hilary Full Term in the academic year in which they wish to take the examination. Candidates for the Postgraduate Diploma in Education must, at the same time, state the subject on which they propose to submit the dissertation.

6. Candidates for the Postgraduate Diploma in Education must offer a dissertation of between 15,000 and 20,000 words. The dissertation must be uploaded to the University approved online assessment platform not later than noon on 30 September after the completion of the course of studies. Candidates wishing to submit dissertations later than 30 September must obtain the approval of the Departmental Board by the last day of the preceding Trinity Term, but no dissertation may be submitted later than noon on 30 September in the year following, unless the Departmental Board approves a later date for submission. One bound copy of the dissertation of each candidate who passes the examination shall be retained by the department for deposit in the departmental Library.

7. Candidates for the Postgraduate Diploma in Education may also be required to attend an oral examination.

8. The examiners for the Postgraduate Diploma in Education shall also consider, as part of the examination, reports on the candidate's work submitted by their supervisor. Reports shall be submitted at the end of each Full Term except that, in the term in which the candidate takes the examination, a report shall be submitted by the end of the seventh week of Full Term.

9. Candidates for the Postgraduate Diploma in Education who fail the examination may be re-examined on not more than one occasion which normally shall be within one year of their initial failure.

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General Regulations for Postgraduate Certificates (Continuing Education)

1. The Continuing Education Board shall have power to grant Postgraduate Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Postgraduate Certificate shall, in consultation with representatives of collaborating departments or faculties, be under the supervision of the Continuing Education Board which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for a Postgraduate Certificate under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have had appropriate educational and professional experience acceptable to the board, and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for a Postgraduate Certificate, and who has satisfactorily pursued a course, the character and length of which have been approved by the board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

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Postgraduate Certificate in Architectural History

1.

(*a*) The course will consist of lectures, classes and collection visits on architectural history and on site evaluation and survey. The course will be taken on a part-time basis over a one-year period.

(*b*) The course will consist of three taught units, two of which will be on architectural history and one of which will be on site evaluation and survey.

2. Every candidate will be required to satisfy the examiners in the following portfolio of written work:

(*a*) three essays or projects linked to unit one of the schedule below, each of which shall not exceed 1,500 words in length;

(*b*) two essays linked to unit two of the schedule below, each of which shall not exceed 2,000 words in length;

(*c*) a workbook linked to unit three of the schedule below;

(*d*) a dissertation which shall not exceed 8,000 words in length on a topic selected by the candidate in consultation with the supervisor and agreed by any two of the examiners.

The assessments under (a)–(c) and the dissertation under (d) will be uploaded to the University approved online assessment platform by the deadline and in the format given in the course handbook.

3. Candidates who fail to satisfy the examiners in any of the assessed work under 2 may be permitted to resubmit work in respect of part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the initial failure.

Schedule

Unit One

Historical Studies I: Settlement, Landscape and Medieval Buildings

Unit Two

Historical Studies II: Modern Buildings

Unit Three

Site Evaluation and Survey: Local Historic Building Survey

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Postgraduate Certificate in Cognitive Behavioural Therapy

1. The Continuing Education Strategic Management Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.

3. Every candidate shall be required to satisfy the examiners in A1ii), A2 and A3 (the Core papers) as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy.

4. Written assignments shall be submitted via the University approved online assessment platform by the dates published in the course handbook.

5. Recordings of clinical sessions shall be submitted by such means and such dates as are provided in the course handbook.

6. Candidates who fail to satisfy the examiners in any of the assessments under 3 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Ecological Survey Techniques

1. The course will consist of instruction in the theory and practice of Ecological Survey Techniques. The course will be taken on a part-time basis.

2. The policy of the Continuing Education Strategic Management Board on variable intensity part-time postgraduate study applies to this award.

3. The minimum period of registration for the award of the Postgraduate Certificate shall be three terms and the maximum period shall be six terms.

4. Where a candidate undertakes a module under 8 below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

5. Every candidate will be required to satisfy the examiners in the following:

(*a*) four written assignments of not more than 2,000 words, one from each of the two modules in Schedule A and one from each of two modules selected from the list in Schedule B. Depending on the modules chosen, up to two of the written assignments on the modules from Schedule B may be replaced by presentations in a media specified by the examiners;

(*b*) One field project of not more than 5,000 words and an associated journal of not more than 1,000 words.

The assessed work under Clauses 5 (*a*) and (*b*) will be submitted to examiners, via the approved online submission system, for consideration by dates published in the course handbook at the start of the academic year. Presentations shall be delivered as poster presentations or synchronously using an approved online platform accompanied by slides submitted through the approved online submission system.

6. Candidates may be required to attend a viva voce examination at the end of the course at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any part of the assessment listed under 5(*a*) and (*b*) will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

8. The Course Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that can contribute to the achievement of the award of the Postgraduate Certificate in this way shall be two.

Core Modules Schedule A

Data analysis

Plant biodiversity and habitat assessment methods

Optional Modules Schedule B

Mammal and reptile survey methods

Bird biodiversity and population monitoring methods

Fish and amphibian survey methods

Invertebrate biodiversity and population monitoring methods

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Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only over a period of three terms.

3. Every candidate shall be required to satisfy the examiners in papers as listed in the Schedule for the Diploma in Cognitive Behavioural Therapy in one of the following specialisms:

Comorbid, Chronic and Systemic Difficulties,

Psychological Trauma and Personality Development,

Psychosis and Bipolar,

Supervision and Training, or

Children and Adolescents

4. Written assignments shall be uploaded to the University approved online assessment platform by such dates as the examiners shall determine and of which they shall notify candidates.

5. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the course handbook. Presentations shall be delivered at such times and locations as are provided in the course handbook.

6. Candidates may be required to attend a viva voce examination at the end of the course of study at the discretion of the examiners.

7. Candidates who fail to satisfy the examiners in any of the assessments under 3 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Historical Studies

1. Each candidate shall follow a course of instruction in historical studies. The course is available on a part-time basis over three terms.

2. The course will consist of seminars, classes, tutorials, and on-line distance learning.

3. The course will consist of five units listed in the schedule below.

4. Every candidate will be required to satisfy the examiners in the following:

(*a*) four assignments that shall not exceed 2,500 words based on units one to four in the schedule below;

(*b*) two primary source evaluations of not more than 1,500 words each, based on the online modules below; and

(*c*) a dissertation of not more than 8,000 words on a subject selected by the candidate in consultation with the supervisor and approved by any two of the examiners.

The assignments under 4(*a*)–(*b*) shall be submitted via the University approved online assessment platform and the dissertation under 4(*c*) shall be submitted in a format to be prescribed in the course handbook to the University approved online assessment platform for consideration by such date as the examiners shall determine and shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. A candidate who fails to satisfy the examiners in the assignments under 4(*a*)–(*b*) or in the dissertation under 4(*c*) above may normally be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

Schedule

Online modules

Using Visual Sources

Using Documentary Sources

Unit One: Princes, States and Revolutions

Unit Two: European Court Patronage

Unit Three: Religious Reformations and Movements

Unit Four: Memory and Conflict

Unit Five: Special Subjects

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Postgraduate Certificate in International Primary Care Research Leadership

1. The Divisional Board of Medical Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange a course of study in international primary care leadership. The course will consist of lectures, seminars, presentations, experiential learning, skills training and peer group work in the theory and practice of International Primary Care Research Leadership.

2. The course will take place on a part-time basis over a period of not less than eight terms. The Standing Committee shall have power to approve an extension of time of not more than three terms to the maximum periods.

3. Every candidate will be required to satisfy the examiners in three written assignments each of not more than 4,000 words.

The assessed work set out in this clause shall be submitted via the approved online submission system. Candidates will be notified of dates in the handbook issued at the start of the course.

4. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

5. The examiners may award a distinction to candidates for the Certificate.

6. Candidates who fail to satisfy the examiner in an assessment may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

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Postgraduate Certificate in Nanotechnology

1. The Divisional Board of Mathematical, Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction. The course will consist of instruction in the theory and practice of Nanotechnology.

2. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

3. The minimum period of registration shall be three terms and the maximum period shall be six terms.

4. Where a candidate undertakes a module under 10 below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

5. Every candidate will be required to satisfy the examiners in a portfolio of assignments (written reports, problem sheets and presentations) for each of the modules in the Schedule, totalling not more than 2,500 words in length for Module 1, and not more than 6,000 words for each of Modules 2 and 3.

6. The assessed work set out in clause 5 shall be submitted through the University approved online assessment platform, for consideration by such date as the examiners shall determine and of which they shall notify candidates.

7. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

8. Candidates who fail to satisfy the examiners in any module may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

9. The Standing Committee shall have the discretion to permit any candidate to be exempted from one of the three modules in the Schedule, provided that the Standing Committee is satisfied that such a candidate has undertaken equivalent study, or have appropriate work experience to an equivalent standard.

10. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that can contribute to the achievement of the award of the Postgraduate Certificate in this way shall be one.

Schedule

The Wider Context of Nanotechnology

The Fundamental Science of Nanotechnology

Fundamental Characterisation for Nanotechnology

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Postgraduate Certificate in Patient Safety and Quality Improvement

1. The Medical Sciences Board, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Patient Safety and Quality Improvement

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Certificate shall be three terms and the maximum period of registration shall be six terms.

5. Every candidate will be required to satisfy the examiners in three written assignments of not more than 4,000 words in length, one on each of the two modules in Schedule A and one on a module selected from Schedule B below.

6. The assignments set out in clause 5 shall be uploaded via the University approved online assessment platform for consideration by dates published in the course handbook at the beginning of each academic year.

7. Candidates who fail to satisfy the examiners in any of the assignments under 5 above may be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.
8. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from attendance and the submission of a written assignment in respect of up to one module. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

9. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the attendance and examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years.

10. A maximum of one module or the equivalent of one module completed prior to registration for the award may be counted towards the assessment requirements for the award (as provided for in clauses 8 and 9).

Schedule A

Quality Improvement Science and Systems Analysis

Human Factors, Teamwork and Communications

Schedule B

Leadership and Management in Health Care

Becoming a Clinical Educator

Healthcare Innovation and Technology

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Postgraduate Certificate in Practical Ethics

1. The Divisional Board Humanities, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Certificate is only available to candidates admitted for the MSt in Practical Ethics.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Certificate shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 9. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in assignments totalling not more than 3,500 words for each of three modules taken. Modules taken must include the module listed in Schedule A and two modules selected from the list in Schedule B.

7. The assessed work shall be submitted via the online submission system to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year.

8. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the original failure.

9. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the Postgraduate Certificate as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSt is not more than two years.

10. The maximum number of modules taken prior to registration for the Postgraduate Certificate shall be three.

Schedule A

1. Ethical Concepts and Methods (Core Introductory Module)

Schedule B (Not all modules may be available every year)

2. Ethics of Beginning and End of Life

3. Neuroethics

4. Philosophy, Psychiatry and Mental Health

5. Well-Being, Disability and Enhancement

6. Research Ethics and Empirical Ethics

7. Artificial Intelligence Ethics

8. Data Ethics

9. Climate, Environment and Animals

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Postgraduate Certificate in Psychodynamic Counselling

1.

(*a*) The course will consist of lectures, tutorials, seminars, classes, and workshops on psychodynamic theory, philosophy, and techniques. Self exploration will be undertaken in small experiential groups. The course will be taken on a part-time basis over a period of one year.

(*b*) The course will consist of three study terms, each of ten weeks, covering respectively: (i) The Psychodynamic Approach-Definition: (ii) Process and Skills in Early Sessions: (iii) Practicalities, Technique, and Ethical Implications.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) two written assignments, each of no more than 3,000 words and each on one key psychodynamic concept;

(*b*) one written assignment, of no more than 4,000 words, to provide a critique of interpersonal processes and techniques in action;

(*c*) an extract from the student's Reflective Journal, of no more than 5,000 words;

(*d*) annual reports from a candidate's course tutor.

The assignments under 2(*a*)–(*c*) will be submitted, through an approved online submission system to the examiners, for consideration by the examiners by such date as the examiners shall determine and shall notify candidates before the start of the academic year in which the assignment is due.

3. Candidates may be required to attend a viva voce examination at the end of the course of studies.

4. Candidates who fail to satisfy the examiners in 2(*a*)–(*c*) above may be permitted to resubmit work in the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

5. The examiners may award a distinction to candidates for the certificate.

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Postgraduate Certificate in Surgical Science and Practice (exit award only)

1. The Medical Sciences Board, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Certificate is only available to students admitted for the degree of M.Sc. in Surgical Science and Practice. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Surgical Science and Practice.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Certificate shall be three terms and the maximum period of registration shall be twelve terms.

5. Candidates must follow a course of instruction for three modules selected from the Schedule below. Every candidate will be required to satisfy the examiners in three written assignments, one on each of the modules selected, each of not more than 4,000 words in length.

The assignments shall be submitted via the approved online submission system, to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year.

6. Candidates who fail to satisfy the examiners in any of the assignments under 5 above will be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

7. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

8. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule

Practice of Evidence-Based Healthcare

Quality improvement science and systems analysis*

Leadership and Management in Health Care

Becoming a Clinical Educator*

Human factors, teamwork and communication*

Healthcare Innovation and Technology

Any other module as defined by the Course Director and approved by the Standing Committee.

* Also available to students registered for the PG Diploma in Health Research

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General Regulations for Postgraduate Diplomas (Continuing Education)

1. The Continuing Education Board shall have power to grant Postgraduate Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Postgraduate Diploma shall be under the supervision of the Continuing Education Board which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for a Postgraduate Diploma under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have had appropriate educational experience acceptable to the board, and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for a Postgraduate Diploma, and who has satisfactorily pursued a course, the character and length of which have been approved by the board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out his or her coursework or examination the Continuing Education Board may grant his or her request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to his or her former status on the Register within two years of his or her status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the examination. Candidates who have initially failed any element of assessment shall not normally be eligible for the award of merit or distinction.

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Postgraduate Diploma in Cognitive Behavioural Therapy

1. The Continuing Education Board and the Oxford Cognitive Therapy Centre shall jointly elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma shall only be available to those who are enrolled on or who have successfully completed the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy or, at the discretion of the Standing Committee, another postgraduate certificate offered by the Board.

3. The course will consist of lectures, tutorials, seminars and classes on the principle and practice of cognitive behavioural therapy, together with clinical practice in cognitive behavioural therapy. The course is available on a part-time basis only.

4. The policy of the Continuing Education Board on variable intensity part-time postgraduate study applies to this award.

5. Every candidate shall be required to satisfy the examiners in either:

(a) Papers A1 ii), A2 and A3 (the Core papers) and papers as specified for any one specialism listed in the Schedule below; or

(b) Papers as specified for any two of the specialisms listed in the Schedule below except that Specialism E: Comorbid, Chronic and Systemic Difficulties and Specialism F: Children and Adolescents may not both be offered.

6. Candidates wishing to offer papers for two specialisms may only do so if the Standing Committee is satisfied that they have sufficient prior training and study equivalent to the material studied for Papers A1-3.

7. Written assignments shall be submitted via the University approved online assessment platform by the dates provided in the specialism handbook provided at the start of the year.

8. Recordings of clinical and supervision sessions shall be submitted by such means and such dates as are provided in the specialism handbook. Presentations shall be delivered at such times and locations as are provided in the specialism handbook.

9. Candidates who fail to satisfy the examiners in any of the assessments under 5 above will be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure. Candidates who fail to satisfy the examiners in any of the assessments under 5 above may supplicate for the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy provided the requirements for the relevant award have been met.

10. Papers successfully completed for the Postgraduate Certificate in Cognitive Behavioural Therapy or the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy will be counted towards the requirements for the Diploma provided that the time elapsed since completing the Postgraduate Certificate is not normally more than two years.

11.Where a candidate who has been awarded a Postgraduate Certificate is subsequently awarded the Postgraduate Diploma then the Diploma will subsume the lower award.

Schedule

Note: Not all papers may be available every year.

A Core

A1 i) (Candidates for the Postgraduate Certificate in Cognitive Behavioural Studies)

One assignment of not more than 2,000 words, based on the theoretical content

A1 ii) (Candidates for the Postgraduate Certificate in Cognitive Behavioural Therapy, the Postgraduate Certificate in Enhanced Cognitive Behavioural Therapy, the Postgraduate Diploma in Cognitive Behavioural Therapy and the MSc in Cognitive Behavioural Therapy)

One clinical assessment report of not more than 2,000 words.

A2 One clinical recording

A3 One case report of up to 4,000 words

B Specialism: Psychological Trauma and Personality Development

B1 One assignment of not more than 2,000 words based on the theoretical content

B2 One clinical recording

B3 One clinical assessment report of not more than 2,000 words

B4 One case report of not more than 6,000 words

C Specialism: Psychosis and Bipolar

C1 A research presentation of up to 20 minutes duration based on the theoretical content

C2 One clinical recording

C3 One case report of not more than 6,000 words

C4 One case presentation of up to 15 minutes duration

D Specialism: Supervision and Training

D1 One assignment of not more than 2,000 words based on the theoretical content

D2 One supervision recording

D3 One supervision critique of not more than 2,000 words

D4 One training report of not more than 4,000 words

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E Specialism: Comorbid, Chronic and Systemic Difficulties

E1 Clinical recording I

E2 Clinical recording II

E3 Case report I of not more than 4,000 words

E4 Case report II of not more than 4,000 words

F Specialism: Children and Adolescents

F1 Clinical recording I

F2 Clinical recording II

F3 Case report I of not more than 4,000 words

F4 Case report II of not more than 4,000 words

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Postgraduate Diploma in Diplomatic Studies

1. Candidates must follow a course of instruction over three terms in the subject of diplomatic studies.

2. Candidates will be required to keep statutory residence for three terms and to satisfy the examiners in four written papers, one on each of the topics below:

a) Diplomatic Practice

b) International Politics

c) International Trade and Finance

d) Public International Law

3. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

4. The examiners may award a distinction to candidates for the Diploma.

5. Candidates who fail to satisfy the examiners in each of the written papers may be permitted to resit the part or parts of the examination which they have failed on one further occasion only not later than one year after the initial attempt.

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Postgraduate Diploma in Experimental and Translational Therapeutics

1. The Medical Sciences Board, in consultation with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to students admitted for the degree of M.Sc. in Experimental and Translational Therapeutics. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Experimental and Translational Therapeutics.

3. The policy of the Continuing Education Board on variable intensity part-time postgraduate study shall apply to this award.

4. The minimum period of registration on the PG Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in six written assignments, each of not more than 4,000 words in length, one from each of the six modules specified.

The assessed work set out in clause 5 shall be submitted to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year. The assessed work will, in normal circumstances, be submitted through an electronic submission system.

6. Candidates who fail to satisfy the examiners in any of the assignments under 5 above may be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

7. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

8. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) undertaken prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may be counted in this way shall be three.

Module Schedule

(1) Structure of clinical trials and experimental therapeutics*

(2) Drug development, pharmacokinetics and imaging*

(3) Pharmacodynamics, biomarkers and personalised therapy*

(4) Adverse drug reactions, drug interactions, and pharmacovigilance*

(5) How to do research on therapeutic interventions: protocol preparation*

(6) Biological therapeutics*

(7) Any other module as defined by the programme director and approved by the Standing Committee.

* Also available to students on the PG Certificate and Diploma in Health Research

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Postgraduate Diploma in History of Design (exit award only)

1. Candidates must follow a course of instruction in the History of Design. The course is available on a part time basis only to be followed over a period of six terms. The postgraduate diploma is only available to students admitted for the degree of M.St. in the History of Design.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) A written assignment for each of the three papers taught in Year 1

i. Materials and Techniques: an object case study of not more than 2,500 words

ii. Historical Methods: a methodology and critical sources review of not more than 3,000 words

iii. A research project of not more than 5,000 words

(*b*) A written assignment of not more than 5,000 words for each of two Advanced papers selected from the Schedule below

Assignments under 2(*a*) and (*b*) shall be submitted via the University approved online assessment platform, for consideration by such dates as are published in the handbook issued at the start of the course.

3. Candidates who fail to satisfy the examiners in any of the assignments under 2 above will be permitted to resubmit work in respect of the part or parts they have failed on one occassion only, normally within one year of the original failure.

Schedule

Advanced Papers are available in the following areas:

- *The Arts and Crafts Traditions: Local and Transnational Perspectives*
- *Machine Age to Digital: Histories and Technologies*
- *Design, Body, Environment*
- *Design for War and Peace*
- *Modern Design and the Home*

Not all advanced papers will be available in any one year and the definitive list of advanced papers available in any one year will be circulated to candidates and their supervisors during the second week of Michaelmas Term.

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Postgraduate Diploma in Microelectronics, Optoelectronics and Communications

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction. The Postgraduate Diploma is only available to students admitted for the degree of MSc in Microelectronics, Optoelectronics and Communications.

2. Candidates must follow a course of instruction in Microelectronics, Optoelectronics and Communications. The course is available on a part-time basis only over a period of not less than six terms.

3. Where for urgent reason a student is unable to attend a unit they may be permitted by the course director to seek an extension of time for up to three terms.

4. Every candidate shall be required to satisfy the examiners in the following:

(a) A portfolio of work for the units listed in the Schedule below; and

(b) Completion of all practicals to the satisfaction of the examiners.

The assessed work set out in clause 4(a) shall be submitted electronically, in accordance with details given in the handbook, by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule

1. Fundamentals of Microelectronics and Communications

2. Wireless Communications

3. Advanced Microelectronics

4. Fundamentals of Optoelectronic Devices and Applied Optics

5. Optical Communications

6. Either

Engineering in Society

or

Organic Electronics and Nanotechnology for Optoelectronic Devices

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Postgraduate Diploma in Practical Ethics

1. The Divisional Board Humanities, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to candidates admitted for the MSt in Practical Ethics.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 9. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in assignments totalling not more than 3,500 words for each of six modules, which must include the module listed in Schedule A and five modules selected from the list in Schedule B.

7. The assessed work shall be submitted via the approved online submission system to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year.

8. Candidates who fail to satisfy the examiners in any part of the examination will be permitted to resubmit work in respect of the part or parts of the examination which they have on not more than one occasion which shall normally be within one year of the original failure.

9. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the Postgraduate Diploma as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSt is not more than two years.

10. The maximum number of modules taken prior to registration for the Postgraduate Diploma shall be three.

Schedule A

1. Ethical Concepts and Methods (Introductory Module)

Schedule B (not all modules may be available every year)

2. Ethics of Beginning and End of Life

3. Neuroethics

4. Philosophy, Psychiatry and Mental Health

5. Well-Being, Disability and Enhancement

6. Research Ethics and Empirical Ethics

7. Artificial Intelligence Ethics

8. Data Ethics

9. Climate, Environment and Animals

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Postgraduate Diploma in Psychodynamic Practice

1.

(*a*) The course will consist of lectures, tutorials, seminars, classes, and supervised practice on the theory and practice of Psychodynamic Practice. Candidates will be required to undertake personal therapy. The course will be taken on a part-time basis over two years.

(*b*) The course places equal emphasis on theory, practice, and the candidate's personal and professional development. In the first year candidates will study the Historical and Theoretical Perspective, the Psychiatric Perspective, the Contemporary Perspective, and the Developmental Perspective, and be introduced to core clinical models. The organisational perspective will be taught to complement candidates' clinical placements. Candidates will study long term counselling and psychotherapy. The second year will include the study of time limited counselling and psychotherapy and the application of the core theoretical model to varied contexts and clinical populations.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) five written assignments as follows:

(i) an initial case study of no more than 3,000 words.

(ii) a second case study, of no more than 3,000 words.

(iii) an extract from a candidate’s placement log of no more than 3,000 words.

(iv) an extract from the candidate’s Reflective Journal, of no more than 3,000 words.

(v) an essay, of no more than 3,000 words, based on theoretical material covered in the course.

(*b*) a dissertation of no more than 10,000 words. The subject of the dissertation must be submitted for approval by any two of the examiners following consultation with the course director by noon of Friday of fourth week of Hilary Full Term in the second year of the course.

(*c*) participation in a minimum of 100 hours of client/patient contact with placement supervisions at a minimum ration of 1:6;

(*d*) participation in a minimum of 80 hours of personal therapy and submission of a statement of hours completed from the candidate’s personal therapist;

(*e*) submission of annual reports from the candidate's course tutor and clinical seminar leader;

(*f*) confirmation from the experiential group conductor that there are no ethical reasons why the candidate should be discouraged from commencing professional work.

The assignments set out in clause 2(*a*) and (*b*) shall be submitted via the approved online submission system by the dates published in the course handbook.

3. Candidates who fail to satisfy the examiners in any of the assignments in 2(*a*) or the dissertation may be permitted to resubmit work in the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure. Candidates who fail to obtain a satisfactory report of their placement at the end of the first year will be given additional support. Candidates who fail to obtain a satisfactory report at the end of the second year may be permitted by the examiners to continue in the placement until the required standard is reached, for a period of no more than one year after the end of the second year.

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Postgraduate Diploma in Sleep Medicine

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee. The Organising Committee will oversee teaching provision and will nominate Examiners for the Examination Board.

2. The Course Committee shall arrange teaching, student supervision and assessments and shall appoint for each candidate an academic adviser.

3. Students admitted to the Postgraduate Diploma who wish to convert to the M.Sc. course will need to reapply.
4. To be eligible for the award a student must have been on the Course Register for a period of not less than two years, and not more than four years.

5. Candidates may be permitted in certain circumstances to suspend status, for a maximum of six terms. Any such period shall not count to the minimum permitted period of registration and no fee liability will be incurred during such periods.

6. Every candidate for a Postgraduate Diploma award will be required to satisfy the examiners in the following:

(i) attendance at all modules specified in the *Schedule*;

(ii) completion of each of end of module MCQ assessment;

(iii) completion of the assessment for modules (i) to (viii) specified in the *Schedule*. For modules (i), (iii), (v) and (vii), submission of one essay per module of not more than 4,000 words. For module (ii), completion of an online examination. For module (iv), submission of an oral presentation and an online *viva voce*. For module (vi), completion of a live online case-study-based *viva voce* examination. For module (viii), submission of a poster presentation and an online *viva voce*.

Assessments will be submitted/conducted as follows: modules (i) and (ii) at the end of Hilary term in year 1 of the course; modules (iii) and (iv) at the end of Trinity Term in year 1 of the course; modules (v) and (vi) at the end of Hilary term in year 2 of the course; and modules (vii) and (viii) at the end of Trinity Term in year 2 of the course;

(iv) attendance at the Residential School following at least two terms of study.

7. Candidates who are not registered for an award but are undertaking any module from the Schedule for credit (see clause 13) will submit an essay of not more than 4,000 words each for each module completed. Information on assessment requirements and submission deadlines is provided in the course handbook.

8. Submitted assessments shall be submitted, in electronic format via the University approved assessment platform. The format of each submission and the deadlines for submission shall be published in the course handbook no later than the start of Michaelmas Term of the first year of the course.
9. All written submissions must be accompanied by a statement that they are the candidate's work except where otherwise indicated.

10. Candidates must pass each assessment in order to pass the examination overall.

11. Candidates who fail to satisfy the examiners in any of the assessments in clause 6. (iii) may attempt the failed assessment(s) on no more than one further occasion usually within one year of the original failure.

12. Candidates who fail any of the assessments for modules (i)-(viii) at the second attempt will be judged to have failed to reach the necessary standard for the award.

13. In the case that a candidate has undertaken a module (as outlined in the *Schedule*) for credit prior to enrolling onto the PGDip in Sleep Medicine programme, the organising committee shall have discretion to deem satisfactory completion of the module (including the associated assessment material) prior to registration for the PGDip in Sleep Medicine as having met the examination requirements in respect of that module under clause 6. above. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the PGDip in Sleep Medicine is not more than three years. The maximum number of modules taken for credit prior to registration for the PGDip in Sleep Medicine that can contribute to the achievement of the award shall be three.

Schedule

(i) The Physiological Basis of Sleep

(ii) Introduction to Sleep Medicine and Methodological Approaches

(iii) Circadian Rhythm Disruption and Sleep

(iv) Insomnia

(v) Sleep-disordered Breathing and Sleep-related Movement Disorders

(vi) Hypersomnias and Parasomnias

(vii) Sleep in Specialist Populations

(viii) Sleep and Society

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Postgraduate Diploma in Surgical Science and Practice (exit award only)

1. The Medical Sciences Board, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to students admitted for the degree of M.Sc. in Surgical Science and Practice. The course is available on a part time basis only and shall consist of instruction in the theory and practice of Surgical Science and Practice.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Every candidate will be required to satisfy the examiners in six written assignments, one on each of the modules in the Schedule below, each of not more than 4,000 words in length.

The assignments shall be submitted via the approved online submission system to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year.

6. Candidates who fail to satisfy the examiners in any of the assignments under 5 above will be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion for each assignment without being required to repeat attendance at the relevant module or modules. The resubmission shall normally be within one year of the original failure.

7. Provided the Standing Committee is satisfied that a student on the award has undertaken equivalent study, of an appropriate standard, normally at another institution of higher education, or has appropriate work experience to an equivalent standard, the committee may permit the candidate to be exempted from the submission of a written assignment in respect of up to three modules. In exercising this discretion the Standing Committee shall take into consideration the length of time that has elapsed since the study or work experience was undertaken.

8. The Standing Committee may deem satisfactory completion of a module (including the associated assessment) prior to registration for the award as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the award is not more than two years. The maximum number of modules taken prior to registration for the award that may count in this way shall be three.

Schedule

Practice of Evidence-Based Health Care

Quality improvement science and systems analysis*

Leadership and Management in Health Care

Becoming a Clinical Educator*

Human Factors, Teamwork and Communication*

Healthcare Innovation and Technology

Any other module as defined by the Course Director and approved by the Standing Committee.

* Also available to students registered for the PG Diploma in Health Research

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Postgraduate Diploma in Sustainable Urban Development

1. The Continuing Education Board shall elect for the supervision of the course a course committee that shall have the power to arrange lectures and other instruction in the theory and practice of Sustainable Urban Development. The postgraduate diploma is only available to students admitted to the degree of MSc in Sustainable Urban Development.

2. The course is available on a part-time basis only over a period of six terms.

3. Candidates may be permitted to seek an extension of time for up to three terms.

4. Every candidate will be required to satisfy the examiners in the following:

a) seven written assignments, each being on one of the units listed in the Schedule below, and each of not more than 3000 words in length.

The assessed work set out in clause 4 a) shall be submitted through an electronic submission system to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination that they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

8. The course committee shall have the discretion to permit any candidate to be exempted, in exceptional circumstances, from submitting an assignment, provided that the committee is satisfied that such a candidate has undertaken equivalent study, or have appropriate work experience to an equivalent standard.

Schedule

Introducing Sustainable Urban Development

Climate Change and the Built Environment

Place-making and Urban Design

Financing Sustainability

Sustainable Transport

Urbanism, Community and City-building

Urbanisation in the Global South

Leadership, Governance and Future Cities

Any other subject approved by the course committee.

Not all units will be available in any one year.

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Recanati-Kaplan Centre Postgraduate Diploma in International Wildlife Conservation Practice

1. The Mathematical, Physical and Life Sciences Board, jointly with the Continuing Education Board, shall elect for the supervision of the course a Standing Committee that shall have the power to arrange lectures and other instruction.

2. The diploma shall be entitled the Recanati-Kaplan Centre Postgraduate Diploma in International Wildlife Conservation Practice.

3. Candidates must follow for a period of eight months a course of instruction in International Wildlife Conservation Practice.

4. Every candidate will be required to satisfy the examiners in the following:

(*a*) the submission of four written assignments of not more than 2,000 words each, one on each of the modules listed in the Schedule below; and

(*b*) a project report submitted in two phases each of not more than 7,000 words. The project shall be approved by the Standing Committee.

The assignments under 4(*a*) and the reports under 4(*b*) shall be submitted, via the approved online submission system, to the examiners for consideration by such date as the examiners shall determine and of which they shall notify candidates.

5. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

6. The examiners may award a distinction to candidates for the Postgraduate Diploma.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

Schedule of Modules

(*a*) Species and Biodiversity Monitoring

(*b*) Population Management

(*c*) Habitat Assessment

(*d*) Human Populations/Actions and Conservation

(*e*) Any other module as defined by the Programme Director and approved by the Standing Committee.

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General Regulations for Undergraduate Certificates (Continuing Education)

1. The Continuing Education Board shall have the power to grant Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Certificate shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for an Undergraduate Certificate under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the board, and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for an Undergraduate Certificate, and who has satisfactorily pursued a course, the character and length of which have been approved by the board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Undergraduate Certificate in Archaeology

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of Archaeology. The course is available on a part-time basis only to be taken over a period of two years.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Nine assignments each of not more than 2,000 words;

(*b*) One field training programme learning journal of not more than 2,000 words covering work undertaken during the field training programme;

(*c*) One two-hour written examination, covering the subjects taught in the first year of the course;

(*d*) One extended assignment of not more than 5,000 words on a subject of the candidate's choice relating to the course material and agreed with the Course Director.

The written work under clause 2(*a*, *b*, and *d*) will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the assessed work specified in 2(*a*-*d*) may be permitted to resubmit work in respect of part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Certificate in English Literature

1. The course shall consist of lectures, classes and tutorials on the subject of English Literature. The course is available on a part-time basis only, over a period of two years.

2. Every candidate will be required to satisfy the examiners in the following:

i.Four written papers, two on each of the topics below;

a. Early Modern Literature

b. Victorian and Modern Literature

ii. Two portfolios of written work demonstrating critical approaches to language and literature, the first to be of not more than 3,000 words and the second to be of not more than 5,000 words;

iii. Eleven coursework essays, each of not more than 2,000 words in length.

The portfolios and assignments under 2 ii and iii will be submitted via the approved online submission system to the examiners by the dates published in the course handbooks at the start of each academic year.

3. Candidates who fail to satisfy the examiners in the assessed work specified in clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Certificate of Higher Education

1. The Certificate shall consist of accredited classes and other courses of study provided by the Department for Continuing Education. The Certificate is available on a part-time basis and may be taken over a period of not fewer than two years and no more than four years.

2. The main subjects for the Certificate shall be Archaeology, Art History, Architectural History, Creative Writing, History, Literature, Philosophy, and Political Economy, together with such other subjects as may be approved by the Continuing Education Board. Candidates must select one of these as their main subject. A list of classes and other courses available in any one year that can be taken for the Certificate, including those identified as qualifying courses, will be published annually by the Department.

3. Every candidate will be required to satisfy the examiners in the following:

(*a*) accumulation of 120 Credit Accumulation and Transfer Scheme (CATS) points from classes and courses provided by the Department for Continuing Education. These 120 points must include the following:

(i) 10 points from the online Academic Literacy: An Introduction course;

(ii) no fewer than 10 points, and no more than 30 points, from the course or courses approved as the qualifying course or courses in the candidate's main subject;

(iii) no fewer than 30 and no more than 70 additional points in the candidate's main subject;

(iv) no fewer than 30 points, and no more than 50 points, from eligible classes or courses in other subjects;

(*b*) Two assignments, each of no more than 2,500 words or equivalent, based on topics relating to two separate classes or courses in the candidate's main subject area.

(*c*) One assignment of not more than 3,500 words or equivalent based on a topic relating to a class or course in the candidate's main subject area other than those referred to in 3(*b*) above.

Assignments under 3(b) and (c) shall be submitted via the approved online submission system to the examiners by such date as the examiners shall determine and shall notify candidates.

4.Timing

(a) The online Academic Literacy: An Introduction course referred to in 3(*a*)(i) above must normally be undertaken during the first term of registration;

(b) The qualifying course referred to in 3(a)(ii) must normally be taken within the first year of registration;

(c) a minimum of 30 CATS points must have been accumulated by the end of the first year of registration and a minimum of 60 CATS points must have been accumulated by the end of the second year of registration;

(d) The first of the two assignments under 3(b) above shall normally be submitted after completion of the first 70 CATS points. The second assignment under 3(b) shall normally be submitted after completion of at least 100 CATS points.

(e) The assignment under 3(c) above shall normally be submitted after completion of 120 CATS points.

5. Credit may not be counted as part of the Certificate of Higher Education if it contains a significant proportion of material (normally 30 per cent or more) duplicated from a class or course already counted towards any certificate, diploma or other award of the University.

6. The Director of the Certificate shall have the discretion to permit any candidate to count towards the Certificate up to 30 CATS points from any class or course offered by the Department for Continuing Education so long as these shall have been obtained no more than four years before formal registration on the Certificate.

7. Candidates may count up to 110 CATS points towards the Certificate of Higher Education from courses studied online.

8. A candidate may be required to attend a viva voce examination.

9. Candidates who fail any accredited class or course they intent to count towards the Certificate under 3(a) above, will be permitted to resubmit work in respect of that class or course on not more than one occasion.This shall normally be within one month of the initial failure. Candidates who fail to satisfy the examiners in the assignments under 3(b) or 3(c) above will be permitted to resubmit the assignment or assignments on not more than one occasion. This shall normally be within three months of the initial failure. All resubmissions of work must be within one year of the initial failure.

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Undergraduate Certificate in History

1. The course shall consist of lectures, classes and tutorials on the subject of British and European History. The course is available on a part-time basis only, over a period of two years.

2. Every candidate will be required to satisfy the examiners in the following:

(i) Four written papers as set out below,

(*a*) Two papers on British History, 1485-1603 and 1900-1979;

(*b*) One paper on European History, 1815-1914;

(*c*) One option paper (source-based) to be chosen from a list to be published annually before the end of the last week of Trinity Term.

(ii) Nine coursework essays, each of up to 2,000 words in length.

(iii) One extended essay of up to 4,000 words on a candidate's option subject.

The coursework essays in 2 (ii) and the extended essay in 2 (iii) will be submitted to the examiners via the approved online submission system by the dates published in the course handbook at the beginning of each academic year.

3. Candidates who fail to satisfy the examiners in the assessed work specified in clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Certificate in History of Art

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of the History of Art. The course is available on a part-time basis only over a period two years.

2. Every candidate will be required to satisfy the examiners in the following:

(a) Four written assignments of not more than 1,500 words and three of not more than 2,000 words based on the subjects taught

(b) Two research projects one of 3,000 words and one of 5,000 words on a subject approved by the course director

The written work under (a) and the research projects under (b) will be submitted via the University approved online assessment platform by the dates published in the course handbook at the start of the year.

3. Candidates who fail to satisfy the examiners in the written work under 2(a) and (b) may be permitted to resubmit work in respect of part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Certificate in Theological Studies

1. The course shall consist of lectures, tutorials, seminars and/or classes on the subject of Theology. The course is available on a full-time basis, taken over a period of three terms, or on a part-time basis taken over a period of six terms.

2. Every candidate will be required to satisfy the examiners in written assignments or examination papers, format as specified in the course handbook, for six papers, to include:

i. Each of Papers A1 to A4 from Part 1 of the Schedule for the Degree of Bachelor of Theology;

ii. Two further papers from Part 1 of the same Schedule, at least one of which must be selected from Papers A5 to A8.

The written work, videos and other recordings will be submitted via the University approved online assessment platform in accordance with the instructions in the course handbook.

3. Full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder by the Long Vacation submission deadline. Part-time students must submit or be examined in three papers in year 1 and three papers in year 2, with at least one paper by the end of Hilary Full term each year, at least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation submission deadline. The exact dates will be published in the course handbook at the beginning of each academic year.

4. Candidates may be required to attend a viva voce examination at the end of the course.

5. Candidates who fail to satisfy the examiners in the written work or the examinations under 2 will be permitted to resubmit work in respect of the part or parts of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

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General Regulations for Undergraduate Diplomas (Continuing Education)

1. The Continuing Education Board shall have the power to grant Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the board may prescribe by regulation.

2. The examination for each Diploma shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for an Undergraduate Diploma under such conditions as the board shall prescribe, provided that before admission to a course of study approved by the board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the Board and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for an Undergraduate Diploma, and who has satisfactorily pursued a course, the character and length of which have been approved by the committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Undergraduate Diploma in British Archaeology

1.*Course*

(*a*) The course shall consist of class-based sessions, tutorials, fieldtrips, and fieldwork on the subject of British archaeology. The course is available on a part-time basis only over a period of two years.

(*b*) The subjects of the course will be taught in three one-year modules. One module is offered each year. Candidates will be required to complete two modules. Modules currently available are:

Module 1: Early Prehistoric Britain;

Module 2: Later Prehistoric and Roman Britain;

Module 3: Anglo-Saxon, Viking and Medieval Britain.

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Ten coursework assignments, each of which shall be no more than 2,500 words in length, based on the theoretical courses;

(*b*) In the first module, one practical logbook of no more than 8,000 words;

(*c*) In the second module, one practical logbook of no more than 8,000 words or an extended project of no more than 8,000 words on a topic approved by the course director.

Assignments under (a)–(c) will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the assignments under 2(a)-(c), may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in Creative Writing

[For students starting from MT 2017 and before MT 2020:

1.

(*a*) The course shall consist of lectures, tutorials, seminars and classes on the subject of Creative Writing. The course is available on a part-time basis only, over a period of two years.

(*b*) The course will cover the study and practice of the craft of writing. A range of literary genres and sub-genres will be considered, and directed approaches to the analytical reading of work by other writers will be undertaken. **]**

[For students starting from MT 2020:

1. The course will cover the study and practice of the craft of writing.

(*a*) There shall be two pathways through the course. The blended pathway shall consist of online units, lectures, seminar/workshops and tutorials, and a two-week summer residence consisting of lectures or readings, workshop/seminars and tutorials on the subject of Creative Writing. The face-to-face pathway shall consist of lectures/readings, seminar/workshops and tutorials on the subject of Creative Writing. The course is available on a part-time basis only, over a period of two years.

(*b*) A range of literary genres and sub-genres will be considered, and directed approaches to the analytical reading of work by other writers will be undertaken. **]**

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) Nine written assignments, each of no more than 2,000 words in length of prose, or 15 pages of drama , or 100 lines of poetry;

(*b*) Two end-of-year portfolios of written work, each of not more than 6,000 words of prose, or 30 pages of drama or 300 lines of poetry.

Assignments under (*a*) and (*b*) will be submitted to the examiners via the approved online submission system for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the assignments under 2(*a*) - (*b*) may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in English Social and Local History

1. The course shall consist of lectures, seminars and classes on the subject of English Social and Local History. The course is available on a part-time basis only, to be taken over a period of two years. The subjects of the course will be taught in two one-year modules, offered in alternate years:

Module 1: English Social and Local History up to c.1660

Module 2: English Social and Local History since c.1660

2. Every candidate will be required to satisfy the examiners in the following:

(*a*) six coursework assignments, each of which shall not exceed 2,500 words in length;

(*b*) two extended essays, each of which shall not exceed 6,000 words in length, based on material taught during the course;

(*c*) two sourcework exercises each of which shall not exceed 3,000 words in length, commenting on selected primary sources.

Assignments under *(a), (b)* and *(c)* will be submitted to the examiners via the University approved online submission system in accordance with the instructions in the course handbook.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the assignments under 2 *(a), (b)* or *(c)*, will be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in History of Art

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of the History of Art. The course is available on a part-time basis only over a period of two years.

2. The subjects of the course will be taught in four one-year modules of which candidates must offer two. Two modules will be available each year. Modules currently available are:

Module 1: The Late Middle Ages and the Early Renaissance

Module 2: The High Renaissance and Baroque

Module 3: Revolution to Modernity: 1848-1914

Module 4: Modern Art and Contemporary Visual Culture

3. Every candidate will be required to satisfy the examiners in the following for each of the two modules to be offered:

a) Two assignments, each of which shall not exceed 3,000 words in length;

b) A research project consisting of no more than 8,000 words in length each, based on a subject of the candidate's choice relating to the course material and agreed with the Course Director;

c) A presentation on a topic covered by the course.

The assignments under a) and the project under b) will be submitted to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates. The assignments and the research project shall be submitted via the University approved online assessment platform. The presentation shall be delivered at such times and locations as are provided in the course handbook.

4. Candidates may be required to attend a viva voce examination at the end of the course.

5. The examiners may award a distinction to candidates for the Diploma.

6. Candidates who fail to satisfy the examiners in any element may be permitted to resubmit work in respect of that element on not more than one occasion which shall normally be within one year of the initial failure.

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Undergraduate Diploma in Theological Studies

1. The course shall consist of lectures, tutorials, seminars and/or classes on the subject of Theology. The course is available on a full-time basis, taken over a period of three terms, or on a part-time basis taken over a period of six terms.

2. Candidates will normally be expected to have been examined for papers for the Undergraduate Certificate in Theological Studies according to the requirements set out in clause 3 of those regulations and to have been awarded a pass mark in all papers completed by the end of Trinity Full Term of year 1 for full-time students or of Trinity Full Term of year 2 for part-time students. Applications for dispensation from this requirement will be considered, in exceptional circumstances only, by the Continuing Education Board. To be dispensed from this requirement, candidates must demonstrate that they have undertaken equivalent study to an equivalent standard.

Part One

3. Every candidate will be required to satisfy the examiners in *w*ritten assignments or examination papers, format as specified in the course handbook, for six papers, to include:

i. Each of Papers A1 to A4 from Part 1 of Schedule for the Degree of Bachelor of Theology;

ii. Two further papers from Part 1 of the same Schedule, at least one of which must be selected from Papers A5 to A8.

Part Two

4. Every candidate will be required to satisfy the examiners in *w*ritten assignments or examination papers, format as specified in the course handbook, for a further six papers, to include at least one from each of sections B, C and D of the Schedule for the Degree of Bachelor of Theology.

Titles for papers must be agreed by a sub-committee of the BTh Suite Committee for dissertations or projects under Section E, and for assignments submitted under Sections B, C or D where the candidate departs from the list provided. Instructions for gaining approval are provided in the course handbook.

Candidates who do not submit titles for approval by the deadline given in the course handbook may be allocated a title by the BTh Suite Committee.
Paper A9 or A10 from Part 1 of the Schedule may be offered unless already offered for the Undergraduate Certificate. Papers B6 and B7 may normally only be offered if Paper A9 or A10 respectively were offered for the Undergraduate Certificate.

The written work under 3. and 4. including any videos or other recordings will be submitted via the University approved online assessment platform in accordance with the instructions in the course handbook.

5. In each year of the course, full-time students must submit or be examined in at least two papers by the end of Hilary Full term, at least two papers by the end of Trinity Full term and the remainder of papers for the year by the Long Vacation submission deadline. Part-time students must submit or be examined in three papers in each year of the course with at least one paper by the end of Hilary Full term each year, at least one paper by the end of Trinity Full term each year and the remaining papers for the year by the Long Vacation deadline. The exact dates will be published in the course handbook at the beginning of each academic year.

6. Candidates may be required to attend a viva voce examination at the end of the course.

7. For any candidate who is successful in the examination for the Undergraduate Diploma in Theological Studies and who has already successfully completed the Undergraduate Certificate in Theological Studies (and for the diploma examination has incorporated the assignments submitted or examinations taken for the Undergraduate Certificate) the Undergraduate Diploma will subsume their Certificate.

8. Any candidate who has successfully completed Part 1 and who does not either proceed to, or successfully complete, Part 2, and who has not previously successfully completed the Undergraduate Certificate in Theological Studies shall be awarded the Certificate.

9. Candidates who fail to satisfy the examiners in the written work or the examinations under 3 or 4 will be permitted to resubmit work in respect of the part or parts of the examination which they have failed, on not more than one occasion, which shall normally be within one year of the initial failure.

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General Regulations for Undergraduate Advanced Diplomas (Continuing Education)

1. The Continuing Education Board shall have power to grant Advanced Diplomas to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Board may prescribe by regulation.

2. The examination for each Advanced Diploma shall be under the supervision of the Continuing Education Board, which shall have power, subject to the approval of the Education Committee, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for an Advanced Diploma under such conditions as the Board shall prescribe, provided that before admission to a course of study approved by the Board, candidates shall have satisfied the board that they have appropriate educational experience acceptable to the committee and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for an Advanced Diploma, and who has satisfactorily pursued a course, the character and length of which have been approved by the Board, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

6. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

7. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by the former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the student has held the relevant status for maximum number of terms or years allowed under the regulations governing that status.

8. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

9. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Undergraduate Advanced Diploma in British Archaeology

1. The course shall consist of lectures, tutorials, seminars and classes on the subject of British archaeology. The course, which is available on a part-time basis only, will be followed over one year.

2. The subjects of the course will be taught in a single one-year module from the schedule below. Candidates may not follow a module which they have previously undertaken as part of the Diploma in British Archaeology.

3. Every candidate will be required to satisfy the examiners in the following:

(*a*) Three coursework assignments, each of which shall not exceed 2,500 words in length, based on the theoretical courses;

(*b*) One practical logbook which shall not exceed 4,000 words;

(*c*) A dissertation on a topic in British Archaeology which shall not exceed 10,000 words on a topic approved by the course director, based on one or more of the modules studied during the Diploma and the Advanced Diploma.

Assignments under 3(*a*) and (*b*), and the dissertation under 3(*c*), will be submitted via the University approved online assessment platform. All work must be submitted for consideration by such dates as the examiners shall determine and shall notify candidates.

4. Candidates may be required to attend a viva voce examination at the end of the course.

5. Candidates who fail to satisfy the examiners in the assignments under 3, may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

Schedule

Modules currently available are:

Module 1: Early Prehistoric Britain

Module 2: Later Prehistoric and Roman Britain

Module 3: Anglo-Saxon, Viking and Medieval Britain

Only one module shall be offered each year.

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Undergraduate Advanced Diploma in IT Systems Analysis and Design

1. The course will consist of instruction on analysis and design of software systems. The course is available on a part-time basis over a period of one year.
2. Every candidate will be required to satisfy the examiners in the following:

(*a*) four assignments of 4,000 words each (or equivalent), based on the units 1-4 below;

(*b*) a team project report of 4,000 words (or equivalent).

Assignments will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course.

4. Candidates who fail to satisfy the examiners in the requirements under 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

Schedule

Unit 1: The System Development Life-cycle and Management

Unit 2: Systems Analysis and Design—Data Driven and Procedural Techniques

Unit 3: Systems Analysis and Design—Data Organisation

Unit 4: Systems Analysis and Design—Objects and Architectures

Unit 5: Team Project

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Undergraduate Advanced Diploma in Local History

1. The course will comprise two modules:

   Module 1 Concepts and Methods for Local History

   Module 2 Databases for Historians

The course is available on a part-time, distance learning basis only over a period of one year.

2. Every student will be required to satisfy the examiners in the following:

   (*a*) one assignment of not more than 2,000 words, one assignment of not more than 2,500 words, one assignment of not more than 2,000 words plus supporting tables, and one assignment of not more than 3,000 words, based on the work covered in the Concepts and Methods module (Module 1);

   (*b*) one assignment of not more than 2,500 words, to be submitted with a supporting database, based on the work covered in the Databases module (Module 2);

   (*c*) one assignment of not more than 5,000 words, which will be a Local History project involving the use of a database of historical data.

Assignments will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify students.

3. Students may be required to attend a viva voce examination at the end of the course of studies.

4. Students will be required to pass all assignments in both modules to be awarded the Advanced Diploma. Students who fail to satisfy the examiners in the assignments under 2 will be permitted to resubmit work which they have failed on not more than one occasion which shall normally be within one year of the original failure.

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Diplomas and Certificates Open to Non-Members of the University

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Postgraduate Certificate in Management Studies

GENERAL REGULATIONS

1. The Academic Policy Committee of the Saïd Business School shall have the power to grant Postgraduate Certificates in Management Studies to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Certificate in Management Studies shall be under the supervision of the Academic Policy Committee of the Saïd Business School which shall have the power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Certificate of Management Studies under such conditions as the committee shall prescribe, providing that before admission, candidates shall have satisfied the committee that they have appropriate educational experience acceptable to the committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the postgraduate certificate, and who has satisfactorily pursued the course prescribed by the committee, may be admitted to the examination.

5. Every person who has been accepted as a candidate for the postgraduate certificate shall be placed by the committee under the supervision of a member of the University or other competent person selected by the committee. It shall be the duty of the supervisor to direct and superintend the work of the candidate and to submit a report to the examiners on the candidate's work.

SPECIAL REGULATIONS

1. Candidates of the postgraduate certificate may hold that status for no more than three terms.

2. Candidates are only eligible to be admitted to the Postgraduate Certificate of Management Studies if they have first satisfactorily completed a programme of study approved for this purpose by the Executive Committee of the Saïd Business School.

3. Every candidate for the postgraduate certificate shall pursue a course of study approved by the Academic Policy Committee of the Saïd Business School.

4. Every candidate will be required to satisfy the examiners in the following:

(*a*) An extended project of no more than 20,000 words on a subject falling within any field of Management Studies to be agreed by the Programme Director. The project must be uploaded to the University approved online assessment platform not later than 12 noon on the first Friday of September. The project must be accompanied by a statement by the candidate indicating that it is the candidate's own work;

(*b*) A report by the supervisor on the candidate's work;

(*c*) A viva voce examination.

5. Candidates who fail to satisfy the examiners may re-submit their project on not more than one occasion which shall normally be within six months of the initial failure.

6.

(*a*) If for good cause a student is temporarily unable to carry out their coursework, the Executive Committee may grant them temporary suspension of status for a minimum of one term and a maximum of three terms. Applications for suspension of status should be made to the Diploma and Accredited Programmes Committee c/o the relevant Graduate Studies Assistant and should be accompanied by a statement of support from the student's supervisor.

(*b*) The Academic Policy Committee may for sufficient reason, and after consultation with the student's supervisor, temporarily suspend them from the Register on its own initiative.

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Postgraduate Diploma in Artificial Intelligence for Business (Part-time)

GENERAL REGULATIONS

1. The Diploma Course Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in AI for Business to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Diploma Course Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than twelve months.

SPECIAL REGULATIONS

1. Candidates must follow a twelve- month, part-time course of study in Artificial Intelligence for Business.

2. Candidates must complete the following four courses:

i. The Landscape of Technological Disruption
ii. The Business of Big Data and Machine Learning
iii. AI in Practice
iv. Strategic Leadership in the age of AI

3. Courses (i) to (iii) will each be assessed by a coursework submission. Course (iv) will be assessed by a final integrative coursework submission of 6,000 words.

4. All assessments must be submitted using the University approved online submission system. Details are available on the programme learning platform.

5. Candidates may be requested to attend an oral examination on any of the assessments.

6. Candidates who fail an assessment must retake or resubmit the failed assessment once, no more than 12 months after the final meeting of the Board of Examiners, excluding any period of suspension.

7. Candidates may be admitted to either the open programme or the closed company-specific programme. Candidates on the open programme cannot transfer between the two cohorts admitted each year, nor may they transfer to the closed company-specific programme. In exceptional circumstances, candidates on the closed company-specific programme may be permitted to transfer to the open programme.

8. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Financial Strategy (Part-time)

General Regulations

1. The Diploma Course Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Financial Strategy to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The course shall be under the supervision of the Diploma Course Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than twelve months.

Special Regulations

1. Candidates must follow a twelve-month, part-time course of study in Financial Strategy.

2. Candidates must complete the following four courses:

(i) Strategy;

(ii) Business Finance;

(iii) Corporate Valuation;

(iv) Financial Strategies for Growth.

3. Courses (i) and (iii) will each be assessed by a coursework submission. Course (ii) will be assessed by a written examination. Course (iv) will be assessed by a final integrative coursework submission of 6,000 words.

4. All coursework submissions must be submitted using the University-approved online submission system. Details are available on the programme learning platform.

5. Candidates may be requested to attend an oral examination on any of the assessments.

6.Candidates who fail an assessment must retake or resubmit the failed assessment no more than twelve months after the final meeting of the Board of Examiners excluding any period of suspension.

7. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Global Business (Part-time)

General Regulations

1. The Diploma Course Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Global Business to candidates who have satisfied the conditions prescribed in this section and any further conditions which the committee may prescribe by regulation.

2. The course shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the committee shall prescribe, provided that before admission candidates shall have satisfied the committee that they have appropriate educational experience acceptable to the committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than twelve months at any one time.

Special Regulations

1. Candidates must follow a twelve-month, part-time course of study in Global Business.
2. Candidates must complete the following four courses:

   (i) Global Strategy
   (ii) Risk and Reputation
   (iii) Corporate Diplomacy in a Global Context
   (iv) The Challenges of Business in Emerging Markets

3. Courses (i) to (iii) will each be assessed by a coursework submission. Course (iv) will be assessed by a final integrative written assignment of 6,000 words.
4. All coursework submissions must be submitted using the University-approved online submission system. Details are available on the programme learning platform.
5. Candidates may be requested to attend an oral examination on any of the assessments.
6. Candidates who fail an assessment must retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.
7. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, the Postgraduate Diploma in Financial Strategy, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Global Health Research

General Regulations

1. The Divisional Board of Medical Sciences shall elect for the supervision of the course an Organising Committee. The Organising Committee will oversee teaching provision and will nominate Examiners for the Examination Board.

2. The Organising Committee shall arrange teaching, student supervision and assessments and shall appoint for each candidate an academic adviser.

3. Candidates may be permitted in certain circumstances to suspend status, for a maximum of four terms. Any such period shall not count as time on the Register of Students and no fee liability will be incurred during such periods. A student who suspends their studies may rejoin the course and complete modules the next time relevant module(s) are delivered.

Special Regulations

1. To be eligible for the award a student must have been on the Register of Students for a period of not less than four terms, and not more than eight terms.

2. Every candidate for a Postgraduate Diploma award will be required to do the following:

(i) Study subjects specified in the Schedule;
(ii) Satisfy the examiners in four assessments, one per term, according to the assessment details given in the course handbook to be published no later than Week 0 of each term.

3. Written assessments, including slides to accompany oral assessments, shall be submitted in electronic format via the University's approved online submission platform. Oral assessments will take place online and will be recorded. The arrangements of the oral assessments will be specified in the course handbook. The format of each submission and the deadlines for submission shall be published in the course handbook no later than Week 0 of each term.

4. Candidates must pass each assessment in order to pass the examination overall.

5. Candidates who fail to satisfy the examiners in an assessment will be permitted to resubmit work in respect of the part or parts they have failed on not more than one occasion. The resubmission shall be made no later than four weeks from the date a candidate is notified of their result.

Schedule

(i) What is Heath Research?
(ii) Outcome Measures and Protocol Design
(iii) Ethics
(iv) Community Engagement
(v) Study Populations
(vi) Study Interventions
(vii) Data Capture & Analysis
(viii) Data Management and Data Sharing
(ix) Quality Assurance
(x) Safety and Pharmacovigilance
(xi) Labs and Diagnostics
(xii) Governance and Oversight
(xiii) Operations, including Project and Financial Management
(xiv) Leadership and Communication Skills
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(xvi) Converting research into Practice

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Postgraduate Diploma in Intellectual Property Law and Practice

General Regulations

1. The Board of the Law Faculty shall have the power to grant Postgraduate Diplomas in Intellectual Property Law and Practice to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Board may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Board of the Law Faculty which shall have power, subject to the approval of the Divisional Board, to make regulations governing the examination.

3. Persons may be admitted to read for the Postgraduate Diploma under such conditions as the Board shall prescribe, provided that before admission candidates shall have satisfied the Board that they have appropriate educational experience acceptable to the Board, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Board, may be entered for the examination.

Special Regulations

1. Each candidate will follow a course of study comprising a two-week residential programme in Intellectual Property Law and Practice and five Legal Practice workshops in the area of Intellectual Property.

2. The assessment will be in two parts:

(*a*) *Part I*

Each candidate will be required to complete and submit five written coursework submissions of at least 3,000 words each in response to questions set by the examiners. Those coursework assignments must be submitted electronically on the date stipulated in the year in which the written examination is taken. On submitting the assignments, candidates will also be required to submit an online declaration of authorship. Candidates will be contacted with details of how to submit the essays. The submission date will be published in the course handbook before the first Monday on the first term in which students commence the course.

(*b*) *Part II*

Part II shall consist of two written examinations covering elements of the courses covered in the residential programme.

3. Candidates who fail an examination or submission may be re-examined on not more than one occasion which shall normally be within one year of their initial failure.

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Postgraduate Diploma in Leadership Coaching (Part-time)

GENERAL REGULATIONS

1. The Executive Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Leadership Coaching to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, the Programme Director may grant a temporary suspension of status, for not less than twelve months at any one time. Applications for suspension of status should be made to the Programme Director, c/o the relevant Graduate Studies Assistant; and will require additional approval from the Director of Graduate Studies. No student may be granted more than twelve months' suspension of status in this way by the Programme Director.

SPECIAL REGULATIONS

1. Candidates must follow a course of instruction in Leadership Coaching for at least twelve months and not more than twenty-four months. Candidates must complete:

(a) Four courses, and satisfy the examiners in the assessment associated with each course. The four courses are:

i. The Leadership Context
ii. The Coaching Context
iii. A Relational Perspective on Coaching
iv. Advanced Approaches to Leadership Coaching

Details can be found in the course handbook.

(b) Courses (i) to (iii) will each be assessed by a written assignment. Course (iv) will be assessed by a final integrative written assignment of 6,000 words. Assignments must be submitted online, as set out in the assessment section of the programme VLE, not later than 12 noon on the stipulated submission date, which will be published by the Programme Director by the first module of the programme. All material submitted for assignments shall be accompanied by a statement signed by the candidate indicating that it is the candidate's own work.

2. Candidates may be examined viva voce on one or more of the written assignments and the integrative written assignment.

3. Candidates who fail to satisfy the Examiners in the assessment of any of the components may retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

4. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in Artificial Intelligence for Business, the Postgraduate Diploma in Financial Strategy, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Strategy and Innovation, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Management Studies

General Regulations

1. The Executive Committee of the Saïd Business School shall have power to grant Postgraduate Diplomas in Management Studies to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for the Postgraduate Diploma shall be under the supervision of the Executive Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates, whether members of the University or not, may be admitted as students for the Postgraduate Diploma under such conditions as the committee shall prescribe, provided that before admission to a course of study approved by the Committee, candidates shall have satisfied the committee that they have had appropriate educational experience acceptable to the committee, have relevant industrial or commercial experience and are well-equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

Special Regulations

1. Students of the diploma may hold that status for no more than nine terms.

2. The Standing Committee shall appoint an academic supervisor to supervise the work of the candidate. The supervisor shall send a report of the work of the candidate to the board at the end of each period of study. The supervisor will inform the board if it is thought that the student is unlikely to reach the standard required by the diploma.

3. Each student will follow a course of study comprising four core courses and a business project. The four core courses are: Managing the organisation: Functional and cross-functional management, finance and accounts, information management, operations management, and human resources. Managing strategically: Corporate strategy, securing competitive advantage, strategic approaches to leadership, investment, product development, and human resources. Managing change: Managing personnel and organisational change, reward strategies for change, leading change and change through teamwork, change in manufacturing and services. A fourth core course from a range of options to be notified to candidates at the start of the course. Each candidate must submit a business project to be undertaken as part of a group assignment on a subject to be approved by their supervisor. Candidates must submit, no later than Friday of the sixth week of the Michaelmas Term in the year after their Part I examination, a report of no more than 6,000 words to their supervisor.

4. The examination will be in three parts:

(a) Part I The examination shall be held after the first two core courses. It shall consist of one written paper covering elements of the first two core courses.

(b) Part II No candidate shall enter the Part II examination unless they have already passed Part I. The Part II examination shall consist of one written paper covering elements of the third and fourth core courses.

(c) Each candidate will be required to propose, research, and submit a dissertation not exceeding 10,000 words on a topic agreed by the examiners. The dissertation must be uploaded to the University approved online assessment platform by Friday of the first week of July in the year in which it is intended to finish the course.

5. The examiners shall also consider, as part of the examination, a report on the candidate's business project submitted by their supervisor.

6. The examiners, of whom two shall be appointed, shall have a duty to examine the student in accordance with any regulations prescribed by regulation and to submit a written report to the Graduate Studies Committee of the Saïd Business School which shall decide whether the diploma should be awarded.

7. Candidates may also be required to attend a viva voce examination.

9. Candidates who fail an examination may be re-examined on not more than one occasion which normally shall be within one year of their initial failure.

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Postgraduate Diploma in Nanotechnology for Medicine and Health Care

1. The Divisional Board of Mathematical Physical and Life Sciences, jointly with the Continuing Education Strategic Management Board, shall elect for the supervision of the course a Standing Committee, which shall have the power to arrange lectures and other instruction.

2. The Postgraduate Diploma is only available to students admitted for the MSc in Nanotechnology for Medicine and Healthcare. Candidates must follow a course of instruction in Nanotechnology for Medicine and Healthcare. The course is available on a part time basis only.

3. The policy of the Continuing Education Board on variable intensity part time study shall apply to this award.

4. The minimum period of registration on the Postgraduate Diploma shall be three terms and the maximum period of registration shall be twelve terms.

5. Where a candidate undertakes a module under 8. below, the date of registration for the award shall retrospectively be deemed to be the first day of the term in which the module was taken.

6. Every candidate shall be required to satisfy the examiners in the following:

(*a*) A portfolio of assignments (written reports, problem sheets and presentations) for each of Modules 1-3 in the Schedule, totalling not more than 2500 words in length for Module 1, and not more than 6000 words for each of Modules 2 and 3;

(*b*) A portfolio of assignments (written reports and scientific posters) totalling not more than 4,000 words for each of Modules 4 and 5 in the Schedule;

(c) A written assignment of not more than 4,000 words for Module 6 in the Schedule;

The assessed work set out in clause 6 shall be submitted via the online submission system to the examiners for consideration by the dates published in the course handbook at the beginning of each academic year.

7. Candidates who fail to satisfy the examiners in any part of the examination may be permitted to resubmit work in respect of the part or parts of the examination which they have failed for examination on not more than one occasion which shall normally be within one year of the original failure.

8. The Standing Committee shall have the discretion to deem satisfactory completion of a module including the associated assessment prior to registration for the Postgraduate Diploma as having met the examination requirements in respect of that module. Such discretion will normally only be exercised if the time elapsed between commencement of the accredited module concerned and registration for the MSc is not more than two years.

9. The maximum number of modules taken prior to registration for the Postgraduate Diploma shall be three.

10. If any student who has previously successfully completed the Postgraduate Certificate and ended their registration on the Programme is subsequently re-admitted to the Postgraduate Diploma, the Standing Committee shall have the discretion to deem satisfactory completion of modules within the Postgraduate Certificate as having met the examination requirements in respect of the module. Such discretion will normally only be exercised if the time elapsed between first registration on a module contributing to the Postgraduate Certificate and registration for the Postgraduate Diploma is not more than two years.

11. If a student who has been awarded the Postgraduate Certificate in Nanotechnology is subsequently awarded the Postgraduate Diploma then the Postgraduate Diploma will subsume the Postgraduate Certifica

Schedule

1. The Wider Context of Nanotechnology

2. The Fundamental Science of Nanotechnology

3. Fundamental Characterisation for Nanotechnology

4. Introduction to Bionanotechnology

5. Nanomedicine –Science and Applications

6. Clinical Translation and Commercialisation of Nanomedicine

Alternative modules where approved by the Standing Committee from those listed for the Postgraduate Programme in Evidence Based Health Care and from those listed for the MSc in Experimental Therapeutics.

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Postgraduate Diploma in Organisational Leadership (Part-time)

General Regulations

1. The Diploma Course Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Organisational Leadership to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The course shall be under the supervision of the Diploma Course Committee of the Saïd Business School which shall have power, subject to the approval of the Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than twelve months.

Special Regulations

1. Candidates must follow a twelve-month, part-time course of study in Organisational Leadership for at least twelve months.

2. Candidates must complete the following four courses:

(*i*) Leadership Fundamentals;

(*ii*) The Strategic Mindset;

(*iii*) The Strategic Leader;

(*iv*) Building Resilience as a Leader.

3. Courses (i) to (iii) will each be assessed by a coursework submission. Course (iv) will be assessed by a final integrative coursework submission of 6,000 words.

4. All coursework submissions must be submitted using the University-approved online submission system. Details are available on the programme learning platform.
5. Candidates may be requested to attend an oral examination on any of the assessments.

6. Candidates who fail an assessment may retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

7. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Strategy and Innovation, the Postgraduate Diploma in Financial Strategy, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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Postgraduate Diploma in Strategy and Innovation (Part-time)

General Regulations

1. The Diploma Course Committee of the Saïd Business School shall have the power to grant Postgraduate Diplomas in Strategy and Innovation to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The course shall be under the supervision of the Diploma Course Committee of the Saïd Business School which shall have power, subject to the approval of the Social Sciences Divisional Board, to make regulations governing the examination.

3. Candidates may be admitted as students for the Postgraduate Diploma under such conditions as the Committee shall prescribe, provided that before admission candidates shall have satisfied the Committee that they have appropriate educational experience acceptable to the Committee, have relevant professional experience, and are well equipped to enter the proposed course of study.

4. Any person who has been accepted as a candidate for the Postgraduate Diploma, and who has satisfactorily pursued the course prescribed by the Committee, may be admitted to the examination.

5. If, for good cause, a student is temporarily unable to carry out their studies, they may apply for a suspension, normally for not less than twelve months.

Special Regulations

1. Candidates must follow a part-time course of instruction in Strategy and Innovation. The course length is twelve months for the open programme and twenty-four months for the closed company-specific programme.

2. Candidates must complete the following four courses:

(i) Strategy

(ii) Innovation Strategy

(iii) Globalisation and Strategy

(iv) Strategy in Action

3. Courses (i) to (iii) will each be assessed by a coursework submission. Course (iv) will be assessed by a final integrative coursework submission of 6,000 words.

4. All coursework submissions must be submitted using the University-approved online submission system. Details are available on the programme learning platform.
5. Candidates may be requested to attend an oral examination on any of the assessments.

6.Candidates who fail an assessment must may retake or resubmit the failed assessment once, no more than twelve months after the final meeting of the Board of Examiners, excluding any period of suspension.

7. Candidates admitted to the twelve-month open programme cannot transfer between the two cohorts admitted each year, nor may they transfer to the twenty-four-month closed, company-specific programme. In exceptional circumstances, candidates on the twenty-four-month closed, company-specific programme may be permitted to transfer to the twelve-month open programme.
8. With the approval of the Programme Director, a candidate may substitute any of courses (i) to (iii) on the Postgraduate Diploma with core courses from the part-time MBA, the Postgraduate Diploma in AI for Business, the Postgraduate Diploma in Global Business, the Postgraduate Diploma in Organisational Leadership, the Postgraduate Diploma in Financial Strategy, or M.Sc. in Major Programme Management, assuming that core course falls within the permitted registration period for the original Postgraduate Diploma.

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General Regulations for Foundation Certificates

1. The Continuing Education Board shall have power to grant Foundation Certificates to candidates who have satisfied the conditions prescribed in this section and any further conditions which the Committee may prescribe by regulation.

2. The examination for each certificate shall be under the supervision of the Continuing Education Board which shall have the power subject to the approval of the Education Committee, to make regulations governing the examination.

3. The Director of the Department for Continuing Education shall keep a register of attendance of students for the Certificate. No student shall be granted leave to take the examination unless the register shows satisfactory attendance.

4. Candidates, whether members of the University or not, may be admitted as students for the Certificate under such conditions as the Continuing Education Board shall prescribe provided that, before admission to the course, candidates have satisfied the Committee that they are well qualified to enter the proposed course of study.

5. Examination for the certificate shall be by written examination, by coursework essays, and (if the examiners think fit) by oral examination, under such conditions as the Continuing Education Board may by regulation prescribe.

6. If, for good cause, a student is temporarily unable to carry out their coursework or examination the Continuing Education Board may grant their request for a temporary suspension of status. Applications for suspension of status should be made to the board, c/o the Registry; and should be accompanied by a statement of support from the relevant course director. No student may be granted more than the number of terms' or years' suspension of status set out below.

When a student is entered as a candidate in an examination following return from suspension of status, they shall be entitled to be examined in accordance with the regulations pertaining at the time at which they received teaching for the examination, so long as the time elapsed since they were originally due to be examined is not greater than the maximum time permitted for completion set out below.

Duration of Programme	Maximum Time Permitted	Maximum Suspensions Permitted
3 Terms / 1 Year	6 Terms / 2 Years	3 Terms / 1 Year
6 Terms / 2 Years	12 Terms / 4 Years	6 Terms / 2 Years

7. A student shall cease to hold the status of Student for the Award through failure to meet the requirements laid down in the regulations governing that award including failure to meet the requirements within the maximum terms or years permitted for completion.

8. A student who has withdrawn or who has been withdrawn may apply for reinstatement to their former status on the Register within two years of their status ceasing. Such applications shall be addressed by former student to the Continuing Education Board, and shall be accompanied by written statements commenting on the application from the course director. The board shall reach a decision on such applications and shall determine the date from which any reinstatement granted under these provisions shall be effective. No reinstatement may be granted under these provisions if the studetns has held the relevant status for the maximum number of terms or years allowed under the regulations governing that status.

9. A candidate who has failed to satisfy the examiners in the examination may enter again for the examination on one, but not more than one, subsequent occasion. Unless the special regulations for the examination specify otherwise, this resit attempt shall normally be taken at the next opportunity, but may be deferred once, i.e. it must be taken at one of the next two opportunities. No candidate who has satisfied the examiners in the examination may enter again for the same examination.

10. The examiners may award a merit for work of particularly high quality in the whole examination or a distinction for excellence in the whole examination.

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Foundation Certificate in English Literature

1. The course shall consist of lectures, classes and tutorials on the subject of English Literature. The course is available on a part-time basis only, over a period of two years.
2. Every candidate will be required to satisfy the examiners in the following:

i.Four written papers, two on each of the topics below;

a. Early Modern Literature

b. Victorian and Modern Literature

ii. Two portfolios of written work demonstrating critical approaches to language and literature, the first to be of not more than 3,000 words and the second to be of not more than 5,000 words;

iii. Eleven coursework essays, each of not more than 2,000 words in length.

The portfolios and assignments under 2 ii and iii will be submitted via the approved online submission system to the examiners for consideration by such dates as the examiners shall determine and shall notify candidates.

3. Candidates may, at the discretion of the examiners, be required to attend a viva voce examination at the end of the course of studies.

4. Candidates who fail to satisfy the examiners in the assessed work specified in clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Foundation Certificate in History

1. The course shall consist of lectures, classes and tutorials on the subject of British and European History. The course is available on a part-time basis only, over a period of two years.
2. Every candidate will be required to satisfy the examiners in the following:

(i) Four written papers as set out below, each of three hours' duration:

(*a*) Two papers on British History, 1485-1603 and 1900-1979;

(*b*) One paper on European History, 1815-1914;

(*c*) One option paper (source-based) to be chosen from a list to be published annually before the end of the last week of Trinity Term.

(ii) Nine coursework essays, each of up to 2,000 words in length.

(iii) One extended essay of up to 4,000 words on a candidate's option subject.

The coursework essays in 2 (ii) and the extended essay in 2 (iii) will be submitted to the examiners via the approved online submission system for consideration by such dates as the examiners shall determine and shall notify the candidates.

3. Candidates may be required to attend a viva voce examination at the end of the course of studies at the discretion of the examiners.

4. Candidates who fail to satisfy the examiners in the assessed work specified in clause 2 may be permitted to resubmit work in respect of the part or parts of the examination which they have failed on not more than one occasion which shall normally be within one year of the initial failure.

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Examinations for Degrees and Certificates in Clinical Psychology

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Doctor of Clinical Psychology

General Regulations

1. The Department of Experimental Psychology shall have power, on behalf of the Medical Sciences Board, to admit Students for the Degree of Doctor of Clinical Psychology.

2. The Medical Sciences Board shall have power, on the recommendation of the Oxford Institute of Clinical Psychology Training, to remove temporarily or permanently the name of a student from the register. This power shall include cases where students have been found under the procedures of the course and the Oxford Health NHS Foundation Trust guilty of gross misconduct or in breach of the Health and Care Professions Council or the British Psychological Society's Code of Ethics and Conduct.

3. Students shall be admitted to the doctoral programme for a probationary period. The Board of Examiners shall conduct a formal mid-course review during the first half of the second year of the course (i.e. between twelve and eighteen months after the commencement of the course). Candidates shall be required to complete successfully all elements of the work required before they are permitted to progress from the probationary period. Failure to meet mid-course requirements within 18 months of registration will usually result in withdrawal from the programme without award.
4. Subject to the provisions of clauses 2 and 3 above, students for the Degree of Doctor of Clinical Psychology may hold that status for a maximum of five years.

5. Students will be expected to keep statutory residence while registered for the Degree of Doctor of Clinical Psychology. Exceptional requests to live outside the statutory residence area may be made in accordance with the Regulations for Residence in the University. Requests to live outside the NHS Thames Valley and South Midlands area are unlikely to be supported by the department.

Special Regulations

1. Candidates shall follow a course of training in Clinical Psychology for a period of at least three years. The training shall consist of Clinical, Academic, and Research elements, and candidates will be required to demonstrate their competence in all three elements. The precise periods of training, and the amount of time to be spent on each element, will be specified in the Course Handbook.

2. Candidates must satisfy the examiners in the following:

(*a*) Clinical Activity

Each candidate shall develop competence in five or six supervised clinical areas normally including the following:

(i) Adult;

(ii) Child;

(iii) Learning Disabilities;

(iv) Older People;

(v) Specialist (to be chosen by the candidate in consultation with the course tutors, subject to the availability of appropriate supervision. Final year candidates will normally either develop competence in one (twelve month) or two (six month) elective areas).

Candidates shall submit to the Board of Examiners an integrated clinical report on five of the above clinical areas. Normally, at least one report will concern clinical work which is other than individually based. Each report shall consist of not more than 4,000 words. Candidates shall also submit to the Clinical Tutor a notebook (Log Book) for each clinical area. The candidate's supervisor in each clinical area shall complete, in consultation with the Clinical Tutor, an Evaluation of Clinical Competence (ECC). The Reports and ECC Forms (a minimum of five) shall be assessed as part of the examination. The notebooks shall be available to the examiners.

Candidates must meet the subject area requirements through their Clinical Activity as detailed in the Course Handbook. Candidates may choose to offer case presentations to meet some subject area requirements, as set out in the Course Handbook.
(*b*) Academic Activity

Candidates shall be required to follow a programme of study, as prescribed in the Course Handbook, normally in each of the following areas:

(i) Adult mental health;

(ii) Children;

(iii) Learning Disabilities;

(iv) Older People;

(v) Specialist teaching.

Candidates are required to submit an extended essay. The essay shall not exceed 3,000 words and further instructions are provided in the Course Handbook.

(*c*) Research Activity

Candidates shall offer a research portfolio comprised of:

(i) One service improvement project of between 3,000 and 5,000 words in length. The project shall normally be carried out within a clinical context within the first two years of training and shall be of direct relevance to the clinical work.

(ii) A research report of 3,000-5,000 words concerning a significant and substantial investigation with human participants which shall be of clinical relevance. The subject of the research report must be approved in advance according to the instructions in the Course Handbook.

(iii) A systematic review of 3,000-7,000 words which may include theoretical work in a clinical subject. The subject of the systematic review must be approved in advance according to the instructions in the Course Handbook.

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(iv) A reflecting connective narrative of 1,000 words.

The word count for each element of the research portfolio does not include references or appendices.
All candidates will be examined on the research portfolio viva voce.

3. Candidates are required to pass all assessments in four units. The four units are:

(i) Three professional/academic assessments

(ii) Three assessed research proposals

(iii) Six clinical placement assessments, each with an evaluation of clinical competence and two ratings of direct observation of clinical work except the fifth, which will have only one. The first five placements also require a separately marked integrated Clinical Report.

(iv) A Research Dissertation in the form of a portfolio of publishable papers with a connecting and reflective narrative and executive summary.

Resits are permitted in the event of up to two initial failure marks in each unit. A total of five or more initial failures across the four units or a second failure at resubmission for any assessment will normally be deemed to constitute a failure of the doctorate and withdrawal from the programme.

4. Guidelines on the preparation and submission of all written work will be updated annually as required and will be included in the Course Handbook.

5. Deadlines for the submission of all assessed work (including essay titles, essays, service improvement projects, integrated clinical reports, critical reviews, research proposals and research reports) will be published annually in the course handbook and on the course VLE at the start of the academic year.

6. All material submitted for examination must be submitted via the approved online submissions platform according to the deadlines published in the Course Handbook.

7. Once the board has granted a candidate leave to supplicate, they must submit an electronic version of their finalised copy of the thesis, as approved by the examiners, to the Oxford Research Archive. These should incorporate any corrections or amendments which the examiners may have requested of the candidate. The examiners must confirm in writing in their report to the board that any corrections required have been made. No corrections, changes or additions of any kind shall be made to the thesis after the board has granted a candidate leave to supplicate.

Recognized Students

1. There shall be a Register of Recognized Students who are not members of the University.

2. Any academic division, department or faculty board may place the name of any applicant on the Register of Recognized Students provided that the applicant:

Provided that the applicant:

(*a*) is not a member of the University,

(*b*) possesses the qualifications required from candidates for admission to the status of Senior Student except that persons not so qualified may in exceptional cases be admitted,

(*c*) is placed under an academic adviser appointed by the relevant board. It shall be the duty of the academic adviser to advise on the work of the student but not to give systematic instruction. The adviser shall submit a report on the progress of the student to the board at the end of each term.

3. Application for admission as a Recognized Student shall include:

(*a*) evidence of the degrees previously obtained by the applicant,

(*b*) a statement of the proposed subject of study,

(*c*) two references, normally from senior academic members of the applicant's current university;

(d) proof of English language proficiency at the appropriate level determined by the relevant board.

Applications will be assessed by an academic assessor appointed by the relevant board. The decision to admit an applicant is the responsibility of the relevant board which may delegate approval to the Director of Graduate Studies or equivalent or other appropriate person.

4. If an applicant for admission as a Recognized Student shall propose a subject of study which is outside the scope of the board of any faculty or divisional board but which may in the opinion of the Education Committee be profitably studied at Oxford, that committee may, on the recommendation of a delegacy or committee constituted under the provisions of the appropriate regulation, deal with their case as if it were the board of a faculty.

5. For each term for which their name is on the Register, every Recognized Student shall pay a fee at the annual rate specified by the Regulations on Financial Matters, within fourteen days from the beginning of Full Term (or from the date of the decision to place their name on the Register, in the case of a decision taken during Full Term and applying to that term).

6. A Recognized Student shall cease to hold that status

(*a*) if they shall have failed to pay the fees required under clause 5,

(*b*) if their name shall have been removed from the Register by the relevant board.

7. Every Recognized Student shall be entitled

(i) to use the University Libraries subject to the provision of the statutes governing particular Libraries,

(ii) to attend lectures advertised in the lists of boards of faculties and other bodies:

Provided that attendance
(*a*) at lectures described as seminars or classes or informal instruction shall be subject to the permission of the holder,

(*b*) at lectures given in any college building shall be subject to the right of the college concerned to refuse admission.

(iii) to work in any University department or institution subject to the agreement of the head of that department or institution.

8. No Recognized Student shall have their name on the Register of Recognized Students for more than three terms.

9. The relevant board shall have power to remove the name of any Recognized Student from the Register of Recognized Students.

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Visiting Students

1. There shall be a Register of Visiting Students who are members of a college or other society but who are not members of the University. Council may determine from time to time conditions for admission to the Register and the maximum numbers of the members of each college or other society who may be admitted as Visiting Students in any one year.

2. Application for admission as a Visiting Student shall be made to the Registrar through the candidate's society within fourteen days after the society has admitted the candidate. The application shall provide such particulars as Council shall from time to time specify, and shall include an undertaking by the candidate, in terms approved from time to time by Council, (i) as to conduct and (ii) as to payment when due of the fees payable to the University while holding the status of Visiting Student.

3. For each term in which his or her name is on the Register, every Visiting Student shall pay to his or her college or other society for transmission to the Curators of the University Chest, within fourteen days from the beginning of Full Term (or, in the term of admission, within fourteen days from the day on which his or her name was entered on the Register), a fee at the annual rate specified in the appropriate regulation.

4. A Visiting Student shall cease to hold that status (i) after three terms, or (ii) forthwith if:

(*a*) he or she shall have failed to pay the fees required under cl. 3;

(*b*) he or she ceases to be a member of a college or other society;

(*c*) he or she is matriculated, or his or her name is placed on the Register of Diploma Students or the Register of Recognized Students; or

(*d*) in accordance with the prescribed procedure, he or she is found to have committed a breach of his or her undertaking as to conduct and it is held that his or her status is to cease as a consequence.

5. Every Visiting Student shall be entitled:

(*a*) to use the university libraries subject to the provisions of the statutes or decrees governing particular libraries, and to the general regulations and rules of the libraries concerned.

(*b*) to attend lectures advertised in the lists of boards of faculties and other bodies, provided that:

(i) attendance at lectures described as seminars or classes or informal instruction shall be subject to the permission of the holder, and

(ii) attendance at lectures given in any college building shall be subject to the right of the college concerned to refuse admission.

6. A Visiting Student may be permitted to work, and receive teaching or supervision, in any university laboratory, subject to prior arrangement agreed between his or her society and the head of department, and subject to such conditions as may be determined, by the head of department in accordance with arrangements approved from time to time by Council.

7. No Visiting Student shall be eligible to be a candidate for any examination, or scholarship, prize, or other award of the University.

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Common Award Students

1. St Stephen's House and Wycliffe Hall are authorised to offer the Common Award, to be validated by the University of Durham, for the training of Church of England ordinands admitted to the Permanent Private Halls for that purpose.

2. There shall be a Register of Common Award Students who are members of a Permanent Private Hall but who are not members of the University.

3. The Permanent Private Hall shall place on the Register the name of any student it has admitted to study for the Common Award of the University of Durham.

4. Subject to the approval of the Education Committee, the Permanent Private Halls Supervisory Committee may determine from time to time conditions for inclusion on the Register and the maximum numbers of the members of each Permanent Private Hall who may be admitted as Common Award Students in any one year.

5. Application for inclusion on the register of Common Award Students shall be made to the Registrar through the candidate's Permanent Private Hall within fourteen days after the Hall has admitted the candidate. The application shall provide such particulars as the Education Committee shall from time to time specify, and shall include an undertaking by the candidate, in terms approved from time to time by the Education Committee, as to conduct while holding the status of a Common Award Student.

6. Subject to the approval of the Education Committee, the Permanent Private Halls Supervisory Committee may specify the University facilities and services and determine the level of access to their use which shall be made available to Common Award Students, as well as determining the charge paid by the Permanent Private Halls for these facilities and services.

7. A Common Award Student shall cease to hold that status (i) after he or she completes the necessary period of study for the Common Award, or (ii) after he or she ceases to be a member of a Permanent Private Hall prior to the completion of his or her period of study for the Common Award, or (iii) forthwith if, in accordance with the prescribed procedure, he or she is found to have committed a breach of his or her undertaking as to conduct and it is held that his or her status is to cease as a consequence.

8. No Common Award Student shall be eligible to be a candidate for any examination, or scholarship, prize, or other award of the University.

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